The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, August 13, 2019 | **6:00 PM** | **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Huddleston	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4519)

City Manager's Report - City Manager T. Warner

- City Manager's Report August 13 2019 (DOCX)

B. Information Item (ID # 4520)

Finance Report - Asst. City Mgr./CFO N. Herrington

C. Information Item (ID # 4521)

Department Reports

- Department Reports (PDF)

D. Information Item (ID # 4522)

Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Information Item (ID # 4523)

Mayor, Council and Staff Comments

VI. WORK SESSION

1. Work Session (ID # 4534)

Discussion of Solid Waste Collection Options for Fiscal Year 2019-2020.

VII. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, July 09, 2019

2. Wednesday, July 10, 2019

VIII. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 4524)

Presentation, and discussion, of the Proposed Fiscal Year 2019-2020 Budget.

2. Council Action (ID # 4525)

Consider setting the date, time and location for a Public Hearing on the Proposed Budget for Fiscal Year 2019-2020.

3. Council Action (ID # 4526)

Consider approval of the Proposed Tax Rate for Fiscal Year 2019-2020.

4. Council Action (ID # 4527)

Consider setting the date, time and location for Public Hearings on the Proposed Tax Rate for Fiscal Year 2019-2020.

5. Council Action (ID # 4528)

Consider approval of an Agreement for Transportation Services between the Brazos Transit District and the City of Liberty.

- Brazos Transit Agreement (PDF)

6. Council Action (ID # 4529)

Consider ratifying the Liberty Community Development Corporation (LCDC) action approving amendments to the LCDC Bylaws.

- LCDC Bylaws Amendment-Exhibit A (DOCX)

7. Council Action (ID # 4530)

Consider approval of a bid for Tax Resale Property described as 0.1837 acres, Garrett, Block 6 Lot 3 12 (Garrett Street).

- Tax Resale Property-Garrett St (PDF)

8. Council Action (ID # 4531)

Consider approval of the Liberty Municipal Library Long-Range Plan.

- Library Long Range Plan-Exhibit A (PDF)

9. Council Action (ID # 4532)

Consider award of proposal for Employee Health and Life Insurance.

10. Council Action (ID # 4533)

Consider award of bid for Main "B" Levee Repairs.

- Bid Tab-Levee Repairs (PDF)

11. Ordinance (ID # 4538)

CONSIDER ADOPTION OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY CREATING DIVISION 3 IN CHAPTER 4.05 OF THE CODE OF ORDINANCES, REGULATING AUTOMOBILE WRECKING, SALVAGE AND STORAGE YARDS WITHIN THE CITY AND PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

B. Executive Session

Gov. Code §551.071 - Private Consultation with Attorney. To seek advice regarding contemplated litigation.

- Accident at the Humphreys Cultural Center.

Gov. Code §551.087 - Deliberation Regarding Economic Development / Real Estate Negotiations.

Gov. Code §551.074 - Personnel Matters. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

C. Reconvene into Regular Session

1. Council Action (ID # 4535)

Consider and take action, if any, on contemplated litigation, as discussed in the Executive Session.

2. Council Action (ID # 4536)

Consider and take action, if any, on economic development / real estate negotiations, as discussed in the Executive Session.

3. Council Action (ID # 4537)

Consider and take action, if any, on personnel matters as discussed in the Executive Session.

IX. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 8th day of August, 2019 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell

Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the ________ day of ____________________, 2019.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4519)

DOC ID: 4519

Subject: City Manager Report - City Projects and Activities

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects, activities and other items related to City business.

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Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: August 13, 2019

Re: City Manager Report

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1. The Liberty Police Department's National Night Out Event was held on August 6th at Liberty Municipal Park. National Night Out is an opportunity for citizens of the City to have a one on one interaction with Police Department Officers and staff. This year's event was organized by Officer Chris Watson. Thanks to Chris and the entire Liberty Police Department for their efforts in making the 2019 Liberty National Night Out a great success.

2. The Charter Review Commission met at noon on August 7, 2019 and completed their review of the Charter. Staff will prepare a summary for review and approval by the Commission prior to forwarding to City Council for your consideration.

3. On August 1, 2019, the City received the first annual payment from Moss Bluff Hub, LLC. in the amount of $523,000. This payment was made in accordance with the Industrial District Agreement approved by Moss Bluff Hub and the City several months ago.

4. The paving of the entrance way into Liberty Municipal Golf Course has been completed. Additionally, the refrigerator, freezer and ice machine have been installed in the Clubhouse. The existing propane tank has been removed and a new tank installed at a new location inside the fence behind the Clubhouse.

5. The architect for the new hotel has submitted his plans to the City for review and approval. The plans have been approved by the Building Official and Public Works Director. Upon submittal and approval of the fire sprinkler system the hotel may move into the construction phase. The architect has indicated the fire sprinkler plans will ne submitted to the City in 4 to 6 weeks

6. The Texas Municipal League has prepared a handout regarding Key Legal Requirements for Texas City Officials. Additionally, The City Attorney and I are planning a Legislative Update, at a future City Council Meeting, that deal with changes in State law that may impact City Council.

7. The contractor replacing the HVAC at City Hall, the Fire Department & Public Works has completed the HVAC installation at the Fire Station and Public Works and has begun work at City Hall. The lighting contractor as completed the improvements to the lighting system at the Fire, Police and Public Works Department and is continuing with work at City Hall.

Various areas of each building were without HVAC and lighting while the work is being performed.

8. The Public Works Department has prepared their monthly reports in a new format. This includes progress on the various Public Works related construction contracts. A copy of the reports in the new format are included in the Department Monthly Report section of the Agenda.

9. The engineer for the Floodway and Levee Project at the Wastewater Treatment Plant is currently 90% complete with the plans and specifications. This is a Hazard Mitigation Grant Project in which 75% is funded by FEMA through the Texas Department of Emergency Management (TDEM). Upon completion of the plans and specifications, TDEM will fund the construction phase of the project. The design will be submitted to the TDEM by August 13, 2019.

10. The following is a status of the current Electric Projects:

	Project	Complete	Estimated Cost	Spent to Date
a.	Pine Place Subdivision	55%	$ 46,953	$ 25,626
b.	Featherstone Subdivision	58%	$105,920	$ 61,776
c.	Whittington Subdivision	79%	$206,725	$163,193
d.	Live Front Transformer	6%	$323,456	$ 6,857
e.	Beaumont #3 Lateral	71%	$182,325	$129,920
f.	UG Primary	4%	$250,000	$ 10,434
g.	OH Transformer Platform	25%	$ 91,450	$ 22,991
h.	Regency Place	42%	$279,040	$115,903
i.	Travis Park	68%	$380,505	$258,529
j.	UG Street Lighting	60%	$155,000	$ 93,503
k.	Beaumont #2 Laterals	33%	$414,254	$135,040
l.	Beaumont #4 Laterals	24%	$308,344	$ 75,515
m.	Beaumont #5 Laterals	2%	$764,156	$ 18,482
n.	Liberty #1 Laterals	0%	$345,881	
o.	Liberty #3 Laterals	0%	$371,354	
p.	Street Light Conversion	47%	$ 82,500	$ 38,945
	Totals		$4,307,863	$1,156,714

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4520)

DOC ID: 4520

Subject: Finance Report

Background: This agenda item affords the Asst. City Mgr./CFO an opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4521)

DOC ID: 4521

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

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All Departments Weekly Activity Report

Month Of: July 1 to July 31, 2019

Department: Fire Department **Report Prepared By:** Misty Dulaney

FULL: **(All Authorized Filled)** **YES** **NO**

If No, Why Not? **Sick** **Vacancy** **Vacation**

Explain:

Accomplishements For Last Week:

1.)
2.)
3.)
4.)
5.)
6.)

Goals For Upcoming Week:

1.)
2.)
3.)
4.)
5.)
6.)

Repairs Completed: **Potholes:** **Water:** **Sewer:**

Number Of Runs: (Fire Only) **In Town** 48 **Mutual Aid** 3

Number Of Runs: (EMS Only) **911 Calls** 159 **Mutual Aid** 7

Transfers-Out of Town 56 **Transfers-In Town** 12 **Dialysis** 30

Other Information:

Total of payments that have been received at the Fire Department for EMS is: $63,249.02
6

EMS Payments received at Fire Department: Year to Date (fiscal): $527,979.33
Year to Date (calendar): $377,395.02

