



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 9, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Huddleston	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4498)

City Manager's Report - City Mgr. T. Warner

- City Manager's Report July 9 2019 (DOCX)

B. Information Item (ID # 4499)

Department Reports

- Department Reports (PDF)

C. Information Item (ID # 4500)

Sam Rayburn Municipal Power Agency - Mayor Pickett

D. Information Item (ID # 4501)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, June 11, 2019
2. Tuesday, June 25, 2019

VII. REGULAR AGENDA

A. Regular Session

1. Public Hearing (ID # 4502)

Public Hearing on the 2018 Drinking Water Quality Report.

- 2018 Drinking Water Quality Info (PDF)

2. Council Action (ID # 4503)

Consider the purchase of a 2019 Pierce Ladder Truck for the Liberty Fire Department.

B. Executive Session

Gov. Code §551.071 - Private Consultation with Attorney - To seek advice regarding contemplated / pending litigation.

- Discussion of the Humphreys Cultural Center.
- Discussion of FEMA and Hurricane Ike related issues.
- Discussion with city attorney regarding contemplated litigation.

Gov. Code §551.072 - Deliberation Regarding Real Property - To discuss the purchase, exchange, lease or value of real property.

- Discussion regarding real property.

C. Reconvene into Regular Session

1. Council Action (ID # 4504)

Consider and take action, if any, on the Humphreys Cultural Center as discussed in the Executive Session.

2. Council Action (ID # 4505)

Consider and take action, if any, on FEMA and Hurricane Ike related issues as discussed in the Executive Session.

3. Council Action (ID # 4510)

Consider and take action regarding litigation related to a personnel issue.

4. Council Action (ID # 4506)

Consider and take action, if any, on the deliberation regarding real property as discussed in the Executive Session.

VIII. WORK SESSION**1. Work Session (ID # 4507)**

The Liberty City Council will conduct a Work Session regarding the Proposed Budget for Fiscal Year 2019-2020.

IX. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 5th day of July, 2019 at 4:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.



Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2019.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4498)

DOC ID: 4498

Subject: City Manager Report - City Projects and Activities

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects, activities and other items related to City business.

Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: July 9, 2019

Re: City Manager Report

-
1. The July 3rd Fireworks at the City Park went extremely well. The storms that came through the City earlier in the day had little impact on the festivities. City Staff did an excellent job in ensuring a very successful event.
 2. The next meeting of the Charter Review Commission is tentatively scheduled for noon on August 7, 2019.
 3. The contractor replacing the HVAC at City Hall, the Fire Department & Public Works has completed the HVAC installation at the Fire Station and has begun work at City Hall and Public Works. The lighting contractor as completed the improvements to the lighting system at the Fire & Police Departments and is continuing with work at Public Works and City Hall. Various areas of each building were without HVAC and lighting while the work is being performed.
 4. The contractor for the wastewater project is anticipated to be completed with the micro-tunneling of the sewer line on Hwy 90 by June 27, 2019. The contractor is continuing to install the remaining manholes and refurbish the McGuire Lift Station. The sanitary and storm sewer line repairs on Texas Avenue and the Bypass and Beaumont Avenue Lift Stations is continuing. The \$5.4 million contract is 50% complete with \$2.7 million expended as of May 15, 2019.
 5. The property for the water well, tower pump station and ground storage tank has been acquired. The environmental assessment has been completed and the proposed layout for the site is currently being reviewed by the United States Corp of Engineers (USACE) to ensure that the adjacent wetlands are not impacted. The USACE is anticipated to be complete with their review by July 12th at which time they will forward to the EPA for approval. The engineer for the project is continuing the design for the various elements.
 6. The contractor for the Hwy 146 Sewer Line Extension Project began preliminary work on June 20, 2019. The contractor has indicated that the project should be substantially complete by mid-July.

Attachment: City Manager's Report July 9 2019 (4498 : City Manager's Report)

7. A preconstruction meeting was also held on the Holly Street Drainage and Waterline Project. The contractor for this project is also anticipated to begin construction the week of July 15, 2019.
8. The engineer for the Floodway and Levee Project at the Wastewater Treatment Plant is currently 50% complete with the plans and specifications. This is a Hazard Mitigation Grant Project in which 75% is funded by FEMA through the Texas Department of Emergency Management (TDEM). Upon completion of the plans and specifications, TDEM will fund the construction phase of the project.
9. The following is a status of the current Electric Projects:

<u>Project</u>	<u>Complete</u>	<u>Estimated Cost</u>	<u>Spent to Date</u>
a. Pine Place Subdivision	55%	\$ 46,953	\$ 25,626
b. Featherstone Subdivision	58%	\$105,920	\$ 61,776
c. Whittington Subdivision	79%	\$206,725	\$163,193
d. Live Front Transformer	2%	\$323,456	\$ 5,687
e. Beaumont #3 Lateral	71%	\$182,325	\$129,920
f. UG Primary	4%	\$250,000	\$ 10,434
g. OH Transformer Platform	25%	\$ 91,450	\$ 22,991
h. Regency Place	42%	\$279,040	\$115,903
i. Travis Park	68%	\$380,505	\$258,529
j. UG Street Lighting	45%	\$155,000	\$ 69,746
k. Beaumont #2 Laterals	27%	\$414,254	\$ 110,265
l. Beaumont #4 Laterals	13%	\$308,344	\$ 38,886
m. Beaumont #5 Laterals	0%	\$764,156	
n. Liberty #1 Laterals	0%	\$345,881	
o. Liberty #3 Laterals	0%	\$371,354	
p. Street Light Conversion	37%	\$ 82,500	\$ 30,519
Totals		\$4,307,863	\$1,053,475



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4499)

DOC ID: 4499

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

All Departments Weekly Activity Report

Month Of: June 1 to June 30, 2019

Department: Fire Department Report Prepared By: Misty Dulaney

FULL: (All Authorized Filled) YES NO
 If No, Why Not? Sick Vacancy Vacation

Explain: _____

Accomplishments For Last Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Goals For Upcoming Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Repairs Completed: Potholes: _____ Water: _____ Sewer: _____

