The City of Liberty

Liberty Community Development Corporation

Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, June 16, 2026 | **6:00 PM** | **City Council Chambers**

I. CALL TO ORDER

This meeting was called to order on June 16, 2026 in the City Council Chambers, 1829 Sam Houston Street, Liberty, Texas at 6:01 p.m. by Vice-President Kathrine McCarty.

A.

ATTENDEE NAME	PRESENT	ABSENT	LATE	ARRIVED
Mark Campbell	X			
Margaret Gardzina	X			
Kathrine McCarty	X			
Barbara Norwood	X			
Jay Shivers	X			
Dan VanDeventer	X			
Craig Vansau	X			

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the Liberty Community Development Corporation Board regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Board may not deliberate or take any action during Citizen's comments on items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The LCDC Board may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Vice-President McCarty welcomed guests and visitors in attendance, opening the floor for public comment to those individuals wishing to address the board. There were no comments.

III. CONSENT AGENDA

All consent items listed are considered to be routine by the Liberty Community Development Corporation and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

Board Member Norwood moved to approve all items on the consent agenda, and Board Member Campbell seconded the motion. The motion passed unanimously, 7 to 0, with all members present voting in favor.

A. Minutes Approval

1. May 19, 2026

IV. REGULAR AGENDA

A. Regular Session

1. Consider the appointment of a President for the Liberty Community Development Corporation (LCDC).

Article III, Section 1 of the Bylaws of the Liberty Community Development Corporation specifies that “The President, Vice President, and Secretary shall be elected by the Board and shall serve a term of one (1) year.”

Board Member Campbell moved to appoint Board Member Kathrine McCarty as President, and Board Member VanDeventer seconded the motion. The motion passed unanimously, 7 to 0, with all members present voting in favor.

2. Consider the appointment of a Vice-President for the Liberty Community Development Corporation (LCDC).

Article III, Section 1 of the Bylaws of the Liberty Community Development Corporation specifies that "The President, Vice President, and Secretary shall be elected by the Board and shall serve a term of one (1) year."

Board Member VanDeventer moved to appoint Board Member Mark Campbell as Vice President, and Board Member McCarty seconded the motion. The motion passed unanimously, 7 to 0, with all members present voting in favor.

3. Consider the appointment of a Secretary for the Liberty Community Development Corporation (LCDC).

Article III, Section 1 of the Bylaws of the Liberty Community Development Corporation specifies that “The President, Vice President, and Secretary shall be elected by the Board and shall serve a term of one (1) year.”

Board Member Norwood moved to appoint Board Member Margaret Gardzina as Secretary, and Board Member McCarty seconded the motion. The motion passed unanimously, 7 to 0, with all members present voting in favor.

4. Consideration of participation in the "Lights, Camera, Action!: Building Film-Ready Communities Across the Region" Conference from HGAC.

Registration is now open for the **"Lights, Camera, Action! Building Film-Ready Communities Across the Region"** film-focused conference. For the first time, the Houston-Galveston Area Council (H-GAC) is hosting a dynamic, three-day film conference. Whether your community is interested in attracting film productions or becoming Film Friendly Texas (FFTX) certified, this conference will give you the tools, insights, and connections to get started.

Register NOW: Lights, Camera, Action! | Houston-Galveston Area Council (H-GAC)

- Early Bird: $200 (ends July 1)
- Regular: $250

Why You Should Attend:

- Learn how your community can attract film projects and boost economic development.
- Discover how to become a Film Friendly Texas Certified Community and showcase your city’s unique qualities.

- Hear from industry experts and peers on budgeting, planning, and coordinating film projects.
- Network with other community leaders and film professionals in a beautiful Gulf Coast setting.

Conference Overview:

- Wednesday, July 22: Afternoon session on permitting protocols followed by a gala reception and a short film screening.
- Thursday, July 23: Morning and afternoon sessions on discovering your region's unique qualities, hosting film crews, creative local incentives, and independent content creation.
- Friday, July 24: Morning sessions, including an overview of Texas Film Commission programs and part one of the FFTX certification workshop.

Council Member Betty Runkle will be attending as representative for the City Council and Margaret Gardzina will be representing LCDC.

5. Consider approving a General Economic Development Grant Program Application for Beausoleil Property Investments, Inc at 2704 North Main Street.

Beausoleil Property Investments, Inc. is applying for participation in the grant program to install a fence around the property located at 2704 North Main Street. The applicant obtained two quotes for the proposed project:

1. Great Fence and Deck – $43,332.00
2. Bay Area Fence & Gates, LLC – $45,789.00

If approved, LCDC would reimburse up to 50% of the project cost in the amount of $21,667 (based on the lowest quote).

Board Member Norwood moved to approve a General Economic Development Grant Program Application for Beausoleil Property Investments, Inc a 2704 North Main Street in the amount of $21,667. Board Member Gardzina seconded the motion. The motion passed unanimously, 7 to 0, with all members present voting in favor.

V. ADJOURNMENT

A. Motion To: Adjourn

With no further business to discuss, President McCarty adjourned the meeting at 6:34 p.m.

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Kathrine McCarty, President

ATTEST:

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Margaret Gardzina, Board Secretary