



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 9, 2014

6:00 PM

City Council Chambers

THE City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Frank Jordan	☐	☐	☐	
Councilperson Louie Potetz	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3087)

Financial Report - N. Herrington, Finance Director

B. Information Item (ID # 3088)

Project Updates - City Mgr. G. Broz

C. Information Item (ID # 3089)

Sam Rayburn Municipal Power Agency - Mayor Pickett

D. Information Item (ID # 3090)

Houston-Galveston Area Council - Councilperson Jordan

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, August 12, 2014
2. Tuesday, August 26, 2014
3. Tuesday, September 02, 2014

VII. REGULAR AGENDA

A. Regular Session

1. Council Action 2014-60

Ms. Sonja Baldrige to address the City Council regarding concerns with Reese Street, and take any action deemed necessary.

- Baldrige Request (PDF)

2. Council Action 2014-59

Consider appointments to the Liberty Municipal Library Board.

3. Resolution 2014-12

Consider a Resolution appointing a representative to the Sam Rayburn Municipal Power Agency Board of Directors.

4. Ordinance 2014-11

Consider an Ordinance adopting the Budget for Fiscal Year 2014-2015.

5. Council Action 2014-61

Consider ratification of the Property Tax Revenue Increase reflected in the Fiscal Year 2014-2015 Budget.

6. Ordinance 2014-12

Consider an Ordinance adopting the Tax Rate for Fiscal Year 2014-2015.

7. Ordinance 2014-13

Consider an Ordinance regarding the Tax Roll Approval and the Tax Levy.

8. Information Item (ID # 3099)

Discuss changes to the Master Fee Schedule including, but not limited to water rates, sewer rates, garbage rates, EMS rates, airport rates, and animal control rates.

- Master Fee Schedule-Proposed (PDF)

9. Ordinance 2014-14

Consider adoption of an Ordinance amending the Master Fee Schedule.

10. Resolution 2014-13

Consider a Resolution accepting the "Our Great Region 2040" Plan.

11. Council Action 2014-62

Consider the purchase of equipment for City Hall and the Police Department for data storage in the Cloud.

12. Council Action 2014-63

Consider playground equipment donation, from the Liberty Rotary Club, for the Grand Street Pocket Park.

VIII. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 5th day of September, 2014 at 3:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2014.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3087)

DOC ID: 3087



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Project Updates

INFORMATION ITEM (ID # 3088)

DOC ID: 3088



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3089)

DOC ID: 3089



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3090)

DOC ID: 3090



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, August 12, 2014

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Absent	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. INVOCATION

The Invocation was given by Christie Bean, Liberty High School Music Director.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Ms. Sierra Morrison, Liberty High School Junior.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

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Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council.

Mayor Pickett reported that the Texas Municipal League Annual Conference will be held September 30 - October 3, 2014, and will be held at the George R. Brown Convention Center in Houston, Texas.

Mayor Pickett also read two letters, in their entirety, from citizens commending the Police and Fire Departments for outstanding performance in their duties.

Minutes Acceptance: Minutes of Aug 12, 2014 6:00 PM (Minutes Approval)

V. PRESENTATIONS / REPORTS**A. Information Item (ID # 3060)**

Proclamation - Sierra Morrison

COMMENTS - Current Meeting:

Mayor Pickett read a Proclamation, in its entirety, proclaiming August 13, 2014 as "Sierra Morrison Day" in the City of Liberty. Ms. Morrison was recognized for the distinguished honor of being designated as an Outstanding Performer at the UIL 2014 Texas State Solo-Ensemble Vocal Solo Contest.

B. Information Item (ID # 3061)

Project Updates - City Manager G. Broz

COMMENTS - Current Meeting:

In the City Manager's absence, Public Works Director/Engineer Tom Warner reported on the following items:

- 1) ground has been broken on the new restrooms at the Liberty Municipal Park,
- 2) the third contract for improvements at the Wastewater Treatment Plant is 95% complete, finishing work on the installation of the SCADA System and
- 3) the Police Department Dispatch Office will be moving into the new facility on August 25, with 911 calls being answered by the Liberty County Sheriff's Office. The remainder of the Police Department will move into the new building on September 2nd, with a Mason's Cornerstone Leveling Ceremony and Open House tentatively scheduled for the second week of September.

C. Information Item (ID # 3062)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett recapped that SRMPA has two basic areas of business:

- 1) furnishing electricity to the three member cities of Liberty, Livingston and Jasper, through a contract with Entergy Wholesale Operations and,
- 2) the Cambridge Project which is a combination of energy contracts that allow us to buy electricity from suppliers and sell electricity to users, at a profit. This project came online in December, 2011 and has accumulated profits which have not been dispersed to the member cities. The SRMPA Board of Directors recently voted to make a distribution of \$1.5 million of non-allocated funds, from those profits, to each member city. Mayor Pickett asked that each Council Member consider ideas for use of this one-time money.

D. Information Item (ID # 3063)

Houston-Galveston Area Council - Councilperson Jordan

COMMENTS - Current Meeting:

Councilperson Frank Jordan commented that he would like to acknowledge the significant contributions that H-GAC representatives Jeff Taebel and Chuck Wemple have made to "Our

Great Region 2040" Plan. Councilperson Jordan remarked on the effort put forth in compiling this plan that presents ideas and strategies for making this region a great place to live and work.

E. Information Item (ID # 3064)

Liberty Bell Relocation - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett reported that a request was received from the First Liberty National Bank to return the Liberty Bell to the lobby of the Humphreys Cultural Center. The bell, for the last several months, has been stationed in the lobby of the Bank in celebration of the bank's 100th Anniversary.

ATTACHMENTS:

- Bank Relocation Ltr (PDF)

VI. CONSENT AGENDA

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

A. Minutes Approval

1. Tuesday, July 08, 2014
2. Tuesday, July 15, 2014
3. Wednesday, July 16, 2014

VII. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 3065)

Presentation by Jeff Taebel, Director of Community and Environmental Planning, the Houston-Galveston Area Council, regarding "Our Great Region 2040".

COMMENTS - Current Meeting:

Mr. Jeff Taebel, Director of Community and Environmental Planning, the Houston-Galveston Area Council, addressed Council regarding "Our Great Region 2040" Plan. Mr. Taebel reported that this high-level plan is a result of hundreds of organizations and thousand of people from across the H-GAC 13-county service area. The plan is based on research, analysis and public input, along with the knowledge and expertise of local leaders from the public, private and non-profit sectors.

Mr. Taebel reported that the region has a robust economy, diverse population, abundant natural assets but also some immediate and long term concerns that need to be addressed to be a Great Region in 2040. Mr. Taebel reviewed the various priorities of the plan to include economic development, the environment, healthy communities, housing, transportation and resiliency.

2. Council Action 2014-48

Consider and approve a Bond Counsel Agreement for a possible Texas Water Development Board Project.

COMMENTS - Current Meeting:

The agreement presented to Council relates to financings through the Texas Water Development Board for improvements to the City's water and wastewater system. The proposed agreement is for Bond Counsel services to be provided in connection with the issuance of bonds, certificates of obligation or any other obligations to finance these improvements that are to be funded by the TWDB. This firm would represent the City in applying to the Texas Water Development Board.

After brief discussion of the application and issuance process, a motion was made to approve the agreement for Bond Counsel Services with McCall, Parkhurst & Horton L.L.P.

ATTACHMENTS:

- Bond Counsel Ltr- City of Liberty TWDB Financings (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Frank Jordan, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

3. Council Action 2014-49

Consider and approve a Financial Advisor Agreement for a possible Texas Water Development Board Project.

COMMENTS - Current Meeting:

This agreement submitted by RBC Capital Markets relates to the water and wastewater improvements to be completed through the issuance of bonds, COs, or other obligations, and to be funded by the Texas Water Development Board. The financial advisor is responsible for analyzing the financing alternatives, the City's borrowing capacity, future financing needs and other factors.

After brief discussion, a motion was made to retain RBC Capital Markets for Financial Advisor Services

ATTACHMENTS:

- FA Agreement -City of Liberty TWDB 7 17 14 (DOC)

RESULT: APPROVED [UNANIMOUS]
MOVER: Frank Jordan, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

4. Council Action 2014-50

Consider approval of a vehicle lease agreement for the City Manager.

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported that the City Manager's vehicle lease agreement is soon to expire and that quotes for various new lease vehicles were received from BJ Ford and Liberty-Dayton Chrysler. Ms. Herrington reviewed the proposed leased vehicles as follows:

- 1) BJ Ford - 2014 Ford F150 SuperCrew XLT - \$739.10 monthly
- 2) BJ Ford - 2014 Ford Edge SE - \$670.76
- 3) Liberty-Dayton Chrysler - 2014 Jeep Grand Cherokee - \$548.68
- 4) Liberty-Dayton Chrysler - 2014 Dodge Ram 1500 Crew Cab - \$554.08

After brief discussion of the various terms of these 36 month leases, a motion was made to approve the lease of the 2014 Grand Cherokee from Liberty-Dayton Chrysler.

ATTACHMENTS:

- Agenda Item Form-Vehicle (DOCX)
- Vehicle Lease Quotes (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Beasley, Councilperson
SECONDER: Diane Huddleston, Mayor Pro Tem
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

5. Council Action 2014-51

Consider approval of an Employee Training Reimbursement Agreement.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding a Step Plan for the Fire and Police Departments, as an enticement for individuals to remain employed with the City. Discussion included funds spent on training employees and then those employees moving on to other employment with better benefits or higher pay. Further discussion included the proposed agreement that provides for training of an employee in consideration of continued employment for a certain number of years from date of hire or completion of training. In the event the employee does not complete the training or voluntarily leaves service with the City, the employee will be required to refund the City a proportional amount of the costs of training and equipment. The final agreement will relate to not only to Public Safety, but all City employees.

A motion was made to accept the proposed document as framework for the agreement, and that management and the City Attorney will continue to work on the final details. The final document is to come before Council at a later date.

ATTACHMENTS:

- COL training reimbursement agreement (DOCX)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Louie Potetz, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

6. Council Action 2014-52

Consider award of bid for sale of City property located on Hwy. 90, formerly known as Key Energy Services.

COMMENTS - Current Meeting:

City Engineer/PWD Tom Warner reported to Council that the City received one bid, in the amount of \$150,000, for the sale of the City property located on Hwy. 90, formerly known as Key Energy Services. This property was appraised for \$242,700. However, Mr. Warner further reported that the City had previously tried to sell this property numerous times, with no success. Mr. Warner stated that it would be beneficial to get this property back on the tax rolls and that the proposed buyer would be making improvements to the property. This property is described as Liberty Inner Block No. 127, Tract No. 1, No. 2, and No. 3, 2.092 Acres and Improvements.

After brief discussion, a motion was made to accept the bid for the sale of the City's property on Hwy. 90 to Mr. Mike Mobley for \$150,000, contingent upon the buyer paying the closing costs.

ATTACHMENTS:

- Property Bid-Hwy. 90 (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Louie Potetz, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

7. Council Action 2014-56

Consider proposal for Architectural Services for a "New Liberty Bell Tower, Landscaping and Parking; for the City of Liberty, Texas, and take any action deemed necessary

COMMENTS - Current Meeting:

Mayor Pickett led a discussion regarding the possible construction of a new bell tower for the Liberty Bell, stating that this is a continuation of previous discussions regarding this issue. Discussion was held to include donated funds for the proposed architectural services agreement, which also consists of First Liberty National Bank's total pledge of \$50,000, and County Historical Commission funds. Lengthy dialogue ensued regarding options other than a bell tower to include turning the railroad depot into a museum to house the bell and historical information, a visitor's center, and possible alternate locations for the bell. Questions were raised about the permanency of the depot, the terms of the transfer title document and deed records, hanging the bell so that it could be rung, and not binding the City in any way as this is a non-City project.

There was no formal action taken.

ATTACHMENTS:

- Bell Tower Proposal (PDF)
- Bank Pledge Ltr (PDF)

RESULT: NO ACTION TAKEN

8. Work Session (ID # 3072)

Discussion of the Proposed Budget for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

A budget work session was held regarding the FY 2014-2015 proposed budget. Items of discussion included the following:

- 1) proposal of the same tax rate as the previous year of \$0.5900 (the effective rate is \$0.5669 and the rollback rate is \$0.5922),
- 2) 10% increase in sales tax revenue should generate an additional \$200,000,
- 3) Step Plan for Public Safety and Certification Pay,
- 4) 2% salary increase,
- 5) street seal coating program,
- 6) water valve replacement program,
- 7) \$2 increase in the base rate for water and sewer (to be put aside for future water and ww projects)
- 8) and other budget related issues.

9. Council Action 2014-53

Consider setting the date, time and location for a Public Hearing on the proposed budget for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

A motion was made to set the date for the public hearing on the proposed budget for Tuesday, August 26th at 6:00 p.m., in the City Council Chambers.

ATTACHMENTS:

- 2014 BUDGET AND TAX RATE SCHEDULE (DOC)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Councilperson
SECONDER: David Arnold, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

10. Council Action 2014-54

Consider approval of the proposed tax rate for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

A motion was made to propose a tax rate of \$0.5900 for the Fiscal Year 2014-2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

11. Council Action 2014-55

Consider setting the date, time and location for public hearings on the proposed tax rate for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

A motion was made to set the date for the public hearing on the proposed tax rate for Tuesday, August 26th and Tuesday, September 2nd at 6:00 p.m., in the City Council Chambers.

