



The City of Liberty City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, October 14, 2014

6:00 PM

City Council Chambers

THE City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrival
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Frank Jordan	☐	☐	☐	
Councilperson Louie Potetz	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3113)

Project Updates - City Mgr. Gary Broz

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, September 09, 2014
2. Tuesday, September 23, 2014

VII. REGULAR AGENDA**A. Regular Session****1. Council Action (ID # 3118)**

Consider a request for variance, from Mark & Heather Hopson, regarding facilities required and occupancy limitations in a recreational vehicle park, to be located on Lakeland Drive.

- Agenda Form-Variance-Restrooms-RV Park (DOCX)
- RV Park Info (PDF)

2. Council Action (ID # 3114)

Consider award of bid for a transport ambulance for the Liberty Fire/EMS Department.

- Agenda Item Form-Ambulance (DOCX)
- Ambulance-HGAC (PDF)
- Ambulance-Phoenix Group (PDF)

3. Council Action (ID # 3117)

Consider approval of a bid received for Tax Resale Property described as Davidge, Block E-1, Lot 6.

- Tax Sale Property-Davidge (PDF)
- Tax Sale Property-Davidge Pics (PDF)

4. Council Action (ID # 3116)

Consider approval of a bid received for Tax Resale Property described as Liberty Inner Blocks, Block 203, Lot PT 1 TR 2.

- Tax Sale Property-LIB, Blk 203 (PDF)

5. Council Action (ID # 3115)

Consider approval of a bid received for Tax Resale Property described as Liberty Inner Blocks, Block 205, Lot PT 2 TR 4.

- Tax Sale Property-LIB, Blk 205 (PDF)

6. Ordinance (ID # 3121)

Consider adoption of an Ordinance authorizing and allowing, under the Act governing the Texas Municipal Retirement System, Updated Service Credits in said system for service performed by qualifying members of such system who are members of the City of Liberty.

- TMRS Ord-USC (DOC)

7. Council Action (ID # 3119)

Consider award of bid for the Navigation Street/FM 3361 Waterline Extension Project.

- Agenda Item Navigation Waterline Project October 14 2014 (DOCX)
- Bid Tab-Navigation (PDF)

8. Council Action (ID # 3120)

Consider award of bid for the Electric Distribution System Vegetative Management Program.

- Agenda Item Form-Tree Trimming (DOCX)
- Bid Tab- Tree Trimming (XLSX)
- VEGETATIVEMANAGEMENT (4) (DOC)

9. Ordinance (ID # 3122)

Consider an Ordinance adopting a Water Conservation and Drought Contingency Plan for the City of Liberty.

- Agenda Item Form Water Conservation Plan (DOCX)
- Water Conserveation Plan Oct 2014 (PDF)

10. Council Action (ID # 3123)

Consider a process for selection of a Police Chief, and take any action deemed necessary.

11. Council Action (ID # 3124)

Consider change of date for the November Meeting of the Liberty City Council.

12. Ordinance (ID # 3125)

Consider an Ordinance amending the Code of Ordinances as to the requirement of parking spaces for certain uses and structures.

- Agenda Form-Parking Req. Addition to Code (DOCX)
- Attachment -Parking Req(PDF)

13. Ordinance (ID # 3126)

Consider an Ordinance providing for an escalating fine for permitting dogs to roam at large and a change in the number of days an animal is held prior to adoption or other disposition.

VIII. ADJOURNMENT

A. Motion To: Adjourn

CERTIFICATION

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 10th day of October, 2014 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2014.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3113)

DOC ID: 3113



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 9, 2014

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	

II. INVOCATION

The Invocation was passed on.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Liberty High School Seniors, Katie Harris and D.J. Melonson, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council.

Mayor Pickett expressed condolences, on behalf of the Council, on the passing of Mr. Broz's mother. Mayor Pickett also reminded Council that the Texas Municipal League Annual Conference will be held in Houston, September 30 - October 3.

Councilperson Huddleston reported that the next "Shred-It" event will be held in late October or early November. This event will be for the recycling of sensitive documents and electronic equipment. This recycling event will be held in the City Hall parking lot.

Liberty resident, Mr. Mike Allison, Forest Hills Subdivision, addressed Council regarding his concerns with several recent power outages that left him without electricity for a lengthy period of time. Mr. Allison expressed his distress over the situation, followed by City Manager Gary

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

Broz offering explanation for the event.

Councilperson Arnold commented on an issue regarding changeout of the gas meter at his residence and requested information on customer service contact information for CenterPoint.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3087)

Financial Report - N. Herrington, Finance Director

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the City's financial status for the month ending July 31, 2014. Ms. Herrington reported that the General Fund is on target with budgeted amounts and that sales tax revenue is over 100% of the budgeted amount. There will be excess revenues for sales tax by the end of the current fiscal year. Ms. Herrington continued by stating that property tax collections are at 120% of budgeted amounts.

Ms. Herrington further detailed the revenues and expenditures of the various funds. Discussion was also held regarding the revenue for the sale of the City's property on Hwy. 90, formerly known as Key Energy. Those funds have been deposited in the bank.

B. Information Item (ID # 3088)

Project Updates - City Mgr. G. Broz

COMMENTS - Current Meeting:

City Manager Gary Broz spoke to current City projects and their status:

- 1) the Texas Water Development Board Wastewater improvements are basically complete, to include fencing,
- 2) September 20th is the Open House for the new Police Department facility. The Masons will also conduct a Cornerstone Leveling Ceremony,
- 3) rain has slowed the street project, however, the contractor is working on the road bore for the sewer and working on the lift station,
- 4) foundation footings have been dug for the new restrooms at the Liberty Municipal Park, and forms are being set for the slab, and
- 5) as previously discussed, sale of the City's property on Hwy. 90, formerly known as Key Energy, is complete and funds are in the bank.

Discussion also included that efforts have been made to advertise for the open positions in the Electric Department through the Houston and Beaumont newspapers and the Texas Municipal League website.

C. Information Item (ID # 3089)

Sam Rayburn Municipal Power Agency - Mayor Pickett

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

Mayor Pickett reported that a copy of the minutes from the July 15, 2014 Sam Rayburn Municipal Power Agency Meeting were placed before Council. Mayor Pickett also stated there had been a SRMPA meeting this same morning in which the Board discussed the lawsuit with the Agency's former general counsel, in closed session.

D. Information Item (ID # 3090)

Houston-Galveston Area Council - Councilperson Jordan

COMMENTS - Current Meeting:

Councilperson Jordan reported that the Houston-Galveston Area Council Regional Review Committee would meet the next day, in regard to community grants. Councilperson Jordan stated that the Committee establishes scoring criteria to support the Texas Community Development Block Grant Program.

VI. CONSENT AGENDA

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

A. Minutes Approval

1. Tuesday, August 12, 2014
2. Tuesday, August 26, 2014
3. Tuesday, September 02, 2014

VII. REGULAR AGENDA**A. Regular Session****1. Council Action 2014-60**

Ms. Sonja Baldrige to address the City Council regarding concerns with Reese Street, and take any action deemed necessary.

COMMENTS - Current Meeting:

Ms. Sonja Baldrige, 1907 Reese Street, addressed Council regarding her concerns with trash, junk vehicles and unleashed animals in her neighborhood. Lengthy discussion was held to include quality of life issues, constitutional rights of property owners, code enforcement, upgrading the animal shelter, and other related issues. Consensus was to explore various actions that could be taken to improve the neighborhood.

ATTACHMENTS:

- Baldrige Request (PDF)

RESULT: NO ACTION TAKEN

2. Council Action 2014-59

Consider appointments to the Liberty Municipal Library Board.

COMMENTS - Current Meeting:

Library Director Dana Abshier addressed Council regarding appointments to the Liberty Municipal Library Board. Ms. Abshier reported that these advisory board positions are to be filled by City residents who are appointed to serve two year terms.

Board members whose terms expire on September 30, 2014 are Helen Lamberth, Pamela Litton, Mychal English, Abby Cumbie and Susan LaCour. Two members have declined reappointment and one is not eligible for re-appointment.

The Library Director recommended the following appointments to expire September, 2016: Yvonne Lawrence, JoAnne Knepper, Laurie Elliott, Abby Cumbie, and Susan LaCour.

A motion was made to approve the appointments to the Liberty Municipal Library Board as recommended by the Library Director.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Beasley, Councilperson
SECONDER: Libby Simonson, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

3. Resolution 2014-12

Consider a Resolution appointing a representative to the Sam Rayburn Municipal Power Agency Board of Directors.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported that appointments to the SRMPA Board of Directors take place in September of each year. Ms. Tidwell stated that the Agency is made up of three member cities and each city is allowed two representatives to the Board. The City of Liberty's current representatives are Mayor Pickett and City Manager Gary Broz. Mayor Pickett's term expires this month.

A motion was made to reappoint Mayor Pickett for another two-year term on the Sam Rayburn Municipal Power Agency Board of Directors.

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

RESULT:	APPROVED [6 TO 0]
MOVER:	Frank Jordan, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold
ABSTAIN:	Carl Pickett

4. Ordinance 2014-11

Consider an Ordinance adopting the Budget for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015."

Mayor Pickett stated that the budget for Fiscal Year 2014-2015 is established at \$34,584.331.00.

A motion was made to approve the Ordinance adopting the Budget for Fiscal Year 2014-2015.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

5. Council Action 2014-61

Consider ratification of the Property Tax Revenue Increase reflected in the Fiscal Year 2014-2015 Budget.

COMMENTS - Current Meeting:

"Adoption of a budget that will require raising more revenue from property taxes than in the previous year requires a separate vote of the governing body to ratify the property tax increase reflected in the budget. Local Government Code §102.007." A vote under this subsection is in addition to, and separate from, the vote to adopt the budget or to set the tax rate. This budget will raise more revenue from property taxes even though the tax rate remains the same at \$0.5900.

A motion was made to ratify the property tax increase reflected in the Fiscal Year 2014-2015 Budget.

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Arnold, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

6. Ordinance 2014-12

Consider an Ordinance adopting the Tax Rate for Fiscal Year 2014-2015.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS ADOPTING A TAX RATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014 AND ENDING SEPTEMBER 30, 2015."

City Manager Gary Broz reported that the tax rate for Fiscal Year 2014-2015 will remain the same as the previous year at \$0.5900.

A motion was made to approve the Ordinance adopting the tax rate of \$0.5900 for Fiscal Year 2014-2015.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Libby Simonson, Councilperson
SECONDER:	David Arnold, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold
NAYS:	Frank Jordan

7. Ordinance 2014-13

Consider an Ordinance regarding the Tax Roll Approval and the Tax Levy.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"TAX ROLL APPROVAL AND TAX LEVY."

This ordinance specifies that a tax rate of \$0.5900 was adopted for Fiscal Year 2014-2015, with \$0.3609 dedicated to maintenance and operations and \$0.2291 dedicated to debt service. This ordinance further states that the 2014 appraisal roll with tax amounts is approved as the tax roll for 2014 and taxes are levied in the amounts shown on the tax roll.

A motion was made to adopt the Ordinance, as presented, regarding tax roll approval and the tax levy.

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

RESULT: ADOPTED [UNANIMOUS]
MOVER: Diane Huddleston, Mayor Pro Tem
SECONDER: David Arnold, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

8. Information Item (ID # 3099)

Discuss changes to the Master Fee Schedule including, but not limited to water rates, sewer rates, garbage rates, EMS rates, airport rates, and animal control rates.

COMMENTS - Current Meeting:

City Manager Gary Broz reported on the proposed changes to the City's Master Fee Schedule. The proposed increased fees are as follows:

EMS Fees -	BLS Emergency Transport	\$1200.00
	BLS N-Emergency Transport	\$1200.00
	ALS1 Emergency Transport	\$2100.00
	ALS2 Transport	\$2600.00
	ALS Mileage	\$ 35.00
	BLS Mileage	\$ 35.00
	ALS N-Emergency	\$1200.00
AIRPORT FEE -	Small Hangar - City owned per month	\$ 300.00
ANIMAL CONTROL -	Adoption Fee	\$ 45.00
GARBAGE FEE -	Residential Collection Fee per month	\$ 17.51
	Commercial Collection Fee per month	
	1X per week PU - 3-32 gal. Container	\$ 30.66
	1X per week PU - 1-90 gal. Container	\$ 37.31
UTILITY FEES - WATER -	Residential Service	
	Minimum Mon. Rate - 2M Gal.	\$ 18.99

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

Commercial Service

Minimum Mon. Rate - 2M Gal. \$ 21.99

UTILITY FEES - SEWER - Residential Service

Minimum Mon. Rate - 2M Gal. \$ 19.74

Commercial Service

Minimum Mon. Rate - 2M Gal. \$ 23.24

GARBAGE FEES -

Pick-up Weekly	2-Yard Containers	3-Yard Containers	4-Yard Containers	6-Yard Containers	8-Yard Containers
1	\$49.69	\$74.54	\$96.07	\$111.50	\$125.24
2	\$98.28	\$139.14	\$171.16	\$194.34	\$245.24
3	\$144.65	\$173.36	\$197.66	\$227.47	\$303.95
4	\$160.13	\$193.25	\$219.22	\$276.07	\$419.62
5	\$190.92	\$240.43	\$270.15	\$358.88	\$496.91
6	\$239.63	\$304.29	\$331.72	\$414.09	\$578.83
Extra P/U	\$49.69	\$55.22	\$60.74	\$66.25	\$71.77

Brief discussion was held regarding the proposed fees and that additional revenue for the next fiscal year from the water and sewer fees are \$90,000 and \$96,000, respectively. These funds will be designated for future water and wastewater projects.

ATTACHMENTS:

- Master Fee Schedule-Proposed (PDF)

9. Ordinance 2014-14

Consider adoption of an Ordinance amending the Master Fee Schedule.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR NEW RATES FOR AN AIRPORT SMALL HANGAR AND ANIMAL CONTROL ADOPTION FEE; ALSO PROVIDING FOR AN INCREASE IN EMS RATES, IN GARBAGE FEES FOR RESIDENTIAL AND COMMERCIAL

ACCOUNTS, AND AN INCREASE IN THE BASE RATE FOR WATER AND SEWER SERVICES FOR RESIDENTIAL AND COMMERCIAL ACCOUNTS; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

A motion was made to adopt the Ordinance amending the Master Fee Schedule, as proposed, to include correcting the effective date from "immediately" to October 1, 2014.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

10. Resolution 2014-13

Consider a Resolution accepting the "Our Great Region 2040" Plan.

COMMENTS - Current Meeting:

Mayor Pickett reported that Mr. Jeff Taebel, Houston-Galveston Area Council (H-GAC), recently made a presentation regarding the "Our Great Region 2040" Plan. Mayor Pickett further stated that this plan addresses future needs such as housing, transportation, economic development, etc. of the H-GAC 13-County Region, which includes Liberty County.

A motion was made to approve the Resolution in support of, and participation in, the H-GAC "Our Great Region 2040" Plan.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Frank Jordan, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

11. Council Action 2014-62

Consider the purchase of equipment for City Hall and the Police Department for data storage in the Cloud.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that the City has been concerned with protecting large quantities of data and proper data storage. Issues discussed were the backup process with tapes, inability to change backup tapes and check logs consistently, and other related issues. Liberty Systems has reviewed various solutions and recommends that Datto Siris Enterprise 1000 be engaged, for a cost of \$19,797.80, to also include a UPS Rack Mount for \$2,860.00. Total cost is \$22,657.80.

A motion was made to purchase the above-mentioned equipment, as proposed, for data storage in the Cloud, for \$22,657.80, to include a written document from Mr. Bill Takach, Liberty Systems, confirming safety/security measures for this storage.

RESULT:	APPROVED [6 TO 1]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
NAYS:	Louie Potetz

12. Council Action 2014-63

Consider playground equipment donation, from the Liberty Rotary Club, for the Grand Street Pocket Park.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that the Liberty Rotary Club would like to make a donation of playground equipment to the City's pocket park at Grand and Canfield Streets. Rotary Club President, Carol Skewes, explained that their donation would come through a Rotary District #5910 Matching Grant of \$2600, of which the Club has the matching portion. Ms. Skewes stated that these funds must be used to serve economically disadvantaged children. Ms. Skewes further reported that others assisting with this project include the City of Liberty assisting with the base for the playground equipment, Precinct 1 County Commissioner Mike McCarty providing labor for ground preparation, and cash contributions by an anonymous donor and the owners of the Lakeland Grand Apartments.

Other brief discussion included issues surrounding fencing, lighting and signage for the park. A motion was made to accept the donation of playground equipment, from the Liberty Rotary Club, for the Grand Street Pocket Park.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Frank Jordan, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:00 p.m.

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Carl Pickett, Mayor

ATTEST:

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Sep 9, 2014 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, September 23, 2014

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council.

Mayor Pickett reported on the following:

- The next meeting of the City Council will be held on Tuesday, October 14th at 6:00 p.m.,
- The Texas Municipal League Annual Conference will be held in Houston, Sept. 30-Oct. 3, in which several members of the City Council and Staff will be in attendance, and
- Lee College is holding classes on various subjects, which may be of interest to City Staff and the public. Classes will be held in various locations within the City, most of them at the Humphreys Cultural Center.

Councilperson Huddleston reported that the next "Shred-It" event for recycling of sensitive documents would be held on Saturday, November 1, from 9:00 a.m. until Noon. This event will also include e-cycling for electronic equipment.

Dr. Cody Abshier, Liberty ISD Superintendent, addressed Council in regard to bicycle lanes on city streets. Dr. Abshier's numerous comments spoke to the fact that these lanes would provide a safer environment for cyclists, keep cyclists off the sidewalks, and would also increase the number of cyclists in the community.

Minutes Acceptance: Minutes of Sep 23, 2014 6:00 PM (Minutes Approval)

Liberty ISD School Board President Brandon Smith also addressed Council regarding the issue of bicycle lanes. Mr. Smith spoke to the number of injuries occurring between cyclists and vehicles, and the safety factor that relating to a separate lane for cyclists.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 3102)

Finance Report - N. Herrington, Finance Director

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the City's financial status ending August 31, 2014. Ms. Herrington reported that sales tax revenues are at 105% of the budgeted amount, with property tax collections at 128% of the budgeted amount. Ms. Herrington remarked that funds received from these two large revenue sources for the General Fund will total larger than budgeted amounts at the end of the fiscal year, and that the current cash in bank of the General Fund is \$1.7 million.

Ms. Herrington further detailed the revenues, expenditures, and cash in bank of the various funds. Brief discussion was held regarding the transfer of \$1.1 million from the Electric Fund to the General Fund.

2. Information Item (ID # 3103)

Monta Well Update - G. Broz, City Manager

COMMENTS - Current Meeting:

City Manager Gary Broz reported on issues with the Monta Street Water Well. Mr. Broz stated that on September 10th well production was down and water well specialists Layne Texas were called in to assess the situation. The pump and column assembly were pulled and it was determined that an oil line had broken at the pump, causing other problems. Mr. Broz reported that this well is 1800 feet deep and the pump is set at 250 feet, in a good aquifer. Total cost for repairs are \$33,275.00 and should be completed by mid-October.

IV. REGULAR AGENDA

A. Regular Session

1. Council Action 2014-65

Consider appointments to the Houston-Galveston Area Council 2015 General Assembly.

COMMENTS - Current Meeting:

A motion was made to appoint Councilperson Jordan as the City's delegate to the 2015 Houston-Galveston Area Council General Assembly. No alternate was appointed.

ATTACHMENTS:

- H-GAC 2015 General Assembly (PDF)

Minutes Acceptance: Minutes of Sep 23, 2014 6:00 PM (Minutes Approval)

RESULT: **APPROVED [6 TO 0]**
MOVER: Libby Simonson, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold
ABSTAIN: Frank Jordan

2. Council Action 2014-64

Consider final approval of an Employee Training Reimbursement Agreement.

COMMENTS - Current Meeting:

City Attorney Randy Gunter explained that this document is similar to the one previously presented to Council, and that provided the framework for this final agreement. Mr. Gunter stated that many times employees receive certificates and/or licenses which is a significant cost to the City. If employees leave prematurely, the City has incurred costs without any benefit. This document is a commitment for continued employment dependent upon the length and expense of the training. The continued employment periods are different for the various departments. Mr. Gunter reviewed these periods for Police, Fire/EMS, Electric and the Water/Wastewater Departments. Further discussion was held regarding various portions of the agreement, to include short term training that would not be subject to this agreement.

Motion was made to approve the Training Reimbursement Agreement.

ATTACHMENTS:

- Training Reimbursement Agreement-Final (DOCX)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Diane Huddleston, Libby Simonson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

3. Ordinance 2014-15

Consider an Ordinance creating Reinvestment Zone Number 3 at the Liberty Municipal Airport.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the proposed ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, DESIGNATING A CERTAIN AREA AS A COMMERCIAL/INDUSTRIAL REINVESTMENT ZONE, CITY OF LIBERTY, TEXAS, PROVIDING FOR THE ESTABLISHMENT OF AGREEMENTS WITHIN THE ZONE, AND OTHER MATTERS RELATING THERETO; PROVIDING FINDINGS OF FACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE FOR THE COMMENCEMENT OF THE REINVESTMENT ZONE AND THIS ORDINANCE; PROVIDING AN OPEN MEETINGS CLAUSE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

City Attorney Randy Gunter reported that the Public Hearing for this reinvestment zone was held in May, 2014, and that the proposed ordinance includes metes and bounds and a diagram of the proposed zone at the Liberty Municipal Airport. Mr. Gunter explained that the minimum capital cost of investment for this zone is \$500,000. The abatement schedule for ad valorem

taxes on real and personal property improvements of qualified businesses in this zone as follows:

Year 1	100%
Year 2	75%
Year 3	50%
Year 4	25%
Year 5 & beyond	0%

Mr. Gunter stated that this zone is different from the city's previous designated reinvestment zones as this zone is created as a smaller zone for more specialized use. After brief discussion, a motion was made to adopt the ordinance as presented.

RESULT: ADOPTED [6 TO 1]
MOVER: Frank Jordan, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
NAYS: Louie Potetz

4. Council Action 2014-66

Consider an application for a License to Encroach for property located at 509 Tennessee Street, and take any action deemed necessary.

COMMENTS - Current Meeting:

Public Works Director/City Engineer Tom Warner reported that a manufactured home had been placed on a lot on Tennessee Street, in which a portion of the home sits on the City's street right-of-way and a portion of the home overlaps onto Trinity Street. The homeowner would incur significant cost if the home were to be relocated 15-20 feet off of the right-of-way. As there are other manufactured homes in the right of way on this street, the most appropriate remedy is the execution of a license to encroach. This document protects the City's future use of the street, as the license is revocable. Homeowner Ms. Taylor and Clayton Homes representative Mr. Shammus addressed Council, thanking them for consideration of this issue. This agreement requires the licensee to pay a fee of \$750 for the License to Encroach.

A motion was made to approve the License to Encroach.

ATTACHMENTS:

- License to Encroach Agreement (DOCX)

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane Huddleston, Mayor Pro Tem
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

5. Council Action 2014-67

Consider proposal for Architectural Services for a "New Liberty Bell Tower, Landscaping and Parking" for the City of Liberty, Texas and take any action deemed necessary.

COMMENTS - Current Meeting:

Mayor Pickett reported that there are two phases to the proposed bell tower and landscaping project, to be constructed on the south grounds of the Cultural Center. Phase I is construction of the tower and surrounding ground work at a cost of approximately \$450,000-\$460,000. Phase II consists of parking and sidewalks on the west side of the facility (Austin St.) for an additional cost of approximately \$75,000. Mayor Pickett further explained that this project is to be funded by private donations and will add to the City's history and quality of life. The Mayor stated that this project has been discussed several times and would like Council's consensus whether to move forward or forego the project.

Numerous residents of the city addressed Council in favor of the project. Further discussion included current donated funds are in a separate account for this project and that the remaining funds to be collected will be deposited, prior to execution of an architectural contract for the project. If approved, the proposal will put the architect on notice that the project is to proceed, at which time the architect will prepare an AIA Contract. The AIA Contract will include a liability clause to protect the City.

A motion was made to approve the proposal for architectural services for construction of a bell tower with Val Glitsch / Brave Architecture.

ATTACHMENTS:

- Bell Tower Proposal (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	David Arnold, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

6. Council Action 2014-68

Consider a Fire Protection Services Agreement between Liberty County and the City of Liberty Fire Department.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that the proposed contract is the same as the current contract with Liberty County, with the new contract beginning October 1. Discussion was held regarding the fee schedule and increased rates.

A motion was made to approve the contract, as presented, to include the increase to the County fees of \$50 per item, beginning October 1.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

7. Council Action 2014-69

Consider an amendment to the Lease Agreement between the Port of Liberty, City of Liberty, Chambers-Liberty Counties Navigation District and Schlumberger Technology Corporation.

COMMENTS - Current Meeting:

Councilperson Beasley, as Board Member of the Port of Liberty, explained that this agenda item relates to an amendment to the existing lease agreement between the Port of Liberty, City of Liberty, Chambers-Liberty Counties Navigation District and Schlumberger Technology Corporation. This agreement is associated with a tract of land and warehouse located on Ft. Worth Street in which Schlumberger subleased this property to another Schlumberger division. Therefore, this sublease requires execution of an amendment to the agreement.

A motion was made to approve the amendment to the Lease Agreement.

ATTACHMENTS:

- Lease Amendment-Schlumberger (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Frank Jordan, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson, Arnold

8. Council Action 2014-70

Consider award of bid for a transport ambulance for the Liberty Fire/EMS Department.

COMMENTS - Current Meeting:

This agenda item was passed on.

ATTACHMENTS:

- Transport Ambulance (PDF)

RESULT:	NO ACTION TAKEN
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B. Executive Session

Private Consultation with Attorney on all subjects or matters authorized by law. Gov. Code §551.071

1. Contemplated/Pending Litigation - Humphreys Cultural Center.

At 7:32 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:23 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2014-71

Consider and take action, if any, on the items as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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V. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, the meeting was adjourned at 8:23 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Sep 23, 2014 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Variance Requests

COUNCIL ACTION (ID # 3118)

DOC ID: 3118

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: October 14, 2014
Agenda Item No. VII.A.1
Agenda Wording: City Council consider a resolution granting a variance to Section 3.08.114 (a) Office, restrooms and other facilities; recreation areas , Section 3.08.122 Sanitary facilities and Section 3.08.129 Permanent occupancy prohibited , of the <u>Code of Ordinances</u> , regarding facilities required and occupancy limitations in a recreation vehicle park.
Department: Building Inspections
Subject: The City received a request from AEJ Construction and Consulting, LLC on behalf of a client, for a variance to the aforementioned sections of the Code of Ordinances. The variances, as requested, would eliminate the requirement for on-site restrooms and showers and to not limit the time frame a person(s) could stay in the recreational vehicle park.
Background: On July 2, and July 8, 2014, the Planning and Zoning Commission and City Council met, respectively, and approved a variance to allow a recreational vehicle park on Lakeland between the Fire Department and Walmart. The location is designated as a non-recreational vehicle park area. The Planning and Zoning meet on September 24, 2014, to consider and take action on aforementioned variance requests. The ordinance requires a minimum number of toilet/urinals and showers based on the size of the park. Based on the proposed eighty (80) space site, four toilets would be required for females and four (4) toilets and four (4) urinals for males. Additionally, four (4) showers would be required for each sex. The ordinance also requires that no permanent occupancy is allowed in a recreational vehicle park. Permanent occupancy is defined and a stay of six (6) consecutive months during a one year period. Also a recreational vehicle may not return for a period of sixty days following a six (6) month consecutive stay. The Planning and Zoning Commission denied the variances by a 5-0 vote. A variance was granted to allow the location of the restroom and shower facilities to be centrally located within the park in lieu of the maximum distance of 200 feet from a space.
Fiscal Impact: The City will not receive any revenue from granting the variance requests.

Attachment: Agenda Form-Variance-Restrooms-RV Park (3118 : Variance-RV Parks)

Staff Recommendation: Staff concurs with the Planning and Zoning Commission actions.

Purpose: The recreational park will provide an additional option for visitors wanting to stay overnight in the City.

Division 3. Recreational Vehicle Parks***Sec. 3.08.114 Office, restrooms and other facilities; recreation area**

(a) Each RV park must have an office for the manager of the RV park, and a bathroom and shower facilities, as well as laundry facilities. All facilities used by residents must be well lit inside and out during the night hours. All facilities must meet applicable codes adopted by the city.

(b) All RV parks shall have at least one (1) recreation area, located as to be free of traffic hazards, easily accessible to all park residents and centrally located where topography permits. Not less than eight (8) percent of the gross park area shall be devoted to recreational facilities. Recreation areas include space for community buildings and community use facilities such as restroom and shower facilities, adult recreation (basketball court or tennis court) and playgrounds for children, and swimming pools, but not including vehicle parking, maintenance and utility areas.

(Ordinance 2009-4, sec. 4.5, adopted 3/10/09)

Attachment: RV Park Info (3118 : Variance-RV Parks)

Division 3. Recreational Vehicle Parks*

Sec. 3.08.122 Sanitary facilities

(a) Each RV park shall provide the following sanitary facilities as listed below:

- (1) One (1) toilet or stool for the female sex for every twenty (20) sites or fraction thereof (minimum of one (1) is required) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.
- (2) One (1) toilet or stool and one (1) urinal stall for the male sex for every twenty (20) sites or fraction thereof (minimum of one (1) is required) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.
- (3) One (1) washbasin shall be provided within the toilet room for every two (2) toilets or fraction thereof (a minimum of one (1) is required).
- (4) One (1) shower shall be provided for each sex for each twenty (20) sites or fraction thereof (minimum of one (1) is required for each sex) for the first one hundred and twenty (120) sites, and one (1) per forty (40) sites thereafter.
- (5) All toilets and shower facilities shall be placed in properly constructed buildings and located not more than two hundred (200) feet from any recreational vehicle site.
- (6) Buildings shall be well lit at all times, day or night, well ventilated with screened openings, and constructed of moisture-proof material to permit rapid and satisfactory cleaning, scouring and washing.
- (7) The floors shall be of concrete or other impervious material, elevated not less than four (4) inches above grade, and each room shall be provided with floor drains.
- (8) A slop sink or basin with water supply shall be in each restroom (male and female) and at least one (1) in the laundry facility, and shall be constructed in accordance with design, size and materials approved by the building official.

(b) Toilet and bathing facilities shall be in separate rooms or partitioned apart in any manner as to provide privacy and promote cleanliness. Each toilet provided in a community toilet house shall be partitioned apart from any other toilet in the same room. The floor surface around the commode shall not drain into the shower floor.

(c) Toilet floors and walls shall be of impervious material, painted white or a light color, and kept clean at all times. Shower stalls shall be of tile, plaster, cement or some other impervious material and shall be kept clean at all times. If a shower stall is of some impervious material other than tile, cement or plaster, it shall be white or some light color and kept clean at all times. The floor of any bathroom, other than the shower stall, shall be of some impervious material, and the walls of the bathroom, other than the shower stall, shall be papered with canvas and wallpaper, or an equivalent washable surface kept clean at all times.

(Ordinance 2009-4, sec. 9, adopted 3/10/09)

Division 3. Recreational Vehicle Parks*

Sec. 3.08.129 Permanent occupancy prohibited

(a) No RV park or recreational vehicle therein shall be used as a permanent residence for any period of time, notwithstanding section 3.08.116, except for permanent full-time employees of the RV park. No more than one (1) space shall be allowed for use as a permanent residence for full-time employees. Occupancy or parking of a recreational vehicle within the RV park extending beyond six (6) consecutive months in any twelve (12) month period shall be presumed permanent occupancy and is hereby prohibited.

(b) A recreational vehicle may not return for a period of sixty (60) days following six (6) months consecutively.

(c) Note: The city reserves the right to modify or change this section for the purpose of a natural disaster or related incidents, including the requirement of removal of all recreational vehicles that may be subject to dangerous or inclement weather. However, the final decision for the removal of all recreational vehicles, as defined herein, shall be at the sole discretion of the owner/operator of the RV park. The city assumes no liability.

(Ordinance 2009-4, sec. 11, adopted 3/10/09)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 3114)

DOC ID: 3114

CITY OF LIBERTY

City Council Agenda Item Form

Agenda Item No. VII.A.2
Agenda Wording: Consider award of bid for a transport ambulance for the Liberty Fire/EMS Department.
Department: Fire/EMS
Subject: Quotes received for new transport ambulance.
Background: This agenda item was previously brought before Council on September 23, 2014. City Manager Gary Broz reported that the City had received one quote from H-GACBuy and that a local dealership would like to submit a quote through The Phoenix Group. The quote from H-GAC is for a 2014 Ford E-350, with options for a total cost of \$60,010. The quote from the Phoenix Group is also for a 2014 Ford E-350, with the same specified options, for a total cost of \$61,200. Difference in cost is \$1,190.
Fiscal Impact: Funds for this vehicle are in the 2014-2015 Budget.
Staff Recommendation: Even though the cost from the Phoenix Group is slightly higher than from H-GACBuy, the vehicle through the Phoenix Group is currently in stock and available. The delivery date through H-GAC is ninety (90) days. Staff recommends the purchase of the vehicle from the Phoenix Group.
Purpose: Transport ambulances are used due to their increased fuel efficiency and will save wear and tear on the box units.

Attachment: Agenda Item Form-Ambulance (3114 : Bid Award - Transport Ambulance)



**Contract
No.:**

AM10-12

Date Prepared:

9/17/2014

Buying Agency:	Liberty Fire Department
----------------	-------------------------

Contractor: Southwest Ambulance Sales, LLC

Contact Person: Brian Hurst

Prepared By: Gretchen Peters

Phone: 936-336-3922

Phone: 210-788-2719

Fax:

Fax: 210-247-6179

Email: bhurst@cityofliberty.org

Email: gretchen@southwestambulancesales.com

Product Code:

KKA11

Description: Type II Crusader Plus, Ford E-350 SRW

56340

[illegible]

Description	Cost	Description	Cost
Please see attached	274		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	274

For this transaction the percentage is:

0%

Quantity Ordered:	1	X Subtotal of A + B + C:	59010	=	Subtotal D:	59010
E. H-GAC Order Processing Charge (Amount Per Current Policy)					Subtotal E:	1000

E. H-GAC Order Processing Charge (Amount Per Current Policy)

Subtotal E:	1000
--------------------	------

[illegible]**Delivery Date:**

G. Total Purchase Price (D+E+F):

60010

Liberty Fire Department

HGAC Contract #AM10-12

Unpublished Options

OEM door retention straps **\$274**

TOTAL: \$274

Liberty Fire Department***HGAC Contract #AM10-12******Published Options***LED grill lights w/grill housings / RED ***\$458***Rear Step (flip up) Van Only ***\$403***Hinged panel at AA wall for access ***\$163***Upgrade from base floor covering ***\$748***Upgrade wiring for LED ***\$624******TOTAL: \$2,396***

Sales Quota

The Phoenix Group
Emergency Vehicles
407 W. Franklin
Waxahachie, Texas 75165
Tel: 800.242.1822

Invoice No.	
Invoice Date:	10/1/2014
Customer PO#	

		Vin# TBA UNIT# TBA	
Quote TO:		SHIP TO:	
City of Liberty			
Sales Person	MANUFACTURER	TYPE:	YEAR
Cliff Wilson	McCoy Miller	Ford	2014
Description	Quantity	Unit Price	Amount
2014 Ford E-350 V-8 GasType 2 (McCoy)Ambulance	1	\$67,498.00	\$67,498.00
HGAC Fee	1	\$1,000.00	\$1,000.00
Delivery	1	\$850.00	\$850.00
*See attached Spec's			
Price reflects GPC discount of \$ 8,148.00			
Must have an approved GPC#			
NOTES		Totals	\$69,348.00
Lien Holder Name:		Trade In Allowance	
Address:		Down Payment	
Trade Information		GPC Allowances	8,148.00
Type:		Total	61,200.00
Year:		Taxes & Fees	
Manufacturer:		Total Amount Due	\$61,200.00
VIN:			
Mileage:			

THANK YOU FOR YOUR BUSINESS



McCoy Miller

Global Appeal.

McCoy Miller Work Order

The Phoenix Group
Dave Taylor

USAC
Michelle Yoder
See VIN's Below
HLD,

Exp. Date: 08/22/2014
Quote No: REV02-14
Job/Order No: 2C4152
AMBULANCE: 2-TYPE2 Type II

09/03/2014 13:28:41

WO#: 2C4152

Page 1

PART NO	S	DESCRIPTION	QTY	REF. NO
		== Type II - 2.117 04/24/14 ==	1	
00-00-0026		Order Coordinator - Holden Dreasher- 855-661-9232 Ext-347	1	BID INFORMATION-
		AMBULANCE CONVERSION	1	CONVERSION
03-35-9000		Conversion, Type II -Ford, McCoy Miller 14-3	1	03359000C
	<	CHASSIS	1	
		2C4151 1FDSS3EL0EDB14602		
05-22-6600		Chassis, 2014 Ford E-350SD XL Extended Van, 138" WB V8 Gas 14-5	1	00-20-4357
05-98-0100	>	/-- Ford Chassis Standard Warranty - 3 Years/36,000 Miles	1	05980100C
06-00-0110		/-- OEM Supplied - Jack w/handle	1	06000110C
06-00-0120		/-- OEM Supplied - Lug Wrench	1	06000120C
06-00-0430	>	/-- Running Boards, One (1) Pair ADP (Type II) Ford	1	06000430V
06-20-0100		/-- OEM Mirrors STD	1	CHASSIS COMP.
06-60-0200		/-- Rubberized Vinyl Cab Flooring STD	1	CHASSIS COMP.
06-70-0130		/-- Spare Tire, Installed Under Chassis	1	CHASSIS COMP.
31-10-0117		/-- Idle Control, Electronic Throttle	1	31100115V
		Intermotive AFIS III ()		
36-10-1100		/-- Cab/Chassis Lighting Package, Ford E350	1	EXT. ELEC. COMP.
37-15-0815		/-- Warn. Light, Grille, Pass. Side, Whel 500 LED Warn.w/f -TII	1	EXT. ELEC. COMP.
49-29-2211		/-- Whelen, 500 TIR6, Red, LED, Color Lens w/flange 50R03ZRR (115447)	1	H4-04-5703V
50-00-1046		/-- Whelen, 500 series Chrome Flange TIR6 Only -TII 5TSMAC (116488)	1	H4-10-0040V
50-00-8205		/-- Deutsch water proof connector -TII	1	50008200V
37-25-0815		/-- Warn. Light, Grille, Driver Side, Whel 500 LED Warn.w/f -TII	1	EXT. ELEC. COMP.
49-29-2211		/-- Whelen, 500 TIR6, Red, LED, Color Lens w/flange 50R03ZRR (115447)	1	H4-04-5703V
50-00-1046		/-- Whelen, 500 series Chrome Flange TIR6 Only -TII 5TSMAC (116488)	1	H4-10-0040V
50-00-8205		/-- Deutsch water proof connector -TII	1	50008200V
37-35-0330		/-- Warn. Light, Inters., Pass Side, Whel 3x7 LED Warn. Ford Van	1	EXT. ELEC. COMP.
49-20-2011	<	/-- Whelen, 3x7, Red, Super LED Flashing, Red Lens, w/o flange Programmable	1	FLT82105-4

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Page 2

PART NO	S	DESCRIPTION	QTY	REF. NO
50-00-8205		/-- Deutsch water proof connector -TII	1	50008200V
37-45-0330		/-- Warn. Light, Inters., Driver Side, Whel 3x7 LED Warn. Ford Van	1	EXT. ELEC. COMP.
49-20-2011	<	/-- Whelen,3x7,Red,Super LED Flashing, Red Lens,w/o flange Programmable	1	FLT82105-4
50-00-8205		/-- Deutsch water proof connector -TII	1	50008200V
50-00-4105		/-- Intersection Bezel, Pair, Whelen, Ford Van -TII Whelen 7IE8LRC (116404)	1	50004100V
55-18-0305		/-- Siren Speakers, Whelen Behind the Grille, Ford E Series -TII SA315EKT (118854)	1	XX-15-0145
50-00-8205		/-- Deutsch water proof connector -TII	2	50008200V
69-06-0530	<	/-- Console, Cab, Ford Engine Cover Mount, Switch panel with OEM engine cover console Siren head located in space above OEM Radio	1	69060530V
06-50-1999		CHASSIS COMPONENTS AND ACCESSORIES Front End Alignment, None- QC Check -Standard	1	CHASSIS COMP.
08-10-2800		Roof Construction, Type II Summit Fiberglass (117466)	1	06501999C
08-10-3000		/-- Top, Fiberglass, Ford Van	1	08103000C
08-30-1120	<	Pass-Thru, Type II, w/ Sliding Plexi Window- Ford Sliding window to be framed on the patient side using extruded aluminum sliding cabinet door framing components	1	08301120V
10-10-0110	<	UNDERCOATING and INSULATION Insulation, Walls and Ceiling, R11 Fiberglass Batt (Type II) Walls and Roof to be fiberglass batts.	1	MODULE CONSTRU
12-40-0120		EXTERIOR BODY TRIM and ACCESSORIES Rear Bumper , Flip-up, Type II Ford	1	MODULE TRIM
12-55-0611	X <	Non-Logo black mud flaps on front, cut and made to fit as needed (SO-FLAP-2C4152)	1	12400120V
12-55-0805		Mud Flaps, Rear, Ford	1	FLT1000601
		COMPARTMENT CONSTRUCTION and COMPONENTS	1	COMPARTMENT
		WINDOWS	1	MOD. DOORS /WIN
		ELECTRICAL FEATURES and COMPONENTS	1	INT. ELEC. COMP.
		12 VOLT POWER COMPONENTS	1	INT. ELEC. COMP.
31-10-0222	<	12 Volt Electrical System, Printed Circuit Board Eaton rocker switches	1	31100222V
31-00-0102		/-- 12 Volt Electrical System, Printed Circuit Board, Ford & Chevy	1	31000102V
31-15-0206	<	/-- Door Open Indicator -Flashing red LED Light with buzzer with buzzer that activates when unit is placed in gear with door open. (Ford type 2 V-8 use park brake signal)	1	31150205V
53-12-0106	<	/-- Flasher, Vanner, 9860GCPE, Standard Flash Pattern will be Dual Burst unless otherwise Noted (Available flash Patterns are Alternate Flash, Triple Burst, Quad Burst and Dual Burst)	1	XX-15-0953

09/03/2014 13:28:41

WO#: 2C4152

Page 3

PART NO	S	DESCRIPTION	QTY	REF. NO
31-15-0182	<	Alarm, Low Voltage, Audio/Visual Light in cab console and Buzzer in cab.	1	XX-15-0314
31-20-0122	<	Module Power Disconnect Switch, ECX Remote -Ford mounted in the J-box and wired to operate with the ignition switch w/ 5 minute delay unless indicated otherwise. There shall be a "Timer Bypass" switch located on the Driver's side of the console.	1	XX-10-007D
31-25-0105	<	12 Volt Recepts, Cigarette Lighter Style, (1) in A/A & (1) in RF (1) in the Action Area, (1) in the ALS cabinet unless specified otherwise	1	XX-10-0084
		110/220 VOLT WIRING AND COMPONENTS	1	INT. ELEC. COMP.
32-10-0100	<	110 Volt AC Wiring And Components Electrical system - 120-Volt	1	INT. ELEC. COMP.
32-14-0505	<	Shoreline, 20A Straight Blade Includes a 20amp circuit breaker	1	FLT1200017
32-30-0110	<	-- Recepts, (2) 110V AC Hospital Grade Duplexes (Type II) (1) in Action Area, (1) in the RF ALS cabinet area.	1	32300110V
32-26-0112	>	No Inverter, Pre-Wire only (Standard)	1	32260110V
31-20-0420	< >	 -- Battery Charger/Converter, Progressive Dynamics 30 Amp Batt. charger installed in cabinet below the action area w/ the inverter.	1	FLT1200009
		INTERIOR LIGHTING and COMPONENTS	1	INT. ELEC. COMP.
33-10-0112	<	Dome lights, Dual Filament Weldon 8046, Five (5) (Ford) Three over streetside and two over squad bench	1	FLT1600340
33-10-0193	<	Dome Lights, Streetside Activate on Opening of Entry Doors The street side dome lights shall automatically light on their "low" setting when the entry doors are opened. (BATTERY HOT thru Timer) ECN 1785	1	33100193C
33-10-0197		Dome lights, Additional , NONE	1	
33-10-0600		No Side Entry Stepwell Light Required	1	INT. ELEC. COMP.
33-10-0805	<	Action Area Light, Liteco 8" Slimline Incandescent wired to switch in AA switch panel Liteco #18543936 (115752)	1	33100800V
33-10-1006		Spotlight, Handheld, Black ,100,000 CP (Std.) Optronics KB4003 (108555)	1	1600923V
33-10-1120		-- Spotlight Mounting Location, Hardwire to console	1	
		EXTERIOR LIGHTING and COMPONENTS	1	
		FRONT TOP EXTERIOR LIGHTING	1	
		LIGHTBARS	1	EXT. ELEC. COMP.
35-90-5200	>	 -- Lightbar, Front, Whelen Justice, JE8RRRR (50")	1	SO-LB-332064
35-10-0151		-- Front Light Specs, Whel Hal Warn. -TII	1	EXT. ELEC. COMP.
43-10-0151		-- Warn. Light, Front Passenger Side #1, Whel Hal-TII	1	EXT. ELEC. COMP.
49-24-1011		 -- Whelen, 7x9, Red, Halogen, w/o flange 90F000RR (112497)	1	FLT81207-6

09/03/2014 13:28:41

WO#: 2C4152

Page 4

PART NO	S	DESCRIPTION	QTY	REF. NO
43-15-0151 49-24-1031		-- Warn. Light, Front Center, Whel Hal -TII -- <i>Whelen,7x9,Clear,Halogen,w/o flange</i> 90F000CR (112506)	1 1	EXT. ELEC. COMP. FLT81199-6
43-20-0151 49-24-1011		-- Warn. Light, Front Driver Side #1, Whel Hal -TII -- <i>Whelen,7x9,Red,Halogen,w/o flange</i> 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6
REAR TOP EXTERIOR LIGHTING			1	EXT. ELEC. COMP.
38-41-0800		-- Lightbar, Rear, None Required, Whel Hal Warn.-TII	1	EXT. ELEC. COMP.
45-10-0151 49-24-1011		-- Warn. Light, Rear Passenger Side, Whel Hal -TII -- <i>Whelen,7x9,Red,Halogen,w/o flange</i> 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6
45-13-0601 49-22-5461		-- Scene Light, Rear Passenger Side, Whel -TII -- <i>Whelen,4X6,Clear,26 deg Scene,w/o flange</i> 60K000XR (115456)	1 1	EXT. ELEC. COMP. 49225460V
45-15-0651 49-22-1021 45-18-0601 49-22-5461		-- Warn. Light, Rear Center, Whel Hal -TII -- <i>Whelen,4x6,Amber,Halogen,w/o flange</i> -- Scene Light, Rear Driver Side, Whel -TII -- <i>Whelen,4X6,Clear,26 deg Scene,w/o flange</i> 60K000XR (115456)	1 1 1 1	EXT. ELEC. COMP. 49221021V EXT. ELEC. COMP. 49225460V
45-20-0151 49-24-1011		-- Warn. Light, Rear Driver Side, Whel Hal -TII -- <i>Whelen,7x9,Red,Halogen,w/o flange</i> 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6
38-89-9411	<	-- Rear Scene Lights, Activate on Opening of Rear Entry Doors Module power on, Rear Load lights come on when the rear doors are open, with ON/OFF switch on Dash panel.	1	38899410V
38-89-9501 45-60-0110	<	-- Rear Scene Lights, Do NOT Activate on Reverse Gear -- OEM 3rd Brake Light Ford - Wire 3rd brake light on rear of unit in fiberglass cap. Chevy/Sprinter - Remains in OEM location	1 1	38899500V EXT. ELEC. COMP. -
CURBSIDE TOP EXTERIOR LIGHTING			1	EXT. ELEC. COMP.
47-10-0151 49-24-1011		-- Warn. Light, CS Front, Whel Hal -TII -- <i>Whelen,7x9,Red,Halogen,w/o flange</i> 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6
47-20-0601 49-24-5311		-- Scene Light, CS Front, Whel -TII -- <i>Whelen,7x9,Halogen, Clear,Scene,w/o flange</i> 90E000ZR (113609)	1 1	EXT. ELEC. COMP. XX-17-1205
47-30-0601 49-24-5311		-- Scene Light, CS Rear, Whel -TII -- <i>Whelen,7x9,Halogen, Clear,Scene,w/o flange</i> 90E000ZR (113609)	1 1	EXT. ELEC. COMP. XX-17-1205
47-40-0151 49-24-1011		-- Warn. Light, CS Rear, Whel Hal -TII -- <i>Whelen,7x9,Red,Halogen,w/o flange</i> 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6
47-40-9401		-- CS Scene Lights, Do NOT Activate on Opening of Entry Door	1	47409400V
STREETSIDE TOP EXTERIOR LIGHTING			1	EXT. ELEC. COMP.
47-60-0151 49-24-1011		-- Warn. Light, SS Front, Whel Hal -TII -- <i>Whelen,7x9,Red,Halogen,w/o flange</i> 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6

09/03/2014 13:28:41

WO#: 2C4152

Page 5

PART NO	S	DESCRIPTION	QTY	REF. NO
47-70-0601 49-24-5311		-- Scene Light, SS Front, Wheel -TII -- Whelen, 7x9, Halogen, Clear, Scene, w/o flange 90E000ZR (113609)	1 1	EXT. ELEC. COMP. XX-17-1205
47-80-0601 49-24-5311		-- Scene Light, SS Rear, Wheel -TII -- Whelen, 7x9, Halogen, Clear, Scene, w/o flange 90E000ZR (113609)	1 1	EXT. ELEC. COMP. XX-17-1205
47-90-0151 49-24-1011		-- Warn. Light, SS Rear, Wheel Hal -TII -- Whelen, 7x9, Red, Halogen, w/o flange 90F000RR (112497)	1 1	EXT. ELEC. COMP. FLT81207-6
47-90-9501	<	-- Side Wall Scene Lights, Do Not Activate on Reverse Gear WARNING LIGHT and HEADLIGHT FLASHERS Programmable lights to be set to Stutter Flash unless otherwise specified.	1 1	47909500V EXT. ELEC. COMP.
		AUXILIARY LIGHTING	1	EXT. ELEC. COMP.
		AUDIBLE WARNING DEVICES	1	INT. ELEC. COMP.
55-00-0010 55-10-0105		Refer to Chassis Section Above for Correct Siren Speakers Back-up Alarm, Auto Reset, 97 dBa (Standard) EC520 (115164)	1 1	INT. ELEC. COMP. 1700724V
55-12-0225		Siren, Whelen 295HFSA7 295HFSA7 (115350)	1	55120220V
		COMMUNICATION PROVISIONS AND EQUIPMENT	1	
55-32-0132	<	Intercom, Silent, (3) Code Lights w/ Buzzer - from Action Area to Cab	1	FLT1859604
55-35-0105	<	Antenna, Coax Terminate behind drivers seat. (Include PL-259 connector in ship loose.)	1	1800102V
55-38-0125	<	Power Source, 12VDC, 20A, Ignition/Shoreline Hot 20amp 12 volt DC circuit ran to two locations, (1) pre-wire coil and tagged in action area and (1) pre-wire coil and tagged behind driver's seat.	1	XX-10-0088
		ENVIRONMENTAL SYSTEMS AND COMPONENTS	1	ENVIRONMENTAL
57-10-0201		Heat / AC, Hoseline 12V Combo System-Type II Ford	1	XX-04-0200
57-12-0100		-- Heat / AC System Installed Above Walk/Pass-Thru	1	ENVIRONMENTAL-
57-24-0130		Exhaust Fan, Single 12V Blower (Standard)	1	57240130V
		INTERIOR FEATURES and COMPONENTS	1	INTERIOR COMP.
		ENTRY DOOR FINISHES and COMPONENTS	1	INTERIOR FINISH
60-10-0240 62-10-0175		Entry Doors, Liners, OEM (Type II Standard) Entry Door Grab Handle	1 4	60100240C 62100170V
		CEILING GRAB BARS	1	
62-30-0110	<	Grab Bar, Centered, 1" x 84" Stainless Steel (Std.) all fastening points must fall on roof tubes or backer plates. Backer plates must be welded to the ceiling substructure.	1	62300110V
		UPHOLSTERY	1	
68-10-0015	< >	Upholstery, Seamless Vinyl, Solid Color (Standard) solid color seamless	1	INTERIOR FINISH
68-10-0205	>	Upholstery Color, Gunmetal	1	FLT1900293
		FLOOR COVERING	1	INTERIOR FINISH
68-20-0125	>	Flooring, Lon Seal "Lon Coin II Flecks", Type II	1	INTERIOR FINISH
68-20-0735		-- Flooring Color, "Lon Coin II Flecks" Onyx #150 150 OYNX FLOORING (107009)	1	68200730V

