



The City of Liberty
City Council
Regular Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, April 10, 2018

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Louie Potetz	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Gary Broz	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by Pastor Revlon Belle, Lily of the Valley Baptist Church.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Police Chief Tom Claunch and Fire Chief Brian Hurst, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. Councilperson Arnold expressed concern regarding recreational vehicles parked, and possibly used, while stationery in residential driveways.

V. PRESENTATIONS / REPORTS**A. Information Item (ID # 4068)**

Project Updates - City Mgr. G. Broz

COMMENTS - Current Meeting:

City Manager Gary Broz reported on numerous City projects including a sinkhole on Oilfield Road, golf course issues, Library reconstruction bids, electric upgrades, and numerous other endeavors.

B. Information Item (ID # 4069)

Financial Report - Feb. 2018 - Finance Dir. N. Herrington

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the City's financial status, as of February 2018. Ms. Herrington stated that ad valorem tax collections were at 95%, sales tax revenues were on target with budgeted amounts, and the General Fund claim on cash is \$3.4 million. Ms. Herrington further reviewed the other funds and their status.

C. Information Item (ID # 4070)

Recycling Report - Councilperson Huddleston

COMMENTS - Current Meeting:

Councilperson Huddleston reported that there would be a Shred Event, to include e-cycling, on Saturday, May 12th. This event will take place from 9 a.m. until Noon in the City Hall Parking Lot.

D. Information Item (ID # 4071)

Dept Spotlight-Water/Wastewater

COMMENTS - Current Meeting:

Tom Warner, Public Works Director, showed a powerpoint presentation of projects and the various types of work performed by the Water and Wastewater Department.

E. Information Item (ID # 4072)

Planning and Zoning Commission - City Sec. D. Tidwell

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported on the Planning Commission Members whose terms expire, board composition and requirements for membership. Ms. Tidwell stated that these appointments will be made at the May 8th Council Meeting.

F. Information Item (ID # 4073)

Liberty Community Development Corporation - City Sec. D. Tidwell

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported on the LCDC Members whose terms expire, board composition and membership requirements. Ms. Tidwell stated that these appointments will be made at the May 8th Council Meeting.

G. Information Item (ID # 4074)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

City Manager Gary Broz reported to Council that numerous meetings will be held during the month of May to address annexation, library reconstruction, issues related to the acquisition of the golf course, and other topics.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Paul Glazener, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Potetz, Simonson, Arnold, Glazener

A. Minutes Approval

1. Tuesday, March 13, 2018
2. Tuesday, March 20, 2018
3. Tuesday, March 27, 2018

VII. REGULAR AGENDA**A. Regular Session****1. Council Action 2018-26**

Consider approval of a proposed policy for Board and Commission Member Appointment and Eligibility, and take any action deemed necessary.

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported on a new Board Appointment Policy and Application process. Ms. Tidwell stated that each individual interested in serving on any City Board would be required to fill out an application. After discussion and review of the document, several changes were made, then followed by a motion to approve the policy and related application.

ATTACHMENTS:

- Board Appt Policy (PDF)
- Board Application (PDF)

RESULT:	APPROVED [6 TO 1]
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
NAYS:	Louie Potetz

2. Ordinance 2018-8

Consider an Ordinance amending the Code of Ordinances, Article 3.02, adopting the International Property Maintenance Code.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AMENDING THE CODE OF ORDINANCES, ARTICLE 3.02, ADOPTING THE INTERNATIONAL PROPERTY MAINTENANCE CODE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

Public Works Director Tom Warner explained that this code addresses the maintenance and continuing sustainability of property, having minimum standards and regulations for basic equipment, fire safety, lighting, ventilation, sanitation and heating. This code relates, not to substandard structure regulations, but to existing buildings. A motion was made to adopt the Ordinance, as presented.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener
NAYS:	Louie Potetz

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:05 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary