



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 14, 2015

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Frank Jordan	☐	☐	☐	
Councilperson Louie Potetz	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3299)

Project Updates - City Mgr. G. Broz

B. Information Item (ID # 3300)

Recycling Report - Councilperson Huddleston

C. Information Item (ID # 3301)

Sam Rayburn Municipal Power Agency - Mayor Pickett

D. Information Item (ID # 3302)

Houston-Galveston Area Council - Councilperson Jordan

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Friday, June 05, 2015
2. Tuesday, June 09, 2015
3. Tuesday, June 23, 2015

VII. REGULAR AGENDA**A. Regular Session****1. Public Hearing (ID # 3303)**

Public Hearing on the 2014 Drinking Water Quality Report.

- Water Quality Rpt Pg 1 (PDF)
- Water Quality Rpt. Pg 2 (PDF)

2. Council Action (ID # 3304)

Consider selection of the design for a municipal flag to represent the City of Liberty.

3. Council Action (ID # 3305)

Consider award of bid for two vehicles for the Liberty Police Department.

- Bid Tab-PD Vehicles (PDF)

4. Council Action (ID # 3306)

Consider selection of an engineer for proposed Drinking Water Fund Projects, and take any action deemed necessary.

- Drinking Water Projects (PDF)

5. Council Action (ID # 3307)

Consider selection of an engineer for proposed Clean Water Fund Projects, and take any action deemed necessary.

- Clean Water Projects (PDF)

B. Executive Session

Government Code §551.074 - Personnel Matters.

1. Discussion of the City Manager's Annual Evaluation.

C. Reconvene into Regular Session

1. **Council Action (ID # 3308)**

Consider and take action, if any, on the City Manager's evaluation as discussed in the Executive Session.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 10th day of July, 2015 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.


Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2015.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3299)

DOC ID: 3299



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3300)

DOC ID: 3300



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3301)

DOC ID: 3301



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3302)

DOC ID: 3302



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Friday, June 5, 2015

12:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Absent	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. REGULAR AGENDA

A. Regular Session

1. Council Action 2015-33

Discuss and take action on issuing a Disaster Declaration for the City of Liberty.

COMMENTS - Current Meeting:

The City's Emergency Management Officer, Chief Fred Collins reported that this Declaration is necessary because of damage to low-lying streets/roads resulting from the erosion of the levee at Main "A". Discussion was held regarding the damage and related cost estimates.

Mayor Pickett read the Disaster Declaration in its entirety and the initial paragraph reads as follows:

"WHEREAS, The County of Liberty / City of Liberty on the 30th day of May, 2015, has suffered widespread or severe damage, injury, or loss of life or property (or there is imminent threat of same) resulting from the erosion of the levee at Main "A" due to undermining caused by water from heavy rains and the flooded Trinity River. There has also been some street erosion due to the same flood event."

Minutes Acceptance: Minutes of Jun 5, 2015 12:00 PM (Minutes Approval)

A motion was made to approve the Disaster Declaration due to the recent flood event.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson
ABSENT:	David Arnold

III. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 12:12 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 5, 2015 12:00 PM (Minutes Approval)



The City of Liberty
City Council
Regular Meeting
~ Minutes ~

1829 Sam Houston
 Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
 City Secretary
 (936) 336-3684

Tuesday, June 9, 2015

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Absent	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. INVOCATION

An Invocation was not given.

III. PLEDGE OF ALLEGIANCE

Fire Chief Fred Collins led the pledge to the American and Texas flags.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council.

Fire Chief Fred Collins reported on the Department's upcoming fundraiser, the Father's Day

Minutes Acceptance: Minutes of Jun 9, 2015 6:00 PM (Minutes Approval)

Barbecue. Mayor Pickett reminded everyone of the July 3rd Program and Fireworks Display, sponsored by the City of Liberty.

Mr. J.D. Humber, Liberty Middle School Art Teacher addressed the Council and proposed that the City adopt a municipal flag. Mr. Humber brought with him flag designs created by his students. This item will be brought to Council at a later date.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3271)

Proclamation-Healthy Summer Meals for Kids - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett welcomed Ms. Debbie Bading, Food Services Director for the Liberty Independent School District, along with members of her staff. Mayor Pickett read a proclamation declaring the next three months as "Healthy Summer Meals for Kids" in the City of Liberty.

B. Information Item (ID # 3272)

Project Updates - City Mgr. Gary Broz

COMMENTS - Current Meeting:

City Manager Gary Broz reported on numerous ongoing City projects and offered information regarding the river levels and flooding in the low lying areas due to the recent heavy rainfall.

C. Information Item (ID # 3273)

Houston-Galveston Area Council - Councilperson Jordan

COMMENTS - Current Meeting:

Councilperson Jordan stated that there are no reportable activities for the H-GAC Gulf Coast Economic Development District as business is slow during the summer months.

D. Information Item (ID # 3274)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett reported on minutes from the Sam Rayburn Municipal Power Agency's prior meeting, the next meeting will be held on June 19, and that each member city will be receiving \$4 million dollars from the Cambridge Project.

E. Information Item (ID # 3281)

City Manager Evaluation Forms - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett distributed forms to the Council for the City Manager's annual evaluation. These completed forms are to be returned to the Mayor by July 1st, for discussion at the July 14th meeting.

Minutes Acceptance: Minutes of Jun 9, 2015 6:00 PM (Minutes Approval)

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Frank Jordan, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson
ABSENT:	David Arnold

A. Minutes Approval

1. Tuesday, May 12, 2015

VII. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 3275)

Presentation and update of the Sam Rayburn Municipal Power Agency business and activities, by Bruce Mintz, Executive Director.

COMMENTS - Current Meeting:

Mr. Bruce Mintz, Executive Director of the Sam Rayburn Municipal Power Agency was present to expound upon the Agency's business activities and financial status. Mr. Mintz reported that the Agency, through the end of April, had netted approximately \$20 million in net profits. Disbursement included \$4.4 million of funds to be used for transmission upgrades and in May \$12 million was returned to the member cities of Liberty, Jasper and Livingston. The Agency has \$4.4 million in reserves and has approximately \$8.2 million dedicated to upcoming projects. The Agency's bond indebtedness will be paid off in 2021.

At the conclusion of Mr. Mintz's presentation, he fielded questions from the Council.

2. Council Action 2015-34

Consider approval of a bid for Tax Resale Properties described as: Liberty Inner Blocks, Block 109, Lot 2-4 (PID 201328), Liberty Inner Blocks, Block 109, Lot 2-4 (PID 138158) and Liberty Inner Blocks, Block 201 Lot 1 2 (PID 56481).

COMMENTS - Current Meeting:

City Attorney Randy Gunter stated that this tax sale property consists of three properties on the south side of Hwy. 90 at the Trinity River. Mr. Gunter reported that the combined total Liberty County Central Appraisal value is \$41,687.12. Mr. Frank Jordan has made an offer of \$5,000.00 for these properties. \$3,114.00 would be divided amongst the taxing entities, with \$654.25 to the City of Liberty. Mr. Gunter further explained that there were no bids at the

auction for this property.

At the beginning of this agenda item, Councilperson Jordan recused himself from the dais, having no participation in the discussion or vote.

After brief discussion a motion was made to accept the bid of \$5,000.00 for the tax resale properties described as Liberty Inner Blocks, Block 109, Lot 2-4 (PID 201328), Liberty Inner Blocks, Block 109, Lot 2-4(PID 138158) and Liberty Inner Blocks, Block 201 Lot 1 2 (PID 56481).

ATTACHMENTS:

- Tax Resale Properties(PDF)

RESULT:	APPROVED [5 TO 0]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson
ABSTAIN:	Frank Jordan
ABSENT:	David Arnold

3. Council Action 2015-35

Discussion of electric outage issues, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Manager Gary Broz reviewed a list of recent electric outages for the month of May, 2015. Mr. Broz detailed future proposals for contractors and materials for electrical repairs to the Forest Hills, Ridgewood and Treetop Subdivisions. Costs are estimated at \$250,000 for each subdivision upgrade, this work being part of the City's plan to improve the electrical infrastructure. Further discussion included proposing additional funds to the tree trimming budget for areas that are inaccessible by vehicles.

No formal action was taken.

RESULT:	NO ACTION TAKEN
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4. Council Action 2015-36

Consider a variance to Section 3.08.034 (g) Grandfathered and subsequent individual sections for the Twin Oaks Manufactured Home Park, and take any action deemed necessary.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported on a proposed variance for individual sections of the Twin Oaks Manufactured Home Park. Mr. Warner stated that when this subdivision was accepted by the City in 1972 there were no established regulations regarding minimum lot size, setbacks, street frontage, etc. The City's first manufactured home ordinance was adopted in 1977 and has had numerous amendments with the most recent in 2010, which grandfathered existing manufactured home subdivisions from the ordinance requirements, under certain circumstances.

Mr. Warner continued by stating that some of the lots do not meet current requirements under the grandfather section of the ordinance and that the manufactured home park owners are requesting variances for all lots not meeting current requirements. Lengthy discussion was held regarding Planning & Zoning, deed restrictions, and re-platting of various lots. A motion was made to approve variances to lots 14,15,16, and 24.

ATTACHMENTS:

- Agenda Item Form-Twin Oaks Subdivision (DOCX)
- Twin Oaks Map (PDF)

RESULT: **APPROVED [4 TO 2]**
MOVER: Diane Huddleston, Mayor Pro Tem
SECONDER: Frank Jordan, Councilperson
AYES: Carl Pickett, Diane Huddleston, Dennis Beasley, Frank Jordan
NAYS: Louie Potetz, Libby Simonson
ABSENT: David Arnold

5. Council Action 2015-37

Consider ratifying the Liberty Community Development Corporation's action to fund a portion of expenses related to Lee College's proposed location at the vacant Alternative School, located on the Hwy. 146 Bypass.

COMMENTS - Current Meeting:

Liberty Independent School District Superintendent, Dr. Cody Abshire, was present to request funding in the amount of \$191,359.90 for the Lee College Education Center-South Liberty County. Dr. Abshier addressed the high demand for educational training programs in the area for high school students and adults. Dr. Abshier reported that the programs include process technology, electrical, and computer-aided drafting and design, with other programs to follow. Courses will be offered to adults in the evenings and weekends. Dual credit courses will be offered in order to allow them to complete a certificate or degree prior to high school graduation. Other community education courses will be available as well. Courses are planned to be offered beginning August, 2015.

After lengthy discussion of the Education Center functions, its programs, and other related information, a motion was made to approve the expenditure of \$191,359.90 for renovation, equipment, and start-up costs for the Lee College Education Center-South Liberty County.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Libby Simonson, Councilperson
SECONDER: Frank Jordan, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson
ABSENT: David Arnold

6. Ordinance 2015-6

Consider adoption of an Ordinance regulating public camping and aggressive solicitation in the City of Liberty.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE AMENDING ARTICLE 8 OF THE CODE OF ORDINANCES, CREATING ARTICLE 8.06, REGULATING PUBLIC CAMPING AND AGGRESSIVE SOLICITATION; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS AND CREATING AN EFFECTIVE DATE."

Discussion of this document included prohibition of soliciting and camping in public areas of the City. Several citizens spoke in regard to the small homeless population that this would effect, requesting compassion for these individuals. After lengthy dialogue, a motion was made to adopt the Ordinance as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Jordan, Potetz, Simonson
ABSENT:	David Arnold

VIII. ADJOURNMENT

A. Motion To: Adjourn

.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 9, 2015 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 23, 2015

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Frank Jordan	Councilperson	Present	
Louie Potetz	Councilperson	Absent	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Randy Gunter	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience. Mayor Pickett commented on the recent Fire Department Barbecue Fundraiser and expressed appreciation for the department and its community involvement.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 3282)

Project Updates - City Manager Gary Broz

COMMENTS - Current Meeting:

City Manager Gary Broz reported the month of June was challenging due to recent power outages. Mr. Broz reviewed a list and related powerpoint presentation of these outages, along with reasons for, and length of, each outage. Mr. Broz further reported on a recent storm in

Minutes Acceptance: Minutes of Jun 23, 2015 6:00 PM (Minutes Approval)

which lightning struck the Fire Station causing some damage. Mr. Broz commented on the upcoming Independence Day Celebration to be held on July 3rd at the Liberty Municipal Park.

2. Information Item (ID # 3283)

Finance Report - Finance Director Naomi Herrington

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the financial status of the City for the month ending May 31, 2015, stating that the General Fund balance is \$2.9 million. Ms. Herrington also reported that property tax and sales tax numbers are below budgeted amounts and behind on previous year's collections.

Ms. Herrington further reported on the various funds, their revenues, expenditures, cash in bank, and other related financial information.

IV. REGULAR AGENDA

A. Regular Session

1. Council Action 2015-38

Consider selection of the design for a flag to represent the City of Liberty, and take any action deemed necessary.

COMMENTS - Current Meeting:

There was no action taken on this agenda item, as there was brief discussion regarding flag etiquette and standards for municipal flags.

RESULT: NO ACTION TAKEN

2. Council Action 2015-39

Discussion of vacant City Attorney position, selection process and naming of an Interim City Attorney.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that with the recent resignation of City Attorney, Randy Gunter that the search must begin for his replacement. Mr. Broz suggested the release of a Request For Qualifications, followed by interviews at the Council Meeting of July 28th. Mr. Broz also recommended that the City use the firm of Fielder, Gunter and Davis, of which Mr. Gunter is a partner, during the interim period.

A motion was made to prepare and release the RFQ for City Attorney, in accordance with City Charter requirement that the City Attorney shall be a licensed attorney practicing law in Liberty County.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Libby Simonson, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

3. Council Action 2015-40

Consider approval of the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool Rerate Notice and Benefit Verification Form for Plan Year 2015-2016.

COMMENTS - Current Meeting:

City Manager Gary Broz explained that the City had received a Rerate Notice and Benefit Verification Form from the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool. Mr. Broz reported that this notice relates to the City's medical benefits for City employees, the rate which will increase by 3% for the 2015-2016 Plan Year, with the Dental Plan increasing by 7%. Mr. Broz reviewed the current and new rates.

A motion was made to approve and accept the rate increase with the TML MultiState Employee Benefits Pool, as presented.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Frank Jordan, Councilperson
SECONDER: Libby Simonson, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

4. Council Action 2015-41

Consider approval of a COBRA Continuation of Coverage Administrative Renewal Agreement with the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool for the 2015-2016 Plan Year.

COMMENTS - Current Meeting:

City Manager Gary Broz explained that the City had received a Rerate Notice and Benefit Verification Form from the Texas Municipal League MultiState Intergovernmental Employee Benefits Pool, in regard to COBRA Coverage. Mr. Broz reported that this notice reflects a 2% rate increase for the 2015-2016 Plan Year. Mr. Broz reviewed the current and new rates.

A motion was made to approve and accept the rate increase with the TML MultiState Employee Benefits Pool for COBRA Coverage, as presented.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Libby Simonson, Councilperson
SECONDER: Frank Jordan, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

5. Council Action 2015-42

Consider the process for selection of an engineer for Texas Water Development Board prospective projects.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that the City had received seven (7) proposals for the design/planning of proposed Texas Water Development Board Projects. Mr. Broz reviewed the drinking water and clean water projects to include a water tower, water well, addressing inflow and infiltration and water reuse. Brief discussion was held regarding the scoring process for engineering firms for the process, with Council consensus that the scoring be completed by City Manager Gary Broz, Public Works Director/Engineer Tom Warner, and Electric Department Director Roy Trotter. Management will return to Council with a recommended choice.

No formal action was taken.

RESULT: NO ACTION TAKEN

6. Council Action 2015-43

Consider award of proposal for Electric Distribution System Maintenance.

COMMENTS - Current Meeting:

Mayor Pickett opened agenda items 6, 7, and 8 as they are all related. Discussion was held regarding the one proposal received from Bright Star, for maintenance of the electric distribution system. The first three areas of focus are the Forest Hills, Ridgewood and Treetop Subdivisions. Further discussion included the contractor rates, materials and contractor estimate for rehab of the Forest Hills Subdivision, and other pertinent information. City Manager Gary Broz reported that this project would begin with Forest Hills, with Ridgewood and Treetop following. Mr. Broz also requested that the contract with Trees Inc., for trimming, be increased by \$20,000 in order for trimming in the areas inaccessible by vehicle.

A motion was made to accept the proposal for Electric Distribution System Maintenance from Bright Star.

ATTACHMENTS:

- Elec Dist System Maint Cost (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Councilperson
SECONDER: Frank Jordan, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

7. Council Action 2015-44

Consider expenditure for materials and contractor's estimate for the Forest Hills Subdivision Electric Distribution Reconstruction Project, and take any action deemed necessary.

COMMENTS - Current Meeting:

A motion was made to approve the materials and contractor's estimate for the Forest Hills Subdivision Electric Distribution Reconstruction Project as presented, with funds received from the Sam Rayburn Municipal Power Agency.

ATTACHMENTS:

- Forest Hills Elec Recon Project (PDF)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Libby Simonson, Councilperson
SECONDER: Frank Jordan, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

8. Council Action 2015-45

Consider extension of the tree trimming contract with Trees, Inc., for additional work to be performed in the Forest Hills, Ridgewood and Tree Top Terrace Subdivisions.

COMMENTS - Current Meeting:

A motion was made to extend the contract with Trees Inc, in the amount of \$20,000, for additional work in the Forest Hills Subdivision, beyond the scope of the original contract.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Libby Simonson, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

9. Council Action 2015-46

Consider approval of a Public Power Mutual Aid Agreement with the American Public Power Association.

COMMENTS - Current Meeting:

City Manager Gary Broz explained that the proposed agreement is through the American Public Power Association and provides assistance during times of disaster. There is no cost associated with the execution of this agreement. This mutual aid agreement will provide the City with assistance in mobilizing mutual aid for widespread power outages.

A motion was made to approve the Mutual Aid Agreement with the American Public Power Association, as presented.

ATTACHMENTS:

- Public Power Mutual Aid Agreement (PDF)

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Dennis Beasley, Councilperson
SECONDER: Libby Simonson, Councilperson
AYES: Pickett, Huddleston, Beasley, Jordan, Simonson, Arnold
ABSENT: Louie Potetz

B. Executive Session

Government code §551.071

Private Consultation with Attorney on all subjects/matters authorized by law.

Government Code §551.074

Personnel Matters.

1. Discussion of various personnel matters.

At 7:10 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:00 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2015-47

Consider and take action, if any, on the items as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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V. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:01 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 23, 2015 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Public Hearing

PUBLIC HEARING (ID # 3303)

DOC ID: 3303

City of Liberty 2014 Drinking Water Quality Report

Special Notice for the ELDERLY, INFANTS, CANCER PATIENTS, people with HIV/AIDS or other immune problems:

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. The EPA/Centers for Disease Control and Prevention (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Our Drinking Water Meets or Exceeds All Federal (EPA) Drinking Water Requirements

This report is a summary of the quality of the water we provide our customers. The analysis was made by using the data from the most recent U.S. Environmental Protection Agency (EPA) required tests and is presented in the attached pages. We hope this information helps you become more knowledgeable about what's in your drinking water. **WATER SOURCES:** The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals, and in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water before treatment include: microbes, inorganic contaminants, pesticides, herbicides, radioactive contaminants, and organic chemical contaminants. Some more knowledgeable about what's in your drinking water.

En Español Este informe incluye información importante sobre el agua potable. Si tiene preguntas o comentarios sobre éste informe en español, favor de llamar al tel. (936)336 - 3684 - para hablar con una persona bilingüe en español.

Where do we get our drinking water?

Our drinking water is obtained from GROUND water sources. It comes from the following Lake/River/Reservoir/Aquifer: Gulf Coast Aquifer. A Source Water Susceptibility Assessment for your drinking water sources(s) is currently being updated by the Texas Commission on Environmental Quality and will be provided to us this year. The report will describe the susceptibility and types of constituents that may come into contact with your drinking water source based on human activities and natural conditions. The information contained in the assessment will allow us to focus our source water protection strategies. For more information on source water assessments and protection efforts at our system, please contact us.

ALL drinking water may contain contaminants.

When drinking water meets federal standards there may not be any health based benefits to purchasing bottled water or point of use devices. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (1-800-426-4791).

Secondary Constituents

Many constituents (such as calcium, sodium, or iron) which are often found in drinking water, can cause taste, color, and odor problems. The taste and odor constituents are called secondary constituents and are regulated by the State of Texas, not the EPA. These constituents are not causes for health concern. Therefore, are not required to be reported in this document but they may greatly affect the appearance and taste of your water.

Water Loss

In the water loss audit submitted to the Texas Water Development Board for the time period of Jan-Dec 2014, our system lost an estimated 108,287,429 gallons of water. If you have any questions about the water loss audit please call PWS phone number.

Public Participation Opportunities

July 14, 2015 at 6:00pm at City Hall in the Council Chambers.

LIBERTY, TX 77575
 MAY 14 2015
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City of Liberty
 1829 Sam Houston
 Liberty, TX 77575

About the Following Page

The page that follows list all of the federally regulated or monitored contaminants which have been found in your drinking water. The U.S. EPA requires water systems to test for up to 97 contaminants.

Important Drinking Water Definitions:

TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

MRDLG: Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contamination.

MRDL: Maximum Residual Disinfectant Level: The highest level of disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

ALG: The level of a contaminant in drinking water below which there is no known or expected risk to health. ALGs allow for a margin of safety.

Collection Date	Violation	Inorganic Contaminant	Highest Level Detected	Range of detected levels	MCL	MCLG	Unit of Measure	Source of Constituent
2014	N	Arsenic	5	5-5	10	0	ppb	Erosion of natural deposits; runoff from Orchards; runoff from glass and electronics productions waste
2014	N	Barium	.065	0.065 -0.065	2	2	ppm	Discharge of drilling wastes; discharge from Metal Refineries; erosion of natural deposits
2014	N	Fluoride	.37	.37-.37	4.0	4	ppm	Erosion of natural deposits; Water additive which promotes strong teeth; discharge from fertilizer & aluminum factories
2014	N	Nitrate	0.02	0.01-0.02	10	10	ppm	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Collection Date	Violation	Radioactive Contaminants	Highest Level Detected	Range of Levels Detected	MCLG	MCL	Unit of Measure	Source of Contamination
11/05/2012	N	Combined Radium 226/228	2.8	2.8-2.8	0	5	pCi/L	Erosion of natural deposits
11/05/2012	N	Gross alpha excluding radon and uranium	2.8	2.8-2.8	0	15	pCi/L	Erosion of natural deposits
Collection Date	Violation	Disinfectant	Highest Level Detected	Range of Level	MCLG	MCL	Unit of Measure	Source of Chemical
2014	N	Total Trihalomethanes	1	0-1.3	NO GOAL	80	ppb	By-product of drinking water disinfection
Date Sampled	Violation	Contaminant	90 th Percentile	Exceeding Action Level	Action Level	MCLG	Unit of Measure	Source of Contaminant
09/13/2013	N	Lead	4.65	0	15	0	ppb	Corrosion of household plumbing systems; erosion of natural deposit
09/13/2013	N	Copper	.164	0	1.3	1.3	ppm	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Total Coliform								
Violation Type					Violation Begin	Violation End	Violation Explanation	
MONITORING (TCR), ROUTINE MINOR					11/01/14	11/30/14	We failed to complete all the required tests of our drinking water for the contaminant and period indicated.	

Total Coliform: Total coliform bacteria are used as indicators of microbial contamination of drinking water because testing for them is easy. While not disease-causing organisms themselves, they are often found in association with other microbes that capable of causing disease. Coliform bacteria are more hardy than many disease-causing organisms; therefore, their absence from water is a good indication that the water is microbiologically safe for human consumption

MFL: million fibers per liter (a measure of asbestos)

Disinfection Byproducts: Not reported or none detected

NTU: Nephelometric turbidity units (a measure of turbidity)

Na: not applicable

AVG: Regulatory compliance with some MCLs are based on running annual average of monthly samples.

pCi/L: PicoCuries per liter (a measure of radioactivity)

Organic Contaminants: Testing waived, not reported, or none detected

Abbreviations

ppm-parts per million, or milligrams per liter (mg/L)

ppb-parts per billion, or micrograms per liter (mg/L)

ppt-parts per trillion, or nanograms per liter (ng/L)

ppq-parts per quadrillion, or pictograms per liter(pg/L)

For more information contact:

City of Liberty Attn: Sammy Hood 1829 Sam Houston Liberty, Texas 77575 936-336-2910

shood@cityofliberty.org



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 3304)

DOC ID: 3304



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 3305)

DOC ID: 3305

BID NO. 2015-02
POLICE VEHICLES

ONE (1) UTILITY POLICE INTERCEPTOR

BIDDING FIRM	VEHICLE	TOTAL PRICE
BJ FORD - 3560 HWY 90, LIBERTY, TX 77575	2016 FORD POLICE UTILITY AWD SUV	\$31,982.73
BUYBOARD - SILSBEE FORD 1211 U.S. HWY 96N SILSBEE, TX 77656	2015 FORD POLICE UTILITY AWD SUV	\$32,790.91

BID NO. 2015-02
POLICE VEHICLES

ONE (1) 2015 OR NEWER 1/2 TON CREW CAB TRUCK W/4 DOORS

BIDDING FIRM	VEHICLE	TOTAL PRICE
BJ FORD - 3560 HWY 90, LIBERTY, TX 77575	2015 F-150 4X2 CREW CAB XL V-6	\$25,220.16
BJ FORD - 3560 HWY 90, LIBERTY, TX 77575	2015 F-150 4X2 CREW CAB XL V-8	\$26,496.16
LIBERTY DAYTON CHRYSLER - 320 HWY. 146 BYPASS, LIBERTY, TX 77575	2015 DODGE RAM 1500 CREW 4X2 TRADESMAN V-6	\$32,166.00
LIBERTY DAYTON CHRYSLER - 320 HWY. 146 BYPASS, LIBERTY, TX 77575	2015 DODGE RAM 1500 CREW 4X2 TRADESMAN V-8	\$32,716.00



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Water Issues

COUNCIL ACTION (ID # 3306)

DOC ID: 3306

**CITY OF LIBERTY
DRINKING WATER STATE
REVOLVING FUND PROJECT**

June 2015

The City of Liberty has identified four projects to meet the current and future water supply needs of the citizens of Liberty. A brief description of each project is provided below:

New Well

One of the objectives of the City is to create an upper pressure plane on the east side of the city to serve higher elevations. Currently the City has two wells on one pressure plane. As a result, there are several locations within the city, at higher elevations, that are experiencing drops in pressure during certain periods of the day. The new well will add an additional 2,000 gpm to the system and improve system reliability.

Elevated Tank

The new 0.025 MG elevated storage tank will provide additional capacity and fire protection to the upper pressure plane.

12" Water Line Extension

The water line extension project will provide transmission capacity to serve the upper pressure plane and tie into the lower pressure plane to maintain pressures in the those areas experiencing periodic drop in pressures

North Water Plant Rehabilitation

The booster pump station and chemical feed building at the North Water Plant will be replaced with new pumps capable of operating at a higher head. A new 0.5 MG ground storage tank is also included in this project.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Wastewater Issues

COUNCIL ACTION (ID # 3307)

DOC ID: 3307

**CITY OF LIBERTY
CLEAN WATER STATE
REVOLVING FUND PROJECT**

June 2015

The City of Liberty is experiencing Inflow and Infiltration (I/I) into the sanitary sewer system. A brief description of the project is provided below:

Sewer Treatment Plant Discharge

The discharge line from the Sewer Treatment Plant needs to be increased in size to handle the flows from the plant.

Manhole/Collection Line Rehabilitation

This project includes the identification and repair of manholes and sanitary sewer lines that are contributing to the I/I in the system. Various methods of repair to the manholes and lines may be utilized to eliminate these conditions.

Rehabilitate Lift Stations

The City currently has twenty-six (26) lift stations in service. Many of these lift stations are in need of rehabilitation. This project will identify the lift stations in most need of repairs and rehabilitation requirements.

Expansion of Sewer Service

Several areas within the City are not currently served by the sanitary sewer system. This project will provide service to those areas where feasible and economical.

Reuse

Several industrial customers, in the vicinity of the Sewer Treatment Plant, currently use potable water in their manufacturer process. The construction of a reuse transmission line and reuse pump station would result in a significant reduction in the amount of potable water used by these industries.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.1

Meeting: 07/14/15 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 3308)

DOC ID: 3308