09/03/2014 13:28:41

WO#: 2C4152

Page 6

PART NO	S	DESCRIPTION	QTY	REF. NO
68-20-8750		Flooring, NO rollup, Flat floor trimmed at cabinets, Standard SILL, SCUFF and COT WHEEL PLATES	1	
		ATTENDANT'S SEAT	1	INTERIOR FINISH
69-08-0400		Attendant Seat, EVS 17803ET, Box Base	1	INTERIOR COMP.
69-08-0470	<	/-- Seat, EVS 17803ET on Box Base (Gunmetal Gray) - load bearing slide track - 3-point seatbelt - box base	1	XX-19-012A
		CABINETRY PACKAGES	1	
69-10-0211		Interior Cabinetry, Plywood Type II Ford	1	CABINETRY
69-10-0687		/-- Cabinetry Laminate Color: Dove Gray (Matte)	1	69100685V
		CEILING FINISHING	1	CABINETRY
69-12-0600		/-- Headliner, Patient Compartment, Fiberglass, Ford T- II	1	69120600V
		ELECTRICAL (J-BOX) CONSTRUCTION	1	CABINETRY
69-14-0140		/-- Electrical (J-Box) - Standard Configuration	1	CABINETRY
		ALS CABINET	1	CABINETRY
69-16-0101	<	/-- ALS Cabinet - Standard Configuration, Ford Type II Lower Cabinet "U"- Solid door hinged bottom with Locking lever latch 16 1/2" H x 23 1/2" W x 14" D One aluminum Adjustable shelf Above cabinet "U"	1	69160101V
69-16-0140	<	/-- Cabinet Above ALS Shelves IATS (Type II) Upper cabinet "S"- Right Hinged Lexan Door with Non Locking lever latch 24" H x 14 1/4" W x 14" D	1	69160140V
69-16-0188	<	/-- Cabinet, Left Front (Ford) Cabinet "J" - Storage cabinet behind attendant seat Approximate dimensions -50" H x 6" W x 15" D with wood door, non locking lever latch and two shelves	1	69160188V
		SQUAD BENCH and COMPONENTS	1	CABINETRY
69-22-0170	<	/-- Squad Bench Base, Wood Construction w/ 18" Board Storage Includes seat belts for three seated occupants or one stretcher	1	69220170V
69-22-1105	<	/-- Squad Bench Lid, Single, 3/4" Plywood One (1) seat cushion (1) gas charged strut hold open device installed beneath lid section. In addition lid section shall have a latch.	1	69221100V
69-22-1515	< >	/-- Sharps and Trash Disposal, Recessed At Head Of Squad Bench Container stored under squad bench lid - accessed via hole in squad bench lid w/ hinged Red Kydex cover - see prints Requires (1) vinyl Bio-Hazard sticker	1	69221510V
		O2 CABINET	1	CABINETRY

09/03/2014 13:28:41

WO#: 2C4152

Page 7

PART NO	S	DESCRIPTION	QTY	REF. NO
69-29-0100		-- O2 Cabinet - Curbside Rear, Ford	1	69290100V
		STREETSIDE CABINETRY	1	CABINETRY
69-30-0101		-- Streetside Cabinetry - Standard Configuration, Ford	1	CABINETRY
69-30-0120	<	-- Streetside Lower Basewall, Ford Std Configuration	1	69300120V
		There shall be a closeoff at the rear of the cabinet that shall house the exhaust fan for the unit.		
		At the rear shall be an opening for storage of the stair chair. No Door		
		Approximate Opening "B"- 45 1/4" H x 23" W x 12" Deep with a Quick clip strap to hold the stair chair in place.		
		Forward of the stair chair shall be two Equal cabinets "C1" & "C2" with sliding Plexi doors- (1) adjustable shelf in each cabinet- Approximate Opening 16 1/2" H x 48" W x 10" D(C1) 11.25" D (C2)		
		Forward of those cabinets shall be a Removable Action Area bucket- Storage of the electrical circuit board is behind the bucket.		
		Under the Action Area is another storage cabinet "D" with sliding Plexi- (1) adjustable shelf		
		Approximate Opening 12" H x 38 3/4" W x 11 1/4" D		
		Below cabinet "D" is a removable door for access to the inverter, 110V breakers and battery charger if installed.		
69-30-0130	<	-- Streetside Upper Basewall, Ford Std Configuration	1	69300130V
		Upper basewall cabinet shall consist of two Equal cabinets "A1" & "A2" with sliding plexi doors.- Approximate Opening 14 3/4" H x 46 3/4" W x 6" D		
		ACTION / MONITOR-DEFIB. AREA COMPONENTS	1	CABINETRY
69-40-0115		-- Countertop, Action Area, Formica	1	69400110V
		SHELVES and SHELVING COMPONENTS	1	CABINETRY
69-48-0125	>	-- Cabinet Shelves, 3/4" Plywood w/ Laminate	1	69480120V
69-48-0410	>	-- Cabinet Shelf Track, Aluminum, Cabinets	1	69480410V
		CABINET DOORS/WINDOWS and DRAWERS	1	CABINETRY
69-52-0190	<	-- Cabinet Doors/Windows, General	1	CABINETRY
		See prints.		
		All Sliding Plexiglas Doors to have stops placed in window track.		
69-58-0117		-- Plexiglas Color, Clear	1	69580115V
		MEDICAL SYSTEMS and COMPONENTS	1	MEDICAL SYSTEMS
		OXYGEN SYSTEM and EQUIPMENT	1	MEDICAL SYSTEMS
71-10-0100		Oxygen System - General	1	MEDICAL SYSTEMS
71-14-0190	<	On-Board Oxygen Cylinder Bracket, Type II	1	71140190V
		O2 cylinder rack/straps for steel "M" cylinder.		
71-16-0110		Wrench, O2, Tether in Oxygen Cabinet	1	FLT2350812
71-20-0126	< >	Oxygen Outlets, Ohio Style Quick Disconnect (1 in Action Area, 1 above Squad)	1	FLT2320003
		(1) in Action Area, (1) in the liner above squad bench		
		VACUUM SYSTEM and EQUIPMENT	1	MEDICAL SYSTEMS
71-52-0105		-- Vacuum Outlet, (1) Ohio Style in Action Area	1	FLT2300303

09/03/2014 13:28:41

WO#: 2C4152

Page 8

PART NO	S	DESCRIPTION	QTY	REF. NO
71-54-0100	<	-- Vacuum Pump, Electric (Standard Type II) Installed under the Action Area on isolation bushings	1	FLT2396351
71-56-0102		-- Vacuum, Aspirator, RICO RS4X 1001C Disposable	1	FLT2300416
73-10-0120		IV SYSTEM and EQUIPMENT	1	MEDICAL SYSTEMS
71-00-0135		IV Hangers, Perko Products Snap Hook Style	2	MEDICAL SYSTEMS
		-- IV Hanger, Perko Products Snap Hook Style	2	FLT2350501
		BIO-WASTE CONTAINERS	1	MEDICAL SYSTEMS
73-34-0135		Sharps Container, Straight Drop Style, 4-Quart, Installed Bound Tree #605488	1	MEDICAL SYSTEMS
71-00-0765		-- Sharps Container, Straight Drop Style, 4-Quart 118517	1	71000760V
73-40-0125	>	Trash Container, 2 Gallon, Installed Sage #8970 - Bound Tree #298970 - or - EMS USA #0605492 - or - Matrx #KN8970 - or - Moore Medical #47448	1	MEDICAL SYSTEMS
71-00-0515		-- Trash Container, 2 Gallon 115935	1	71000510V
		COT AND STRETCHER EQUIPMENT	1	COT / STRETCHER
		COT FASTENERS	1	COT / STRETCHER
79-14-0175		-- Cot Fastener, Stryker 6371 Wall Mount	1	FLT2401701
79-16-0000		-- ---Specify Cot Mount Location Based on Cot Chosen	1	COT / STRETCHER
79-14-0180		-- Bracket, Ford, Large, Ferno/Styker	1	FLT2350054
		STRETCHERS and EQUIPMENT	1	COT / STRETCHER
		DECALS and LETTERING	1	DECALS / STRIPING
		K-SPEC LETTERING	1	DECALS / STRIPING
		STAR-OF-LIFE DECALS	1	DECALS / STRIPING
80-12-0110	< >	Decals, Star-of-Life Package (Shipped Loose) Blue reflective w/ White reflective border Ship loose: (1) 32" SOL, (2) 16" SOLs, (2) 12" SOLs, (2) 6" SOLs	1	DECALS / STRIPING
		CUSTOM DECALS	1	DECALS / STRIPING
		CUSTOM LETTERING	1	DECALS / STRIPING
		DECAL STRIPING	1	DECALS / STRIPING
		CHEVRON STRIPING - ON REAR OF UNIT	1	DECALS / STRIPING
		CHEVRON STRIPING - INTERIOR ENTRY DOOR	1	DECALS / STRIPING
		PAINT	1	PAINT
		CHASSIS PAINT	1	PAINT
		PAINT STRIPING	1	PAINT
		MISCELLANEOUS EQUIPMENT and COMPONENTS	1	MISC. EQUIPMENT
90-10-0101	<	Quick Clip Strap, RF Cabinet (Standard) Installed on RF Cabinet shelves unless directed otherwise - nylon web strap w/ quick clip/buckle and two (2) footmans loops	1	FLT2359958
90-14-0105	<	Interior Safety Signs (Standard) Two (2) NO SMOKING-OXYGEN EQUIPPED and two (2) FASTEN SEAT BELTS signs, one (1) each in the cab and in the patient compartment, 110V for each 110V outlet, "Authorized Service Only" sticker in J Box.	1	90140100V
90-22-0100		Owner's Manual / Equipment Packet / OEM Manual	1	90220100C
		WARRANTIES	1	WARRANTY
98-00-0400	>	Warranty, Type II Ambulance Conversion, Structural, Electrical, General	1	WARRANTY

09/03/2014 13:28:41

WO#: 2C4152

Page 9

[illegible]


McCOY MILLER
 Global Appeal.

Change Order

Work Order#: 2C4152 Rev.#: 02
 Date Routed: 09/03/2014
 Salesperson: Dave Taylor
 Customer: The Phoenix Group
 Type: 2
 Requested By: Dave Taylor
 Sales Eng.: HLD

Control Number: 25612
 Date Required: 09/03/2014
 Line Location: Delivery
 Reason: SOLD STOCK
 Florida X
 Kansas
 Comments:

09/03/2014

Page 1

PART NO	DESCRIPTION	QTY	CHANGE	REF. NO
06-00-0430	Running Boards, One (1) Pair ADP (Type II) Ford	1	Add	06000430V
35-90-5200	Lightbar, Front, Whelen Justice, JE8RRRR (50")	1	Add	SO-LB-332064
79-14-0118	Cot Fastener, Ferno-Washington 175-5 Single Po	-1	Delete	FLT2401755
79-14-0175	Cot Fastener, Stryker 6371 Wall Mount	1	Add	FLT2401701
79-16-0000	---Specify Cot Mount Location Based on Cot Cho	1	Add	COT / STRETCHER
57-24-0130	Exhaust Fan, Single 12V Blower (Standard)		Shop Note	57240130V

Mechanical Engineering: _____

Electrical Engineering: _____

Sales: _____

Accounting: _____ Purchasing: _____

Q.C.: _____ Production Control: _____

Delivery: _____

Production Manager: _____

Van Line: _____ Electrical: _____

Cabinet: _____

Body Shop: _____ Paint: _____

Plexiglass, Upholstery: _____

Harness: _____



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Property Sale

COUNCIL ACTION (ID # 3117)

DOC ID: 3117

We have an offer on the following property:

Account numbers 003640-000053-002 (PID # 45912)

BEING 0.1263 Acres described as Davidge, Block E-1, Lot 6, and being further identified in the Tax Rolls of Liberty County as Account # 003640-000053-002.

Offeror: Name: M C Malone
 Address: P O Box 531
 Liberty, Texas 77575
 Phone #: Cell 936-334-6156, Home 936-336-5436

Tax owed:	Liberty ISD	\$ 3,864.087	=	29.47 %
	City of Liberty	\$ 4,352.24	=	33.19 %
	County	\$ 4,896.61	=	37.34 %

Total taxes owed: \$ 13,113.72

Offer:	\$ 2,000.00
Less court costs (CV64417)	\$ 472.00
Publication Fee	\$ 250.00
<u>Deed Filing Fee</u>	<u>\$ 24.00</u>
Amount to be distributed:	\$ 1,254.00

Amount to be received by Liberty ISD	\$ 369.55
Amount to be received by City of Liberty	\$ 416.20
Amount to be received by County	<u>\$ 468.25</u>
	\$1,254.00

Total per cent recovered by 9.49 %

Total Base Tax \$ 4,818.92

Per cent of base amount recovered 26.02 %

CAD value (PID # 45912) \$ 3,300.00

Percent of CAD value recovered 38 %

Attachment: Tax Sale Property-Davidge (3117 : Tax Sale Property)

BID FORM

TO: Liberty Independent School District
 1600 Grand Avenue
 Liberty, Texas 77575
 Attn: Margaret Lee

FROM: _____

 Phone _____

TRUST PROPERTY SALE:

Suit No. _____

PROPERTY DESCRIPTION

DAVIDGE, BLOCK E-1
LOT 6 - 1263 AC.
50' WIDE LOT

Acct. No. _____

*Bid Amount Written: Two thousand
(\$2000.00)

Date: 8-12-14

M. C. Marble
 Bidder (signed) 936-334-615

Date of Board Acceptance/Rejection _____

*Minimum Bid for Sheriff's Resale.

Attachment: Tax Sale Property-Davidge (3117 : Tax Sale Property)

**LIBERTY COUNTY
TAX ASSESSOR - COLLECTOR
RICHARD L BROWN**



**P.O. BOX 1810
LIBERTY, TEXAS 77575
(936) 336-4633**

7.A.3.a

ACCOUNT: 003640-000053-002

2013+ Tax Statement

Statement Date: 08/12/2014	Property Location: 0002722 CORNELL
Owner: DAVIS GLORIA E	Acres: 0.1263
Mailing Address: 2722 CORNELL ST LIBERTY TX 77575-5123	Legal Description: DAVIDGE, BLOCK E-1, LOT 6, ACR ES .1263

Exemptions:

NON-HOMESITE VAL	APPRAISED VALUE				
3,300	3,300				
Taxing Entities		Exemption Amount	Taxable Value	Tax Rate Per \$100	Base Tax
CITY OF LIBERTY		0	3,300	0.590000	19.47
LIBERTY COUNTY		0	3,300	0.578800	19.10
LIBERTY CO HD #1		0	3,300	0.090000	2.97
NAVIGATION SOUTH		0	3,300	0.017780	0.59
LIBERTY ISD		0	3,300	1.168600	38.56
WATER DISTRICT #5		0	3,300	0.059700	1.97
TOTAL BASE TAX					82.66

PENALTY & INTEREST	15.72
COLLECTION FEE	14.76
PRIOR YEARS	13,000.58
Total Amount Due	13,113.72

*ADDITIONAL COUNTY SALES TAX REDUCED YOUR COUNTY AD VALOREM TAX BY \$2.75.

↓ Detach ↓

Detach and return this portion with your check payable to:

Liberty County
P.O. Box 1810
Liberty, TX 77575
(936) 336-4633

Delinquent Date: 02/01/2014

NOTE: TOTAL SHOWS CURRENT AND PRIOR YEAR TAXES DUE.



DAVIS GLORIA E
2722 CORNELL ST
LIBERTY TX 77575-5123

2013 +Tax Statement
08/12/2014

Property Account Number
003640-000053-002

Total Amount Due \$13,113.72

OWNER: DAVIS GLORIA E
PIDN: 45912
FID:

IF PAID IN	AMOUNT DUE
SEP	13,169.09
OCT	13,224.59
NOV	13,279.96
DEC	13,335.27
JAN	13,390.80
FEB	13,446.18

DEED UNDER ORDER OF SALE IN TAX SUITS



2011012405 2 PGS

NOTICE OF CONFIDENTIALITY RIGHTS IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFER AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER

(Language pursuant Section 11 008 of the Texas Property Code)

Date: September 6, 2011

Grantor: Sheriff Henry Patterson, Liberty County, Texas

Grantee(s): Liberty Independent School District, Trustee, for itself and for the City of Liberty and for Liberty County and Navigation District "S"

Consideration/High Bid: Taxes, penalties, interest and cost owing.

Land and Premises Tract 1 Lot 6, Block E-1, Davidge Addition to the City of Liberty, Liberty County, Texas being that property more particularly described in Volume 1517, Page 335 of the Deed Records, Liberty County, Texas (Account Number 003640-000053-002)

LCAD number: #003640-000053-002

Sheriff: Sheriff Henry Patterson, Liberty County, Texas

Order of Sale in Tax Suit: That order of sale issued on July 25, 2011, out of the 253rd Judicial District Court of Liberty County, Texas, pursuant to a judgment and decree of sale in Cause No. 64417, Liberty Independent School District et al vs. Gloria E. Davis, et al, rendered on July 7, 2004

Newspaper: Liberty Vindicator
Dates of publications August 11, 2011, August 18, 2011, and August 25, 2011

Levy Date: July 26, 2011

Defendant(s): Gloria E. Davis, et al

Date of Sale: September 6, 2011, being the first Tuesday of the month therein

By virtue of that certain Order of Sale described above and further directed and delivered to me as Sheriff, commanding me to seize and sell the land and premises described in the Order of Sale, I did advertise for sale the said land and premises described in the Order of Sale, by having a notice of the sale published in the English language once a week for three consecutive weeks preceding the Date of Sale in the above-described Newspaper, a newspaper published in Liberty County, Texas, the first publication appearing not less than twenty days immediately preceding the day of the sale, containing a statement of the authority by virtue of which the sale is to be made, time and place of sale, also a brief description of the property to be sold by stating the number of acres and the original survey, if the property was located in a platted subdivision or addition the name by which the land is generally known with reference to that subdivision or addition, or by adopting the description of the land as contained in the judgment. Also, a copy of the Notice of Sale was mailed to the last known address of the above named Defendant(s).

On the Date of Sale stated above, between the hours of ten o'clock a m and four o'clock p m, I offered the above described land and premises at public venue in the County of Liberty, State of Texas, at the door of the Court House of said Liberty County, Texas, and said land and premises were struck off to the taxing units, for the sum stated above

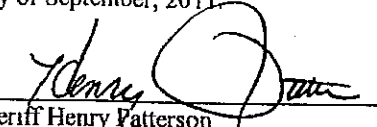
Accordingly, and in consideration that no monies were received or exchanged, I hereby convey to the Grantee(s) all of the right title and interest owned by the Defendants in the property described above

Attachment: Tax Sale Property-Davidge (3117 : Tax Sale Property)

This deed is given expressly subject to the right of Defendant's to redeem the land and premises within the time and in the manner provided by law

This instrument was prepared from information furnished by the parties to this suit and no examination has been made and no opinion has been given by the office preparing this instrument as to the title or the description of the property involved except as herein above stated

IN TESTIMONY WHEREOF, I have hereunto set my hand, this 14th day of September, 2011.


 Sheriff Henry Patterson
 Liberty County, Texas

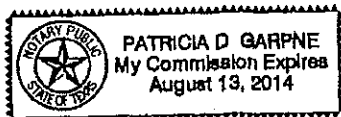
THE STATE OF TEXAS

COUNTY OF LIBERTY

§
§
§

BEFORE ME, the undersigned Notary Public in and for the State of Texas, on this day personally appeared Sheriff Henry Patterson, Liberty County, Texas, known to be to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same as Sheriff Henry Patterson, Liberty County, Texas, for the purposes and consideration, and in the capacity therein expressed

GIVEN under my hand and seal of office, this 14th day of September, 2011




 NOTARY PUBLIC, State of Texas

OFFICIAL RECORDS
 LIBERTY COUNTY
 PAULETTE WILLIAMS
 COUNTY CLERK
 RECORDING FEE \$15.00
 # 2011012405
 10/04/2011 09 53 AM 2 PGS
 MCESSNA,DC Receipt #013185

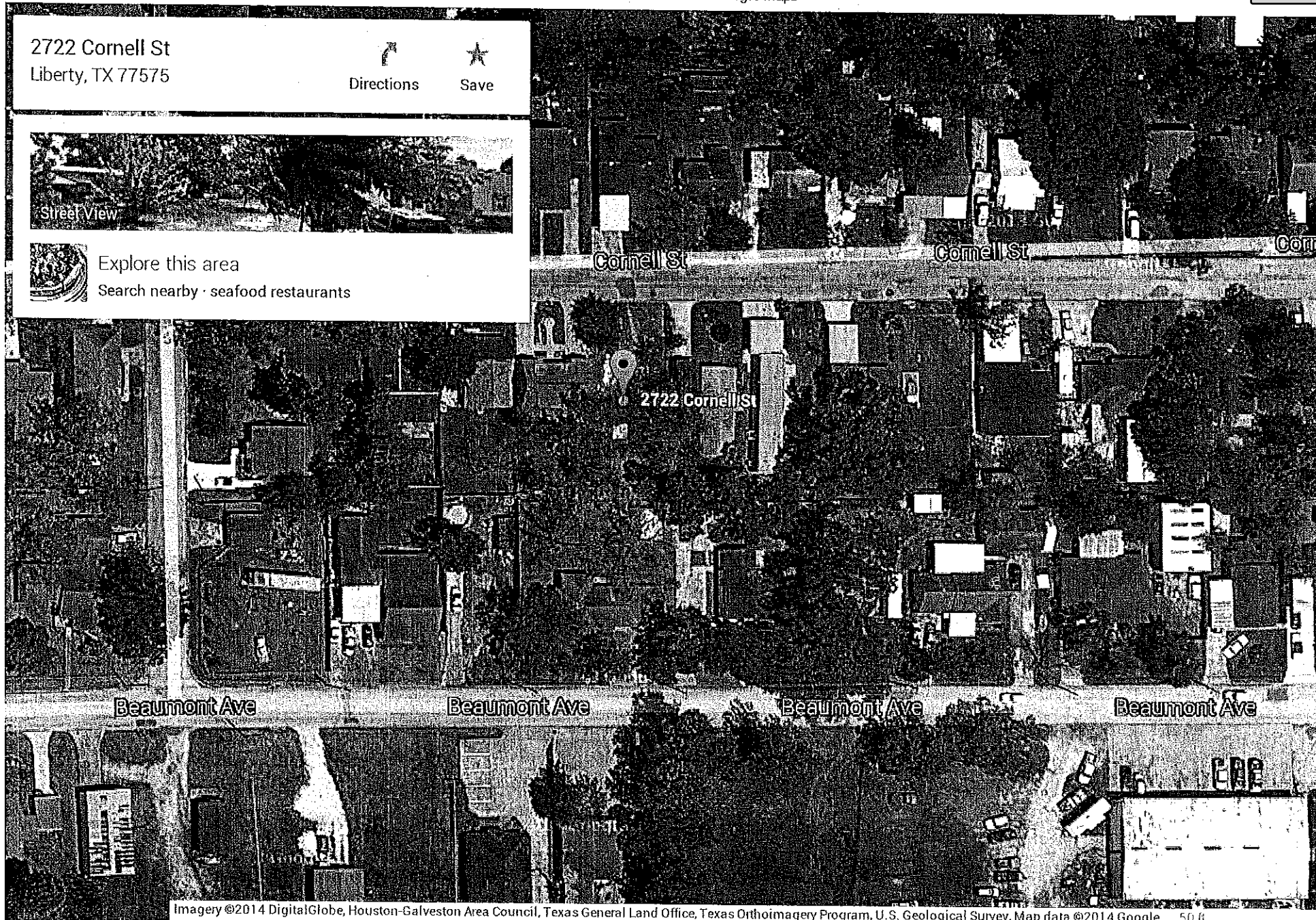
STATE OF TEXAS }
 COUNTY OF LIBERTY }
 I hereby certify that this instrument as FILED in the number sequence
 on the date and at the time stamped hereon by me, and was
 duly RECORDED in the volume and page of the OFFICIAL PUBLIC
 RECORDS of Liberty County Texas, as Stamped hereon by me on

OCT - 4 2011


 COUNTY CLERK
 LIBERTY COUNTY, TEXAS

Return To:
 Perdue Brandon Fielder Collins & Mott, LLP
 1235 North Loop West, Ste #600
 Houston, TX 77008

Attachment: Tax Sale Property-Davidge (3117 : Tax Sale Property)



Attachment: Tax Sale Property-Davidge Pics (3117 : Tax Sale Property)

2722-2726 Cornell St
Liberty, TX 77575 – approximate address
Cornell St

Street View - Apr 2013



Image capture: Apr 2013 Cornell St © 2014 Google

Attachment: Tax Sale Property-Davidge Pics (3117 : Tax Sale Property)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Property Sale

COUNCIL ACTION (ID # 3116)

DOC ID: 3116

We have an offer on the following property:

Account numbers 005900-000563-005 (PID # 56484)

BEING described as Liberty Inner Blocks, Block 203, Lot PT 1 TR 2, and being further identified in the Tax Rolls of Liberty County as Account # 005900-000563-005.