ATTACHMENTS:

- 2014 BUDGET AND TAX RATE SCHEDULE (DOC)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:12 p.m.



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, August 26, 2014

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Absent	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

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Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council.

City Engineer/PWD Tom Warner introduced Mr. Roy Trotter, the new Director of the Electric Department. Mr. Warner also reported that a new Building Official had been hired and would begin work on Friday, August 29th.

Finance Director Naomi Herrington stated that she had recently completed the ALS Ice Bucket Challenge and challenged the City Council to complete this same task. Ms. Herrington stated that the Ice Bucket Challenge for the employees and City Council would be held on Wednesday, August 27th at 5:15 p.m., at City Hall.

Mayor Pickett reported that the Texas Municipal League Annual Conference would be held Sept. 30 - Oct. 3 in Houston, Texas, at the George R. Brown Convention Center. Mayor Pickett also reported that there would be a Texas Municipal League Region XVI Meeting on September 4th in Beaumont.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 3076)

Minutes Acceptance: Minutes of Aug 26, 2014 6:00 PM (Minutes Approval)

New Police Dept. Facility Update

COMMENTS - Current Meeting:

City Engineer/PWD Tom Warner gave an update on the status of the new Police Department facility. Mr. Warner reported that Dispatch is scheduled to begin moving on Monday, August 28th and should take approximately three days. The major tasks remaining are installation of the telephones and 911. During this time, 911 calls will be answered by the Liberty County Sheriff's Office. The remainder of the Police Department employees shall begin moving on September 2nd. Mr. Warner concluded by stating that the Mason's will conduct a Cornerstone Leveling Ceremony at the new building on Saturday, September 20th and the Police Department will have an Open House for the public.

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

1. Resolution 2014-10

Consider a Resolution Authorizing the City Manager to Enter into Agreements with the Texas Department of Transportation for Temporary Closure of Main Street During the 2014 Trinity Valley Fair & Exposition Parades.

COMMENTS - Current Meeting:

This Resolution states the 106th Trinity Valley Fair and Exposition serves a public purpose and authorizes the City Manager to execute an agreement for temporary closure of a portion of Main Street, during the TVE Parades. The 2014 Baby Parade will be held on Saturday, October 11th and the Opening Day Parade will be held on Wednesday, October 15th.

A motion was made to approve the Resolution/Consent Agenda.

ATTACHMENTS:

- 2014 TVE Description (PDF)
- TVE Rd Closure Agreement Baby Parade 2014 (DOC)
- TVE Rd Closure Agreement Opening Day Parade 2014 (DOC)

V. REGULAR AGENDA**A. Regular Session****1. Work Session (ID # 3077)**

Discussion of the proposed budget for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

City Manager Gary Broz and Finance Director Naomi Herrington reviewed the highlights of the proposed FY 2014-2015 Budget as follows:

- 1) tax rate to remain the same at \$0.5900
- 2) raised sales tax revenue by \$200,000
- 3) Step Program for Electric, Fire and Police Departments

- 4) Certification Pay for Public Safety
- 5) budgeted \$175,000 in General Fund to overlay streets
- 6) Animal Control to receive new cage for truck
- 7) funds for software and for backup capability in the Cloud
- 8) EMS to receive a transport ambulance and related equipment, to include stretchers
- 9) funds budgeted for a gator for the Parks Department
- 10) 2% salary increase for employees plus updated retirement benefits
- 11) City will now pay cost of employee insurance, but increased cost for dependents
- 12) replacement of mini-excavator for the Water Department
- 13) 2.6% pass-through to the customer factored in for Solid Waste
- 14) base rate increase of \$2.00 each for water and wastewater rates
- 15) Police car budgeted from the Fixed Asset Fund.

Brief discussion was held regarding EMS revenue projections, fixed asset fund balance and other budget related issues.

2. Public Hearing (ID # 3078)

Public Hearing on the proposed budget for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

At 6:25 p.m., Mayor Pickett opened the Public Hearing on the FY 2014-2015 Budget. With the previous work session detailing the budget and no comments from the audience, Mayor Pickett closed the Public Hearing at 6:27 p.m.

3. Council Action 2014-57

Consider postponement of Final Vote on the Fiscal Year 2014-2015 Budget, until September 9, 2014.

COMMENTS - Current Meeting:

A motion was made to postpone the final vote on the Fiscal Year 2014-2015 Budget until Tuesday, September 9, 2014.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Beasley, Jordan, Potetz, Simonson, Arnold
ABSENT:	Diane Huddleston

4. Public Hearing (ID # 3080)

Public Hearing on the proposed tax rate for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

At 6:28 p.m., Mayor Pickett opened the Public Hearing on the proposed tax rate for FY 2014-2015. City Manager Gary Broz remarked that the proposed tax rate of \$0.5900 has remained

the same since FY 08-09. With the proposed tax rate to be voted on September 9th, and no comments from the audience, Mayor Pickett closed the Public Hearing at 6:30 p.m.

5. Council Action 2014-58

Consider approval of the purchase of a dump truck for the Water Department, from the Fixed Asset Fund.

COMMENTS - Current Meeting:

Mr. Broz reported that the Water Department is in need of a dump truck, and that the City has found one through the H-Galveston Area Council. H-GAC bids items on a statewide basis, with the City receiving State Contract Prices. This truck is approximately \$80,000 and will be paid for through the Fixed Asset Fund.

A motion was made to approve the purchase of the dump truck for the Water Department.

ATTACHMENTS:

- Dump Trk-Aug 2014 (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Frank Jordan, Councilperson
SECONDER:	David Arnold, Councilperson
AYES:	Pickett, Beasley, Jordan, Potetz, Simonson, Arnold
ABSENT:	Diane Huddleston

VI. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 6:35 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Aug 26, 2014 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 2, 2014

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
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Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Present	
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Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pro Tem Huddleston welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

City Manager Gary Broz reported that the next meeting of the City Council would be held on Tuesday, September 9th, in which the budget and tax rate would be adopted.

III. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 3084)

Presentation of the Texas Community Development Block Grant Planning Project #712054 - City of Liberty Comprehensive Plan.

COMMENTS - Current Meeting:

Mr. J. Rice, Public Management, Inc, presented to Council the City's 2014-2035 Comprehensive Plan, a Texas Community Development Block Grant Planning Project. Mr. Rice, at a previous Council Meeting, reviewed portions of the Plan that included mapping, housing, population, land

Minutes Acceptance: Minutes of Sep 2, 2014 6:00 PM (Minutes Approval)

use, and economic development. This presentation is a continuation of the review of the Plan to include the following topics:

- 1) Thoroughfare System
- 2) Water System
- 3) Wastewater System
- 4) Storm Drainage
- 5) Recreation and Open Space
- 6) Capital Improvements Program

Mr. Rice reviewed each of these issues in detail, discussing the goals and objectives for each. Mr. Rice concluded by reiterating that this Plan gives the City a guide for making decisions in the future development of the community.

