



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, February 12, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor Pro Tem Diane Huddleston	☐	☐	☐	
Councilperson Dennis Beasley	☐	☐	☐	
Councilperson Libby Simonson	☐	☐	☐	
Councilperson David Arnold	☐	☐	☐	
Councilperson Chipper Smith	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4362)

City Manager's Report - City Projects & Activities - City Mgr. T. Warner

- City Manager's Report February 2019 (DOCX)
- Entergy Groundbreaking Ceremony (PDF)
- HGAC 2045 RTP (PDF)

B. Information Item (ID # 4363)

Department Reports - Monthly Dept. Activities

- Department Reports (PDF)

C. Information Item (ID # 4364)

Sam Rayburn Municipal Power Agency - Agency Activities - Mayor Pickett

D. Information Item (ID # 4365)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, January 08, 2019
2. Friday, January 18, 2019
3. Tuesday, January 22, 2019
4. Tuesday, January 22, 2019

VII. REGULAR AGENDA**A. Regular Session****1. Resolution 2019-4**

CONSIDER APPROVAL OF A RESOLUTION DECLARING THE INTENTION OF THE CITY OF LIBERTY, TEXAS, TO ANNEX CERTAIN TERRITORY ADJACENT TO 2018 ANNEXATION TRACT 9, AND DESCRIBED AS ALL OR PARTS OF PROPERTY ID NUMBERS, 201314, 19349, 109682, 109686, 19340, 19344, 19436, 19442, 19443, 115545, and 113289, IN LIBERTY COUNTY, TEXAS; SETTING THE DATES, TIMES, AND PLACES FOR TWO PUBLIC HEARINGS AT WHICH ALL INTERESTED PARTIES SHALL HAVE AN OPPORTUNITY TO BE HEARD; PROVIDING FOR PUBLICATION OF NOTICES OF SUCH PUBLIC HEARINGS; AND DIRECTING PREPARATION OF A MUNICIPAL SERVICE PLAN FOR THE TERRITORY PROPOSED TO BE ANNEXED.

- Annexation-Phase 9 & 10 Presentation (PPTX)

2. Council Action 2019-10

Consider acceptance of the Annual Audit Report for the Fiscal Year 2017-2018, as presented by Swaim, Brents and Associates.

3. Council Action 2019-11

Consider approval of an Interlocal Agreement between the City of Liberty and Liberty County for the exchange of certain law enforcement related equipment.

- Interlocal with County-tasers (DOC)

4. Information Item (ID # 4368)

Discussion regarding the parking of commercial vehicles on City streets.

5. Information Item (ID # 4369)

Discussion regarding appointments to the 2019 Charter Review Commission.

6. Council Action 2019-12

Consider the nomination of two (2) individuals to the Liberty County Early Voting Ballot Board for the May 4, 2019 Elections.

7. Ordinance 2019-6

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR REVISIONS TO THE SEMI-ANNUAL FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

- Semi-Annual Fees-GC (PDF)

8. Resolution 2019-5

CONSIDER A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

B. Executive Session

Government Code §551.071 - Private Consultation with Attorney.

To seek advice regarding contemplated/pending litigation.

C. Reconvene into Regular Session

1. Council Action 2019-13

Consider and take action, if any, on contemplated/pending litigation, as discussed in the Executive Session.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 8th day of February, 2019 at 12:30 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2019.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4362)

DOC ID: 4362

Subject: City Manager's Report

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects and activities.

Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: February 12, 2019

Re: City Manager Report

1. The Police Department will be hosting a Retirement Party for Sergeant Frank Longoria from 3:00 p.m. to 5:00 p.m. on February 14, 2019. The Retirement Party will be held at the Liberty Center.
2. Entergy President/CEO Sallie Rainer has invited City Council members and staff to a groundbreaking ceremony to commemorate the beginning of construction of the Entergy Texas Montgomery County Power Station (MCPS). This event is scheduled for 10:30 a.m. on Friday, February 15, at the construction site located near our Lewis Creek Power Plant, 11191 Longstreet Road, Willis, Texas. MCPS is the first new generation plant that Entergy Texas, Inc. has constructed since 1979. Once completed in 2021, this 993 megawatt (MW) combined-cycle gas turbine power plant will allow Entergy Texas to continue providing new and existing customers access to low-cost power and an even more reliable electric system. A copy of the invitation is attached.
3. The Houston Galveston Area Council (HGAC) held one of their 2045 Regional Transportation Plan Public Hearings in the Liberty City on January 29, 2019. The hearing was attended by approximately forty Liberty County residents. Elected officials in attendance included the County Judge and all four Commissioners, Mayor Pickett, Councilmember Beasley and Councilmember Sherial Lawson of Dayton. Copies of the handouts are included in your packet. One of the projects submitted for our area is the widening of SH 146 from 1.9 miles north of SL 227 (Main Street) to US 90. It should be noted there is \$920 million available for the HGAC area and \$2.9 billion in funding requests. Copies of the handouts are attached.
4. The sanitary sewer improvement on Layl Drive and Avenues C through H has been completed. This was a Texas Department of Agriculture Community Development Block Grant Project.
5. The contracted work on Main A is considered substantially complete. The contractor began removal of the coffer dam sheet piling on Wednesday January 30th. The replacement of the barrier wall on top of the levee is currently underway.
6. In August 2018, Frontier Waste (LT's) began a pilot program using an automated collection system in lieu of a manual loaded system. The pilot program area consisted of routes along

Attachment: City Manager's Report February 2019 (4362 : City Manager's Report)

FM 563, south of Hwy 90 and Hwy 146 N, north of SL 227 (Main Street). Frontier Waste has conducted a survey of the customers on these residential routes. Fifty responses have been received which is an approximate 11% response rate. Although the survey is still underway, to date, the response to the automated collection system has been favorable. Once the survey is completed, a presentation of the results will be provided to City Council.

7. The wastewater project is also progressing but has also been slowed due to the weather. The contractor has halted the micro-tunneling for the sewer line on Hwy 90, is continuing refurbish the McGuire lift station, install the remaining manholes and install the sewer line behind the middle and high schools.
8. The property for the water well, tower pump station and ground storage tank has been acquired. The environmental assessment is currently underway and should be completed in February. The engineer for the project is continuing the design for the various elements.
9. The Holly Street storm sewer plans have been completed and the project will be let for bidding on February 21, 2019.
10. Electric Projects:
 - a. Work in the Regency and Travis Park Subdivisions was suspended due to the wet conditions. Work resumed on January 28, 2019.
 - b. The contractor is continuing the upgrades in the Featherstone Addition and Whittington Subdivision.
11. The Police Department has submitted, in accordance with Texas Senate Bill 1074, the 2018 Liberty Police Department Annual Report to the Texas Commission on Law Enforcement. The report provides information on traffic and citizen contacts.
12. A demolition permit has been issued for 1021 N. Main. This is the location of the former HEB & Thrifty Store.



You're cordially invited to Entergy Texas'
Groundbreaking Ceremony

*Commemorating the construction of the
Montgomery County Power Station*

10:30 a.m. Friday, Feb. 15, 2019

at Lewis Creek Power Plant

11191 Longstreet Road, Willis, Texas 77318

Please RSVP to Nancy Maxwell at 281-297-2210 or nmaxwel@entergy.com by Feb. 11, 2019.

2045RTP

REGIONAL TRANSPORTATION PLAN



H-GAC METROPOLITAN PLANNING ORGANIZATION

FACT SHEET NO.1

What is the 2045 Regional Transportation Plan?

The 2045 RTP for the Houston-Galveston area will set investment priorities for the multimodal transportation system that connects people to places where they live, work, play, and efficiently moves goods from, to and through the region.

Updated every four years in coordination with the state, transit providers, local public agencies, freight interests, and public and private community organizations, it will:

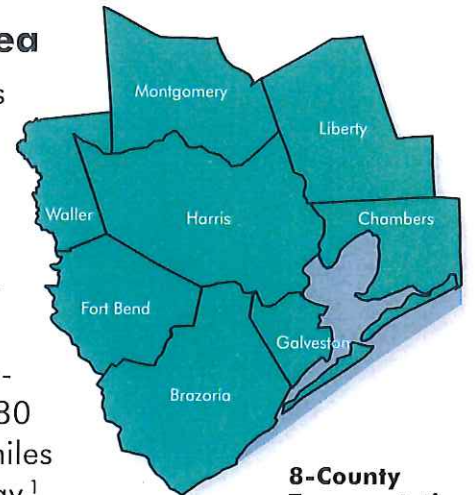
- Assess current regional transportation system performance
- Forecast future demand for regional mobility
- Estimate reasonably available funding
- Track progress towards system performance targets



Planning Area

H-GAC provides a forum for a coordinated transportation planning within the eight-county Texas gulf coast region that experiences nearly 180 million vehicle miles of travel each day.¹

¹H-GAC 2016 Model Estimate



**8-County
Transportation
Planning Area**

Get Involved

Meaningful public involvement is critical to adequately address the current and future challenges of transportation system users and develop solutions for the greater Houston area. Get involved and share the transportation challenges you face within the region by attending one of the public meetings or by visiting 2045RTP.com and leaving a comment.



Multimodal Transportation System

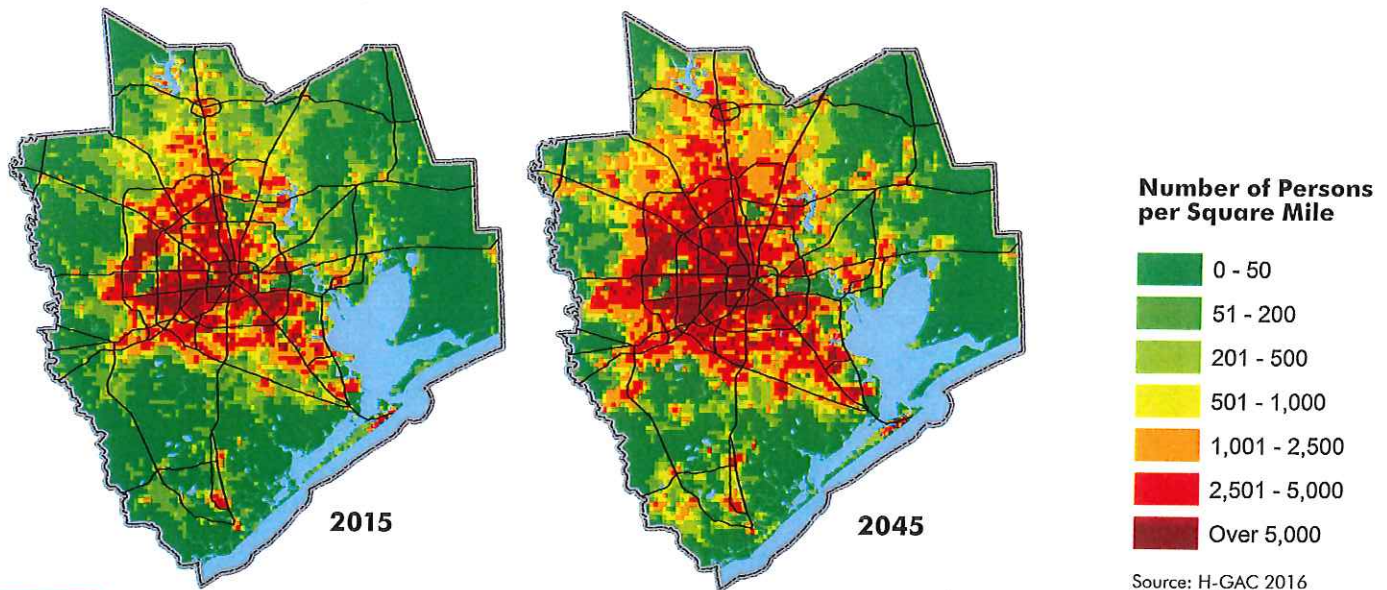
Multimodal connectivity between residential areas and various activity centers such as employment centers, education centers, recreational/leisure activity centers, and tourist attractions is critical to make the system accessible to all users. The 2045 RTP will address all surface transportation modes including roadways, bicycle and pedestrian, public transit, intercity bus, and freight.

Regional Trends

Home to nearly seven million people and supporting three million jobs, our region is expected to add approximately four million people and two million jobs by 2045. That would make H-GAC's metropolitan planning area larger than the Chicago region is today. This growth will create new challenges to the transportation system and require innovative solutions through coordinated investments by public and private partners to ensure safe and efficient movement of people and goods.

Vision and Trends	- Update Demographics - Review Goals and Vision - Define Challenges/Gaps - Public Outreach (Spring 2018)
System Evaluation	- Evaluate Alternative Transportation Scenarios - Develop Financial Plan - Develop Priorities and Strategies - Public Outreach (Summer 2018)
Investment Priorities	- Finalize Investment Priorities - Establish Performance Measures and Standards - Determine Regional Impacts (Air Quality, Environment, Social Justice) - Final Public Comment (Fall 2018)

Population Growth 2015-2045



Source: H-GAC 2016 Regional Forecast

2045RTP

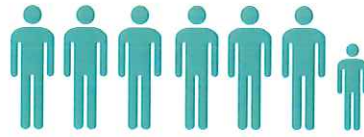
REGIONAL TRANSPORTATION PLAN

H-GAC METROPOLITAN PLANNING ORGANIZATION

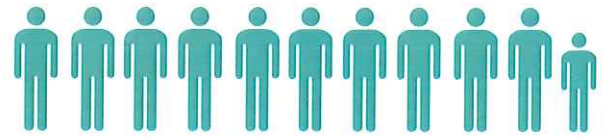
FACT SHEET NO.2

By 2045, the Houston-Galveston region will add more than 4 million people and nearly 2 million jobs.

**61%
MORE
people¹**



6.7 Million
2017 Population



10.8 Million
2045 Population

How will we manage congestion and improve safety?

**50%
MORE
jobs²**



3.2 Million
2017 Employment



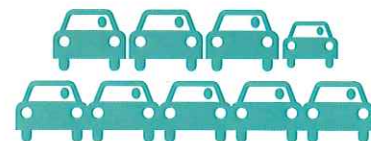
4.8 Million
2045 Employment

Our economy depends on a reliable transportation system.

**61%
MORE
vehicles²**



5.5 Million
2017 Vehicles



8.8 Million
2045 Vehicles

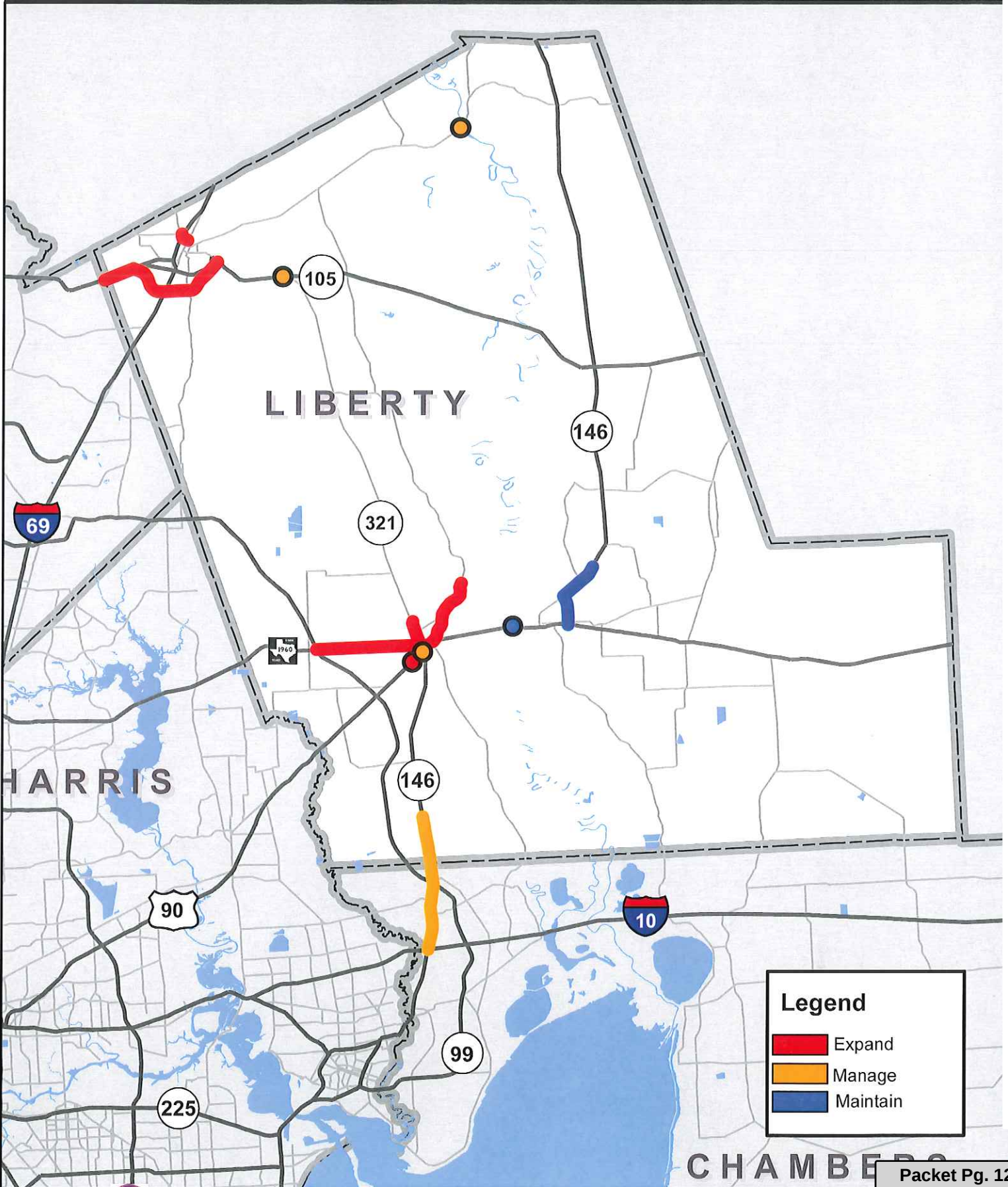
¹ H-GAC 2017 Regional Forecast
² FY 2017 TxDOT District and County Statistics and H-GAC Estimate



3555 Timmons Ln, Suite 120
Houston, TX 77027
Phone: 713-627-3200
Web: www.h-gac.com



2018 - LIBERTY COUNTY CALL FOR PROJECTS



FY 2018 Liberty County Call for Projects

ID	Primary Agency Name/Sponsor	Project County	Project Title	Facility/Street Name	Project limits (from, to) or location (Address)	Describe the proposed improvement/activity (Description)	Please provide the federal funding amount requested.	Please select the "Investment Category", the
258	Texas Department of Transportation - Beaumont	Liberty County	FM 1008 Turn Lanes	FM 1008	CR 632, N Winfree St	Increase pavement width and add left turn bays.	\$ 7,948,800	(Expand) Roadway Added Capacity/New Construction/Complete Streets
257	Texas Department of Transportation - Beaumont	Liberty County	FM 1960 Widening	FM 1960	SH 321, SH 99	Widen roadway to 4 lanes.	\$ 17,331,600	(Expand) Roadway Added Capacity/New Construction/Complete Streets
254	Texas Department of Transportation - Beaumont	Liberty County	FM 2025 Bridge Turn Lanes	FM 2025	US 59, SL 573	Add additional bridge width and turn lanes	\$ 2,057,120	(Expand) Roadway Added Capacity/New Construction/Complete Streets
255	Texas Department of Transportation - Beaumont	Liberty County	SH 105 Widening from BS105T to SH 321	SH 105	SH 321, BS 105T	Build to ultimate 4-lane configuration	\$ 14,422,000	(Expand) Roadway Added Capacity/New Construction/Complete Streets
256	Texas Department of Transportation - Beaumont	Liberty County	SH 105 Widening to BS 105T	SH 105	Montgomery County Line, BS 105T	Widen from 2 to 4 lanes divided	\$ 5,956,000	(Expand) Roadway Added Capacity/New Construction/Complete Streets
253	Texas Department of Transportation - Beaumont	Liberty County	US 90 UPRR Four Grade Separations	US 90	At UP Railroad	This roadway project would build four grade separations. US 90 is a divided highway and there would need to be four separate grade separations (two eastbound and two westbound). This project is dependent on another rail project that would relocate the single track crossing roughly one mile to the west and split it into two crossings. The dependent railroad relocation project will be funded with alternative funding.	\$ 37,000,000	(Expand) Roadway Added Capacity/New Construction/Complete Streets
189	City of Dayton	Liberty County	Waco Street Extension & Reconstruction Project	Waco Street	From SH 321 to FM 1960	In its existing condition, Waco Street is two-way segment between W Clayton Street and north of Mulberry Lane with one lane of travel in each direction with no storage bays at the unsignalized intersection of W Clayton Street. Waco Street dead ends north of Mulberry Lane. This project will construct approximately 0.55-mile of new roadway and reconstruct 0.75 mile of the existing Waco Street roadway. Reconstruction will occur from FM 1960 to 645 feet north of Mulberry Lane; from this point, a new roadway will be built to connect to SH 321 at Tram Road. Waco Street is currently a two-lane asphalt roadway with a 20-foot width and open ditches. The proposed project will construct a three-lane concrete-curb and gutter roadway with a center-turn lane, a 6-foot wide sidewalk on the east side of the road, and storm water sewer improvements from FM 1960 to Norcross Lane. The section will expand to a four-lane roadway from Norcross Lane to SH 321 to accommodate school and bus traffic. The project will include reconstructed intersections with new traffic signals at SH 321 and FM 1960. (See Attachment D, Waco Street Schematic and Attachment E, Waco Street Cross Section.)	\$ 8,372,738	(Expand) Roadway Added Capacity/New Construction/Complete Streets
SUBTOTAL - EXPAND:							\$ 93,088,258	7

FY 2018 Liberty County Call for Projects

ID	Primary Agency Name/Sponsor	Project County	Project Title	Facility/Street Name	Project limits (from, to) or location (Address)	Describe the proposed improvement/activity (Description)	Please provide the federal funding amount requested.	Please select the "Investment Category", the
277	Texas Department of Transportation - Beaumont	Chambers County	SH 146 Access Management	SH 146	From IH 10 to Lynchburg Canal. Approximately 5.8 miles total in length.	The access management recommendations are derived from the previous SH 146 Corridor Revitalization Plan. In addition to improving the appearance of the corridor, it is proposed to close 26 driveways along SH 146 and construct a raised median throughout the corridor. The consolidation of driveways is intended to maintain access to all businesses and industrial centers along the corridor. The raised median would replace the existing two-way left-turn lane. Sidewalks are proposed to be constructed in conjunction with the raised median to provide safe passage for pedestrians along the	\$ 6,484,000	(Manage) Access Management/Safety/Grade Separations
251	Texas Department of Transportation - Beaumont	Liberty County	FM 787 Trinity River Bridge Relocation	FM 787	At Trinity River	Trinity River bridge relocation	\$ 19,200,000	(Manage) Access Management/Safety/Grade Separations
252	Texas Department of Transportation - Beaumont	Liberty County	US 90 UPRR Grade Separation	US 90	At UP Railroad	Railroad overpass. This will only be a grade separation over the existing rail location. No other improvements except to US 90 will be made.	\$ 19,552,000	(Manage) Access Management/Safety/Grade Separations
SUBTOTAL - MANAGE:							\$ 45,236,000	3
259	Texas Department of Transportation - Beaumont	Liberty County	SH 105/SH 321 Intersection Improvements	SH 105	SH 321 (west intersection), SH 321 (east intersection)	Increase pavement width and add left turn bays and shoulders	\$ 8,344,000	(Maintain) Roadway/Freight Rehabilitation/Recons
262	Texas Department of Transportation - Beaumont	Liberty County	SH 146 Widening and Intersection Improvements	SH 146	1.9 miles N of SL 227, US 90	Widen 2 lane sections to 4 lanes, add turn lanes, and diamond grind pavement	\$ 8,546,000	(Maintain) Roadway/Freight Rehabilitation/Reconstruction
260	Texas Department of Transportation - Beaumont	Liberty County	US 90 Trinity River Truss Bridge	US 90	At Trinity River	Liberty Historic Truss Bridge Rehabilitation. The proposed rehabilitation would restore the structural integrity of the truss and approach spans and allow the structure to be used by pedestrians and bicyclist.	\$ 9,600,000	(Maintain) Roadway/Freight Rehabilitation/Reconstruction
SUBTOTAL - MAINTAIN:							\$ 26,490,000	3
TOTAL - LIBERTY COUNTY CALL FOR PROJECTS:							\$ 164,814,258	13



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4363)

DOC ID: 4363

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

All Departments Weekly Activity Report

Month Of: January 1 to January 31, 2019

Department: Fire Department Report Prepared By: Misty Dulaney

FULL: (All Authorized Filled) YES NO
 If No, Why Not? Sick Vacancy Vacation

Explain: _____

Accomplishments For Last Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Goals For Upcoming Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Repairs Completed: Potholes: _____ Water: _____ Sewer: _____

Number Of Runs: (Fire Only) In Town 36 Mutual Aid 5

Number Of Runs: (EMS Only) 911 Calls 130 Mutual Aid 4

Transfers-Out of Town 51 Transfers-In Town 21 Dialysis 25

Other Information:

Total of payments that have been received at the Fire Department for EMS is: \$51,405.09

6

EMS Payments received at Fire Department: Year to Date (fiscal): \$201,989.40

Year to Date (calendar): \$566,073.32

Attachment: Department Reports (4363 : Department Reports)

MONTH: **JANUARY 2019**

CITY OF LIBERTY INSPECTION PERMITTING MONTHLY REPORT

	<u>REVENUE</u>	<u>MONTH</u>	<u>2019 YEAR TO</u> <u>DATE</u>	<u>MONTH FOR</u> <u>2018</u>	<u>2018 YEAR TO</u> <u>DATE</u>
1	<u>PERMIT REVENUE</u>	<u>\$4,906.00</u>	<u>\$4,906.00</u>	<u>\$2,965.00</u>	<u>\$2,965.00</u>
2	<u>TAP FEES</u>	<u>\$500.00</u>	<u>\$500.00</u>	<u>\$2,200.00</u>	<u>\$2,200.00</u>
3	<u>ALL LICENSE FEES</u>	<u>\$475.00</u>	<u>\$475.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
4	<u>OCCUPATIONAL LICENSE</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>
5	<u>SOLICITOR'S PRMTITS</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>
6	<u>OUTDOOR SALES</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>

TOTAL **\$5,881.00** **\$5,881.00** **\$5,165.00** **\$5,165.00**

XX

	<u>ACTIVITIES</u>				
1	<u>PERMITS ISSUED</u>	<u>37</u>	<u>37</u>	<u>38</u>	<u>38</u>
2	<u>PLAN REVIEWS</u>	<u>4</u>	<u>4</u>	<u>0</u>	<u>0</u>
3	<u>INSPECTIONS</u>	<u>15</u>	<u>15</u>	<u>107</u>	<u>107</u>
4	<u>C OF O'S ISSUED</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>
5	<u>ADDRESSES ISSUED</u>	<u>0</u>	<u>0</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
6	<u>DANGEROUS BUILDINGS</u>	<u>4</u>	<u>4</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
7	<u>DEBRIS VIOLATIONS</u>	<u>2</u>	<u>2</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
8	<u>JUNK VEHICLE VIOLATIONS</u>	<u>3</u>	<u>3</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
9	<u>VEGETATION VIOLATIONS</u>	<u>3</u>	<u>3</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
10	<u>UNSAFE/UNSANITARY</u>	<u>1</u>	<u>1</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
11	<u>RV VIOLATIONS</u>	<u>5</u>	<u>5</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
12	<u>BANDIT SIGNS</u>	<u>73</u>	<u>73</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
13					

TOTAL **148** **148** **145** **145**

XX

SPECIAL PROJECTS

- 1 CREATE MANUAL FILING SYSTEM FOR PUMPED GREASE MANIFEST AND ELECTRONIC BACK UP, SERVED 24 GREASE TRAP OWNERS WITH REQUIREMENTS FOR MANIFEST AND CONTACTED GREASE HAULERS FOR MANIFEST. **60% COMPLETE**
- 2 CONTINUE TO EVALUTE PERMIT FEES AND COMPARE TO SURROUNDING TOWNS OUR SIZE FOR POSSIBLE INCREASE.IN PRICE **40% COMPLETE**
- 3 CREATE MANUAL FILING SYSTEM FOR BACKFLOW TESTING AND ADD ELECTRONIC BACK UP(TCEQ REQUIREMENT) **50% COMPLETE**

Attachment: Department Reports (4363 : Department Reports)

Liberty Municipal Library January 2019 Monthly Report

	This Month	Last Year	FY to Date
Circulation:			
Adult Print Materials Circulation	1,195	1,000	4,600
Juvenile Print Materials Circulation	1,360	1,247	5,945
Periodicals	21	14	93
Young Adult Print Materials Circulation	171	130	567
Adult & YA E-book Circulation	285	246	956
Adult & YA Audiobook/Video Circulation	76	26	329
Juvenile E-book Circulation	47	47	104
Juvenile Audiobook Circulation	7	7	46
Spanish Materials Circulation	47	3	153
Projectors	2	0	6
Read-alongs	2	12	19
DVDs	550	320	1,918
Audiobooks & Music CDs	64	66	246
Video Tapes in English	133	28	344
Video Tapes & DVDs in Spanish	0	0	6
ILLs Received from Other Libraries	4	2	14
ILLs Provided to Other Libraries	7	6	29
Total Adult & YA Circulation All Formats	2,553	1,833	9,377
Total Juvenile Circulation All Formats	1,416	1,313	6,114
Total Circulation All Formats	3,969	3,146	15,491
Reference Services:			
In-house Reference	142	105	568
Telephone Reference	155	162	521
Public Computer Assistance	104	107	483
Collection Statistics:			
	This Month	Last Year	FY to Date

Volumes Added to Collection	179	141	699
Volumes Removed from Collection	1,261	40	1,804
Total Volumes in Collection	52,498	52,512	52,498
Titles Added to Collection	123	89	476
Titles Removed from Collection	388	29	880
Total Titles in Collection	60,956	60,321	60,956
Cataloging:			
Books Cataloged	96	72	393
DVDs Cataloged	1	0	12
Audiobooks & Music CDs Cataloged	0	1	1
Periodicals Cataloged	81	67	269
Building Use/Programs/Public Relations:			
Meeting Room/Pavilion Use		9	14
Story Time Programs	5	3	16
Story Time Attendance	36	58	149
Misc. Children's Programs/Tours	0	0	2
Misc. Children's Programs/Tours Attendance	0	0	225
Young Adult Programs	0	0	1
Young Adult Attendance	0	0	7
Adult Programs	4	3	19
Adult Programs Attendance	40	25	169
Speaking Engagements	1	1	3
Total Programs	10	6	41
Total Attendance All Programs	76	83	550
	This Month	Last Year	FY to Date
Patron Count/Volunteers:			
New In-City Patrons	12	40	56
In-City Cards Renewed	20	25	64

In-City Cards Deleted	0	1	4
Total In-City Patrons	7,549	7,270	7,549
New Out-of-City Patrons	43	60	152
Out-of-City Cards Renewed	23	23	93
Out-of-City Cards Deleted	0	1	6
Total Out-of-City Patrons	6,685	6,059	6,685
New E-Book Users	10	10	24
Tex Share Cards Issued	0	0	0
Total Volunteers	1	2	16
Total Volunteer Hours	7.50	5.00	50.50
Traffic Count	2,754	3,536	11,135
Public Use Technology:			
Wireless Users	59	60	198
New Computer Users	49	92	190
Deleted Computer Users	0	2	0
Public Computers Users This Month	504	506	1,826
Hours of Patron Computer Use	397	452	1,470
Website Visits: Ploud,Facebook,Online Catalog	355	564	1,660

Liberty Municipal Library Volunteer Report for the Month of January 2019																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Name of volunteer																																
Arceneaux, Val																																0
Buddinton, Olivia																																0
Cash, Terry				2.5														2.5							2.5							7.5
Davis, Beverly																																0
Harbour, Cathy																																0
Paws 4 Love																																0
Pickett, Sandy																																0
Rogers, Ann																																0
Sundgren, Gary																																0
Sundgren, Stacey																																0
Whittington, Nell																																0
																																0
Total for month																																7.5

Liberty Municipal Library January 2019 Report

The library rang in 2019 with a call to the police department on January 3rd. Yet another patron was caught viewing inappropriate material on one of our computers. The patron was acting suspiciously when staff member, Maggie Varela was walking by his computer. This prompted staff to check on the patron's monitor. It was confirmed that he was on sites not allowed at the library and the police were promptly called to take care of the situation. The patron was informed by police that he had been warned and to not do it again. The patron thanked the staff and left and has not been seen on the premises since.

Trinity Glass Company came out this month to fix one of the front doors. A gear was malfunctioning and causing the door to slam closed after being opened, sometimes on patrons. They also added weather stripping to the doors which should help with humidity and moisture problems.

Remember all the problems we had in regards to Schindler Elevator last year. Well, this year they took the initiative and came out to make sure that everything was running smoothly and working properly. Maybe things will be better with this company in the future.

Since the weather stripping has been completed humidity levels have improved. Tom asked if we could send some of the de-humidifiers back. We were able to go almost a full week without problems but by the end of the week a smell was noticed upstairs in the foyer by the air handler next to the elevator. We requested to keep at least one of the de-humidifiers. Tom has given the okay and Mike contacted North Star to come and pick up the rest of the machines. The machines are still waiting to be picked up. We will not be charged for these machines in the meantime.

Katie Edgell and Becca Daniel have been working on scheduling entertainment for the children's and teen's summer reading programs, A Universe of Stories. The children's program now has all the entertainment slots filled. The summer reading program will begin on June 17th with the first program being scheduled, Thursday, June 20th, as the much-loved craft day. This is usually one of the weeks that the Valley Players have their play scheduled and this will help keep us out of their way, at least for one week. Space Center Houston will be here on Thursday, June 27th for their Stellar Presentation show, Yes, It Is Rocket Science. The next week we will be closed for the 4th. We will start back up on Thursday, July 11th with Magician John O'Bryant, followed by two new acts. Science Tellers on Thursday, July 19th and Musician, Will Parker will close on Thursday, July 25th at our award show. All of the children's programs are scheduled for 2 p.m. on Thursdays during the summer reading program.

Amber has once again applied for the Dollar General Grant to help with summer reading. We are hoping for the best. The grant will be awarded to those chosen in May.

Becca is really showing her crafty side this month with several projects for summer reading. She has been setting up for an escape room and hand crafting the control panels to be used in the room. She has also been utilizing old and forgotten furniture for the room as well. On top of that, she has been working on an astronaut and creating a flying saucer to possibly use as a game board for the children like in past summer readings. We can definitely say that this summer will be out-of-this-world at the Liberty Municipal Library.

On Wednesday, January 19, Mike was informed of a "break-in" at the theatre on Tuesday. He was informed that the police had been called on the day before by the Valley Players for damage done to their sound equipment located on the stage. The equipment was knocked over and several pieces had broken off. They said they were practicing for a play, one we were not informed of, on Monday and everything was fine only to come in on Tuesday to broken equipment. Neither the Valley Players nor police notified staff that a possible break-in had occurred. Pictures were taken and Mike and Amber checked all doors leading to the theatre, both inside and out, and could not find any tampering with doors or locks. The city manager, Tom Warner, was notified of what had occurred. This maybe a "world will never know" answer.

Since December we have had patrons coming in and asking for tax forms. We are glad to say that government shut-down or not we received them earlier than anticipated and patrons have already begun trickling in to pick up a copy of the forms. We are always happy to provide for our patrons.

The Friends of the Library Jubilee Cookbooks have finally come in and they look great. A signup sheet has already started for people who just cannot wait for what these wonderful cookbooks have in store. We would like to thank the friends for all of their hard work in getting these books ready for publication and sale.

In October of last year, we had a very successful teen movie showing. Becca has requested to show more movies in the future. To stay on the right side of the law and not get arrested by the movie police, we have invested in a movie license which will allow us to show most movies indoors at the library. Becca plans to show her first movie, "Avengers: Infinity War", using this license on Saturday, March 16th.

We like to keep our staff happy here at the library. One staff member has been made very happy this month with a new replacement computer that is now up and running.

Since Tom Warner has begun his job as the new city manager we had been very hopeful that our future may be brighter than it was in the past. Our thoughts were exactly correct. Since he has taken the position, several much needs jobs have been completed and staff have become even more positive for the future of the library. This month is no exception. James of Texas Elite Electrical has been awarded the job of repairing the lighting control systems. While he was here to look at the lights he discovered the problem with the electrical box upstairs. It was discovered that the wiring was done incorrectly. The wires have been pulling all of the electricity directly through them which has caused several of the wires to burn through. It will be wonderful to have this hazard properly dealt with and we have city manager, Tom Warner to thank for helping us remain safe and getting things done. James and his crew have begun sectioning off and labeling the wires in the box. They will us this as a guide for the lighting.

Dana has been greatly missed and we are anxious for her return. Library staff was welcomed with a surprise visit this month by Dana accompanied by her son John who was in town helping her with appointments. It was a great visit as staff have constantly thought of her and wished her well. We continue to hope for her swift return.

2017, 2018, 2019 ACTIVITIES

Attachment: Department Reports (4363 : Department Reports)

YEARLY ACTIVITY REPORT FOR 2017													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1606	1515	1729	1583	1651	1728	1873	1781	1625	1426	1446	1474	19437
OFFENSES REPORTED	83	75	75	62	91	93	72	35	86	77	84	48	881
OFFENSES CLEARED	24	22	22	17	28	19	11	10	6	18	10	6	193
OFFENSES EXCEPTIONALLY CLEARED	89	91	91	92	92	94	96	96	0	98	98	98	1035
TRAFFIC CITATIONS	149	176	138	179	187	135	192	205	158	128	61	39	1747
TRAFFIC ACCIDENTS	25	22	22	32	38	34	31	17	34	36	33	37	361
WARNING TICKETS	51	53	99	68	127	242	254	246	457	196	123	208	2124
ARRESTS	29	23	34	37	35	45	26	36	31	40	31	22	389
ANIMALS HANDLED	76	100	131	115	166	132	125	121	86	111	65	106	1334
ALARM CALLS	63	57	75	68	78	76	90	102	113	77	63	61	923
GARAGE/YARD SALES	0	0	1	0	2	0	0	1	0	0	1	0	2
YEARLY ACTIVITY REPORT FOR 2018													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1608	1141	1560	1433	1290	1560	1679	1657	1508	1553	1521	1627	18137
OFFENSES REPORTED	74	53	62	52	50	60	72	63	68	52	69	66	741
OFFENSES CLEARED	35	9	6	9	8	11	10	11	15	11	21	15	161
OFFENSES EXCEPTIONALLY CLEARED	100	103	0	0	103	0	0	0	1	1	3	3	314
TRAFFIC CITATIONS	50	191	104	76	61	63	66	68	65	59	62	51	916
TRAFFIC ACCIDENTS	25	23	26	34	33	35	27	26	23	45	26	38	361
WARNING TICKETS	224	176	194	259	237	196	136	133	117	105	86	131	1994
ARRESTS	29	20	34	12	12	23	19	28	34	16	31	45	303
ANIMALS HANDLED	66	64	79	94	191	131	54	91	85	93	79	67	1094
ALARM CALLS	63	44	52	62	61	99	58	64	57	67	86	80	793
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	1	0	0	1
YEARLY ACTIVITY REPORT FOR 2019													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1593												1593
OFFENSES REPORTED	75												75
OFFENSES CLEARED	17												17
OFFENSES EXCEPTIONALLY CLEARED	2												2
TRAFFIC CITATIONS	61												61
TRAFFIC ACCIDENTS	30												30
WARNING TICKETS	146												146
ARRESTS	43												43
ANIMALS HANDLED	52												52
ALARM CALLS	54												54
GARAGE/YARD SALES	0												0

**City of Liberty
Public Works
Parks Department
Monthly Report January, 2019**

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day.

Splash Pad:

Work Performed: Mowed and weedeated as needed. Maintained chemicals every day, cleaned and made sure everything was in working order. Closed for the season.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Put caution tape around stairs on big playground because of broken parts. Waiting on contractor to fix the problem.

Pocket Parks:

Work Performed: Picked up trash and other debris every day, painted all pocket parks.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed.

Flags:

Work Performed: Checked flags every day for damage.

Notes: Filled in around light poles that High Voltage had installed last year. The dirt around the poles washed away had to be replaced and tamped down.

City of Liberty
Public Works
Street Department
Monthly Report
January 2019

Streets:

Graded:		Miles
Swept:	14	Hours
Street cut repairs:	7	Each
Curb & Gutter Repair:	76	Feet

Drainage:

Ditch Cleaning:		Feet
Culvert Installation:		Feet
Catch Basin/inlets cleaned:	748	Each
Levee Inspection:	yes	
Flap gate Debris Removal:		

Spraying:

Herbicide:		Gallons
Mosquito:		Miles

Signs:

Installed		Each
Repaired/Replaced		Each

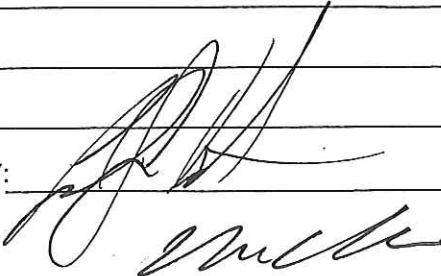
- Notes:
- Cleaned inlets
- Installed mirror at City Cemetery
- Cleaned bar screen at Main B
- Checked flood pumps every Monday
- Patched around town
- Trimmed limbs around stop signs
- Hauled scrap wire for Elect. Dept. to scrap yard
- Helped Elect. Dept. with setting poles on FM 3361
- Mowed on route
- Repaired curb on Maryland
- Repaired street cuts
- Checked Levee
- Repaired storm drain on Kipling after Water Dept. repaired leak
- Washed pipe on Marshall and Heights
- Repaired concrete street cut on Cos and Crockett
- Had Levee temporarily repaired at Main B
- Placed GS100 on edges of MLK and Beaumont
- Removed tree off of compost road
- Helped Water Dept. with leak at Popeye's
- Picked up couch off FM 563
- Repaired sidewalk in Forest Hills
- Repaired sweeper and got back on street sweeping
- Backfilled on Port Rd. after water went down
- Pulled 1 pump and Lakeland retention pond for repair

WATER/WASTEWATER DEPARTMENT

MONTHLY ACTIVITY

FOR THE MONTH OF JANUARY 2019REPAIRS COMPLETED20 Water Line Repairs18 Sewer Line RepairsLINE MAINTENANCE (VACCON TRUCK)12 Hours9,000 Feet of Sewer Line2 Manholes CleanedWORK COMPLETED0 Manhole Repairs8 Sewer Stoppage226 Meter Repair7 Radio Replacement1 Water Taps1 Sewer Taps21 Customer Problems41 Marked Lines41 Texas 811 Lines Locates3 Meter Boxes Replaced1 Meter Lids Replaced2 Cleanouts Replaced/Installed0 Pulled Meters30 Customer Requested Turn On14 Customer Requested Turn Off8 Cut Off Service70 RechecksLIFTSTATION MAINTENANCEtwice a day Liftstations Checked Each DayDaily Water Wells Checked Each Day10 Water Samples Taken40 Samples for Monthly Monitoring

Chlorine Report

Misc: Monthly Flushing of dead end water linesREPORT PREPARED BY: 

Attachment: Department Reports (4363 : Department Reports)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4364)

DOC ID: 4364

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4365)

DOC ID: 4365

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.



The City of Liberty
City Council
Regular Meeting
 ~ Minutes ~

1829 Sam Houston
 Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
 City Secretary
 (936) 336-3684

Tuesday, January 8, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on January 8, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Tom Warner	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

An Invocation was not given.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Fire Chief Brian Hurst and Police Chief Gary Martin, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

At this time, Mayor Pickett moved directly to the Executive Session as posted below.

Gov. Code §551.087- Deliberation Regarding Economic Development Negotiation.

- Discussion regarding economic development opportunities located in, or near, the City of Liberty.

Gov. Code §551.074 - Personnel Matters - To deliberate the appointment, employment,

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)

evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

- Discussion of the appointment of a Police Chief.

At 6:03 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4330)

City Manager's Report-City Projects & Activities - City Mgr. Tom Warner

COMMENTS - Current Meeting:

Fire Chief Brian Hurst reported on a residential fire on Lawrence Street, in which members of the Department saved the life of a resident in the home. Chief Hurst expressed pride and appreciation in his employees for their dedication. Mr. Warner asked that the Fire Chief give his report first, as he needed to depart for a meeting at the Fire Department.

City Manager Tom Warner reported on various City activities and events to include recent power outages: 1) storm causing outage in the Boomerang area, 2) outage due to Entergy losing transmission lines, and 3) vehicle hit pole on Hwy. 90. Mr. Warner also mentioned AMI System (electric & water Meters) moving from server to the cloud and the financial report for November, 2018.

ATTACHMENTS:

- City Manager's Report January 8 2019 (DOCX)

B. Information Item (ID # 4331)

Department Reports - Monthly Dept. Activities

COMMENTS - Current Meeting:

There were no comments regarding the department reports.

ATTACHMENTS:

- PD Monthly Report (XLS)

C. Information Item (ID # 4332)

Sam Rayburn Municipal Power Agency-Agency Activities - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reported that the City had received a disbursement of funds in the amount of \$3 million, from the Agency's Cambridge Project.

D. Information Item (ID # 4333)

Mayor, Council and Staff Comments

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

There were no comments.

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

A. Minutes Approval

1. Tuesday, December 11, 2018

VII. REGULAR AGENDA**A. Executive Session**

This agenda item was taken up by the Mayor directly following the acknowledgement of guests and visitors, at 6:03 p.m. Please see Agenda Item IV.

B. Reconvene into Regular Session

At 6:41 p.m., Mayor Pickett adjourned the Executive Session and reconvened the open meeting.

1. Council Action 2019-1

Consider and take action, if any, on economic development negotiations as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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2. Council Action 2019-2

Consider and approve the appointment of a Police Chief, as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to appoint Interim Police Chief Gary Martin as Chief of the Liberty Police Department.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

3. Ordinance 2019-1

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON THE 4TH DAY OF MAY, 2019 FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS; AUTHORIZING A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY, THE LIBERTY INDEPENDENT SCHOOL DISTRICT, ANY OTHER CONTRACTING ENTITIES AND THE LIBERTY COUNTY CLERK; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS. CONSIDERE LA ADOPCIÓN DE UNA ORDENANZA DEL MUNICIPIO DE LA CIUDAD DE LIBERTY, TEXAS, ORDENA UNA ELECCIÓN MUNICIPAL GENERAL QUE SE LLEVARÁ A CABO EL DÍA 4 DE MAYO DEL 2019, CON EL PROPÓSITO DE ELEGIR TRES MIEMBROS DEL CONSEJO; AUTORIZANDO UN ACUERDO DE ELECCIÓN JUNTA ELECTORAL Y LOS CONTRATOS DE SERVICIOS POR/ENTRE LA CIUDAD DE LIBERTY, EL DISTRITO ESCOLAR INDEPENDIENTE DE LIBERTY, CALQUIER OTRA ENTIDAD DE CONTRACCIÓN Y EL SECRETARIO DEL CONDADO DE LA CIUDAD DE LIBERTY, PROVEYENDO UNA VOTACIÓN ADELANTADA; PROVEYENDO DOS DÍAS DE DOCE HORAS DE VOTACIÓN ADELANTADA; PROVEYENDO LA PUBLICACIÓN Y NOTIFICACIÓN DE ELECCIÓN; ESTABLECIENDO OTROS PROCEDIMIENTOS PARA LA REALIZACIÓN DE LA ELECCIÓN; PROVEYENDO UNA CLÁUSULA DE SEPARACIÓN, PROVEYENDO UNA FECHA EFECTIVA; Y PRESCINDIENDO CON LOS REQUISITOS DE LA SECCIÓN 3.10 DE LA CARTA CONSTITUCIONAL QUE ESTA ORDENANZA SE LEERÁ EN DOS DÍAS SEPARADOS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ORDERING A GENERAL MUNICIPAL ELECTION TO BE HELD ON THE 4TH DAY OF MAY, 2019 FOR THE PURPOSE OF ELECTING THREE COUNCILMEMBERS; AUTHORIZING A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY, THE LIBERTY INDEPENDENT SCHOOL DISTRICT, ANY OTHER CONTRACTING ENTITIES AND THE LIBERTY COUNTY CLERK; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

Brief discussion was held regarding the election to include those Council Members whose terms expire are Dennis Beasley, Diane Huddleston and Libby Simonson. A motion was made to adopt the Ordinance ordering a General Election to be held on May 4, 2019.

ATTACHMENTS:

- 2019 Election Agreement (DOCX)

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

4. Ordinance 2019-2

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD ON THE 4TH DAY OF MAY, 2019 FOR THE PURPOSE OF VOTER CONSIDERATION TO FILL A VACANCY ON THE CITY COUNCIL; AUTHORIZING A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY, THE LIBERTY INDEPENDENT SCHOOL DISTRICT, ANY OTHER CONTRACTING ENTITIES AND THE LIBERTY COUNTY CLERK; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS. CONSIDERE LA ADOPCIÓN DE UNA ORDENANZA DEL MUNICIPIO DE LA CIUDAD DE LIBERTY, TEXAS, ORDENA UNA ELECCIÓN MUNICIPAL ESPECIAL QUE SE LLEVARÁ A CABO EL DÍA 4 DE MAYO DEL 2019, CON EL PROPÓSITO CONSIDERACIÓN DE VOTANTE UN PUESTO VACANTE EN EL AYUNTAMIENTO; AUTORIZANDO UN ACUERDO DE ELECCIÓN JUNTA ELECTORAL Y LOS CONTRATOS DE SERVICIOS POR/ENTRE LA CIUDAD DE LIBERTY, EL DISTRITO ESCOLAR INDEPENDIENTE DE LIBERTY, CALQUIER OTRA ENTIDAD DE CONTRACCIÓN Y EL SECRETARIO DEL CONDADO DE LA CIUDAD DE LIBERTY, PROVEYENDO UNA VOTACIÓN ADELANTADA; PROVEYENDO DOS DÍAS DE DOCE HORAS DE VOTACIÓN ADELANTADA; PROVEYENDO LA PUBLICACIÓN Y NOTIFICACIÓN DE ELECCIÓN; ESTABLECIENDO OTROS PROCEDIMIENTOS PARA LA REALIZACIÓN DE LA ELECCIÓN; PROVEYENDO UNA CLÁUSULA DE SEPARACIÓN, PROVEYENDO UNA FECHA EFECTIVA; Y PRESCINDIENDO CON LOS REQUISITOS DE LA SECCIÓN 3.10 DE LA CARTA CONSTITUCIONAL QUE ESTA ORDENANZA SE LEERÁ EN DOS DÍAS SEPARADOS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD ON THE 4TH DAY OF MAY, 2019 FOR THE PURPOSE OF VOTER CONSIDERATION TO FILL A VACANCY ON THE CITY COUNCIL; AUTHORIZING A JOINT ELECTION AGREEMENT AND ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY, THE LIBERTY INDEPENDENT SCHOOL DISTRICT, ANY OTHER CONTRACTING ENTITIES AND THE LIBERTY COUNTY CLERK; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

Brief discussion was held regarding the Special Election and the vacancy left by the resignation of former Council Member Paul Glazener. There will be one year remaining of his two-year

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)

term.

A motion was made to adopt the Ordinance ordering a Special Election to be held on May 4, 2019, to fill the vacancy on City Council.

ATTACHMENTS:

- 2019 Election Agreement (DOCX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

5. Ordinance 2019-3

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS IN 2019; AUTHORIZING THE HIRING OF LAWYERS AND RATE EXPERTS; AUTHORIZING THE CITY'S PARTICIPATION TO THE FULL EXTENT PERMITTED BY LAW AT THE PUBLIC UTILITY COMMISSION OF TEXAS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND DECLARING AN EFFECTIVE DATE; AND DECLARING AN EFFECTIVE DATE AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING PARTICIPATION WITH OTHER ENTERGY SERVICE AREA CITIES IN MATTERS CONCERNING ENTERGY TEXAS, INC. AT THE PUBLIC UTILITY COMMISSION OF TEXAS IN 2019; AUTHORIZING THE HIRING OF LAWYERS AND RATE EXPERTS; AUTHORIZING THE CITY'S PARTICIPATION TO THE FULL EXTENT PERMITTED BY LAW AT THE PUBLIC UTILITY COMMISSION OF TEXAS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; AND DECLARING AN EFFECTIVE DATE; AND DECLARING AN EFFECTIVE DATE AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

This Ordinance authorizes municipal participation in regulatory rate proceedings involving Entergy Texas, Inc. before the Public Utility Commission of Texas. A motion was made to adopt the Ordinance as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Chipper Smith, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

6. Ordinance 2019-4

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AMENDING ARTICLE 13.03 OF THE CODE OF ORDINANCES; REGULATING WATER AND SEWER LINE EXTENSION; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCE BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

" AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AMENDING ARTICLE 13.03 OF THE CODE OF ORDINANCES; REGULATING WATER AND SEWER LINE EXTENSION; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCE BE READ ON TWO SEPARATE DAYS."

A motion was made to adopt the Ordinance regulating the extension of water and sewer lines to serve individual property or development.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

7. Resolution (ID # 4340)

First reading of a Resolution approving a Liberty Community Development Corporation grant to PLC Construction.

COMMENTS - Current Meeting:

City Attorney Brandon Davis read aloud the entire Resolution regarding a grant to PLC Construction for a sewer line extension to the PLC property; an extension of approximately 3,000 feet. The LCDC will fund \$380,00.00 of the total \$464,200 of the extension to the southern boundary of PLC's property. PLC will bear the cost of the extension from the southern boundary to the property's northern boundary for a cost of \$84,200.00. Two readings of this document are required by Texas Local Government Code §505.158, prior to an expenditure of more than \$10,000 for a Type B Economic Development Corporation project.

This was the first reading of the Resolution.

ATTACHMENTS:

- PLC Performance Agreement (DOCX)

RESULT:	MOVED FORWARD ON FIRST READING
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8. Resolution (ID # 4341)

First reading of a Resolution approving the Liberty Community Development Corporation Levee Repair Project

COMMENTS - Current Meeting:

City Attorney Brandon Davis read aloud the entire Resolution regarding repairs to the Main "B"

Levee due to slope failure during Hurricane Harvey, from Bowie Street to the west approximately four hundred (400) feet. The project cost is approximately \$193,362.68 to be funded by the Liberty Community Development Corporation (LCDC), which FEMA may reimburse the LCDC for a majority of the cost, with LCDC being only responsible for a 10% match of \$31,274.00. Two readings of this document are required by Texas Local Government Code §505.158, prior to an expenditure of more than \$10,000 for a Type B Economic Development Corporation project.

This was the first reading of the Resolution.

RESULT: MOVED FORWARD ON FIRST READING

9. Resolution (ID # 4342)

First Reading of a Resolution approving the Liberty Community Development Corporation's purchase of a tractor and slope mower for the park.

COMMENTS - Current Meeting:

City Attorney Brandon Davis read aloud the entire Resolution regarding the purchase of a tractor and slope mower for maintenance of drainage ditches at the Liberty Municipal Park(s). The cost is \$155,447.40, with the Street Department contributing \$31,717.00 of budgeted funds towards the purchase. The Liberty Community Development Corporation would fund the remaining \$123,730.40 for the purchase of this equipment. Two readings of this document are required by Texas Local Government Code §505.158, prior to an expenditure of more than \$10,000 for a Type B Economic Development Corporation project.

This was the first reading of the Resolution.

RESULT: MOVED FORWARD ON FIRST READING

10. Council Action 2019-3

Consider approval of various projects to be funded with Cambridge Funds.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the SRMPA Cambridge Project, project distributions received by the City in the aggregate of \$22,779,162.14, various electric projects funded with Cambridge funds, and proposed allocation of funds for additional projects. The proposed electric projects include various electric lateral rehabilitation and street lighting replacement, in the amount of \$2,358,980.00. Other projects include HVAC/lighting, City Hall upgrades and generator, and a street sweeper, for a combined cost of \$660,000.00. Mr. Warner further reviewed the current Cambridge fund balance of \$15,017,913.91 and following proposed project completion, an ending fund balance of \$11,998,933.91.

A motion was made to approve the expenditure of Cambridge Funds, for the projects as discussed.

ATTACHMENTS:

- Cambridge Fund Summary PP (PPTX)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Councilperson
SECONDER: David Arnold, Councilperson
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

11. Council Action 2019-4

Consider approval of the lease of the Liberty Municipal Park Baseball Fields, Softball Fields, and Concession Stands to the Liberty Youth Baseball Association.

COMMENTS - Current Meeting:

The City Council approved a lease agreement with the Liberty Youth Baseball Association in December, 2018. This revised agreement clarifies the number of fields to be leased, monthly cost to rent fields, moving of the outfields by the City, rate charges for subletting fields, rental fees for National Tournaments, and responsibility for major repairs.

A motion was made to approve the revised agreement with the Liberty Youth Baseball Association, as discussed.

ATTACHMENTS:

- LYBA Agreement (DOC)

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane Huddleston, Mayor Pro Tem
SECONDER: Libby Simonson, Councilperson
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

C. Executive Session

Gov. Code §551.074 - Personnel Matters - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

- Discussion of the Electric Department.

At 7:59 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

D. Reconvene into Regular Session

At 8:41 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2019-5

Consider and take action, if any, on personnel matters related to the Electric Department as discussed in the Executive Session.

RESULT: NO ACTION TAKEN

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:42 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jan 8, 2019 6:00 PM (Minutes Approval)



The City of Liberty
City Council
Emergency Meeting
 ~ Minutes ~

1829 Sam Houston
 Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
 City Secretary
 (936) 336-3684

Friday, January 18, 2019

2:15 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

This meeting will be called to order on January 18, 2019 at the City Council Chambers, 1829 Sam Houston, Liberty, TX.

The meeting was called to order on January 18, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 2:15 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Absent	
Chipper Smith	Councilperson	Present	
Tom Warner	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

II. REGULAR AGENDA

A. Regular Session

1. Council Action 2019-6

Consider approval of expenditures for repairs of a breach on the levee at Main "B".

COMMENTS - Current Meeting:

City Manager Tom Warner reported that there had been a breach in the Main "B" Levee west of Bowie Street. Approximately a third of the levee has been lost at the cross pipe that

Minutes Acceptance: Minutes of Jan 18, 2019 2:15 PM (Minutes Approval)

goes from the detention pond through the levee and out into the river bottom; causing river water to drain back into the City. Smart Materials, Inc. has begun hauling material to reinforce the cracked pipe and slope failure. Mr. Warner also stated that WCID #5 has loaned the City sheet piling for use in the failed area, if necessary.

A motion was made to authorize the expenditure of funds for emergency repairs to the Main "B" Levee, not to exceed \$200,000.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Smith
ABSENT:	David Arnold

III. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 2:39 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jan 18, 2019 2:15 PM (Minutes Approval)



The City of Liberty City Council

Special Called Mtng. & Joint Mtng.-LCDC

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 22, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on January 22, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Tom Warner	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

III. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 4348)

Discussion regarding the club house and golf fees at the Liberty Municipal Golf Course.

Minutes Acceptance: Minutes of Jan 22, 2019 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

This discussion was held in conjunction with the Board Members of the Liberty Community Development Corporation, posted as a Joint Meeting. Lengthy discussion ensued regarding various aspects of the Liberty Municipal Golf Course. Discussed were:

- Golf Course revenues and expenditures for the current and two previous budget years,
- Capital Items purchased in the previous budget year (2017-2018) - Total \$79,820,
- Estimated Cost of numerous proposed repairs to the Club House - \$39,915,
- Options for Food Service and upgrade of kitchen in the Club House,
- Golf Course Fees to include annual fees, cart shed fee, trail fee, rider fee, senior designation, and
- Other related issues.

ATTACHMENTS:

- Golf Course Detail - January 2019 (XLSX)
- Golf Course Club House Repairs (XLSX)
- Golf Course Fee Comparison January 22 2019 (XLSX)
- Golf Course Detail- Page 2 -January 2019 (XLSX)

2. Council Action 2019-7

Consider the Liberty Community Development Corporation's action regarding repair of the Club House at the Liberty Municipal Golf Course.

COMMENTS - Current Meeting:

A motion was made to approve the expenditure of \$39,915 for various repairs to the Club House, at the Liberty Municipal Golf Course, as discussed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Arnold, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

3. Ordinance 2019-5

Consider adoption of an Ordinance amending the Master Fee Schedule, revising certain fees at the Liberty Municipal Golf Course.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR REVISIONS TO THE ANNUAL FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

The proposed change in fees are as follows:

Annual Fee - Family - \$600.00
 Annual Fee - Individual - \$420.00
 Annual Trail Fee - \$400.00
 Annual Cart Shed Fee - \$450.00
 Removal of the Rider Fee
 Senior Age - Lowered from 65 to 60.

A motion was made to adopt the Ordinance amending the Master Fee Schedule, to include the amended fees for the Liberty Municipal Golf Course.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

IV. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 6:55 p.m.

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 Carl Pickett, Mayor

ATTEST:

 Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jan 22, 2019 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 22, 2019

6:30 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on January 22, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 7:01 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor Pro Tem	Present	
Dennis Beasley	Councilperson	Present	
Libby Simonson	Councilperson	Present	
David Arnold	Councilperson	Present	
Chipper Smith	Councilperson	Present	
Tom Warner	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments from the audience.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 4351)

Presentation to Former Council Member Paul Glazener

COMMENTS - Current Meeting:

Mayor Pickett, on behalf of the City Council, presented a set of engraved bookends and Council name plate, to former Council Member Paul Glazener. Mayor Pickett thanked Mr. Glazener for his service on Council and his dedication to City issues and serving the

Minutes Acceptance: Minutes of Jan 22, 2019 6:30 PM (Minutes Approval)

community.

Mr. Glazener expressed his thanks, stating he enjoyed being a part of the City's governing body in serving the citizens.

2. Information Item (ID # 4352)

City Manager's Report - Projects & Activities - City Mgr. - T. Warner

COMMENTS - Current Meeting:

City Manager Tom Warner reported on various City activities to include:

- Levee breach at Main "B" has been stopped,
- Major leak under driveway at Popeye's,
- Pole fell at FM 3361 - crews placed new poles in several days, not the anticipated two weeks,
- Work to continue at Main "A" when the river levels drop, and
- Report of other City projects.

ATTACHMENTS:

- City Manager's Report January 22 2019 (DOCX)

3. Information Item (ID # 4353)

Finance Report - Finance Director N. Herrington

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the December, 2018 financials. Ms. Herrington conveyed that tax deposits are being made, General Fund cash in bank is \$1.6 million, Boomerang Electric Account balance for capital projects is \$750,000.00, and reviewed the status of other funds.

4. Information Item (ID # 4354)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Mayor Pickett reported that Fire Chief Brian Hurst recently presented an informative program on 'Stop the Bleed', at a recent meeting of the Liberty Rotary Club. Mayor Pickett also stated that the Houston-Galveston Area Council will hold a public meeting on the 2045 Regional Transportation Plan, on Thursday, January 29 in the Liberty Center from 5:30 - 7:00 p.m.

IV. REGULAR AGENDA

A. Regular Session

1. Resolution 2019-1

Consider approval, upon second reading, of a Resolution approving a Liberty Community Development Corporation grant to PLC Construction.

COMMENTS - Current Meeting:

City Attorney Brandon Davis read aloud the entire Resolution regarding a grant to PLC Construction for a sewer line extension to the PLC property; an extension of approximately 3,000 feet. The LCDC will fund \$380,00.00 of the total \$464,200 of the extension to the southern boundary of PLC's property. PLC will bear the cost of the extension from the southern boundary to the property's northern boundary for a cost of \$84,200.00. Two readings of this document are required by Texas Local Government Code §505.158, prior to an expenditure of more than \$10,000 for a Type B Economic Development Corporation project.

This was the second reading of the Resolution. A motion was made to approve the Resolution.

ATTACHMENTS:

- PLC Performance Agreement (DOCX)

RESULT:	APPROVED [5 TO 0]
MOVER:	Dennis Beasley, Councilperson
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Beasley, Simonson, Arnold, Smith
ABSTAIN:	Diane Huddleston

2. Resolution 2019-2

Consider approval, upon second reading, of a Resolution approving the Liberty Community Development Corporation Levee Repair Project.

COMMENTS - Current Meeting:

City Attorney Brandon Davis read aloud the entire Resolution regarding repairs to the Main "B" Levee due to slope failure during Hurricane Harvey, from Bowie Street to the west approximately four hundred (400) feet. The project cost is approximately \$193,362.68 to be funded by the Liberty Community Development Corporation (LCDC), which FEMA may reimburse the LCDC for a majority of the cost, with LCDC being only responsible for a 10% match of \$31,274.00. Two readings of this document are required by Texas Local Government Code §505.158, prior to an expenditure of more than \$10,000 for a Type B Economic Development Corporation project.

This was the second reading of the Resolution. A motion was made to approve the Resolution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Councilperson
SECONDER:	Diane Huddleston, Mayor Pro Tem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

3. Resolution 2019-3

Consider approval, upon second reading, of a Resolution approving the Liberty Community Development Corporation's purchase of a tractor and mower for the Park.

COMMENTS - Current Meeting:

City Attorney Brandon Davis read aloud the entire Resolution regarding the purchase of a tractor and slope mower for maintenance of drainage ditches at the Liberty Municipal Park(s). The cost is \$155,447.40, with the Street Department contributing \$31,717.00 of budgeted funds towards the purchase. The Liberty Community Development Corporation would fund the remaining \$123,730.40 for the purchase of this equipment. Two readings of this document are required by Texas Local Government Code §505.158, prior to an expenditure of more than \$10,000 for a Type B Economic Development Corporation project.

This was the second reading of the Resolution. A motion was made to approve the Resolution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Dennis Beasley, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

4. Council Action 2019-8

Consider an Interlocal Agreement with the City of Dayton for cooperative governmental functions to include machinery, equipment, materials and related employees when needed.

COMMENTS - Current Meeting:

City Manager Tom Warner explained that this agreement would be beneficial to each entity to provide supplementary services to the other by having access to materials, machinery, equipment and related employees. After brief discussion, a motion was made to approve the Interlocal Agreement between the City of Liberty and the City of Dayton.

ATTACHMENTS:

- COD Interlocal with COL (DOCX)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor Pro Tem
SECONDER:	Libby Simonson, Councilperson
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

5. Council Action 2019-9

Consider the nomination of two (2) individuals to the Liberty County Early Voting Ballot Board for the May 4, 2019 Elections.

COMMENTS - Current Meeting:

Council will consider nominations to the Liberty County Early Voting Ballot Board, with this agenda item being brought before the Council at the next meeting.

RESULT:	NO ACTION TAKEN
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6. Council Action (ID # 4361)

Discussion and possible action, if any, on the Liberty Jubilee.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding all aspects of the Liberty Jubilee, to include vendors, entertainment, location, street dance, revenues and expenditures, children's carnival and other related topics.

ATTACHMENTS:

- Jubilee Revenues Expenses January 22 2019 (XLSX)

RESULT:	NO ACTION TAKEN
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V. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:42 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jan 22, 2019 6:30 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Annexation Issues

RESOLUTION 2019-4

DOC ID: 4374 A

A RESOLUTION DECLARING THE INTENTION OF THE CITY OF LIBERTY, TEXAS, TO ANNEX CERTAIN TERRITORY ADJACENT TO 2018 ANNEXATION TRACT 9, AND DESCRIBED AS ALL OR PARTS OF PROPERTY ID NUMBERS, 201314, 19349, 109682, 109686, 19340, 19344, 19436, 19442, 19443, 115545, and 113289, IN LIBERTY COUNTY, TEXAS; SETTING THE DATES, TIMES, AND PLACES FOR TWO PUBLIC HEARINGS AT WHICH ALL INTERESTED PARTIES SHALL HAVE AN OPPORTUNITY TO BE HEARD; PROVIDING FOR PUBLICATION OF NOTICES OF SUCH PUBLIC HEARINGS; AND DIRECTING PREPARATION OF A MUNICIPAL SERVICE PLAN FOR THE TERRITORY PROPOSED TO BE ANNEXED.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1. The City Council of the City of Liberty, Texas (the "City") hereby declares its intention to annex to the City the territory described in **Exhibit "A"** attached hereto and made a part hereof, by the passage of an ordinance of annexation extending the general corporate limits of the City for all purposes to include such territory.

Section 2. The City Council of the City hereby calls two public hearings at which all interested persons shall have the right and opportunity to appear and be heard upon such proposal to annex the territory described above. The first public hearing shall be held in the City Council Chambers, located at 1829 Sam Houston, Liberty, Texas, 77575 at 6:00 p.m. on Tuesday, March 12, 2019, and the second public hearing shall be held in the City Council Chambers, located at 1829 Sam Houston, Liberty, Texas, 77575 at Noon on Tuesday, March 19, 2019. The annexation proceeding, of which notice of intention to

annex is given by this Resolution, shall be instituted not less than twenty (20) days nor more than forty (40) days subsequent to such public hearings.

Section 3. City Staff is hereby directed to cause notices of such public hearings to be given by publication in a newspaper having general circulation within the City and within the territory proposed to be annexed, the publication of notice of each public hearing to be made at least once in such newspaper not more than twenty (20) days nor less than ten (10) days prior to the day of that public hearing.

Section 4. City Staff is hereby directed to cause to be prepared a service plan that provides for the extension of municipal services to the territory that is proposed to be annexed. The proposed service plan shall be made available for public inspection and shall be explained to the inhabitants of the territory at the public hearings called herein. Such service plan shall be prepared in accordance with the provisions of Chapter 43 of the Texas Local Government Code.

PASSED AND APPROVED in Liberty, Texas this _____ day of February, 2019.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

EXHIBIT "A"

LIST OF TRACTS OR PORTION OF TRACTS TO BE ANNEXED

**201314, 19349, 109682, 109686, 19340, 19344, 19436, 19442, 19443,
115545, and 113289 IN LIBERTY COUNTY, TEXAS**

Liberty Annexations

Phase 9 & Phase 10

Attachment: Annexation-Phase 9 & 10 Presentation (RES-2019-4 : Intent to Annex)

OLSON & OLSON LLP

Phase 9 Annexation Properties - City Limits

- 19347 - USA
- 19371 - USA
- 19452 - USA
- 19280 – USA

Ordinance needs to be revised and recorded

OLSON & OLSON LLP

Phase 9 Annexation - Development Agreement

- 19369 – Multiple Owners

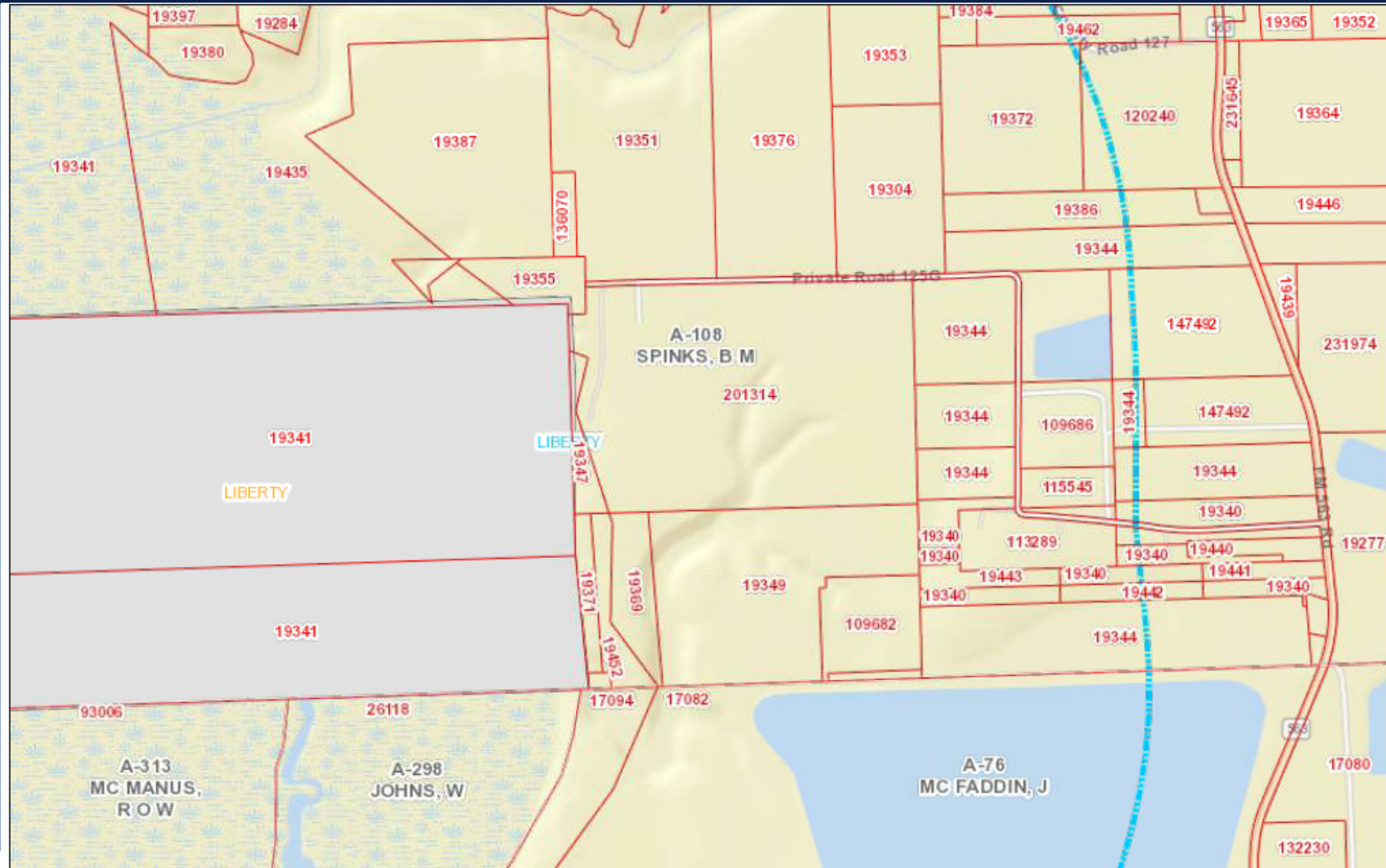
One owner still has not signed



Phase 10 Properties

- 201314 – Moss Bluff Development Corp
- 19349 – Moss Bluff Development Corp
- 109682 – Moss Bluff Development Corp
- 109686 – Moss Bluff HUB Partners L P
- 19340 – Moss Bluff Development Corp
- 19344 – Moss Bluff Development Corp
- 19442 – Moss Bluff Development Corp
- 19443 – Moss Bluff Development Corp
- 115545 – Moss Bluff HUB Partners L P
- 113289 – Moss Bluff HUB Partners L P
- 19436 ? – GC Land LLC

Annexation 10



Attachment: Annexation-Phase 9 & 10 Presentation (RES-2019-4 : Intent to Annex)

OLSON & OLSON LLP

Liberty Annexations

Phase 9 & Phase 10

Attachment: Annexation-Phase 9 & 10 Presentation (RES-2019-4 : Intent to Annex)

OLSON & OLSON LLP



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Financial Reports

COUNCIL ACTION 2019-10

DOC ID: 4366

Subject: Annual Audit FY 2017-2018

Background: Texas Local Government Code §103.001 requires that a municipality shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. An audit will check the accuracy of records, compliance with accounting methods, and the soundness of financial practices, including internal controls.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Agreements

COUNCIL ACTION 2019-11

DOC ID: 4367

Subject: Interlocal agreement with Liberty County Sheriff's Department

Background: The Liberty Police Department and Liberty County Sheriff's Department use pepper guns and tasers, respectively. The Police Department is wanting to use tasers and the Sheriff's Department is wanting to use pepper guns. The interlocal agreement will allow a one for one exchange between the two departments for this equipment.

Fiscal Impact: NA

Staff Recommendation: Staff recommends approval of the Interlocal Agreement.

**INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY AND CITY OF
LIBERTY FOR THE EXCHANGE OF TASERS FOR PEPPER GUNS**

THE STATE OF TEXAS §

COUNTY OF LIBERTY §

This Agreement is between Liberty County, hereinafter called “County,” and the City of Liberty, hereinafter called “City.”

WITNESSETH

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between counties and other political subdivisions and agencies of the state;

WHEREAS, the County and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City of Liberty’s Police Department currently has pepper guns that it uses for non-lethal force; and

WHEREAS, the County currently has tasers that it uses for non-lethal force; and

WHEREAS, City’s police department would like to start using tasers instead of pepper guns; and

WHEREAS, the Liberty County Sheriff’s Department would like to start using pepper guns instead of tasers; and

WHEREAS, City’s police department currently has an inventory of pepper guns and equipment that could be given to the Liberty County Sheriff’s Department; and

WHEREAS, Liberty County Sheriff’s Department currently has an inventory of new tasers that could be given to the Liberty Police Department; and

WHEREAS, the parties recognize that cooperation between the governmental agencies will provide better service to the public at reduced expense by avoiding costly duplication of equipment; and

NOW, THEREFORE, the County and City in consideration of the mutual covenants and conditions contained herein and in recognition of the benefits to be gained by citizens of the County and City, promise and agree as follows:

1. The City of Liberty shall provide pepper guns and related equipment to the Liberty County Sheriff's Department.
2. The County agrees to provide a like number of new tasers to the City of Liberty Police Department.
3. The Liberty County Sheriff and the Liberty Police Chief shall plan, schedule and agree in advance as to the equal value consideration to be provided for all mutual sharing projects before any such projects commence.
4. The County and City understand that agreements for mutual sharing may be limited by budgetary restrictions or the authority provided by their respective governing bodies. Notwithstanding any provisions herein, this interlocal agreement is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the government and any extension thereto. In the event that no funds or insufficient funds are appropriated for the payment due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to County or City.
5. To the fullest extent permissible under Texas law, City of Liberty shall indemnify, defend, and hold harmless Liberty County, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorneys' fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of City of Liberty, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.
6. To the fullest extent permissible under Texas law, Liberty County shall indemnify, defend, and hold harmless the City of Liberty, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorneys' fees, court costs or mediation expenses resulting from any errors, omissions, torts or other

negligent acts or omissions of Liberty County, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

7. Neither party shall be deemed an employee or agent of the other party. This Agreement does not constitute a joint venture, either expressed or implied.
8. The term of this Agreement is for a period beginning on the date the Agreement is executed and terminates upon completion of the projects listed above. Either party has the right to terminate this contract at any time upon fifteen (15) days written notice of the decision to the other party.
9. Notices to City shall be deemed given when delivered in person to the City Manager, or the next business day after the mailing of said notice addressed to said City by United States mail, certified or registered mail, return receipt requested, and postage paid at 1829 Sam Houston Street, Liberty, Texas 77575.

Notices to Liberty County shall be deemed given when delivered in person to the County Judge, or the next business day after the mailing of said notice addressed to Liberty County by United States mail, certified or registered mail, return receipt requested, and postage paid at 1923 Sam Houston St., Liberty, Texas 77575.

Executed on this the ____ day of _____, 2019, by Jay Knight, County Judge, on behalf of Liberty County, Texas, after approval by Commissioners Court.

Executed on this the ____ day of _____, 2019, by Bobby Rader, Liberty County Sheriff, after approval by Commissioners Court.

Executed on this the ____ day of _____, 2019, by the Mayor, on behalf of the City of Liberty, Texas, after approval by City Council.

COUNTY OF LIBERTY

CITY OF LIBERTY

Jay Knight, Liberty County Judge

**Carl Pickett
Mayor, City of Liberty**

Bobby Rader, Liberty County Sheriff

ATTEST:

Lee H. Chambers, Liberty County Clerk

Secretary, City of Liberty

Attachment: Interlocal with County-tasers (CA-2019-11 : Interlocal Agreement-Liberty Co)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Vehicles

INFORMATION ITEM (ID # 4368)

DOC ID: 4368

Subject: Parking of commercial vehicles and truck routes

Background: City Council and staff have been contacted by concerned citizens regarding the parking of commercial vehicles on city streets. Most of the concerns deal with the safety aspects of the vehicle not being clearly visible and the width of the streets where these vehicles are parking. Additionally, concerns have been expressed regarding the damage being done to city streets.

Fiscal Impact: Approximately \$1,000.00 for the cost of truck route signs & poles.

Staff Recommendation: NA



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Board Appointments & Information

INFORMATION ITEM (ID # 4369)

DOC ID: 4369

Subject: Charter Review Commission Appointments

Background:

City Charter requires that Council make appointments to the Charter Review Commission in each odd-numbered year. This Commission is comprised of five citizens from the City of Liberty. Term of office is six months; however, upon written request of a majority of the Commission members, the City Council may extend the commission's term of office for a period not to exceed 90 days.

The Charter Review Commission has term limits (May, 2018). Members may serve only two consecutive terms. The City's "Policy on Board and Commission Member Appointment and Eligibility" Section III(f) states that "Board and Commission Members shall not serve concurrently on more than one board or commission."

2017 Commission Members: Jaime Carter, Victor Barranco, Marsha LaFour, Paul Glazener and Courtney Daniel. The 2017 members are ineligible to serve due to term limits or service on other boards.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.6

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Board Appointments

COUNCIL ACTION 2019-12

DOC ID: 4370

Subject: Nominations to Liberty County Early Voting Ballot Board

Background: The Early Voting Ballot Board generally meets twice during an election. First, the Board meets to qualify ballots by mail on election day or after the 1st day to vote early by personal appearance.

Second, the Board meets after election day to review any provisional ballots and to qualify any mail-in ballots received by the 5th day after the election from voters casting a ballot outside the country.

Individuals nominated will need to be registered voters.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Golf Course

ORDINANCE 2019-6

DOC ID: 4371 B

Subject: Golf Course Fees

Background: In a joint meeting with the Liberty Community Development Corporation and City Council on January 22, 2019, City Council amended the Master Fee Schedule relating to the Liberty Municipal Golf Course. The fees amended included the Annual Individual, Family, Trail and Cart Shed Rental. During the meeting City Council also agreed to allow these fees to be paid on a semi-annual basis. However, the Ordinance approved by City Council did not include the establishment of Semi-Annual Fees. Additionally, fee for Seniors Walking on Weekdays and Weekends/Holidays were also omitted from the Ordinance. The proposed Semi-Annual and Senior Fees are included on the attached Master Fee Schedule.

Fiscal Impact: Revenues from all fees is estimated to be \$155,000.

Staff Recommendation: Staff recommends approval of the proposed fees.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR REVISIONS TO THE SEMI-ANNUAL FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, the attached "Exhibit A" represents the various rates and fees, including new semi-annual fees, to be charged by the City related to the Liberty Municipal Golf Course.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1.

That all rates or schedules of rates which are in conflict herewith are to the extent of such conflict only, expressly amended, changed and repealed.

Section 2.

That the fee schedule attached hereto as “Exhibit A” amends the previous Master Fee Schedule to include the new rates shown in “Exhibit A” providing for rates and fees to be charged for the Liberty Municipal Golf Course and is hereby adopted as fully set forth herein.

Section 3.

That the Ordinance containing all current rates and fees charged by the City of Liberty shall take effect upon transfer of ownership from the Magnolia Ridge County Club to the City of Liberty..

Section 4.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED this the 12th day of February, 2019.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



MASTER FEE SCHEDULE

Amended June 12, 2018

Description	Fees
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Golf Course

DAILY FEES	W/Cart	Walking
18 holes - Weekdays	\$25.00	\$18.00
18 holes - Weekends & Holidays	\$27.00	\$18.00
9 holes - Weekdays	\$16.00	\$11.00
9 holes - Weekends & Holidays	\$17.00	\$11.00
*Seniors - Weekdays	\$18.00	\$10.00
*Seniors - Weekends & Holidays	\$20.00	\$10.00
Cart Fee - 18 holes (Per Cart)	\$16.00	
Cart Fee - 9 holes (Per Cart)	\$8.00	

* Seniors - 60 years of age and older

ANNUAL FEES
Annual Fee - Individual - \$420.00
Semi-Annual Fee - Individual - \$220.00
Annual Fee - *Family - \$600.00
Semi-Annual Fee - *Family - \$320.00
Annual Fee - Trail Fee - \$400.00
Semi-Annual - Trail Fee - \$250.00
Cart Shed Rental - Annual - \$450.00 (Trail Fee Included)
Cart Shed Rental - Semi-Annual - \$275.00 (Trail Fee Included)

* Family - Spouse & Children 18 & Under



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.8

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Grant Issues

RESOLUTION 2019-5

DOC ID: 4372 A

Subject: 2019-2020 CBDG Application

Background: The City is eligible to receive CBDG grants funds for housing or infrastructure projects. The project must be in a low to moderate income as defined by the Texas Department of Agriculture. In recent years, these funds have been used to rehabilitate the sanitary sewer lines on Layl Drive and the Avenues. The proposed funds will be used to increase the size of the water lines serving the residents on Robbie and Sue Streets. The amount of the grant is \$350,000 with a local match of \$35,000.

Fiscal Impact: The local match of \$35,000 will be from the Cambridge Funds.

Staff Recommendation: Staff recommends approval of the resolution authorizing the submittal of the grant application.

A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of Liberty desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Liberty to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS:

1. That a Texas Community Development Block Grant Program application for the Community Development Fund is hereby authorized to be filed on behalf of the City with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the Community Development Fund.
3. That the application be for \$350,000.00 of grant funds to provide improvements to the city's water system.

4. That the City Council directs and designates the Mayor and the City Manager as the City's Chief Executive Officers and Authorized Representatives to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Liberty is committing \$35,000 from its General Fund as a cash contribution toward the water improvements project.

Passed and approved this ____ day of ____, 2019.

Mayor
City of LIBERTY, Texas

City Secretary
City of LIBERTY, Texas



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.1

Meeting: 02/12/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION 2019-13

DOC ID: 4373

Subject: Action Taken Following an Executive Session - Economic Development

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.