Offeror: Name: Jessica Thompson
 Address: P O Box 17402
 Sugarland, TX 77496
 Phone #: 281-796-8747

Tax owed:	Liberty ISD	\$ 2,838.93	=	55.47 %
	City of Liberty	\$ 1,015.93	=	19.85 %
	County	\$ 1,262.93	=	24.68 %

Total taxes owed: \$ 5,117.79

Offer:	\$ 1,600.00
Less court costs (CV68764)	\$ 691.00
<u>Deed Filing Fee</u>	<u>\$ 24.00</u>
Amount to be distributed:	\$ 885.00

Amount to be received by Liberty ISD	\$ 490.91
Amount to be received by City of Liberty	\$ 175.67
<u>Amount to be received by County</u>	<u>\$ 218.42</u>
	\$ 885.00

Total per cent recovered by 17.29 %

Total Base Tax \$ 1,499.00

Per cent of base amount recovered 59.04 %

CAD value (PID # 56484) \$ 6,670.00

Percent of CAD value recovered 13.27 %

Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

Liberty County Strike Off Property

RESALE BIDDERS INFORMATION FORM**BUYER INFORMATION**

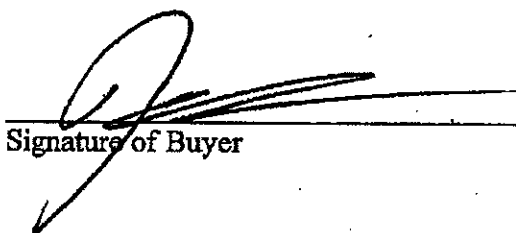
Name: Jessica Thompson
 Address: P.O. Box 17402, Sugarland TX 77496
 Phone Number: 281 796-8747

PROPERTY INFORMATION

Suit # CV68764
 Account # 005900-000563-005
 Legal Description: Liberty Inner Blocks, Block 203 Lot PT 1 TR 2

PROPOSED BID INFORMATION

Amount of Bid \$ ~~1000.00~~ \$1,600.00 Due 8-29-14


 Signature of Buyer

8/21/14
 Date

** The acceptance of this proposed bid sheet does not warranty nor guarantee that the proposed bid will be approved by the taxing entities.

Return to Liberty County Tax Office, attention Richard Brown – TAC
 Please attach a copy of the recorded Sheriff's Deed.

Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

Server: LIBERTYTAX

Database: LIBERTYCOUNTRY

User: TAXOFCBACK09152\Owner

Form: Account Status

Date: 8/21/2014 1:33:27 PM

Account	005900-000563-005	AD #	56484	I
Legal	LIBERTY INNER BLOCKS, BLOCK 20 3, LOT PT 1 TR 2	Owner	LIBERTY ISD TRUSTEE 1600 GRAND AVE LIBERTY, TX 77575-472	Stat
Refresh				Sup

A Val	6,670	S Def		Deed		Acres	0.000000	Frozen Information		Fiduciaries	0 Found
L Val	6,670	E Def		Vol	0	Sq Ft	0	No Frozen		Exemptions	OTH
I Val	0	Ag Def	0	Page	0	Inst	0	Roll	R	NonBilled	0 Found
Loc	0000000 WASHINGTON	Map#				08/21/2014		Today		Override P&I	Paid

Receivables | Detail | Audit | Owner ID: 2005837 Owner %: 100

☐ Current/Due
 ☐ Prior Years
 ☒ All
 ☐ Select...

		Values					Year, Unit, Type	
Year	Status	Rec. Bal.	Pen. Due	Int. Due	Col. Pen	Total Due	Paid	Refund
TOTAL		1,499.00	179.91	2,771.31	667.57	5,117.79	.00	.00
2013		.00	.00	.00	.00	.00	.00	.00
2012		.00	.00	.00	.00	.00	.00	.00
2011		.00	.00	.00	.00	.00	.00	.00
2010		.00	.00	.00	.00	.00	.00	.00
2009		.00	.00	.00	.00	.00	.00	.00
2008		15.80	1.90	10.58	4.25	32.53	.00	.00
2007		68.84	8.26	54.39	19.72	151.21	.00	.00
2006		77.71	9.33	70.71	23.67	181.42	.00	.00
2005		83.53	10.03	86.03	26.94	206.53	.00	.00
2004		81.18	9.74	93.36	27.64	211.92	.00	.00
2003		85.30	10.23	108.33	30.58	234.44	.00	.00
2002		81.71	9.80	113.58	30.77	235.86	.00	.00
2001		74.44	8.93	112.40	29.36	225.13	.00	.00
2000		75.11	9.02	122.43	30.99	237.55	.00	.00
1999		75.05	9.01	131.34	32.31	247.71	.00	.00
1998		76.00	9.13	142.12	34.08	261.33	.00	.00
1997		75.52	9.06	150.28	35.22	270.08	.00	.00
1996		76.00	9.13	142.12	34.08	261.33	.00	.00

Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

**LIBERTY COUNTY
TAX ASSESSOR - COLLECTOR
RICHARD L BROWN**



**P.O. BOX 1810
LIBERTY, TEXAS 77575
(936) 336-4633**

7.A.4.a

ACCOUNT: 005900-000563-005

2013+ Tax Statement

Statement Date: 08/21/2014	Property Location: 0000000 WASHINGTON
Owner: LIBERTY ISD TRUSTEE	Acres: 0
Mailing Address: 1600 GRAND AVE LIBERTY TX 77575-4725	Legal Description: LIBERTY INNER BLOCKS, BLOCK 20 3, LOT PT 1 TR 2

Exemptions:

NON-HOMESITE VAL	APPRAISED VALUE				
6,670	6,670				
Taxing Entities		Exemption Amount	Taxable Value	Tax Rate Per \$100	Base Tax
CITY OF LIBERTY		6,670	0	0.590000	0.00
LIBERTY COUNTY		6,670	0	0.578800	0.00
LIBERTY CO HD #1		6,670	0	0.090000	0.00
NAVIGATION SOUTH		6,670	0	0.017780	0.00
LIBERTY ISD		6,670	0	1.168600	0.00
WATER DISTRICT #5		6,670	0	0.059700	0.00
TOTAL BASE TAX					0.00

PRIOR YEARS 5,117.79

Total Amount Due 5,117.79

IF THE PROPERTY DESCRIBED IN THIS DOCUMENT IS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE LIBERTY COUNTY TAX OFFICE REGARDING A RIGHT YOU MAY HAVE TO ENTER INTO AN INSTALLMENT AGREEMENT DIRECTLY WITH THE LIBERTY COUNTY TAX OFFICE FOR THE PAYMENT OF THESE TAXES.

*ADDITIONAL COUNTY SALES TAX REDUCED YOUR COUNTY AD VALOREM TAX BY \$0.00.

↓ Detach ↓

Detach and return this portion with your check payable to:

**Liberty County
P.O. Box 1810
Liberty, TX 77575
(936) 336-4633**

Delinquent Date: 02/01/2014

NOTE: TOTAL SHOWS CURRENT AND PRIOR YEAR TAXES DUE.



LIBERTY ISD TRUSTEE
1600 GRAND AVE
LIBERTY TX 77575-4725

2013 +Tax Statement
08/21/2014

Property Account Number
005900-000563-005

Total Amount Due \$5,117.79

OWNER: LIBERTY ISD TRUSTEE
PIDN: 56484
FID:

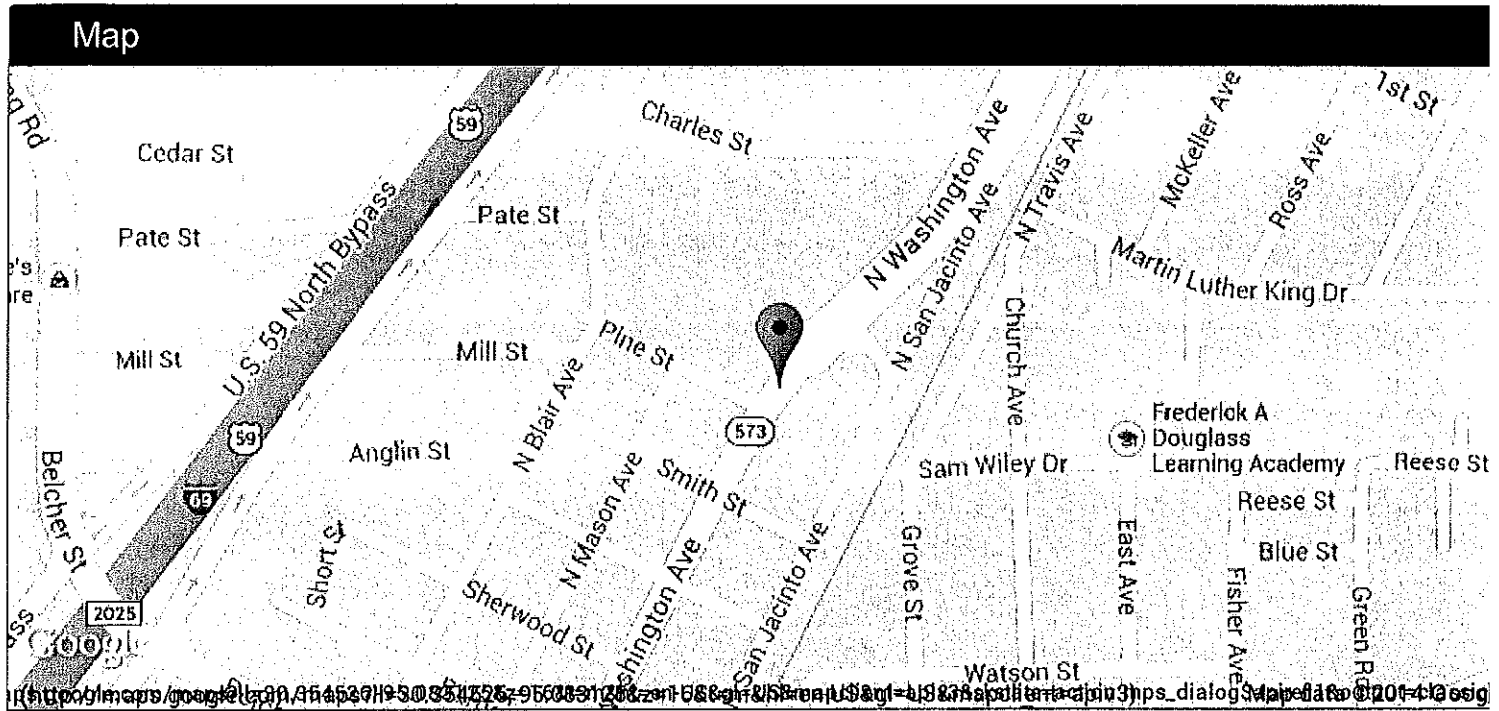
IF PAID IN	AMOUNT DUE
SEP	5,135.04
OCT	5,152.27
NOV	5,169.56
DEC	5,186.80
JAN	5,204.00
FEB	5,221.23

Packet Pg. 57

Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

Liberty CAD eSearch

Property ID: 56484 For Year 2014



Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

Property Details**Account**

Property ID:	56484
Legal Description:	LIBERTY INNER BLOCKS, BLOCK 203, LOT PT 1 TR 2
Geographic ID:	005900-000563-005
Agent Code:	
Type:	Real

Location

Address:	WASHINGTON
Map ID:	39 A, 807
Neighborhood CD:	LISD01

Owner

Owner ID:	2005837
Name:	LIBERTY ISD TRUSTEE
Mailing Address:	1600 GRAND AVE LIBERTY, TX 77575-4725
% Ownership:	100.0%
Exemptions:	EX-XV - Other Exemptions (including public property, religious organizations, charitable organizations, and other property not reported elsew here)

Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

Property Values

Improvement Homesite Value:	\$0
Improvement Non-Homesite Value:	\$0
Land Homesite Value:	\$0
Land Non-Homesite Value:	\$6,670
Agricultural Market Valuation:	\$0
Market Value:	\$6,670
Ag Use Value Reduction:	\$0
Appraised Value:	\$6,670
HS Cap:	\$0
Assessed Value:	\$6,670

DISCLAIMER: Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents.

Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	APPRAISAL DIST	0.000000	\$6,670	\$0	\$0.00	
CLI	CITY OF LIBERTY	0.590000	\$6,670	\$0	\$0.00	
GLI	LIBERTY COUNTY	0.578800	\$6,670	\$0	\$0.00	
HD1	HOSPITAL DISTRICT 1	0.090000	\$6,670	\$0	\$0.00	
NAVS	NAVIGATION-SOUTH	0.017780	\$6,670	\$0	\$0.00	
PR1	PRECINCT 1	0.000000	\$6,670	\$0	\$0.00	
SLI	LIBERTY ISD	1.168600	\$6,670	\$0	\$0.00	
WD5	WATER DISTRICT 5	0.059700	\$6,670	\$0	\$0.00	

Total Tax Rate: 2.504880 Estimated Taxes With Exemptions: \$0.00 Estimated Taxes Without Exemptions: \$167.08

Property Improvement - Building

Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

Property Land

Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
PRI	PRIMARY SITE	0.26	11,111.00	0.00	0.00	\$6,670	\$

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2015		NA	NA	NA	NA	NA
2014		\$0	\$6,670	\$0	\$6,670	\$0
2013		\$0	\$6,670	\$0	\$6,670	\$0
2012		\$0	\$6,670	\$0	\$6,670	\$0
2011		\$0	\$6,670	\$0	\$6,670	\$0
2010		\$0	\$6,670	\$0	\$6,670	\$0
2009		\$0	\$2,780	\$0	\$2,780	\$0
2008		\$0	\$2,780	\$0	\$2,780	\$0
2007		\$0	\$2,780	\$0	\$2,780	\$0

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
3/24/2008	SD	SHERIFF'S DEED	SMITH EDGAR EST	LIBERTY ISD TRUSTEE	2008	006798	

DISCLAIMER: Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents.

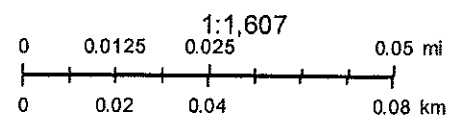
Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)

005900-000563-005



August 27, 2014

: : : Parcels
 : : : Abstracts



Attachment: Tax Sale Property-LIB, Blk 203 (3116 : Tax Sale Property)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Property Sale

COUNCIL ACTION (ID # 3115)

DOC ID: 3115

We have an offer on the following property:

Account numbers 005900-000571-006 (PID # 56494)

BEING described as Liberty Inner Blocks, Block 205, Lot PT 2 TR 4, and being further identified in the Tax Rolls of Liberty County as Account # 005900-000571-006.

Offeror: Name: Jessica Thompson
 Address: P O Box 17402
 Sugarland, TX 77496
 Phone #: 281-796-8747

Tax owed:	Liberty ISD	\$ 757.91	=	24.39 %
	City of Liberty	\$ 1,051.78	=	33.84 %
	County	\$ 1,298.20	=	41.77 %

Total taxes owed: \$ 3,107.89

Offer:	\$ 1,200.00
Less court costs (TX10100858)	\$ 631.00
<u>Deed Filing Fee</u>	<u>\$ 24.00</u>
Amount to be distributed:	\$ 545.00

Amount to be received by Liberty ISD	\$ 132.93
Amount to be received by City of Liberty	\$ 184.43
Amount to be received by County	<u>\$ 227.64</u>
	\$ 545.00

Total per cent recovered by 17.53 %

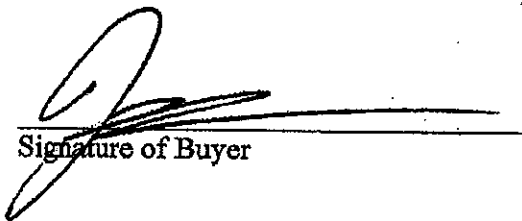
Total Base Tax \$ 1,657.62

Per cent of base amount recovered 32.88 %

CAD value (PID # 56494) \$ 3,700.00

Percent of CAD value recovered 14.73 %

Liberty County Strike Off Property

RESALE BIDDERS INFORMATION FORM**BUYER INFORMATION**Name: Jessica ThompsonAddress: P.O. Box 17402, Sugarland Tx 77496Phone Number: 281 796 8747**PROPERTY INFORMATION**Suit # TX 10100858Account # 005900-000571-006Legal Description: Liberty Inner Blocks, Block 205, Lot PT 2 TR 4**PROPOSED BID INFORMATION**Amount of Bid \$ ~~500.00~~ \$1,200.00

 Signature of Buyer

8/21/14
 Date

** The acceptance of this proposed bid sheet does not warranty nor guarantee that the proposed bid will be approved by the taxing entities.

Return to Liberty County Tax Office, attention Richard Brown – TAC
 Please attach a copy of the recorded Sheriff's Deed.

Attachment: Tax Sale Property-LIB, Blk 205 (3115 : Tax Sale Property)

Server: LIBERTYTAX

Database: LIBERTYCOUNTY

User: TAXOFCBACK09152\Owner

Form: Account Status

Date: 8/21/2014 2:32:15 PM

Account	005900-000571-006	AD #	58494	I	N
Legal	LIBERTY INNER BLOCKS, BLOCK 20 5, LOT PT 2 TR 4	Owner	LIBERTY COUNTY & LIBERTY ISD & CITY OF LIBERTY 1923 SAM HOUSTON LIBERTY, TX 77675		
Refresh		Stat	S-J		
		Sup			

A Val	3,700	S Def		Deed		Acres	0.000000	Frozen Information		Fiduciaries	0 Found
L Val	3,700	E Def		Vol	0	Sq Ft	0	No Frozen		Exemptions	OTH
I Val	0	Ag Def	0	Page	0	Inst	0	Roll	R	NonBilled	0 Found
Loc	0000839 WASHINGTON	Map#				08/21/2014		Today		Override P&I	Paid 02/17/2006

Receivables Detail Audit									
Owner ID: 147830 Owner %: 100									
Current Due Prior Years All Select...									
Values Year, Unit, Type									
Year	Status	Rec. Bal	Pen. Due	Int. Due	Col. Pen	Total Due	Paid	Refund	
TOTAL		1,657.62	198.92	845.98	405.37	3,107.89	2,082.82	.00	
2013		.00	.00	.00	.00	.00	.00	.00	
2012	S-J	91.94	11.04	17.47	18.06	138.51	.00	.00	
2011	S-J	422.44	50.69	130.96	90.62	694.71	.00	.00	
2010		426.65	51.20	183.46	99.19	760.50	.00	.00	
2009		198.27	23.79	109.05	49.66	380.77	.00	.00	
2008		192.17	23.06	128.75	51.60	395.58	.00	.00	
2007		170.89	20.51	135.00	48.96	375.36	.00	.00	
2006		155.26	18.63	141.29	47.28	362.46	.00	.00	
2005		.00	.00	.00	.00	.00	156.96	.00	
2004		.00	.00	.00	.00	.00	128.54	.00	
2003		.00	.00	.00	.00	.00	182.41	.00	
2002		.00	.00	.00	.00	.00	.00	.00	
1999		.00	.00	.00	.00	.00	289.56	.00	
1998		.00	.00	.00	.00	.00	176.44	.00	
1997		.00	.00	.00	.00	.00	178.95	.00	
1996		.00	.00	.00	.00	.00	177.19	.00	
1995		.00	.00	.00	.00	.00	188.03	.00	
1994		.00	.00	.00	.00	.00	222.22	.00	

Attachment: Tax Sale Property-LIB, Blk 205 (3115 : Tax Sale Property)

**LIBERTY COUNTY
TAX ASSESSOR - COLLECTOR
RICHARD L BROWN**



**P.O. BOX 1810
LIBERTY, TEXAS 77575
(936) 336-4633**

ACCOUNT: 005900-000571-006

2013+ Tax Statement

Statement Date: 08/21/2014	Property Location: 0000839 WASHINGTON
Owner: LIBERTY COUNTY & LIBERTY ISD &	Acres: 0
Mailing Address: CITY OF LIBERTY 1923 SAM HOUSTON LIBERTY TX 77575	Legal Description: LIBERTY INNER BLOCKS, BLOCK 20 5, LOT PT 2 TR 4

Exemptions:

NON-HOMESITE VAL	APPRAISED VALUE				
3,700	3,700				
Taxing Entities	Exemption Amount	Taxable Value	Tax Rate Per \$100	Base Tax	
CITY OF LIBERTY	3,700	0	0.590000	0.00	
LIBERTY COUNTY	3,700	0	0.578800	0.00	
LIBERTY CO HD #1	3,700	0	0.090000	0.00	
NAVIGATION SOUTH	3,700	0	0.017780	0.00	
LIBERTY ISD	3,700	0	1.168600	0.00	
WATER DISTRICT #5	3,700	0	0.059700	0.00	
LAWSUIT: TX10100588 TX10100858			TOTAL BASE TAX	0.00	

PRIOR YEARS 3,107.89

Total Amount Due 3,107.89

IF THE PROPERTY DESCRIBED IN THIS DOCUMENT IS YOUR RESIDENCE HOMESTEAD, YOU SHOULD CONTACT THE LIBERTY COUNTY TAX OFFICE REGARDING A RIGHT YOU MAY HAVE TO ENTER INTO AN INSTALLMENT AGREEMENT DIRECTLY WITH THE LIBERTY COUNTY TAX OFFICE FOR THE PAYMENT OF THESE TAXES.

*LAWSUIT HAS BEEN FILED ON DELINQUENT TAXES. CALL (936) 336-4633 FOR ADDITIONAL AMOUNT DUE.

*ADDITIONAL COUNTY SALES TAX REDUCED YOUR COUNTY AD VALOREM TAX BY \$0.00.

↓ Detach ↓

Detach and return this portion with your check payable to:

Liberty County
P.O. Box 1810
Liberty, TX 77575
(936) 336-4633

Delinquent Date: 02/01/2014

NOTE: LAWSUIT FILED AGAINST DELINQUENT TAXES. CALL (936) 336-4633.



LIBERTY COUNTY & LIBERTY ISD &
CITY OF LIBERTY
1923 SAM HOUSTON
LIBERTY TX 77575

2013 +Tax Statement
08/21/2014

Property Account Number
005900-000571-006

Total Amount Due \$3,107.89

OWNER: LIBERTY COUNTY & LIBERTY ISD
PIDN: 56494

FID:
TX10100588 TX10100858

IF PAID IN	AMOUNT DUE
SEP	3,126.92
OCT	3,146.00
NOV	3,165.11
DEC	3,184.22
JAN	3,203.20
FEB	3,222.26

Property Details**Account**

Property ID:	56494
Legal Description:	LIBERTY INNER BLOCKS, BLOCK 205, LOT PT 2 TR 4
Geographic ID:	005900-000571-006
Agent Code:	
Type:	Real

Location

Address:	839 WASHINGTON
Map ID:	39 A, 807
Neighborhood CD:	LISD01

Owner

Owner ID:	147830
Name:	LIBERTY COUNTY & LIBERTY ISD &
Mailing Address:	CITY OF LIBERTY 1923 SAM HOUSTON LIBERTY, TX 77575
% Ownership:	100.0%
Exemptions:	EX-XV - Other Exemptions (including public property, religious organizations, charitable organizations, and other property not reported elsewhere)

Attachment: Tax Sale Property-LIB, Blk 205 (3115 : Tax Sale Property)

Property Values

Improvement Homesite Value:	\$
Improvement Non-Homesite Value:	\$
Land Homesite Value:	\$
Land Non-Homesite Value:	\$3,70
Agricultural Market Valuation:	\$
Market Value:	\$3,70
Ag Use Value Reduction:	\$
Appraised Value:	\$3,70
HS Cap:	\$
Assessed Value:	\$3,70

DISCLAIMER: Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents.

Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	APPRAISAL DIST	0.000000	\$3,700	\$0	\$0.00	
CLI	CITY OF LIBERTY	0.590000	\$3,700	\$0	\$0.00	
GLI	LIBERTY COUNTY	0.578800	\$3,700	\$0	\$0.00	
HD1	HOSPITAL DISTRICT 1	0.090000	\$3,700	\$0	\$0.00	
NAVS	NAVIGATION-SOUTH	0.017780	\$3,700	\$0	\$0.00	
PR1	PRECINCT 1	0.000000	\$3,700	\$0	\$0.00	
SLI	LIBERTY ISD	1.168600	\$3,700	\$0	\$0.00	
WD5	WATER DISTRICT 5	0.059700	\$3,700	\$0	\$0.00	
Total Tax Rate: 2.504880 Estimated Taxes With Exemptions: \$0.00 Estimated Taxes Without Exemptions: \$92.68						

Property Improvement - Building

Attachment: Tax Sale Property-LIB, Blk 205 (3115 : Tax Sale Property)

Property Land

Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
PRI	PRIMARY SITE	0.14	6,166.00	0.00	0.00	\$3,700	\$

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2015		NA	NA	NA	NA	NA
2014		\$0	\$3,700	\$0	\$3,700	\$0
2013		\$0	\$3,700	\$0	\$3,700	\$0
2012		\$0	\$3,700	\$0	\$3,700	\$0
2011	\$13,320	\$3,700	\$0	\$17,020	\$0	\$17,020
2010	\$13,320	\$3,700	\$0	\$17,020	\$0	\$17,020
2009	\$13,550	\$1,540	\$0	\$15,090	\$0	\$15,090
2008	\$13,500	\$1,540	\$0	\$15,040	\$280	\$14,760
2007	\$13,170	\$1,540	\$0	\$14,710	\$1,292	\$13,418

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
10/2/2012	TAX	TAX DEED	SERIALE GLENN P	LIBERTY COUNTY & LIBERTY ISD &	2012	013531	
10/2/2002	WD	WARRANTY DEED	THOMAS AUDLEY	SERIALE GLENN P	2002	053146	
10/5/1998	WD	WARRANTY DEED	HERMAN CURTIS & CHRISTINE	THOMAS AUDLEY	1743	65	
	OT	OTHER	HERMAN CURTIS	HERMAN CURTIS & CHRISTINE			

DISCLAIMER: Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents.

Attachment: Tax Sale Property-LIB, Blk 205 (3115 : Tax Sale Property)



Source: Esri, DigitalGlobe, GeoEye, I-cubed, Earthstar, GeoEye, CNES/Airbus DS, USDA, USGS, AEY, Getmapping, Aeromac, IGN, IGP



TMRS-Dep USC T

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO PRESENTLY ARE MEMBERS OF THE CITY OF LIBERTY; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; INCREASING THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES; ESTABLISHING AN EFFECTIVE DATE FOR SUCH ACTIONS; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1. Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.403 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS ACT"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City, and on such date has at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of said title) in an amount that is **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of said title). The Updated Service Credit hereby allowed shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(b) On the terms and conditions set out in Section 853.601 of said title, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, and who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on 1st day of January of the calendar year preceding such allowance, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said 853.601.