Prior to the conclusion of this discussion, Councilperson Simonson took leave of the meeting at 6:40 p.m.

2. Resolution 2014-11

Consider a Resolution approving acceptance of the City of Liberty 2014-2035 Comprehensive Plan, as prepared through the Texas Community Development Block Grant Planning Project #712054.

COMMENTS - Current Meeting:

A motion was made to approve the Resolution accepting the City's 2014-2035 Comprehensive Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Frank Jordan, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Huddleston, Beasley, Jordan, Potetz, Arnold
ABSENT:	Carl Pickett
EXCUSED:	Libby Simonson

3. Public Hearing (ID # 3086)

Public Hearing on the proposed tax rate for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

At 7:00 p.m., Mayor Pro Tem Huddleston opened the Public Hearing on the proposed tax rate for FY 2014-2015. Finance Director Naomi Herrington stated that the effective tax rate is \$0.5669 and the rollback rate is \$0.5922. However, management is proposing the same \$0.5900 which has been the tax rate for the past six years. The proposed rate of \$0.5900 will increase the City's budget an additional \$143,000. This is the second of the two required public hearings on the tax rate.

With no comments from the audience, Mayor Pro Tem Huddleston closed the Public Hearing on the tax rate at 7:01 p.m.

Minutes Acceptance: Minutes of Sep 2, 2014 6:00 PM (Minutes Approval)

IV. ADJOURNMENT**Motion To:** Adjourn**COMMENTS - Current Meeting:**

There being no further business before the Council, Mayor Pro Tem Huddleston adjourned the meeting at 7:01 p.m.

.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Sep 2, 2014 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 3091)

DOC ID: 3091



REQUEST FOR PLACEMENT OF AN ISSUE ON A CITY COUNCIL AGENDA

Regular called meetings of the City Council are held on the second Tuesday of each month at 6:00 p.m.

Special called meetings are normally held on the fourth Tuesday of each month at 6:00 p.m., or on other dates as time allows.

The deadline for an issue to be placed on the next council agenda is the Wednesday prior to the council meeting. This form must be turned in by 5:00 p.m. on this day.

Date of Submission of Request August 26, 2014

Date of Council Meeting September 9, 2014

Name Sonja Baldridge

Street Address 1901 Reese

City Liberty State Texas Zip Code 77575

Telephone No. _____ Fax No. _____

Please list below the issue that you wish to be brought before the Council.

Cleaning up Reese Street. (trash, animals, vehicles)

This request will be reviewed by the City Manager and the requestor will be notified regarding the above-mentioned topic being placed on an agenda.

For City Use Only

Date this form given to the City Manager 8/26/14

Date requestor was notified 9/4/14

Comments _____



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 09/09/14 06:00 PM

Department: Library
Category: Board Appointments

COUNCIL ACTION (ID # 3083)

DOC ID: 3083 A

EXPLANATION:

The Liberty Municipal Library Board is a nine-member advisory board comprised of residents of the City of Liberty, appointed for two-year terms. These members may serve three consecutive two-year terms.

Board members whose terms expire on September 30, 2014 are Helen Lamberth, Pamela Litton, Mychal English, Abby Cumbie and Susan LaCour.

Pamela Litton and Mychal English have declined reappointment and Helen Lamberth is not eligible for reappointment. The Library Board recommends the appointment of Yvonne Lawrence, JoAnne Knepper, and Laurie Elliot to fill these three positions.

Abby Cumbie and Susan LaCour are eligible to serve another two-year term. Both have agreed to serve again, if appointed.

Summary: The Library Director recommends the following appointments:

Yvonne Lawrence, JoAnne Knepper, Laurie Elliot, Abby Cumbie, and Susan LaCour.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Miscellaneous Issues

RESOLUTION (ID # 3092)

DOC ID: 3092 A

EXPLANATION:

Appointments for two-year staggered terms are made to the SRMPA Board of Directors in September of each year. Each member city is allowed two representatives. Our current representatives to this Board are Mayor Pickett and City Manager Gary Broz.

Mayor Pickett's term expires this month.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LIBERTY, TEXAS, APPOINTING A REPRESENTATIVE TO
THE SAM RAYBURN MUNICIPAL POWER AGENCY
BOARD OF DIRECTORS**

WHEREAS, on October 31, 1979, the City of Liberty, Texas, enacted the concurrent ordinance, establishing Sam Rayburn Municipal Power Agency with the City of Jasper, Texas and the City of Livingston, Texas; and,

WHEREAS, said concurrent ordinance provides that each of the three (3) cities involved in the Sam Rayburn Municipal Power Agency, each appoint Directors to serve with the Agency for a period of two (2) years.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That _____ be appointed to serve as Director for the Agency for the City of Liberty, Texas, for a period of two (2) years, said term ending September, 2016.

PASSED AND APPROVED THIS 9TH DAY OF SEPTEMBER, 2014.

Carl Pickett
Mayor

ATTEST:

Resolution (ID # 3092)
Page 2
Dianne Tidwell
City Secretary

City Council Meeting

September 9, 2014



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Budget Amendments

7.A.4

ORDINANCE (ID # 3093)

DOC ID: 3093 A

**AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS ADOPTING THE
ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND
ENDING SEPTEMBER 30, 2015**

WHEREAS, The City of Liberty, in accordance with the City Charter and the laws of the State of Texas, and acting by and through its City Council has received the proposed budget and financial plan for the fiscal year beginning October 1, 2014 and ending September 30, 2015; and

WHEREAS, The City Council of the City of Liberty, Texas, finds that the proposed budget and financial plan for Fiscal Year 2015 is a balanced budget in keeping with the City Charter; and

WHEREAS, The total expenditures for all funds for Fiscal Year 2015 are \$34,584,331.00

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That the budget and plan for Fiscal Year 2015 be established at \$34,584,331.00 as a combined total budget for the City of Liberty's operations for said fiscal year.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with and all Council Members present vote affirmatively for the adoption of this Ordinance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, Texas on the 9th day of September, 2014.

