



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 14, 2016

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Louie Potetz	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	
Councilperson Paul Glazener	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3535)

Project Updates - City Mgr. G. Broz

B. Information Item (ID # 3536)

Recycling Report - Councilperson Huddleston

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by

one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, May 10, 2016
2. Tuesday, May 24, 2016

VII. REGULAR AGENDA

A. Regular Session

1. Council Action (ID # 3540)

Presentation and discussion of expenditures for sinkholes and flood issues, and take any action deemed necessary.

2. Council Action (ID # 3537)

Consider award of bid for employee uniforms for various City Departments.

- Agenda Item Uniforms May 2016 (DOCX)
- Uniform Bid Tab (PDF)

3. Ordinance (ID # 3539)

Consider adoption of an Ordinance approving the rates proposed by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Texas and CenterPoint Energy Texas Gas Company's Gas Reliability Infrastructure Program.

- CenterPoint Letter (PDF)

B. WORK SESSION

1. Work Session (ID # 3538)

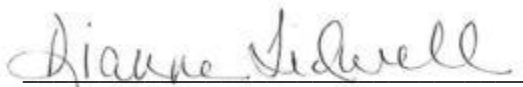
Review and update the City's goals, objectives and action plans for 2016 - 2017.

- Goals Objectives and Action Plan 2015 (DOCX)

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 10th day of June, 2016 at 2:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.


Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2016.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 06/14/16 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3535)

DOC ID: 3535



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 06/14/16 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 3536)

DOC ID: 3536



The City of Liberty
City Council
Regular Meeting
~ Minutes ~

1829 Sam Houston
 Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
 City Secretary
 (936) 336-3684

Tuesday, May 10, 2016

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Frank Jordan	Councilperson	Absent	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by Pastor Mike Glazener, Cornerstone Church, Liberty, Texas.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Mr. Michael Dorsett.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

Minutes Acceptance: Minutes of May 10, 2016 6:00 PM (Minutes Approval)

Mayor Pickett reported that there would be a Special Called Council Meeting on May 24th and reminded the Council of the upcoming Texas Municipal League Region 16 Meeting to be held in Liberty on May 26th.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 3500)

Project Updates - City Mgr. G. Broz

COMMENTS - Current Meeting:

City Manager Gary Broz reported on numerous ongoing City projects including, but not limited to power outages, sinkhole repairs, site preparation for new playground equipment, water and wastewater improvement process moving along well, budget process in the beginning stages, and other City issues.

B. Information Item (ID # 3501)

Recycling Report - Councilperson Huddleston

COMMENTS - Current Meeting:

Councilperson Huddleston reported that the next Shred-It Event will take place on Saturday, June 18th, from 9 a.m until Noon. This event will include electronic recycling and roll-off containers for paper, plastic and aluminum.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Dennis Beasley
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold
ABSENT:	Frank Jordan

A. Minutes Approval

1. Tuesday, April 12, 2016
2. Tuesday, April 26, 2016

B. Council Action 2016-32

Consider the dates of March 24 & 25 for the 2017 Liberty Jubilee, and take any action deemed necessary.

Minutes Acceptance: Minutes of May 10, 2016 6:00 PM (Minutes Approval)

VII. REGULAR AGENDA

A. Regular Session

1. Resolution 2016-2

Canvass Returns of the City of Liberty General Election held on May 7, 2016, and approve the Resolution declaring the results.

COMMENTS - Current Meeting:

Mayor Pickett referred to the proposed Resolution, canvassing the votes of the General Election held on May 7, 2016. As a result of the May 7th election cycle, the following individuals were elected to office:

Carl Pickett	Mayor
Paul Glazener	Council Member
David Arnold	Council Member
Louie Potetz	Council Member

City Manager Gary Broz read a letter from former Council Member Frank Jordan stating that it was an honor to serve the citizens of Liberty and wished the new members success in their endeavors.

A motion was made to approve the Resolution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold
ABSENT:	Frank Jordan

2. Information Item (ID # 3504)

Oath of Office to be administered to newly elected officials. - Judge Mike Little

COMMENTS - Current Meeting:

Municipal Court Judge Michael Little issued the Oath of Office to those individuals elected to office as a result of the May 7, 2016 General Election:

Carl Pickett	Mayor
Paul Glazener	Council Member
David Arnold	Council Member

Minutes Acceptance: Minutes of May 10, 2016 6:00 PM (Minutes Approval)

Louie Potetz

Council Member

ATTACHMENTS:

- Oath of Office Form (DOC)

3. Council Action 2016-33

Elect a Mayor Pro-Tem.

COMMENTS - Current Meeting:

A motion was made to nominate and re-elect Diane Huddleston as Mayor Pro Tem.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Arnold, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

4. Council Action 2016-34

Consider appointments to the Planning & Zoning Commission.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported that the Planning & Zoning Commission is comprised of five members, appointed by City Council, to serve three-year terms. Those members whose terms expire are Larry Wagnon and Alternate Mike Page. Another individual, Mr. Ryan Daniel, has submitted his name for possible appointment to the Board. Ms. Tidwell also stated that there is a second alternate position that has been vacant for some time.

A motion was made to appoint the following members to the Planning and Zoning Commission:

Larry Wagnon	Board Member
Mike Page	Alternate Board Member
Ryan Daniel	Alternate Board Member

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Paul Glazener, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

5. Council Action 2016-35

Consider appointments to the Liberty Community Development Corporation.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported that the Liberty Community Development Corporation Board Members serve two-year terms and that four of the seven members shall be persons who are not employees, officers of the City or members of City Council. Those members whose terms expire are Dennis Beasley, Louie Potetz, Barbara Norwood and Mike McCarty.

A motion was made to reappoint the following members to the LCDC Board of Directors:

Minutes Acceptance: Minutes of May 10, 2016 6:00 PM (Minutes Approval)

Dennis Beasley - Louie Potetz - Barbara Norwood - Mike McCarty.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

6. Public Hearing (ID # 3508)

Public Hearing on the Condemnation of the structure located at 1409 Cos Street.

COMMENTS - Current Meeting:

At 6:33 p.m., Mayor Pickett opened the Public Hearing on the condemnation of the structure located at 1409 Cost Street. Public Works Director Tom Warner reported that this structure was damaged by fire in August, 2015; the home is not secured and creates an unsafe environment for nearby residents. City Attorney Brandon Davis questioned Mr. Warner regarding the various issues with the property and the notification process whereby the owner is notified of the hearing. Also discussed were taxes, property value, possible 60-day time period for demolition by the owners, and other related information.

An interpreter was called, and upon his arrival, the Public Hearing was to be re-opened to allow further discussion and ensure the property owners were fully aware of the proceedings.

At 6:50 p.m., Mayor Pickett closed the Public Hearing.

At 7:09 p.m., Mayor Pickett reopened this Public Hearing for brief discussion, as the interpreter was present and spoke with the property owners.

At 7:13 p.m., Mayor Pickett, once again, closed the Public Hearing.

ATTACHMENTS:

- Agenda Item Form-Cos Street (DOCX)
- Cos Street Info (PDF)

7. Council Action 2016-36

Consider an Order of Abatement for the structure located at 1409 Cos Street.

COMMENTS - Current Meeting:

A motion was made to give the property owners 60 days in which to complete the demolition of the structure at 1409 Cost Street, and if not completed within the 60 days, the City is authorized to proceed with the demolition and place a lien on the property.

ATTACHMENTS:

- Order of Abatement 1409 Cos (DOC)

Minutes Acceptance: Minutes of May 10, 2016 6:00 PM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

8. Public Hearing (ID # 3510)

Public Hearing on the condemnation of the structure located at 109 Mimosa Street.

COMMENTS - Current Meeting:

At 6:50 p.m., Mayor Pickett opened the Public Hearing on the condemnation of the structure located at 109 Mimosa Street. Public Works Director Tom Warner reported that this structure was damaged by fire in July, 2015; the home is not secured and creates an unsafe environment for nearby residents. Attorney Brandon Davis questioned Mr. Warner regarding the various issues with the property and the notification process whereby the owner is notified of the hearing. Also discussed were taxes, property value, fireplace and sun room, possible 90-day time period for partial demolition and rehabilitation by the owners, and other related information.

At 7:05 p.m., Mayor Pickett closed the Public Hearing.

ATTACHMENTS:

- Agenda Item Form-Mimosa St (DOCX)
- Mimosa Street Info (PDF)

9. Council Action 2016-37

Consider an Order of Abatement for the structure located at 109 Mimosa Street.

COMMENTS - Current Meeting:

A motion was made to give the property owners 90 days in which to complete the demolition of the structure at 109 Mimosa Street except for the fireplace and sun room, contingent upon a structural engineer's report, at 45 days, that it was safe to leave the fireplace and sun room intact. If not complete within the 90-day period, the City is authorized to proceed the demolition and place a lien on the property.

ATTACHMENTS:

- Order of Abatement 109 Mimosa (DOC)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	David Arnold, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

10. Council Action 2016-38

Consider a variance to the Manufactured Homes and Manufactured Home Parks Ordinance, Section 3.08.032 Location and replacement restrictions, and take any action deemed necessary.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported that the variance request to the Manufactured Home Ordinance includes the placement of a 1999 manufactured home on property located at

1010 Minglewood Road. Mr. Warner stated that the Ordinance specifies that any new or replacement home located in the non-restricted area of the City must be no more than ten (10) model years of age older than the current model year and satisfy HUD-Code requirements. This request was also taken to the Planning & Zoning Commission, which voted to deny the variance.