(c) In accordance with the provisions of subsection (d) of Section 853.401 of said title, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the date aforesaid on the full amount of such person's earnings as an employee of the City.

Attachment: TMRS Ord-USC (3121 : TMRS-Updated Service Credits)

BE IT FURTHER ORDAINED:

That all employees of the City of Liberty, who are members of the Texas Municipal Retirement System, shall make deposits to the System at the rate of **7%** of their individual earnings.

Effective Date. Subject to approval by the Board of Trustees of Texas Municipal Retirement System, this ordinance shall become effective on the 1st day of January, 2015.

Dispense of Second Reading. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

Passed and approved this the _____ day of _____, 20____.

ATTEST:**APPROVED:**

City Secretary or Clerk

Mayor

Attachment: TMRS Ord-USC (3121 : TMRS-Updated Service Credits)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 3119)

DOC ID: 3119

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: October 14, 2014
Agenda Item No. VII.A.7
Agenda Wording: City Council consider awarding the base and alternate bid for the Navigation Waterline Project to apparent low bidder, Eastex Utility Construction of Sour Lake, in the amount of \$143,715.00 and \$28,885.00, respectively.
Department: Public Works
Subject: The Navigation Waterline Project includes the installation of a 12 inch waterline, and appurtenances, from the Palmer Water Tower to Navigation Street and a 8 inch waterline, and appurtenances on Navigation and FM 3361 from Palmer Street to the entrance of Boomerang.
Background: Boomerang is currently receiving water service from an 8 inch water line on FM 3361 that connects to a 8 inch waterline on FM 2684. The 8 inch line on FM 3361 terminates and the entrance of Boomerang. To ensure an uninterrupted water supply to Boomerang and business located further west on FM 3361, the new waterline will loop the water system in this area thus providing water service from two directions. On October 7, 2014, six bids were received for this project. The base bids ranged from a low bid of \$143,715.00 to a high bid of \$257,280.00. The alternate bid includes the installation of the 12 inch waterline and appurtenances from the Palmer Tower to Navigation. The alternate bids ranged from a low of \$16,615.00 to \$28,735.00. A copy of the bid tabulation is enclosed. The apparent low bidder for the base and alternate bids is Eastex Utility Construction of Sour Lake in the amount of \$143,715.00 and \$28,885.00, respectively for a total of \$172,600.00.
Fiscal Impact: Funds for the project are available from the 2010 Certificates of Obligation, Water Distribution and Storage fund.
Staff Recommendation: Staff recommends awarding the bid to the apparent low bidder, Eastex Utility Construction.
Purpose: The purpose of the project is to loop the waterlines in this area and ensure reliable water service.

Attachment: Agenda Item Navigation Waterline Project October 14 2014 (3119 : Bid Award-Navigation Waterline Extension)



O'Malley Engineers, L.L.P.

TBPE No. F-3244

Craig Kankel, P.E.
Robert C. Schmidt, P.E.
Ed Addicks, P.E.

October 9, 2014

Gary Broz, City Manager
City of Liberty
1829 Sam Houston
Liberty, TX 77575

Re: City of Liberty
2014 Navigation Street/FM 3361 Water Line Extension
OE Job No. 839.003-WH
RECOMMENDATION OF AWARD

Dear Mr. Broz:

We have reviewed the bids received on October 7, 2014 for the referenced project (see bid tabulation attached) and have listed the bids below in order from the lowest to the highest base bid:

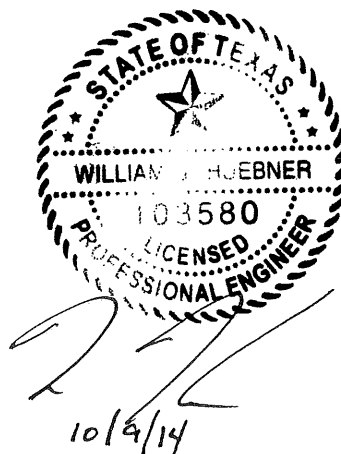
	<u>Base Bid</u>	<u>Alt. Bid 1</u>	<u>Total Base Bid + Alt Bid 1</u>
1. Eastex Utility Construction, Sour Lake, TX	\$143,715.00	\$28,885.00	\$172,600.00
2. A Absolute Plumbing, Inc., Angleton, TX	\$195,330.00	\$28,735.00	\$224,065.00
3. ANG Contractor, LLC, Houston TX	\$197,795.00	\$23,615.00	\$221,410.00
4. Resicom, Inc., Bellaire, TX	\$206,622.00	\$23,555.00	\$230,177.00
5. Duplichain Contractors, LLP, Alto, TX	\$216,795.00	\$47,190.00	\$263,985.00
6. Alcott, Inc. dba TCH, Friendswood, TX	\$257,280.00	\$27,960.00	\$285,240.00

The low bidder, Eastex Utility Construction, is qualified and experienced in this type of work. Therefore, based upon review of the above bids, we recommend award to the lowest bidder, Eastex Utility Construction of Sour Lake, Texas, for their Base Bid in the amount of \$143,715.00 and if funds allow Base Bid plus Alt. Bid 1 in the amount of \$172,600.00.

Sincerely,

William Huebner, P.E.
Project Engineer

WH: mc



City of Liberty, 1829 Sam Houston, Liberty, Texas 77575

City of Liberty, 2014 Navigation Street/FM 3361 Water
Line Extension

OE Job No. 839.003-WG/WH

BIDS OPENED: October 7, 2014 at 2:00 P.M.

			Eastex Utility Construction P.O. Box 735 Sour Lake, Texas 77659		A Absolute Plumbing Inc. 16195 S. Hwy 288 B Angleton, Texas 77515		ANG Contractor LLC 8656 Liberty Rd Houston, Texas 77028		Resicom, Inc. 5909 West Loop South, Suite 560 Bellaire, TX 77401	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID										
1	Furnish and install 8" AWWA C-900 DR 18 PVC water line, by bore (no casing), with trace wire	115 LF	\$ 50.00	\$ 5,750.00	\$ 75.00	\$ 8,625.00	\$ 70.00	\$ 8,050.00	\$ 54.00	\$ 6,210.00
2	Furnish and install 8" AWWA C-900 DR 18 PVC water line, with trace wire	3,825 LF	\$ 21.00	\$ 80,325.00	\$ 38.00	\$ 145,350.00	\$ 40.00	\$ 153,000.00	\$ 38.00	\$ 145,350.00
3	Furnish and install 6" AWWA C-900 DR-18 PVC water line	20 LF	\$ 17.00	\$ 340.00	\$ 33.00	\$ 660.00	\$ 30.00	\$ 600.00	\$ 30.00	\$ 600.00
4	Furnish and install 3/4" poly service line	50 LF	\$ 11.00	\$ 550.00	\$ 10.00	\$ 500.00	\$ 10.00	\$ 500.00	\$ 25.00	\$ 1,250.00
5	Furnish and install 3/4" single water service, as indicated on the plan	2 EA	\$ 770.00	\$ 1,540.00	\$ 500.00	\$ 1,000.00	\$ 750.00	\$ 1,500.00	\$ 800.00	\$ 1,600.00
6	Furnish all labor and materials to connect new service line to existing meter	1 EA	\$ 330.00	\$ 330.00	\$ 450.00	\$ 450.00	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00
7	Furnish and install new fire hydrant unit	1 EA	\$ 4,500.00	\$ 4,500.00	\$ 4,850.00	\$ 4,850.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
8	Furnish and install short body ductile iron pipe fittings	0.31 TON	\$ 13,000.00	\$ 4,030.00	\$ 2,000.00	\$ 620.00	\$ 2,000.00	\$ 620.00	\$ 7,000.00	\$ 2,170.00
9	Furnish and install 8" gate valve with valve box	3 EA	\$ 1,700.00	\$ 5,100.00	\$ 1,400.00	\$ 4,200.00	\$ 1,500.00	\$ 4,500.00	\$ 1,200.00	\$ 3,600.00
10	Furnish all labor and materials to make 8" wet connection to existing water line	3 EA	\$ 2,500.00	\$ 7,500.00	\$ 500.00	\$ 1,500.00	\$ 1,800.00	\$ 5,400.00	\$ 1,200.00	\$ 3,600.00
11	Furnish and install asphalt pavement repair	475 LF	\$ 50.00	\$ 23,750.00	\$ 37.00	\$ 17,575.00	\$ 15.00	\$ 7,125.00	\$ 7.00	\$ 3,325.00

			Eastex Utility Construction P.O. Box 735 Sour Lake, Texas 77659		A Absolute Plumbing Inc. 16195 S. Hwy 288 B Angleton, Texas 77515		ANG Contractor LLC 8656 Liberty Rd Houston, Texas 77028		Resicom, Inc. 5909 West Loop South, Suite 560 Bellaire, TX 77401	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
12	Perform seeding in all areas within TxDOT right-of-ways in accordance with TxDOT permit	1 LS	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00
13	Perform seeding in all areas, excluding TxDOT right-of-ways	1 LS	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	\$ 1,500.00
14	Furnish materials and perform traffic control in accordance with Texas MUTCD	1 LS	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 31,117.00	\$ 31,117.00
TOTAL BASE BID (ITEMS 1 - 14)				\$ 143,715.00		\$ 195,330.00		\$ 197,795.00		\$ 206,622.00
ALTERNATE BID NO. 1										
A1	Furnish and install 12" AWWA C-900 DR 18 PVC water line, by bore (no casing), with trace wire	160 LF	\$ 60.00	\$ 9,600.00	\$ 100.00	\$ 16,000.00	\$ 50.00	\$ 8,000.00	\$ 54.00	\$ 8,640.00
A2	Furnish and install 12" AWWA C-900 DR 18 PVC water line, with trace wire	20 LF	\$ 34.00	\$ 680.00	\$ 75.00	\$ 1,500.00	\$ 50.00	\$ 1,000.00	\$ 65.00	\$ 1,300.00
A3	Furnish and install 3/4" poly service line	85 LF	\$ 11.00	\$ 935.00	\$ 10.00	\$ 850.00	\$ 10.00	\$ 850.00	\$ 25.00	\$ 2,125.00
A4	Furnish and install 3/4" single water service, as indicated on the plans	2 EA	\$ 825.00	\$ 1,650.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 800.00	\$ 1,600.00
A5	Furnish all labor and materials to connect new service line to existing meter	2 EA	\$ 330.00	\$ 660.00	\$ 450.00	\$ 900.00	\$ 1,000.00	\$ 2,000.00	\$ 800.00	\$ 1,600.00
A6	Furnish and install short body ductile iron pipe fittings	0.37 TON	\$ 13,000.00	\$ 4,810.00	\$ 2,000.00	\$ 740.00	\$ 2,000.00	\$ 740.00	\$ 7,000.00	\$ 2,590.00
A7	Furnish and install 8" gate valve with valve box	2 EA	\$ 1,650.00	\$ 3,300.00	\$ 1,400.00	\$ 2,800.00	\$ 1,500.00	\$ 3,000.00	\$ 1,200.00	\$ 2,400.00
A8	Furnish all labor and materials to make 12" wet connection to existing water line	1 EA	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,400.00	\$ 1,400.00

			Eastex Utility Construction P.O. Box 735 Sour Lake, Texas 77659		A Absolute Plumbing Inc. 16195 S. Hwy 288 B Angleton, Texas 77515		ANG Contractor LLC 8656 Liberty Rd Houston, Texas 77028		Resicom, Inc. 5909 West Loop South, Suite 560 Bellaire, TX 77401	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A9	Furnish all labor and materials to make 2" wet connection to existing water line as shown on the details	1 EA	\$ 2,000.00	\$ 2,000.00	\$ 900.00	\$ 900.00	\$ 1,500.00	\$ 1,500.00	\$ 600.00	\$ 600.00
A10	Furnish and install asphalt pavement repair	35 LF	\$ 50.00	\$ 1,750.00	\$ 37.00	\$ 1,295.00	\$ 15.00	\$ 525.00	\$ 20.00	\$ 700.00
A11	Perform seeding in all areas, excluding TxDOT right-of-ways	1 LS	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00	\$ 2,000.00	\$ 2,000.00	\$ 600.00	\$ 600.00
TOTAL ALTERNATE BID NO. 1				\$ 28,885.00		\$ 28,735.00		\$ 23,615.00		\$ 23,555.00
TOTAL BASE BID AND ALTERNATE BID NO. 1				\$ 172,600.00		\$ 224,065.00		\$ 221,410.00		\$ 230,177.00

City of Liberty, 1829 Sam Houston, Liberty, Texas 77575

City of Liberty, 2014 Navigation Street/FM 3361 Water
Line Extension

OE Job No. 839.003-WG/WH

BIDS OPENED: October 7, 2014 at 2:00 P.M.

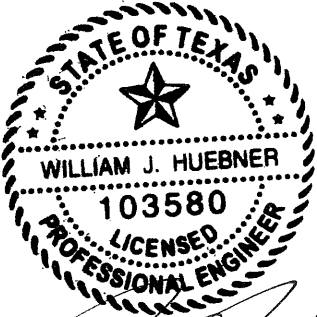
			Duplichain Contractors, LLP P.O. Box 637 Alto, TX 75925		Alcott, Inc. dba TCH P.O. Box 1250 Friendswood, TX 77549	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
BASE BID						
1	Furnish and install 8" AWWA C-900 DR 18 PVC water line, by bore (no casing), with trace wire	115 LF	\$ 85.00	\$ 9,775.00	\$ 50.00	\$ 5,750.00
2	Furnish and install 8" AWWA C-900 DR 18 PVC water line, with trace wire	3,825 LF	\$ 38.00	\$ 145,350.00	\$ 56.00	\$ 214,200.00
3	Furnish and install 6" AWWA C-900 DR-18 PVC water line	20 LF	\$ 30.00	\$ 600.00	\$ 40.00	\$ 800.00
4	Furnish and install 3/4" poly service line	50 LF	\$ 20.00	\$ 1,000.00	\$ 10.00	\$ 500.00
5	Furnish and install 3/4" single water service, as indicated on the plan	2 EA	\$ 700.00	\$ 1,400.00	\$ 1,000.00	\$ 2,000.00
6	Furnish all labor and materials to connect new service line to existing meter	1 EA	\$ 700.00	\$ 700.00	\$ 500.00	\$ 500.00
7	Furnish and install new fire hydrant unit	1 EA	\$ 5,000.00	\$ 5,000.00	\$ 4,800.00	\$ 4,800.00
8	Furnish and install short body ductile iron pipe fittings	0.31 TON	\$ 12,000.00	\$ 3,720.00	\$ 3,000.00	\$ 930.00
9	Furnish and install 8" gate valve with valve box	3 EA	\$ 2,500.00	\$ 7,500.00	\$ 1,650.00	\$ 4,950.00
10	Furnish all labor and materials to make 8" wet connection to existing water line	3 EA	\$ 2,000.00	\$ 6,000.00	\$ 2,700.00	\$ 8,100.00
11	Furnish and install asphalt pavement repair	475 LF	\$ 50.00	\$ 23,750.00	\$ 10.00	\$ 4,750.00

			Duplichain Contractors, LLP P.O. Box 637 Alto, TX 75925		Alcott, Inc. dba TCH P.O. Box 1250 Friendswood, TX 77549	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
12	Perform seeding in all areas within TxDOT right-of-ways in accordance with TxDOT permit	1 LS	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00
13	Perform seeding in all areas, excluding TxDOT right-of-ways	1 LS	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
14	Furnish materials and perform traffic control in accordance with Texas MUTCD	1 LS	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00
TOTAL BASE BID (ITEMS 1 - 14)				\$ 216,795.00		\$ 257,280.00
ALTERNATE BID NO. 1						
A1	Furnish and install 12" AWWA C-900 DR 18 PVC water line, by bore (no casing), with trace wire	160 LF	\$ 150.00	\$ 24,000.00	\$ 70.00	\$ 11,200.00
A2	Furnish and install 12" AWWA C-900 DR 18 PVC water line, with trace wire	20 LF	\$ 50.00	\$ 1,000.00	\$ 70.00	\$ 1,400.00
A3	Furnish and install 3/4" poly service line	85 LF	\$ 20.00	\$ 1,700.00	\$ 10.00	\$ 850.00
A4	Furnish and install 3/4" single water service, as indicated on the plans	2 EA	\$ 700.00	\$ 1,400.00	\$ 1,000.00	\$ 2,000.00
A5	Furnish all labor and materials to connect new service line to existing meter	2 EA	\$ 700.00	\$ 1,400.00	\$ 500.00	\$ 1,000.00
A6	Furnish and install short body ductile iron pipe fittings	0.37 TON	\$ 12,000.00	\$ 4,440.00	\$ 3,000.00	\$ 1,110.00
A7	Furnish and install 8" gate valve with valve box	2 EA	\$ 2,500.00	\$ 5,000.00	\$ 1,650.00	\$ 3,300.00
A8	Furnish all labor and materials to make 12" wet connection to existing water line	1 EA	\$ 3,000.00	\$ 3,000.00	\$ 2,750.00	\$ 2,750.00

			Duplichain Contractors, LLP P.O. Box 637 Alto, TX 75925		Alcott, Inc. dba TCH P.O. Box 1250 Friendswood, TX 77549	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
A9	Furnish all labor and materials to make 2" wet connection to existing water line as shown on the details	1 EA	\$ 1,500.00	\$ 1,500.00	\$ 1,750.00	\$ 1,750.00
A10	Furnish and install asphalt pavement repair	35 LF	\$ 50.00	\$ 1,750.00	\$ 60.00	\$ 2,100.00
A11	Perform seeding in all areas, excluding TxDOT right-of-ways	1 LS	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00
TOTAL ALTERNATE BID NO. 1				\$ 47,190.00		\$ 27,960.00
TOTAL BASE BID AND ALTERNATE BID NO. 1				\$ 263,985.00		\$ 285,240.00

O'Malley Engineers, L.L.P.
TBPE No. F-3244
Brenham, Texas

William Huebner, P.E.



[Handwritten Signature]
10/9/14



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.8

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 3120)

DOC ID: 3120

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: October 14, 2014
Agenda Item No. VII.A.8
Agenda Wording: Consider awarding a contract for Power Line Tree Trimming Services.
Department: Electric
Subject: Vegetation has encroached around and making contact with the overhead electric lines resulting in unscheduled service disruptions. The contract would provide corrective measures necessary to clear the area surrounding the electrical conductors and equipment, making service delivery less susceptible to power outages caused by contact with trees.
Background: On September 18, 2014 the City issued Request for Proposal # 2014-006, Power Line Tree Trimming. Four (4) proposals were received and opened on October 9, 2014. Proposals were evaluated with Trees, Inc. assessed as the lowest responsible vendor.
Fiscal Impact: \$90,000 has been approved in the FY 2014-2015 budget.
Staff Recommendation: Staff recommends award of the contract to Trees, Inc.
Purpose: The contract will provide additional resources to perform vegetative management services to clear trees around or contacting high voltage electric lines.

Attachment: Agenda Item Form-Tree Trimming (3120 : Bid Award - Elec System - Vegetation Mgmt.)



ELECTRIC DISTRIBUTION SYSTEM VEGETATIVE MANAGEMENT PROGRAM

October 2014

Table of Contents

I.	Introduction.....	1
II.	Objectives.....	1
III.	Roles and Responsibilities.....	2
IV.	Planning Assumptions.....	2
V.	Specifications.....	3
VI.	Cycle Trimming.....	4
VII.	Approach.....	4
VIII.	Monitoring and Control.....	5
IX.	Methodology.....	5
X.	Inspection.....	5
XI.	Schedule.....	5
XII.	Annual Work Plan.....	6

I. Introduction

The City of Liberty recognizes and appreciates that trees are valuable assets to our customers' landscapes and to the quality of life in our community. However, there are two important reasons for tree pruning and keeping easements clear: customer safety and service reliability. "Climbable" trees near power lines are a safety hazard and must be pruned on a regular basis to prevent children from coming into contact with energized lines. Trees and tree branches are the most frequent causes of power outages and are a constant threat to electric service. Distribution lines carry electricity throughout our community to the homes and businesses that we serve. They can be located underground or overhead on utility poles. Overhead distribution lines commonly experience outages caused by trees or other vegetation. Underground distribution lines are less susceptible than overhead, but vegetation must not encroach around electrical equipment such as pad mount transformers and secondary enclosures. Often there are questions that arise concerning tree pruning and vegetative maintenance. We will continue working with landowners to minimize impacts in locations where we must perform maintenance, keeping in mind our objective of providing safe and reliable electric service to our customers.

A new age of utility vegetation management is emerging in the electric utility industry. It has become very clear that traditional work practices and methodologies are ineffective and not producing desired results. Performance expectations have been raised by customers and utility leaders in delivering reliable electric service. Today we must focus on planning, disciplined project management, execution and institutionalizing rapid adoption of change to processes in response of environmental/operational conditions. Accountability must be established at every level to gain the trust and confidence of our stakeholders. The road to performance improvement does not occur through a single event. It is a well-planned journey that is continuously refined. The actions described in this program provide the starting point and establish the general direction that is necessary to align resources. Innovation and technological advancements will be incorporated into the program to move it into the future. To extract the maximum performance improvement value opportunity, we must implement progressive measures to vegetative management activities that produce superior service delivery to our customers.

II. Objectives

The City of Liberty is responsible for making sure that its electric system stays in good working order. As such, a structured approach is required to minimize costs and improve the operating condition of the electric distribution system. The following objectives have been identified to establish the parameters for the vegetative management program.

- Enhance public safety and electric service reliability through prudent vegetative management.
- Prevent system outages caused by tree related contact with energized lines.
- Establish the standard operating procedures for vegetative management operations performed on the distribution system.
- Maintain an optimum 5 year maintenance cycle that is sustainable year after year.
- Ensure all vegetative management operations are conducted in a safe, effective manner and in conformity with applicable laws, regulations and permit conditions.

- Balance the rights and responsibilities of both property owners and the City, ensuring all customers are treated equitably.

III. Roles and Responsibilities

In order to effectively manage the Distribution System Vegetative Management Program, everyone must have a clear understanding of roles and responsibilities. The following actions have been identified and assigned to specific positions within The City of Liberty. These actions provide the general direction to execute measures required to safely deliver reliable electric service to our customers.

A. Director

- Responsible for developing, updating and approving revisions of the Vegetative Management Program.
- Responsible for developing justification for and maintaining documentation of resource requirements.
- Responsible for evaluating the program's effectiveness.
- Responsible for recommending service level goals and performance targets consistent with available resources.
- Responsible for all expenses associated with external resources and make recommendations for approval.
- Responsible for initiating, monitoring and executing actions required to effectively deliver results stated by this program.
- Responsible for determining resource requirements and incorporating program activities into the Annual Work Plan Calendar as funding allows.
- Responsible for scheduling and monitoring resources on a daily basis ensuring technical standards, product quality, and performance are satisfactorily met.

2. Supervisor

- Collaborates with other City supervisors to ensure work on the distribution system is known by all personnel.
- Shall document for action and record all operating abnormalities for discussion/resolution with the Director.
- Shall develop and maintain a process that records vegetative related outages on a feeder circuit basis.

IV. Planning Assumptions

Programs are only as good as the underlying assumptions upon which they are based. They are what support and influence decision making; providing transparency of the vision set by the organization. The list below is not intended to generate right or wrong answers, but rather represents what is believed will happen. It must be recognized they are not certitudes and involve a certain degree of risk.

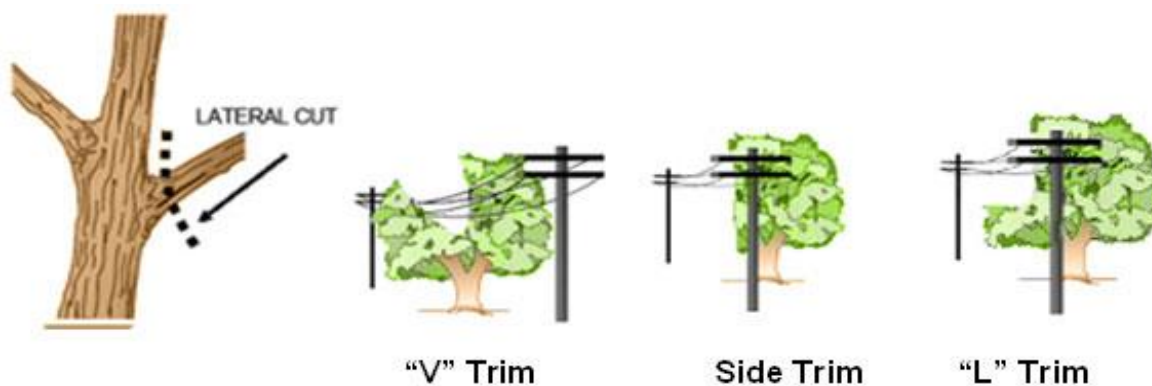
- The City of Liberty has the authority to maintain specified clearances on electric lines that provide safe separation between vegetation and conductors.
- Vegetation, if left unchecked, will cause an unscheduled outage on the distribution system when contact is made with energized lines or equipment.
- Customers are becoming increasingly intolerant of tree-related outages.
- Customers are sensitive to how much trees are trimmed and the resulting appearance of the tree.
- Regulatory agencies will issue new rules and regulations that impact utility operations at the distribution level.
- A methodical process is required to develop the program and prioritize work in order to sustain a high degree of reliability across the entire electric system.

V. Specifications

All line clearance pruning will be done according to the currently accepted principles of modern arboriculture. Primary emphasis will be on clearance with due consideration for tree health and appearance. Unless otherwise directed, pruning will be performed in accordance with the latest edition of ANSI A300 – “Standard Practices for Trees, Shrubs and Other Woody Plant Maintenance.” The City of Liberty will employ the principles and practices contained in the latest version of ISA’s Best Management Practices. All work shall be performed in a professional manner to achieve the specified clearance while taking appropriate measures to avoid any action that would bring embarrassment or discredit to the City of Liberty.

Specified clearance will be achieved with as few cuts as possible to optimize work efficiency. Whenever possible, whole limbs that would require repeated pruning will be removed.

Trees growing toward a line from directly below will be pruned to create “V” or “U” cuts through their crowns whenever tree size and branch structure permit.