Carl Pickett
Mayor

ATTEST:

Dianne Tidwell

Ordinance (ID # 3093)
Page 2
City Secretary

City Council Meeting

September 9, 2014



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Tax Issues

COUNCIL ACTION (ID # 3094)

DOC ID: 3094

EXPLANATION:

"Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. A vote under this subsection is in addition to, and separate from, the vote to adopt the budget or a vote to set the tax rate." LGC §102.007

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Tax Rate

ORDINANCE (ID # 3095)

DOC ID: 3095 A

AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS ADOPTING A TAX RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015

WHEREAS, A tax rate of \$0.3609 for maintenance and operations and a tax rate of \$0.2291 for the debt service fund for a total tax rate of \$0.5900 is necessary and appropriate for the funding of the FY 2014-2015 City of Liberty budget; and

WHEREAS, Said budget has been heretofore regularly adopted by the City Council of the City of Liberty; and

WHEREAS, All other things required by law to be done have been done properly by the appropriate officials.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That the 2014-2015 maintenance and operations tax rate in the amount of \$0.3609 per \$100.00 and the debt service tax rate of \$0.2291 per \$100.00 for a total tax rate of \$0.5900 per \$100.00 is set and adopted.

“THE CITY OF LIBERTY TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.”

“THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.35 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$10.70.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with and all Council Members present vote affirmatively for the adoption of this Ordinance.

PASSED AND ADOPTED at a regular called meeting of the City Council of the City of Liberty, Texas on the 9th day of September, 2014.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Tax Issues

ORDINANCE (ID # 3096)

DOC ID: 3096 A

TAX ROLL APPROVAL AND TAX LEVY

WHEREAS, A tax rate of \$0.3609 for maintenance and operations and a tax rate of \$0.2291 for the debt service fund for a total tax rate of \$0.5900 were adopted for the tax year 2014-2015 by the City Council of the City of Liberty, Texas; and

WHEREAS, All other things required by law to be done have been done properly by the appropriate officials.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

That the 2014 appraisal roll with tax amounts entered is hereby approved as the tax roll for 2014 and the taxes for said year are hereby levied in the amounts shown on said tax roll.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with and all Council Members present vote affirmatively for the adoption of this Ordinance.

PASSED AND ADOPTED at a regular called meeting of the City Council of the City of Liberty, Texas on the 9th day of September, 2014.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.8

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Misc. Fees

INFORMATION ITEM (ID # 3099)

DOC ID: 3099



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
EMS Department		
BLS Emergency Transport	\$800.00	\$1,200.00
BLS N-Emergency Transport	\$800.00	\$1,200.00
ALS1 Emergency Transport	\$900.00	\$2,100.00
ALS2 Transport	\$900.00	\$2,600.00
ALS Mileage	\$18.00	\$35.00
BLS Mileage	\$18.00	\$35.00
No Treatment/No Transport	\$50.00	
Treatment/No Transport	\$75.00	
ALS N-Emergency	\$900.00	\$1,200.00
Fire Department (Charges per Hour)		
Chief/Assistant Chief	\$50.00	
Paid Full Time	\$30.00	
Volunteer Chief	\$25.00	
Volunteer Firefighters	\$20.00	
Engines	\$250.00	
Mini Pumper Booster	\$150.00	
Command 27	\$150.00	
Chief Vehicle	\$75.00	
Municipal Library		
Meeting Room	\$20.00	
Replacement Library Card	\$5.00	
Lost/Damaged Books/Items	Cost of Item + Accrued Fines	
Damaged Video Case	\$1.00	
Copies		
B&W – per page	\$0.15	
Color – per page	\$0.50	
11X17 – B&W	\$0.30	
11X17 – Color	\$1.00	



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
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Municipal Library (Cont.)

Faxes

First Page	\$1.50
Additional Pages	\$1.00

Computer Printouts

Black and White per page	\$0.15
Color per page	\$0.50

Late Fees per day

Books, Periodicals, Cassettes, CDs	\$0.10
Videos, DVDs	\$1.00
Reference Books	\$1.00

Opaque Projector per day

Late Fee per day	\$5.00
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Overhead Projector per day

Late Fee per day	\$5.00
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Multi-Media Projector

Organizations per day	\$20.00
Late Fee per day	\$20.00
Businesses per day	\$50.00
Late Fee per day	\$50.00

Purchase of floppy disk

\$1.00

Purchase of CD

\$1.00

Replacement barcodes on books

\$0.25

Interlibrary Loan

Cost of
postage to
return
material

Parks Department

Facility Fees

Park Gazebo

8:00 a.m.- Noon	\$25.00
Noon – 4:00 p.m.	\$25.00
4:00 p.m. – 8:00 p.m.	\$25.00

**MASTER FEE SCHEDULE – EXHIBIT “A”**

Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
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Parks Department (Cont.)

Basketball Pavilion

8:00 a.m. – Noon	\$40.00
Noon – 4:00 p.m.	\$40.00
4:00 p.m. – 8:00 p.m.	\$40.00

Daniel Pavilion/City Hall

8:00 a.m. – Noon	\$40.00
Noon – 4:00 p.m.	\$40.00
4:00 p.m. – 8:00 p.m.	\$40.00

City Park Fields - Accounts and Rental Fees

Complex	Location	Rental Fee 4 Hours	Rental Fee Month
1	Field A	\$40.00	\$140.00
	Field B	\$40.00	\$140.00
	Field C	\$40.00	\$140.00
	Field D	\$40.00	\$140.00
	Concession	N/A	\$140.00
2	Field 7-8	\$40.00	\$140.00
	Field 9-10	\$40.00	\$140.00
	Field 11-12	\$40.00	\$140.00
	Field 13-14	\$40.00	\$140.00
	Field 15-18	\$40.00	\$140.00
	Concession	N/A	
3	T-Ball Lights	\$40.00	\$40.00
	T-Ball Concession/ RR	N/A	\$25.00

Note: Complex 1-Fields C & D; Complex 2; Complex 3 are reserved from February 1 to July 31 of each year.

Complex 2 and Complex 3 Concessions are reserved all year.

Airport

T-Hangars

One (1) year contract per month	\$250.00
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**MASTER FEE SCHEDULE – EXHIBIT “A”**

Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
Month to Month rental	\$275.00	
Tie Down Fee		
1 st Week	No Charge	
After 1 st week per day charge	\$5.00	
Private Hangar site per sq. foot	\$0.15	
Large Hangar – City owned per month	\$600.00	
Small Hangar - City owned per month		\$300.00
Animal Control		
1 st Impoundment	\$15.00	
2 nd Impoundment	\$25.00	
3 rd and Subsequent Impoundment	\$40.00	
Housing Fee per day	\$8.00	
Pet Relinquish Fee	\$25.00	
Quarantine Fee	\$75.00	
(additional fee will be assessed, medical, etc.)		
The above fees do not include large and non-domesticated animals. The fees only apply to small domestic animals.		
Kennel License Fee	\$100.00	
Dangerous Dog Registration Fee	\$150.00	
Adoption Fee		\$45.00



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
Permit and Inspection Department		
Electrical Permit Fees		
Single Phase -		
100, 150 & 200 amp	\$20.00	
Re-Inspection Fee	\$25.00	
Temporary Pole Inspection	\$15.00	
Air Conditioner Permit Fee	\$15.00	
Three Phase – Commercial & Residential		
(Price includes inspection and can)		
100 amp	\$45.00	
200 amp	\$50.00	
CT Metering – Commercial & Residential		
(Price includes inspection and metering equipment)		
200 / 400 amp	\$300.00	
400 / 800 amp	\$400.00	

Three phase residential services will also include a charge of \$500.00 for the cost of transformer and installation.