Number Of Runs: (Fire Only) In Town 52 Mutual Aid 5

Number Of Runs: (EMS Only) 911 Calls 163 Mutual Aid 13

Transfers-Out of Town 65 Transfers-In Town 10 Dialysis 14

Other Information:

Total of payments that have been received at the Fire Department for EMS is: \$51,155.40

6

EMS Payments received at Fire Department: Year to Date (fiscal): \$464,730.31

Year to Date (calendar): \$314,146.00

Attachment: Department Reports (4499 : Department Reports)

Liberty Municipal Library June 2019 Narrative Report

June got off to a great start with Camp Half Blood, a young adult activity that was held on the back lawn of the Liberty Municipal Library. Becca Daniel spent many hours preparing for the event and the 19 young people attending enjoyed games, food, and camaraderie. Camp Half Blood was based on the series of young adult novels by Rick Riordan.

The YA group met on June 17 and had a great time escaping from the Escape Room that Becca set up in an upstairs meeting room. Lots of interesting, old and new techie props held secret instructions that the teens had to follow so they could escape within 30 minutes. The teens really took the challenge seriously and afterwards had their photos taken with Santa, our 6 ½ foot tall astronaut, which was also created by Becca. The next teen program was a raucous nerf gun war that had to be held indoors because of predicted rain. Judging from the noise, the teens had a good time.

The children's summer reading program began on June 17 with the first activity, Craft Day, held on Thursday June 20. Participants had a great time playing games such as asteroid ring toss and another tossing game where kids tried to knock a collection of aliens into a black hole. There were also craft activities set up for the children's enjoyment. The foyer was decorated with a flying saucer complete with a little green man, and other striking visuals that proclaimed the program theme, "A Universe of Stories". Amber Ursprung, Katie Edgell and Maggie Varela worked on props, games and incentives to encourage children to read. 68 adults and children attended, and we were very pleased to receive compliments on the program from parents and grandparents.

Space Center Houston visited on June 27 and did a stellar show in the theater. Al Brandli, our former SRP activity day MC, returned to the Humphreys-Burson Theatre stage to introduce the SCH speaker. She acknowledged Mr. Al as a former NASA engineer who worked during and after the Apollo missions. The speaker had no problem holding the attention of the audience of 178 as she demonstrated the principles of combustion and how rockets and spacecraft are launched. The library staff were a bit apprehensive when the speaker lit several controlled flames below the theater stage curtains. We had a fire extinguisher on hand as a precaution.

Katie and Maggie created a solar system window display where the summer readers' reading progress was plotted. After reading their first group of books, the children received a paper spaceship that they decorated. The spaceship was affixed to the window at the starting point and as more books were read, the spaceships advanced through the solar system. The display is a colorful celebration of each readers' success, and the children are working their way to the final destination, a space station.

Former library employee, now Texas Tech honor graduate Josh Sundgren, volunteered to help the library staff shelve the many hundreds of books that were checked out during the first two weeks of the SRP. June circulation of all materials was just under 7,000 and the staff members

were very happy to have Josh's assistance. Josh has been a library patron since he was an infant.

Paws 4 Love and their loveable pooches were here on Thursday, June 13 and 30 kids read to the dogs and their handlers. Attendance was much greater this year than last year. All of the participating children received a free book and sticker from the Paws 4 Love organization and most important, received a big dose of love and attention from the dogs and their people. Peggy Carr went the extra mile and created very nice thank you certificates that included each dog's photo, and the Paws people were very pleased to receive them.

The library is CIPA compliant with the Federal Government. Internet filtering is required on our computers by the Children's Internet Protection Act because we receive Federal grant funding through the E-Rate program, in which the Feds pay the majority of the cost to provide patrons with internet access. Melody Fisher and Amber Ursprung installed the filtering software on all the patron computers.

One of the few remaining trees on the south lawn of the Cultural Center grounds came crashing down on June 21. The tree looked green and healthy, but a stiff wind caused it to break in half and it fell on two cars parked on the west side of the property. One young woman, who was exiting her car just as the tree fell, was slightly injured by flying glass fragments from the broken windshield. Liberty EMS was called and said she was alright. City Manager Tom Warner was called by the staff just after the incident occurred and he arranged for the cleanup by city crews. The car that took the brunt of the fall was pretty much demolished, but the other car was only slightly damaged. We were extremely thankful that the young lady had only minor cuts.

The automatic door on the north side of the foyer had to be repaired on June 26 by Door Control Services. A switch had gone bad and the door was scraping across the threshold as it opened and closed. The bottom of the door was made a wee bit smaller and a brush sweep installed to keep out rain and bugs. A new switch was also installed.

Trinity Glass installed a replacement window on June 18. The window had been shattered by debris sent flying by the lawn crew's mower in May.

The library began interviewing for Becca Daniel's replacement on June 28. Becca is leaving to attend college at Southwestern University in Georgetown and we wish her all the best.

Library Director Dana Abshier had her last radio visit with Bill Buchanan on KSHN Radio on June 13. The radio station was sold several weeks later. The library has been promoted and lauded by Bill and the KSHN crew for 30+ years, and we greatly appreciate all that KSHN did for us. The radio station served thousands of people over the years, and Dana was very frequently told by citizens that they'd heard her discuss library news on the radio. We send our deepest appreciation to Bill for his many contributions that have greatly benefitted our community in countless ways. Bill is one in ten million, and we are sure he will seek out new ways to lovingly support the community in the future.

Liberty Municipal Library June 2019 Monthly Report

	This Month	Last Year	FY to Date
Circulation:			
Adult Print Materials Circulation	1,178	1,214	10,027
Juvenile Print Materials Circulation	4,135	4,178	15,944
Periodicals	19	46	224
Young Adult Print Materials Circulation	284	294	1,560
Adult & YA E-book Circulation	294	271	2,396
Adult & YA Audiobook/Video Circulation	124	50	805
Juvenile E-book Circulation	7	5	150
Juvenile Audiobook Circulation	12	1	99
Spanish Materials Circulation	95	50	416
Projectors	0	1	6
Read-alongs	5	5	25
DVDs	616	862	4,900
Audiobooks & Music CDs	49	60	465
Video Tapes in English	72	37	712
Video Tapes & DVDs in Spanish	0	0	30
ILLs Received from Other Libraries	1	0	18
ILLs Provided to Other Libraries	9	6	54
Total Adult & YA Circulation All Formats	2,732	2,885	21,654
Total Juvenile Circulation All Formats	4,159	4,189	16,218
Total Circulation All Formats	6,891	7,074	37,872
	This Month	Last Year	FY to Date

Reference Services:			
In-house Reference	209	257	1,404
Telephone Reference	123	242	1,153
Public Computer Assistance	136	177	1,104
Collection Statistics:			
Volumes Added to Collection	309	281	1,831
Volumes Removed from Collection	23	14	4,719
Total Volumes in Collection	51,856	53,334	51,856
Titles Added to Collection	232	214	1,203
Titles Removed from Collection	16	10	1,401
Total Titles in Collection	61,629	60,525	61,629
Cataloging:			
Books Cataloged	224	196	1,042
DVDs Cataloged	6	8	74
Audiobooks & Music CDs Cataloged	2	1	12
Periodicals Cataloged	62	63	633
Building Use/Programs/Public Relations:			
Meeting Room/Pavilion Use	11	8	111
Story Time Programs	1	0	33
Story Time Attendance	14	0	470
Misc. Children's Programs/Tours	3	2	12
Misc. Children's Programs/Tours Attendance	276	266	766
	This Month	Last Year	FY to Date

Young Adult Programs	3	2	6
Young Adult Attendance	37	3	54
Adult Programs	4	5	42
Adult Programs Attendance	29	41	367
Speaking Engagements	1	1	8
Total Programs	11	9	98
Total Attendance All Programs	356	310	1,657
Patron Count/Volunteers:			
New In-City Patrons	37	54	149
In-City Cards Renewed	38	36	190
In-City Cards Deleted	0	2	4
Total In-City Patrons	7,646	7,439	7,646
New Out-of-City Patrons	97	153	370
Out-of-City Cards Renewed	56	89	379
Out-of-City Cards Deleted	3	2	9
Total Out-of-City Patrons	6,932	6,370	6,932
New E-Book Users	9	5	54
Tex Share Cards Issued	0	0	0
Total Volunteers	10	1	46
Total Volunteer Hours	41.50	10.00	230.00
Traffic Count	4,259	5,283	26,652
	This Month	Last Year	FY to Date
Public Use Technology:			

Wireless Users	27	53	388
New Computer Users	121	196	518
Deleted Computer Users	0	0	0
Public Computers Users This Month	653	646	3,802
Hours of Patron Computer Use	494	612	3,390
Website Sessions: Ploud, OverDrive	929	NA	22,823
Website Users	695	NA	6,781
Social Media Sessions: Facebook, Instagram	249	569	1,017
Social Media Users	217	NA	896

Liberty Municipal Library Volunteer Report for the Month of June 2019																																
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Name of volunteer																																
Brandli, Al																										1.5					1.5	
Cash, Terry							2.5						2.5							2.5							2.5				10	
Davis, Beverly																															0	
Harbour, Cathy																															0	
Paws 4 Love													19																		19	
Rogers, Ann																															0	
Speights, Bob																															0	
Sundgren, Gary																															0	
Sundgren, Stacey																															0	
Sundgren, Josh	2																3						3			3					11	
																															0	
																															0	
																															0	
																															0	

[illegible]

**City of Liberty
Public Works
Parks Department
Monthly Report June, 2019**

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed six times and weedeated twice.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day.

Splash Pad:

Work Performed: Mowed and weedeated as needed. Maintained chemicals every day, cleaned and made sure everything was in working order. Backwashed filters every other day.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed. Mowed as needed

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Pressure washed the white fence around playground.

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Put locks on all maintenance gates at all pocket parks. Changed trash barrels as needed.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed.

Flags:

Work Performed: Checked flags every day for damage.

Notes: Filled in holes throughout park.

Mowed the ditch on cook st. from main all the way to park entrance.

Put basketball goal up at Magnolia Park.

Tilled garden in front of service center

YEARLY ACTIVITY REPORT FOR 2017													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1606	1515	1729	1583	1651	1728	1873	1781	1625	1426	1446	1474	19437
OFFENSES REPORTED	83	75	75	62	91	93	72	35	86	77	84	48	881
OFFENSES CLEARED	24	22	22	17	28	19	11	10	6	18	10	6	193
OFFENSES EXCEPTIONALLY CLEARED	89	91	91	92	92	94	96	96	0	98	98	98	1035
TRAFFIC CITATIONS	149	176	138	179	187	135	192	205	158	128	61	39	1747
TRAFFIC ACCIDENTS	25	22	22	32	38	34	31	17	34	36	33	37	361
WARNING TICKETS	51	53	99	68	127	242	254	246	457	196	123	208	2124
ARRESTS	29	23	34	37	35	45	26	36	31	40	31	22	389
ANIMALS HANDLED	76	100	131	115	166	132	125	121	86	111	65	106	1334
ALARM CALLS	63	57	75	68	78	76	90	102	113	77	63	61	923
GARAGE/YARD SALES	0	0	1	0	2	0	0	1	0	0	1	0	2
YEARLY ACTIVITY REPORT FOR 2018													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1608	1141	1560	1433	1290	1560	1679	1657	1508	1553	1521	1627	18137
OFFENSES REPORTED	74	53	62	52	50	60	72	63	68	52	69	66	741
OFFENSES CLEARED	35	9	6	9	8	11	10	11	15	11	21	15	161
OFFENSES EXCEPTIONALLY CLEARED	100	103	0	0	103	0	0	0	1	1	3	3	314
TRAFFIC CITATIONS	50	191	104	76	61	63	66	68	65	59	62	51	916
TRAFFIC ACCIDENTS	25	23	26	34	33	35	27	26	23	45	26	38	361
WARNING TICKETS	224	176	194	259	237	196	136	133	117	105	86	131	1994
ARRESTS	29	20	34	12	12	23	19	28	34	16	31	45	303
ANIMALS HANDLED	66	64	79	94	191	131	54	91	85	93	79	67	1094
ALARM CALLS	63	44	52	62	61	99	58	64	57	67	86	80	793
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	1	0	0	1
YEARLY ACTIVITY REPORT FOR 2019													
ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1593	1421	1566	1825	1984	1958							10347
OFFENSES REPORTED	75	66	76	91	95	75							478
OFFENSES CLEARED	17	12	13	15	7	12							76
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1	1							9
TRAFFIC CITATIONS	61	57	71	77	91	47							404
TRAFFIC ACCIDENTS	30	27	36	41	30	29							193
WARNING TICKETS	146	125	120	110	329	127							957
ARRESTS	43	22	32	41	69	50							257
ANIMALS HANDLED	52	39	21	29	73	77							291
ALARM CALLS	54	69	16	91	97	86							413
GARAGE/YARD SALES	0	0	0	0	0	0							0

Prepared by Liberty Police Dept. 6/2019

Attachment: Department Reports (4499 : Department Reports)

City of Liberty
Public Works
Street Department
Monthly Report
September 2016

Streets:

Graded:		Miles
Swept:	23	Hours
Street cut repairs:	3	Each
Curb & Gutter Repair:	100	Feet

Drainage:

Ditch Cleaning:	1270	Feet
Culvert Installation:	130	Feet
Catch Basin/inlets cleaned:	762	Each
Levee Inspection:	yes	
Flap gate Debris Removal:		

Spraying:

Herbicide:		Gallons
Mosquito:	342	Miles

Signs:

Installed		Each
Repaired/Replaced	23	Each

- Notes:
- Mowed on route
- Checked all drainage pumps on Mondays and Levee at 1st of month
- Cleaned up trash debris at Main A
- Cleaned Main B
- Cleaned inlets
- Cleaned ditch and set 10' of culvert on Sam Houston
- Poured curb and gutter @ Austin and Travis
- Trimmed limbs around town
- Set basketball goal up at Magnolia Park
- Replaced some old stop signs around town
- Swept streets
- Cut asphalt at golf course for base failures
- Cleaned ditch on Glendale
- Sprayed mosquitos
- Installed 80' of culvert on Glendale
- Poured street cuts on Cos, Hollywood and Independence
- Installed another 80' of culvert pipe on Glendale
- Cut tree that fell off Cypress
- Built curb on Hollywood
- Cleaned ditch on Briar Dr
- Set 20' of culvert o Briar Dr
- Built drain box on Glendale
- Cleaned ditch on Timber Ln.
- Took sweeper to Houston

WATER/WASTEWATER DEPARTMENT
MONTHLY ACTIVITY

FOR THE MONTH OF June 2019

REPAIRS COMPLETED

24 Water Line Repairs
5 Sewer Line Repairs

WORK COMPLETED

2 Manhole Repairs
5 Sewer Stoppage
1 Meter Repair
7 Radio Replacement
1 Water Taps
1 Sewer Taps
10 Customer Problems
107 Marked Lines
107 Texas 811 Lines Locates
0 Meter Boxes Replaced
1 Meter Lids Replaced
1 Cleanouts Replaced/Installed
5 Pulled Meters
35 Customer Requested Turn On
22 Customer Requested Turn Off
14 Cut Off Service
44 Rechecks

LINE MAINTENANCE (VACCON TRUCK)

10 Hours
4,000 Feet of Sewer Line
4 Manholes Cleaned

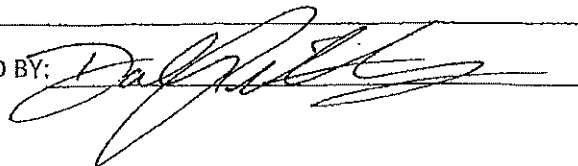
LIFTSTATION MAINTENANCE

Twice/weekly Liftstations Checked Each Day
2 Water Wells Checked Each Day
40 Water Samples Taken
10 Samples for Monthly Monitoring
Chlorine Report

Misc: Replaced 7 wires, Replaced 5 radios

Ames & Hardin Sewer Readings Daily

REPORT PREPARED BY:





The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4500)

DOC ID: 4500

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4501)

DOC ID: 4501

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 11, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on June 11, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by Rev. Edwin Hardy, St. John Missionary Baptist Church, Liberty, Texas.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

Minutes Acceptance: Minutes of Jun 11, 2019 6:00 PM (Minutes Approval)

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4467)

City Manager's Report - City Manager T. Warner

COMMENTS - Current Meeting:

City Manager Tom Warner reported on various projects and activities including, but not limited to:

- First Meeting of the 2019 Charter Review Commission was held June 5
- Contracted work on Main "A" complete
- HVAC and lighting work on City facilities to begin week of June 24
- Preconstruction meetings were recently held for the Hwy. 146 Sewer Line Extension Project and the Holly Street Drainage and Waterline Project
- Status of current electric projects.

ATTACHMENTS:

- City Manager's Report June 2019 (DOCX)

B. Information Item (ID # 4468)

Finance Report - Finance Director, N. Herrington

COMMENTS - Current Meeting:

A Finance Report was not given.

C. Information Item (ID # 4469)

Department Reports

COMMENTS - Current Meeting:

City Manager Tom Warner brought the Council's attention to the new Code Enforcement Report.

ATTACHMENTS:

- Department Reports-May (PDF)

D. Information Item (ID # 4470)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reported on the Agency's recent lawsuit with its former legal counsel, stating the lawsuit is no longer active.

ATTACHMENTS:

- April 2019 Minutes (PDF)

E. Information Item (ID # 4471)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Reported by various City employees were:

- City Manager Tom Warner reported that the recent recycling event, held on June 1, was a success
- Fire Chief Brian Hurst reported that the Department's BBQ Fundraiser raised \$3300.00
- Mayor Pickett commented on the recent shooting incident involving Liberty County Sheriff Deputy Carl Whitten and asked for a moment of silence.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made to approve the minutes, subject to the correction of the attorney's title, in the Roll Call, from City Secretary to City Attorney, also approving the remaining Consent Agenda items.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	Diane Huddleston, Mayor ProTem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

A. Minutes Approval

1. Tuesday, May 14, 2019
2. Tuesday, May 28, 2019

B. Council Action 2019-41

Consider ratifying the LCDC's action to expend funds, in the amount of \$1,995.00, for the development of a logo for the Liberty Community Development Corporation.

ATTACHMENTS:

- Logo - e. Sullivan (PDF)

C. Council Action 2019-42

Consider ratifying the LCDC's action to expend funds, not to exceed \$8,500.00, for the development of a stand-alone website for the Liberty Community Development Corporation.

ATTACHMENTS:

- CivicPlus Proposal (PDF)

D. Council Action 2019-43

Consider ratifying the LCDC's action to expend funds, in the amount of \$500, for membership to the Texas Economic Development Council (TEDC).

ATTACHMENTS:

- TEDC Information (PDF)

E. Council Action 2019-44

Consider ratifying the LCDC's action to approve a budget amendment to the Liberty Community Development Corporation Fiscal Year Budget ending September 30, 2019, in the amount of \$4,155.68, to authorize the transfer of funds to the Liberty Municipal Airport to fund various expenditures.

ATTACHMENTS:

- Budget Amendment - Airport Signage (PDF)

VII. REGULAR AGENDA**A. Regular Session****1. Council Action 2019-45**

Mr. Ed Seymour to address the Council regarding the Greater East Texas Community Action Program (GETCAP), and take any action deemed necessary.

COMMENTS - Current Meeting:

Mr. Ed Seymour addressed the Council regarding the necessity for electric utility bill assistance for various disadvantaged individuals, to include senior citizens. After lengthy discussion, Council directed Management to gather additional information and place this topic on the June 25 Council agenda for further discussion.

RESULT: NO ACTION TAKEN

2. Resolution 2019-8

Consider a Resolution approving the submittal of a grant application to the Texas General Land Office (GLO) Community Development Block Grant (CDBG) Hurricane Harvey Disaster Recovery.

COMMENTS - Current Meeting:

This Resolution authorizes the submittal of a grant application to use for infrastructure projects in low to moderate income areas. If awarded, these funds will be used to rehabilitate the sanitary sewer line from Beaumont Avenue at Texas Street, to south of Hwy. 90 on the east side of Shoppa's Farm Supply. Grant amount is \$420,912, with a 10% match of \$42,091.20.

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: Dennis Beasley, Council Member
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

3. Resolution (ID # 4479)

First reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$50,589.60, to fund a portion of the salaries and benefits of those employees working on behalf of the LCDC.

COMMENTS - Current Meeting:

This was the first, of two readings, of a Resolution authorizing a Liberty Community Development Corporation (LCDC) Budget Amendment to transfer funds from LCDC, to the City's General Fund, to subsidize a portion of the salary and benefits of the two City employees that assist with economic development. The transfer of funds will contribute 60%, and 20% respectively, for the Assistant City Manager and the Administrative Secretary. The Resolution was read in its entirety.

ATTACHMENTS:

- Budget Amendment Personnel Info (PDF)

RESULT: MOVED FORWARD ON FIRST READING

4. Resolution (ID # 4480)

First reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$20,500.00 for advertising and membership fees to economic development related organizations.

COMMENTS - Current Meeting:

This was the first, of two readings, of a Resolution authorizing a Liberty Community Development Corporation (LCDC) Budget Amendment approving the appropriation of funds for advertising and membership and dues in economic development organizations, in the amount of \$20,500. The Resolution was read in its entirety.

RESULT: MOVED FORWARD ON FIRST READING

5. Resolution (ID # 4481)

First reading of a Resolution approving a budget amendment to the Liberty Community Development corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$35,887.00, to increase the transfer to the Golf Course to fund various expenditures.

COMMENTS - Current Meeting:

This was the first, of two readings, of a Resolution authorizing a Liberty Community Development Corporation (LCDC) Budget Amendment approving the appropriation of funds for various, necessary repairs and purchases at the Liberty Municipal Golf Course, in the amount of \$35,887. The Resolution was read in its entirety.

ATTACHMENTS:

- Budget Amendment-Signage (PDF)

RESULT: MOVED FORWARD ON FIRST READING

6. Ordinance 2019-16

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR RANGE BALL, RANGE CLUB AND TOURNAMENT FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HEREWITH ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows"

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS PROVIDING FOR THE AMENDMENT OF THE MASTER FEE SCHEDULE FOR ALL RATES AND FEES CHARGED BY THE CITY OF LIBERTY; PROVIDING FOR RANGE BALL, RANGE CLUB AND TOURNAMENT FEES RELATED TO THE LIBERTY MUNICIPAL GOLF COURSE; PROVIDING THAT ALL RATES OR SCHEDULES OF RATES CONFLICTING HEREWITH ARE AMENDED; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

This Ordinance addresses additional fees charged at the Liberty Municipal Golf Course, fees for swimming pool permits, residential re-roofs and an increase in the fee for residential lawn sprinklers. The Ordinance also addresses that residential building permits will be based on the square footage of the dwelling, as HB 852 prohibits municipalities from charging for residential building permits based on the value of the dwelling.

A motion was made to adopt the Ordinance, as presented.

ATTACHMENTS:

- MASTER FEE SCHEDULE- Exhibit A (5) (DOCX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor ProTem
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

7. Ordinance 2019-17

CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY CREATING DIVISION 7 IN CHAPTER 10.02 OF THE CODE OF ORDINANCES, REGULATING WIRELESS TELECOMMUNICATIONS FACILITIES AND REQUIRING A PERMIT FOR SAME; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY CREATING DIVISION 7 IN CHAPTER 10.02 OF THE CODE OF ORDINANCES,

REGULATING WIRELESS TELECOMMUNICATIONS FACILITIES AND REQUIRING A PERMIT FOR SAME; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

This Ordinance will allow the City to provide local standards and procedures which will regulate telecommunication facilities not in the public right-of-way. The City currently does not have any regulations to protect the safety and welfare of the citizens regarding this issue.

A motion was made to adopt the Ordinance, as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

B. Executive Session

Government Code §551.071 - Private Consultation with Attorney. To seek advice regarding contemplated / pending litigation.

- Discussion of the Humphreys Cultural Center.
- Discussion of the Liberty Municipal Airport.
- Discussion of the cities of Hardin and Ames wastewater issues.

Gov. Code §551.074 - Personnel Matters. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Gov. Code §551.072 - Deliberation Regarding Real Property.

- Discussion regarding a possible real estate transaction

At 7:26 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 8:45 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2019-46

Consider and take action, if any, on contemplated/pending litigation regarding the Humphreys Cultural Center, as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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2. Council Action 2019-49

Consider and take action, if any, on contemplated/pending litigation regarding the Liberty Municipal Airport, as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to approve the settlement agreement related to the lawsuit with Chet Tims, as discussed in the Executive Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

3. Council Action 2019-47

Consider and take action, if any, on contemplated/pending litigation regarding the cities of Hardin and Ames wastewater issues, as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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4. Council Action 2019-48

Consider and take action, if any, on personnel matters, as discussed in the Executive Session.

RESULT:	NO ACTION TAKEN
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5. Council Action 2019-50

Consider and take action, if any, regarding a real estate offer for tax trust property.

COMMENTS - Current Meeting:

City Attorney Brandon Davis reported that the subject property has been auctioned at the Courthouse with no results. The demolition of the property cost \$41,895 and the Liberty County CAD appraisal value is \$69,000. A motion was made to accept the offer of \$41,895, from Dr. Cody Abshier, for the .4837 acres, previously known as the Leonard Apartments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

VIII. ADJOURNMENT**A. Motion To:** Adjourn**COMMENTS - Current Meeting:**

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:51 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 11, 2019 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 25, 2019

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on June 25, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Absent	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
April Gilliland	Adm. Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

An Invocation was not given.

III. PLEDGE OF ALLEGIANCE

This agenda item was passed on.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

1. Information Item (ID # 4489)

City Manager's Report - City Manager T. Warner

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the following:

- Various city-related bills resulting from the 86th Legislative Session, including S.B. 2 (property tax increases), H.B. 347 (unilateral annexations), and H.B. 2439 (building code products or materials).
- Sales tax collections for the City have increased by approximately 4% for the first two quarters of 2019.
- Charter Review Commission is scheduled to meet August 7.
- HVAC and Lighting Project is scheduled to begin the week of June 24.
- Reported on various wastewater and sewer line projects.

ATTACHMENTS:

- City Manager's Report June 25 2019 (DOCX)

2. Information Item (ID # 4490)

Finance Report - May, 2019 - Asst. City Manager N. Herrington

COMMENTS - Current Meeting:

Asst. City Manager/Finance Director Naomi Herrington reviewed the various City funds and the status of each.

3. Information Item (ID # 4491)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Reported by various City employees were:

- Asst. City Manager Chris Jarmon reported that on June 27, the Summer Reading Program entertainment for the Library will be Space Center Houston.
- City Manager Tom Warner reported on the July 3 Fireworks Celebration, Burgers in the Park for employees will be rescheduled to July, and a Softball Game is planned for October, between the Police and Fire Departments.
- Fire Chief Brian Hurst reported that the Department will hold a BBQ Fundraiser on July 13, at Brookshires.

VI. REGULAR AGENDA

A. Regular Session

1. Ordinance 2019-18

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS APPROVING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS

("CENTERPOINT" OR "COMPANY") COMPANY'S GAS RELIABILITY INFRASTRUCTURE PROGRAM ("GRIP") FILING MADE WITH THE CITY ON MARCH 28, 2019; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT, DECLARING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS APPROVING THE RATES PROPOSED BY CENTERPOINT ENERGY RESOURCES CORP., d/b/a CENTERPOINT ENERGY ENTENX AND CENTERPOINT ENERGY TEXAS GAS ("CENTERPOINT" OR "COMPANY") COMPANY'S GAS RELIABILITY INFRASTRUCTURE PROGRAM ("GRIP") FILING MADE WITH THE CITY ON MARCH 28, 2019; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT, DECLARING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

City Manager Tom Warner reported on the City's previous action, on April 9, to suspend the proposed CenterPoint rate increase for 45 days to allow additional time for review by the Lawton Law Firm. The Lawton Law Firm has completed their review and it has been determined that CenterPoint's filing meets the requirements of the GRIP (rate adjustment) statute.

A motion was made to adopt the Ordinance, as presented.

ATTACHMENTS:

- CenterPoint-2019 GRIP East Texas Letter re Approval Ord (2019.06.10) (PDF)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith
ABSENT:	Neal Thornton

2. Resolution 2019-9

Consider and take action on the second, and final, reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$50,589.60, to fund a portion of the salaries and benefits of those employees working on behalf of the LCDC.

COMMENTS - Current Meeting:

This was the second and final reading of a Resolution authorizing a Liberty Community Development Corporation (LCDC) Budget Amendment to transfer funds from LCDC, to the City's General Fund, to subsidize a portion of the salary and benefits of the two City employees that assist with economic development. The transfer of funds will contribute 60%, and 20% respectively, for the Assistant City Manager and the Administrative Secretary. The Resolution was read in its entirety.

A motion was made to approve the Resolution.

ATTACHMENTS:

- LCDC Budget (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Diane Huddleston, Mayor ProTem
SECONDER: David Arnold, Council Member
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Smith
ABSENT: Neal Thornton

3. Resolution 2019-10

Consider and take action on the second, and final, reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$20,500.00 for advertising and membership fees to economic development related organizations.

COMMENTS - Current Meeting:

This was the second and final reading of a Resolution authorizing a Liberty Community Development Corporation (LCDC) Budget Amendment approving the appropriation of funds for advertising and membership and dues in economic development organizations, in the amount of \$20,500. The Resolution was read in its entirety.

A motion was made to approve the Resolution.

RESULT: APPROVED [UNANIMOUS]
MOVER: Dennis Beasley, Council Member
SECONDER: Diane Huddleston, Mayor ProTem
AYES: Pickett, Huddleston, Beasley, Simonson, Arnold, Smith
ABSENT: Neal Thornton

4. Resolution 2019-11

Consider and take action on the second, and final, reading of a Resolution approving a budget amendment to the Liberty Community Development Corporation (LCDC) Fiscal Year Budget ending September 30, 2019, in the amount of \$35,887.00, to increase the transfer to the Liberty Municipal Golf Course to fund various expenditures.

COMMENTS - Current Meeting:

This was the second and final reading of a Resolution authorizing a Liberty Community Development Corporation (LCDC) Budget Amendment approving the appropriation of funds for various necessary repairs and purchases at the Liberty Municipal Golf Course, in the amount of \$35,887. The Resolution was read in its entirety.

A motion was made to approve the Resolution.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	Diane Huddleston, Mayor ProTem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith
ABSENT:	Neal Thornton

5. Council Action 2019-51

Consider approval of award of contract for emergency repairs to the sanitary sewer line on Bowie Street between Cos and Martin Luther King Drive.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the need for emergency repairs to the sanitary sewer line on Bowie Street, between Cos and MLK Drive. Bids were solicited, with three bids received. Two of the bids were "no bids" and the third was submitted by Texas Pride Utilities in the amount of \$183,319.00.

After brief discussion, a motion was made to award the contract for the emergency repairs on Bowie Street, between Cos and MLK Drive, to Texas Pride.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith
ABSENT:	Neal Thornton

VII. WORK SESSION

1. Work Session (ID # 4497)

Discussion regarding electric utility payment assistance.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding the City's previous electric utility bill assistance program, the Greater East Texas Community Action Program (GETCAP). This program no longer accepts the City's terms of the agreement, as have been accepted in many previous years. Further discussion included examples of different programs used by other cities and contacting U.S. Congressman Brian Babin to seek assistance from his office with GETCAP.

ATTACHMENTS:

- GETCAP Memo to Council June 2019_ (DOCX)

VIII. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:32 p.m.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 25, 2019 6:00 PM (Minutes Approval)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.1

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Public Hearing

PUBLIC HEARING (ID # 4502)

DOC ID: 4502

Department: Public Works

Subject: 2018 Drinking Water Quality Report (CCR)

Background: The CCR Report is an annual water quality report that the Safe Drinking Water Act requires a community water system to provide to its customers. This report summarizes information that the City's water system already collects to comply with Federal and State regulations. Included is information about the source of water used, regulated contaminants found in drinking water, violations, compliance with drinking water rules and numerous other information. This year, as with preceding years, the City's water system meets or exceeds all Federal (EPA) drinking water requirements.

City of Liberty 2018 Drinking Water Quality Report

Special Notice for the ELDERLY, INFANTS, CANCER PATIENTS, people with HIV/AIDS or other immune problems:

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. The EPA/Centers for Disease Control and Prevention (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Our Drinking Water Meets or Exceeds All Federal (EPA) Drinking Water Requirements

This report is a summary of the quality of the water we provide our customers. The analysis was made by using the data from the most recent U.S. Environmental Protection Agency (EPA) required tests and is presented in the attached pages. We hope this information helps you become more knowledgeable about what's in your drinking water. **WATER SOURCES:** The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals, and in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water before treatment include: microbes, inorganic contaminants, pesticides, herbicides, radioactive contaminants, and organic chemical contaminants. Some more knowledgeable about what's in your drinking water.

En Español Este informe incluye información importante sobre el agua potable. Si tiene preguntas o comentarios sobre éste informe en español, favor de llamar al tel. (936)336 - 3684 - para hablar con una persona bilingüe en español.

Where do we get our drinking water?

Our drinking water is obtained from GROUND water sources. It comes from the following Lake/River/Reservoir/Aquifer: Gulf Coast Aquifer. A Source Water Susceptibility Assessment for your drinking water source(s) is currently being updated by the Texas Commission on Environmental Quality and will be provided to us this year. The report will describe the susceptibility and types of constituents that may come into contact with your drinking water source based on human activities and natural conditions. The information contained in the assessment will allow us to focus our source water protection strategies. For more information on source water assessments and protection efforts at our system, please contact us.

ALL drinking water may contain contaminants.

When drinking water meets federal standards there may not be any health based benefits to purchasing bottled water or point of use devices. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (1-800-426-4791).

Secondary Constituents

Many constituents (such as calcium, sodium, or iron) which are often found in drinking water, can cause taste, color, and odor problems. The taste and odor constituents are called secondary constituents and are regulated by the State of Texas, not the EPA. These constituents are not causes for health concern. Therefore, are not required to be reported in this document but they may greatly affect the appearance and taste of your water.

Water Loss

In the water loss audit submitted to the Texas Water Development Board for the time period of Jan-Dec 2018, our system lost an estimated 107,747,313 gallons of water. If you have any questions about the water loss audit please call PWS phone number.

Public Participation Opportunities

July 9, 2019 at 6:00pm at City Hall in the Council Chambers.

The following table lists all the federally regulated or monitored contaminants which have been found in your drinking water. The U.S. EPA requires water systems to test for up to 97 contaminants.

Important Drinking Water Definitions:

TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

MRDLG: Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contamination.

MRDL: Maximum Residual Disinfectant Level: The highest level of disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

ALG: The level of a contaminant in drinking water below which there is no known or expected risk to health. ALGs allow for a margin of safety.

Collection Date	Violation	Inorganic Contaminant	Highest Level Detected	Range of detected levels	MCL	MCLG	Unit of Measure	Source of Constituent
4/3/17	N	Arsenic	5.7	5.7 – 5.7	10	0	ppb	Erosion of natural deposits; runoff from Orchards; runoff from glass and electronics productions waste
4/3/17	N	Barium	.0656	0.0656 -0.0656	2	2	ppm	Discharge of drilling wastes; discharge from Metal Refineries; erosion of natural deposits
2018	N	Fluoride	.23	.23-.23	4.0	4	ppm	Erosion of natural deposits; Water additive which promotes strong teeth; discharge from fertilizer & aluminum factories
2018	N	Nitrate	0.02	0.00-0.02	10	10	ppm	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Coliform Bacteria								
Maximum Containment Level	Total Coliform Maximum Containment Level	Highest Number of Positive	Total No. of Positive E. Coll or Fecal Coliform Samples	Violation	Likely Source of Contamination			
0	1 positive monthly sample	1	0	N	Naturally present in the environment			
Disinfectant Residual	Year	Avg Level	Range of Level Detected	MRDL	MRDLG	Violation	Unit of Measure mg/l	Source of Chemical
	2018	1.32	1.02-1.86	4	4	N		Water additive used to control microbes
Date Sampled	Violation	Contaminant	90 th Percentile	# Sites Over AL	Action Level	MCLG	Unit of Measure ppb	Source of Contaminant
09/13/2016	N	Lead	0.835	0	15	0		Corrosion of household plumbing systems; erosion of natural deposit
09/13/2016	N	Copper	.0872	0	1.3	1.3	ppm	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
	Violations							
Violation Type				Violation Begin	Violation End	Violation Explanation		
RTCR				2/01/17	2/28/17	We failed to test our drinking water for the contaminate and period indicated. Because of this failure, we cannot be sure of the quality of our drinking water during the period indicated		

Total Coliform: Total coliform bacteria are used as indicators of microbial contamination of drinking water because testing for them is easy. While not disease-causing organisms themselves, they are often found in association with other microbes that capable of causing disease. Coliform bacteria are harder than many disease-causing organisms; therefore, their absence from water is a good indication that the water is microbiologically safe for human consumption

MFL: million fibers per liter (a measure of asbestos)

Disinfection Byproducts: Not reported or none detected

NTU: Nephelometric turbidity units (a measure of turbidity)

Na: not applicable

AVG: Regulatory compliance with some MCLs are based on running annual average of monthly samples.

pCi/L: PicoCuries per liter (a measure of radioactivity)

Organic Contaminants: Testing waived, not reported, or none detected

Abbreviations

ppm-parts per million, or milligrams per liter (mg/L)

ppb-parts per billion, or micrograms per liter (mg/L)

ppt-parts per trillion, or nanograms per liter (ng/L)

ppq-parts per quadrillion, or pictograms per liter (pg/L)

For more information contact:

City of Liberty Attn: Mark Reed 1829 Sam Houston Liberty, Texas 77575 936-336-2910 mreed@cityofliberty.org



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Vehicles

COUNCIL ACTION (ID # 4503)

DOC ID: 4503 B

Department: Fire

Subject: Purchase of a 2019 Pierce Ladder Truck

Background: The City of Liberty Fire Department contacted fire truck manufacturers as part of the budget process to obtain cost estimates on a ladder truck. The Daco Fire Equipment Company and Siddons-Martin Emergency Group responded with quotes to purchase a 2016 Rosenbauer and a 2019 Pierce Ladder Truck, respectively. The 2016 Rosenbauer truck has been used as a demonstrator model and has approximately 24,000 miles on the odometer. The differences between the two units are as follows: Rosenbauer - 78-foot galvanized ladder, Pierce - 75-foot aluminum ladder; Rosenbauer - foam system, Pierce - no foam system; Rosenbauer - no identification lettering, Pierce - identification lettering; Rosenbauer truck availability - immediately, Pierce truck availability - 7 to 8 months. The cost of the Daco Ladder Truck is \$682,000 and the Pierce Ladder Truck cost is \$683,629.56. Additionally, Siddons-Martin will reduce the cost of their unit by \$20,000 if the City pays in advance. Both vehicles may be purchased through the HGAC Purchasing Cooperative. The HGAC Administration Fee is included in both quotes. This truck would replace Unit 24 which is a 2001 pumper truck.

Funding Source: Cambridge

Staff Recommendation: Staff recommends City Council approve the purchase of a 2017 Pierce Ladder Truck with Cambridge Funds.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.1

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4504)

DOC ID: 4504

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.2

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4505)

DOC ID: 4505

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.3

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4510)

DOC ID: 4510

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.C.4

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4506)

DOC ID: 4506

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

8.1

Meeting: 07/09/19 06:00 PM

Department: Administration
Category: Budget

WORK SESSION (ID # 4507)

DOC ID: 4507

Subject: Budget Work Session

Background: The Budget Work Sessions provide an overview of the City's expenditures, revenues and other factors that drive operational and budgetary needs. These work sessions provide Council and Staff an opportunity to analyze these issues together and contribute to any necessary changes.