



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, August 14, 2018

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	
Councilperson Paul Glazener	☐	☐	☐	
Councilperson Chipper Smith	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4189)

Project Updates - Interim City Mgr. L. Shaw

B. Information Item (ID # 4190)

Sam Rayburn Municipal Power Agency - Mayor Pickett

C. Information Item (ID # 4191)

Recycling Report - Councilperson Huddleston

D. Information Item (ID # 4192)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, July 10, 2018
2. Tuesday, July 17, 2018
3. Wednesday, July 18, 2018
4. Tuesday, July 31, 2018

B. Council Action (ID # 4201)

Consider approval of an Agreement for Transportation Services between the Brazos Transit District and the City of Liberty.

- Brazos Transit Agreement (PDF)

C. Council Action (ID # 4202)

Consider designation of certain vehicles and equipment as surplus property.

D. Resolution (ID # 4203)

Consider approval of a Resolution electing to participate in the Tax Abatement Program under Texas Tax Code Chapter 312.

E. Resolution (ID # 4204)

Consider a Resolution adopting Guidelines and Criteria for Tax Abatement.

- Tax Abatement Guidelines and Criteria 2018 (DOCX)

VII. REGULAR AGENDA**A. Regular Session****1. Council Action (ID # 4193)**

Consider award of bid for lawn maintenance of various City properties and the Hwy. 90 Median.

- Agenda Form- Lawn Maintenance (DOCX)
- Bid Tab-Lawn Maintenance (XLSX)

2. Ordinance 2018-18

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS SETTING THE TIMES FOR SCHOOL ZONES LOCATED WITHIN THE CITY; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

- Agenda Form-School Speed Zones (DOCX)

3. Council Action (ID # 4195)

Consider approval of Change Order No. 1 for the 2016 TxCDBG Sewer Rehabilitation Project (Layl Drive Area).

- Agenda Form-Change Order-CDBG-Layl (DOCX)

4. Council Action (ID # 4199)

Consider ratification of the expenditure of funds, by the City Manager, to replace the electrical breaker panels at the Humphreys Cultural Center.

5. Information Item (ID # 4200)

Presentation, and discussion, of the Proposed Fiscal Year 2018-2019 Budget.

6. Council Action (ID # 4196)

Consider setting the date, time and location for a Public Hearing on the Proposed Budget for Fiscal Year 2018-2019.

7. Council Action (ID # 4197)

Consider approval of the Proposed Tax Rate for Fiscal Year 2018-2019.

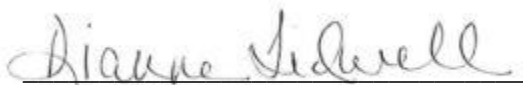
8. Council Action (ID # 4198)

Consider setting the date, time and location for Public Hearings on the Tax Rate for Fiscal Year 2018-2019.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 10th day of August, 2018 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.


Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2018.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4189)

DOC ID: 4189



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4190)

DOC ID: 4190



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4191)

DOC ID: 4191



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4192)

DOC ID: 4192



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 10, 2018

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on July 10, 2018 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Tom Warner	Acting City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by former Council Member Frank Jordan.

III. PLEDGE OF ALLEGIANCE

The pledge to the American and Texas flags were led by Police Chief Tom Claunch and Fire Chief Brian Hurst, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. Mr. Frank Jordan reported on the proposed property purchase, and lack of communication with the owner, regarding Tract 26 on the Bypass.

Minutes Acceptance: Minutes of Jul 10, 2018 6:00 PM (Minutes Approval)

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4165)

Project Updates - Interim City Mgr. L. Shaw

COMMENTS - Current Meeting:

Acting City Manager Tom Warner reported on a recent power outage in the Regency Subdivision, caused by the blow out of an underground cable. Mr. Warner reported that it was discovered that the contractor that had been awarded the bid for electric distribution underground system maintenance, did not bring the project to completion.

B. Information Item (ID # 4166)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Carl Pickett reported that the Agency would next meet on July 17, 2018 and that the Express Feeder Project is near completion, providing redundancy in the power system.

C. Information Item (ID # 4167)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Mayor Pickett expressed appreciation to the City Staff and various departments that assisted with the July 3rd Independence Day Celebration, and reminded Council of the upcoming budget work sessions to be held July 17-19, 2018.

Council Member Beasley showed a brief powerpoint presentation of a vehicle accident on Hwy 146N, stating that communication, with TXDOT and other officials, must be increased in order to remedy these type occurrences.

Mayor Pickett further reported on the following:

- TML Newly Elected City Officials Orientation
- TML Annual Conference, Ft. Worth
- Fire Department Fundraiser
- Police Department Fundraiser for Sgt. Longoria.

VI. CONSENT AGENDA

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener, Smith

A. Minutes Approval

1. Tuesday, June 05, 2018
2. Tuesday, June 12, 2018
3. Tuesday, June 19, 2018
4. Tuesday, June 19, 2018
5. Tuesday, June 26, 2018

VII. REGULAR AGENDA

A. Regular Session

1. Council Action 2018-56

Presentation by Paula Torres, Executive Director of the Bridgehaven Children's Advocacy Center on statistics, services, and support methods, and take any action deemed necessary.

COMMENTS - Current Meeting:

Paula Torres, Executive Director, Bridgehaven Children's Advocacy Center addressed the Council regarding the Center's mission to provide hope and care to children who are victims of abuse and to work with government agencies whose focus is to protect and defend the victims. Ms. Torres explained that Bridgehaven is a non-profit organization that assists in minimizing the trauma associated with child abuse investigations. Ms. Torres further reported on the Center's funding sources; grants, fundraising, and funds received from individuals, businesses, and local government. Ms. Torres expressed appreciation to the City for their past support.

RESULT:	NO ACTION TAKEN
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2. Information Item (ID # 4169)

Presentation by City Attorney Brandon Davis, on the topic of Ethics.

COMMENTS - Current Meeting:

City Attorney Brandon Davis presented a powerpoint related to Ethics. Mr. Davis addressed, in detail, topics such as nepotism, conflicts of interest and dual office holding.

3. Public Hearing (ID # 4170)

Public Hearing on the 2017 Drinking Water Quality Report.

Minutes Acceptance: Minutes of Jul 10, 2018 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported that the City must notify its residents of this report which was done through a mass mailing with the utility bills. Mr. Warner addressed various technical information on the report and stated there were two minor violations related to reporting. Mr. Warner concluded by stating that the City's water system meets all Federal drinking water requirements and received a Superior Rating.

As this item was posted as a Public Hearing and not identified as such at the beginning of discussion, following adoption of the Annexation Ordinance, Mayor Pickett reopened this item, calling a Public Hearing to be open at 7:09 p.m. Mayor Pickett invited discussion and comments, from the audience, on the Drinking Water Quality Report. There being no comments, Mayor Pickett closed the Public Hearing at 7:10 p.m.

ATTACHMENTS:

- Drinking Water Quality Info (PDF)

4. Ordinance 2018-16

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS ANNEXING A 0.72 SQUARE MILES TRACT OF LAND, PROVIDING FOR THE EXTENSION OF CERTAIN BOUNDARY LIMITS OF THE CITY TO INCLUDE CERTAIN TERRITORY IDENTIFIED BY LIBERTY COUNTY APPRAISAL DISTRICT RECORDS AS PROPERTY ID #19347, 19371, 19280, 19452; PROVIDING THAT ANNEXED TERRITORY BEARS PRO RATA PART OF TAXES; ADOPTING A SERVICE PLAN FOR THE ANNEXED PROPERTIES; AUTHORIZING THE MAYOR TO EXECUTE DEVELOPMENT AGREEMENTS FOR CERTAIN PROPERTY IDENTIFIED BY LIBERTY COUNTY APPRAISAL DISTRICT RECORDS AS PROPERTY ID# 19369 TO REMAIN IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY; PROVIDING A SAVINGS CLAUSE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS ANNEXING A 0.72 SQUARE MILES TRACT OF LAND, PROVIDING FOR THE EXTENSION OF CERTAIN BOUNDARY LIMITS OF THE CITY TO INCLUDE CERTAIN TERRITORY IDENTIFIED BY LIBERTY COUNTY APPRAISAL DISTRICT RECORDS AS PROPERTY ID #19347, 19371, 19280, 19452; PROVIDING THAT ANNEXED TERRITORY BEARS PRO RATA PART OF TAXES; ADOPTING A SERVICE PLAN FOR THE ANNEXED PROPERTIES; AUTHORIZING THE MAYOR TO EXECUTE DEVELOPMENT AGREEMENTS FOR CERTAIN PROPERTY IDENTIFIED BY LIBERTY COUNTY APPRAISAL DISTRICT RECORDS AS PROPERTY ID# 19369 TO REMAIN IN THE EXTRATERRITORIAL JURISDICTION OF THE CITY; PROVIDING A SAVINGS CLAUSE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

Akilah Mance, Attorney, Olson & Olson, reported on previous annexations, properties now annexed as Tract 9A (all four USA Owned Tracts), property excluded by Agricultural Agreement, properties listed for next phase 9B (gas storage companies), industrial agreements, and other related information. These annexations Phase 1 - 9A is property to

the south and east, along the Trinity River.

A motion was made to adopt the Ordinance as presented.

Following the adoption of this Ordinance, Mayor Pickett reopened the agenda item regarding the 2017 Drinking Water Quality Report. (See Minutes for VII.A.3).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Paul Glazener, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener, Smith

5. Information Item (ID # 4173)

Discussion on the proposed adoption of the 2018 International Swimming Pool and Spa Code.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported on proposed adoption of the 2018 Pool and Spa Code. Mr. Warner stated this code establishes minimum requirements for design, construction, alteration, repair and maintenance of swimming pools, spas, hot tubs and aquatic facilities. This Code establishes provisions that protect the public health, safety and welfare. Mr. Warner further stated that this Code is compatible with all the International Codes and a new edition is put into effect every 3 years.

6. Council Action 2018-57

Consider, and take action, on granting a payment plan for utilities installation in the Raven Hills Subdivision.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported that Dan Murph, Raven Hills Subdivision has sold two additional lots and has requested the City run electric and water service to these homes in the rear of the subdivision, at a cost of \$32,410.22. Mr. Murph has agreed to four, quarterly payments of \$8,102.55, with the initial payment to be paid in advance. After discussion of preparing an agreement for such, a motion was made to grant a payment plan for utilities installation in the Raven Hills Subdivision.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener, Smith

7. Resolution (ID # 4171)

Consider a Resolution appointing a representative to fill an unexpired term on the Sam Rayburn Municipal Power Agency Board of Directors.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding an appointment to fill the unexpired term on the SRMPA Board of Directors, left by previous City Manager Gary Broz. Discussion ensued regarding the

Cambridge Project, filling the unexpired term promptly, as opposed to possibly filling the position with a new city manager. A motion was made to appoint Bruce Halstead, former mayor and SRMPA Board Member to the unexpired term on the Board of Directors.

RESULT:	DEFEATED [2 TO 5]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Paul Glazener, Councilperson
AYES:	Libby Simonson, Paul Glazener
NAYS:	Pickett, Huddleston, Beasley, Arnold, Smith

B. Executive Session

Government Code §551.072

Deliberation Regarding Real Property.

1. Discussion of the purchase of real property.

At 7:30 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 7:57 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2018-58

Consider and take action, if any, on the purchase of real property, as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to approve the purchase of property along Beaumont Avenue and the Bypass for utility purposes, as discussed in the Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Paul Glazener, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Glazener, Smith

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:58 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jul 10, 2018 6:00 PM (Minutes Approval)



The City of Liberty City Council

Work Session

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 17, 2018

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on July 17, 2018 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Larry Shaw	Interim City Manager	Present	
Dianne Tidwell	City Secretary	Present	

II. WORK SESSION

1. Work Session (ID # 4176)

The Liberty City Council will conduct a Work Session regarding the Proposed Budget for Fiscal Year 2018-2019.

COMMENTS - Current Meeting:

Interim City Manager Larry Shaw presented a power point presentation on issues related to the proposed Fiscal Year 2018-2019 Budget. Mr. Shaw addressed:

- Personnel and possible salary increase package
- General Fund assumptions and projections, transfers to this fund from various sources
- Electric Fund, transfers, personnel challenges
- Solid Waste Fund, transfer to General Fund, possible rate increase
- LCDC, Golf Course, revenues, committed annual funding, projects for consideration
- Fleet Rotation Fund
- Cambridge Project Fund, aggregate funds and committed funding, proposed projects
- Property Tax

- Various project options and related costs.

Lengthy discussion was held regarding these topics and other information related to the FY 2018-2019 Proposed Budget.

III. ADJOURNMENT

1. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the work session at 8:25 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jul 17, 2018 6:00 PM (Minutes Approval)



The City of Liberty City Council

Work Session

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Wednesday, July 18, 2018

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on July 18, 2018 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Paul Glazener	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Larry Shaw	Interim City Manager	Present	
Dianne Tidwell	City Secretary	Present	

II. WORK SESSION

1. Work Session (ID # 4177)

The Liberty City Council will conduct a Work Session regarding the Proposed Budget for Fiscal Year 2018-2019.

COMMENTS - Current Meeting:

Interim City Manager Larry Shaw presented a power point presentation to further discuss the Proposed Fiscal Year budget 2018-2019. Mr. Shaw reported on, and discussion was held, on the following:

- Increase in sales tax
- City's Certified property values increased approximately 11%
- proposed insurance rate increase along with possible savings
- Salary increase package
- Electric budget to include meter technician position and contract services
- Water/Wastewater budget and projects
- 2016 Bond Proceeds / Projects and recommended projects
- Fleet Rotation Fund

Minutes Acceptance: Minutes of Jul 18, 2018 6:00 PM (Minutes Approval)

- Possible projects to be paid with Cambridge Funds.

Lengthy discussion was held regarding these projects and other proposed budget related issues.

III. ADJOURNMENT

1. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:22 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jul 18, 2018 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 31, 2018

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on July 31, 2018 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	6:06 PM
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Absent	
Paul Glazener	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Larry Shaw	Interim City Manager	Present	
April Gilliland	Adm. Asst.	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mr. Don Gill addressed Council regarding road maintenance and access to River Bend Road. Mr. Gill was directed to speak with Staff for possible resolution of his concerns.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 4179)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Interim City Manager Larry Shaw reported on numerous City related issues/activities to

Minutes Acceptance: Minutes of Jul 31, 2018 6:00 PM (Minutes Approval)

include:

- Project budget for current levee rehab
- Electric and water rate study
- Purchase of payroll software
- Contract with Roy Trotter to serve as consultant for electric issues (30-60 days)
- Funds owed to Country Club for recent draw on golf cart rentals
- Electrical issues at the Library
- Other City related topics

IV. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 4180)

Discussion of the City's Code of Ordinances with respect to Recreational Vehicle occupancy, storage, designated areas, and other related issues.

COMMENTS - Current Meeting:

Interim City Manager Larry Shaw spoke to the City's current Recreational Vehicle Ordinance and possible revision of this document in order to become more enforceable. Public Works Director Tom Warner showed a powerpoint presentation of various RV's and their location, along with discussion of associated matters to consider:

- RV connections to which utilities?
- RV used as an office or business?
- Enforcement Issues related to individual RVs and RV Parks?
- Definition of an occupied RV?
- Exceptions to temporary occupancy?
- RV located on property during construction of a residence?
- RV storage in front of property?
- Health and Safety Issues?

Further discussion included review of the map of the current No Manufactured Home Zone and the No Recreational Vehicle Zone, making these two maps mirror each other for uncomplicated enforcement, and numerous other related issues.

2. Information Item (ID # 4181)

Review and discussion of a proposed new purchasing policy.

COMMENTS - Current Meeting:

This agenda item was passed on, for discussion at a future meeting.

3. Ordinance 2018-17

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS REGULATING THE SPEED ON STATE MAINTAINED HIGHWAY 146N IN THE CITY OF LIBERTY, LIBERTY COUNTY, TEXAS PROVIDING A PENALTY FOR

VIOLATION, AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Public Works Director Tom Warner reported that TxDOT had conducted a traffic study on SH 146 from Loop 227 (bypass) to the northern City Limits. Mr. Warner further stated that there had been numerous accidents on this section of the highway, including a fatality. Based on the traffic study, and TxDOT's recommendation, the City proposes to adopt an ordinance changing the speed limit to 50 mph from MP 27.581 to MP 29.647 (City's North Water Well to Mizell Road) and extending the 45 mph speed zone from MP 29.647 (Mizell Road to the Bypass) to MP 29.987.

After further discussion, a motion was made to adopt the Ordinance as presented.

ATTACHMENTS:

- Agenda Form - Speed Limits-SH 146N (DOCX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Carl Pickett, Mayor
AYES:	Pickett, Huddleston, Beasley, Simonson, Glazener, Smith
ABSENT:	David Arnold

B. Executive Session

Gov. Code §551.072 - Deliberation Regarding Real Property.

1. Discussion of the purchase of real property.

Gov. Code §551.074 - Personnel Matters.

2. Discussion related to the City Manager Search.

Gov. Code §551.071 - Private consultation with Attorney

3. Contemplated/Pending Litigation-Discussion of the Humphreys Cultural Center.

At 7:04 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:11 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2018-59

Consider and take action, if any, on the purchase of real property, as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to purchase land on the Bypass, at \$0.45 per square foot.

RESULT: APPROVED [UNANIMOUS]
MOVER: Paul Glazener, Councilperson
SECONDER: Dennis Beasley, Councilperson
AYES: Pickett, Huddleston, Beasley, Simonson, Glazener, Smith
ABSENT: David Arnold

2. Council Action 2018-60

Consider and take action, if any, on the City Manager Search, as discussed in the Executive Session.

RESULT: NO ACTION TAKEN

3. Council Action 2018-61

Consider and take action, if any, on issues related to the Humphreys Cultural Center, as discussed in the Executive Session.

RESULT: NO ACTION TAKEN

V. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:13 p.m.

.

 Carl Pickett, Mayor

ATTEST:

 Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jul 31, 2018 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.B

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Agreements

COUNCIL ACTION (ID # 4201)

DOC ID: 4201

Brazos Transit District



*A Political Subdivision of the
Great State of Texas*

Providing Rural & Urban Public Transportation in Central & East Texas Since 1974

July 23, 2018

Mayor Carl Pickett
City of Liberty
1829 Sam Houston
Liberty, Texas 77575

RE: Agreement for Transportation Services
Brazos Transit District

Dear Mayor Carl Pickett:

Enclosed please find two copies of the Agreement for Transportation Services between Brazos Transit District and the City of Liberty. Please sign both copies, retain one for your files and return one copy to my office located at 1759 N. Earl Rudder Freeway in Bryan, Texas 77803.

If you have any questions, please contact Wendy Weedon, Vice President for Administration at 979-778-0607.

Kindest Regards,

Alivia Youree

Grants & Reporting Coordinator

Enclosures



Brazos Transit District

Agreement for Transportation Services

PARTIES AND OBJECTIVES

The objective of this Contract is for the city of Liberty to retain the services of Brazos Transit District, for the citizens of the City of Liberty, for a public transit system. This Contract is made in Brazos County, Texas on this _____ day of _____, 2018, by and between Brazos Transit District, hereinafter referred to as "BTD" and the City of Liberty, hereinafter referred to as "City".

CONTRACT PERIOD

This Agreement shall be for a period of one (1) year, commencing on September 1, 2018 and expiring on August 31, 2019. This Agreement is contingent upon funding appropriated by the City. Likewise, continuation of service is contingent upon local share from the City.

CONSIDERATION

The City shall pay as consideration for the services of BTD as delineated in this section for its local share to BTD. Reimbursement shall be \$5,250 per year.

ROUTES AND SCHEDULES

BTD shall be responsible for establishing all routes, schedules, operational hours, and operational days. In establishing such, BTD shall consider, to the most practical extent possible, the suggestions of the City. Service levels will be maintained equal to the services provided during the current calendar year, provided state and federal funds are available to BTD to provide such service and local share provided by the City.

ADMINISTRATION

BTD shall be the sole agent responsible for the administration and operation of the public transit system.

INSURANCE

BTD shall maintain general liability insurance at the rate prescribed by regulatory authorities and applicable to public transit services and shall furnish the City with proof of such coverage prior to commencement of operations and at such times as requested by the City.

HOLD HARMLESS

BTD shall indemnify and save harmless the City and its agents from harm or damages of any character, type or description brought or made for on account of any injuries or damages received or sustained by any person or persons or property, arising out of, or occasioned by, the alleged negligent acts of BTD, or its agents and employees, in the execution of performance of this Agreement.

GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of Texas. Venue shall be in Brazos County, Texas.

SERVICE OF NOTICE

Any notice required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof, or mailed by registered or certified mail, return

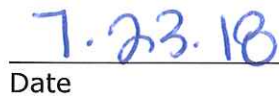
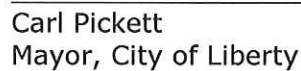
receipt requested, postage prepaid, to the appropriate recipient thereof, in the case of the City,, at The City of Liberty, 1829 Sam Houston, Liberty, Texas 77575, and in the case of Brazos Transit District at 1759 N. Earl Rudder Freeway, Bryan, Texas 77803, or any other address which either party may subsequently designate in writing to the other party.

ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties herein described. Any oral representations or modifications concerning this Agreement shall be of no force and effect unless such are reduced in writing.

BRAZOS TRANSIT DISTRICT

Wendy Weedon
Vice President for Administration


Date**CITY OF LIBERTY**
Carl Pickett
Mayor, City of Liberty
Date

Attachment: Brazos Transit Agreement (4201 : Brazos Transit Agreement)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.C

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Surplus Property

COUNCIL ACTION (ID # 4202)

DOC ID: 4202



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.D

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Tax Abatement

RESOLUTION (ID # 4203)

DOC ID: 4203

EXPLANATION:

Texas Tax Code Chapter 312 - Each taxing unit that wants to consider tax abatements must adopt a Resolution indicating its intent to participate in tax abatement.

**A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIBERTY, TEXAS, ELECTING TO PARTICIPATE IN THE TAX
ABATEMENT PROGRAM UNDER TEXAS TAX CODE CHAPTER 312**

WHEREAS, the City Council of the City of Liberty desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

WHEREAS, the City of Liberty is authorized to enter into Tax Abatement Agreements for commercial/industrial purposes as authorized in Chapter 312 of the Texas Tax Code, "Property Redevelopment and Tax Abatement Act" (The Act); and

WHEREAS, the Act requires the City of Liberty to elect to make itself eligible to engage in a Tax Abatement Program pursuant to Chapter 312 of the Texas Tax Code.

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby elect to participate in a Tax Abatement Program under Chapter 312 of the Texas Tax Code.

PASSED AND APPROVED this the 14th day of August, 2018.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Resolution (ID # 4203)

City Council Meeting

August 14, 2018

Page 2

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Taxes

6.E

RESOLUTION (ID # 4204)

DOC ID: 4204

EXPLANATION:

Texas Tax Code Chapter 312 - Each taxing unit that wants to consider tax abatement proposals must adopt guidelines and criteria.

**A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIBERTY, TEXAS, ADOPTING GUIDELINES
AND CRITERIA FOR TAX ABATEMENT**

WHEREAS, the City Council of the City of Liberty desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

WHEREAS, the City of Liberty is authorized to enter into Tax Abatement Agreements for commercial/industrial purposes as authorized in Chapter 312 of the Texas Tax Code, "Property Redevelopment and Tax Abatement Act" (The Act); and

WHEREAS, the Act requires the City of Liberty to establish guidelines and create criteria for the designation of Reinvestment Zones and the entering into Tax Abatement Agreements.

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby adopt the attached guidelines and criteria for tax abatement.

PASSED AND APPROVED this the 14th day of August, 2018.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

**GUIDELINES AND CRITERIA
FOR
TAX ABATEMENT**

August 14, 2018 – August 14, 2020

Mayor

Carl Pickett

City Council

**David Arnold
Dennis Beasley
Paul Glazener
Diane Huddleston
Libby Simonson
Chipper Smith**

CITY OF LIBERTY

SCHEDULE OF TAX ABATEMENT EVENTS

- STEP 1 Request for information on Tax Abatement.
- STEP 2 Application for Abatement received by City.
- STEP 3 Discussions with applicant about application. Gathering data to meet City of Liberty Tax Abatement Guidelines and Criteria to qualify for tax abatement. Written response on findings to Applicant.
- STEP 4 Notification of Public Hearing on designation of a Reinvestment Zone for the purpose of tax abatement:
 - A. to all taxing entities no later than seven days prior to meeting;
 - B. publication and posting no later than seven days prior to meeting.
- STEP 5 Public hearing on designation of a Reinvestment Zone for the purpose of tax abatement.
- STEP 6 Adoption of Ordinance designating an area a Reinvestment Zone.
- STEP 7 City Council considers Resolution authorizing the Tax Abatement Agreement and authorizes the Mayor to execute the agreement.
- STEP 8 Notice of City's intent to enter into a Tax Abatement Agreement sent to all taxing entities at least seven days prior to executing the agreement. Taxing entities must be sent a copy of proposed abatement agreement with notification.
- STEP 9 Applicant begins construction and/or acquisition of property described in abatement.
- STEP 10 Completion of improvements:
 - A. City inspects the project improvements for compliance with agreement;
 - B. City receives accounting statement and/or list of capital expenditures on improvements for compliance with agreement;
 - C. City issues Certification of Completion/Compliance.

- STEP 11 Certificate of Completion/Compliance filed with Tax Collector and Chief Appraiser.
- STEP 12 Prior to April 1 of the year following the Agreement; the City sends to the Texas Department of Commerce and to the State Property Tax Board a copy of the following:
- A. Reinvestment Zone Designation including general description, size, and type of property it includes;
 - B. Tax Abatement Agreement Including parties involved, property description and improvements or repairs to be made the portion of property to be exempted and the term of agreement.
 - C. Annual report on each Reinvestment Zone.
- STEP 13 Prior to May 1 of the year following the agreement, (and each year thereafter) the company files form titled "Application for Abatement" with the Liberty County Central Appraisal District, P. O. Box 10016, Liberty, TX 77575.
- STEP 14 At expiration of agreement or a termination due to noncompliance, the City will issue a Termination of Agreement to company with copies to all taxing entities, Tax Collector and Chief Appraiser, the Texas Department of Commerce and the State Property Tax Board.

CITY OF LIBERTY
GUIDELINES AND CRITERIA
FOR TAX ABATEMENT

LIST OF EXHIBITS

- A. Tax Abatement Schedule
- B. Resolution adopting Guidelines and Criteria for Tax Abatement
- C. Sample Ordinance designating Reinvestment Zone
 - C-1 Metes and Bounds description of Reinvestment Zone
 - C-2 Drawing (Plat) of Reinvestment Zone
 - C-3 Tax Abatement Schedule
- D. Resolution authorizing Tax Abatement Agreement
- E. Sample Tax Abatement Agreement
 - E-1 Tax Abatement Schedule
 - E-2 List of proposed improvements and/or personal property, limited to manufacturing equipment.
 - E-3 Certificate of Compliance
 - E-4 Map showing existing uses and conditions to company's property within the Zone
 - E-5 Map showing proposed improvements to company's property within the Zone
- F. Section 312.204 of the Property Redevelopment and Tax Abatement Act
- G. Commercial/Industrial Tax Abatement Application

CITY OF LIBERTY
GUIDELINES AND CRITERIA
FOR
TAX ABATEMENT

INTRODUCTION

The City of Liberty has implemented a Tax Abatement Program under the provisions of Property Redevelopment and Tax Abatement Act found in Chapter 312 of the Texas Tax Code. The City has adopted this uniform policy and these Guidelines and Criteria for Tax Abatement for businesses with qualifying real and personal property willing to execute tax abatement agreements with the City. The goal of tax abatement is to provide long term, significant impact on this community and to utilize area contractors and work force to the maximum extent feasible by developing, redeveloping and improving real property.

Tax Abatement will be negotiated with the property owner within a Reinvestment Zone. Tax Abatement is available to property owners according to the schedule outlined in Exhibit A or other schedule as developed within a Reinvestment Zone. The agreement between the City and the Business will exempt from taxation all or part of the increase in value of the real property over its value in the year in which the agreement is executed. It can also exempt from taxation tangible personal property limited to manufacturing equipment.

It is the intent of these Guidelines and Criteria to outline the policy of the City toward tax abatement to determine the eligibility criteria of the industry and to outline the process for designating a Reinvestment Zone. These Guidelines and Criteria further outline the terms of the Tax Abatement Agreement with the business and the process for seeking tax abatements from the other taxing entities.

These general Guidelines and Criteria are not intended to be restrictive in any way, and are designed to be used as a guide to any business, industry or individual interested in Tax Abatement. The Guidelines and Criteria have been approved by the City Council as evidenced by the adoption of Resolution dated August 9, 2016, (which is attached to this document as Exhibit B).

These guidelines and criteria should not be construed as implying or suggesting that the City of Liberty is under any obligation to provide tax abatement or other incentive to any applicant. All applications shall be considered on a case by case basis.

POLICY

It is the policy of the City of Liberty to use tax abatement as an effective tool for economic development. Tax Abatement will be used to exempt owners of property

within the Reinvestment Zone from paying taxes on improvements on that property according to the schedule outlined in Exhibit A.

Each tax abatement application will be individually reviewed by the City Council and approved or disapproved based on the merits of the application and the guidelines and criteria set forth herein. Tax abatement awards may vary in their value in accordance with project details such as the number of new jobs to be created, job diversity and the level of capital investment by the company. The issue of value, as it relates to the abatement, will be determined by the City Council on a case-by-case basis with the Council's decision being final and without appeal. An abatement that is valued at 100% for a period of 10 years shall be the maximum abatement value under this program policy.

The City Council, in its sole discretion, shall either approve or disapprove each application for tax abatement and shall set the value of same. The City Manager shall notify the applicant of approval or disapproval. Any disapproved applicant may reapply for tax abatement.

ELIGIBILITY PROCEDURES AND GUIDELINES

Procedures

Prior to beginning any demolition, rehabilitation, reconstruction or construction, purchase or any improvement to be included in a tax abatement agreement, the owner and/or developer shall first submit to the City, in writing, a request for tax abatement. The City will then determine the eligibility of the business and the proposed improvements and upon determination of eligibility, the City shall respond to such in writing. As outlined in the Tax Abatement Agreement (discussed in detail later in this document), the business is required to meet all codes and ordinances and acquire all permits required prior to any construction. Contact should be made early in the project with the City's Building Inspector.

Guidelines

The following guidelines will apply to all categories of redevelopment:

The proposed property to be affected must be designated by the City of Liberty as a reinvestment zone by ordinance pursuant to Chapter 312 of the Texas Tax Code or designated as an Enterprise Zone by the State of Texas. The proposed property must be located in either the City limits or the City's ETJ. Applicants that own property in the City's ETJ must also submit a petition for voluntary annexation to the City along with the tax abatement application.

The property owner must enter into an agreement with the City of Liberty which satisfies the guidelines and criteria adopted by the City of Liberty.

The minimum capital costs of the project shall be the following:

The value of any real property improvements must equal \$250,000.00 minimum.

Personal Property is limited to manufacturing equipment and cost must equal \$50,000.00 minimum.

The information furnished with a request to the City is confidential and not subject to public disclosure until the tax abatement agreement is executed.

A portion of the value of the real property, or of tangible personal property, located on the real property or both may be part of the tax abatement agreement.

Abatement for real property will be based on the increase in market value of the real property from the development, redevelopment, and/or improvement specified in the abatement contract.

Abatement for tangible personal property will be the market value of the personal property located on the real property, other than inventory or supplies. Personal property located on the real property before the period covered by the agreement will not be considered for tax abatement. Personal property may be considered as part of the overall abatement agreement or by separate agreement. Personal property is limited to manufacturing equipment and must equal a minimum of \$50,000.

In the evaluation of abatement contracts, the City of Liberty will consider the burden on existing basic services that the development, redevelopment, or improvement proposed by the abatement applicant will have.

The following general guidelines will apply in these categories:

New Construction. Any new building should be of quality design and construction. New construction should complement and blend with existing structure. Proper landscaping and lighting is encouraged in order to enhance the overall quality of life for the City. New construction should also provide key pedestrian linkages through construction or repair of sidewalks as appropriate.

General Redevelopment. Any redevelopment activity should take full advantage of the unique architectural characteristics of the area. Redevelopment should be of high quality in order to create an image needed to further attract development. The buildings to be rehabilitated must meet all City codes as a minimum standard. Normal maintenance cost alone should not be considered eligible for tax abatement.

Historical Areas. Any construction in a Reinvestment Zone in a historical area should be accomplished in a manner that will preserve, where possible, the original character and architectural integrity. Each building should have, where possible, the original

wood, brick, metal or stone exteriors retained. When refinishing the exterior walls, new exterior finishes should have colors and textures, which will blend with the original. Consideration should be given to the removal of artificial facades constructed on building. Signs should be subdued and of a scale and character which will blend with and complement the surrounding environment.

Exterior Building Repairs. In a reconstruction project, the business should make every effort to remove all miscellaneous and/or abandoned electrical, plumbing, drainage and other mechanical equipment from the building exterior. New mechanical systems and utility services should be installed in such a way that it will not detract from the building appearance. The contractor should leave all openings in tact where possible and avoid cement blocking or boarding up of windows or doors. Lighting and landscaping of signing should be carefully used to create a pleasant and secure environment throughout the area.

Land Use. The land use in a business district should promote and encourage uses, which generate large numbers of people, create a stimulating atmosphere and provide a sense of security. It should encourage quality office development which will provide daytime customers for support service, such as retail shops and restaurants and encourage development which would generate outdoor activity such as sidewalk cafes, street vendors, sidewalk art sales, concerts, etc.

Personal Property. Personal property, limited to manufacturing equipment, may be eligible for tax abatement. Any personal property of this nature should be identified in the Tax Abatement Agreement. The taxable situs of any personal property abated in an agreement must be within the taxing jurisdiction of the City of Liberty for the term of the abatement unless such property is sold. Should the situs of the personal property change, the property owner shall notify the appraisal district.

DISCRETIONARY CONSIDERATIONS

The following factors, among such other factors as determined necessary by the City Council, shall be considered by the City Council in its discretionary approval or disapproval of each tax abatement application:

- (a) Value of land and existing improvements, if any; and/or
- (b) Type and value of proposed improvements; and/or
- (c) Productive life of proposed improvements; and/or
- (d) Number of existing jobs to be retained by proposed improvements; and/or
- (e) Number and type of new jobs to be created; and/or
- (f) Number of new jobs to be filled by local residents, or by persons projected to reside in the City; and/or
- (g) Amount of local sales tax to be generated; and/or
- (h) The costs to be incurred by the City to provide facilities or services directly resulting from the new improvements; and/or
- (i) The amount of ad valorem taxes to be paid the City during the abatement period considering

- a. The existing values,
- b. The percentage of new value abated,
- c. The abatement period, and
- d. The value after expiration of the abatement period; and/or
- (j) The population growth that occurs directly as a result of the improvements; and/or
- (k) The values of public improvements if any, to be made by applicant seeking abatement; and/or
- (l) To what extent the proposed improvements compete with existing businesses to the detriment of the local economy; and/or
- (m) The extent of business opportunities created by the proposed improvements for local businesses; and/or
- (n) Impact on attracting other new businesses as a result of the improvements; and/or
- (o) Impact the planned improvements may have on other taxing jurisdictions within the City; and/or
- (p) Environmental compatibility, and amount, if any, of negative impact on quality of life perceptions; and/or
- (q) The ratio of real property value to personal property value being considered for abatement; and/or
- (r) Whether the proposed improvements will create adverse conditions for adjacent property owners or other citizens of the City of Liberty.

REINVESTMENT ZONE

General. There are two types of zones that may be created for tax abatement. They are Residential Reinvestment Zones and Commercial/Industrial Reinvestment Zones. Each Zone must have one of these designations.

There are seven criteria under which either of Reinvestment Zones may be designated. An area may meet any one of these seven in order to qualify. They are as follows:

Criteria for Designation.

An area must (as provided in Chapter 312 of Texas Tax Code):

- (1) substantially impair or arrest the sound growth of a city or town, retard the provision of housing accommodations, or constitute an economic or social liability and be a menace to the public health, safety, morals, or welfare in its present condition and use by reason of the presence of a substantial number of substandard, slum, deteriorated, or deteriorating structures; predominance of defective or inadequate sidewalk or street layout; faulty lot layout in relation to size, accessibility, or usefulness; unsanitary or unsafe conditions; deterioration of site or other improvements; tax or special assessment delinquency exceeding the fair value of the land; defective or unusual conditions of title; the existence of conditions that endanger life or property by fire or other cause; or any combination of these factors or conditions; or

- (2) be predominately open and, because of obsolete platting or deterioration of structures of site improvements, or other factors, substantially impair or arrest the sound growth of the City; or
- (3) be in a federally assisted new community located within a home-rule city or in an area immediately adjacent to the federally assisted new community; or
- (4) be located wholly within an area which meets the requirements for federal assistance under Section 119 of the Housing and community Development Act of 1974; or
- (5) encompass signs, billboards, and other outdoor advertising structures designated by the City Council for relocation, reconstruction, or removal for the purpose of enhancing the physical environment of the City, which the Legislature hereby declares to be a public purpose; or
- (6) be designated a local or state-federal enterprise zone under the Texas Enterprise Zone Act; or
- (7) Be reasonably likely, as the result of the designation, to contribute to the retention or expansion of primary employment or to attract major investment in the Zone that would be a benefit to the property and contribute to the economic development of the City.

Process for Designation.

A public hearing must be held prior to the adoption of the Ordinance. A notice of public hearing must be published in the newspaper not less than seven days before the date of the hearing. Following the public hearing, the Ordinance creating the Reinvestment Zone may be adopted.

A Reinvestment Zone must be created by Ordinance. The Ordinance must describe the boundaries of the Zone by metes and bounds and describe the designation of the Zone as residential or industrial/commercial; such description to be provided by the applicant prior to the designation of the Zone.

A Reinvestment Zone designation expires after five years and may be renewed for an additional five years. However, the term of an existing Tax Abatement Agreement within the Zone is not affected. There is no limit as to the size or number of Reinvestment Zones the City of Liberty may have. All Zones must, however, conform to the comprehensive zoning ordinance of the City. A copy of a proposed Reinvestment Zone Ordinance is attached.

TAX ABATEMENT AGREEMENT

General

The Tax Abatement Agreement, between the City and the business, is entered into after the creation of a Reinvestment Zone.

Provisions of Agreement

An Agreement must include the following provisions (as provided in Chapter 312.205 (a) of the Texas Tax Code). Provisions must:

- (1) list the kind, number and location of all proposed improvements of the property, and
- (2) provide for access to an authorized inspection of property by municipal employees to ensure that the improvements or repairs or purchase of personal property were made according to the specifications or conditions of the Agreement, and
- (3) limit the uses of the property consistent with the general purposes of encouraging development or redevelopment of the Zone during the period that the property tax exemptions are in effect, and
- (4) provide for recapture of property tax revenue lost as a result of the Agreement if the owner of the property fails to make the improvements or repairs or purchases of personal property as provided by the Agreement.
- (5) contain each term agreed to by the owner of the property;
- (6) require the owner of the property to certify annually to the governing body of each taxing unit that the owner is in compliance with each applicable term of the agreement; and
- (7) provide that the governing body of the municipality may cancel or modify the agreement if the property owner fails to comply with the agreement.

An Agreement with the business may also include, at the option of the City, the following provisions (as Provided by Chapter 312.205 (b) of the Texas Tax Code):

- (1) Improvements or repairs by the City to streets, sidewalks, and utility services or facilities associated with the property, except that the Agreement may not provide for lower charges or rates than are made for other services or properties of similar character.

- (2) An Economic Development Feasibility Study including a detailed list of estimated improvement costs, a description of the methods of financing all estimated costs and the time when the related costs or monetary obligations are to be incurred.
- (3) A map showing uses and conditions of real property in the Reinvestment Zone in relation to property descriptions as used by Liberty County Central Appraisal District.
- (4) A map showing proposed improvements and uses in the Reinvestment Zone in relation to property descriptions as used by Liberty County Central Appraisal District.
- (5) Proposed changes of the zoning ordinance, master plan, map, building codes and City ordinances.
- (6) The recapture of all or a portion of property tax revenue lost as a result of the agreement if the owner of the property fails to create all or a portion of the number of new jobs provided by the agreement, if the appraised value of the property subject to the agreement does not attain a value specified in the agreement, or if the owner fails to meet any other performance criteria provided by the agreement, and payment of a penalty or interest, or both, on that recaptured property tax revenue.

Process for the Adoption of the Agreement

Prior to entering into the proposed Agreement, the City must publish notice of consideration of establishing a Reinvestment Zone for the purpose of entering into a Tax Abatement Agreement, and a copy of the notice must be delivered, either by registered or certified mail, or in person, to the appropriate county and school official prior to the meeting at which the Reinvestment Zone is discussed. The City must also deliver a copy of the proposed Agreement to the presiding officer of Liberty County, Liberty Independent School District, and other taxing authorities with jurisdiction in the Reinvestment Zone along with written notice that the City intends to enter into the Agreement. This proposed Agreement must be delivered, either by registered or certified mail, or in person, seven days prior to the date the City intends to enter into the Agreement.

The City Council may adopt a Resolution, attached as Exhibit D, authorizing the Tax Abatement Agreement. A copy of a sample Tax Abatement Agreement is attached as Exhibit E.

The Tax Abatement Agreement may be modified or terminated by mutual consent of the parties.

CONCLUSION

The City of Liberty has developed and adopted these Guidelines and Criteria in order to allow any business interested in tax abatement opportunity to understand the requirements and processes.

These Guidelines are subject to and governed by Chapter 312 of the Texas Tax Code and the statutes, rules and regulations of the State of Texas and the United States of America. In case of any conflict between the guidelines and any statute, the statute shall control.

These Guidelines and Criteria are effective for a two year period and may be renewed or amended after that date using the same procedure for adoption as was followed for this adoption. However, any amendment, alteration, or repeal of these Guidelines and Criteria can only become effective upon vote by three-fourths of the members of the City Council.

For reference purposes, Chapter 312.204 of the Texas Tax Code is attached.

For reference purposes, an Outline of Procedures for Tax Abatement: Establishing Guidelines and Criteria for Designating Reinvestment Zones and for Entering into Tax Abatement Agreement are included.

For reference purposes, a Commercial/Industrial Tax Abatement Application is included.

EXHIBIT A

TAX ABATEMENT SCHEDULE

The tax abatement policy of the City of Liberty reflects a balance between the revenue needs of local government and the desire to provide incentives for the expansion and relocation of industry.

The City agrees to abate ad valorem taxes on real property and personal property improvements of qualified businesses in Commercial/Industrial Reinvestment Zones as follows:

The value of any real property improvements must equal \$250,000.00 minimum.

Personal Property is limited to manufacturing equipment and cost must equal \$50,000.00 minimum.

The tax abatement terms are determined by the City Council on a case by case basis with a maximum term of ten (10) years.

EXHIBIT B

A RESOLUTION BY THE CITY COUNCIL OF THE
CITY OF LIBERTY, TEXAS, ADOPTING GUIDELINES
AND CRITERIA FOR TAX ABATEMENT.

WHEREAS, the City Council of the City of Liberty desires to promote the development/redevelopment of certain contiguous geographic areas within its jurisdiction; and

WHEREAS, the City of Liberty is authorized to enter into Tax Abatement Agreements for commercial/industrial purposes as authorized in Chapter 312 of the Texas Tax Code, "Property Redevelopment and Tax Abatement Act" (The Act); and

WHEREAS, the Act requires the City of Liberty to establish guidelines and create criteria for the designation of Reinvestment Zones and the entering into Tax Abatement Agreements.

NOW, THEREFORE, BE IT RESOLVED that the City of Liberty does hereby adopt the attached guidelines and criteria for tax abatement.

PASSED AND APPROVED this 14th day of August, 2018.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

EXHIBIT C

Sample Ordinance Creating Reinvestment Zone

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, DESIGNATING A CERTAIN AREA AS A COMMERCIAL/INDUSTRIAL REINVESTMENT ZONE, CITY OF LIBERTY, TEXAS, PROVIDING FOR THE ESTABLISHMENT OF AGREEMENTS WITHIN THE ZONE, AND OTHER MATTERS RELATING THERETO; PROVIDING FINDINGS OF FACT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE FOR THE COMMENCEMENT OF THE REINVESTMENT ZONE AND THIS ORDINANCE; AND PROVIDING AN OPEN MEETINGS CLAUSE.

WHEREAS, the City Council of the City of Liberty, Texas, (the "City"), desires to promote the development or redevelopment of a certain contiguous geographic area within its jurisdiction by the creation of a Reinvestment Zone, as codified in Chapter 312 of the Texas Tax Code (the "Act"); and

WHEREAS, a hearing before the City Council was set for _____ p.m. on the _____ day of _____ 20____, such date being at least seven (7) days after the date of publication of the notice of such public hearing in a newspaper of general circulation in the City of Liberty; and

WHEREAS, the City has called a public hearing and published notice of such public hearing, and has properly notified the proper officials of Liberty County, Liberty Independent School District, and other taxing authorities with jurisdiction in the reinvestment zone as required by the Act; and

WHEREAS, upon such hearing being convened there was presented proper proof and evidence that notices of such hearing had been published and mailed as described above; and

WHEREAS, the City at such hearing invited any interested person, or his attorney, to appear and contend for or against the creation of the Reinvestment Zone. The boundaries of the proposed Reinvestment Zone, whether all or part of the territory, which is described by a metes and bounds description attached hereto as Exhibit C-1 and depicted in the drawing attached hereto as Exhibit C-2, should be included in such proposed Reinvestment Zone; and

WHEREAS, all owners of property located within the proposed Reinvestment Zone and all other taxing units and other interested persons were given the opportunity at such public hearing to protest the creation of the proposed Reinvestment Zone or the inclusion of their property in such Reinvestment Zone; and

WHEREAS, the proponents of the Reinvestment Zone offered evidence, both oral and documentary, in favor of all of the foregoing matters relating to the creation of the Reinvestment zone; and

WHEREAS, after considering all testimony and evidence offered at the public hearing, the City Council finds that improvements in the Reinvestment Zone will enhance significantly the value of all taxable real property in the Zone, that it will be of general benefit to the City of Liberty and that it will be in the public interest to pass this Ordinance creating a Reinvestment zone;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

SECTION 1: That the facts and recitations contained in the preamble of this ordinance are hereby found and declared to be true and correct.

SECTION 2: The City, after conducting such hearing and having heard such evidence and testimony, has made the following findings and determinations based on the evidence and testimony presented to it:

- (a) That the public hearing on adoption of the Reinvestment Zone has been properly called, held and conducted and that notice of such hearing has been published as required by law.
- (b) That the City has jurisdiction to hold and conduct this public hearing on the creation of the proposed Reinvestment Zone pursuant to the Act; and
- (c) That creation of the proposed Zone with boundaries as described herein will result in benefits to the City, its residents and property owners and to the property, residents and property owners in the Reinvestment Zone.
- (d) That the Reinvestment Zone, as defined herein in Exhibits C-1 and C-2, meets the criteria for the creation of a Reinvestment Zone as set forth in Chapter 312.202 of the Act in that:
 - (1) It is a contiguous geographic area located wholly within the corporate limits of the City.

- (2) The area will reasonably be likely, as a result of the designation, to contribute to the retention or expansion of primary employment, or to attract major investment in the Zone that would be a benefit to the property and that would contribute to the economic development of the City.
- (3) No part of the property in the Reinvestment Zone is owned or leased by a member of the governing body of the City or town or by a member of zoning or planning board or commission of the City.
- (4) Improvements in the Reinvestment Zone will enhance significantly the value of all taxable real property in the Reinvestment Zone.

SECTION 3: That the City hereby creates a Reinvestment Zone over the area described by the description attached hereto and depicted in a drawing attached hereto and such Reinvestment Zone shall hereafter be identified as the Commercial/Industrial Reinvestment Zone, Number _____, _____, City of Liberty, Texas, (the "Zone").

SECTION 4: That operation of the Zone shall commence on _____, 20____, for a period of five years, may be renewed for an additional five years or may terminate sooner by subsequent ordinance.

SECTION 5: That a written agreement as provided in the Act, with the owners of the property located within the Reinvestment Zone is hereby authorized according to the schedule and term outlined in Exhibit C-3, and the written agreement shall provide an exemption from taxation the increased value of the real and/or personal property according to that schedule.

SECTION 6: That if any section, paragraph, clause or provision of this ordinance shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this ordinance.

SECTION 7: That it is hereby officially found, determined, and declared that a sufficient written notice of the date, hour, place and subject of the meeting of the City Council at which this ordinance was adopted was posted at a place convenient and readily accessible at all times to the general public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Act, Chapter 551, Texas Government Code, and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter hereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves, and confirms such written notice and the contents and posting thereof.

SECTION 8: That the contents of the notice of public hearing, which hearing was held before the City Council on _____, and the publication of said notices, are hereby ratified, approved and confirmed.

PASSED, APPROVED AND ADOPTED on the _____ day of _____,
20____.

CITY OF LIBERTY

Carl Pickett
Mayor

ATTEST:

Dianne Tidwell
City Secretary

EXHIBITS TO ORDINANCE

- | | |
|-----|--------------------------------------|
| C-1 | Metes and Bounds description of zone |
| C-2 | Map of Zone |
| C-3 | Tax Abatement Schedule |

EXHIBIT C-1

METES AND BOUNDS DESCRIPTION OF
REINVESTMENT ZONE

EXHIBIT C-2
DRAWING (PLAT) OF
REINVESTMENT ZONE

EXHIBIT C-3

TAX ABATEMENT SCHEDULE

The tax abatement policy of the City of Liberty reflects a balance between the revenue needs of local government and the desire to provide incentives for the expansion and relocation of industry.

The City agrees to abate ad valorem taxes on real property and personal property improvements of qualified businesses in Commercial/Industrial Reinvestment Zones as follows:

The value of any real property improvements must equal \$250,000.00 minimum.

Personal Property is limited to manufacturing equipment and cost must equal \$50,000.00 minimum.

The tax abatement terms are determined by the City Council on a case by case basis with a maximum term of ten (10) years.

EXHIBIT D

Sample Resolution Creating Tax Abatement

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF
LIBERTY, TEXAS, AUTHORIZING AN AGREEMENT FOR
COMMERCIAL/INDUSTRIAL TAX ABATEMENT FOR
REINVESTMENT ZONE NO. _____.

WHEREAS, the City Council of the City of Liberty did previously approve and
adopt Tax Abatement Guidelines and Criteria; and

WHEREAS, the City Council has established a Commercial/Industrial
Reinvestment Zone by Ordinance No. _____ for _____.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of
Liberty, Texas, does hereby authorize entering into a Commercial/Industrial Tax
Abatement Agreement with _____, Reinvestment Zone No.
_____.

FURTHER, BE IT RESOLVED that through the adoption of this Resolution, the
Mayor of the City of Liberty, Carl Pickett, is authorized to execute the
commercial/Industrial Tax Abatement Agreement as attached hereto.

PASSED, APPROVED AND ADOPTED this _____ day of
_____,
20____.

CITY OF LIBERTY, TEXAS

Carl Pickett
Mayor

ATTEST:

Dianne Tidwell
City Secretary

EXHIBIT E
SAMPLE TAX ABATEMENT AGREEMENT

STATE OF TEXAS

COUNTY OF LIBERTY

This instrument is an Abatement Agreement executed by and between the City of Liberty, Texas, and _____ company _____. Its terms and conditions are supported by good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

RECITALS

1. The Texas Property Redevelopment and Tax Abatement Act and all amendments thereto ("Law") provide that the governing body of an incorporated City (such as the City of Liberty) has the power to create one or more Reinvestment Zones for the abatement of ad valorem taxes assessed against real and/or personal property provided that certain conditions as detailed in the law are met.
2. _____ ("Company") owns real property ("Real Property") and/or personal property ("Personal Property") located within the taxing jurisdiction of the City of Liberty ("City").
3. The City has designated by ordinance the real property as Reinvestment Zone No. _____ ("Zone") eligible for the abatement of ad valorem taxes assessed against the real property or certain tangible personal property located thereon. The Ordinance creating the Zone is included as Exhibits C with Exhibits C-1 and C-2 describing and depicting the Zone. By virtue of the City following the requirements of the Law in creating the Zone, the City and Company now exercise their rights to enter into this instrument, the terms and conditions of which are detailed below and, with the Exhibits, constitute the full and complete agreement ("Agreement") between the City and Company concerning the abatement of ad valorem taxes assessed against the real property and personal property within the Zone and otherwise payable to the City.

TERMS AND CONDITIONS

1. The first year of Tax Abatement under this Agreement shall be the year following the year in which it is executed unless otherwise noted. All valuations are determined by the Liberty County Central Appraisal District as of January 1st of each year.

2. The percentage of abatement on properties covered are described in Exhibit E attached hereto and made a part hereof.
3. Company will construct within the Zone improvements and/or purchase certain tangible personal property, limited to manufacturing equipment, for use in the Zone, and prior to completion or purchase by _____ ("Completion Period") spend a minimum of \$_____ in construction cost and/or a minimum of \$_____ in personal property costs.
4. A list of the kind, number and location of all proposed improvements constituting the Facilities are attached to this Agreement as Exhibit E-5. Employees and/or designated representatives of the City will have access to the Zone during the term of this Agreement to inspect the Facilities to determine if the terms and conditions of the Agreement are being met. All inspections will be made during normal business hours and will only be conducted in such a manner as to not unreasonably interfere with the construction and/or operation of the Facilities. All inspections will be made with one or more representatives of Company, and in accordance with its safety standards.
5. The use of the real property and/or personal property is limited to those uses consistent with the general purpose of encouraging development or redevelopment of the Zone during the period that the Property Tax Abatements are in effect. Company will declare the real property to be the tax situs of the personal property and will render both the real property and the personal property with Liberty County Central Appraisal District during each year this agreement is in effect.
6. In the event that company (a) allows its ad valorem taxes owed the City to become delinquent and fails to timely and properly follow the legal procedures for their protests and/or contests; or fails to cure during the Cure Period (as hereafter provided), or (b) violates any of the terms and conditions of this Agreement by failing to make the improvements and repairs or renditions as provided by this Agreement, this Agreement then may be terminated by the City, and all taxes otherwise abated by virtue of this Agreement will be recaptured and paid to the City by Company within sixty (60) days of the termination. As an alternative, the City may in its discretion, not declare the Agreement terminated, but it must certify to Liberty County Central Appraisal District that the company has failed to qualify for an abatement for that tax year.
7. In the event that the Facilities are completed and Company begins operations, but subsequently discontinues operations for any reason excepting fire, explosion or other casualty or accident or natural disaster for a period of one year during the abatement period, then this Agreement shall terminate and so shall the abatement of the taxes for the calendar year during which the Facility no

longer operates. The taxes otherwise abated for that calendar year shall be paid to City within sixty (60) days from the date of the termination.

8. Company must annually, on or before February 15th of each year, certify to the City Council that it is in compliance with the terms of this Agreement as of January 1st of that year.
9. Should the City determine that company is in default in the terms and conditions of this Contract, then the City shall notify Company at the address stated below of such claimed default, and if such is not cured within sixty (60) days from the date of such notice ("Cure Period"), this Agreement may be terminated by the City. Any notice of default shall be in writing and shall be given by personal delivery or by certified mail, return receipt requested. In the event the notice is effected by personal delivery, the date and hour of actual delivery shall be the time and date of such notice to Company. Absent a postal strike or other stoppage of the mails, in the event of delivery of notice by registered or certified United States mail, the date and hour following 48 hours after the date and hour at which the sealed envelope containing the notice is deposited in the United States mail, properly addressed, and with postage prepaid, shall be the time and date of such notice to Company.
10. This Agreement is made subject to all conditions, prohibitions, obligations, acts of default, termination, reimbursement and recapture contained in Section 312.204 of the Property Redevelopment and Tax Abatement Act, a copy of which is marked Exhibit F attached hereto and made a part hereof.
11. All notices required or contemplated by this Agreement shall be addressed as follows:

If to Company, then to

_____.

If to the City, then to 1829 Sam Houston, Liberty, Texas, 77575, Attention: Mayor of the City of Liberty, Texas.
12. The terms and conditions of this Agreement are binding upon the successors and assigns of both parties hereto. This Agreement cannot be assigned by company unless permission is first granted by the City, in its sole discretion.
13. This Agreement was approved by the affirmative vote of a majority of the members of the governing body of the City Council of the City of Liberty at a regularly scheduled meeting on the _____ day of _____, 20____, and Carl Pickett, Mayor, was authorized to sign on behalf of the City of Liberty, Texas.

14. This Agreement was authorized by Company, and _____ of Company was authorized to sign on its behalf.
15. This Agreement is performable in Liberty County, Texas.
16. All values used shall be established by Liberty County Central Appraisal District.
17. The current taxable value of the property of Company in the Zone is:

Real property	\$ _____
Personal Property	\$ _____
Total Base Value	\$ _____

NOTE: Values will be confirmed by Liberty County Central Appraisal District prior to execution of Agreement.

18. The City of Liberty hereby exempts from ad valorem real and personal property taxation for the term set forth, the value in the Zone in excess of that stated in (2) above, in accordance with Tax Abatement Agreement Exhibit E-1, Tax Abatement Schedule.
19. The term of the exemption will be for a period of six (6) years, beginning January 1, 20 _____. After the term expires, the full value of the improvements shall be included on the tax roll and assessed appropriately, and this Agreement shall terminate.
20. The company shall, within the term of this Agreement, construct or cause to be constructed upon Company's property in the Zone certain improvements and/or repairs as set forth in Exhibit E-2 of this Agreement and/or purchase or cause to be purchased certain tangible personal property as set forth in Exhibit E-2 of this agreement. Such Exhibit lists the kind, number and location of all proposed improvements and/or repairs to the property of Company in the Zone. Make, model and serial number of tangible personal property should be listed when known. However, it is the intent of the City to abate taxes on all improvements and additions in excess of the base value, regardless of whether itemized on Exhibit E-2.
21. The company agrees to build improvements in accordance with all applicable laws, ordinances, codes, rules, requirements or regulations of the City and any subdivision, agency, or authority thereof, and prior to commencing shall secure all permits, licenses and authorization required.
22. Upon completion and inspection by the City of the improvements specified in this Agreement, Company and City shall execute a Certificate of Compliance set out in Exhibit E-3 of this Agreement. A copy of this shall be sent to each taxing entity involved, the company and to the Liberty County Central Appraisal District.

23. Should company fail to make the improvements and/or repairs and/or personal property purchases as provided in this Agreement, then all real and personal property tax revenue lost by the City of Liberty from Company's property in the Zone due to this Agreement shall be forthwith paid to the City of Liberty by Company, and this Agreement shall become void.
24. A map showing existing uses and conditions of company's property within the Zone is attached as Exhibit E-4 and incorporated herein by reference.
25. A map showing proposed improvements and uses to Company's property within the Zone is attached as Exhibit E-5 and incorporated herein by reference.

WITNESS OUR HANDS, this _____ day of _____, 20____.

CITY OF LIBERTY, TEXAS

Carl Pickett
Mayor

ATTEST:

Dianne Tidwell
City Secretary

"Company"

By

Title

THE STATE OF TEXAS

COUNTY OF LIBERTY

Before me, the undersigned authority, on this day personally appeared _____, _____, _____, a corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity herein stated and as the act and deed of said Corporation.

Given under my hand and seal of office on this the _____ day of _____, 20____.

Notary Public in and For the
State of Texas

THE STATE OF TEXAS

COUNTY OF LIBERTY

Before me the undersigned authority, on this day personally appeared _____, Mayor of the City of Liberty, a Corporation, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated and as the act and deed of said Corporation.

Given under my hand and seal of office on this the _____ day of _____, 20____.

Notary Public in and for the
State of Texas

EXHIBIT E-1

TAX ABATEMENT SCHEDULE

The tax abatement policy of the City of Liberty reflects a balance between the revenue needs of local government and the desire to provide incentives for the expansion and relocation of industry.

The City agrees to abate ad valorem taxes on real property and personal property improvements of qualified businesses in Commercial/Industrial Reinvestment Zones as follows:

The value of any real property improvements must equal \$250,000.00 minimum.

Personal Property is limited to manufacturing equipment and cost must equal \$50,000.00 minimum.

The tax abatement terms are determined by the City Council on a case by case basis with a maximum term of ten (10) years.

TAX ABATEMENT AGREEMENT
EXHIBIT E-2

(List of personal property, limited to manufacturing equipment)

EXHIBIT E-3
 CERTIFICATE OF COMPLIANCE
 AGREEMENT FOR DEVELOPMENT AND TAX ABATEMENT
 WITH _____
 IN REINVESTMENT ZONE NO. _____ CITY OF LIBERTY
 FOR COMMERCIAL/INDUSTRIAL TAX ABATEMENT
 CITY OF LIBERTY, TEXAS

THE STATE OF TEXAS:

COUNTY OF LIBERTY

_____, (The "Company") hereby certifies that the real and/or personal property improvements on the property, described on Exhibit e-2, as attached hereto, as called for in the above referenced Agreement, have been completed and that all facilities and improvements have been constructed or acquired pursuant to said Agreement.

Signed the _____ day of _____, 20____.

Name, Title

The above described improvements have been accepted by the City of Liberty, Texas, as being in compliance with the above-referenced Agreement, and that pursuant to said Agreement, the exemption from taxation shall commence on _____ and the "base value" for the purposes of determining the taxable value of the Premises shall be the value of the property as established in the said Agreement.

Signed this ____ day of _____, 20____.

Inspector

City of Liberty, Texas

EXHIBIT E-4

MAP SHOWING EXISTING USES AND
CONDITIONS OF REAL PROPERTY

EXHIBIT E-5

MAP/LIST OF PROPOSED
IMPROVEMENTS AND USES

Attachment: Tax Abatement Guidelines and Criteria 2018 (4204 : Tax Abatement Guidelines & Criteria)

EXHIBIT F

Sec. 312.204. Municipal Tax Abatement Agreement

(a) The governing body of a municipality eligible to enter into tax abatement agreements under Section 312.002 may agree in writing with the owner of taxable real property that is located in a reinvestment zone, but that is not in an improvement project financed by tax increment bonds, to exempt from taxation a portion of the value of the real property or of tangible personal property located on the real property, or both, for a period not to exceed 10 years, on the condition that the owner of the property make specific improvements or repairs to the property. The governing body of an eligible municipality may agree in writing with the owner of a leasehold interest in tax-exempt real property that is located in a reinvestment zone, but that is not in an improvement project financed by tax increment bonds, to exempt a portion of the value of property subject to ad valorem taxation, including the leasehold interest, improvements, or tangible personal property located on the real property for a period not to exceed ten (10) years, on the condition that the owner of the leasehold interest may specific improvements or repairs to the real property. A tax abatement agreement under this section is subject to the rights of holders of outstanding bonds of the municipality. An agreement exempting taxable real property or leasehold interests or improvements on tax-exempt real property may provide for the exemption of such taxable interests in each year covered by the agreement only to the extent its value for that year exceeds its value for the year in which the agreement is executed. An agreement exempting tangible personal property located on taxable or tax-exempt real property may provide for the exemption of tangible personal property located on the real property in each year covered by the agreement other than tangible personal property that was located on the real property at any time before the period covered by the agreement with the municipality, including inventory and supplies. In a municipality that has a comprehensive zoning ordinance, and improvement, repair, development, or redevelopment taking place under an agreement under this section must conform to the comprehensive zoning ordinance.

(b) The agreements made with the owners of property in a reinvestment zone must contain identical terms for the portion of the value of the property that is to be exempt and the duration of the exemption. For purposes of this subsection, if agreements made with the owners of property in a reinvestment zone before September 1, 1989, exceed 10 years in duration, agreements made with owners of property in the zone on or after that date must have a duration of 10 years.

(c) The property subject to an agreement made under this section may be located in the extraterritorial jurisdiction of the municipality. In that event, the agreement applies to taxes of the municipality if the municipality annexes the property during the period specified in the agreement.

(d) Except as otherwise provided by this subsection, property that is in a reinvestment zone and that is owned or leased by a person who is a member of the

governing body of the municipality or a member of a zoning or planning board or commission of the municipality is excluded from property tax abatement or tax increment financing. Property that is subject to a tax abatement agreement in effect when the person becomes a member of the governing body or of the zoning or planning board or commission does not cease to be eligible for property tax abatement under that agreement because of the person's membership on the governing body, board, or commission. Property that is subject to tax increment financing when the person becomes a member of the governing body or of the zoning or planning board or commission does not become ineligible for tax increment financing in the same reinvestment zone because of the person's membership on the governing body, board, or commission.

(e) The governing body of a municipality eligible to enter into tax abatement agreements under Section 312.002 may agree in writing with the owner or lessee of real property that is located in a reinvestment zone to exempt from taxation for a period not to exceed 10 years a portion of the value of the real property or of personal property, or both, located within the zone and owned or leased by a certificated air carrier, on the condition that the certificated air carrier make specific real property improvements or lease for a term of 10 years or more real property improvements located within the reinvestment zone. An agreement may provide for the exemption of the real property in each year covered by the agreement to the extent its value for that year exceeds its value for the year in which the agreement is executed. An agreement may provide for the exemption of the personal property owned or leased by a certificated air carrier located within the reinvestment zone in each year covered by the agreement other than specific personal property that was located within the reinvestment zone at any time before the period covered by the agreement with the municipality.

(f) The agreements made with owners of property in an enterprise zone that is also designated as a reinvestment zone are not required to contain identical terms for the portion of the value of property that is to be exempt and the duration of the agreement.

(g) Notwithstanding the other provisions of this chapter, the governing body of a municipality eligible to enter into tax abatement agreements under Section 312.002 may agree in writing with the owner of real property that is located in a reinvestment zone to exempt from taxation for a period not to exceed five years a portion of the value of the real property or of tangible personal property located on the real property, or both, that is used to provide housing for military personnel employed at a military facility located in or near the municipality. An agreement may provide for the exemption of the real property in each year covered by the agreement only to the extent its value for that year exceeds its value for the year in which the agreement is executed. An agreement may provide for the exemption of tangible personal property located on the real property in each year covered by the agreement other than tangible personal property that was located on the real property at any time before the period covered by the agreement with the municipality and other than inventory or supplies. The governing body of the municipality may adopt guidelines and criteria for tax abatement agreements entered into under this subsection that are different from the guidelines and criteria that apply to

tax abatement agreements entered into under another provision of this section. Tax abatement agreements entered into under this subsection are not required to contain identical terms for the portion of the value of the property that is to be exempt or for the duration of the exemption as tax abatement agreements entered into with the owners of property in the reinvestment zone under another provision of this section.

(h) The Texas Department of Economic Development or its successor may recommend that a taxing unit enter into a tax abatement agreement with a person under this chapter. In determining whether to enter into a tax abatement agreement under this section, the governing body of a municipality shall consider any recommendation made by the Texas Department of Economic Development or its successor.

Added by Acts 1987, 70th Leg., ch. 191, § 1, eff. Sept. 1, 1987.
Amended by Acts 1989, 71st Leg., ch. 2, § 14.10(a), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 486, § 1, eff. June 14, 1989; Acts 1989, 71st Leg., ch. 1137, § 6, 7, eff. Sept. 1, 1989; Acts 1995, 74th Leg., ch. 985, § 13, eff. Sept. 1, 1995; Acts 2001, 77th Leg., ch. 560, § 1, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 640, § 1, eff. June 13, 2001; Acts 2001, 77th Leg., ch. 765, § 2, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1016, § 1, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1258, § 1, eff. June 15, 2001; Acts 2003, 78th Leg., ch. 149, § 18, eff. May 27, 2003; Acts 2003, 78th Leg., ch. 978, § 5, eff. Sept. 1, 2003; Acts 2005, 79th Leg., ch. 412, § 16, eff. Sept. 1, 2005; Acts 2005, 79th Leg., ch. 728, § 23.001(82), eff. Sept. 1, 2005;

SECTION 312.2041. Notice of Tax Abatement Agreement to Other Taxing Units.

(a) Not later than the seventh day before the date on which the municipality enters into an agreement under Section 312.204 or 312.211, the governing body of the municipality or a designated officer or employee of the municipality shall deliver to the presiding officer of the governing body of each other taxing unit in which the property to be subject to the agreement is located a written notice that the municipality intends to enter into the agreement. The notice must include a copy of the proposed agreements.

(b) A notice is presumed delivered when placed in the mail postage paid and properly addressed to the appropriated presiding officer. A notice properly addressed and sent by registered or certified mail for which a return receipt is received by the sender is considered to have been delivered to the addressee.

(c) Failure to deliver the notice does not affect the validity of the agreement.

Added by 1989 Tex. Law, p. 185, ch. 2, sec. 14.11; amended by 1989 Tex. Laws, p. 4685, ch. 1137, Sec. 8; amended by SB 1596, 75th Tex. Leg., 1997, eff. September 1, 1997, and by HB 1239, 75th Tex. Leg., 1997, eff. September 1, 1997.

EXHIBIT G
COMMERCIAL/INDUSTRIAL TAX ABATEMENT
APPLICATION

Name _____ of _____ Company

Address _____

(Street)

(Mailing, if different)

City _____ State _____ Zip _____

Phone _____

Contact
Person _____

- I. List kind, number and location of all proposed improvements of the property, both real and personal (attach an additional sheet if necessary).
- II. Attach to this application:
 - (A) a map showing current uses and conditions of real property;
 - (B) a map showing proposed improvements and uses.

Use a copy of the Liberty County Central Appraisal District map of your property as the base map for your property. You can get this from their office at 2030 Sam Houston Street, Liberty, Texas. There will be a minimal charge. Liberty County Central Appraisal District now requires that all applications for Tax Abatement use a District map as the base map for all drawings or improvements and Reinvestment Zones.

- III. Attach a metes and bounds description of the property.

Page 2
Tax Abatement Application

The tax abatement policy of the City of Liberty reflects a balance between the revenue needs of local government and the desire to provide incentives for the expansion and relocation of industry.

The City agrees to abate ad valorem taxes on real property and personal property improvements of qualified businesses in Commercial/Industrial Reinvestment Zones as follows:

The value of any real property improvements must equal \$250,000.00 minimum.

Personal Property is limited to manufacturing equipment and cost must equal \$50,000.00 minimum.

The tax abatement terms are determined by the City Council on a case by case basis with a maximum term of ten (10) years.

IV. Company plans to invest \$_____ in real property improvements and/or invest \$_____ in personal property (manufacturing equipment prior to _____ (date).

V. The current taxable value of the property of the Company is:

Real Property _____

Personal Property _____

Total _____

You will receive a written response to your application for Commercial/Industrial Tax Abatement .

Dianne Tidwell
City Secretary
1829 Sam Houston
Liberty, TX 77575



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Bids

COUNCIL ACTION (ID # 4193)

DOC ID: 4193

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: August 14, 2018
Agenda Item No. VII.A.1
Agenda Wording: City Council approve a resolution awarding the Lawn Maintenance Bid to Jesse D Lopez.
Department: Public Works
Subject: Lawn Maintenance Bids
Background: On August 9, 2018, three bids were received for lawn maintenance services at twenty-six (26) City properties. The properties included the water plants and tower sites, City Hall, Cultural Center Fire Station & Annex, Police Station, pocket parks, sewer plant monument and flag sites, Hwy 90 median, the Mercy Hospital site and various lift station sites. Three firms submitted bids ranging from the apparent low bid of \$1,930.00 to \$3,005.00. The bids were submitted by Jesse D. Lopez, Romero Landscaping and J&M LLC, in the amounts of \$1,930.00/week \$2,185.00/week and \$3,005.00/week, respectively. The bid tabulation for Lawn Maintenance is enclosed. The apparent low bidder is \$455.00 less than the current contract and includes three (3) additional properties.
Fiscal Impact: The cost for each facility is included in the respective Department's Budget.
Staff Recommendation: Staff recommends awarding the bid to Jesse D. Lopez.
Purpose: Maintaining City properties improves the appearance of the City and with regards to the water and sewer related sites, is mandated by the TCEQ.

Attachment: Agenda Form- Lawn Maintenance (4193 : Lawn Maintenance Bids)

RFP No. 18-005**ANNUAL LAWN MAINTENANCE SERVICES**

August 14, 2018

Location	Romero Landscaping (weekly)	J & M LLC (weekly)	Jesse D Lopez (weekly)	Current Contract (weekly)
Monta Street Water Plant	\$80.00	\$65.00	\$75.00	\$80.00
Trinity Street Water Plant	\$70.00	\$65.00	\$40.00	\$40.00
Wallisville (FM 563) Lift Station	\$45.00	\$65.00	\$25.00	\$40.00
Washington Lift Station	\$40.00	\$65.00	\$25.00	\$40.00
Woodsprings Lift Station	\$40.00	\$65.00	\$25.00	(1)
Forest Hills Lift Station	\$40.00	\$65.00	\$25.00	\$40.00
Briar Lift station	\$40.00	\$65.00	\$25.00	(1)
Bypass Lift Station	\$40.00	\$65.00	\$25.00	(1)
Palmer Street Water Tower	\$50.00	\$75.00	\$40.00	\$40.00
Municipal Library and Cultural Center	\$100.00	\$200.00	\$110.00	\$130.00
City Hall	\$120.00	\$200.00	\$110.00	\$150.00
Fire Station	\$150.00	\$100.00	\$100.00	\$100.00
Fire Department Annex	\$100.00	\$100.00	\$100.00	\$100.00
Police Station & Animal Shelter	\$160.00	\$200.00	\$100.00	\$225.00
Canfield Park	\$85.00	\$150.00	\$70.00	\$70.00
Sewer Plant	\$100.00	\$75.00	\$125.00	\$150.00
San Jacinto Water Tower	\$40.00	\$75.00	\$30.00	\$40.00
Public Works Service Center	\$90.00	\$100.00	\$50.00	\$80.00
North Water Plant	\$75.00	\$75.00	\$75.00	\$80.00
Hwy 90 West Monument and Flag Site	\$60.00	\$60.00	\$50.00	\$75.00
Hwy 90 Median Mowing	\$300.00	\$400.00	\$400.00	\$575.00
Hwy 90 Median	\$75.00	\$150.00	\$75.00	\$100.00
Palmer Pocket Park	\$80.00	\$150.00	\$70.00	\$70.00
Trinity Pocket Park	\$75.00	\$150.00	\$60.00	\$60.00
Browning Pocket Park	\$80.00	\$150.00	\$60.00	\$60.00
Old Mercy Hospital Site	\$50.00	\$75.00	\$40.00	\$40.00
Total	\$2,185.00	\$3,005.00	\$1,930.00	\$2,385.00

(1) Location not included in previous contract

Attachment: Bid Tab-Lawn Maintenance (4193 : Lawn Maintenance Bids)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Miscellaneous Issues

ORDINANCE 2018-18

DOC ID: 4194 B

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS SETTING THE TIMES FOR SCHOOL ZONES LOCATED WITHIN THE CITY; PROVIDING FOR A PENALTY; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City Council of the City of Liberty, Texas (the “City”) has the authority to create and alter by ordinance school zones in the city limits; and

WHEREAS, there are currently multiple school zones located within the city limits; and

WHEREAS, the purpose of school zones is to protect the safety of our children as they travel to and from school; and

WHEREAS, Liberty I.S.D. occasionally amends the times in which normal school is in session; and

WHEREAS, pursuant to the authority of the City Council, the City hereby establishes times in which school zone speed limits shall be in effect.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: That the reduced speed limits for all established school zones located within the city limits shall be in effect from forty (40) minutes prior to the school starting until twenty (20) minutes after school starts. Additionally, the reduced speed limits for all established school zones located within the city limits shall be in effect from twenty (20) minutes prior to school ending until forty (40) minutes after school ends. The speed limits located within the school zones shall be as posted at the location.

Section 2: Any person violating this ordinance shall be guilty of a Class C misdemeanor.

Section 3: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

Section 4: This Ordinance shall be in full force and effect from and after the date of its passage and publication.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of

Liberty, this 14th day of August, 2018.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: August 14, 2018
Agenda Item No. VII.A.2
Agenda Wording: Consider adoption of an Ordinance establishing the effective time periods for all school speed zones within the City.
Department: Public Works
Subject: School speed zones time periods.
Background: The Liberty Independent School District (LISD) typically changes the start and end times for at least one of their campus each school year. The change in start and end times requires City Council to pass an ordinance each year to change the time periods for that school. Additionally, each sign must be changed to reflect the new school times. To stream line the process and eliminate the need for City Council to pass an ordinance each year, the start and end time for the school zones could be established as a set time. For the start of school, the time-period would be forty minutes (40) minutes before school starts and twenty (20) minutes after school starts. For the end of school, the time-period would be twenty (20) minutes before school ends and forty (40) minutes after school ends. The Transportation Manager with LISD was contacted and he is in agreement with the established time-periods.
Fiscal Impact: The estimated cost to replace each time zone sign is \$50.00.
Staff Recommendation: Staff recommends approval of establishing a set time-period for the school speed zones.
Purpose: The establishment of a set time-period will improve student safety.

Attachment: Agenda Form-School Speed Zones (ORD-2018-18 : School Speed Zones)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Wastewater Issues

COUNCIL ACTION (ID # 4195)

DOC ID: 4195

CITY OF LIBERTY

City Council Agenda Item Form

Council Meeting Date: August 14, 2018
Agenda Item No. VII.A.3
Agenda Wording: City Council consider a resolution approving Change Order No.1 for the 2016 TxCDBG Sanitary Sewer Rehabilitation Project.
Department: Public Works
Subject: TxCDBG Sanitary Sewer Rehabilitation Project Change Order No. 1.
Background: On September 15, 2016, the City entered into an agreement with the Texas Department of Agriculture to receive Community Development Block Grant funds. These funds were to be used to upgrade the sanitary sewer system on Layl Drive and the side streets from Avenue C to Avenue G. The project was awarded, by City Council, in October 10, 2017 in the amount of \$344,445.00. In December 2017, the contractor commenced work on the project. During construction the contractor encountered approximately 2,000 feet of corrugated metal sanitary sewer pipe. The method of repairs to the system was to be by the pipe bursting method. This type of repair cannot be used on corrugated metal pipe. Since a portion of the sewer line crosses Abbott's Creek, the contractor, the City's Engineer and City staff met to determine the best possible solution to repairing the line without having to open cut across the creek. After reviewing several options, the method best suitable for this type of repair is Cured in Place Pipe (CIPP). CIPP is a trenchless rehabilitation method used to repair existing sewer line consisting of a pipe- within-a-pipe that is jointless and seamless. The contractor's cost to use the CIPP method for the 2,000 feet of pipe is \$208,953.95. However, the contractor's work under the existing contract will be reduced by \$109,336.00 for pipe bursting work that will not be completed. The net cost to the project is \$99,617.95. The maximum amount of a change order, per State law, may not exceed 25% of the total contract cost. With an original contract cost of \$344,445.00, a 25% change in cost could not exceed \$86,111.25. Staff is proposing that Change Order No. 1 be approved in the amount of \$81,617.95. The City will issue a purchase order for the remaining in the amount of \$18,000.
Fiscal Impact: The total cost of the change order, \$99,617.95, will be the responsibility of the City. Funds are available from the 2017 Sanitary Sewer System Bond proceeds.

Attachment: Agenda Form-Change Order-CDBG-Layl (4195 : Change Order #1-Sewer Rehab)

Staff Recommendation: Staff recommends approval of the Change Order in the amount of \$81,617.95 and issuing a purchase order for \$18,000.00.

Purpose: to improve the sanitary sewer system in the section of the City and reduce the amount of inflow and infiltration.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Library Misc.

COUNCIL ACTION (ID # 4199)

DOC ID: 4199



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Budget Items

INFORMATION ITEM (ID # 4200)

DOC ID: 4200



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.6

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Budget Items

COUNCIL ACTION (ID # 4196)

DOC ID: 4196

EXPLANATION:

The governing body of a municipality is required to hold a public hearing on the proposed budget. The hearing must be at least fifteen days after the date the proposed budget is filed with the City Secretary and prior to the date that the Council passes the tax levy ordinance. The budget must be passed before the tax levy ordinance can be passed. Texas LGC §102.006. Any person may attend and/or participate in the hearing.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Tax Rate

COUNCIL ACTION (ID # 4197)

DOC ID: 4197



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.8

Meeting: 08/14/18 06:00 PM

Department: Administration
Category: Tax Rate

COUNCIL ACTION (ID # 4198)

DOC ID: 4198

EXPLANATION:

Tax payers must be provided the opportunity to express their views regarding the proposed tax rate. A public hearing on a tax rate may not be held before the 7th day after the date the notice of public hearing is given. The 2nd public hearing may not be held earlier than the 3rd day after the date of the 1st hearing. Management recommends holding the public hearings on August 28th and September 11.

Adoption of the tax rate ordinance will take place on September 11, 2018.