Over 300 KVA will have facility charges to be determined by the Electric Department Supervisor.

Primary electrical service lines over two hundred and fifty (250) feet must be paid for by the customer before connection can be made.

All underground services are required to have a main disconnect on the customers take-off pole.

All commercial services are required to have a main breaker outside of the building.

All meter cans must be approved for use and meet the specs set for by the City of Liberty.



MASTER FEE SCHEDULE – EXHIBIT “A”

- Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	PROPOSED
Permit and Inspection Department (Cont.)		
Plumbing Permit Fees		
Fixtures (lavs, tubs, etc.) 1-4	\$10.00	
Over 4	\$10.00 plus \$3.00 per additional fixture	
Sewer Line Inspection	\$15.00	
Water Line Inspection	\$15.00	
Water & Sewer Line Inspection (combined)	\$20.00	
Water Heater Inspection	\$15.00	
Gas Test Inspection	\$20.00	
Gas Piping, 1-4 Outlets	\$10.00	
5 or more, per outlet	\$3.00	
Lawn Sprinkler System	\$15.00	
Per Re-Inspection	\$25.00	
Building Permit Fees		
Plat Filing Fees		
Preliminary Plat	\$25.00	
Final Plat	\$100.00	
Filing Fee – Courthouse	\$50.00	
Residential & Commercial Building Permit Fees - (applies to building, remodel, and sign permits)		
Total Valuation –		
\$100.00 or less	\$5.00	
\$101.00 - \$2,000.00	\$20.00	
\$2,001.00 - \$15,000.00	\$20.00 for the first \$2,000.00 plus \$10.00 for each additional TDC or fraction thereof, to and including \$15,000.00	
\$15,000.00 - \$99,999.99 –	\$150.00 for the first \$15,000.00 plus \$3.00 for each additional TDC or fraction thereof, to and including \$100,000.00	
\$100,000.00 - \$500,000.00	\$405.00 for the first \$100,000.00 plus \$2.75 for each additional TDC or fraction thereof, to and including \$500,000.00	
\$500,000.00 and above	\$1,505.00 for the first \$500,000.00 plus \$2.50 per TDC	



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
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Permit and Inspection Department (Cont.)

Permit Fee for moving a House/Building/Structure	\$50.00
Demolition permits are issued at no charge	\$0.00

Water & Sewer Tap Fees

<u>Water Tap</u>	<u>Regular Rate</u>
¾"	\$375.00
1"	\$575.00
1 ½"	\$875.00
2"	\$950.00
<u>Sewer Tap</u>	<u>Rates</u>
4"	\$400.00
6"	\$450.00
8"	\$500.00

All taps made outside the legal boundary of the City shall be assessed a charge of \$50.00 in addition to the tap fee.

Beverage Permit Fees

The City may levy and collect a fee not to exceed one-half (1/2) the State Fee for each permit issued for premises located within the City.

Amusement Machine and Arcade Center Fees

Occupation Tax - 1/2 the amount levied by the State on each coin-operated machine that an owner exhibits or displays, or permits to be exhibited or displayed in this	
Amusement Center Annual License Fee	\$50.00
Replacement Tax Tag Fee	\$6.00

Vendor/Solicitor License Fees

Annual Fee for 1 st person	\$30.00
Each additional person	\$10.00
Junk Dealer/Junkyard Permit Fees	\$50.00
Recreational Vehicle Parks	
Annual License Fee	\$150.00
Manufactured Home Permits	\$25.00
Floodplain Development Permit	\$50.00



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
Administration		
Oil/Gas Drilling Permit Fee	\$2,000.00	
Application Fee	\$100.00	
Electronic Conversion Fee	Cost	
Road Damage Fee	Replacement Cost	
Inspection Fee – Per well, Per year	\$100.00	
Annual Administrative Fee	\$25.00	
Nonrefundable Amended Permit Fee	\$2,000.00	
Administrative Fee	\$200.00	
Technical Advisor Fee	Cost	
Appeal Fee	\$250.00	
Seismic Permit Fee	\$2,000.00	
Alarm Permit Fees –		
Application Fee	\$25.00	
Renewal Fee	\$25.00	
Reinstatement Fee	\$40.00	
False Alarm Notification	\$50.00	
Late Payment Fee	\$10.00	
Response to alarms w/o permit	\$100.00	
Rental of Liberty Center and Kitchen		
Room Rental Without Alcohol – until 12:00 a.m.	\$500.00	
Room Rental With Alcohol – until 12:00 a.m.	\$1,000.00	
Local Non-Profit Without Alcohol– until 12:00 a.m.	\$250.00	
Local Non-Profit With Alcohol	\$500.00	
Additional Time – 12:00 a.m. – 2:00 a.m. (per ½ hr)	\$100.00	
Kitchen	\$300.00	
Damage Deposit	\$1,000.00	
Deposit is refundable if facilities are left clean and undamaged. This includes the bathrooms being cleaned and all trash removed to the outside dumpster. ALL OF THE DEPOSIT will be kept if the Lease Agreement, rules and regulations are broken for any reason.		



MASTER FEE SCHEDULE – EXHIBIT “A”
Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
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Administration (Cont.)

Tables and Chairs are provided, but renter is responsible for setting up and putting away.

SECURITY for all events will be coordinated by the Liberty Police Department, 936-336-5666.

Fees for Public Information

The City of Liberty fees for providing copies of public information are those fees set forth in the Texas Administrative Code, Title 1, Part 3, Chapter 70.

Garbage Fees

Residential Collection Fee per month	\$17.16	\$17.51
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Each dwelling unit shall be considered a residential establishment even though such dwelling unit may be a part of an apartment or duplex.

Commercial Collection Fee per month

Collection from each commercial establishment shall be as follows:

Once-a-week pick-up / 3-32 gallons containers	\$30.00	\$30.66
Once-a-week pick-up / 1-90 gallon container	\$36.54	\$37.31

Unless the commercial establishment shall have container(s) which collection fees are established as follows:

Pick-up Weekly	2-Yard Containers	3-Yard Containers	4-Yard Containers	6-Yard Containers	8-Yard Containers
1	\$48.43	\$72.65	\$93.64	\$108.67	\$122.07
2	\$95.79	\$135.61	\$166.82	\$189.42	\$239.03
3	\$140.98	\$168.97	\$192.65	\$221.71	\$296.25
4	\$156.07	\$188.35	\$213.66	\$269.07	\$408.99
5	\$186.08	\$234.34	\$263.30	\$349.79	\$484.32
6	\$233.56	\$296.58	\$323.31	\$403.60	\$564.16
Extra P/U	\$48.43	\$53.82	\$59.20	\$64.57	\$69.95

See
Attached
Changes



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
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Administration (Cont.)

Commercial/Business establishment requesting dumpster swap –
 Swap Out Fee \$26.90

Utility Fees- Electric

Residential

Minimum charge		\$6.00
Total KW minus 50	X	0.037128
Total KW	X	Fuel Adjustment

These three (3) figures add up to total electricity. Tax is added for a taxable business and rental property.

Commercial

Minimum charge		\$21.80
Total KW	X	0.03832
Total KW	X	Fuel Adjustment

Total Demand charge (if business has a demand)

Tax (if business is taxable)

Demand decimal figure and multiplier can be obtained from the Billing Department. The demand charge is based on a multiplier on the account. Take the demand decimal figure for the month and multiply by the multiplier number. Take the figure and subtract 15 from this number. Then multiply this figure by \$6.24 to get the total demand dollar amount.

Large Commercial

Minimum charge		\$30.87
Total KW	X	0.023989
Total KW	X	Fuel Adjustment

Total Demand charge (if business has a demand)

Tax (if business is taxable)



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
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Administration (Cont.)

The demand charge is figured the same as regular commercial. Do not subtract the free 15 load amount. The demand figure is multiplied by \$4.62 to get the total demand dollar amount.

Utility Fees – Water

Residential Service

This rate is applicable for all domestic purposes in a single family residence or individual apartments. All water rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	\$16.99	\$18.99
Excess Over	2M Gallons	\$3.25/M gals	

Commercial Service

This rate is applicable for all commercial, business and/or manufacturing purposes and is also applicable to residences or apartments serving two or more families. All water rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	\$19.99	\$21.99
Excess Over	2M Gallons	\$2.95/M gals	

NOTE: “M” means thousands.

Utility Fees – Sewer

Residential Service

This rate is applicable for all domestic purposes in a single family residence or individual apartment. All sewer rates are based on water consumption which must be taken through a single meter. This rate has been capped at 15,000 gallons so that citizens no longer pay for sewer service on their usage above 15,000 gallons per month.

Minimum Monthly Rate	2M Gallons	\$17.74	\$19.74
Excess Over	3M – 15M Gallons	\$2.30/M gals	
	Over 15M	No charge	



MASTER FEE SCHEDULE – EXHIBIT “A”
 Amended February 11, 2014 (Sept. 9, 2014)

Description	Fees	<u>PROPOSED</u>
Administration (Cont.)		
Commercial Service		
This rate is applicable to all commercial, business and/or manufacturing purposes and is also applicable to residences or apartments serving two or more families. All sewer rates are based on water consumption which must be taken through a single meter.		
Minimum Monthly Rate	2M Gallons	\$21.24
Excess Over	2M Gallons	\$2.80/M Gals
Industrial Waste Permit Fee		\$250.00
Introduction of wastewater into the City's system is paid at a rate of \$.0018/gallon		
Security Deposits		
Residential – Electric		\$200.00
Residential – Water		\$50.00
Charge for new service		\$15.00
Reconnection Fee		
A fee will be charged to restore service which has been suspended as a result of any utility bill in arrears.		
Extension Fee		\$7.50
During regular business hours		\$35.00
Return check Fee		\$35.00
Late Fee		
The gross monthly bill for all classes of utilities including, but not limited to, electricity, water, wastewater, solid waste and miscellaneous fees for service for which payment is not made within 20 days of the billing date shall be the net monthly bill, including all adjustments and/or other applicable charges, <i>plus a 10% late fee.</i>		

City of Liberty

Effective 10-1-2014

Related MAS Account #'s: 791-23701 Res & 791-23625 CHL

RESIDENTIAL RATES

RESIDENTIAL RATES	\$13.83
Rate 2 (Please Describe)	\$0.00
Rate 3 (Please Describe)	\$0.00
Rate 4 (Please Describe)	\$0.00
Rate 5 (Please Describe)	\$0.00

COMMERCIAL RATES

Container Size / Type	FREQUENCY PER WEEK							
	1XWK	2XWK	3XWK	4XWK	5XWK	6XWK	7XWK	EXTRA PU
Commercial Hand-PU (1-5 Bags)	N/A	\$25.98	N/A	N/A	N/A			N/A
Commercial Hand-PU (6-10 Bags)	N/A	\$30.37	N/A	N/A	N/A			N/A
2 Yard FEL Container	\$49.69	\$98.28	\$144.65	\$160.13	\$190.92	\$239.63	N/A	\$49.69
3 Yard FEL Container	\$74.54	\$139.14	\$173.36	\$193.25	\$240.43	\$304.29	N/A	\$55.22
4 Yard FEL Container	\$96.07	\$171.16	\$197.66	\$219.22	\$270.15	\$331.72	N/A	\$60.74
6 Yard FEL Container	\$111.50	\$194.34	\$227.47	\$276.07	\$358.88	\$414.09	N/A	\$66.25
8 Yard FEL Container	\$125.24	\$245.24	\$303.95	\$419.62	\$496.91	\$578.83	N/A	\$71.77
Swap Out Fee	\$27.60							
Locking Dumpster	\$11.05							

ROLL-OFF RATES

Container Size / Type	Delivery Rate	Rental Rate	BY Month or Day Rate	Hauling Charge (Per Pull Total or Haul + Disp)	Haul Rate per Pull	Disposal Rate per ton
20 Yard (Open-Top)	\$143.55	\$4.98	DAY RATE		\$358.58	N/A
30 Yard (Open-Top)	\$143.55	\$4.98	DAY RATE		\$453.78	N/A
40 Yard (Open-Top)	\$143.55	\$4.98	DAY RATE		\$545.28	N/A
25 Yard (Compactor)	N/A	N/A			N/A	N/A
30 Yard (Compactor)	N/A	N/A			\$458.40	N/A
35 Yard (Compactor)	N/A	N/A			N/A	N/A

TRIP CHARGE RATE: 1/2 haul rate

NOTES / FREE SERVICES

City of Liberty Rates : City Use ONLY		No rental	
20 yard	314.70	Delivery	110.44
30 yard	321.11	Delivery	110.44
40 yard	436.54	Delivery	110.44

Community Investment Program
City Facility's NO CHARGE

Education Program:

\$500.00 Scholarship - each school year-application due each March 15-Award at May Council meeting annually

Community Program:

- City sponsored Event-4-40 yards and 35 POL and service at no charge (Oct to Sept) annually
- 20 boxes and liners and \$1,500.00 sponsorship for the Fireworks Display
- 1-Event- Sponsored-Liberty Chamber of Commerce - (exp-2- Units POL or 1 30 RO annually)

Beautification & Sustainability & Recycling

- Recycling-Education Grant 1,000.00 Annually-cash or service
- Beautification Project 1,000.00 annually- cash or services
- Partnership-Grant- 1000.00 cash or services: Set & Reach Sustainability Goals and Projects

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Misc. Fees

ORDINANCE 2014-14

DOC ID: 3097 A

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR NEW RATES FOR AN AIRPORT SMALL HANGAR AND ANIMAL CONTROL ADOPTION FEE; ALSO PROVIDING FOR AN INCREASE IN EMS RATES, IN GARBAGE FEES FOR RESIDENTIAL AND COMMERCIAL ACCOUNTS, AND AN INCREASE IN THE BASE RATE FOR WATER AND SEWER SERVICES FOR RESIDENTIAL AND COMMERCIAL ACCOUNTS; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HEREWITH ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, the attached "Exhibit A" represents the rates and fees to be charged by the City for Airport small hangars, Animal Control adoption fees, and an increase in garbage fees, and an increase in the base rate for water and sewer services for both residential and commercial accounts.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1.

That all rates or schedules of rates which are in conflict herewith are to the extent of such conflict only, expressly amended, changed and repealed.

Section 2.

That the fee schedule attached hereto as "Exhibit A" amends the previous Master Fee Schedule to include the new rates shown in "Exhibit A" establishing an Airport Small Hangar Fee and an Animal Control Adoption Fee, and providing for an increase in EMS rates, garbage fees for residential and commercial accounts and an increase in the base rates for water and sewer service for residential and commercial accounts, and is hereby adopted as fully set forth herein.

Section 3.

That the Ordinance containing all current rates and fees charged by the City of Liberty shall take effect October 1, 2014..

Section 4.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED this the 9th day of September 2014.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

**FEE CHANGES
September 9, 2014**

EMS Fees -	BLS Emergency Transport	\$1200.00
	BLS N-Emergency Transport	\$1200.00
	ALS1 Emergency Transport	\$2100.00
	ALS2 Transport	\$2600.00
	ALS Mileage	\$ 35.00
	BLS Mileage	\$ 35.00
	ALS N-Emergency	\$1200.00

AIRPORT FEE - Small Hangar - City owned per month \$ 300.00

ANIMAL CONTROL - Adoption Fee \$ 45.00

GARBAGE FEE - Residential Collection Fee per month \$ 17.51
Commercial Collection Fee per month
1X per week PU - 3-32 gal. container\$ 30.66
1X per week PU - 1-90 gal. container\$ 37.31

UTILITY FEES - WATER - Residential Service
Minimum Mon. Rate - 2M Gal. \$ 18.99
Commercial Service
Minimum Mon. Rate - 2M Gal. \$ 21.99

UTILITY FEES - SEWER - Residential Service
Minimum Mon. Rate - 2M Gal. \$ 19.74
Commercial Service
Minimum Mon. Rate - 2M Gal. \$ 23.24

GARBAGE FEES -

Pick-up Weekly	2-Yard Containers	3-Yard Containers	4-Yard Containers	6-Yard Containers	8-Yard Containers
1	\$49.69	\$74.54	\$96.07	\$111.50	\$125.24
2	\$98.28	\$139.14	\$171.16	\$194.34	\$245.24
3	\$144.65	\$173.36	\$197.66	\$227.47	\$303.95
4	\$160.13	\$193.25	\$219.22	\$276.07	\$419.62
5	\$190.92	\$240.43	\$270.15	\$358.88	\$496.91
6	\$239.63	\$304.29	\$331.72	\$414.09	\$578.83
Extra P/U	\$49.69	\$55.22	\$60.74	\$66.25	\$71.77

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.10

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Miscellaneous Issues

RESOLUTION (ID # 3098)

DOC ID: 3098 A

EXPLANATION:

At the Council Meeting of August 12th, Mr. Jeff Taebel, Director of Community & Environmental Planning for the Houston-Galveston Area Council (H-GAC) made a presentation regarding "Our Great Region 2040."

The H-GAC has been working with a consortium of local governments and non-profit organizations over the past three years to develop "Our Great Region 2040". This is a high level, long-range plan whose aim is to help the region address critical challenges such as housing, transportation, economic development and the environment. Its overall goal is for the region to be an even better place to live, work and prosper in 2040 than it is today.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ACCEPTING THE *OUR GREAT REGION 2040 PLAN*.

WHEREAS, the Liberty City Council, hereby recognizes that our rapidly-growing region has the building blocks necessary to be one of the world's greatest places to live, work, and succeed by the year 2040;

WHEREAS, significant challenges and opportunities to realizing this vision for Our Region exist;

WHEREAS, 24 partner organizations, hundreds of organizations and over 15,000 members of the public participated in the process of creating Our Great Region 2040;

WHEREAS, Our Great Region 2040 does not create any mandates for local governments or individuals;

WHEREAS, in developing this framework, the participants recognized that respect for personal and property rights is a core value of Our Region; and

WHEREAS, Our Great Region 2040 provides a framework for partnerships and dialogue among individuals, the private sector, community-based organizations, and local governments throughout Our Region.

NOW, THEREFORE, BE IT RESOLVED that:

1. The City Council of the City of Liberty, Texas accepts the *Our Great Region 2040 Plan* .
2. The Liberty City Council supports advancing the following Big Ideas contained in *Our Great Region 2040*: strengthening our economic competitiveness through an educated and skilled workforce, securing a clean and ample water supply, cultivating places where people can lead active, healthy lives, providing balanced housing choices near jobs, services, and transportation options, achieving a world-class transportation network, and increasing our resiliency to disaster and a changing environment.
3. The Liberty City Council recognizes that advancing the Big Ideas may include building on existing efforts in the region, utilizing *Our Great Region 2040* to inform other regional plans, working together to establish new partnerships, and tracking progress.

4. The Liberty City Council acknowledges *Our Great Region 2040* is an entirely voluntary plan and that they are not creating any mandates for H-GAC, local governments or individuals and that the plan will not infringe on personal or property rights.

PASSED AND APPROVED AT A REGULAR, DULY CALLED MEETING OF THE LIBERTY CITY COUNCIL, THIS 9th DAY OF SEPTEMBER, 2014.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.11

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Miscellaneous Expenditures

COUNCIL ACTION (ID # 3100)

DOC ID: 3100



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.12

Meeting: 09/09/14 06:00 PM

Department: Administration
Category: Park Issues

COUNCIL ACTION (ID # 3101)

DOC ID: 3101