After discussion, a motion was made to deny the variance request to the Manufactured Homes and Manufactured Home Parks Ordinance, Section 3.08.032.

ATTACHMENTS:

- Agenda Form-Variance Minglewood-Manuf. Home (DOCX)
- Minglewood MH-Info (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

11. Council Action 2016-39

Consider a request to abandon the unimproved sixty (60) foot Sharon Lane Right-of-Way from the north right-of-way line of Briar Drive to the north approximately 294.45 feet, and take any action deemed necessary.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported the City received a request to abandon the unimproved right-of-way of Sharon Lane, north of Briar Drive. Acceptance of the original Briargate Subdivision in 1969 included a 60-foot right-of-way on the north and south sides of Briar Drive. The section of Sharon Lane, south of Briar Drive, has over time been improved. The abandonment is requested for the purpose of residential construction. This item was taken to the Planning and Zoning Commission and the request approved.

A motion was made to approve the request to abandon the 294.45 of unimproved right-of-way of Sharon Lane, north of Briar Drive as presented.

ATTACHMENTS:

- Agenda Form-Sharon Lane ROW Abandonment (DOCX)
- Sharon Lane ROW Abandonment-Info (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

12. Council Action 2016-40

Consider a bid for Tax Resale Property described as a mobile home on Lot 21, Sec 1, Richardson, Label #RAD 1060704 (Church St., SLOF).

COMMENTS - Current Meeting:

City Attorney Brandon Davis reported that an offer of \$2000.00 was made for tax resale property located in the South Liberty Oilfield. Total taxes owed are \$16,325.41 and of that

amount, \$268.40 will be distributed to the City. Mr. Davis stated that this sale consists of a mobile home only, not the property on which it is located.

After brief discussion, a motion was made to accept the bid of \$2000.00 for the tax resale property described as the Mobile Home on Lot 21, Sec 1, Richardson, Label #RAD 1060704.

ATTACHMENTS:

- Tax Sale Property-SLOF MH (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

13. Council Action 2016-41

Consider a bid for Tax Resale Property described as Liberty Inner Blocks, Block 119, Lot PT 2 Track 3 (Sam Houston St.).

COMMENTS - Current Meeting:

City Attorney Brandon Davis reported that an offer of \$3,051.16 was made for tax resale property located on Sam Houston Street. Total taxes owed are \$2,359.76 and of that amount \$549.48 will be distributed to the City. Mr. Davis stated that the bid amount is a 100% offer, as it includes court costs and other related fees. The bidder is the previous property owner making an attempt to reclaim his property.

A motion was made to accept the offer of \$3,051.16 for the property described as Liberty Inner Blocks, Block 119, Lot PT 2 Track 3.

ATTACHMENTS:

- Tax Resale Property-Sam Houston (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Louie Potetz, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

14. Council Action 2016-42

Discussion on providing transformers for Liberty High School upgrades, and take any action deemed necessary.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding transformers for Liberty High School upgrades and proposals submitted, including the size and number of transformers needed, cost, question regarding ownership of existing school transformer, and other related issues. The School District has requested assistance in furnishing this equipment. Consensus was that the current proposals be re-evaluated and this item be brought before Council at a later date.

At 7:42 p.m., Mayor Pickett recessed the meeting for a short break.

At 7:59 p.m., Mayor Pickett reconvened the meeting.

RESULT: NO ACTION TAKEN

15. Council Action 2016-43

Discussion regarding the City of Hardin and City of Ames wastewater flows, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Manager Gary Broz reviewed with Council the meter readings for both the City of Ames and City of Hardin's wastewater flows. Discussion was held regarding overages, sending a letter to Ames regarding daily threshold limits, the possible installation of a meter and valve at the manhole where the wastewater from Hardin is discharged into the City of Liberty's wastewater system, stress on the City of Liberty's Wastewater Treatment Plant and other related topics.

A motion was made to authorize the City Manager to send a letter to the City of Ames stating that the City of Liberty would be enforcing the daily threshold limits and inform both cities of the charge for the 6 million gallon monthly overage.

RESULT: APPROVED [UNANIMOUS]
MOVER: Louie Potetz, Councilperson
SECONDER: Libby Simonson, Councilperson
AYES: Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

16. Council Action 2016-44

Consider ratifying agreement with Bureau Veritas for Plan Review Services, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Manager Gary Broz requested Council's ratification of the Agreement with Bureau Veritas. Mr. Broz stated that this company is endorsed by the Texas Municipal League and provides plan review and inspection services.