Thinning cuts (branches removed at points of origin) are preferred for directional pruning; otherwise reduction cuts (leaders pruned back to lateral branches) will be used as necessary to secure the clearance.

Heading cuts (stab cuts) will not be used.

When minimum clearances are specified, pruning cuts will be made at the next suitable lateral or parent limb beyond the specified distance.

No debris shall be left in the work areas located on public or private property. If any substance is spilled on the ground, it shall immediately be cleaned.



VI. Cycle Trimming

Tree trimming specifications normally establish a periodic rotation or cycle to ensure proper clearances are maintained between vegetation and electric distribution lines. However, it is not uncommon for electric utilities to defer activities and related expenditures when revenue shortfalls or expense overruns produce budgetary pressure. Consequently, when vegetation has become overgrown and begins to compromise service delivery, the initial stage of vegetation management can be addressed by:

- Creating the cycle on all circuits.
- Augmenting the normal cycle on fast-growth species (referred to as mid-cycle “hot spotting”).
- It will take several cycles to regain control of vegetation growth (to the point where the specified clearances are maintained system wide), but once achieved, the foundation has been laid for a more cost-effective approach.

VII. Approach

The City of Liberty has developed a progressive approach to achieve the objectives of this program. Vegetative management activities will evolve through the following stages:

Stage 1. Main distribution circuits - trim an 8' clear zone around the primary and secondary conductors.

Stage 2. Three phase laterals - trim an 8' clear zone around the primary and secondary conductors.

Stage 3. Two phase laterals - trim an 8' clear zone around the primary and secondary conductors.

Stage 4. Single phase laterals – trim an 8' clear zone around the primary and secondary conductors.

This sequencing will lay the foundation for the cycle trimming. Once established, future pruning/clearing activities will include capturing the full width of the easement.

VIII. Monitoring and Control

Upon completion of specified line clearance on a circuit, the Director or his designee will jointly inspect the work with the contractor to verify it has been performed according to the specifications.

Daily “spot check” inspections will be conducted to monitor contractor performance. Any concern shall be conveyed to the Director immediately.

IX. Methodology

Distribution feeder circuits shall be cleared of vegetation as outlined by the specifications in Section V. All work performed will be performed in accordance with current accepted principles of Utility Arboriculture described in ANSI A300, “Utility Pruning of Trees” (ISA Best Management Practices) and ANSI Z133.

In the event specified clearances cannot be obtained at the time of pruning, the line clearance contractor shall clear to the maximum extent possible under the circumstances and advise the Director. A site visit shall be conducted at these locations to determine if additional pruning is possible to acquire specified clearance.

X. Inspection

Distribution feeder circuits shall be inspected routinely throughout the year. Annually an inspection shall be completed on the entire distribution system. Work plans will be revised as necessary to prioritize the immediate resolution of reliability threats identified as the result of the inspection. All reports of vegetative conditions compromising the integrity of the feeder circuit will be investigated and addressed in a timely manner. Examples of such condition include but not limited to the following:

- Conductor sag into tree crowns.
- Toppled trees in contact with conductor.
- Dead trees close enough to lines to fall or break up into conductors.

- Poorly anchored tress leaning toward the lines.

XI. Schedule

The following feeder circuits have been listed in priority order to establish the schedule and orient the cycle sequencing for future work.

Feeder

Develop priorities

XII. Annual Work Plan

One of the most important items in a maintenance management program is developing a systematic plan to guide activities during the year. The City of Liberty has developed the Annual Work Plan Calendar to provide direction and control of departmental resources. Tasks are identified and assigned throughout the budget year, providing a roadmap to schedule resources and achieve organizational goals. The objective is to stay within the approved budget and complete the desired level of planned work identified in the fiscal year.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.9

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Water Issues

ORDINANCE (ID # 3122)

DOC ID: 3122 A

Adoption of Water Conservation & Drought Contingency Plan

AN ORDINANCE ADOPTING A WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN FOR THE CITY OF LIBERTY, TEXAS TO PROMOTE RESPONSIBLE USE OF WATER AND TO ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS AND PROVIDING FOR PENALTIES AND/OR SEVERABILITY, PROVIDING FOR AN EFFECTIVE DATE THEREOF; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City of Liberty, Texas (City), recognizes that the amount of water available to its citizens and customers is limited; and

WHEREAS, the City recognizes that drought, system failure and other acts of God may occur and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

WHEREAS, the City desires to conserve water resources and prepare for drought; and

WHEREAS, the City desires to comply with Section 11.1271 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality which require these plans for all public water supply systems; and

WHEREAS, the City desires to comply with the rules of the Texas Water Development Board should it decide to avail itself of various financial assistance programs found in Title 31, Texas Administrative Code Chapter 363; and

WHEREAS, pursuant to Chapter 54 of the Local Government Code and in the best interests of its citizens, the City is authorized to adopt Ordinances it deems are necessary and expedient to preserve and conserve its water resources and to prepare for drought;

NOW THEREFORE, BE IT RESOLVED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS THAT:

Section 1. The City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 2. The City Council adopts the Water Conservation & Drought Contingency Plans attached to this ordinance. All ordinances that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. Should any paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

Section 4. The City Secretary is hereby authorized and directed to publish this Ordinance.

Section 5. The City Manager or chief administrative officer or his designee is hereby directed to file a copy of the Plan and this Ordinance with the Texas Water Development Board in accordance with Title 31, Chapter 363 of the Texas Administrative Code.

Section 6. This Ordinance shall take effect after passage and publication.

Section 7. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two (2) separate days is hereby dispensed with.

PASSED AND ADOPTED by the City council on this 14th day of October, 2014.

Carl Pickett, Mayor

Attest:

Dianne Tidwell, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: October 14, 2014
Agenda Item No. VII.A.9
Agenda Wording: City Council to consider an ordinance adopting a revised Water Conservation and Drought Contingency Plan.
Department: Water Utilities
Subject: The Texas Water Development Board (TWDB) and the Texas Commission on Environmental Quality (TCEQ) requires all public water systems to prepare a Water Conservation and Drought Contingency Plan.
Background: On August 28, 2007, City Council adopted the current City of Liberty Water Conservation and Drought Contingency Plan. The water conservation plan develops continuous use strategies to reduce withdrawal from a supply source through reducing the loss or waste of water and improving the efficiency of water used. The drought contingency plan's objective is to identify strategies for temporary supply and demand management in response to water supply shortages and emergencies. The major changes to the plan include the following: (1) reference to web-sites for web based material as oppose to including a hard copy in the appendix; (2) modified five and ten year goals; (3) removed the distribution of the five and ten year goals by category of water conservation measure and (4) modified regulations to include implementation of drought measures when the Governor declares a county to be a disaster area due to drought conditions. Both State agencies require the plan to be revised and updated, if for no other reason than, to reflect current population and consumption projections
Fiscal Impact: NA
Staff Recommendation: Staff recommends approval.
Purpose: The Plan is required to meet State regulations.

Attachment: Agenda Item Form Water Conservation Plan (3122 : Water Conservation & Drought Contingency)

CITY OF LIBERTY
LIBERTY COUNTY, TEXAS

WATER CONSERVATION PLAN

Prepared By:

SPIX SCHAUMBURG & POLK, INC.

8865 College Street, Beaumont, Texas 77707
(409) 866-0341 phone (409) 866-0337 fax

October 1, 2014

TABLE OF CONTENTS

	<u>PAGE</u>
I. <u>INTRODUCTION</u>	
A. Planning Area	1
B. Needs for and Goals of the Program	1
C. Implementation	2
II. <u>WATER CONSERVATION PLAN</u>	
A. Utility Profile	3
B. Five & Ten Year Goals	3
C. Schedule	3
D. Tracking & Implementation	3
E. Implementation & Enforcement	4
III. <u>DROUGHT CONTINGENCY PLAN</u>	
A. Declaration of Policy, Purpose and Intent	5
B. Public Involvement	5
C. Public Education	5
D. Coordination with Regional Water Planning Groups	5
E. Authorization	5
F. Application	6
G. Definitions	6
H. Criteria for Initiation and Termination of Drought Response Stages	7
I. Drought Response Stages	9
J. Enforcement	12
K. Variances	13

APPENDIX:

- A. City Ordinance No. 1016
Regional Water Planning Group Notification
- B. Utility Profile
- C. Region H Water Plan Water Conservation Management Strategies
- D. Tracking Implementation and Effectiveness

EXHBIT

- 1. CCN Boundary

I. INTRODUCTION

A. PLANNING AREA

The City of Liberty is a full-service Home-Ruled Charter Municipality with a Council-Manager form of Government, with Departments that provide water, wastewater, street, electrical, parks, library, police and fire service. Chartered in 1831, the City is located halfway between Houston and Beaumont along Highway 90 and is the county seat for Liberty County. According to the 2010 Census, the city has a population of approximately 8,397; however, enhanced economic activity occurs during the day due to the presence of State and County operations and the city's status as a regional trade and medical center. These social and governmental operations dictate that the City maintain adequate resources to supply water utility service that can sustain household, commercial, and industrial requirements.

The area covered by this Water Conservation Plan will include the entire City of Liberty service area which is defined by a CCN (Certificate of Convenience and Necessity) as well as the Ames-Minglewood Water Supply Corporation, a neighboring entity that relies upon wholesale water from the City of Liberty as a contingency water supply. Additionally, any other areas that might receive wholesale water service in the future will become subject to provisions of the program as required by the TCEQ and/or the TWDB.

B. NEED FOR AND GOALS OF THE PROGRAM

The City received a loan through the Texas Water Development Board Clean Water State Revolving Fund Loan in 2007 for improvements to the wastewater treatment system. The most recent legislative requirement for Water Conservation and Drought Contingency Plans are outlined in 30TAC Chapter 288, effective October 7, 2004 (reference web site - [http://info.sos.state.tx.us/pls/pub/readtac\\$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=288](http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tac_view=4&ti=30&pt=1&ch=288)). The Plans are also required for any entity seeking loans amounts above \$500,000 through the Texas Water Development Board (TWDB). The TWDB maintains a checklist, TWDB-1968, of items to be included in the Water Conservation Plans (reference web-site - <http://www.twdb.texas.gov/conservation/municipal/plans/doc/WCPChecklist.pdf>).

The two main requirements of the program are a water conservation plan and a drought contingency plan. The water conservation plan develops continuous use strategies to reduce withdrawal from a supply source through reducing the loss or waste of water and improving the efficiency of water used. The drought contingency plan's objective is to identify strategies for temporary supply and demand management in response to water supply shortages and emergencies.

In the Southeast Texas area, the need for a water conservation program is not as obvious as for Central or West Texas communities. The above – average amount of rainfall in Liberty County (46 inches ±) reduces the need for outdoor watering. Ground and surface water have traditionally been available in most of East and Southeast Texas area in abundant quantities. However, the drought cycle has periodically threatened the supply of irrigation water for Southeast Texas, as demonstrated during the recent 2011 drought. In future decades, such drought cycles could potentially threaten municipal and industrial water supplies unless additional surface water or ground water supplies are developed. By taking steps to promote

water conservation now, the need for drastic measures during times of drought can be lessened, as local residents will have become better educated in regard to water conservation, and the necessary control mechanisms will already be in place.

C. IMPLEMENTATION

Implementation and enforcement of the Water Conservation Plan and Drought Contingency Plan is through City Ordinance, included in Appendix A.

II. WATER CONSERVATION PLAN

A. UTILITY PROFILE

The evaluation of the success of a water conservation plan requires comparison of data between time periods. The data used for comparison must be consistent in derivation. A Utility Profile is required to be submitted as a part of the water conservation plan and provides a basis for the collection of data. Appendix B includes a copy of the completed profile.

B. FIVE- AND TEN-YEAR GOALS

The historic 5 year average gallon per capita usage (gpcd) reported in the 2013 Utility Profile is 162 gpcd. The guidelines for a Water Conservation Plan require an entity to set five and ten year non-enforceable measurable goals for water conservation. Setting of the goals should be based on identifying water conservation strategies that the community can successfully implement and assigning an anticipated water savings value to the strategy. The TWDB has developed *Report 362 Best Management Practices for Municipal Water Users*, also referred to as BMP GUIDE, to outline implementation of various water conservation strategies. Strategies that are practical for implementation in the City of Liberty include the following:

- Education and Information
- Water Conserving Rate Structures
- Universal Metering
- Leak Detection and Repair
- Annual System Audit

The Region H Water Plan included discussion of water conservation management strategies and is included in Appendix C. The 5 and 10 year goal is to reduce consumption by 3 gpcd and 6 gpcd, respectively, from the current demand. The majority of the savings would be through practices associated with reduction of water loss.

C. SCHEDULE

The City has already implemented the practices and will continue to improve on the tracking of information for the system audit and implement these practices based on the obtained information.

D. TRACKING IMPLEMENTATION AND EFFECTIVENESS

The ability to meet the goals of the plan requires periodic review of the status of the implementation and evaluation of effectiveness by comparison of the measures for the established goal. 30TAC Chapter 288 requires that all Water Conservation Plans be reviewed and updated beginning May 1, 2009 and every five years thereafter to coincide with regional water planning group cycles. Items to be addressed in the review should include the following:

- changes in water supply and/or demand which require more stringent

- implementation of the program
- changes in state regulations
- coordination with regional water planning effort.

In addition, the TWDB requires entities that receive financial assistance of more than \$500,000 must report annually for at least the first 3 years on the progress of implementation of the water conservation plan. This water conservation plan, and subsequent amendments, is required to be filed with the Regional Water Planning Group.

The City will implement an annual review of the water plan. The format for the reporting the result of the review is provided in Appendix D.

E. IMPLEMENTATION AND ENFORCEMENT

The implementation of the plan is effective by adoption of an ordinance. A copy of the effective ordinance is included in Appendix A. The authority for implementation and enforcement of the water conservation measures will vary by the type of strategy implemented.

The City of Liberty currently has contracts with other entities for supply or purchase of water and for wastewater service. The City of Liberty has contracted to supply wastewater treatment service to the City of Hardin, Texas and City of Ames, Texas. The City of Liberty also has a contract to supply water service to the Ames-Minglewood Water Supply Corporation at certain intervals. Any future contracts to supply water or sewer service to outside entities will contain provisions to make water conservation practices applicable to those entities.

The City of Liberty originally adopted a drought contingency plan designed to meet TCEQ requirements in August 2000. Any future contracts to provide water and/or wastewater service to wholesale entities (such as water districts and water supply corporations, or cities) will contain provisions making those entities subject to provisions of the City of Liberty's Drought Contingency Plan. *(This will not apply to contracts for emergency service only.)*

In addition, this Water Conservation Plan, and any amendments thereto is to be submitted to the Regional Water Planning Group. A copy of the correspondence and information related to the Regional Water Planning Group is provided in Appendix A.

III. DROUGHT CONTINGENCY PLAN

A. DECLARATION OF POLICY, PURPOSE AND INTENT

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Liberty hereby adopts the following regulations and restrictions on the delivery and consumption of water through ordinance passed by the City Council (Appendix A). Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other emergency water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section I of this Plan.

B. PUBLIC INVOLVEMENT

City of Liberty shall actively inform the public and wholesale water customers and affirmatively provide opportunity for input from the public and from wholesale water customers regarding the Plan. Such provision includes, but is not limited to, notifying the public and wholesale water customers of the City's public meeting regarding the proposed Plan, notice of which will be given pursuant to the Open Meetings Act.

C. PUBLIC EDUCATION

The City of Liberty will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of:

1. Publications of articles in a newspaper or newsletter of general circulation in the service area, providing information regarding the Plan and/or information regarding water conservation techniques; and
2. Direct distributions to all residents and other users of water within the City, and all wholesale water customers of the City, if any, ("Users") explaining the Plan; and
3. Direct distributions to Users of educational and informational material regarding the Plan; and
4. Additional educational activities consisting of (i) conducting an informational school program in a school attended by students within the City's service area, or (ii) conducting an educational program for users at a public place within or accessible to residents of the City, or (iii) conducting or engaging in such other informational or educational activity designed to further the Plan as may be consistent with the purposes and policies of this Plan, or (iv) any combination of the foregoing.

D. COORDINATION WITH REGIONAL WATER PLANNING GROUPS

The service area of the City of Liberty is located within the Region H Water Planning Group and City of Liberty has provided a copy of this Plan to the Regional Water Planning Group.

E. AUTHORIZATION

The City's designee authorized and directed to implement the applicable provisions of this Plan is as named in the ordinance approving the plan. The City's designee has the authority to

determine when implementation is necessary to protect public health, safety, and welfare. The City's designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

F. APPLICATION

The provisions of this Plan shall apply to all persons and customers utilizing water provided by the City of Liberty. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

G. DEFINITIONS

For the purposes of this Plan, the following definitions shall apply:

1. Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.
2. Commercial and institutional water use: water use that is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.
3. Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.
4. Construction water use: water used in the process of building or erecting structures, streets, ditches, etc. or water used to prepare a surface for building and/or rehabilitation. Construction water use may occur through a fixed tap or through a mobile unit that fills at a fixed tap.
5. Customer: any person, company, or organization using water supplied by City of Liberty.
6. Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.
7. Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.
8. Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.
9. Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.
10. Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:
 - a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
 - b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
 - c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - e) flushing gutters or permitting water to run or accumulate in any gutter or street;
 - f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or jacuzzi-type pools;

- g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
 - h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
 - i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.
11. Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

H. CRITERIA FOR INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES

The City's designee shall monitor water supply and/or demand conditions and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified "triggers" are reached. The trigger conditions are for the purpose of responding to, but not limited to, the following situations: (a) water production or distribution system limitations; (b) supply source contamination; or (c) water system outage due to the failure or damage of major water system components (i.e. pumps, tanks, etc.). Additionally, the appropriate stage will be triggered any time the Governor declares the county to be a disaster area based on drought conditions, as required by Texas HB 3604.

Stage 1 Triggers -- MILD Water Shortage Conditions

Requirements for initiation

Stage 1 may be initiated if one or more of the following occur:

1. When demand on the City's water supply facilities reaches or exceeds eighty percent (80%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.
2. Level in storage tanks are consistently below three-fourths full for 5 consecutive days.

Requirements for termination

Stage 1 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.

Stage 2 Triggers -- MODERATE Water Shortage Conditions

Requirements for initiation

Stage 2 may be initiated when one or more of the following occur:

1. When demand on the City's water supply facilities reaches or exceeds eighty-five percent (85%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.
2. Level in storage tanks is consistently below one-half full for 3 consecutive days.

Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 2, Stage 1 becomes operative.

Stage 3 Triggers – SEVERE Water Shortage ConditionsRequirements for initiation

Stage 3 may be initiated when one or more of the following occur:

1. When demand on the City's water supply facilities exceeds ninety percent (90%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.
2. Level in storage tanks is one-quarter full.

Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 3, Stage 2 becomes operative.

Stage 4 Triggers -- CRITICAL Water Shortage ConditionsRequirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 4 of this Plan when one or more of the following occur:

1. When demand on the City's water supply facilities reaches or exceeds ninety-five percent (95%) of the in-service production capacity of such facilities for 3 consecutive days, as determined by the City's operator.

Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 4, Stage 3 becomes operative.

Stage 5 Triggers -- EMERGENCY Water Shortage ConditionsRequirements for initiation

Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when the City's designee determines that a water supply emergency exists based on:

1. Major disruption in the City's treatment and/or distribution system causing an unprecedented loss of capability to provide water service; or
2. Natural or man-made contamination of the water supply source.

Requirements for termination

Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased.

I. DROUGHT RESPONSE STAGES

The City's designee shall declare stage conditions, as set forth in Section I of this Plan, and implement the appropriate response. The City's designee, on all stages, shall implement the following notification procedures:

Notification of the Public: The City's designee shall notify the public by means of any combination of the following:

1. dissemination of press releases to the local news media,
2. direct mail to each customer,
3. public service announcements,
4. signs posted in public places, and/or
5. posting of signs at the entrances to the City
6. telephone calls.

Notices issued shall contain (i) the date the Drought Response Measures will begin, (ii) the date the Drought Response Measures will terminate, if known, (iii) a list of Drought Response Measures to be implemented, and (iv) an explanation of penalties for violations of such Drought Response Measures. Notices shall also be issued when actions for each stage has been terminated.

Additional Notification: The City's designee shall notify directly, or cause to be notified directly, the following individuals and entities:

1. City Manager, Mayor and City Council members (All Conditions)
2. City Fire Chief (Severe, Critical and/or Emergency)
3. City Attorney (Moderate, Severe, Critical and/or Emergency)
4. County Emergency Management Coordinator (Critical and/or Emergency)
5. County Commissioner (Critical and/or Emergency)
6. Critical water users (Critical and/or Emergency)
7. Major water users (Critical and/or Emergency)
8. TCEQ (required for: Moderate, Severe, Critical, Emergency)

Stage 1 Response -- MILD Water Shortage Conditions

Target: Achieve a voluntary five percent (5%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and/or quickly repair line breaks/leaks.

Voluntary Water Use Restrictions for Reducing Demand:

1. Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of midnight and 10:00 a.m. and 8:00 p.m. to midnight on designated watering days.
2. All operations of the City of Liberty shall adhere to water use restrictions prescribed for Stage 2 of the Plan.
3. Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

4. Establish an information center to answer inquiries and to discuss water shortage and its potential impact on water supply.

Stage 2 Response -- MODERATE Water Shortage Conditions

Target: Achieve a ten percent (10%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and quickly repair line breaks/leaks.

Water Use Restrictions for Demand Reduction:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

1. Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at anytime if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
3. Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
4. Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
5. Use of water from hydrants shall be limited to fire fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Liberty.
6. Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Liberty, the facility shall not be subject to these regulations.
7. All restaurants are prohibited from serving water to patrons except upon request of the patron.

8. The following uses of water are defined as non-essential and are prohibited:
 - a) wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - b) use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - c) use of water for dust control;
 - d) flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - e) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
9. The City Manager may direct any or all commercial, industrial and recreational users to suspend use of City water for purposes other than domestic use.

Stage 3 Response -- SEVERE Water Shortage Conditions

Target: *Achieve a twelve and one half percent (12.5%) reduction in total water use.*

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and/or to quickly repair line breaks.

Water Use Restrictions for Demand Reduction:

All requirements of Stage 2 shall remain in effect during Stage 3 except:

1. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
2. The watering of golf course tees, greens and fairways is prohibited unless the golf course utilizes a water source other than that provided by City of Liberty.
3. The City Manager may direct any or all commercial, industrial and recreational users to suspend use of City water for purposes other than domestic use.

Stage 4 Response -- CRITICAL Water Shortage Conditions

Target: *Achieve a fifteen percent (15%) reduction in total water use.*

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and quickly repair line breaks/leaks.

Water Use Restrictions for Reducing Demand: All requirements of Stage 2 and 3 shall remain in effect during Stage 4 except:

1. Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.

2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.
3. The filling, refilling, or adding of water to swimming pools, wading pools, and jacuzzi-type pools is prohibited.
4. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.
5. The City Manager may direct any or all commercial, industrial and recreational users to suspend use of City water for purposes other than domestic use.

Stage 5 Response -- EMERGENCY Water Shortage Conditions

Target: Achieve a minimum fifteen percent (15%) reduction in total water use.

Best Management Practices for Supply Management:

The following measures will be implemented directly by City of Liberty to manage limited water supplies and/or reduce water demand: reduce or discontinue flushing of water mains, careful monitoring of system to prevent tank overflows and to quickly repair line breaks/leaks, and notify the public and enforcement agencies of the immediate need for water use reduction.

Water Use Restrictions for Reducing Demand. All requirements of Stage 2, 3, and 4 shall remain in effect during Stage 5 except:

1. Irrigation of landscaped areas is absolutely prohibited.
2. Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.
3. The City Manager may direct any or all commercial, industrial and recreational users to suspend use of City water for purposes other than domestic use.

J. ENFORCEMENT

1. No person shall knowingly or intentionally allow the use of water from the City of Liberty for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City's designee, in accordance with provisions of this Plan.
2. Any person who violates this plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than \$50.00 dollars and not more than \$200.00 dollars.
3. Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City's designee shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, and any other costs incurred by the City of Liberty in discontinuing service. In addition, suitable assurance must be given to the City's designee that the same action shall not be

repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the City court.

4. Any person, including a person classified as a water customer of the City of Liberty, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
5. Any employee of the City of Liberty and/or police officer may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in Justice of the Peace Court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in Justice of the Peace Court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in Justice of the Peace Court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in Justice of the Peace Court before all other cases.
6. The City also may, at its option, install a flow restriction device in the service line of any user for violation of this ordinance. The City may charge the user for the cost of the flow restriction device, including installation, and may disconnect service for failure to pay for this item.
7. To further enhance the effectiveness of water conservation The City Council may, after declaring a water usage emergency, impose surcharges not to exceed the following amounts on all water usage (per two month period) by any users:

0 – 6,000 gallons	\$0.75 per 1000 gallons
6,000 – 10,000 gallons	\$1.00 per 1000 gallons
10,000 – 20,000 gallons	\$1.50 per 1000 gallons
Over 20,000 gallons	\$1.75 per 1000 gallons

No surcharge for any bracket may be less than the surcharge for the next lower bracket. These surcharges shall become effective for each user as soon as the City can read the meter serving that user and notify that user.

K. VARIANCES

1. The City's designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire

protection for the public or the person requesting such variance and if one or more of the following conditions are met:

2. Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
3. Alternative methods can be implemented which will achieve the same level of reduction in water use.
4. Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Liberty within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City's designee, and shall include the following:
 - a) Name and address of the petitioner(s).
 - b) Purpose of water use.
 - c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
 - d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Drought Contingency Plan.
 - e) Description of the relief requested.
 - f) Period of time for which the variance is sought.
 - g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
 - h) Other pertinent information.

Persons who anticipate, in advance, the need for a variance may apply for a standing variance by filing a petition with the City. If a standing variance is granted, the City reserves the right to override or modify such variance as conditions arise.

5. Variances granted by the City of Liberty shall be subject to the following conditions, unless waived or modified by the City's designee:
 - a. Variances granted shall include a timetable for compliance.
 - b. Variances granted shall expire when the Plan is no longer in effect, unless the petitioner has failed to meet specified requirements.
 - c. No variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

APPENDIX A

City Ordinance (No.) 1016
Regional Water Planning Group Notification

ORDINANCE NO. 1016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ADOPTING A WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN FOR THE CITY OF LIBERTY TO PROMOTE RESPONSIBLE USE OF WATER AND TO ESTABLISH CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES INCLUDING RESTRICTIONS AND PROVIDING FOR PENALTIES AND/OR SEVERABILITY, PROVIDING FOR AN EFFECTIVE DATE, AND, DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City of Liberty, Texas (City), recognizes that the amount of water available to its citizens and customers is limited; and

WHEREAS, the City recognizes that drought, system failure and other acts of God may occur and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

WHEREAS, the City desires to conserve water resources and prepare for drought; and

WHEREAS, the City desires to comply with Section 11.1271 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality which require these plans for all public water supply systems; and

WHEREAS, the City desires to comply with the rules of the Texas Water Development Board should it decide to avail itself of various financial assistance programs found in Title 31, Texas Administrative Code Chapter 363; and

WHEREAS, pursuant to Chapter 54 of the Local Government Code and in the best interests of its citizens, the City is authorized to adopt Ordinances it deems necessary and expedient to preserve and conserve its water resources and to prepare for drought;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS THAT:

Section 1

The City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 2

The City Council adopts the Water Conservation & Drought Contingency Plans attached to this ordinance. All ordinances that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 3

Should any paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

Section 4

The City Secretary is hereby authorized and directed to publish this Ordinance.

Section 5

The City Manager or chief administrative officer, or his designee, is hereby directed to file a copy of the Plans and this Ordinance with the Texas Water Development Board in accordance with Title 31, Chapter 363 of the Texas Administrative Code.

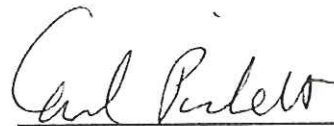
Section 6

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

Section 7

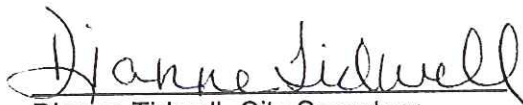
This Ordinance shall take effect after passage and publication.

PASSED AND ADOPTED at a special called meeting of the City Council of the City of Liberty, this 28th day of August, 2007.



Carl Pickett, Mayor

ATTEST:



Dianne Tidwell, City Secretary

DATE

Mr. Jace Houston
Secretary, Region H Water Planning
San Jacinto River Authority
PO Box 329
Conroe, Texas 77305

Re: Water Conservation and Drought Contingency Plan

Dear Mr. Houston,

This letter is to notify you that the City of Liberty recently adopted a revised water conservation and drought contingency plan. This notice is in accordance with Texas Water Development Board and Texas Commission on Environmental Quality rules.

The plan is available upon request

Sincerely,

Tom Warner, P.E.
Director of Public Works

APPENDIX B

UTILITY PROFILE

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

Fill out this form as completely as possible.
If a field does not apply to your entity, leave it blank.

CONTACT INFORMATION

Name of Utility: City of Liberty

Public Water Supply Identification Number (PWS ID): 1460003

Certificate of Convenience and Necessity (CCN) Number: 10144

Surface Water Right ID Number: _____

Wastewater ID Number: WQ0010108001

Completed By: Tom Warner Title: Public Works Director

Address: 1829 Sam Houston City: Liberty Zip Code: 77575

Email: twarner@cityofliberty.org Telephone Number: 936-336-3684

Date: August 1, 2014

Regional Water Planning Group: H [Map](#)

Groundwater Conservation District: _____ [Map](#)

Check all that apply:

- ☒ Received financial assistance of \$500,000 or more from TWDB
- ☐ Have 3,300 or more retail connections
- ☐ Have a surface water right with TCEQ

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

Section I: Utility Data

A. Population and Service Area Data

- Current service area size in square miles: 24
(Attach or email a copy of the service area map.)
- Provide historical service area population for the previous five years, starting with the most current year.

Year	Historical Population Served By Retail Water Service	Historical Population Served By Wholesale Water Service	Historical Population Served By Wastewater Service
2009	8,379		7,703
2010	8,397		7,719
2011	8,455		7,771
2012	8,743		8,017
2013	8,918		8,177

- Provide the projected service area population for the following decades.

Year	Projected Population Served By Retail Water Service	Projected Population Served By Wholesale Water Service	Projected Population Served By Wastewater Service
2020	10,007		9,200
2030	10,864		9,219
2040	11,907		9,281
2050	13,050		9,575
2060	14,302		9,766

- Describe the source(s)/method(s) for estimating current and projected populations.

City of Liberty's Long Range Water Plan Completed in May 2013. Population data was projected using Houston - Galveston Area Council (H-GAC) 2040 Regional Growth Forecast.

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

B. System Input

Provide system input data for the previous five years.

Total System Input = Self-supplied + Imported – Exported

Year	Self-supplied Water in Gallons	Purchased/Imported Water in Gallons	Exported Water in Gallons	Total System Input	Total GPCD
2009	459,691,600			459,691,600	150
2010	528,934,000			528,934,000	173
2011	505,781,400			505,781,400	164
2012	521,300,000			521,300,000	163
2013	518,304,000			518,304,000	159
Historic 5-year Average	506,802,200	0	0	506,802,200	162

C. Water Supply System (Attach description of water system)

- Designed daily capacity of system 3,600,000 gallons per day.
- Storage Capacity:
Elevated 565,000 gallons
Ground 1,500,000 gallons
- List all current water supply sources in gallons.

Water Supply Source	Source Type*	Total Gallons
Monta Street Well	Ground	1,800,000
North Main Well	Ground	1,800,000
	Choose One	
	Choose One	
	Choose One	
	Choose One	

*Select one of the following source types: *Surface water, Groundwater, or Contract*

- If surface water is a source type, do you recycle backwash to the head of the plant?
☐ Yes _____ estimated gallons per day
☐ No

Utility Profile
 TWDB Form No. 1965 - R
 Revised on: 4/1/14

D. Projected Demands

1. Estimate the water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

Year	Population	Water Demands (gallons)
2014	9,073	1,487,972
2015	9,228	1,513,392
2016	9,383	1,538,812
2017	9,538	1,564,232
2018	9,693	1,560,573
2019	9,848	1,585,528
2020	10,007	1,611,127
2121	10,092	1,624,812
2122	10,177	1,638,497
2123	10,262	1,621,396

2. Describe sources of data and how projected water demands were determined. Attach additional sheets if necessary.

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

E. High Volume Customers

1. List the annual water use, in gallons, for the five highest volume **RETAIL** customers. Select one of the following water use categories to describe the customer; choose Residential, Industrial, Commercial, Institutional, or Agricultural.

Retail Customer	Water Use Category*	Annual Water Use	Treated or Raw
Boomerang Tube	Industrial	65,805,000	Treated
R. Griswold Properties	Commercial	6,131,000	Treated
Civigenics	Commercial	5,520,000	Treated
Civigenics	Commercial	4,969,000	Treated
Keeton Services	Commercial	4,685,000	Treated

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

2. If applicable, list the annual water use for the five highest volume **WHOLESALE** customers. Select one of the following water use categories to describe the customer; choose Municipal, Industrial, Commercial, Institutional, or Agricultural.

Wholesale Customer	Water Use Category*	Annual Water Use	Treated or Raw
	Choose One		Choose One
	Choose One		Choose One
	Choose One		Choose One
	Choose One		Choose One
	Choose One		Choose One

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

F. Utility Data Comment Section

Provide additional comments about utility data below.

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

Section II: System Data

A. Retail Connections

- List the active retail connections by major water use category.

Water Use Category*	Active Retail Connections			
	Metered	Unmetered	Total Connections	Percent of Total Connections
Residential – Single Family	2,555		2,555	82%
Residential – Multi-family (units)			0	0%
Industrial			0	0%
Commercial	575		575	18%
Institutional			0	0%
Agricultural			0	0%
TOTAL	3,130	0	3,130	

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

- List the net number of new retail connections by water use category for the previous five years.

Water Use Category*	Net Number of New Retail Connections				
	2009	2010	2011	2012	2013
Residential – Single Family	42	40	81	88	12
Residential – Multi-family (units)					
Industrial					
Commercial	30	21	23	16	4
Institutional					
Agricultural					
TOTAL	72	61	104	104	16

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

B. Accounting Data

For the previous five years, enter the number of gallons of RETAIL water provided in each major water use category.

Water Use Category*	Total Gallons of Retail Water				
	2009	2010	2011	2012	2013
Residential - Single Family	188,570,000	219,731,000	244,145,000	204,586,000	187,731,000
Residential – Multi-family					
Industrial					
Commercial	132,850,000	132,779,000	174,054,000	181,730,000	195,796,000
Institutional					
Agricultural					
TOTAL	321,420,000	352,510,000	418,199,000	386,316,000	383,527,000

*For definitions on recommended customer categories for classifying customer water use, refer to the online [Guidance and Methodology for Reporting on Water Conservation and Water Use](#).

C. Residential Water Use

For the previous five years, enter the residential GPCD for single family and multi-family units.

Water Use Category*	Residential GPCD				
	2009	2010	2011	2012	2013
Residential - Single Family	62	72	79	64	58
Residential – Multi-family					

D. Annual and Seasonal Water Use

- For the previous five years, enter the gallons of treated water provided to RETAIL customers.

Month	Total Gallons of Treated Retail Water				
	2009	2010	2011	2012	2013
January	26,646,000	27,590,000	37,097,000	28,356,000	28,079,000
February	25,706,000	22,234,000	28,115,000	34,821,000	27,992,000
March	24,294,000	31,074,000	23,685,000	24,577,000	27,858,000
April	19,900,000	36,930,000	27,740,000	30,155,000	31,271,000
May	25,910,000	28,918,000	33,001,000	29,664,000	29,836,000
June	29,410,000	31,608,000	46,372,000	37,966,000	35,235,000
July	42,331,000	28,126,000	45,354,000	34,162,000	35,134,000
August	32,134,000	27,078,000	38,188,000	34,314,000	35,907,000
September	29,453,000	32,655,000	41,907,000	37,502,000	37,856,000
October	24,603,000	25,834,000	36,374,000	33,477,000	33,076,000
November	20,138,000	31,295,000	30,804,000	31,577,000	32,456,000
December	20,895,000	29,168,000	29,562,000	29,745,000	28,827,000
TOTAL	321,420,000	352,510,000	418,199,000	386,316,000	383,527,000

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

2. For the previous five years, enter the gallons of raw water provided to RETAIL customers.

Month	Total Gallons of Raw Retail Water				
	2009	2010	2011	2012	2013
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
TOTAL	0	0	0	0	0

3. Summary of seasonal and annual water use.

Water Use	Seasonal and Annual Water Use					Average in Gallons
	2009	2010	2011	2012	2013	
Summer Retail (Treated + Raw)	103,875,000	86,812,000	129,914,000	106,442,000	106,276,000	106,663,800 5yr Average
TOTAL Retail (Treated + Raw)	321,420,000	352,510,000	418,199,000	386,316,000	383,527,000	372,394,400 5yr Average

E. Water Loss

Provide Water Loss data for the previous five years.

Water Loss GPCD = [Total Water Loss in Gallons ÷ Permanent Population Served] ÷ 365

Water Loss Percentage = [Total Water Loss ÷ Total System Input] x 100

Year	Total Water Loss in Gallons	Water Loss in GPCD	Water Loss as a Percentage
2009	138,271,600	45	30%
2010	176,425,000	58	33%
2011	87,582,400	28	17%
2012	134,984,000	42	26%
2013	134,777,000	41	26%
5-year average	134,408,000	43	27%

Utility Profile
TWDB Form No. 1965 - R
Revised on: 4/1/14

F. Peak Water Use

Provide the Average Daily Water Use and Peak Day Water Use for the previous five years.

Year	Average Daily Use (gal)	Peak Day Use (gal)	Ratio (peak/avg)
2009	1,259,429	2,979,000	2.37
2010	1,449,134	3,204,000	2.21
2011	1,385,702	3,873,000	2.79
2012	1,428,419	3,588,000	2.51
2013	1,420,010	3,131,000	2.20

G. Summary of Historic Water Use

Water Use Category	Historic 5-year Average	Percent of Connections	Percent of Water Use
Residential SF	208,952,600	82%	0%
Residential MF	0	0%	0%
Industrial	0	0%	0%
Commercial	163,441,800	18%	0%
Institutional	0	0%	0%
Agricultural	0	0%	0%

H. System Data Comment Section

Provide additional comments about system data below.

Section III: Wastewater System Data

If you do not provide wastewater system services then you have completed the Utility Profile. Save and Print this form to submit with your Plan. Continue with the [Water Conservation Plan Checklist](#) to complete your Water Conservation Plan.

A. Wastewater System Data (Attach a description of your wastewater system.)

- Design capacity of wastewater treatment plant(s): _____ gallons per day.
- List the active wastewater connections by major water use category.

Water Use Category*	Active Wastewater Connections			
	Metered	Unmetered	Total Connections	Percent of Total Connections
Municipal	2	2,117	2,119	83%
Industrial			0	0%
Commercial		430	430	17%
Institutional			0	0%
Agricultural			0	0%
TOTAL	2	2,547	2,549	

- What percent of water is serviced by the wastewater system? ____%
- For the previous five years, enter the number of gallons of wastewater that was treated by the utility.

Month	Total Gallons of Treated Wastewater				
	2009	2010	2011	2012	2013
January		58,700,000	46,200,000	42,700,000	42,600,000
February		79,000,000	38,700,000	62,400,000	35,200,000
March		60,000,000	35,700,000	54,300,000	31,700,000
April		34,600,000	29,400,000	57,300,000	36,700,000
May		41,600,000	26,700,000	39,100,000	36,000,000
June		40,400,000	32,700,000	31,300,000	37,700,000
July		52,500,000	36,800,000	45,800,000	33,400,000
August		35,900,000	32,800,000	34,400,000	33,000,000
September		47,300,000	27,100,000	34,900,000	41,300,000
October		33,600,000	34,800,000	32,300,000	45,400,000
November		38,700,000	33,300,000	34,000,000	57,400,000
December		39,600,000	39,700,000	38,300,000	401,000,000
TOTAL	0	561,900,000	413,900,000	506,800,000	831,400,000

Utility Profile
 TWDB Form No. 1965 - R
 Revised on: 4/1/14



4. Can treated wastewater be substituted for potable water?

☐

Yes

☒

No

B. Reuse Data

1. Provide data on the types of recycling and reuse activities implemented during the current reporting period.

Type of Reuse	Total Annual Volume (in gallons)
On-site irrigation	
Plant wash down	
Chlorination/de-chlorination	
Industrial	
Landscape irrigation (parks, golf courses)	
Agricultural	
Discharge to surface water	
Evaporation pond	
Other	
TOTAL	0

C. Wastewater System Data Comment

Provide additional comments about wastewater system data below.

You have completed the Utility Profile. Save and Print this form to submit with your Plan. Continue with the [Water Conservation Plan Checklist](#) to complete your Water Conservation Plan.

APPENDIX C

REGION H WATER PLAN WATER CONSERVATION MANAGEMENT STRATEGIES

REGION H WATER MANAGEMENT STRATEGY ANALYSIS TECHNICAL MEMORANDUM

STRATEGY TITLE: MUNICIPAL CONSERVATION

DATE: October 21, 2009

SUMMARY

STRATEGY DESCRIPTION: Implementation of "Water Conservation" management practices for Municipal WUG's.

SUPPLY QUANTITY: Potential Municipal demand reductions of:	45,605 ac-ft in 2010
	65,318 ac-ft in 2020
	75,696 ac-ft in 2030
	84,503 ac-ft in 2040
	94,392 ac-ft in 2050
	105,494 ac-ft in 2060

SUPPLY SOURCE: Savings from existing groundwater and surface water supplies

TOTAL STRATEGY COST:	\$9,868,100 in 2010
(Costs rounded to nearest \$100)	\$14,139,900 in 2020
	\$16,355,100 in 2030
	\$18,245,200 in 2040
	\$20,365,700 in 2050
	\$22,750,300 in 2060

UNIT WATER COST: WUGs with Population < 3,301 - \$202 per acre foot
 WUGs with 3,300 < Population < 10,001 - \$311 per acre foot
 WUGs with Population > 10,000 - \$213 per acre foot

Water Management Strategy Analysis Description

INTRODUCTION

Water conservation is a demand management strategy that pro-actively causes a decrease of future water needs. Conservation facilitates more efficient use of existing water supplies by allowing existing supplies to serve demands for a longer period of time and/or to delay the need to develop new supplies. The current Region H water demands have an embedded quantity of conservation savings. This quantity has been determined based on the assumption that water will be saved as a result of the 1991 State Water-Efficient Plumbing Act.

The use of water conservation strategies/BMPs will accomplish a higher degree of conservation than is already contained within the current demand projections. This technical memorandum illustrates the application of water conservation to Municipal and Municipal County-Other WUG's that have projected water shortages.

The City of Houston volunteered to apply conservation as a management strategy even though they have no water shortage through the planning period. Based on information provided by the City of Houston, conservation for the City was estimated at 6.3 percent of the total projected demand for each planning decade. The City's voluntary municipal water conservation added approximately 37,603 acre-feet of water savings in the year 2060 for the region as compared to the 2060 estimated water savings resulting from water conservation for only those WUGs with projected shortages. This additional conservation savings, as a result of the City's voluntary program, equals approximately 36 percent of the total projected municipal water conservation savings for the region.

Water conservation is achieved through the use of various water conservation measures. There are in excess of 200 different types of conservation measures in use by public utilities within the United States. The Region H water demands are lower than they would otherwise have been because of anticipated water savings as a result of the 1991 State Water-Efficient Plumbing Act.

WUGs with water supply shortages reported in Chapter 3 of this report will be required to have a management strategy identified to meet this shortage. The Texas Water Development Board requires that the Region H Planning Group consider water conservation as a management strategy for WUGs with identified shortages. If the planning group determines that water conservation is not feasible, for any reason, it must be documented. The following sections discuss the application of municipal conservation as a management strategy within Region H.

TWDB WATER CONSERVATION BMPs AND ANALYSIS APPROACH

The Texas Water Development Board (TWDB) created the Water Conservation Implementation Task Force to review, evaluate, and recommend optimum levels of water use efficiency and conservation for the state. The Water Conservation Implementation Task Force consists of a volunteer group of persons with experience in and commitment to using water more efficiently. The task force developed TWDB Report 362 – Water Conservation Best Management Practices Guide, which outlines specific water conservation best management practices (BMPs) for various water uses. Various BMPs from this report are discussed and outlined in this strategy.

The list of those municipal water conservation BMPs/strategies outlined in the TWDB Report 362 is as follows:

- System Water Audit and Water Loss
- Water Conservation Pricing
- Prohibition on Wasting Water
- Showerhead, Aerator and Toilet Flapper Retrofit
- Residential Ultra Low Flow Toilet Replacement Programs
- Residential Clothes Washer Incentive Program
- School Education
- Water Survey for Single-Family and Multi-Family Customers
- Landscape Irrigation Conservation and Incentives
- Water Wise Landscape Design and Conversion Programs
- Athletic Field Conservation
- Golf Course Conservation
- Metering of All New Connections and Retrofit of Existing Connections
- Wholesale Agency Assistance Programs
- Conservation Coordinator
- Water Reuse
- Public Information BMP
- Rainwater Harvesting and Condensate Reuse
- New Construction Graywater BMP
- Park Conservation BMP

Conservation Programs for Industrial, Commercial, and Institutional Accounts

In order to apply water conservation as a management strategy within Region H, an approach to develop estimates of savings and costs needed to be developed. The following paragraphs discuss the approach utilized to apply conservation.

For those WUGs with identified water shortages, a letter discussing conservation was mailed to each WUG. The conservation letter essentially ascertained whether or not the WUG currently has a conservation plan and requested information related to the effectiveness of existing conservation measures. The letter also contained a survey to determine which conservation BMPs (those identified by the Conservation Task Force) the WUGs currently use and those they would consider in the future.

To aid in the development of costs and savings associated with this strategy the TWDB Report 362 was supplemented with savings and costs identified in the COH water conservation plan.

Water conservation was applied prior to expanding contracts for those WUGs with existing contracts with wholesale water providers. This strategy was only applied to those WUGs with shortages as identified in Chapter 3. The WUGs were classified into four groups for purposes of applying this strategy. The first three classifications were based on WUG population and consisted of population less than 3,301 persons, population greater than 3,300 persons but less than 10,001 persons, and population greater than 10,000 persons. These three WUG size classifications were developed to recognize and account for the various degree by which WUGs of different sizes will likely implement advanced conservation measures. Larger WUGs with greater resources are more likely to be able to implement a comprehensive conservation program than a smaller WUG with lesser resources. Therefore, the expected water savings and costs for the region are also likely to differ depending on the relative size of the WUG. A fourth classification consisted of WUGs with conservation plans outlining specific conservation practices and water saving goals that were more aggressive than the expected water savings determined by classifying the WUG in one of the other three categories.

WATER CONSERVATION BMP SURVEY

A survey requesting information regarding water conservation was mailed to water utilities and Wholesale Water Providers (WWPs) in Region H. The survey asked each utility to provide information regarding recent per capita water use, current and future conservation strategies, efficacy of current strategies and the cost associated with each strategy.

The results of the survey were compiled to evaluate which conservation BMPs were currently being performed and which BMPs will most likely be evaluated by the WUGs for future use.

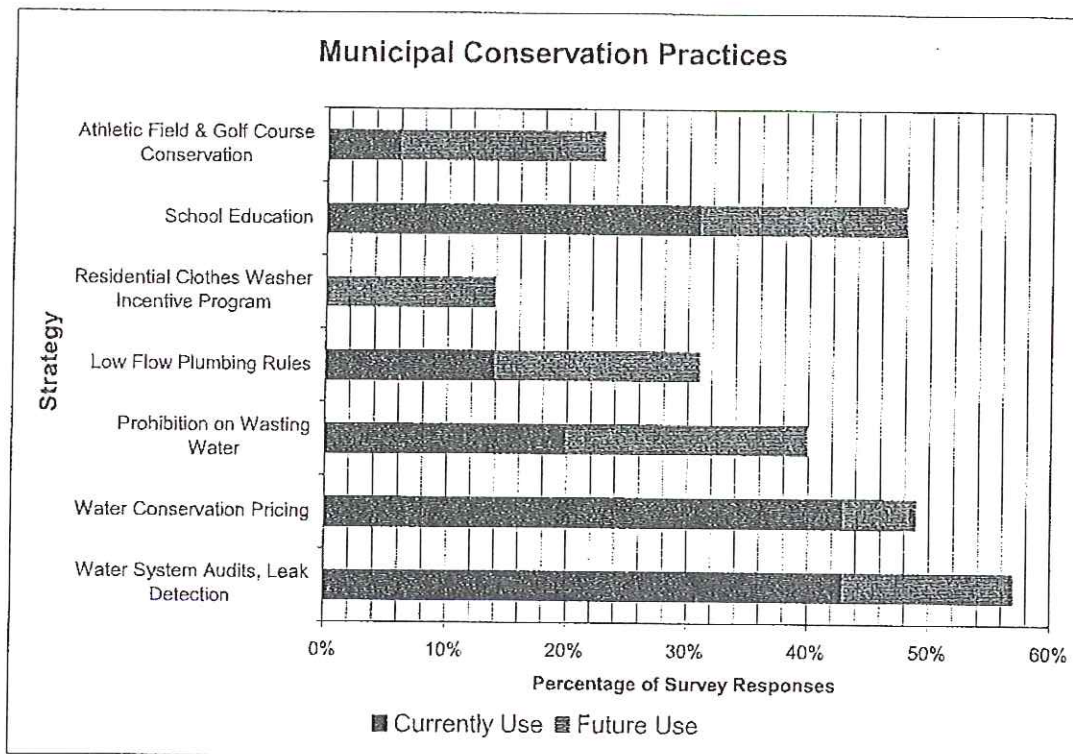
The evaluation of the returned surveys yielded the most-likely conservation BMPs to be considered for conservation management strategy. The WUGs were classified into four groups consisting of:

- Population less than 3,301 persons
- Population greater than 3,300 persons but less than 10,001 persons
- Population greater than 10,000 persons
- WUG specific Conservation Plans

Approximately 35 surveys were returned out of the 254 conservation letters mailed. Thirty-four surveys were returned by utilities detailing conservation practices for municipal, industrial and commercial customers. One survey was returned detailing agricultural conservation methods. The results described in the following paragraphs will focus on the utilities that have implemented water conservation measures for municipal, industrial, and commercial use. The utilities serving populations less than 3,301 persons consisted of approximately 17 percent of the survey responses. Utilities serving populations greater than 3,300 persons but less than 10,001 persons consisted of approximately 43 percent of the survey responses. The remaining 40 percent were from wholesale water providers or utilities serving populations greater than 10,000 persons.

The results of the survey are provided in Figure 1 below. It is recommended that all of the listed municipal conservation BMPs be considered by individual WUGs within Region H in the development of future water conservation plans.

Figure 1 – Potential Water Conservation Strategies



DEVELOPMENT OF COSTS AND SAVINGS FOR THE REGION

In general, Water Conservation practices, which are not linked to the 1991 State Water-Efficient Plumbing Act, are those that are more aggressive in terms of the timing of their usage (pro-actively managed to occur sooner in time) or the application of additional specific conservation practices. An estimate of water savings and expected costs is required to be developed for the region as a means to compare water conservation to other water management strategies. The TWDB Report 362, which provides detail information for municipal conservation BMPs, does not provide sufficient detail relating to projected water savings and costs for all the BMPs provided.

To aid in the development of costs and savings associated with this strategy the TWDB Report 362 was supplemented with savings and costs identified in the COH water conservation plan. For reference purposes, Figure 2 has been included to summarize the conservation practices contained within the current City of Houston water conservation program and the estimated costs and savings. The BMPs identified in the COH conservation plan were then used to assist in estimating savings and costs for the Region. This set of eight practices identified in the COH conservation plan is projected to result in an overall savings of approximately 6.3 percent of total water use by year 2005 and then be sustained at an annual level of approximately 6.3 percent. It can be anticipated that these and other similar practices could be used to accomplish similar conservation savings proposed for the Region H Municipal WUG's. The total projected water savings reduction by year for all of the Municipal WUG's with shortages is shown in Table 1.

The per unit cost of each of the COH conservation measures identified for estimating savings and costs for the region is shown below. For specific information used to estimate conservation BMP costs and savings, refer to Figure 2.

Cost Per Municipal Conservation Measure

- Water Audits (\$639 per acre-foot)
- Commercial Indoor Audits (\$285 per acre-foot)
- Cooling Tower Audits (\$189 per acre-foot)
- Indoor/Exterior Audits (\$212 per acre-foot)
- Pool/Fountain Standards (\$56 per acre-foot)
- Pool/Fountain Audits (\$109 per acre-foot)
- COH In-House Programs (\$7 per acre-foot)
- Unaccounted-for-water (\$94 per acre-foot)
- Public Education (\$358 per acre-foot)
- Water Wise Program (\$155 per acre-foot)

It is recommended that all the conservation BMPs outlined in TWDB Report 362 be utilized within Region H for those WUGs with shortages to meet conservation goals. However, for purposes of estimating water savings and costs for Region H the above COH BMPs were used as a basis for analysis. The following sections outline the COH BMPs utilized to estimate potential savings and costs.

RESULTS

Estimates of potential savings and costs for WUGs with shortages are presented below by population over the sixty-year planning period.

Population < 3,301

For those WUGs with populations less than 3,301 persons over the sixty-year planning cycle, the following COH conservation BMPs were chosen to estimate savings and costs:

- Unaccounted-for-water
- Public Education
- Water Wise Program

As shown, a large range of potential costs exists. A weighting of these per unit costs applied produces an average cost of \$202 per acre-feet per year. This cost is proposed for use for the water conservation management strategy for the WUGs with populations less than 3,301 persons.

3,300 < Population < 10,001

For those WUGs with populations greater than 3,300 persons and less than 10,001 persons, the following COH conservation BMPs were chosen to estimate savings and costs:

- Unaccounted-for-water
- Public Education
- Water Wise Program
- Indoor/Exterior Audits

As shown, a large range of potential costs exists. A weighting of these per unit costs produces an average cost of \$311 per acre-feet per year. This WUG classification includes additional public auditing water conservation measures than smaller (less than 3,301 population) WUGs. This cost

is proposed for use for the water conservation management strategy for the WUGs with populations greater than 3,300 and less than 10,001 persons.

Population > 10,000

For those WUGs with populations greater than 10,000 persons, the following COH conservation BMPs were chosen to estimate savings and costs:

- Water Audits
- Indoor/Exterior Audits
- Pool/Fountain Standards
- Pool/Fountain Audits
- COH In-House Programs
- Unaccounted-for-water
- Public Education
- Water Wise Program

As shown, a large range of potential costs exists. A weighting of these per unit costs produces an average cost of \$213 per acre-foot per year. This WUG classification includes additional public and commercial BMPs when compared to the BMPs outlined for WUGs with population ranging from 3,300 to 10,000 persons. This cost is proposed for use for the water conservation management strategy for the WUGs with populations greater than 10,000 persons.

Water User Group Application

Table 1 provides a listing of all of the Municipal and Municipal County-Other WUG's with shortages within Region H. This table shows the water demands for the 2011 Region H Water Plan, the expected conservation savings from implementing Strategies/BMPs, and the remaining shortage, if any. As shown, conservation savings as a percentage of total demand generally ranges up to approximately 6.3 percent. Based on this analysis, usage of Water Conservation could eliminate all projected shortages for the following WUGs.

WUG NAME	COUNTY	BASIN
COUNTY-OTHER	LEON	TRINITY
COUNTY-OTHER	WALKER	TRINITY
CROSBY MUD	HARRIS	SAN JACINTO
DEER PARK	HARRIS	SAN JACINTO
DEER PARK	HARRIS	SAN JACINTO-BRAZOS
LAKE LIVINGSTON WATER SUPPLY & SEWER SERVICE COMPANY	TRINITY	TRINITY
LAKE LIVINGSTON WATER SUPPLY & SEWER SERVICE COMPANY	WALKER	TRINITY
PRAIRIE VIEW	WALLER	SAN JACINTO

The remaining WUGs in Region H with projected shortages will require a combination of municipal conservation and some other water management strategy to meet shortages for each planning decade.

ISSUES AND CONSIDERATIONS

Accomplishing the water conservation demand reductions, as described herein, requires pro-active implementation. Identification of an appropriate utility or political subdivision to manage or legislate use of the conservation measures to the municipal WUG's is one of the critical issues facing the success of this strategy.

It should be noted that some of the WUG's are collections of small systems either publicly or privately owned. These systems are the least likely to have any type of coordinated effort to reduce water consumption. Certainly the individual systems themselves will have varying attitudes toward conservation, with some moving forward with conservation plans and others concerned solely with revenue generated to support system operations.

The implementation of conservation measures for collective groupings of small systems is problematic from the fact that there is no single point of accountability. These savings may or may not accrue, depending upon the efforts or lack thereof of many different utilities. For these systems, there is no leverage to encourage conservation, there is no incentive for them to implement and pay for conservation education, and there is no economic incentive for them to reduce billings as it reduces the potential sale value of their systems.

There are no negative environmental impacts associated with the conservation strategies outlined herein or that may result from implementation of the conservation management strategy. Large-scale structural modifications (constructing physical facilities) are not necessary to implement the water conservation management strategy. Therefore, the resultant type of construction impacts is not anticipated. However, conservation may create various types of social impacts. Notably, water conservation has the potential to increase water rates to compensate for a loss of revenue from water sales by each water utility. For instance, the City of Houston Water Conservation Plan discussed this issue and concluded that the rate of reduced water use from their anticipated program would have a minimal impact (1.5 percent) on the price of water to the customer. That report went on to state that reduced water sales would be offset from the positive impact of deferred capital cost expenditures of water and wastewater facilities that would have been required at an earlier date without water conservation.

Figure 1: City of Houston Conservation Alternatives

Residential	Description	Savings (% of Total Water Demand)	Cost per Acre- Foot
Water Audits ^{1,8}	Local officials would offer indoor/outdoor water audits to existing single-family & multi-family residential customers w/ high water use.	0.14%	\$488.00
Public	Description	Savings (% of Total Water Demand)	Cost per Acre- Foot
Indoor/Exterior Audits ^{9,11,12,21}	Local officials would perform water audits at all public buildings focusing on indoor plumbing fixtures & irrigation water uses.	0.41%	\$162.00
Pool/Fountain Audits	Local officials would provide audits on-site & produce a customized report that describes fixture & valve inspections, leak tests, retrofit possibilities, pool/fountain cleaning & backwashing operation & improvements, & recycling opportunities for each site. Leak detection by a private contractor would be provided if warranted.	0.08%	\$83.00
Pool/Fountain Standards	All new publicly owned pools and fountains would be required to meet water efficiency minimum standards as established.	0.09%	\$43.00
In-House Programs	Targets all local government departments not currently charged for water. Directors/managers of these would receive an "in-house" bill, detailing their water usage. A goal of 20% water usage (by a specific time period) would be established.	0.07%	\$5.00
Other Programs	Description	Savings (% of Total Water Demand)	Cost per Acre- Foot
Unaccounted-for-Water ¹	Local officials would increase its leak protection & repair program w/ goal of reducing "lost-and-unaccounted-for" water to 10% (from current average of 17%).	3.90%	\$72.00
Public Education ⁷	Local officials would offer water conservation education to all schools, civic associations, Girl Scout & Boy Scout troops, etc.	1.51%	\$273.00

Waterwise & Energy Efficient Program^{4,7,17}	Local officials would maintain a partner w/ the Harris-Galveston Coastal Subsidence District to provide 5th grade students in the area w/ a 2-week conservation education program that provides retrofit devices (low-flow shower head, kitchen aerator, bathroom aerator, etc.).	0.14%	\$118.00
--	---	--------------	-----------------

As identified above the following notes relate portions of the TWDB Conservation Task Force identified water conservation measures to those utilized in the City of Houston's water conservation plan. They do not correlate directly, but an end user could if feasible utilize all or parts of the TWDB Conservation Task Force identified measures or other known BMPs or strategies.

- ¹System Water Audit and Water Loss
- ⁴Showerhead, Aerator and Toilet Flapper Retrofit
- ⁷School Education
- ⁸Water Survey for Single-Family and Multi-Family Customers
- ⁹Landscape Irrigation Conservation and Incentives
- ¹¹Athletic Field Conservation
- ¹²Golf Course Irrigation
- ¹⁷Public Information BMP
- ²¹Conservation Practices for Industrial, Commercial, and Institutional Accounts

15

APPENDIX D

TRACKING IMPLEMENTATION AND EFFECTIVENESS

APPENDIX D: TRACKING IMPLEMENTATION AND EFFECTIVENESS

A. Applicable Regulatory Requirement and Guidelines

Entities currently required to have a water conservation plan on file with the TWDB and TCEQ are required to submit an annual report (TWDB Form No. 1966). Entities with TWDB financial assistance greater than \$500,000 or with 3,300 connections or greater are required to submit a Utility Profile (see Appendix B) every 5 years.

B. City's Plan

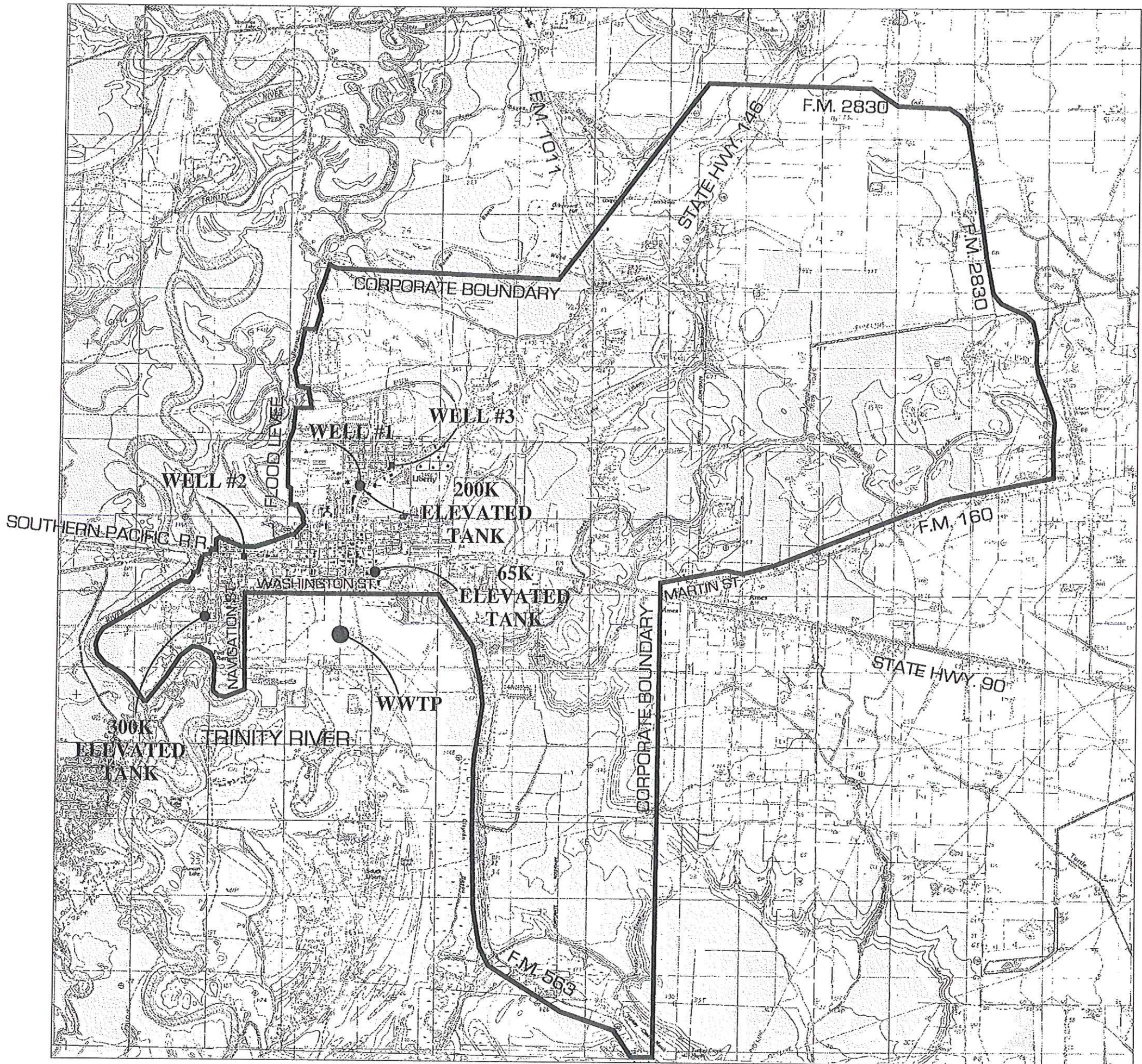
The City Manager will be responsible for managing the overall implementation of the water conservation strategies. The implementation of each strategy is discussed separately. The measure of the effectiveness of the program will be evaluated based on comparative data developed from the Water System Audit and updating of the Utility Profile. An annual review will be made with all members who have authority for the various water conservation strategies. The review will include evaluation of the effectiveness of the existing strategy and identify new strategies that can be implemented.

C. Schedule for Implementation

Annual review of water conservation plan policies and new strategies will be completed before November 30 every year. The annual report will be completed by March 31 and submitted to TWDB by May 1.

EXHIBIT 1

CCN BOUNDARY



NOT TO SCALE

———— C.C.N. BOUNDARY

CITY OF LIBERTY
LIBERTY COUNTY, TEXAS
CERTIFICATE OF CONVENIENCE AND NECESSITY

SEWER 20056

WATER 10144 (BOUNDARY AS SHOWN DOES NOT
INCLUDE OVERLAP AREAS WITH CCN FOR AMES &
RAYWOOD WSC)

PREPARED BY

SPIX SCHAUMBURG & POLK, INC.
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The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.10

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Employee Issues

COUNCIL ACTION (ID # 3123)

DOC ID: 3123



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.11

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Meeting Scheduling

COUNCIL ACTION (ID # 3124)

DOC ID: 3124



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.12

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Miscellaneous Issues

ORDINANCE (ID # 3125)

DOC ID: 3125 B

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 10.02.122, BY ADDING SECTIONS (c) AND (d) TO THE PREVIOUSLY ADOPTED ARTICLE 10.02.122 REGARDING PARKING REQUIREMENTS; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, by adoption of previous ordinances, The City Council of the City of Liberty, Texas established regulations regarding lot improvements; and

WHEREAS, the City Council of the City of Liberty, Texas, finds it to be in the public interest to amend the ordinance and change the lot improvements section by adding a section dealing with parking requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Article 10.02.122 of the Code of Ordinances of the City of Liberty is amended by adding sections (c) and (d) as follows:

Sec. 10.02.122. Lot Improvements

(c) The following requirements (Table A) establish minimum parking space requirements and standards for various subdivision and land use types.

TABLE A

Land Use	Parking Spaces
Single-family Unit	1.5/unit
Duplex unit	1.5/unit
Triplex unit	1.5/unit
Fourplex unit	1.5/unit
Townhouses	1.5/unit
Apartments (5 or more units)	2.0/unit
Motels, similar uses	1.0/unit
Churches, theaters, and similar uses	1.0/5 seats
Retail establishments	1.0/300 SF gross floor area
Kindergartens, day nurseries	See (4) below
Other uses	Determined by review of commission

1. Parking spaces shall be a minimum of nine (9) feet wide and eighteen (18) feet long.
2. Required parking spaces shall not occur, wholly or partially, within public rights-of-way.
3. Parking areas for townhouses, apartments, or commercial areas shall be screened from adjacent duplex or single-family areas (including manufactured/mobile homes) by an opaque fence or hedge six (6) feet or higher
4. Parking spaces listed in Table A do not include nor shall they be used for parking spaces required to adequately accommodate (off-street) employees or accommodate the storage of recreational vehicles, boats, etc.
5. Parking patterns and arrangements shall conform to city engineering specifications and standards.

(d) The location of fencing, landscaping, structures, signs, parking areas, or other visual obstructions shall not be such as to occur within a triangular area formed by a horizontal distance of fifteen (15) feet measured along and from the intersection of right-of-way lines at street intersections.

Section 2: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _____ day of October, 2014.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: October 14, 2014
Agenda Item No. VII.A.12
Agenda Wording:
Department: Building Inspections
Subject: Amend Section 10.02.122 Table 5 Minimum Lot Requirements and add a section regarding minimum parking space requirements and standard for various subdivision and land use types.
Background: When the City of Liberty's Code of Ordinances was recodified in 2009 modifications were made to the Subdivision Ordinance. Two of the modifications made to the Subdivision Ordinance dealt with parking requirements and building setbacks in the downtown area. In reviewing the current Subdivision Ordinance, staff became aware that Section 15-10. (15) b & Table B regarding parking requirements in the previous ordinance were omitted from the current ordinance. A copy of this section of the previous ordinance is enclosed. The current Subdivision Ordinance also requires the same building setbacks for all areas within the City, including the downtown area. The downtown area, as defined in the Code of Ordinances, begins at the intersection of Dr. Martin Luther King, Jr. Blvd. and Milam and heads north on Milam to the intersection of Milam and Grand, then continues east on Grand to the intersection of Grand and San Jacinto, then continues heading south on San Jacinto to the intersection of San Jacinto and Dr. Martin Luther King, Jr. Blvd., then heading west on Dr. Martin Luther King, Jr. Blvd. to the intersection of Dr. Martin Luther King, Jr. Blvd. and Milam. If new development was to occur in the downtown, a 20' and 7.5' front and side setbacks, respectively, would be required under the current subdivision Ordinance. Staff is recommending the parking requirement section in the previous ordinance be readopted and that zero setbacks be required in the downtown area. The Planning and Zoning Commission approved the variance by a 5-0 vote.
Fiscal Impact: NA
Staff Recommendation: Staff recommends approval.

Attachment: Agenda Form-Parking Req. Addition to Code (3125 : Parking Requirements)

Purpose: These changes will ensure orderly development of properties within the City.

§ 15-10

LIBERTY CODE OF ORDINANCES

<i>Residential Type</i>	<i>Minimum Lot Areas</i>	<i>Minimum Lot Dimensions</i>		<i>Front Setback</i>	<i>Side Yard</i>	<i>Back Yard</i>	<i>Outside Side Yard / Corner Lot</i>	<i>Remarks</i>
Commercial type	6,500	65'(W) 100'(D)	80'(W) 100'(D)	5'	N/A	10'	10'	Same as above

*Exception—Corner lots are required to be larger

**W=Width; D=Depth; width is measured at the front setback line

***Structure cannot be any closer than fifteen (15) feet to adjacent structures (e.g. house or business building)

Footnote A: Five (5) feet or (15'****) side yard is required for unit(s) adjacent to single-family, mobile home, or duplex unit

Footnote B: Lot for duplex residential unit (two (2) dwellings)

b. The following requirements (Table B) establish minimum parking space requirements and standards for various subdivision and land use types.

TABLE B

<i>Land Use</i>	<i>Parking Spaces</i>
Single-family unit	1.5/unit
Duplex unit	1.5/unit
Triplex unit	1.5/unit
Fourplex unit	1.5/unit
Townhouses	1.5/unit
Apartments (5 or more units)	2.0/unit
Motels, similar uses	1.0/unit
Churches, theaters, and similar uses	1.0/5 seats
Retail establishments	1.0/300 SF gross floor area
Kindergartens, day nurseries	See (4) below
Other uses	Determined by review of commission
1. Parking spaces shall be a minimum of nine (9) feet wide and eighteen (18) feet long. 2. Required parking spaces shall not occur, wholly or partially, within public rights-of-way. 3. Parking areas for townhouse, apartments, or commercial areas shall be screened from adjacent duplex or single-family areas (including mobile homes) by an opaque fence or hedge six (6) feet or higher. 4. Parking spaces listed in Table B do not include nor shall they be used for parking spaces required to adequately accommodate (off-street) employees or accommodate the storage of recreational vehicles, boats, etc.	

SUBDIVISIONS

§ 15-11

5. Parking patterns and arrangements shall conform to city engineering specifications and standards.
- c. Sight lines at street intersections. The location of fencing, landscaping, structures, signs, parking areas, or other visual obstructions shall not be such as to occur within a triangular area formed by a horizontal distance of fifteen (15) feet measured along and from the intersection of right-of-way lines at street intersections.

(Ord. No. 872, § 10, 3-12-96)

Sec. 15-11. Guarantee of performance.

(a) *Construction of improvements prior to final plat recordation.* If the subdivider chooses to construct the required improvements prior to the recording of the final plat, all such construction shall be inspected while in progress by the city, and must be approved upon completion by the city engineer, or his duly authorized representative. A certificate by such officer stating that the construction conforms to the specifications and standards contained in or referred to herein must be presented to the governing body prior to approval of the final plat for recordation.

(b) *Security in lieu of construction.* If the subdivider chooses to file security in lieu of completing construction prior to final plat approval for recordation, he may utilize one (1) of the following methods of posting security. If the subdivider chooses to file security, the plat shall not be approved for recordation unless the subdivider has done one (1) of the following:

- (1) *Performance bond.* Has filed with the city a bond executed by a surety company holding a license to do business in the state and acceptable to the city and on the form provided by the city in an amount equal to the cost of the improvements required by this chapter. The construction of the improvements shall be within the time as estimated and approved by the administrator. The performance bond shall be approved as to form and legality by the city attorney.
- (2) *Trust agreement.* Has placed on deposit in a bank or trust company, in the name of the city and approved by the city, in a trust account a sum of money equal to the estimated cost of all site improvements required by this chapter, the cost and time of completion as approved by the administrator. Selection of the trustee shall be executed on the form provided by the city and approved as to form and legality by the city attorney. Periodic withdrawal may be made from the trust account for a progressive payment of installation cost. The amounts of such withdrawals shall be based upon progress work estimates and approved by the city engineering department. Such withdrawals shall be approved by the trustee.
- (3) *Unconditional guarantee from a federally insured financial institution as approved by the city.* Has filed with the governing body a letter, on the form provided by the city, signed by the principal officer of a federally insured financial institution, acceptable to the city, agreeing to pay the city on demand a stipulated sum of money to apply to the



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 10/14/14 06:00 PM

Department: Administration
Category: Miscellaneous Issues

7.A.13

ORDINANCE (ID # 3126)

DOC ID: 3126 B

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, ARTICLE 2.01.006 AND ARTICLE 2.03.002, AMENDING THE TIME PERIOD FOR KEEPING DOGS AND AMENDING THE PUNISHMENT RANGE FOR VIOLATIONS OF THE DOGS AT LARGE ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, by adoption of previous ordinances, The City Council of the City of Liberty, Texas currently regulates animals within the city limits; and

WHEREAS, the City currently impounds animals a minimum of seven (7) days before they are destroyed; and

WHEREAS, the City pound is constantly full and needing space for more animals; and

WHEREAS, the City pound would have more room if the animals must only be kept for a minimum of five (5) days; and

WHEREAS, the City also currently has an ordinance prohibiting unrestrained animals in the city limits; and

WHEREAS, the City Council of the City of Liberty believes that it would be beneficial to the City if the penalty amount for violations of the unrestrained dog ordinance are increased.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Article 2.01.006 of the Code of Ordinances of the City of Liberty is amended to read as follows:

Sec. 2.01.006 - Impoundment authorized; procedures; fees

- (a) The animal control officer shall have authority to impound the following:
 - aa. Any dog or feral cat found free of restraint;
 - bb. Any dog or cat which has not been redeemed by its owners in accordance with the provisions of this chapter;
 - cc. Any dog, cat, or other animal exhibiting symptoms of rabies;
 - dd. Any dog or cat not vaccinated for rabies.
- (b) The animal control officer shall have authority to immediately destroy humanely any impounded dog, cat or other animal whose retention because of feral or fractious

behavior would be detrimental to the health and welfare of other animals in the animal shelter or in the community.

- (c) Animals that are sick or injured wearing no apparent identification through which ownership can be determined may be kept zero to seventy-two (72) hours at the discretion of the animal control officer after consultation with a veterinarian licensed in this state. The animal may be humanely destroyed within the written tie advised by the veterinarian.
- (d) The animal control officer will contact owners of tagged or licensed animals found sick or injured for their choice of treatment or euthanasia. The owner of the animal shall be responsible for any fees associated with treatment or euthanasia. In cases when identified owners cannot be contacted, the animal control officer will follow the written advice of a veterinarian licensed in the state.
- (e) Except as otherwise provided in sections 2.02.005, 2.03.065, 2.04.002, and 2.04.003, all animals impounded under the provisions of this chapter shall be held at least five (5) working days, during which time the owner may reclaim and redeem such animal upon paying to the animal control officer the charges due and upon showing proof that they have an area sufficient to restrain the dog. Dogs and cats shall be released upon evidence of vaccination or provisionally for vaccination, in which case evidence of vaccination will be presented within five (5) working days.
- (f) For every animal reclaimed and redeemed from confinement in the animal shelter, the owner of the animal shall pay the impound fee and the daily boarding fee as set by City Council.

Section 2: Article 2.03.002 of the Code of Ordinances of the City of Liberty is amended to read as follows:

Sec. 2.03.002 - Dogs at large; confinement of certain dogs and female dogs in heat; penalties

- (a) Except as provided in section 2.01.013 herein, it shall be unlawful for the owner of any dog to permit or allow the dog to run or be at large upon any public street, highway, alley, court, square, park, sidewalk or other public ground or public property within the city.
- (b) It shall be unlawful for the owner of any dog to permit or allow the dog to run or be at large upon any unfenced lot, tract or parcel of land within the city.
- (c) It shall be unlawful for the owner of any person in control of any dog of fierce, dangerous or vicious propensities, or any female dog in heat, to allow the dog to be upon any public street, highway, alley, court, square, park, sidewalk or other public ground or public property within the city.

(d) Any dog that is found at large more than three times may be declared a nuisance dog at the discretion of the animal control officer. Nuisance dogs impounded in the City of Liberty Animal Shelter shall be kept until the nuisance has been abated. If the nuisance is not abated within a reasonable time, as determined by the animal control officer, then the animal shall become the property of the City of Liberty and the animal may be destroyed or placed for adoption.

(e) A first violation of this section shall be punishable by a fine of \$250, and all subsequent violations of this section shall be punishable by a fine of \$500 per offense.

Section 3: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _____ day of October, 2014.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary