



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 11, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Huddleston	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4467)

City Manager's Report - City Manager T. Warner

- City Manager's Report June 2019 (DOCX)

B. Information Item (ID # 4468)

Finance Report - Finance Director, N. Herrington

C. Information Item (ID # 4469)

Department Reports

- Department Reports-May (PDF)

D. Information Item (ID # 4470)

Sam Rayburn Municipal Power Agency - Mayor Pickett

- April 2019 Minutes (PDF)

E. Information Item (ID # 4471)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, May 14, 2019

2. Tuesday, May 28, 2019

B. Council Action (ID # 4472)

Consider ratifying the LCDC's action to expend funds, in the amount of \$1,995.00, for the development of a logo for the Liberty Community Development Corporation.

- Logo - e. Sullivan (PDF)

C. Council Action (ID # 4473)

Consider ratifying the LCDC's action to expend funds, not to exceed \$8,500.00, for the development of a stand-alone website for the Liberty Community Development Corporation.

- CivicPlus Proposal (PDF)

D. Council Action (ID # 4474)

Consider ratifying the LCDC's action to expend funds, in the amount of \$500, for membership to the Texas Economic Development Council (TEDC).

- TEDC Information (PDF)

E. Council Action (ID # 4475)

Consider ratifying the LCDC's action to approve a budget amendment to the Liberty Community Development Corporation Fiscal Year Budget ending September 30, 2019, in the amount of \$4,155.68, to authorize the transfer of funds to the Liberty Municipal Airport to fund various expenditures.

- Budget Amendment - Airport Signage (PDF)

VII. REGULAR AGENDA**A. Regular Session****1. Council Action (ID # 4476)**

Mr. Ed Seymour to address the Council regarding the Greater East Texas Community Action Program (GETCAP), and take any action deemed necessary.

2. Resolution (ID # 4478)

Consider a Resolution approving the submittal of a grant application to the Texas General Land Office (GLO) Community Development Block Grant (CDBG) Hurricane Harvey Disaster Recovery.

3. Resolution (ID # 4479)

First reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$50,589.60, to fund a portion of the salaries and benefits of those employees working on behalf of the LCDC.

- Budget Amendment Personnel Info (PDF)

4. Resolution (ID # 4480)

First reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$20,500.00 for advertising and membership fees to economic development related organizations.

5. Resolution (ID # 4481)

First reading of a Resolution approving a budget amendment to the Liberty Community Development corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$35,887.00, to increase the transfer to the Golf Course to fund various expenditures.

- Budget Amendment-Signage (PDF)

6. Ordinance (ID # 4482)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR RANGE BALL, RANGE CLUB AND TOURNAMENT FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

- MASTER FEE SCHEDULE- Exhibit A (5) (DOCX)

7. Ordinance (ID # 4483)

CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY CREATING DIVISION 7 IN CHAPTER 10.02 OF THE CODE OF ORDINANCES, REGULATING WIRELESS TELECOMMUNICATIONS FACILITIES AND REQUIRING A PERMIT FOR SAME; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

B. Executive Session

Government Code §551.071 - Private Consultation with Attorney. To seek advice regarding contemplated / pending litigation.

- Discussion of the Humphreys Cultural Center.
- Discussion of the Liberty Municipal Airport.
- Discussion of the cities of Hardin and Ames wastewater issues.

Gov. Code §551.074 - Personnel Matters. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Gov. Code §551.072 - Deliberation Regarding Real Property.

- Discussion regarding a possible real estate transaction.

C. Reconvene into Regular Session

1. Council Action (ID # 4484)

Consider and take action, if any, on contemplated/pending litigation regarding the Humphreys Cultural Center, as discussed in the Executive Session.

2. Council Action (ID # 4488)

Consider and take action, if any, on contemplated/pending litigation regarding the Liberty Municipal Airport, as discussed in the Executive Session.

3. Council Action (ID # 4485)

Consider and take action, if any, on contemplated/pending litigation regarding the cities of Hardin and Ames wastewater issues, as discussed in the Executive Session.

4. Council Action (ID # 4486)

Consider and take action, if any, on personnel matters, as discussed in the Executive Session.

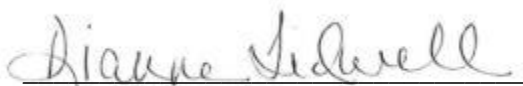
5. Council Action (ID # 4487)

Consider and take action, if any, regarding a real estate offer for tax trust property.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 7th day of June, 2019 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is

wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2019.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4467)

DOC ID: 4467

Subject: City Manager Report - City Projects and Activities

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects, activities and other items related to City business.

Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: June 11, 2019

Re: City Manager Report

-
1. The first Charter Review Committee Meeting was held on June 5, 2019. The Committee selected Paul Glazener as their Presiding Officer. The next meeting of the Committee is scheduled for noon on June 19, 2019.
 2. The contracted work on Main A is complete. The contractor has completed the installation of the barrier on top of the levee. Although not associated with the levee work, one of the electric pumps motors is still out of service. The motor has been pulled and shipped off to be repaired. The other electric pump and the two diesel pumps are up and operational.
 3. The contractors replacing the HVAC and lighting systems at City Hall, Service Center and Police and Fire Departments is anticipated to begin work the week of June 24th. Various areas of each building will be without HVAC and lighting while the work is being performed.
 4. The contractor replacing the sewer line on Bowie was planning to start on June 5, 2019. However, the rainfall on June 5th and anticipated rainfall on June 6th and 7th has caused them to reschedule for the week of June 10, 2019.
 5. The wastewater project is also progressing but has also been slowed due to the weather. The contractor is continuing to micro-tunnel the sewer line on Hwy 90, install the remaining manholes and refurbish the McGuire lift station. The micro-tunneling on Hwy 90 is anticipated to be completed the week of June 24th, weather permitting. Work has commenced on the sanitary and storm sewer line repairs on Texas Avenue and the Bypass and Beaumont Avenue Lift Stations. The \$5.4 million contract is 50% complete with \$2.7 million expended as of May 15, 2019.
 6. The property for the water well, tower pump station and ground storage tank has been acquired. The environmental assessment has been completed and the proposed layout for the site is currently being reviewed by the United States Corp of Engineers to ensure that the adjacent wetlands are not impacted. The engineer for the project is continuing the design for the various elements.
 7. The preconstruction meeting for the Hwy 146 Sewer Line Extension Project was held on June 4, 2019. The contractor will be provided the notice to proceed once the contracts

Attachment: City Manager's Report June 2019 (4467 : City Manager's Report)

documents have been executed. It is anticipated the contractor will begin work the week of June 17th.

8. A preconstruction meeting was also held on the Holly Street Drainage and Waterline Project. The contractor for this project is also anticipated to begin construction the week of June 17, 2019.
9. The following is a status of the current Electric Projects:

<u>Project</u>	<u>Complete</u>	<u>Estimated Cost</u>	<u>Spent to Date</u>
a. Pine Place Subdivision	55%	\$ 46,953	\$ 25,626
b. Featherstone Subdivision	55%	\$105,920	\$ 58,128
c. Whittington Subdivision	79%	\$206,725	\$163,193
d. Live Front Transformer	0%	\$323,456	
e. Beaumont #3 Lateral	63%	\$182,325	\$115,028
f. UG Primary	4%	\$250,000	\$ 10,434
g. OH Transformer Platform	25%	\$ 91,450	\$ 22,991
h. Regency Place	42%	\$279,040	\$115,903
i. Travis Park	68%	\$380,505	\$258,529
j. UG Street Lighting	17%	\$155,000	\$ 34,499
k. Beaumont #2 Laterals	6%	\$414,254	\$ 86,227
l. Beaumont #4 Laterals	0.9%	\$308,344	\$ 2,740
m. Beaumont #5 Laterals	0%	\$764,156	
n. Liberty #1 Laterals	0%	\$345,881	
o. Liberty #3 Laterals	0%	\$371,354	
p. Street Light Conversion	7%	\$ 82,500	\$ 21,502



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4468)

DOC ID: 4468

Subject: Finance Report

Background: This agenda item affords the Finance Director an opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4469)

DOC ID: 4469

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

All Departments Weekly Activity Report

Month Of: May 1 to May 31, 2019

Department: Fire Department Report Prepared By: Misty Dulaney

FULL: (All Authorized Filled) YES NO
 If No, Why Not? Sick Vacancy Vacation

Explain: _____

Accomplishments For Last Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Goals For Upcoming Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Repairs Completed: Potholes: _____ Water: _____ Sewer: _____

Number Of Runs: (Fire Only) In Town 35 Mutual Aid 5

Number Of Runs: (EMS Only) 911 Calls 123 Mutual Aid 14
 Transfers-Out of Town 56 Transfers-In Town 18 Dialysis 14

Other Information: _____

Total of payments that have been received at the Fire Department for EMS is: \$57,625.90

6

EMS Payments received at Fire Department: Year to Date (fiscal): \$413,574.91

Year to Date (calendar): \$777,658.83

Attachment: Department Reports-May (4469 : Department Reports)

CITY OF LIBERTY INSPECTION PERMITTING MONTHLY REPORT

<u>REVENUE</u>	<u>MONTH</u>	<u>2019 YEAR TO</u> <u>DATE</u>	<u>MONTH OF</u> <u>2018</u>	<u>2018 YEAR TO</u> <u>DATE</u>
1 <u>PERMIT REVENUE</u>	<u>\$3,520.00</u>	<u>\$15,723.00</u>	<u>\$2,909.00</u>	<u>\$10,900.25</u>
2 <u>TAP FEES</u>	<u>\$3,850.00</u>	<u>\$7,250.00</u>	<u>\$775.00</u>	<u>\$6,000.00</u>
3 <u>ALL LICENSE FEES</u>	<u>\$0.00</u>	<u>\$1,245.00</u>	<u>\$0.00</u>	<u>\$5,997.50</u>
4 <u>OCCUPATIONAL LICENSE</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>
5 <u>SOLICITOR'S PRMTITS</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>
6 <u>OUTDOOR SALES</u>	<u>\$0.00</u>	<u>\$0.00</u>		<u>\$0.00</u>

TOTAL \$7,370.00 \$24,218.00 \$3,684.00 \$22,897.75

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ACTIVITIES

1 <u>PERMITS ISSUED</u>	<u>40</u>	<u>411</u>	<u>42</u>	<u>163</u>
2 <u>PLAN REVIEWS</u>	<u>3</u>	<u>15</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
3 <u>INSPECTIONS</u>	<u>30</u>	<u>146</u>	<u>66</u>	<u>352</u>
4 <u>C OF O'S ISSUED</u>	<u>3</u>	<u>11</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
5 <u>ADDRESSES ISSUED</u>	<u>46</u>	<u>76</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
6 <u>DANGEROUS BUILDINGS</u>	<u>0</u>	<u>6</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
7 <u>DEBRIS VIOLATIONS</u>	<u>3</u>	<u>0</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
8 <u>JUNK VEHICLE VIOLATIONS</u>	<u>6</u>	<u>20</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
9 <u>VEGETATION VIOLATIONS</u>	<u>7</u>	<u>10</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
10 <u>UNSAFE/UNSANITARY</u>	<u>0</u>	<u>2</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
11 <u>RV VIOLATIONS</u>	<u>0</u>	<u>0</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
12 <u>BANDIT SIGNS</u>	<u>83</u>	<u>427</u>	<u>NOT TRACKED</u>	<u>NOT TRACKED</u>
13				

TOTAL 221 1124 108 515

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SPECIAL PROJECTS

- 1 CALCULATED NEW RESIDENTIAL PERMITTING COST AS REQUIRED BY HB 532 FOR THE CITY OF LIBERTY
- 2 CREATE MANUAL FILING SYSTEM FOR BACK FLOW INSTALLATION AND TESTING PAPERWORK AND ADD A ELECTRONIC BACK UP-(TCEQ REQUIREMENT) **50% COMPLETE**
- 3 CREATE MANUAL FILING SYSTEM FOR PUMPED GREASE MANIFEST AND ADD ELECTRONIC BACK UP(TCEQ REQUIREMENT) **50% COMPLETE**
- 4 ADDRESS ALL OF FM 1909 FROM HWY 90 TO FM 160 AND FM 1011 FROM 146 NORTH TO CITY LIMITS

CITY OF LIBERTY CODE ENFORCEMENT CASE NUMBERS 2019

CASE NUMBER	DATE	LOCATION	VIOLATION	ABATEMENT		
				OWNER	CITY	DATE
XXXXXXX	XXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXX			
19-001	1/1/19	1516 SAM HOUSTON	DANGEROUS BUILDING-			
19-002	1/1/19	228 CARTER	DANGEROUS BUILDING			
19-003	1/1/19	604 CONFEDERATE	DANGEROUS BUILDING			
19-004	1/1/19	333 HWY 90 WEST	RV VIOLATION-Sec. 3.08.116			
19-005	1/1/19	100 BLOCK OLD RIVER ROAD	RV VIOLATION-Sec. 3.08.116	X		2/4/19
19-006	1/4/19	TEXAS AND CORNELL	JUNK RV VIOLATION IN ROW	X		1/8/19
19-007	1/4/19	2755 CORNELL	VEGETATION- Sec. 6.03.001b.	X		3/25/19
19-008	1/4/19	1834 N. SAN JACINTO	NO ELECTRIC OR WATER-IPMC Sec			
19-009	1/14/19	517 BOWIE	VEGETATION- Sec. 6.03.001b		X	5/19/19
19-010	1/22/19	64 NAVAGATION	RUBBISH AND DEBRIS SEC 6.03.001			
19-011	1/22/19	2720 COS	DEMO DEBRIS	X		3/25/19
19-012		2720 COS	JUNK VEHICLE IN ROW	X		1/25/19
19-013	1/23/19	3018 NEYMAN	JUNK VEHICLE IN ROW	X		1/29/19
19-014	1/31/19	109 GLENN (PID 16879)	DANGEROUS BUILDING			
19-015	1/31/19	109 GLENN (PID 16879)	RV VIOLATION-Sec. 3.08.116			
19-016	1/31/19	109 GLENN (PID 16879)	RUBBISH AND DEBRIS SEC 6.03.001			
19-017	1/31/19	109 GLENN (PID 16879)	NO ELECTRIC OR WATER-IPMC Sec			
19-018	1/31/19	109 GLENN (PID 16879)	JUNK VEHICLE IN ROW	X		2/4/19
19-019	1/31/19	113 GLENN	NO ELECTRIC OR WATER-IPMC Sec			
19-020	1/31/19	113 GLENN	RV VIOLATION-Sec. 3.08.116			
19-021	2/4/19	159 VALLEY	JUNK VEHICLE	X		2/6/19
19-022	2/14/19	LUCKY	RV VIOLATION-Sec. 3.08.116			
19-023	2/14/19	LUCKY	RV VIOLATION-Sec. 3.08.116			
19-024	2/14/19	LUCKY	RV VIOLATION-Sec. 3.08.116			
19-025	2/14/19	LUCKY	RV VIOLATION-Sec. 3.08.116			
19-026	2/22/19	917 SAM HOUSTON	JUNK VEHICLE IN ROW	X		2/26/19
19-027	2/22/19	1000 JARRETT	JUNK VEHICLE IN ROW		X	2/26/19
19-028	2/26/19	TENNESSE & FRANKLIN	JUNK VEHICLE IN ROW	X		2/28/19
19-029	2/26/19	WASHINGTON & CARTER	JUNK VEHICLE IN ROW		X	2/28/19
19-030	2/26/19	2713 CORNELL	JUNK VEHICLE 1			
19-031	2/26/19	2713 CORNELL	JUNK VEHICLE 2			
19-032	2/27/19	901 DR. MLK	RUBBISH AND DEBRIS SEC 6.03.001		X	5/16/19
19-033	2/27/19	901 DR. MLK	VEGETATION-Sec 6.03.001b		X	5/16/19
19-034	3/4/19	2228 CENTINNIAL	JUNK VEHICLE IN ROW	X		3/25/19
19-035	3/6/19	2908 NORTH MAIN	SUBSTANDARD BUILDING			
19-036	3/7/19	1800 BLOCK MAGNOLIA	JUNK VEHICLE IN ROW	X		3/29/19
19-037	3/15/19	607 TEXAS	JUNK VEHICLE IN ROW	X		4/15/19

Attachment: Department Reports-May (4469 : Department Reports)

**CITY OF LIBERTY
CODE ENFORCEMENT
CASE NUMBERS
2019**

[illegible]

Attachment: Department Reports-May (4469 : Department Reports)

Liberty Municipal Library May 2019 Monthly Report

	This Month	Last Year	FY to Date
Circulation:			
Adult Print Materials Circulation	1,027	1,025	8,849
Juvenile Print Materials Circulation	1,358	1,278	11,809
Periodicals	29	14	205
Young Adult Print Materials Circulation	156	135	1,276
Adult & YA E-book Circulation	296	220	2,102
Adult & YA Audiobook/Video Circulation	93	42	681
Juvenile E-book Circulation	10	17	143
Juvenile Audiobook Circulation	21	9	87
Spanish Materials Circulation	63	21	321
Projectors	0	0	6
Read-alongs	0	4	20
DVDs	546	398	4,284
Audiobooks & Music CDs	48	42	416
Video Tapes in English	33	61	640
Video Tapes & DVDs in Spanish	0	0	30
ILLs Received from Other Libraries	1	0	17
ILLs Provided to Other Libraries	5	1	45
Total Adult & YA Circulation All Formats	2,297	1,959	18,922
Total Juvenile Circulation All Formats	1,389	1,308	12,059
Total Circulation All Formats	3,686	3,267	30,981
	This Month	Last Year	FY to Date

Reference Services:			
In-house Reference	142	180	1,195
Telephone Reference	130	190	1,030
Public Computer Assistance	118	143	968
Collection Statistics:			
Volumes Added to Collection	177	284	1,522
Volumes Removed from Collection	55	25	4,696
Total Volumes in Collection	51,567	53,067	51,567
Titles Added to Collection	97	205	971
Titles Removed from Collection	51	18	1,385
Total Titles in Collection	61,308	60,178	61,308
Cataloging:			
Books Cataloged	87	196	818
DVDs Cataloged	8	8	68
Audiobooks & Music CDs Cataloged	4	1	10
Periodicals Cataloged	75	77	571
Building Use/Programs/Public Relations:			
Meeting Room/Pavilion Use	11	11	100
Story Time Programs	5	5	32
Story Time Attendance	98	145	456
Misc. Children's Programs/Tours	1	6	9
Misc. Children's Programs/Tours Attendance	30	146	490
	This Month	Last Year	FY to Date
Young Adult Programs	0	0	3

Young Adult Attendance	0	0	17
Adult Programs	5	5	38
Adult Programs Attendance	39	42	338
Speaking Engagements	1	1	7
Total Programs	11	16	87
Total Attendance All Programs	167	333	1,301
Patron Count/Volunteers:			
New In-City Patrons	17	34	112
In-City Cards Renewed	29	20	152
In-City Cards Deleted	0	4	4
Total In-City Patrons	7,609	7,387	7,609
New Out-of-City Patrons	41	83	273
Out-of-City Cards Renewed	36	24	323
Out-of-City Cards Deleted	0	3	6
Total Out-of-City Patrons	6,838	6,267	6,838
New E-Book Users	9	8	45
Tex Share Cards Issued	0	1	0
Total Volunteers	2	1	35
Total Volunteer Hours	8.00	5.00	178.50
Traffic Count	2,693	3,590	22,393
	This Month	Last Year	FY to Date
Public Use Technology:			

Wireless Users	50	49	361
New Computer Users	57	117	397
Deleted Computer Users	0	0	0
Public Computers Users This Month	431	547	3,149
Hours of Patron Computer Use	358	480	2,896
Website Sessions: Ploud, Apollo, OverDrive	3,140	667	21,894
Website Users	3,858	NA	6,086
Social Media Sessions: Facebook, Instagram	138	NA	768
Social Media Users	106	NA	679

YEARLY ACTIVITY REPORT FOR 2017													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1606	1515	1729	1583	1651	1728	1873	1781	1625	1426	1446	1474	1943
OFFENSES REPORTED	83	75	75	62	91	93	72	35	86	77	84	48	881
OFFENSES CLEARED	24	22	22	17	28	19	11	10	6	18	10	6	193
OFFENSES EXCEPTIONALLY CLEARED	89	91	91	92	92	94	96	96	0	98	98	98	1031
TRAFFIC CITATIONS	149	176	138	179	187	135	192	205	158	128	61	39	1747
TRAFFIC ACCIDENTS	25	22	22	32	38	34	31	17	34	36	33	37	361
WARNING TICKETS	51	53	99	68	127	242	254	246	457	196	123	208	2124
ARRESTS	29	23	34	37	35	45	26	36	31	40	31	22	389
ANIMALS HANDLED	76	100	131	115	166	132	125	121	86	111	65	106	1334
ALARM CALLS	63	57	75	68	78	76	90	102	113	77	63	61	923
GARAGE/YARD SALES	0	0	1	0	2	0	0	1	0	0	1	0	2
YEARLY ACTIVITY REPORT FOR 2018													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1608	1141	1560	1433	1290	1560	1679	1657	1508	1553	1521	1627	1813
OFFENSES REPORTED	74	53	62	52	50	60	72	63	68	52	69	66	741
OFFENSES CLEARED	35	9	6	9	8	11	10	11	15	11	21	15	161
OFFENSES EXCEPTIONALLY CLEARED	100	103	0	0	103	0	0	0	1	1	3	3	314
TRAFFIC CITATIONS	50	191	104	76	61	63	66	68	65	59	62	51	916
TRAFFIC ACCIDENTS	25	23	26	34	33	35	27	26	23	45	26	38	361
WARNING TICKETS	224	176	194	259	237	196	136	133	117	105	86	131	1994
ARRESTS	29	20	34	12	12	23	19	28	34	16	31	45	303
ANIMALS HANDLED	66	64	79	94	191	131	54	91	85	93	79	67	1094
ALARM CALLS	63	44	52	62	61	99	58	64	57	67	86	80	793
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	1	0	0	1
YEARLY ACTIVITY REPORT FOR 2019													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1593	1421	1566	1825	1984								8389
OFFENSES REPORTED	75	66	76	91	95								403
OFFENSES CLEARED	17	12	13	15	7								64
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1								8
TRAFFIC CITATIONS	61	57	71	77	91								357
TRAFFIC ACCIDENTS	30	27	36	41	30								164
WARNING TICKETS	146	125	120	110	329								830
ARRESTS	43	22	32	41	69								207
ANIMALS HANDLED	52	39	21	29	73								214
ALARM CALLS	54	69	16	91	97								327
GARAGE/YARD SALES	0	0	0	0	0								0

Attachment: Department Reports-May (4469 : Department Reports)

**City of Liberty
Public Works
Parks Department
Monthly Report May, 2019**

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed six times and weedeated twice.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day.

Splash Pad:

Work Performed: Mowed and weedeated as needed. Maintained chemicals every day, cleaned and made sure everything was in working order. Backwashed filters and cleaned holding tank. Have a leak under the pad, called leak detection to investigate. Solution pending.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed. Mowed as needed, sprayed along both sides of trail with weed killer and also sprayed around all rocks in the park along trail and basketball pavilion.

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Replaced basketball nets on all pocket parks, dug new hole at Magnolia park for new basketball goal. Waiting on concrete footer to cure.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed.

Flags:

Work Performed: Checked flags every day for damage. Had big flag on east hwy 90 repaired.

Notes: Filled in holes throughout park.

Fixed fence at Canfield Park that vandals untied the chain link ties on around 60' of the fence.

Sprayed along all baseball fields and complexes with weed killer

Went to golf course to help with landscape (weed eat and pressure wash buildings and sidewalks. Cleaned up around tennis court and cut two huge trees that had fallen one on the fairway and one at the entrance to course.

Mowed around the Liberty Municipal golf course sign and weed eaten the corner.

Started flower bed in front of Service center.

City of Liberty
Public Works
Street Department
Monthly Report
May 2019

Streets:

Graded:		Miles
Swept:	43	Hours
Street cut repairs:	4	Each
Curb & Gutter Repair:	73	Feet

Drainage:

Ditch Cleaning:	50	Feet
Culvert Installation:	40	Feet
Catch Basin/inlets cleaned:	753	Each
Levee Inspection:	yes	
Flap gate Debris Removal:		

Spraying:

Herbicide:	180	Gallons
Mosquito:	5	Miles

Signs:

Installed		Each
Repaired/Replaced	24	Each

- Notes:
- Swept streets
- Repaired curb on Kay
- Trimmed limbs around town
- Checked Levee due to rise in river
- Cleaned inlets
- Repaired sink hole on Jefferson and repaired storm drain box
- Mowed on route
- Cleaned grates at Mains A and B
- Run pumps at Main A
- Picked up sand bags for WCID
- Patched around town
- Cleaned up trees at golf course
- Sprayed around rocks and jogging trail at park
- Set culvert on Tanner for customer
- Poured street cut on Austin and Trinity
- Picked up 2 pallets of concrete for stock
- Started pouring curb on Austin

WATER/WASTEWATER DEPARTMENT
MONTHLY ACTIVITY

FOR THE MONTH OF

MAY 2019REPAIRS COMPLETED6 Water Line Repairs *Small*3 Sewer Line RepairsWORK COMPLETED2 Manhole Repairs9 Sewer Stoppage1 Meter Repair2 Radio Replacement2 Water Taps2 Sewer Taps14 Customer Problems117 Marked Lines117 Texas 811 Lines Locates0 Meter Boxes Replaced0 Meter Lids Replaced2 Cleanouts Replaced/Installed2 Pulled Meters34 Customer Requested Turn On40 Customer Requested Turn Off15 Cut Off Service218 RechecksLINE MAINTENANCE (VACCON TRUCK)30 Hours10,000 Feet of Sewer Line3 Manholes CleanedLIFTSTATION MAINTENANCEtwice daily Liftstations Checked Each DayDaily Water Wells Checked Each Day40 Water Samples Taken10 Samples for Monthly Monitoring

Chlorine Report

Misc: Install new meters - 4, Replaced 5 wires, Replace
2 Dallas Lines -

Attachment: Department Reports-May (4469 : Department Reports)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4470)

DOC ID: 4470

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

Livingston, Texas

April 16, 2019

The annual meeting of the Board of Directors of the Sam Rayburn Municipal Power Agency was held on the above date at the City of Livingston Administration Building with the following members present:

Carl Pickett	President
Clarke Evans	Vice President
Denise Kelley	Secretary
Judy Cochran	Director
Gary Gatlin	Director
Tom Warner	Director

Jarod Taylor of Nowlin & Assoc., Inc., and Bruce Mintz were also present.

1. Board President Carl Pickett presided over the meeting and called the meeting to order with a quorum present at 9:35 a.m.
2. Carl Pickett called for nominations of SRMPA Board of Directors officers for the ensuing year. A motion was made by Gary Gatlin, seconded by Judy Cochran, to nominate Carl Pickett as President, Clarke Evans as Vice President, and Denise Kelley as Secretary. There no were other nominations. The motion passed unanimously.
3. There being no further business before the Board, the meeting was adjourned at 9:37 a.m.

Carl Barrett

Carl Pickett, President

ATTEST: Denise Kelley
Denise Kelley, Secretary

9:40 a.m.

Livingston, Texas

April 16, 2019

The regular meeting of the Board of Directors of the Sam Rayburn Municipal Power Agency was held on the above date at the City of Livingston Administration Building with the following members present:

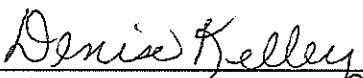
Carl Pickett	President
Clarke Evans	Vice President
Denise Kelley	Secretary
Judy Cochran	Director
Gary Gatlin	Director
Tom Warner	Director

Jarod Taylor of Nowlin & Assoc., Inc., and Bruce Mintz were also present.

1. Board President Carl Pickett presided over the meeting and called the meeting to order with a quorum present at 9:40 a.m.
2. Carl Pickett invited public comment and there was none.
3. The Board considered the minutes of the regular meeting of March 19, 2019. A motion was made by Denise Kelley, seconded by Judy Cochran, to approve the minutes subject as presented. The motion passed unanimously.
4. The Board next considered the March 2019 payables. A motion was made by Judy Cochran, seconded by Tom Warner, to approve payment of the payables as presented. The motion passed unanimously.
5. The Board next considered proposals for the demolition of the building, and its contents, located at 266 N. Fletcher, Jasper, Texas. Dan Ward of Total Safety joined the meeting by phone. Bruce Mintz introduced Mr. Ward as a consultant who he retained for the Agency to assist in soliciting proposals to demolish the building, to abate the asbestos contained in the building, and to oversee and monitor the demolition. Mr. Ward presented three (3) proposals for the demolition and stated that he has worked with all three companies and believed them all to be reputable. The proposals were as follows: Sitek Omni - \$32,480.00, Inland Environmental - \$39,987.00, and AAR, Inc. - \$40,900.00. Following discussion, a motion was made by Clarke Evans, seconded by Gary Gatlin, to approve the proposal of Sitek Omni in the amount of \$32,480.00. The motion passed unanimously.
6. The Board next considered the FY2018 Annual Engineering Report. James Striedel of GDS & Assoc., Inc., joined the meeting by phone. Following discussion, a motion was made by Gary Gatlin, seconded by Tom Warner, to approve the report. The motion passed unanimously.
7. Jarod Taylor presented the Engineer's Report
8. Bruce Mintz presented the Executive Director's update.
9. There being no further business before the Board, the meeting was adjourned at 10:58 a.m.



Carl Pickett, President

ATTEST: 

Denise Kelley, Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.E

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4471)

DOC ID: 4471

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, May 14, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on May 14, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:05 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Secretary	Present	

II. INVOCATION

An Invocation was not given.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Police Chief Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4417)

City Manager's Report - City Projects & Activities - T. Warner

Minutes Acceptance: Minutes of May 14, 2019 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

City Manager Tom Warner reported on numerous City projects and activities including, but not limited to:

- Shred It Event scheduled for June 1
- Budget process has begun
- Filled the Public Works Director position
- Utility Rate Study
- New AT&T cell tower
- Various water and wastewater projects
- Electric projects.

ATTACHMENTS:

- City Manager's Report(DOCX)

B. Information Item (ID # 4418)

Finance Report - Finance Dir. N. Herrington

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported on the financial report through the end of March, 2019, at which time the City should be at 50% of its adopted fiscal year budget. Ms. Herrington reviewed the various funds, reporting on the revenues and expenditures of each, and the cash on the balance sheet for each fund.

C. Information Item (ID # 4419)

Department Reports - Monthly Dept. Activities

ATTACHMENTS:

- Department Reports (PDF)

D. Information Item (ID # 4420)

Sam Rayburn Municipal Power Agency -Agency Activities - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reported that the next Agency meeting would be held May 21st, the Agency's website has been updated, and the Agency's Audit and Engineering Report, September, 2018 was provided to Council.

E. Information Item (ID # 4421)

Recycling Report - Council Member Huddleston

COMMENTS - Current Meeting:

Council Member Huddleston reported that the "Shred It" Event scheduled for May 11 was rescheduled to June 1, due to inclement weather.

F. Information Item (ID # 4422)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

There were no comments.

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Diane Huddleston, Mayor ProTem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

A. Minutes Approval

1. Tuesday, April 09, 2019
2. Tuesday, April 23, 2019

VII. REGULAR AGENDA

A. Regular Session

1. Ordinance 2019-12

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 4, 2019; FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION HELD ON MAY 4, 2019; FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

City Council reviewed the returns of the May 4, 2019 General Election, canvassing the election and declaring the results as follows:

**CITY OF LIBERTY
GENERAL ELECTION
MAY 4, 2019**

Minutes Acceptance: Minutes of May 14, 2019 6:00 PM (Minutes Approval)

COUNCILMEMBER CANDIDATES	EARLY VOTING	EARLY VOTING TOTAL	ELECTION DAY	ELECTION DAY TOTAL	GRAND TOTAL
Diane Haywood Huddleston	162	162	55	55	217
Ron W. Blake	11	11	15	15	26
Libby Simonson	118	118	64	64	182
Dennis Beasley	157	157	59	59	216
Troy D. Beasley	47	47	41	41	88
Jennifer Regen	61	61	48	48	109

A motion was made to adopt the Ordinance canvassing the election and declaring those elected as new Council Members:

Diane Haywood Huddleston

Dennis Beasley

Libby Simonson

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

2. Information Item (ID # 4425)

Oath of Office to be administered to newly elected Council Members from the May 4, 2019 General Election - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Carl Pickett administered the Oath of Office to newly elected Council Members Diane Huddleston, Dennis Beasley and Libby Simonson.

3. Ordinance 2019-13

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON MAY 4, 2019; FOR THE PURPOSE OF FILLING A VACANCY FOR THE ONE YEAR REMAINDER OF AN UNEXPIRED TERM ON THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON MAY 4, 2019; FOR THE PURPOSE OF FILLING A VACANCY FOR THE ONE YEAR REMAINDER OF AN UNEXPIRED

TERM ON THE LIBERTY CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

City Council reviewed the returns of the May 4, 2019 Special Election to fill a vacancy on the Council, canvassing the election and declaring the results as follows:

**CITY OF LIBERTY
SPECIAL ELECTION
MAY 4, 2019**

(To fill vacancy on one-year remainder of an unexpired term)

COUNCILMEMBER CANDIDATES	EARLY VOTING	EARLY VOTING TOTAL	ELECTION DAY	ELECTION DAY TOTAL	GRAND TOTAL
Ed Seymour	117	117	48	48	165
Neal Thornton	109	109	69	69	178

A motion was made to adopt the Ordinance canvassing the election and declaring the newly elected Council Member:

Neal Thornton

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith

4. Information Item (ID # 4428)

Oath of Office to be administered to the newly elected Council Member from the May 4, 2019 Special Election - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett administered the Oath of Office to newly elected Council Member Neal Thornton.

5. Council Action 2019-30

Council to elect a Mayor Pro Tem.

COMMENTS - Current Meeting:

A motion was made to nominate and re-elect Council Member Huddleston as Mayor Pro Tem.

Minutes Acceptance: Minutes of May 14, 2019 6:00 PM (Minutes Approval)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Arnold, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

6. Ordinance 2019-14

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AUTHORIZING AND ANNEXING PROPERTY INTO ITS EXTRATERRITORIAL JURISDICTION (ETJ); DESIGNATING LAND LOCATED IN THE ETJ AS AN INDUSTRIAL DISTRICT PURSUANT TO SECTION 42.044 OF THE TEXAS LOCAL GOVERNMENT CODE; AUTHORIZING THE MAYOR TO SIGN AN INDUSTRIAL DEVELOPMENT AGREEMENT WITH MOSS BLUFF HUB, LLC. FOR PROPERTIES IDENTIFIED BY LIBERTY COUNTY APPRAISAL DISTRICT RECORDS AS PROPERTY ID NUMBERS 19340,19344, 19349, 19441, 19442, 19443, 109686, 109682, 113289, 115545, AND 201314; PROVIDING A SAVINGS CLAUSE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AUTHORIZING AND ANNEXING PROPERTY INTO ITS EXTRATERRITORIAL JURISDICTION (ETJ); DESIGNATING LAND LOCATED IN THE ETJ AS AN INDUSTRIAL DISTRICT PURSUANT TO SECTION 42.044 OF THE TEXAS LOCAL GOVERNMENT CODE; AUTHORIZING THE MAYOR TO SIGN AN INDUSTRIAL DEVELOPMENT AGREEMENT WITH MOSS BLUFF HUB, LLC. FOR PROPERTIES IDENTIFIED BY LIBERTY COUNTY APPRAISAL DISTRICT RECORDS AS PROPERTY ID NUMBERS 19340,19344, 19349, 19441, 19442, 19443, 109686, 109682, 113289, 115545, 201314, 145641, 145642, 145643, AND 145839; PROVIDING A SAVINGS CLAUSE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS. (This is the revised ordinance).

Mr. Art Pertile, Olson & Olson L.L.P. was present to discuss with Council the Industrial Development Agreement (IDA) with Moss Bluff HUB, LLC. Mr. Pertile reviewed the topic of Industrial Districts, that the proposed ordinance authorizes a 15-year IDA with Moss Bluff HUB (Jan 1, 2019 - Oct. 31, 2034), reviewed a map of the area, explained the fiscal terms of the agreement, discussion of Praxis, and property owner's payments to the City due on January 31 of each year, and that several additional property identification numbers will be added to the final ordinance.

Following further discussion, a motion was made to adopt the Ordinance, with the additional ID numbers to be placed in a revised Ordinance.

ATTACHMENTS:

- MOSS BLUFF IDA - AGREEMENT (DOCX)
- MOSS BLUFF AGREEMENT AREA-METES AND BOUNDS (PDF)
- METES AND BOUNDS OF 1000' AREA EXHIBIT E (PDF)
- Map-1000' Area Exhibit (PDF)
- Map-Moss Bluff Agreement Area (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

7. Resolution 2019-6

Consider a Resolution of the City of Liberty, Texas making a nomination to fill a vacancy on the Liberty County Central Appraisal District Board of Directors.

COMMENTS - Current Meeting:

After discussion of the nomination to fill a vacancy on the Liberty County Central Appraisal District Board of Directors, a motion was made to nominate Mr. Bob Walker.

ATTACHMENTS:

- CAD Information (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Diane Huddleston, Mayor ProTem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

8. Council Action 2019-31

Consider authorizing the City Manager to execute an emergency contract to repair the sanitary sewer line on Bowie Street from Grand Street to the south side of Hwy. 90.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on issues the contractor has had, and the City has found, while work was being performed on the new sanitary sewer line on Bowie Street. The City crews found corrugated metal pipe, in several locations, where the top portion was basically non-existent. This line has been repaired multiple times and has also resulted in a sinkhole at Bowie and Sam Houston. Mr. Warner states these repairs require immediate attention and proposed that these lines be repaired by a method called cured in place pipe (CIPP), and using Cambridge money to fund these repairs.

After further discussion of the bid tab, a motion was made to approve an emergency contract, with Texas Pride, for repair of these pipes, using Cambridge Funds to finance the emergency project on Bowie Street.

ATTACHMENTS:

- Bowie St -#1 (JPG)
- Bowie St - #2(JPG)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor ProTem
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

B. Executive Session

Gov. Code §551.071 - Personnel Matters. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Gov. Code §551.087 - Deliberation Regarding Economic Development Negotiation.

- Discussion of extending a 380 Agreement to a business prospect.
- Discussion regarding economic development opportunities located in, or near, the City of Liberty.

At 7:31 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:45 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2019-32

Consider and take action, if any, on personnel matters as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to change the organizational flow chart, as discussed in the Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

2. Council Action 2019-33

Consider and take action, if any, on economic development opportunities located in, or near, the City of Liberty as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:46 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of May 14, 2019 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, May 28, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on May 28, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Absent	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 4444)

City Manager's Report - City Mgr. T. Warner

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the upcoming "Shred It" event to be held June 1, Charter Review Commission scheduled for June 5, Main "B" Levee design, requests for proposals, health insurance and repairs at the Golf Course.

Minutes Acceptance: Minutes of May 28, 2019 6:00 PM (Minutes Approval)

2. Information Item (ID # 4445)

Finance Report - Finance Dir. N. Herrington

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reviewed the City's various funds and status of each, also reporting that property tax revenues have reached 104% of budgeted amounts and sales tax revenues are 55% of budgeted amounts.

3. Information Item (ID # 4446)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Police Chief Martin reported on current programs and activities of the Liberty Police Department.

IV. REGULAR AGENDA**A. Regular Session****1. Ordinance (ID # 4447)**

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR RANGE AND TOURNAMENT FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR RANGE AND TOURNAMENT FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

Lengthy discussion was had regarding the need to adjust fees and add items relative to the operation of the Municipal Golf Course. Changes to the Master Fee Schedule will be brought before Council at a later date. No action was taken.

ATTACHMENTS:

- MASTER Fee Schedule (DOCX)

RESULT: NO ACTION TAKEN

2. Resolution 2019-7

Consider approval of a Resolution establishing a Homebuilder Incentive Program in the City of Liberty.

COMMENTS - Current Meeting:

Asst. City Manager Chris Jarmon reported that the City is proposing the adoption of a Homebuilder Incentive Program. Mr. Jarmon explained that this program would apply to owner-occupied single-family homes which have at least 1,400 square feet, built on a slab and contain mostly brick, masonry, or stone facade. Mr. Jarmon reviewed the program structure, its requirements, and that each individual home builder must enter into an agreement with City in order to participate in the program.

A motion was made to approve the Homebuilder Incentive Program.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Beasley, Council Member
SECONDER: Libby Simonson, Council Member
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT: Chipper Smith

3. Council Action 2019-34

Consider approval of a Chapter 380 Economic Development Agreement with Sleep Inn & Suites, Liberty Strive Partners, LLC.

COMMENTS - Current Meeting:

Asst. City Manager Chris Jarmon reported that Liberty Strive Partners, LLC desires to build a 54-room Sleep Inn & Suites in Liberty. The developer is requesting a rebate of the hotel occupancy tax revenue collected by the city for a five year period, for a total amount not to exceed \$350,000.00. In consideration of the rebate, the 380 Agreement specifies what standards the developer must meet. This includes building the hotel, beginning construction within 9 months of execution of the agreement, employ no less than nine employees and continue operations for at least five years.

After lengthy discussion, a motion was made to approve the Chapter 380 Economic Development Agreement with Strive Partners, LLC for the construction of a 54-room Sleep Inn & Suites.

ATTACHMENTS:

- Chapter 380 Agreement -Sleep Inn (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Beasley, Council Member
SECONDER: Libby Simonson, Council Member
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT: Chipper Smith

4. Council Action 2019-35

Consider award of contract for the Sanitary Sewer Line Extension Project on Hwy. 146 North.

COMMENTS - Current Meeting:

City Manager Tom Warner reviewed the sewer line extension on Hwy. 146N north, which is approximately 3000 feet. The intended line was originally planned for the west side of Hwy. 146, however, due to numerous utilities on the west side, the line had to be relocated to the east side of the highway. This line extension will serve PLC Construction, who is paying their pro rata share, as will any other individual or business that taps into the line. Bids were received for this project, the low bidder being 5-T Utilities, in the amount of \$339,671.95.

After further review of the bids submitted, a motion was made do award the contract to 5-T Utilities.

ATTACHMENTS:

- Bid Tab- Hwy 146 Sewer Line Extension Final (XLSX)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: Neal Thornton, Council Member
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT: Chipper Smith

5. Council Action 2019-38

Consider authorizing the City Manager to execute an emergency contract to repair the sanitary sewer line on Bowie Street, from Cos to Martin Luther King Drive.

COMMENTS - Current Meeting:

This agenda item was passed on. No action was taken.

RESULT: NO ACTION TAKEN

6. Council Action 2019-39

Consider award of bid for Uniform Rental and Laundry Services for various City Departments.

COMMENTS - Current Meeting:

Finance Director Naomi Herrington reported that bids were opened on May 18, for uniform rental and laundry services. Bids were submitted by Cintas and Uni First, which included, not only uniforms, but door mats and miscellaneous janitorial supplies. Ms. Herrington stated that funds are budgeted in each department for the above-mentioned items.

After review of the bids and breakdown of the weekly costs, a motion was made to award the bid to Uni First.

ATTACHMENTS:

- Uniform Bid Tab (XLSX)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: Dennis Beasley, Council Member
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT: Chipper Smith

7. Council Action 2019-40

Consider approval of an agreement to participate in the Workforce Solutions Internship Program.

COMMENTS - Current Meeting:

Asst. City Manager Chris Jarmon reported on the Liberty County Workforce Solutions Internship Program. The participating interns may work up to 30 hours per week, for up to 6 weeks, and are paid by Workforce Solutions. The City needs only to provide a worksite location and a supervisor for the work to be conducted.

A motion was made to participate in the Workforce Solutions Internship Program.

ATTACHMENTS:

- Workforce Solutions-Exhibit A (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: Diane Huddleston, Mayor ProTem
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT: Chipper Smith

8. Ordinance 2019-15

Consider adoption of an Ordinance authorizing a temporary moratorium on the issuance of residential building permits until June 11, 2019.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the records as follows:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS, ENACTING A TEMPORARY MORATORIUM STAYING THE ISSUANCE OF CERTAIN RESIDENTIAL BUILDING RELATED PERMITS IN THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

City Manager Tom Warner reported that the City's building permit fees are based on the cost of the proposed structure or improvement. It was further explained that the Texas Legislature passed H.B. 852 which prohibits this practice in regard to residential homes. The bill was

signed on May 21 and is immediately effective. Mr. Warner stated that staff requests a moratorium on the issuance of residential building permits, until a new fee structure can be established.

A motion was made to adopt the Ordinance, placing a moratorium on residential building permits until June 11, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Diane Huddleston, Mayor ProTem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT:	Chipper Smith

B. Executive Session

Gov. Code §551.074 - Personnel Matters. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

- Discussion of appointments to the Liberty Community Development Corporation Board of Directors.
- Discussion of appointments to the City of Liberty Planning & Zoning Commission.

At 7:19 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:13 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2019-36

Consider appointments to the Liberty Community Development Corporation Board of Directors.

COMMENTS - Current Meeting:

A motion was made to appoint Mark Campbell, Kathrine McCarty and Dan VanDeventer to the Liberty Community Development Corporation Board of Directors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor ProTem
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT:	Chipper Smith

2. Council Action 2019-37

Consider appointments to the City of Liberty Planning and Zoning Commission.

COMMENTS - Current Meeting:

A motion was made to appoint Tyler Jackson to the Planning and Zoning Commission (P&Z) and Richard Jenner to the P&Z alternate position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor ProTem
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Thornton
ABSENT:	Chipper Smith

V. WORK SESSION

1. Work Session (ID # 4455)

Discussion of a proposed ordinance regulating wireless telecommunications facilities to include permit requirements and other related information.

COMMENTS - Current Meeting:

City Manager Tom Warner and City Attorney Brandon Davis led a lengthy discussion on wireless communication tower facilities, which included topics such as state and federal standards and requirements, possible permit constraints, lighting, fencing, and other related issues.

ATTACHMENTS:

- Ordinance-Telecommunications (DOCX)

2. Work Session (ID # 4456)

Discussion regarding the recent 2019 Liberty Jubilee and 2020 Jubilee dates, budget and other festival topics.

COMMENTS - Current Meeting:

City Manager Tom Warner led a discussion on the recent 2019 Liberty Jubilee and next years' 2020 Jubilee. Discussed were the various activities and amount of participation by the public, Jubilee revenues and expenses, dates for the 2020 festival and other related issues.

Council consensus was to hold the 2020 Jubilee on the usual fourth weekend of March (March 27 & 28) and for city staff to promptly begin the planning process.

ATTACHMENTS:

- Jubilee Revenues and Expenses (PDF)
- Jubilee-March & April 2020 Calendar (PDF)

VI. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:46 p.m.

.

Minutes Acceptance: Minutes of May 28, 2019 6:00 PM (Minutes Approval)

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of May 28, 2019 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.B

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Logo

COUNCIL ACTION (ID # 4472)

DOC ID: 4472 A

Department: Administration

Subject: LCDC logo

Background: Section 501.073 of the Local Government Code requires the City Council to approve all programs and expenditures of the Liberty Community Development Corporation. The creation of a unique logo for LCDC will help LCDC develop a district brand identity. A brand is important because it helps differentiate one organization from another and helps convey the values, mission and purpose of an organization to its customers and clients. LCDC approved this item at their June 4, 2019 meeting.

Funding Source: LCDC

Staff Recommendation: Administration recommends ratifying the expenditure.



TO: Liberty Community Development Corporation
PROJECT: Logo Design
DATE: 5/10/19
QUOTE#: 8305

PURPOSE:

To provide an estimate for the creative development & graphic design of a new company logo/brand identity for the Liberty Community Development Corporation

CONCEPT & DESIGN:

Include 4 hours of Research / Creative Development, 14 Hours of Graphic Design & Layout **\$ 1710.00**

SPECIAL SERVICES:

Includes 2 hours of Revisions, 1 hours of Pre-Press / Post Production **\$ 285.00**

Additional revisions to be billed at \$ 95.00 / hr.

Within 15 business days of approval to begin work, e. Sullivan will create 3-5 different logo concepts. Once we have received your feedback on these designs, we will make any needed changes to your favorite logo choice within 2 business days and continue the process until you are completely satisfied. After approval, e. Sullivan will deliver the final logo design to you as digital files (.png, .pdf, .ai, .eps and/or .jpg graphics format)

TOTAL: \$ 1995.00

TO THE CLIENT: We have fairly estimated the costs of producing the project outlined in this estimate. Please remember that this is only an estimated price and may vary due to normal fluctuations in the advertising industry, or to corrections, changes, or additions by the client. Normally, our quotes will not vary more than 10% above or below the estimated prices. If a unusual number of changes or additions is requested by the client, he/she will be advised if they will increase the quote by more than 10%.

The unpaid balance is due in 30 days after completion of job. If work stops, the client will be invoiced to date for work completed. Fees quoted are based on work performed during the course of regular working hours. Overtime, rush, holiday, and weekend work necessitated by a client's directive is billed in addition to the fees quoted. The information contained in this proposal is valid for 60 days. Proposals approved and signed by the client are binding upon e. Sullivan Advertising & Design and client commencing on the date of the client's signature.

The authorized client signature below indicates authorization for e. Sullivan Advertising & Design to proceed with the project described above. This authorization is a work order and the client agrees to pay for all expenses and fees incurred in the production of this project

NAME:

DATE:

Attachment: Logo - e. Sullivan (4472 : LCDC Logo)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.C

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 4473)

DOC ID: 4473 A

Department: Administration

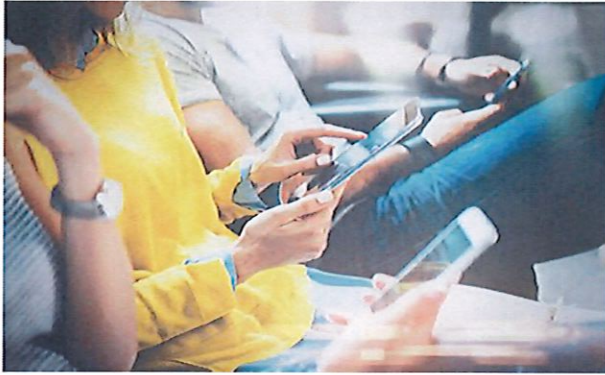
Subject: LCDC Website

Background: Section 501.073 of the Local Government Code requires the City Council to approve all programs and expenditures of the Liberty Community Development Corporation. LCDC currently does not have a stand-alone website. Many economic Development organizations have stand-alone website sites as a way to highlight topics that are key to commercial and industrial recruitment. These include, but are not limited to: (1) demographic data (2) available incentives (3) contact information (4) key partners (5) sites and buildings (6) major employers and other information. The administration recommends entering into an agreement with Civic Plus for the development of a stand-alone LCDC website. This website will serve as the foundation for all future LCDC advertising efforts. LCDC approved this item at their June 4, 2019 meeting.

Funding Source: LCDC

Staff Recommendation: Administration recommends ratifying the expenditure.

CIVICCMS®



Liberty TX LCDC

Alan Montgomery

 | **CIVICPLUS®**

302 S. 4th Street, Suite 500 | Manhattan, KS 66502
1300 Massachusetts Ave., Boxborough, MA 01719
www.civicplus.com

Attachment: CivicPlus Proposal (4473 : LCDC Website)

April 17, 2019

Chris Jarmon

RE: Website Redesign Services

Dear Chris

Meeting the expectations of citizens is at the core of civic responsibility. Finding that perfect blend of functionality, ease of maintenance, and cost effectiveness can be daunting. Today's "what I want, when I need it" society is all about digital and timely responses. Saving time and money and increasing citizen satisfaction is every government entity's goal. With the cost-effective CivicCMS solution you can achieve your vision of success.

CivicPlus, Inc. (CivicPlus) is passionate about our mission to help make local government better. We are not just designing a website, we are helping build a trusted and long-term relationship between you and your community through our state-of-the-art technology and process. Our expertise lies in collaborating with our clients to deliver the right solution, at the right cost, housed within a modern design that captures the culture of your community.

The following information will show you how the CivicCMS solution will reduce your staff's workload, respect your available budget, and most importantly, provide your community with a powerful online resource that promotes open access to your municipal offices.

Please review our proposal closely. This proposal will save you time and resources while providing your visitors a website where they can find what they need, when they need it. We look forward to working with you and your staff to help make your vision become a reality.

Sincerely,

Alan Montgomery

Phone 785-340-2260
amontgomery@civicplus.com

Attachment: CivicPlus Proposal (4473 : LCDC Website)

What Sets CivicCMS Apart?



Created to Meet Your Needs

Developing your new website under the Open Source Initiative provides CivicCMS with the flexibility to develop new features and modules to help you meet your goals and vision.



Our Drupal Platform

CivicPlus will develop your site on one of the industry's most trusted open source platforms, Drupal. It is the platform of choice by national, state, and local governments all over the world.



We Build Long-Term Relationships

Our partnership with you is only beginning at go-live! We provide ongoing customer support and our Account Management team will work with you to help you evolve your web environment throughout your relationship with CivicPlus.



Easiest System for Updating & Adding New Content

Your new CivicCMS website will be specifically designed for ease-of-use so your staff, regardless of their technical skill level, can maintain and update your new website easily and efficiently.



Custom & Responsive Design

Your custom-designed website will be fully responsive on multiple devices including smart phones, tablets and wide screen monitors.



Useful & Relevant Modules

CivicCMS is flexible and scalable to grow with your web environment at your speed and need without extra features and functionalities that are not as relevant.



Affordable Cost, Flexible Payments

We understand the fiscal challenges municipalities face on a daily basis, so CivicPlus offers payment options to meet your budgeting needs.



Security and Protection—Priority One!

Our Tier IV secure hosting facilities are monitored 24/7 and your website is backed up daily off-site. We deploy state-of-the-art hardware and software to prevent DDoS and hacking attacks to protect your investment.

Client Design Examples

We did a re-design and after talking with some other website companies, they were the best choice for us. They understood our needs and delivered exactly what our vision was, even better.

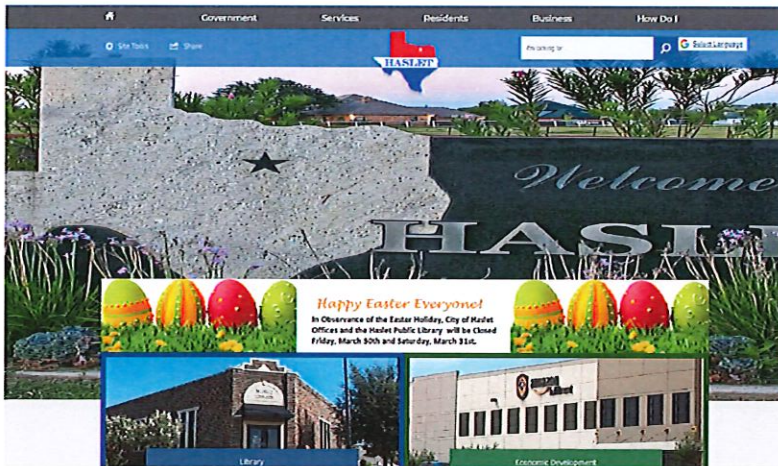
Vicki M., Burrillville, RI



Simonton TX

Website:

<https://www.simontontexas.gov/>



Haslet TX

Website:

<https://www.haslet.org/>



Borger TX

Website:

<https://www.borgertx.gov/>

Features & Functionality

The Drupal content management system has opened up new areas we never could do with the old system. Our residents can get more done just by visiting our website.

Roger K., Stonington, CT

Content Management Functionality

- Agenda Builder Module
- Schedule Publishing
- WebForms Module
- Unpublish/Archive Content
- WYSIWYG Editor
- Dept/Board Specific News
- Persistent Navigation
- ADA Compliance
- Job Opportunities
- Schedule Expiration Dates
- Versioning
- Embed Video Player
- Online File Center
- Quick Links
- Protected Email Addresses
- Recyclopedia
- FAQs
- Audit Trail/History Log
- Content Previewing
- CAPTCHA Visitor Authentication
- Printer Friendly Pages
- Surveys & Polling
- Bids & RFPs
- Business Directory
- "Review-On" Dating
- Dynamic Breadcrumbs
- SSL Certificates

Communication Features

- Email Notifications (E-subscriber)
- Dynamic Site Map
- RSS Feeds
- Facebook & Twitter Integration
- Service Requests Forms
- Urgent Alert Banners
- Two-Way Blogging
- Private Comment Forms
- Rotating Bulletin Boards
- Staff Directory
- "Share this Page"

Administrative Functionality

- Intranet Options
- User Roles & Permission Levels
- Traffic Analysis
- Broken Links Reporting
- Domain Name Management
- Quality Assurance Reports
- Complete User History
- Board Membership Duties
- Menu Control

Design Features

- Responsive Design
- Rotating Mastheads
- Dynamic News Modules
- Urgent News Banners
- Upcoming Meetings Module
- Custom Subtitles
- Cascading Navigation
- Multiple Navigation Schemes

Graphic & Image Functionality

- Media Library
- Image Editor
- Photo Gallery
- Slide Shows
- Captioning/ALT Text
- Rotating Department Images
- Image Administration
- Rotating Bulletin Boards

Typical Project Timeline

The support has been amazing from day one. We worked closely with your employees during initial setup stages, creating the webpage, training, and for follow-up. Your team of employees know what the City was looking for and created it with ease.

Felicia B., Aberdeen, MD

Design creation, accessibility, usability guidance, content optimization, training - CivicPlus delivers all of this and more during the development of your CivicCMS new website. Your exact project timeline can vary based on determined project scope, project enhancements purchased, your availability for meeting coordination, action item return and completion, approval dates kept, and other factors. Based on our experience, the estimated timeline for the successful completion of your CivicCMS project is approximately 10-13 weeks.

Implementation Phase	Timeframe	Deliverables
Phase 1 Strategy Sessions & Discovery	1 Week	- Define Core Objectives - Needs Assessment
Phase 2 Design & Architecture	2-3 Weeks	- Design Meeting with Client Website Committee - Homepage Options & Layout - Subpage Design and Layout - Finalize Design (once you are completely satisfied)
Phase 3 Site Implementation	2-3 Weeks	- Identify Global and Cascading Navigation (and related links) - Implement Design within CivicCMS
Phase 4 Content Development	3-4 Weeks	Migrate Agreed Existing Content
Phase 5 Training & Education	1 Week	- Sessions for Content Editors and Site Administrators - Group and Individual Sessions
Phase 6 Deployment & Go-Live	1Week	- Final Quality Check of Website - Install and Activate Selected Modules - DNS & SEO Activities

Estimated Year 1 Investment

Liberty TX LCDC

All quotes are priced per project and presented in US dollars
Pricing is valid for 60 days from DATE

CIVICCMS Standard Website Package

Graphic Design

- ♦ Custom Design
- ♦ Fully Responsive Format (Smart Phones, Tablets)

Content Development

- ♦ Create All Department & Board Pages
⇒ Contact Info, Staff Table, Welcome Text
- ♦ Build out ALL Additional Pages/Files of Content

Staff Training

- ♦ One Full Day of Online Group Training
- ♦ Full Access to Library of Videos/Documentation

Post Launch Analysis (After 60-90 Days)

- ♦ Group Refresher Training Session (2 Hours)
- ♦ Project Manager Review
⇒ Traffic Stats, Navigational Structure, ADA Recheck

Supplemental Modules at No Cost

- ♦ Bids/RFPS
- ♦ Business Directory
- ♦ Intranet
- ♦ Agenda Manager
- ♦ Recyclopedia
- ♦ Popular Pages

Secure Hosting

- ♦ SSL Certificates
- ♦ Tier 4 Data Center
- ♦ Nightly Offsite Backups
- ♦ Intrusion Detection, DDoS Mitigation

Ongoing Customer Support

- ♦ Unlimited Live Support ,Up to 3 Primary Users
- ♦ Free Monthly Webinars
- ♦ 24/7 Technical Support

CIVICCMS Application

- ♦ Annual CMS Usage License
- ♦ Periodic Module Upgrades
- ♦ Full Maintenance & Service Patches

Also Includes

- ♦ Apache Solr Search Appliance
- ♦ Google Analytics
- ♦ E-Subscriber Mail Lists
- ♦ Social Media Integration
- ♦ Web Forms Builder
- ♦ No Storage Limit on Future Pages & Files

Year One Investment: \$7,799

Includes Upfront Development & Annual Services

Option: Spread All Costs over 3 Yrs: \$4,067per Yr.

Attachment: CivicPlus Proposal (4473 : LCDC Website)

Year 2 and Beyond Annual Services

Liberty TX LCDC

Each year of your contract, you'll receive system enhancements, maintenance, optimization, and have full access to our support staff so your site stays up-to-date with our latest features and functionality. (Annual Hosting/Maintenance Services are subject to a cumulative annual 5% technology fee increase beginning Year 3 and

- Secure Hosting and Security Services
- Software maintenance including service patches and system enhancements
- 24/7 technical support and access to the Online Help Center
- Unlimited Live Customer Support for Designated Users
- Account Management Team for ongoing support and web environment evolvement

Beginning Year 2 Annual Services: \$ 2,200

CivicPlus Advantage - Alternate Payment Plan

The CivicPlus Advantage (CPA) payment alternative payment plan provides zero interest, level payments that divides the One-Time Implementation Investment expense of your project over the first three (3) years of your contract to assist with your initial out of pocket expense and budget allocation. Each payment also includes your Annual Hosting/Maintenance Services.

1st Year CPA \$ 4,067
2nd Year CPA \$ 4,067

3rd Year CPA\$ 4,067
4th Year Annual\$ 2,310(annual plus 5% technology

Optional Services

Our clients may bundle in any or all of the following services during the initial contract or anytime thereafter. More information is available upon request

♦ **Additional Unlimited Live Customer Support: \$250 per user per year**

Provides additional users (content editors) with unlimited access to our support team for any type of help or guidance as needed

♦ **Custom Department Subsites: \$3,000 One-time Development; \$500 Annual for Hosting & Support**

Ideal for Police, Fire, Library, Recreation and other departments wishing to have their own website but at a highly discounted cost

♦ **Prepaid Redesign Accrual (New Website after 4 Years)**

Plan ahead for a completely new website at a discounted cost

♦ **CivicMedia**

CivicMedia allow clients to live stream their public meetings and then to also archive these meetings online for 24/7 public access. Integrates with social media platforms. Cost excludes your camera and an encoder (typically <\$1,000).

♦ **Email Services:**

We provide clients with a robust & easy to use email platform that also allows for the automatic archiving of all employee emails. Desktop, web and smart phone options. Clients may test drive 2-3 accounts.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.D

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 4474)

DOC ID: 4474

Department: Administration

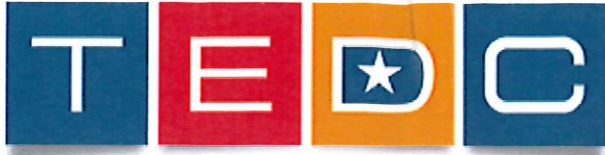
Subject: Texas Economic Development Council Membership

Background: Section 501.073 of the Local Government Code requires the City Council to approve all programs and expenditures of the Liberty Community Development Corporation. The Texas Economic Development Council (TEDC) is the statewide association for economic development professionals. Membership benefits include professional development, networking, legislative representation, access to the TEDC resource library, access to economic development news, the ability to join Team Texas and others.

LCDC approved this item at their June 4, 2019 meeting.

Funding Source: LCDC

Staff Recommendation: Administration recommends ratifying the expenditure



Published on *Texas Economic Development Council* (<https://texasedc.org>)

[Home](#) > [Membership](#) > Join TEDC

Join TEDC

Image not found

https://texasedc.org/sites/default/files/images/tedc_50_years.jpg

Joining TEDC is a great way to enhance your career as a Texas economic development professional. There are endless opportunities for networking, professional development, legislative representation, and recognition for a job well done.

TEDC membership is open to anyone with an interest in economic development. Most of our members are professional economic developers, community volunteers, or elected officials. A growing number represent local workforce development boards and some of our members work in fields related to economic development -- utilities, real estate, banking, education, engineering, and consulting. With two types of membership available, joining the TEDC is an excellent value.

Active Membership is \$500 per year and is for professionals who commit all or a portion of their time directly involved in economic development, or a related field.

Volunteer Membership is \$125 per year and is defined as an elected or appointed individual that serves an economic development organization in an unpaid capacity.

Click on the link below to access the membership application form and **Join TEDC**.

Active Member ^[1]

Volunteer Member ^[2]

Source URL: <https://texasedc.org/join-tedc>

Links:

[1] https://tedc.memberclicks.net/index.php?option=com_mc&view=mc&mcid=form_145263

[2] https://tedc.memberclicks.net/index.php?option=com_mc&view=mc&mcid=form_145270



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

6.E

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Airport Improvements

COUNCIL ACTION (ID # 4475)

DOC ID: 4475

Department: Administration

Subject: Airport Monument Signs

Background: Section 501.073 of the Local Government Code requires the City Council to approve all programs and expenditures of the Liberty Community Development Corporation. The administration recommends that LCDC's budget be amended to authorize the transfer of funds to the Airport in order to fund the following expenditures:

Two (2) Airport Monument Signs: \$4,155.68

LCDC approved this item at their June 4, 2019 meeting.

Funding Source: LCDC

Staff Recommendation: Administration recommends ratifying the expenditure.



3930 Phelan Blvd.
Beaumont, TX 77707
(409) 892-9503

ESTIMATE

E-3259

www.image360Beaumont.com

Payment Terms: Cash Customer

Created Date: 4/25/2019

DESCRIPTION: Municipal signage

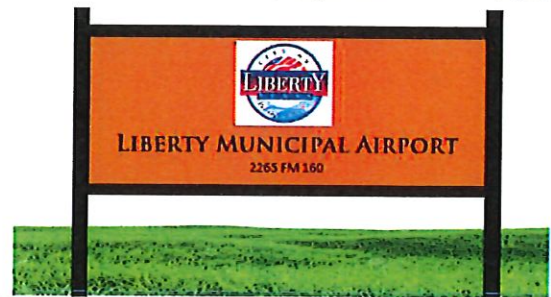
Bill To: City of Liberty
1829 Sam Houston St
Liberty, TX 77575
US

Installed: City of Liberty
1829 Sam Houston St
Liberty, TX 77575
US

Requested By: Chris Jarmon
Email: cjarmon@cityofliberty.org

Salesperson: Robert Blackwell
Email: robert@image360beaumont.com
Work Phone: 409-892-9503
Cell Phone: 409-504-1962
Entered By: Robert Blackwell

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Golf Course - sign on truss	1	\$1,705.08	\$1,705.08
1.1	Aluminum Composite panel - Solid Core - 6mm - Part Qty: 1 Width: 240.00" Height: 24.00" Text: <LIBERTY MUNICIPAL GOLF COURSE> <LOGO>			
1.2	3M IJ180Cv3 - Cast Digital Wrap Vinyl - Part Qty: 1 Width: 240.00" Height: 24.00"			
1.3	Installation (installer w/ bucket truck) - Installation w/ bucket truck - # of Hours: 8			
2	Entrance Signs Airport & Golf course- Aluminum Post and Panel sign - 4' X 10' - Double-sided	3	\$2,077.8433	\$6,233.53
2.1	Custom Product - Aluminum Frame, 4" square posts - Price: \$0.00			
2.2	Aluminum Composite panel - Solid Core - 6mm - Part Qty: 1 Width: 120.00" Height: 36.00"			
2.3	Installation - - # of Hours: 4			



Attachment: Budget Amendment - Airport Signage (4475 : Liberty Municipal Airport)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Utilities

COUNCIL ACTION (ID # 4476)

DOC ID: 4476

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Grant Issues

RESOLUTION (ID # 4478)

DOC ID: 4478

Department: Public Works

Subject: CBDG Hurricane Harvey Disaster Recovery Application.

Background: The City is eligible to receive CBDG Hurricane Harvey Disaster Recovery grants funds for infrastructure projects. The project must be in a low to moderate income area as defined by the Texas General Land Office. The proposed funds will be used to rehabilitate the sanitary sewer line from Beaumont Avenue at Texas Street to south of Hwy 90 on the east side of Shoppa's. The amount of the grant is \$420,912 with a local match of \$42,091.20.

Fiscal Impact: The local match of \$42,091.20 will be from the Cambridge Funds.

Staff Recommendation: Staff recommends approval of the resolution authorizing the submittal of the grant application.

A RESOLUTION OF THE CITY COUNCIL OF LIBERTY, TEXAS, AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) RELATED TO HURRICANE HARVEY DISASTER RECOVERY EFFORTS IN RESPONSE TO THE SEVERE STORM AND FLOODING EVENTS FROM AUGUST 24, 2017 THROUGH AUGUST 29, 2017 UNDER FEMA DISASTER DECLARATION NO. 4332 (DR-4332); AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER(S) AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT - DISASTER RECOVERY PROGRAM.

WHEREAS, Hurricane Harvey (DR-4332) severely impacted the City of Liberty from August 24, 2017 through August 29, 2017; and

WHEREAS, the City of Liberty desires to initiate long-term recovery efforts and address certain conditions which represent a threat to the public health and safety; and

WHEREAS, The City of Liberty desires a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, the City of Liberty aims to Affirmatively Further Fair Housing by identifying projects that overcome or do not increase patterns of residential segregation based on race, color, religion, national origin, sex, disability or family status;

WHEREAS, it is necessary and in the best interests of the City of Liberty to apply for funding under the Texas Community Development Block Grant - Disaster Recovery Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LIBERTY, TEXAS:

1. That a Texas Community Development Block Grant - Disaster Recovery Program application for the Disaster Recovery Fund is hereby authorized to be filed on behalf of the City with the General Land Office for the disaster recovery efforts under DR-4332.
2. That the projects detailed within the application will address drainage system which were compromised and failed to function during this event, thereby placing undue and certain health and safety risks on residents.
3. That the application be for \$420,912.00 of grant funds to provide enhancements to the proposed facilities.
4. That the City Council directs and designates the Mayor and the City Manager as the City's Chief Executive Officer(s) and Authorized Representative to act in all matters in connection with this application and the City's participation in the Disaster Recovery Program.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, fair housing, and civil rights requirements.

Passed and approved this ____ day of _____, 2019.

Mayor
City of Liberty, Texas

City Secretary
City of Liberty, Texas



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.3

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: LCDC Budget Matters

RESOLUTION (ID # 4479)

DOC ID: 4479

Department: LCDC

Subject: FY19 LCDC Budget Amendment

Background: In April of 2019, the City hired a new Assistant City Manager to assist with economic development. Currently, the Assistant City Manager and the Administrative Secretary perform work on behalf of LCDC, yet the salary and benefits of these two positions are funded entirely by the City's General Fund. Because these positions assist with economic development, the administration recommends amending the LCDC budget to make a transfer to the General Fund to fund 60% of the salary and benefits of the Assistant City Manager and 20% of the salary and benefits of the Administrative Secretary. The FY19 transfer will cover five months (May 1 to September 30). Beginning in FY20 and continuing thereafter, the transfer will cover a full twelve months. LCDC's FY19 budget is attached for your review.

Fiscal Impact: \$50,589.60

Staff Recommendation: Approval of the budget amendment.

A RESOLUTION BY THE CITY COUNCIL OF LIBERTY, TEXAS; SAID RESOLUTION AUTHORIZING A LCDC BUDGET AMENDMENT IN THE AMOUNT OF \$50,589.60 TRANSFERRING SAID FUNDS TO THE CITY OF LIBERTY GENERAL FUND AS REIMBURSEMENT FOR EMPLOYEE LEASING

WHEREAS, the LCDC does not currently have any full-time employees working solely for the LCDC; and

WHEREAS, the City of Liberty's Assistant City Manager and the Administrative Secretary routinely perform work on behalf of the LCDC yet the salaries and benefits for these two positions are currently funded entirely by the City's General Fund; and

WHEREAS, the LCDC Board of Directors desires to contribute 60% of the salary and benefits for the Assistant City Manager and 20% of the salary and benefits for the Administrative Secretary since they assist with economic development; and

WHEREAS, The City Council of Liberty, Texas has carefully reviewed the proposed LCDC budget amendment for employee leasing; and

WHEREAS, this budget amendment complies with the guidelines and regulations of the State of Texas as they relate to a 4B economic development corporation; and

WHEREAS, the LCDC Board of Directors has reviewed the subject budget amendment for employee leasing and has approved same; and

WHEREAS, the LCDC Board of Directors now requests final adoption and authorization by the Liberty City Council; and

WHEREAS, the subject Resolution, shall be adopted subsequent to two (2) public readings of said Resolution before the Liberty City Council.

NOW, THEREFORE, Be It Resolved by the City Council of Liberty, Texas that:

- (1) This Resolution has been read aloud at a meeting of the Liberty City Council on two separate occasions prior to passage.
- (2) The Liberty City Council hereby authorizes a LCDC budget amendment in the amount of \$50,589.60 transferring said funds to the City of Liberty's General Fund as reimbursement for employee leasing of the City of Liberty's Assistant City Manager and Administrative Secretary.
- (3) The City's Director of Finance is hereby authorized and instructed to produce and deliver the appropriate payments for this budget amendment.
- (4) A sixty (60) day waiting period for payments against this project is hereby established with said waiting period to commence upon the date of the LCDC's first public hearing.

PASSED AND APPROVED, this the _____ day of _____.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

City Secretary

9-12-2018 11:30 AM

CITY OF LIBERTY
APPROVED BUDGET
AS OF: SEPTEMBER 30TH, 2018

PAGE: 63

21 -LIBERTY COMM. DEV. CORP.

	2015-2016	2016-2017	(----- 2017-2018 -----)	(----- 2018-2019 -----)		
REVENUES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	APPROVED BUDGET
21-321-0101 SALES TAX REVENUE	954,449	873,299	1,000,000	920,269	0	1,050,000
21-321-0110 INTEREST INCOME	7,470	10,216	5,000	8,379	0	9,000
21-321-0111 INTEREST INCOME DEBT SERVIC	1,019	1,054	0	878	0	1,000
21-321-2106 TRANSFER IN FROM OTHER FUND	221,209	231,563	0	0	0	0
TOTAL REVENUES	1,184,147	1,116,132	1,005,000	929,526	0	1,060,000

Attachment: Budget Amendment Personnel Info (4479 : LCDC Personnel)

9-12-2018 11:30 AM

CITY OF LIBERTY
APPROVED BUDGET
AS OF: SEPTEMBER 30TH, 2018

PAGE: 65

21 -LIBERTY COMM. DEV. CORP.
421-LIBERTY COMMUNITY DEV

	(----- 2017-2018 -----)		(----- 2018-2019 -----)			
	2015-2016	2016-2017	CURRENT	YEAR-TO-DATE	REQUESTED	APPROVED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: LCDC Misc.

RESOLUTION (ID # 4480)

DOC ID: 4480

Department: LCDC

Subject: FY19 LCDC Budget Amendment

Background: The adopted FY19 LCDC Budget did not include appropriations for certain functions. The administration recommends amending the FY19 budget to appropriate funds to the following categories:

- (1) Advertising: \$20,000
- (2) Dues & Memberships: \$500
- Total Budget Amendment: \$20,500

Fiscal Impact: \$20,500

Staff Recommendation: Approval of the budget amendment

A RESOLUTION BY THE CITY COUNCIL OF LIBERTY, TEXAS; SAID RESOLUTION AUTHORIZING A LCDC BUDGET AMENDMENT IN THE AMOUNT OF \$20,500.00 APPROPRIATING SAID FUNDS FOR USE IN ADVERTISING, ORGANIZATION MEMBERSHIPS, AND DUES.

WHEREAS, the LCDC budget does not currently appropriate any funds for advertising, organization memberships, and dues; and

WHEREAS, the LCDC Board of Directors believes it to be in the city's best interest for \$20,000 to be budgeted for advertising expenses so that the LCDC can better market the City of Liberty to prospective businesses and interested parties; and

WHEREAS, the LCDC Board of Directors also believes that it would be beneficial to join certain economic development organizations; and

WHEREAS, the LCDC Board of Directors desires to amend their budget to allocate \$500 this fiscal year to be spent on organization memberships and dues; and

WHEREAS, The City Council of Liberty, Texas has carefully reviewed the proposed LCDC budget amendment for advertising, organization memberships, and dues; and

WHEREAS, this budget amendment complies with the guidelines and regulations of the State of Texas as they relate to a 4B economic development corporation; and

WHEREAS, the LCDC Board of Directors has reviewed the subject budget amendment for advertising, organization memberships, and dues and has approved same; and

WHEREAS, the LCDC Board of Directors now requests final adoption and authorization by the Liberty City Council; and

WHEREAS, the subject Resolution, shall be adopted subsequent to two (2) public readings of said Resolution before the Liberty City Council.

NOW, THEREFORE, Be It Resolved by the City Council of Liberty, Texas that:

- (1) This Resolution has been read aloud at a meeting of the Liberty City Council on two separate occasions prior to passage.
- (2) The Liberty City Council hereby authorizes a LCDC budget amendment in the amount of \$20,000 for LCDC advertising expenses and \$500 for organization memberships and dues.
- (3) The City's Director of Finance is hereby authorized and instructed to produce and deliver the appropriate payments for this budget amendment.
- (4) A sixty (60) day waiting period for payments against this project is hereby established with said waiting period to commence upon the date of the LCDC's first public hearing.

PASSED AND APPROVED, this the _____ day of _____.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.5

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Golf Course

RESOLUTION (ID # 4481)

DOC ID: 4481 B

Department: LCDC

Subject: FY19 LCDC Budget

Background: The administration recommends that LCDC's budget be amended to increase the transfer to the Golf Course in order to fund the following expenditures:

- (1) Golf Course Entrance Sign: \$1,705.08
- (2) Golf Course Monument Sign (Beaumont @ CR150): \$2,077.84
- (3) Golf Course Entryway Rehabilitation: \$31,500

Prices are attached for your review.

Fiscal Impact: \$35,887.00

The total cost includes the entrance sign, monument sign, entryway rehabilitation, and \$604 for overages associated in a previous allocation.

Staff Recommendation: Approval of the budget amendment

A RESOLUTION BY THE CITY COUNCIL OF LIBERTY, TEXAS; SAID RESOLUTION AUTHORIZING A LCDC BUDGET AMENDMENT IN THE AMOUNT OF \$35,887.00 APPROPRIATING SAID FUNDS FOR USE IN MAKING NECESSARY REPAIRS AND PURCHASES AT THE LIBERTY MUNICIPAL GOLF COURSE.

WHEREAS, the LCDC and City Council previously approved various repairs and purchases needed to enhance the Liberty Municipal Golf Course; and

WHEREAS, the LCDC Board of Directors believes it to be in the city's best interest if \$35,887.00 in LCDC funds be used to rehabilitate the Liberty Municipal Golf Course; and

WHEREAS, said funds would be used to purchase and install a commercial refrigerator, commercial freezer, merchandiser ice machine, two golf course entrance signs, and rehabbing the golf course entryway; and

WHEREAS, the Liberty Municipal Golf Course is a facility that could help bring in future businesses and people to the City of Liberty; and

WHEREAS, this budget amendment complies with the guidelines and regulations of the State of Texas as they relate to a 4B economic development corporation; and

WHEREAS, the LCDC Board of Directors has reviewed the subject budget amendment for Golf Course rehabilitation expenditures and has approved same; and

WHEREAS, the LCDC Board of Directors now requests final adoption and authorization by the Liberty City Council; and

WHEREAS, the subject Resolution, shall be adopted subsequent to two (2) public readings of said Resolution before the Liberty City Council.

NOW, THEREFORE, Be It Resolved by the City Council of Liberty, Texas that:

- (1) This Resolution has been read aloud at a meeting of the Liberty City Council on two separate occasions prior to passage.
- (2) The Liberty City Council hereby authorizes a LCDC budget amendment in the amount of \$35,887.00 to be spent on rehabilitation projects outlined above at the Liberty Municipal Golf Course.
- (3) The City's Director of Finance is hereby authorized and instructed to produce and deliver the appropriate payments for this budget amendment.
- (4) A sixty (60) day waiting period for payments against this project is hereby established with said waiting period to commence upon the date of the LCDC's first public hearing.

PASSED AND APPROVED, this the _____ day of _____.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

City Secretary



3930 Phelan Blvd.
Beaumont, TX 77707
(409) 892-9503

ESTIMATE

E-3259

www.image360Beaumont.com

Payment Terms: Cash Customer

Created Date: 4/25/2019

DESCRIPTION: Municipal signage

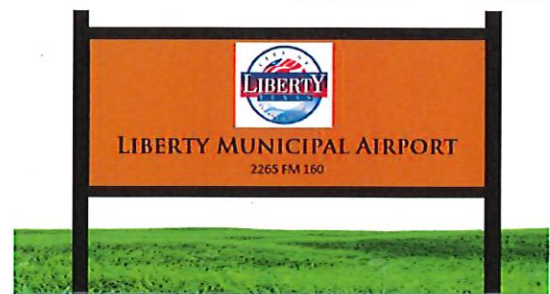
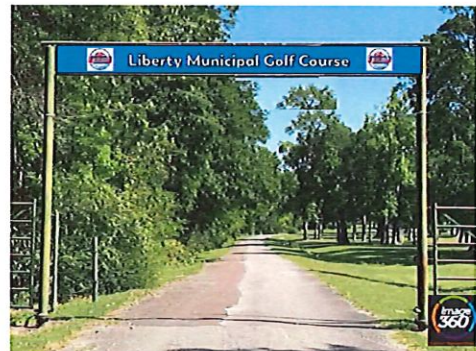
Bill To: City of Liberty
1829 Sam Houston St
Liberty, TX 77575
US

Installed: City of Liberty
1829 Sam Houston St
Liberty, TX 77575
US

Requested By: Chris Jarmon
Email: cjarmon@cityofliberty.org

Salesperson: Robert Blackwell
Email: robert@image360beaumont.com
Work Phone: 409-892-9503
Cell Phone: 409-504-1962
Entered By: Robert Blackwell

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Golf Course - sign on truss	1	\$1,705.08	\$1,705.08
1.1	Aluminum Composite panel - Solid Core - 6mm - Part Qty: 1 Width: 240.00" Height: 24.00" Text: <LIBERTY MUNICIPAL GOLF COURSE> <LOGO>			
1.2	3M IJ180Cv3 - Cast Digital Wrap Vinyl - Part Qty: 1 Width: 240.00" Height: 24.00"			
1.3	Installation (installer w/ bucket truck) - Installation w/ bucket truck - # of Hours: 8			
2	Entrance Signs Airport & Golf course- Aluminum Post and Panel sign - 4' X 10' - Double-sided	3	\$2,077.8433	\$6,233.53
2.1	Custom Product - Aluminum Frame, 4" square posts - Price: \$0.00			
2.2	Aluminum Composite panel - Solid Core - 6mm - Part Qty: 1 Width: 120.00" Height: 36.00"			
2.3	Installation - - # of Hours: 4			



Attachment: Budget Amendment-Signage (4481 : Transfer to Golf Course)

2.4	3M IJ180Cv3 - Cast Digital Wrap Vinyl - Part Qty: 1 Width: 120.00" Height: 48.00"
-----	--

Thank you for allowing us to provide you with an Estimate. This estimate covers only the services outlined above. If the scope of the work changes from the original estimate, approved revisions and additions will be charged accordingly. Your sign or graphic is a customized piece work. If you require changes to your design after it has been designed and approved, charges for additional design time as well as any restocking charges incurred will apply.

Subtotal:	\$7,938.61
Taxes:	\$0.00
Grand Total:	\$7,938.61
Deposit Required:	\$3,969.31

Signature: _____ Date: _____



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.6

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Golf Course

ORDINANCE (ID # 4482)

DOC ID: 4482 B

Department: Golf Course and Permits

Subject: Master Fee Schedule

Background: The proposed amendment to the Master Fee Schedule includes amending the fees for the Golf Course and the Permits department.

(1) Golf Course: The proposed amendment adds (1) range ball fees, (2) range club fees and (3) tournament fees. These fees are currently being charged to customers, but have not been approved by the City Council.

(2) Permits: On May 21, 2019 Governor Abbott signed HB 852 into law which prohibited municipalities from charging for residential building permits based on the value of the dwelling. In order to be in compliance with HB 852, staff is proposing to charge for residential building permits based on the square footage of the dwelling. Staff is also proposing to add a fee for swimming pools and residential re-roofs and increase the fee for residential lawn sprinklers.

Funding Source: n/a

Staff Recommendation: Approve the amended Master Fee Schedule

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR RANGE BALL, RANGE CLUB AND TOURNAMENT FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING FOR RESIDENTIAL BUILDING PERMIT FEES; PROVIDING FOR NEW FEES RELATED TO SWIMMING POOLS AND RESIDENTIAL RE-ROOFS; PROVIDING FOR AN INCREASE IN FEES RELATED TO RESIDENTIAL LAWN SPRINKLERS, RESIDENTIAL ELECTRIC SERVICE SINGLE TRADE, RESIDENTIAL PLUMBING SERVICE SINGLE TRADE, RESIDENTIAL MECHANICAL SERVICE SINGLE TRADE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HERewith ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, the attached "Exhibit A" represents the various rates and fees, including range ball, range club and tournament fees, to be charged by the City related to the Liberty Municipal Golf Course, and building and related permit fees charged by the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1.

That all rates or schedules of rates which are in conflict herewith are to the extent of such conflict only, expressly amended, changed and repealed.

Section 2.

That the fee schedule attached hereto as "Exhibit A" amends the previous Master Fee Schedule to include the new rates shown in "Exhibit A" providing for rates and fees to be charged for the Liberty Municipal Golf Course, and for building and related permit fees charged by the City and is hereby adopted as fully set forth herein.

Section 3.

That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

Section 4.

This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED this the 11th day of June, 2019.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



MASTER FEE SCHEDULE

Amended February 12, 2019

Description	Fees
EMS Department	
BLS Emergency Transport	\$1,200.00
BLS N-Emergency Transport	\$1,200.00
ALS1 Emergency Transport	\$2,100.00
ALS2 Transport	\$2,600.00
ALS Mileage	\$35.00
BLS Mileage	\$35.00
No Treatment/No Transport	\$50.00
Treatment/No Transport	\$75.00
ALS N-Emergency	\$1,200.00
Fire Department (Charges per Hour)	
Chief/Assistant Chief	\$50.00
Paid Full Time	\$30.00
Volunteer Chief	\$25.00
Volunteer Firefighters	\$20.00
Engines	\$250.00
Mini Pumper Booster	\$150.00
Command 27	\$150.00

Chief Vehicle	\$75.00
Municipal Library	
Meeting Room	\$20.00
Replacement Library Card	\$5.00
Lost/Damaged Books/Items	Cost of Item + Accrued Fines
Damaged Video Case	\$1.00
Copies	
B&W – per page	\$0.15
Color – per page	\$0.50
11X17 – B&W	\$0.30
11X17 – Color	\$1.00
Municipal Library (Cont.)	
Faxes	
First Page	\$1.50
Additional Pages	\$1.00
Computer Printouts	
Black and White per page	\$0.15
Color per page	\$0.50
Late Fees per day	
Books, Periodicals, Cassettes, CDs	\$0.10
Videos, DVDs	\$1.00
Reference Books	\$1.00
Opaque Projector per day	\$3.00
Late Fee per day	\$5.00

Overhead Projector per day	\$3.00
Late Fee per day	\$5.00
Multi-Media Projector	
Organizations per day	\$20.00
Late Fee per day	\$20.00
Businesses per day	\$50.00
Late Fee per day	\$50.00
Purchase of floppy disk	\$1.00
Purchase of CD	\$1.00
Replacement barcodes on books	\$0.25
Interlibrary Loan	Cost of postage to return material
Parks Department	
Facility Fees	
Park Gazebo	
8:00 a.m.- Noon	\$25.00
Noon – 4:00 p.m.	\$25.00
4:00 p.m. – 8:00 p.m.	\$25.00
Parks Department (Cont.)	
Basketball Pavilion	
8:00 a.m. – Noon	\$40.00
Noon – 4:00 p.m.	\$40.00
4:00 p.m. – 8:00 p.m.	\$40.00
Daniel Pavilion/City Hall	
8:00 a.m. – Noon	\$40.00
Noon – 4:00 p.m.	\$40.00
4:00 p.m. – 8:00 p.m.	\$40.00

City Park Fields - Accounts and Rental Fees

Complex	Location	Rental Fee	Rental Fee
		4 Hours	Month
1	Field A	\$40.00	\$140.00
	Field B	\$40.00	\$140.00
	Field C	\$40.00	\$140.00
	Field D	\$40.00	\$140.00
	Concession	N/A	\$140.00
2	Field 7-8	\$40.00	\$140.00
	Field 9-10	\$40.00	\$140.00
	Field 11-12	\$40.00	\$140.00
	Field 13-14	\$40.00	\$140.00
	Field 15-18	\$40.00	\$140.00
	Concession	N/A	
3	T-Ball Lights	\$40.00	\$40.00
	T-Ball Concession/RR	N/A	\$25.00

Note: Complex 1-Fields C & D; Complex 2; Complex 3 are reserved from February 1 to July 31 of each year.

Complex 2 and Complex 3 Concessions are reserved all year.

Airport

T-
Hangars

One (1) year contract per month

\$250.00

Month to Month rental	\$275.00
Tie Down Fee	
1 st Week	No Charge
After 1 st week per day charge	\$5.00
Private Hangar site per sq. foot	\$0.15
Large Hangar – City owned per month	\$600.00
Small Hangar - City owned per month	\$300.00
Animal Control	
1 st Impoundment	\$15.00
2 nd Impoundment	\$25.00
3 rd and Subsequent Impoundment	\$40.00
Housing Fee per day	\$8.00
Pet Relinquish Fee	\$25.00
Quarantine Fee	\$75.00
(additional fee will be assessed, medical, etc.)	
The above fees do not include large and non-domesticated animals. The fees only apply to small domestic animals.	
Kennel License Fee	\$100.00
Dangerous Dog Registration Fee	\$150.00
Adoption Fee	\$45.00
Permit and Inspection Department	
Building Permit E-Fees	
Single Phase -	
100, 150 & 200 amp	\$20.00
Re-Inspection Fee	\$25.00
Temporary Pole Inspection	\$15.00
Air Conditioner Permit Fee	\$15.00

Three Phase – Commercial & Residential

(Price includes inspection and can)

100 amp	\$45.00
200 amp	\$50.00

CT Metering – Commercial & Residential

(Price includes inspection and metering equipment)

200 / 400 amp	\$300.00
400 / 800 amp	\$400.00

Three phase residential services will also include a charge of \$500.00 for the cost of transformer and installation.

Over 300 KVA will have facility charges to be determined by the Electric Department Supervisor.

Primary electrical service lines over two hundred and fifty (250) feet must be paid for by the customer before connection can be made.

All underground services are required to have a main disconnect on the customers take-off pole.

All commercial services are required to have a main breaker outside of the building.

All meter cans must be approved for use and meet the specs set for by the City of Liberty.

Permit and Inspection Department (Cont.)

Plumbing Permit Fees

Fixtures (lavs, tubs, etc.) 1-4	\$10.00
Over 4	\$10.00 plus \$3.00 per additional fixture
Sewer Line Inspection	\$15.00
Water Line Inspection	\$15.00
Water & Sewer Line Inspection (combined)	\$20.00

Water Heater Inspection	\$15.00
Gas Test Inspection	\$20.00
Gas Piping, 1-4 Outlets	\$10.00
5 or more, per outlet	\$3.00
Lawn Sprinkler System	\$15.00
Per Re-Inspection	\$25.00

Sprinkler, Pool and Re-Roof Permit Fees

<u>Residential Lawn Sprinkler</u>	<u>Residential is considered Single-Family, Townhome, Duplex, and Triplex</u>	<u>\$110.00</u>
<u>Residential Swimming Pools</u>		<u>In-Ground: \$190.00</u> <u>Above Ground: \$110.00</u>
<u>Residential Re-roof</u>	<u>Residential is considered Single-Family, Townhome, Duplex, and Triplex</u>	<u>\$75.00</u>

Building Permit Fees

Plat Filing Fees

Preliminary Plat	\$25.00
Final Plat	\$100.00

Filing Fee – Courthouse	\$50.00
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~~Residential &~~ Commercial Building Permit Fees - (applies to building, remodel, and sign permits)

Total Valuation –

\$100.00 or less	\$5.00
\$101.00 - \$2,000.00	\$20.00
\$2,001.00 - \$15,000.00	
\$20.00 for the first \$2,000.00 plus \$10.00 for each additional <u>\$1,000 of value</u> TDC or fraction thereof, to and including \$15,000.00	
\$15,000.00 - \$99,999.99 –	

\$150.00 for the first \$15,000.00 plus \$3.00 for each additional
\$1,000 of value TDC or fraction thereof, to and including
 \$100,000.00

\$100,000.00 - \$500,000.00

\$405.00 for the first \$100,000.00 plus \$2.75 for each additional
\$1,000 of value TDC or fraction thereof, to and including
 \$500,000.00

\$500,000.00 and above

\$1,505.00 for the first \$500,000.00 plus \$2.50 per \$1,000 of value
TDC

Residential Building Permit Fees

<u>Single-Family, Townhome, Duplex, and Triplex</u>	<u>\$0.43 per square foot</u>	<u>Per square foot of all floor area under roof. Includes plan review, 1 driveway access, and certificate of occupancy</u>
<u>Residential Additions (any enclosed square footage)</u>	<u>\$0.43 per square foot (minimum fee of \$235.00)</u>	<u>Per square foot of all floor area under roof.</u>
<u>Residential Alterations, Garages (residential detached), and Fire Repair</u>	<u>\$0.28 per square foot (minimum fee of \$112.00)</u>	
<u>Multi-Family (4 or more units)</u>	<u>Permit - \$405 per unit</u> <u>Garages - \$62.00 per vehicle section</u> <u>Carports - \$31.00 per vehicle section</u>	<u>Each clubhouse, office, laundry, etc. shall be counted as one unit</u>
<u>New Residential Construction - Electrical</u>	<u>\$0.032 per square foot</u>	<u>Per square foot of all floor area under roof</u>
<u>New Residential Construction - Mechanical</u>	<u>\$0.032 per square foot</u>	<u>Per square foot of all floor area under roof</u>
<u>New Residential Construction - Plumbing</u>	<u>\$0.032 per square foot</u>	<u>Per square foot of all floor area under roof</u>
<u>Single Trade Fees</u>		
<u>Residential Electrical Single Trade – Temporary Service Poles, Manufactured Home Service, Service Changes, etc.</u>	<u>\$45.00</u>	<u>Each Multi-family unit is considered a separate permit</u>
<u>Residential Plumbing Single Trade – Water, Sewer, Gas Service Line, Water Heaters and Similar Plumbing Work</u>	<u>\$45.00</u>	<u>Each Multi-family unit is considered a separate permit</u>
<u>Residential Mechanical Single</u>	<u>\$45.00</u>	<u>Each Multi-family unit is</u>

<u>Trade – Heating, A/C Installations of Replacements and Related Work</u>		<u>considered a separate permit</u>

Permit and Inspection Department (Cont.)

Permit Fee for moving a House/Building/Structure	\$50.00
Demolition permits are issued at no charge	\$0.00

Water & Sewer Tap Fees

<u>Water Tap</u>	<u>Regular Rate</u>
¾"	\$375.00
1"	\$575.00
1 ½"	\$875.00
2"	\$950.00
<u>Sewer Tap</u>	<u>Rates</u>
4"	\$400.00
6"	\$450.00
8"	\$500.00

All taps made outside the legal boundary of the City shall be assessed a charge of \$50.00 in addition to the tap fee.

Beverage Permit Fees

The City may levy and collect a fee not to exceed one-half (1/2) the State Fee for each permit issued for premises located within the City.

Amusement Machine and Arcade Center Fees

Occupation Tax - 1/4 the amount levied by the State on each coin-operated machine that an

owner exhibits or displays, or permits to be exhibited or displayed in this State.

Amusement Center Annual License Fee	\$50.00
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Release of Sealed Coin-Operated Machine	\$5.00
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Replacement Tax Tag Fee	\$6.00
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Vendor/Solicitor License Fees

Annual Fee for 1 st person	\$30.00
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Each additional person	\$10.00
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Junk Dealer/Junkyard Permit Fees	\$50.00
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Recreational Vehicle Parks

Annual License Fee	\$150.00
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Manufactured Home Permits	\$25.00
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Floodplain Development Permit	\$50.00
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Administration

Oil/Gas Drilling Permit Fee	\$2,000.00
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Application Fee	\$100.00
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Electronic Conversion Fee	Cost
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Road Damage Fee	Replacement Cost
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Inspection Fee – Per well, Per year	\$100.00
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Annual Administrative Fee	\$25.00
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Nonrefundable Amended Permit Fee	\$2,000.00
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Administrative Fee	\$200.00
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Technical Advisor Fee	Cost
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Appeal Fee	\$250.00
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Seismic Permit Fee	\$2,000.00
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Alarm Permit Fees –

Application Fee	\$25.00
Renewal Fee	\$25.00
Reinstatement Fee	\$40.00
False Alarm Notification	\$50.00
Late Payment Fee	\$10.00
Response to alarms w/o permit	\$100.00

Rental of Liberty Center and Kitchen

Room Rental Without Alcohol – until 12:00 a.m.	\$500.00
Room Rental With Alcohol – until 12:00 a.m.	\$1,000.00
Local Non-Profit Without Alcohol– until 12:00 a.m.	\$250.00
Local Non-Profit With Alcohol	\$500.00
Additional Time – 12:00 a.m. – 2:00 a.m. (per ½ hr)	\$100.00
Kitchen	\$300.00
Damage Deposit	\$1,000.00

Deposit is refundable if facilities are left clean and undamaged. This includes the bathrooms being cleaned and all trash removed to the outside dumpster. **ALL OF THE DEPOSIT** will be kept if the Lease Agreement, rules and regulations are broken for any reason.

Administration (Cont.)

Tables and Chairs are provided, but renter is responsible for setting up and putting away.

SECURITY for all events will be coordinated by the Liberty Police Department, 936-336-5666.

Fees for Public Information

The City of Liberty fees for providing copies of public information are those fees set forth in the Texas Administrative Code, Title 1, Part 3, Chapter 70.

Solid Waste Fees

Residential Collection Fee per month \$18.25

Each dwelling unit shall be considered a residential establishment even though such dwelling unit may be a part of an apartment or duplex.

Commercial Collection Fee per month

Collection from each commercial establishment shall be as follows:

Once-a-week pick-up / 3-32 gallons containers		\$31.95
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Once-a-week pick-up / 1- 90 gallon container	/ 1-96 gallon container	\$38.85
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Refuse Collection from street right-of-ways or alley not previously collected by regular solid waste collection services

Administrative Fee	\$10.00
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Fee Per Cubic Yard For Removal	\$25.00
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Administration (Cont.)

Utility Fees- Electric

Residential

Minimum charge		\$6.00
Total KW minus 50	X	0.037128
Total KW	X	Fuel Adjustment

These three (3) figures add up to total electricity. Tax is added for a taxable business and rental property.

Commercial

Minimum charge		\$21.80
Total KW	X	0.03832

Total KW	X	Fuel Adjustment
Total Demand charge (if business has a demand)		
Tax (if business is taxable)		

Demand decimal figure and multiplier can be obtained from the Billing Department. The demand charge is based on a multiplier on the account. Take the demand decimal figure for the month and multiply by the multiplier number. Take the figure and subtract 15 from this number. Then multiply this figure by \$6.24 to get the total demand dollar amount.

Large Commercial

Minimum charge		\$30.87
Total KW	X	0.023989
Total KW	X	Fuel Adjustment
Total Demand charge (if business has a demand)		
Tax (if business is taxable)		

Administration (Cont.)

The demand charge is figured the same as regular commercial. Do not subtract the free 15 load amount. The demand figure is multiplied by \$4.62 to get the total demand dollar amount.

Utility Fees – Water

Residential Service

This rate is applicable for all domestic purposes in a single family residence or individual apartments. All water rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	\$23.00
Excess Over	2,001-5M gals	\$3.75/M gals
	Over 5M gals	\$3.95/M gals

Commercial Service

This rate is applicable for all commercial, business and/or manufacturing purposes and is also applicable to residences or apartments serving two or more families. All water rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	\$29.00
Excess Over	2,001-5M gals	\$3.75/M gals
	Over 5M gals	\$3.95/M gals

NOTE: "M" means thousands.

Utility Fees – Sewer

Residential Service

This rate is applicable for all domestic purposes in a single family residence or individual apartment. All sewer rates are based on water consumption which must be taken through a single meter. This rate has been capped at 15,000 gallons so that citizens no longer pay for sewer service on their usage above 15,000 gallons per month.

Minimum Monthly Rate	2M Gallons	\$24.00
Excess Over	2,001-5M gals	\$2.95/M gals
	5,001-15M gals	\$3.20/M gals
	Over 15M	No Charge

Administration (Cont.)

Commercial Service

This rate is applicable to all commercial, business and/or manufacturing purposes and is also applicable to residences or apartments serving two or more families. All sewer rates are based on water consumption which must be taken through a single meter.

Minimum Monthly Rate	2M Gallons	\$31.50
Excess Over	2,001-5M gals	\$3.50/M gals
	5,001 & Over	\$3.75/M gals

Industrial Waste Permit Fee	\$250.00
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Introduction of wastewater into the City's system is paid at a rate of \$.0018/gallon

Security Deposits

Residential – Electric	\$200.00
Residential – Water	\$50.00
Charge for new service	\$15.00

Reconnection Fee

A fee will be charged to restore service which has been suspended as a result of any utility bill in arrears.

Extension Fee	\$7.50
During regular business hours	\$35.00

Return check Fee	\$35.00
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Late Fee

The gross monthly bill for all classes of utilities including, but not limited to, electricity, water, wastewater, solid waste and miscellaneous fees for service for which payment is not made within 20 days of the billing date shall be the net monthly bill, including all adjustments and/or other applicable charges, *plus a 10% late fee.*

Administration (Cont.)

Use of Public Right of Way Fees

Permit Fee	\$400.00
Annual Fee	Based on Individual Location

Network Nodes

PERMIT
FEE:

The permit application fee for installation of a micro network node, a network node, network node facilities, a node support pole, ground equipment, and transport facilities shall be the lesser of: (1) the City's actual, direct, and reasonable costs it determined are incurred in granting or processing an application; or (2) \$500/application (for up to 5 network nodes), \$250 for each additional network node per application, and \$1,000 per application for each pole.

RENTAL FEES:

The City shall charge the network provider a fee of \$250 for each network node located in the public right-of-way. If the network provider wants to install network nodes on city-owned service poles, the City shall require a separate pole use agreement and shall impose an additional rental fee of \$20 per year, per service pole.

Liberty Municipal Golf Course*

DEFINITIONS

Seniors – Sixty (60) years of age or older.

Family – Includes spouse and children eighteen (18) years of age or younger. Family memberships

may contain up to six (6) family members.

DAILY FEES	W/Cart	Walking
18 holes - Weekdays	\$25.00	\$18.00
18 holes - Weekends & Holidays	\$27.00	\$18.00
9 holes - Weekdays	\$16.00	\$11.00
9 holes - Weekends & Holidays	\$17.00	\$11.00
*Seniors - Weekdays	\$18.00	\$10.00
*Seniors - Weekends & Holidays	\$20.00	\$10.00
Cart Fee - 18 holes (Per Cart)	\$16.00	
Cart Fee - 9 holes (Per Cart)	\$8.00	

~~* Seniors—60 years of age and older~~

ANNUAL FEES

Annual Players Fee - Individual - \$420.00 (Unlimited Green Fees)

Semi-Annual Players Fee - Individual - \$220.00

Annual Players Fee - *Family - \$600.00

Semi-Annual Players Fee - *Family - \$320.00

Annual Fee - Trail Fee - \$400.00 (Unlimited Cart Fees)

Semi-Annual - Trail Fee - \$250.00

Cart Shed Rental - Annual - \$450.00 (Trail Fee Included)

Cart Shed Rental - Semi-Annual - \$275.00 (Trail Fee Included)

~~* Family—Spouse & Children 18 & Under~~

RANGE BALL FEES

<u>Small Bucket</u>	<u>\$3.50</u>
<u>Large Bucket</u>	<u>\$4.50</u>

RANGE CLUB

Per Person (Annual) \$150.00

TOURNAMENT FEES (includes Green Fees, Cart Fees and Range Balls)

Per Person Per Day \$32.50

* The City Manager may waive or modify Golf Course fees as circumstances warrant



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Miscellaneous Issues

ORDINANCE (ID # 4483)

DOC ID: 4483

Department: Inspections

Subject: Wireless Telecommunication Facilities

Background: The City does not currently regulate or permit telecommunication facilities that are not in the public right-of-way. Although federal laws have reshaped the environment in which these wireless communication facilities are permitted and regulated, there is some ability for municipalities to provide local standards and procedures to protect and promote the public health safety and welfare of the citizen of Liberty. Additionally, the City may reasonable regulate wireless communication facilities aesthetics. However, the City may not prohibit the installation of these facilities totally from within the city. The proposed ordinance requires a company that wishes to install and/or modify a wireless communication facility to obtain a permit and meet certain general standards and design requirements. The standards and design requirements address such items as setbacks and separation requirements, security fencing, special aesthetics and lighting standards, landscaping and screening requirements and parking and access. The proposed ordinance will allow the City regulate telecommunication facilities not in the public right-of-way.

Funding Source: NA

Staff Recommendation: Staff recommends approval of the ordinance regulating wireless communication facilities not in the public right-of-way.

AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY CREATING DIVISION 7 IN CHAPTER 10.02 OF THE CODE OF ORDINANCES, REGULATING WIRELESS TELECOMMUNICATIONS FACILITIES AND REQUIRING A PERMIT FOR SAME; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

WHEREAS, federal laws, regulations, court decisions, wireless technology, and consumer usage have reshaped the environment within which wireless communications facilities are permitted and regulated; and

WHEREAS, the City Council of the City of Liberty, Texas, desires to update its local standards and procedures to protect and promote the public health, safety and welfare of the citizens of Liberty, to reasonably regulate wireless communication facilities aesthetics, to protect and promote the City's unique character and manner consistent with State and federal laws and regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Section 10.02 of the Code of Ordinances of the City of Liberty is amended to read as follows:

Division 7. WIRELESS TELECOMMUNICATIONS FACILITIES (NOT IN THE PUBLIC RIGHTS-OF-WAY)

Section 10.02.200 Applicability; Permit Required

(a) Every wireless communication facility located within the city limits and its ETJ, whether upon private or public lands, that is not located in public rights-of-way, is subject to this Article, except that the following facilities are exempt:

- a. Amateur Radio Station Operator/Receive-Only Antenna if owned and operated by a federally licensed amateur radio station operator or used exclusively for a receive only antenna;
- b. Satellite earth stations, dishes and/or antennas used for private television reception not exceeding one (1) meter in diameter;
- c. Wireless communication facilities used exclusively for emergency services including police, fire, and operation of water utility, when not located on a new freestanding antenna support structure (e.g. tower or dedicated pole); and
- d. A temporary, commercial WTF installed for providing coverage of a special event such as news coverage or sporting event, subject to administrative approval by the City. The WTF shall be exempt from the provisions of this Chapter for up to one week before and after the duration of the special event.

(b) Permit Required. Any individual or business seeking to install, modify, or collocate a Wireless Telecommunications Facility within the City of Liberty or its ETJ must first obtain a permit from the City of Liberty. The City Council shall establish a cost for said permits from time to time.

Section 10.02.201 Definitions applicable to this Article.

Array. One or more antenna mounted at approximately the same level above ground on a tower or base station.

Antenna. Communications equipment that transmits, receives or transmits and receives electromagnetic radio signals used in the provision of all types of wireless communications services.

Base Station. A structure or equipment at a fixed location that enables licensed or authorized wireless communications between user equipment and a communications network. The term does not include a tower. The term includes, but is not limited to, a building, clock tower, bell steeple, sign, utility pole, water storage tank, silo and other similar mounting structures that may be used for the purpose of supporting and obscuring the presence of antennae.

City of Liberty. The City of Liberty, Texas, a home-rule municipal corporation.

Collocation. The mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.

Deemed approved. Means and refers to an eligible facilities modification application that has been deemed approved upon the City's failure to act, and has become effective, as provided pursuant to the FCC Eligible Facilities Request Rules.

City Manager. The City Manager of the City of Liberty or his designee.

Eligible facilities request. The term means the same as defined by the FCC in 47 C.F.R. § 1.40001(b)(3), as may be amended, which defines that term as "any request for modification of an existing tower or base station that does not substantially change the physical dimensions of such tower or base station, involving: (i) collocation of new transmission equipment; (ii) removal of transmission equipment; or (iii) replacement of transmission equipment."

Eligible support structure. A tower or base station as defined in this section, provided it is existing at the time the application is filed with the local government, which is eligible for collocation.

Engineered Fall Zone. The area in which a support structure may be expected to fall in the event of a structural failure, as measured by engineering standards.

Existing. The term has the same meaning as provided in 47 C.F.R. § 1.40001(b)(4), as may be amended, which provided that "a constructed tower or base station is existing if it has been reviewed and approved under the applicable zoning or siting process, or under another State or local regulatory review process, provided that a tower that has not been reviewed and approved because it was not in a zoned area when it was built, but was lawfully constructed, is existing for purposes of this definition.

Federal Communications Commission ("FCC"). An independent United States government agency responsible for the regulation of interstate and international communications by radio, television, wire, satellite, and cable.

Height, structure. Telecommunications support structure height shall be measured from ground level (finished grade) to the top of the structure. Measurement of tower structure height for the purpose of determining compliance with the requirements of this article shall include the structure, foundation, and any facilities attached thereto which extend above the top of the structure.

Personal wireless service. As used in this chapter, shall be defined in the same manner as in Title 47, United States Code, Section 332(c)(7)(c), as they may be amended now or in the future, and includes facilities for the transmission and reception of radio or microwave signals used for communication, cellular phone, personal communications, services, enhanced specialized mobile radio, and any other wireless services licensed by the FCC and unlicensed wireless service

facilities.

Section 6409(a). Section 6409(a) of the Middle-Class Tax Relief and Job Creation Act of 2012, Pub. L. No. 112-96, 126 Stat. 156, codified as 47 U.S.C. § 1455(a), as may be amended.

Section 6409(a) Modification. Any eligible facilities request that does not cause a substantial change and submitted for approval pursuant to Section 6409(a) and the FCC's regulations at 47 C.F.R. § 1.40001 et seq.

Site. The current boundaries and any access or utility easements of the leased or owned property surrounding the tower.

Spectrum Act. Section 6409(a) of the Middle Class Tax Relief Act and Job Creation Act, 47 U.S.C. § 1455(a) (providing, in part, "... a State or local government may not deny, and shall approve, any Eligible Facilities Request for a modification of any existing wireless Tower or Base Station that does not substantially change the physical dimensions of such Tower or Base Station.")

Stealth technology or Stealth facility. As used in this Chapter, the term shall mean design technology that blends the WTF into the surrounding environment, so it is unrecognizable as a telecommunications facility; examples of stealth facilities include but are not limited to architecturally screened roof-mounted antennas, building-mounted antennas painted to match the existing structure, antennas integrated into architectural elements such as church spires or window wall, and antenna structured designed to resemble light poles or flagpoles.

Substantial change. A modification substantially changes the physical dimensions of an eligible support structure if it meets any of the following criteria:

(a) For existing towers not in the public rights-of-way:

- a. An increase in the height of the tower by more than 10% or by the height of one additional antenna array with the separation from the nearest existing antenna not to exceed twenty (20) feet, whichever is greater, or
- b. The addition of any appurtenance to the body of the tower that would protrude from the edge of the tower more than twenty feet (20'), or more than the width of the tower at the level of the appurtenance, whichever is greater, or
- c. Any excavation or deployment outside the current site, or
- d. It would defeat the concealment elements of the structure, or
- e. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure, however, this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in the Code of Federal Regulations CFR 47, Chapter 1, Subchapter A, Part 1, 1.40001(b)(7)(i) through (iv).

(b) For base stations not in the public rights-of-way:

- a. An increase in the height of the structure by more than 10% or more than ten (10) feet, whichever is greater; or
- b. The addition of any appurtenance that would protrude from the edge of the structure by more than six (6) feet; or
- c. The installation of more than four (4) new equipment cabinets; or
- d. Any excavation or deployment outside the current site; or
- e. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure, however, this limitation does not apply to any modification that is non-compliant only in a manner that would not exceed the thresholds identified in the Code of Federal Regulations CFR 47, Chapter 1, Subchapter A, Part 1, 1.40001(b)(7)(i) through (iv).

Support Structure. Any tower or base station as defined in this section.

Tower. Any structure built for the sole or primary purpose of supporting any authorized antennas and their associated facilities, including structures that are constructed for wireless communication services, including but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.

Transmission equipment. Equipment that facilitates transmission for any [FCC]-licensed or authorized wireless communication service, including, but not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply.

Wireless. Any FCC-licensed or authorized wireless communication service transmitted over frequencies in the electromagnetic spectrum.

Wireless telecommunications facilities (WTF's). Towers, base stations and other structures utilized to house or support antennae and related equipment for radio, television, microwave, cellular phone, digital phone, wireless internet, and other wireless communications services. Noncommercial television or internet antennae and amateur radio antennae are not governed by this section.

Section 10.02.202 Application Submittal Requirements

- (a) Application contents. To make application for a wireless telecommunications facility permit, including collocating on an eligible support structure or adding transmission equipment to an alternative structure, the following is required except for Eligible Facilities Requests.

- a. Completed application for site review and application fee submitted to the Permits Department.
- b. A drawing and any supporting documents that identifies
 - i. The location of existing applicant-owned wireless telecommunication facilities in the county;
 - ii. The type and height of each existing facility;
 - iii. The current proposed facility;
 - iv. The type and height of the proposed facility;
 - v. At least three collocation alternatives to the applicant's own development along with proof of a genuine effort in collocating on or attaching to an existing support structure; a certified letter addressed to potential lessors is recommended in addition to evidence that demonstrates that no existing tower or support structure can accommodate the applicant's proposed WTF. Any of the following may be submitted as evidence:
 1. No existing structures are located within the geographic area required to meet applicant's engineering requirements.
 2. Existing structures are of insufficient height to meet applicant's engineering requirements.
 3. Existing structures do not have sufficient structural strength to support applicant's proposed antenna and related equipment.
 4. The applicant's proposed antenna would cause electromagnetic interference with the antenna on the existing structures, or the antenna on the existing structures would cause interference with the applicant's proposed antenna.
 5. The fees, costs, or contractual provisions required by the owner in order to share an existing structure or to adapt an existing support structure for sharing are unreasonable. Costs exceeding those for new tower development are presumed to be unreasonable.
 6. The applicant demonstrates that there are other limiting factors that render existing structures unsuitable. It is not necessary to reveal future plans or locations for additional proposed facilities. The plan will assist the city in understanding the need for any new wireless telecommunication facility, assess the land use impacts, and aid in comprehensive land use planning.

- c. Visual impact analysis; presented by one of two methods, photographs or drawings. In either case, four views or elevations shall be submitted looking toward the site (typically north, south, east, and west) including site and the surrounding properties measured from the center point of the tower out to a distance equal to three times the height of the proposed tower. This drawing will depict a “skyline” view showing the entire height of the proposed tower and the surrounding structures, trees, or any other objects contributing to the skyline profile. The applicant shall draw the proposed tower directly on the photographs in black ink.
- d. Proof of compliance with FCC regulations.
- e. Notification of an impending environmental assessment required by the National Environmental Protection Agency (NEPA) and a copy when the assessment is completed (if applicable).
- f. A letter addressed to the city declaring an intent and willingness to build out a proposed tower to allow at least two other service providers.
- g. Copies of a site plan (the site plan is not the same as the WTF facility plan) as per site development review committee requirements, including signature lines for both the owner of the WTF and/or the owner of the property indicating an agreement to remove the entire WTF and any related equipment within 60 days of abandonment. Any information of an engineering nature that the applicant submits, whether civil, mechanical, or electrical shall be certified by a licensed professional engineer. Upon receipt of the above items, the City will process the application and review the site plan.

(b) Applications for Eligible Facilities Requests.

The City Manager shall prepare and make publicly available an application form which shall require the information necessary for the city manager to consider whether an application is an Eligible Facilities Modification request.

Section 10.02.203 Review Procedures

1. Eligible Facilities Request:

- (a) Purpose. This Section implements Section 6409(a) of the Spectrum Act, 47 U.S.C. Section 1455 (a) as interpreted by the FCC in its Report and Order No. 14153, which requires a state or local government to approve any Eligible Facilities Request for a modification of an existing tower or base station that does not result in a substantial change to the physical dimensions of such tower or base station. Eligible Facilities Requests shall be governed solely by the provisions in this Section and Federal Law.

(b) Application Review.

- a. Upon receipt of a complete application for an Eligible Facilities Request pursuant

to this Section, the City will review such application, make its final decision to approve or disapprove the application, and advise the applicant in writing of its final decision.

- b. Within 60 days of the date on which an applicant submits a complete application seeking approval of an Eligible Facilities Request under this Section, the City will review and act upon the application, subject to the tolling provisions below.
- c. The 60-day review period begins to run when the application is filed and may be tolled only by mutual agreement between the City and the applicant, or in cases where the City determines that the application is incomplete. The timeframe for review is not tolled by a moratorium on the review of applications. To toll the timeframe for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application. The timeframe for review begins running again when the applicant makes a supplemental submission in response to the City's notice of incompleteness. Following a supplemental submission, the City will notify the applicant within 10 days if the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in this Section. Second or subsequent notices of incompleteness may not specify missing documents or information that was not delineated in the original notice of incompleteness.
- d. In the event the City fails to approve or deny a complete application under this Section within the timeframe for review (accounting for any tolling), the request shall be deemed granted. Deemed granted does not become effective until the applicant notifies the City in writing that the review period has expired.

(c) Findings for Approval.

The City Manager may approve a Section 6409(a) Modification when he/she finds that the proposed collocation or modification qualifies as an eligible facilities request and does not cause a substantial change.

(d) Grounds for Denial.

In addition to any other alternative recourse permitted under federal law, the City Manager may deny a Section 6409(a) Permit when he/she finds that the proposed collocation or modification:

- (a) Violates any legally enforceable standard or permit condition reasonably related to public health and safety; or
- (b) Involves a structure constructed or modified without all regulatory approvals required at the time of the construction or modification; or
- (c) Involves the replacement of the entire support structure; or

(d) Does not qualify for mandatory approval under Section 6409(a) for any lawful reason.

(e) Notice.

Before the City Manager may approve any application for a Section 6409(a) Modification, notice of the application shall be provided in accordance with this subsection.

(1) Required Notice Method. Notice shall be posted on the project site.

(2) Notice Content. The notice shall include the following information:

- a. A general explanation of the proposed modification or collocation;
- b. The following statement: “Federal law may require approval for the application. Further, Federal Communications Commission regulations may deem this application granted by the operation of law unless the City approves or denies the application, or the City and applicant reach a mutual tolling agreement”; and
- c. A general description, in text or by diagram, of the location of the real property that is the subject of the application.

(3) All Section 6409(a) Permit Denials Are Without Prejudice. Any denial of a Section 6409(a) Permit application shall be without prejudice to the applicant, the real property owner or the project. All Section 6409(a) Modifications are subject to review and approval or denial of a Section 6409(a) Permit by the City Manager in accordance with this chapter. Section 6409(a) applications are exempt from Historic Landmarks Commission review; provided however, that Section 6409(a) Modifications must comply with all prior conditions of approval related to concealment or reasonably related to public health and safety.

(4) Section 6409(a) Permit Appeals. Subject to applicable federal timeframes for local review, any person or entity may file a written appeal to the City Council to reverse the City Manager’s final decision to approve or deny without prejudice a Section 6409(a) Permit application. The appeal must state in plain terms the grounds for reversal and the facts that support those grounds. The appellant must pay a fee established by a resolution of the City Council at the time the appeal is filed.

2. Collocation Applications:

(a) Purpose. This Section implements, in part, 47 U.S.C. Section 332(c)(7) of the Federal Communications Act of 1934, as amended, as interpreted by the FCC in its Report and Order No. 14153.

(b) Application Review.

- a. Upon receipt of a complete application for a collocation request pursuant to this

Section, the City will review such application, make its final decision to approve or disapprove the application, and advise the applicant in writing of its final decision.

- b. Within 90 days of the date on which an applicant submits a complete application seeking approval of a collocation request under this Section, the City will review and act upon the application, subject to the tolling provisions below.
- c. The 90-day review period begins to run when the application is filed and may be tolled only by mutual agreement between the City and the applicant, or in cases where the City determines that the application is incomplete.

To toll the timeframe for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application. The timeframe for review begins running again when the applicant makes a supplemental submission in response to the City's notice of incompleteness. Following a supplemental submission, the City will notify the applicant within 10 days if the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in this Section. Second or subsequent notices of incompleteness may not specify missing documents or information that was not delineated in the original notice of incompleteness.

- d. In the event the City fails to approve or deny a complete application under this Section within the timeframe for review (accounting for any tolling), the applicant shall be entitled to pursue all remedies under applicable law.

(c) New Site or Tower Applications:

- (a) Purpose. This Section also implements, in part, 47 U.S.C. Section 332(c)(7) of the Federal Communications Act of 1934, as amended, as interpreted by the FCC in its Report and Order No. 14153.

(b) Application Review.

- a. Upon receipt of a complete application for a request for a new site or tower pursuant to this Section, the City will review such application, make its final decision to approve or disapprove the application, and advise the applicant in writing of its final decision.
- b. Within 150 days of the date on which an applicant submits a complete application seeking approval of a request for a new site or tower under this Section, the City will review and act upon the application, subject to the tolling provisions below.
- c. The 150-day review period begins to run when the application is filed and

may be tolled only by mutual agreement between the City and the applicant, or in cases where the City determines that the application is incomplete.

To toll the timeframe for incompleteness, the City must provide written notice to the applicant within 30 days of receipt of the application, specifically delineating all missing documents or information required in the application. The timeframe for review begins running again when the applicant makes a supplemental submission in response to the City's notice of incompleteness. Following a supplemental submission, the City will notify the applicant within 10 days if the supplemental submission did not provide the information identified in the original notice delineating missing information. The timeframe is tolled in the case of second or subsequent notices pursuant to the procedures identified in this Section. Second or subsequent notices of incompleteness may not specify missing documents or information that were not delineated in the original notice of incompleteness.

- d. In the event the City fails to approve or deny a complete application under this Section within the timeframe for review (accounting for any tolling), the applicant shall be entitled to pursue all remedies under applicable law.

Section 10.02.204 General Standards and Design Requirements.

The site development requirements for WTFs follow the normal standards for any other type of development according to the City's local code and ordinances. However, some additional standards apply to these sites as follows:

- (a) Additional setbacks and separation requirements. The following standards are applicable to all wireless telecommunications facilities:
 - a. To protect citizens, towers shall be placed a tower height distance away from any residential or commercial structure.
 - b. Towers shall be placed a tower height distance away from any lot boundary line.
 - c. To minimize the number of towers per square mile, a tower shall be placed a minimum of one (1) mile from any other towers.
 - d. Towers shall not be placed within the City of Liberty's Downtown District.
- (b) Security Fencing. Towers shall be enclosed by security fencing not less than six (6) feet in height and shall also be equipped with an appropriate anticleimbing device.
- (c) Special aesthetic and lighting standards.
 - a. New transmission towers located within a one (1) mile radius of any residential or commercial structures shall use stealth technology to create a stealth facility.
 - b. All other transmission towers shall either be stealth facilities or maintain a

galvanized steel finish or be painted in accordance with any applicable standards of the FAA.

- c. The design of the related buildings and equipment shall, to the extent possible, use materials, colors, textures, screening, and landscaping that will blend the facility to the natural setting and built environment.
 - d. If an antenna is installed on a support structure other than a tower, the antenna and supporting electrical and mechanical equipment must be of a neutral color that is identical to, or closely compatible with, the color of the supporting structure so as to make the antenna and related equipment as visually unobtrusive as possible.
 - e. WTFs shall not be artificially lighted except for motion detectors as security lighting, and a light at the top of the structure as a warning for aircraft, unless otherwise required by the FAA or other applicable authority. If lighting is required, the city may review the available lighting alternatives and approve the design that would cause the least disturbance to the surrounding properties.
- (d) Landscaping and screening requirements. The following requirements shall govern the landscaping and screening for a transmission tower or any parabolic antenna larger than two meters.
- a. Tower compounds shall be landscaped with a buffer of plant materials that effectively screens the base of the WTF site from view of the public right-of-way. The standard buffer shall consist of a landscaped strip at least four feet wide outside the perimeter of the compound. A screening fence may be used in part to screen a WTF but must be in addition to the required landscaping.
 - b. Certain parabolic dishes attached to the ground shall be screened from public right-of-way by a combination of siting at or behind the imaginary front line of the most major structure on site (largest in gross floor space) and landscaping a four feet wide strip between the dish and right-of-way.
 - c. Existing mature tree growth and natural landforms on the site shall be preserved to the maximum extent possible. In some cases, where towers are sited on large, wooded parcels, natural growth around the site perimeter may be a sufficient buffer.
 - d. It is the responsibility of the WTF owner to maintain any required landscaping.
- (e) Parking and access. All proposed transmission towers shall provide a point of access from right-of-way which is in conformance with city driveway standards. No off-street parking is required.

Section 10.02.205 Use of consultant. The City reserves the right to employ the services of a telecommunications consultant and/or expert to review any application or information supplement to an application when the City Manager, in his or her discretion, determines that the information provided by the applicant is beyond the technical capacity of the city staff to review.

In certain instances, there may be a need for expert review by a third party of the technical data submitted by the applicant.

The selection of the third-party consultant shall be at the sole discretion of the City, with a provision for the applicant and interested parties to review its qualifications. The applicant shall pay the cost for any consultant fees, through a deposit, estimated by the City, but not to exceed five thousand dollars (\$5,000) per WTF, which is to be paid within ten (10) days of the City's written request. Such a review should address the accuracy and completeness of the technical data, whether the analysis techniques and methodologies are legitimate, the validity of the conclusions and any specific technical issues outlined by the City Council, City Staff, or interested parties.

Based on the results of the third-party consultant's review, the City Manager may determine the application to be incomplete and may require supplemental submissions. The expert review of the technical submission shall address the following:

1. The accuracy and completeness of submissions;
2. The applicability of analysis techniques and methodologies;
3. The validity of conclusions reached;
4. Any specific technical issues designated by the City; and
5. Recommendations of the consultant.

The report and recommendations of the consultant will be considered by the City Council and City Staff.

Section 10.02.206 Bonding. Prior to the issuance of a building permit for a wireless telecommunications facility, the applicant shall:

- (a) Submit to the Permits Department an itemized cost estimate of the work to be done to completely remove the entire telecommunications facility including the concrete pad plus twenty-five percent (25%) of said estimated costs as a reasonable allowance for administrative costs, inflation, and potential damage to existing roads or utilities.
- (b) Submit a bond, irrevocable Letter of Credit, or other appropriate surety acceptable to the City in the amount of the estimate as approved by the City Manager which shall: (1) Secure the cost of removing the facility and restoring the site to its original condition to the extent reasonably possible; (2) Include a mechanism for a Cost of Living Adjustment after ten (10) and fifteen (15) years.
- (c) The applicant will ensure the bond shall remain in effect until the Building Official has inspected the site and verified that the wireless telecommunications facility and equipment has been removed and the site restored. At which time the City Manager shall promptly release the bond.

Section 10.02.207. Removal, maintenance and safety.

- (a) The applicant shall maintain the wireless telecommunications facility in good condition. Such maintenance shall include, but not be limited to, painting, structural integrity of the foundation and tower or base station structure and security barrier (if applicable), and maintenance of the buffer areas and landscaping if present. The project owner shall be responsible for the cost of maintaining the wireless telecommunications facility and access road if present, unless accepted as a public way, and the cost of repairing any damage occurring as a result of operation and construction.
- (b) Any wireless telecommunications facility that is found to be unsafe by the building official shall be repaired by the owner to meet federal, state, and local safety standards or disassembled and completely removed, including the concrete pad, within sixty (60) days.
- (c) Any wireless telecommunications facility that is not operated for a continuous period of twelve (12) months shall be considered abandoned and the owners of the system shall completely remove the wireless telecommunications facility within sixty (60) days of receipt of notice from the City instructing the owner to remove the facility. If there are two or more users of a single wireless telecommunications facility, then this provision shall not become effective until all users cease operations on the facility.
- (d) The applicant shall notify the City Manager within thirty (30) days of the date the wireless telecommunications facility is no longer used for telecommunications purposes. The tower or base station shall be disassembled and completely removed, including the concrete pad and all equipment, from the site within one hundred eighty (180) days of the date the facility is no longer used for telecommunications purposes.

Section 10.02.208. Federal and State Requirements.

All wireless telecommunications facilities shall meet or exceed all applicable federal and state standards and regulations set forth by the Federal Aviation Administration (FAA), Federal Communications Commission (FCC) and other agencies with the authority to regulate such facilities. If such standards and regulations are changed, then the owners and operators of the wireless telecommunications facilities governed by this division shall bring such telecommunications facilities into compliance as required. Failure to comply with federal and state standards and regulations shall constitute grounds for condemnation and removal of the noncompliant facilities by the City at the owner's or operator's expense.

Section 10.02.209. Revocation of Conditional Use Permits. All Conditional Use Permits for wireless communications facilities are subject to and conditioned upon compliance with all conditions of approval and all applicable federal, state, or local licensing or regulatory requirements, and may be revoked upon failure to so comply.

Section 10.02.210. Violation deemed nuisance. In addition to the penalties and other relief provided in this Code, any violation of this article is hereby declared to be a nuisance and may be abated.

Section 2: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

Section 3: This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of
Liberty, this _____ day of _____, 2019.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.1

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4484)

DOC ID: 4484

Executive Session

Subject: Action Taken Following an Executive Session

Gov, Code §551.071 - Contemplated/Pending Litigation - Humphreys Cultural
Ctr.

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.2

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4488)

DOC ID: 4488

Subject: Action Taken Following an Executive Session

Gov, Code §551.071 - Contemplated/Pending Litigation - Liberty Municipal
Airport.

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.3

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4485)

DOC ID: 4485

Subject: Action Taken Following an Executive Session

Gov, Code §551.071 - Contemplated/Pending Litigation - Cities of Hardin and Ames Wastewater Issues.

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.4

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4486)

DOC ID: 4486

Subject: Action Taken Following an Executive Session
Gov, Code §551.074 - Personnel Matters.

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.5

Meeting: 06/11/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4487)

DOC ID: 4487

Subject: Action Taken Following an Executive Session
Gov, Code §551.072 - Deliberation Regarding Real Property.

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.