A motion was made to ratify the Agreement with Bureau Veritas.

ATTACHMENTS:

- Bureau Veritas Agreement (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Louie Potetz, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

17. Council Action 2016-45

Consider a vehicle purchase for the Liberty Fire Department, and take any action deemed necessary.

COMMENTS - Current Meeting:

This agenda item was passed on.

RESULT: NO ACTION TAKEN

18. Council Action 2016-46

Consider ratifying expenditures for emergency wastewater repairs on Lakeland Drive, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Manager Gary Broz reported on emergency wastewater repairs on Lakeland Drive, behind Potetz Lumber Company. The sinkhole repairs are necessary as a result of the tremendous amount of recent rainfall and aging infrastructure. Lengthy discussion was held regarding two proposals received, various types of pipe, joint separation, use of the open-cut process or the more expensive pipe bursting process for repairs, and other related issues.

A motion was made to approve the open-cut method of repairs, by 5-T Utilities, on Lakeland Drive for a cost of \$36,750.00.

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

VIII. ADJOURNMENT**A. Motion To: Adjourn**

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:19 p.m.

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 Carl Pickett, Mayor

ATTEST:

 Dianne Tidwell, City Secretary



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, May 24, 2016

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

Mayor Pickett reminded Council of the Texas Municipal League Region 16 Meeting to be held on Thursday night, May 26th in the Liberty Center.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 3524)

Project Updates - G. Broz, City Manager

COMMENTS - Current Meeting:

City Manager Gary Broz reported on current City activities, including the recent heavy rainfall which has caused the river to rise and the ground to be saturated. This has resulted in the occurrence of several sinkholes with infiltration causing numerous issues, will attend Hardin City Council Meeting in regard to overages in their wastewater flows, Med-1 ran over an alligator damaging the vehicle, new playground equipment for the Park has been delivered, and other various items.

Minutes Acceptance: Minutes of May 24, 2016 6:00 PM (Minutes Approval)

2. Information Item (ID # 3526)

Recycling Report - Councilperson Huddleston

COMMENTS - Current Meeting:

Councilperson Huddleston reported on the upcoming Shred-It Event which will take place on Saturday, June 18th from 9:00 a.m. until Noon. There will be provisions for regular paper shredding, aluminum, plastic and e-recycling.

3. Information Item (ID # 3527)

Finance Report - N. Herrington, Finance Director

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the City's financials for the month of April, 2016. Ms. Herrington reported that property tax and sales tax revenues are on budget, with a General Fund balance of \$2.6 million. Cambridge Project funds to the City of Liberty total \$10.5 million. Ms. Herrington further reviewed the remaining fund accounts.

4. Information Item (ID # 3523)

Proclamation-Motorcycle Safety Awareness Month - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett read, in its entirety, a Proclamation declaring the month of May, 2016 as Motorcycle Safety and Awareness Month. Motorcycle club representatives were present and expressed their appreciation for the proclamation.

ATTACHMENTS:

- Motorcycle Safety Month 2016 (DOC)

IV. REGULAR AGENDA**A. Regular Session****1. Council Action 2016-47**

Consider an Agreement with the Liberty County Historical Commission regarding the Branch Cemetery located on Cypress Street, and take any action deemed necessary.

COMMENTS - Current Meeting:

This agreement relates to the restoration of the Branch Cemetery by the Liberty County Historical Commission and the property being deeded to the City of Liberty. Mr. Davis continued by stating that this document specifies the responsibilities of each entity and the details of the contract language have been agreed upon by both parties.

A motion was made to approve the agreement, as presented.

ATTACHMENTS:

- Branch Cemetery Agreement (MSG)

Minutes Acceptance: Minutes of May 24, 2016 6:00 PM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	David Arnold, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

2. Council Action 2016-48

Consider ratifying the Liberty Community Development Corporation's expenditures for the Ruth Canfield Park and the Magnolia Street Pocket Park, and take any action deemed necessary.

COMMENTS - Current Meeting:

Ms. Carol Skewes and Mr. Stephen Dugger made a presentation to Council regarding the Ruth Canfield Rotary Pocket Park and Magnolia Street Pocket Park, and proposed upgrades to each. Ms. Skewes gave a history of the Canfield Park and those organizations and individuals that supported and assisted in bringing the park to its current status. Mr. Dugger reviewed the deficiencies of each park and gave a presentation of the three -phase expansion plan which includes additional playground equipment, sports areas, landscaping, dog park and other upgrades.

After lengthy discussion, a motion was made to ratify the Liberty Community Development Corporation's expenditures for the two parks as follows:

Phase I - Canfield Park - \$63,000

Phase I - Magnolia Park - \$18,200

In-kind by City - \$2750 and \$2000.

ATTACHMENTS:

- Park Information (PDF)
- Joy in the Park (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Louie Potetz, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

3. Council Action 2016-49

Update and discussion of the Sam Rayburn Municipal Power Agency activities, and take any action deemed necessary.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding the Sam Rayburn Municipal Power Agency (SRMPA), its activities, the Cambridge Project, and reference to pending litigation with the Agency's former legal counsel. Former SRMPA President Bruce Halstead was in the audience and offered comments.

There was no action taken.

RESULT: NO ACTION TAKEN

4. Council Action 2016-50

Consider the purchase of a command vehicle for the Fire Chief, and take any action deemed necessary.

COMMENTS - Current Meeting:

Council reviewed quotes related to a new command vehicle for the Fire Chief. Reviewed were the Ford Explorer, Ford Expedition and Chevrolet Tahoe. After discussion of the various vehicles and dialogue with the Fire Chief, a motion was made to approve the purchase of the Ford Explorer at \$48,119.00 from BJ Ford.

ATTACHMENTS:

- Fire Chief Vehicle Info (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

5. Council Action 2016-51

Consider the purchase of two (2) patrol vehicles for the Liberty Police Department, and take any action deemed necessary.

COMMENTS - Current Meeting:

Council reviewed quotes for the Dodge Charger for use as new patrol vehicles for the Police Department. Chief Claunch reported that these vehicles would be used to control traffic violators and drug interdiction.

After brief discussion of the vehicles and included equipment, a motion was made to approve the purchase of two (2) Dodge Chargers, from Liberty-Dayton Chrysler, for a total cost of \$66,840.00.

ATTACHMENTS:

- Police Vehicle Info (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Councilperson
SECONDER: David Arnold, Councilperson
AYES: Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

6. Council Action 2016-52

Consider a Settlement Agreement with the Texas Commission on Environmental Quality for permit violations at the Wastewater Treatment Plant.

COMMENTS - Current Meeting:

City Manager Gary Broz reported that the Texas Commission on Environmental Quality (TCEQ) has agreed to allow the City to spend approximately \$68,756 on various

wastewater plant repairs to offset penalties acquired for previously accessed violations, of \$48,800, that occurred in May, June and July, 2015. These violations occurred as a result of area flooding in May and June, 2015. Various parts of the wastewater treatment system will be repaired or replaced.

A motion was made to approve the Settlement Agreement with TCEQ.

At 7:20 p.m., Mayor Pickett called for a short recess.

At 7:32 p.m., Mayor Pickett reconvened the meeting.

ATTACHMENTS:

- TCEQ Information (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

V. WORK SESSION

1. Work Session (ID # 3533)

Presentation by HR Green Engineers regarding proposed wastewater improvements.

COMMENTS - Current Meeting:

Mike Halde And Rebekkah Nelson, HR Green Engineering, were present to address Council regarding proposed improvements to the City's wastewater system. Reviewed was a powerpoint program that introduced project objectives, assessment of the system addressing deficiencies, rehabilitation priorities, and related costs. Discussion was held regarding the various portions of the presentation.

VI. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:25 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of May 24, 2016 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 06/14/16 06:00 PM

Department: Administration
Category: Wastewater Issues

COUNCIL ACTION (ID # 3540)

DOC ID: 3540



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 06/14/16 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 3537)

DOC ID: 3537

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: June 14, 2016
Agenda Item No. VII.A.2
Agenda Wording: Consider award of bid for employee uniforms for various City Departments.
Department: Public Works
Subject: Proposal No. 16-03 Uniform Rental & Laundry Services.
Background: On May 19, 2016, bids were received for Uniform Rental & Laundry Services for the Electric, Maintenance, Parks, Streets, Water/Wastewater and Library Departments. The uniforms for the Electric Department are FR rated in accordance with current industry standards. Also included with the Uniform Bid were quotes for various sizes of door mats, and miscellaneous janitorial supplies. Bids were received from Ace Image Wear, Cintas and Uni First. The low bidder, based on the current number of uniforms, mats and anticipated quantities of janitorial supplies, is Cintas in the amount of \$636.35 per week. The breakdown of the weekly cost is \$384.55 for uniforms and \$251.80 for mats and janitorial supplies. All of the bids included one-time preparation charge ranging from \$1,659.00 to \$2,014.50. The preparation charges from Cintas were the lowest of the three bidders at \$1,659.00.
Fiscal Impact: Funds are currently budgeted in the appropriate Departments Uniform Line Item.
Staff Recommendation: Staff recommends awarding Uniform Rental & Laundry Service Bid to Cintas.
Purpose: The issuance of uniforms to City employees makes them readily identifiable to the public.

Attachment: Agenda Item Uniforms May 2016 (3537 : Uniform Bids)

PROPOSAL No.16-03
UNIFORM RENTAL &
LAUNDRY SERVICES

April 2016

Item No.	Item Description	Estimated Quantity	Bidder					
			Ace Image Wear		Cintas		Uni First	
			(Unit Price/wk)	(Total Price/wk)	(Unit Price/wk)	(Total Price/wk)	(Unit Price/wk)	(Total Price/wk)
1	Delivery Fee per site		\$4.50	\$4.50	\$5.95	\$5.95	\$3.00	\$3.00
2	Work Shirts, Long & Short Sleeve	127	0.50	63.50	0.32	40.64	0.16	20.32
3	Work Shirts, Long Sleeve FR Rated	33	1.50	49.50	0.54	17.82	0.54	17.82
4	Additional Fee Larger Size Shirts (2x-3x)	77	1.65	127.05	0.10	7.70	1.50	115.50
			(4x) 1.80		0.10		1.50	
			(5x) 1.95		0.10		1.50	
5	Work Pants	6	0.54	3.24	0.41	2.46	0.23	1.38
6	Additional Fee Larger Size Pants (44-48)	9	0.59	5.31	0.10	0.90	1.50	13.50
			(50-54) 0.65		0.10		1.50	
			(56-58) 0.70		0.10		1.50	
7	Jeans work Pants	101	0.61	61.61	0.48	48.48	0.35	35.35
8	Additional Fee Larger Size Jean Pants (44-48)	88	0.10	8.80	0.10	8.80	1.50	132.00
			(50-54) 0.20		0.00		1.50	
			(56-58) 0.30		0.00		1.50	
9	Preparation Charges, per uniform set (Name)		1.50	355.50	7.00	1,659.00	8.50	2,014.50
			(Company) 2.50	592.50				
10*	Preparation charges not included in 9 (per garment)		1.75	771.75	5.95	952.00	0.00	0.00
11	Door Scraper Mats (3x5)	2	1.67	3.34	2.50	5.00	2.40	4.80
12	Brown Mats (3x10)	1	4.69	4.69	6.50	6.50	3.57	3.57
13	Brown Mats (3x5)	1	2.11	2.11	4.00	4.00	1.79	1.79
14	Brown Mats (4x6)	4	3.35	13.40	5.50	22.00	2.81	11.24
15	Black Mats (4x6)	2	3.35	6.70	5.50	11.00	2.81	5.62
16	Dust Mop Head	2	1.26	2.52	1.65	3.30	0.97	1.94
17	Disposal Urinal Mat	5	2.65	13.25	8.00	40.00	0.00	0.00
18	Disposal Urinal Mat Refill	5	9.50	47.50	0.00	0.00	8.36	41.80
19	Shop Towels	500	0.06	30.00	0.12	60.00	0.08	40.00
20	Bar Towels	500	0.11	55.00	0.20	100.00	0.15	75.00
	Total without Preparation Charges			\$502.02		\$384.55		\$524.63
	Total Preparation Charges			\$1,719.75		\$1,659.00		\$2,014.50
	Total, Mats & Janitorial Supplies			\$178.51		\$251.80		\$185.76
	Total Uniforms, Mats & Janitorial Supplies			\$680.53		\$636.35		\$710.39

* Cintas charge is for custom emblems/embroidery. Standard emblem include in Item 9.

Attachment: Uniform Bid Tab (3537 : Uniform Bids)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 06/14/16 06:00 PM

Department: Administration
Category: Utility Rates

ORDINANCE (ID # 3539)

DOC ID: 3539

ORDINANCE OF THE CITY OF LIBERTY, TEXAS APPROVING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS ("CENTERPOINT" OR "COMPANY") COMPANY'S GAS RELIABILITY INFRASTRUCTURE PROGRAM ("GRIP") FILING MADE WITH THE CITY ON MARCH 31, 2016; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT, AND DECLARING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, on or about March 31, 2016, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or "Company") filed an Annual GRIP adjustment for the Beaumont/East Texas Service Area with the City of Liberty ("City") to increase gas rates in the Beaumont/East Texas Service Area pursuant to *Gas Utility Regulatory Act*, TEX. UTIL. CODE ("Gas Utility Regulatory Act") § 104.301; and

WHEREAS, City has exclusive original jurisdiction over the rates, operations and services of a gas utility in areas in the municipality pursuant to Gas Utility Regulatory Act § 103.001; and

WHEREAS, Gas Utility Regulatory Act § 104.301 requires a streamlined process for the recovery of the costs of incremental investment by a gas utility; and

WHEREAS, the Company proposed an effective date of May 30, 2016, for the rate increase; and

WHEREAS, the City suspended the proposed May 30, 2016 effective date until July 14, 2016; and

WHEREAS, the City's consultant has reviewed the GRIP filing and has concluded that the proposed GRIP rates are correctly calculated; and

WHEREAS, the reasonableness of the Company's investment will be reviewed in CenterPoint's subsequent base rate case where all costs included in CenterPoint's GRIP filing will be subject to refund.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:

Section 1. The statement and findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. The Company's proposed GRIP rate increase is approved effective July 14, 2016.

Section 3. The meeting at which the ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 4. This Ordinance shall become effective from and after its passage.

Section 5. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND APPROVED this 14th day of June, 2016.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

THE LAWTON LAW FIRM, P.C.

12600 Hill Country Blvd., Suite R-275 • Austin, Texas 78738 • 512/322-0019 • Fax: 855/298-7978

June 8, 2016

Via E-Mail

Mr. Richard Ferguson
City Attorney – City of Anahuac
City Attorney – City of Sour Lake
13201 Northwest Freeway, Suite 300
Houston, Texas 77040

Mr. Kyle Hayes
City Manager – City of Beaumont
P.O. Box 3827
Beaumont, Texas 77704

Ms. Kelly McDonald
City Manager – City of Cleveland
907 E. Houston
Cleveland, Texas 77327

Ms. Angela Smith
City Secretary – City of Cleveland
907 E. Houston
Cleveland, Texas 77327

Mr. Leonard Schneider
City Attorney – City of Huntsville
Liles Parker, PLLC
800 Rockmead Dr., Ste 165
3 Kingwood Place
Kingwood, TX 77339

Mr. Jesse Branick
City Attorney – City of Nederland
221 Hwy. 69 South, Suite 100 (office)
Nederland, Texas 77627

Mr. Tyrone Cooper
City Attorney – City of Beaumont
P.O. Box 3827
Beaumont, Texas 77704

Mr. Paul Fukuda
City Attorney – Bridge City
260 Rachal
Post Office Box 846
Bridge City, Texas 77611

Mr. David Olson
City Attorney – City of Cleveland
Wortham Tower, Suite 600
2727 Allen Parkway
Houston, Texas 77019

Mr. Matt Benoit
City Manager – City of Huntsville
1212 Ave. M
Huntsville, Texas 77340

Mr. Gary Broz
City Manager – City of Liberty
1829 Sam Houston
Liberty, Texas 77575

Mr. Christopher Duque
City Manager – City of Nederland
P.O. Box 967
Nederland, Texas 77627

Attachment: CenterPoint Letter (3539 : CenterPoint Rates)

Mr. Shawn Oubre
City Manager – City of Orange
803 W. Green Avenue, Room 201
Orange, Texas 77630

Mr. Rodney Price
City Attorney – City of Pine Forest
P.O. Box 310
Vidor, Texas 77670

Mr. Harry Wright
City Attorney – City of Silsbee
PO Box 186
Port Neches, Texas 77651

Ms. DeeAnn Zimmerman
City Manager – City of Silsbee
105 South 3rd Street
Silsbee, Texas 77656

Mr. Jack Provost
City Manager – City of Sour Lake
625 Hwy 105 W
Sour Lake, Texas 77659

Re: **Final Rate Ordinance For The CenterPoint Energy 2016 Annual GRIP
Adjustment for the Beaumont/East Texas Division**

Dear Cities:

We have attached a final Rate Ordinance for your consideration in the above referenced matter. As you are aware on March 31, 2016, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (“CenterPoint” or “Company”) filed a Gas Reliability Infrastructure Program (“GRIP”) adjustment factor with each of your communities in the Beaumont/East Texas Division of the Company. The Company is authorized to make annual GRIP rate change requests pursuant to Texas law passed in 2003, Gas Utility Regulatory Act, TEX. UTIL. CODE § 104.301 (“GRIP Statute”), also see Section 7.7101 of the Railroad Commission of Texas (“Commission”) Gas Services Division Rules. The GRIP Statute authorizes gas utility companies to request annual rate increases associated with year-to-year changes in incremental investment. The changes in investment are not subject to reasonableness review in the GRIP filing. Instead all amounts collected under a GRIP filing are considered interim rates subject to review and refund in the Company’s next base rate proceeding.

In this case the Company has determined that CenterPoint’s capital investment in the Beaumont/East Texas Service Area has increased by \$36,034,473 during calendar year 2015. The carrying cost on this incremental GRIP investment results in the following average monthly customer bill impact for each affected customer class:

Customer Impact Summary

CUSTOMER CLASS	MONTHLY BILL INCREASE
RESIDENTIAL	\$1.71
GENERAL SERVICE SMALL	\$2.73
GENERAL SERVICE LARGE	\$12.37

Attachment: CenterPoint Letter (3539 : CenterPoint Rates)

As we explained when this case was filed, the GRIP Statute provides that the proposed GRIP rate surcharge will become effective 60 days from the date of the Company's filing or May 30, 2016, unless suspended by the Cities. Cities may suspend the GRIP rate increase for an additional 45 days beyond the Company's proposed effective date of May 30, 2016 while reviewing the GRIP application. Cities have passed rate ordinances suspending rates until July 14, 2016.

We have reviewed the Company's GRIP filing and have concluded that the Company's filing comports with the GRIP statute. As you are aware the review process of a GRIP filing is generally a ministerial review limited to ensuring that the GRIP filing complies with the GRIP Statute. See *Atmos Energy Corp. v. Cities of Allen*, 353 S.W. 3d 156 (Tex. 2011). Given the above we recommend that each City approve the GRIP filing.

Attached is a rate ordinance approving the new GRIP rates for the 2016 year. This rate ordinance must be passed prior to the jurisdictional deadline of July 14, 2016. If your City elects to not take any rate action the GRIP rates will go into effect by operation of law on July 14, 2016.

If there are any questions or concerns, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink that reads "Daniel J. Lawton" followed by a stylized monogram or set of initials.

Daniel J. Lawton

Attachment: CenterPoint Letter (3539 : CenterPoint Rates)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.B.1

Meeting: 06/14/16 06:00 PM

Department: Administration
Category: Goals and Objectives

WORK SESSION (ID # 3538)

DOC ID: 3538

CITY OF LIBERTY

Vision Statement

It is the vision of the Mayor, City Council, City Manager and City Employees to provide an attractive, growing, and safe community where resources are efficiently applied for a quality lifestyle.

GOALS, OBJECTIVES AND ACTION PLAN

Goal 1 INFRASTRUCTURE

Objective

Develop plan for growth – expand and improve services

Action Plan

- ❖ Continue to improve wastewater system, to comply with all regulatory regulations
- ❖ Enhance our water storage and distribution systems
- ❖ Acquire adequate water supply-purchase water rights & water Re-use – New well
- ❖ Procure funding for infrastructure improvements
- ❖ Continue street paving and maintenance program
- ❖ Address and attempt to alleviate flooding in areas of the city
- ❖ Continue to work with WCID #5 to improve drainage
- ❖ Continue to effect improvements at the Liberty Municipal Airport
- ❖ Continue to upgrade technology for all departments and develop a city wireless network
- ❖ Annexation – Investigate Areas

Goal 2 PUBLIC SAFETY

Objective

Continue to expand and improve level of service

Action Plan

- ❖ Expand accountability of all Police, Fire and EMS Departments to the community
- ❖ Continue cooperation with local, state and federal agencies concerning homeland security
- ❖ Improve ISO Rating
- ❖ Continue to develop Code Enforcement and Health Inspector Program
- ❖ Implement sidewalk infrastructure program
- ❖ Improve technology for Police and Fire Department
- ❖ Enhance & promote the Nixle System
- ❖ Continue to collect outstanding warrants

Goal 3 Personnel Investment

Objective

Provide an excellent employment environment for all city employees

Action Plan

- ❖ Promote the retention of qualified personnel
- ❖ Provide competitive compensation and benefit package to employees

- ❖ Continue on-going training in all departments
- Promote importance of **GOOD CUSTOMER SERVICE**

Goal 4 Community Enhancement

Objective

Actively promote and advertise the City of Liberty

Action Plan

- ❖ Establish partnership with Local Colleges with a campus in the City
- ❖ Promote new Medical Facilities
- ❖ Continue City Economic Development Program
- ❖ Continue review of land use ordinances
- ❖ Support the development of the Port of Liberty and Foreign Trade Zone 171
- ❖ Upgrade Park Facilities – Concentrate on Skate Park & Swimming Pool
- ❖ Enhance and Encourage Downtown Revitalization
- ❖ Work with building owners to secure buildings
- ❖ Beautify Downtown- sweep regularly, paint curbs, mow, edge & spray right of ways

Goal 5 Community Relations

Objective

Improve and enhance Community Relations

Action Plan

- ❖ Work with local media to inform and educate citizens about community services
- ❖ Encourage Citizens to participate in Civic Duty
- ❖ Continue to enhance the city website (www.cityofliberty.org) – also expand to use Facebook and Twitter
- ❖ Develop tourism including bird trails – River Activities
- ❖ Promote the retention of existing businesses and attract new businesses
- ❖ Improve and enhance city delinquent tax collection efforts
- ❖ Support Workforce Training and Skilled Workforce

Attachment: Goals Objectives and Action Plan 2015 (3538 : Goals & Objectives)