Liberty Municipal Library July 2019 Monthly Report

	This Month	Last Year	FY to Date
Circulation:			
Adult Print Materials Circulation	1,304	1,144	11,331
Juvenile Print Materials Circulation	4,171	2,998	20,115
Periodicals	14	25	238
Young Adult Print Materials Circulation	386	219	1,946
Adult & YA E-book Circulation	353	273	2,749
Adult & YA Audiobook/Video Circulation	141	40	946
Juvenile E-book Circulation	6	23	156
Juvenile Audiobook Circulation	12	2	111
Spanish Materials Circulation	97	27	513
Projectors	0	3	6
Read-alongs	5	6	30
DVDs	727	817	5,627
Audiobooks & Music CDs	104	81	569
Video Tapes in English	41	129	753
Video Tapes & DVDs in Spanish	1	1	31
ILLs Received from Other Libraries	0	7	18
ILLs Provided to Other Libraries	5	4	59
Total Adult & YA Circulation All Formats	3,167	2,759	24,821
Total Juvenile Circulation All Formats	4,194	3,029	20,412
Total Circulation All Formats	7,361	5,788	45,233
	This Month	Last Year	FY to Date

Attachment: Department Reports (4521 : Department Reports)

Reference Services:			
In-house Reference	233	207	1,637
Telephone Reference	150	165	1,303
Public Computer Assistance	150	169	1,254
Collection Statistics:			
Volumes Added to Collection	192	138	2,023
Volumes Removed from Collection	47	65	4,766
Total Volumes in Collection	52,002	53,407	52,002
Titles Added to Collection	129	62	1,332
Titles Removed from Collection	42	60	1,443
Total Titles in Collection	61,763	60,662	61,763
Cataloging:			
Books Cataloged	111	46	1,153
DVDs Cataloged	18	17	92
Audiobooks & Music CDs Cataloged	0	0	12
Periodicals Cataloged	59	74	692
Building Use/Programs/Public Relations:			
Meeting Room/Pavilion Use	7	11	118
Story Time Programs	0	0	33
Story Time Attendance	0	0	470
Misc. Children's Programs/Tours	3	4	15
Misc. Children's Programs/Tours Attendance	280	365	1,046
	This Month	Last Year	FY to Date

Young Adult Programs	3	3	9
Young Adult Attendance	23	3	77
Adult Programs	6	6	48
Adult Programs Attendance	44	51	411
Speaking Engagements	0	1	8
Total Programs	12	13	110
Total Attendance All Programs	347	419	2,004
Patron Count/Volunteers:			
New In-City Patrons	30	19	179
In-City Cards Renewed	25	24	215
In-City Cards Deleted	2	2	6
Total In-City Patrons	7,674	7,456	7,674
New Out-of-City Patrons	45	66	415
Out-of-City Cards Renewed	41	47	420
Out-of-City Cards Deleted	5	1	14
Total Out-of-City Patrons	6,972	6,435	6,972
New E-Book Users	12	4	66
Tex Share Cards Issued	1	1	1
Total Volunteers	9	5	55
Total Volunteer Hours	73.00	17.50	303.00
Traffic Count	3,680	4,475	30,332
	This Month	Last Year	FY to Date
Public Use Technology:			

Wireless Users	30	46	418
New Computer Users	66	81	584
Deleted Computer Users	0	0	0
Public Computers Users This Month	724	841	4,526
Hours of Patron Computer Use	538	837	3,928
Website Sessions: Ploud, Online Catalog	2,076	564	24,899
Website Users	277	NA	7,058
Social Media Sessions: Facebook, Instagram	299	80	1,316
Social Media Users	197	NA	1,093

Liberty Municipal Library July 2019 Narrative Report

The Summer Reading Program dominated July and kept everyone very busy. We had three exciting programs in July for the younger children, including magician John O'Bryant, Science Tellers, and children's musical entertainer Will Parker. Parker's sing along was the highlight of the last day of the program, although the children were also very excited to receive their drawing prizes. Serving refreshments on the last day were Beverly Davis, Cathy Harbour, Stacy and Gary Sundgren, and Nell Whittington. Attendance at the July programs was good with 294 attending, and 9,676 materials were checked out during the six-week program. A total of 537 people attended the special programs.

The Young Adult SRP was also successful, with a Star Wars movie, a YouTube Cosplay group's Scooby Doo play and a Wii tournament. The most interesting program was Julian Franklin's Teen Boss presentation where he discussed ideas for young entrepreneurs. 23 teens attended programs in July and the six-week attendance total was 41.

In our other very special event, Liberty children were thrilled to participate in the Texas Alliance for Minorities in Engineering (TAME) Trailblazer program on July 8. The TAME Trailblazer is a 40-foot traveling museum-on-wheels that encourages students to get excited about science, tech, engineering, and math (STEM). The trailer was equipped with hands-on exhibits focusing on energy, space, biotechnology, aerodynamics, and weather. The program is designed for students from grades 3-8. Children's Librarian Katie Edgell applied for a grant to pay for the TAME visit, coordinated the visit and volunteers, and she was very pleased with the results. Over 90 people participated during the three hours the van was available, and the TAME people said they usually have around 40 participants. Local adults who volunteered their time to assist students through the exhibits were: Cathy Harbour, Sandy Pickett, Gary, Stacy and Josh Sundgren, Lindsay Matlock, Kaitlyn Mealer and Alex Morrison.

Young Adult Librarian Becca Daniel, who has worked at the library for two years, put in her last day on July 25. She is leaving for Georgetown where she will attend Southwestern University. She is very excited about this new chapter in her life, but we will greatly miss her. We wish her great success.

Taking Becca's place is Kristin Gilley, whose first day was July 18. Kristin was the young adult librarian here some 12 years ago, so she comes to job already having knowledge of what is involved. We are thrilled to have Kristin back in the library family.

The library staff are planning a children's party in celebration of Hispanic Heritage Month on Monday, September 16. There will be music, food, games and craft activities, and the special highlight will be a dance performance by a group of young dancers from Dayton. Maggie Varela is heading up this celebration.

The elevator received its annual inspection on July 29 and it passed.

We received the news that KSHN Radio had been sold in July and Bill Buchanan was retiring. This was quite a surprise. Bill has been a huge supporter of the library since coming to Liberty decades ago, and through the library's monthly Party Line Program visit with Bill, library news was broadcast far and wide. Library Director Dana Abshier was always pleased when a KSHN listener told her they'd heard her talking about a new book on the radio. Through the Party Line show and KSHN news, interest in new books and library programs was generated, and new patrons were introduced to the library. We send our sincere thanks to Bill and the entire KSHN staff for their dedication to the community and to the library.

Liberty Municipal Library Volunteer Report for the Month of July 2019

Name of volunteer	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Arceneaux, Val																																0
Cash, Terry					2.5							2.5							2.5							2.5						10
Davis, Beverly																																0
Harbour, Cathy								2.5																	2.5							5
Pickett, Sandy								4.75																								4.75
Mealer, Kaytlin								4.75																								4.75
Sundgren, Josh								7			4.5				5.5			5							2.5							24.5
Sundgren, Gary								4.75																	2.5							7.25
Sundgren, Stacy								4.75																	2.5							7.25
Morgan, Alec								4.75																								4.75
Whittington, Nell																									2.5							2.5
																																0
Total for month																																70.75

2017, 2018,2019 ACTIVITIES

YEARLY ACTIVITY REPORT FOR 2017

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1606	1515	1729	1583	1651	1728	1873	1781	1625	1426	1446	1474	19437
OFFENSES REPORTED	83	75	75	62	91	93	72	35	86	77	84	48	881
OFFENSES CLEARED	24	22	22	17	28	19	11	10	6	18	10	6	193
OFFENSES EXCEPTIONALLY CLEARED	89	91	91	92	92	94	96	96	0	98	98	98	1035
TRAFFIC CITATIONS	149	176	138	179	187	135	192	205	158	128	61	39	1747
TRAFFIC ACCIDENTS	25	22	22	32	38	34	31	17	34	36	33	37	361
WARNING TICKETS	51	53	99	68	127	242	254	246	457	196	123	208	2124
ARRESTS	29	23	34	37	35	45	26	36	31	40	31	22	389
ANIMALS HANDLED	76	100	131	115	166	132	125	121	86	111	65	106	1334
ALARM CALLS	63	57	75	68	78	76	90	102	113	77	63	61	923
GARAGE/YARD SALES	0	0	1	0	2	0	0	1	0	0	1	0	2

YEARLY ACTIVITY REPORT FOR 2018

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1608	1141	1560	1433	1290	1560	1679	1657	1508	1553	1521	1627	18137
OFFENSES REPORTED	74	53	62	52	50	60	72	63	68	52	69	66	741
OFFENSES CLEARED	35	9	6	9	8	11	10	11	15	11	21	15	161
OFFENSES EXCEPTIONALLY CLEARED	100	103	0	0	103	0	0	0	1	1	3	3	314
TRAFFIC CITATIONS	50	191	104	76	61	63	66	68	65	59	62	51	916
TRAFFIC ACCIDENTS	25	23	26	34	33	35	27	26	23	45	26	38	361
WARNING TICKETS	224	176	194	259	237	196	136	133	117	105	86	131	1994
ARRESTS	29	20	34	12	12	23	19	28	34	16	31	45	303
ANIMALS HANDLED	66	64	79	94	191	131	54	91	85	93	79	67	1094
ALARM CALLS	63	44	52	62	61	99	58	64	57	67	86	80	793
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	1	0	0	1

YEARLY ACTIVITY REPORT FOR 2019

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVITY
CALLS FOR SERVICE	1593	1421	1566	1825	1984	1958	1985						12332
OFFENSES REPORTED	75	66	76	91	95	75	77						555
OFFENSES CLEARED	17	12	13	15	7	12	14						90
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1	1	0						9
TRAFFIC CITATIONS	61	57	71	77	91	47	48						452
TRAFFIC ACCIDENTS	30	27	36	41	30	29	30						223
WARNING TICKETS	146	125	120	110	329	127	178						1135
ARRESTS	43	22	32	41	69	50	28						285
ANIMALS HANDLED	52	39	21	29	73	77	93						384
ALARM CALLS	54	69	16	91	97	86	68						481
GARAGE/YARD SALES	0	0	0	0	0	0	0						0

Prepared by Liberty Police Dept. 7/2019

Attachment: Department Reports (4521 : Department Reports)

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PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT MAKING A DIFFERENCE

PICTURE CAPTION

This Month's Notes

JAMES REDDING – STREETS DIRECTOR

- Notes:
- Sprayed mosquitos all month
- Checked WCID flood pumps every Monday
- Checked levee at first of the month
- Mowed on the route
- Cut street at golf course for base repairs
- Cleaned shoulder of street at golf course
- Removed fence, old pool pump and concrete base at golf course
- Cleaned inlets
- Repaired driveway on Glendale
- Placed GS100 in holes at the Park
- Swept streets
- Patched around town
- Repaired base failures on golf course street
- Removed sand bags at Main A
- Set up temp. pumps at Main A
- Repaired sink holes on Jefferson
- Poured 8 yds. of concrete to repaired street cuts on Sam Houston and on Confederate
- Cleaned ditch and set 40 ft. of culvert on Black Oak
- Mowed levee around retention pond at Main B in preparation of Contractor starting

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PUBLIC WORKS MONTHLY REPORT

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				45	Hours
	Street cut repairs:				4	Each
	Curb & Gutter Repair:				0	Feet
Drainage:						
	Ditch Cleaning:				275	Feet
	Culvert Installation:				40	Feet
	Catch Basin/inlets cleaned:				743	Each
	Levee Inspection:				yes	
	Flap gate Debris Removal:				0	
Spraying:						
	Herbicide:				100	Gallons
	Mosquito:				662	Miles
Signs:						
	Installed				0	Each
	Repaired/ Replaced				0	Each

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PUBLIC WORKS MONTHLY REPORT

PARKS DEPARTMENT

IT IS NOT HOW FAST YOU MOW BUT HOW WELL YOU MOW FAST!!!

Work completed

TOM TULLOCK – PARKS DIRECTOR

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed six times and trimmed with weed eater twice.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also.

Concession Stand:

Work Performed: Picked up trash and debris around concession stands as needed every day. Sprayed weed killer around concession stands twice.

Splash Pad:

Work Performed: Mowed and trimmed with weed eater as needed. Maintained chemicals every day, cleaned and made sure everything was in working order. Backwashed filter every other day.

PUBLIC WORKS MONTHLY REPORT

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, trimmed with weed eater around trees and rocks as needed. Mowed as needed.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Pressure washed the white fence around playground two times this month.

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PUBLIC WORKS MONTHLY REPORT

WATER / WASTE WATER DEPARTMENT

That Is Some High-Quality H2O.

MARK REED – WATER / WASTE WATER DIRECTOR

REPAIRS COMPLETED	
WATER LINE REPAIRS	36
SEWER LINE REPAIRS	8

LINE MAINTENANCE (VACCON TRUCK)	
60	HOURS
50,000	FEET OF SEWER LINE CLEARED
10	MANHOLES CLEANED

WORK COMPLETED	
0	MANHOLE REPAIRS
12	SEWER STOPPAGES
2	METER REPAIRS
6	RADIO REPLACEMENTS
5	WATER TAPS
2	SEWER TAPS
2	CUSTOMER PROBLEMS
166	LOCATE LINES
126	TEXAS 811 LINES LOCATES
0	METER BOXES REPLACED
0	METER LIDS REPLACED
0	CLEANOUTS REPLACED/INSTALLED
0	PULLED METERS
23	CUSTOMER REQUESTED TURN ON
16	CUSTOMER REQUESTED TURN OFF
8	CUT OFF SERVICE
43	RECHECKS

LIFT-STATION MAINTENANCE	
TWICE / WEEK	FREQUENCY THAT LIFT-STATIONS CHECKED
DAILY	FREQUENCY THAT WATER WELLS CHECKED
40	WATER SAMPLES TAKEN
10	SAMPLES FRO MONTHLY MONITORING-CHLORINE REPORT

JULY // 2019 // ISSUE NUMBER

PUBLIC WORKS MONTHLY REPORT

WATER / WASTEWATER DEPARTMENT EXCAVATING FOR A LARGE REPAIR

ELECTRICAL DEPARTMENT

KEEPING THE CITY LIT.

CHARLES YPMA – ELECTRICAL SUPERVISOR

The Electrical Department received 43 request this month and closed out 35 of them with 8 carrying overs to August. The requests range from power restoration, blown fuses, saging power lines, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	5
PARTIAL POWER	2
NO POWER	6
LOW HANGING LINE	5
LINE DOWN	3
SECURITY LIGHT	5
STREET LIGHT	7
TREES AND VINES	1
SET NEW METER	1
TOTAL INCIDENTS RESOLVED	**35**

JULY // 2019 //

MONTHLY REPORT

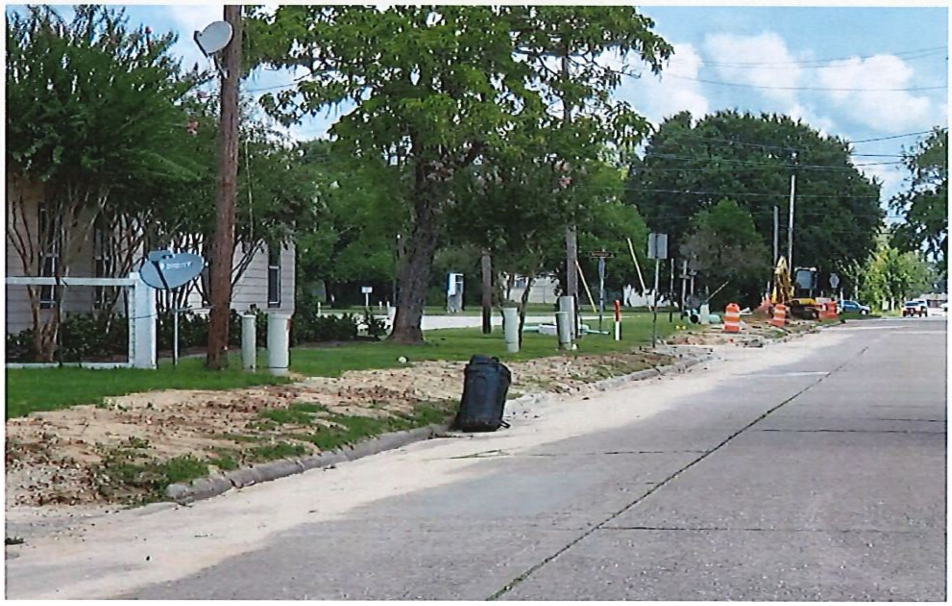
CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

MCGUIRE LIFT STATION

US 90 Sanitary Sewer Improvements-Phase I is at 62% completion

ALLCO INC.

The City of Liberty, Texas Sanitary Sewer System Improvement, Phase I project involves improvements to the sanitary sewer trunk line along US 90 from Bowie to just east of FM 2684. This section included the install of the sanitary sewer trunk line by pipe bursting (18" pipe), micro-tunneling method (24" and 30" pipe) and abandoning

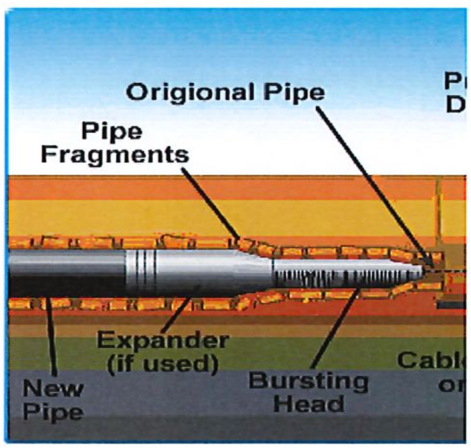


TEXAS STREET: BEAUMONT AVENUE TO NORTH OF NEWMANSTREET - SANITARY SEWER, STORM SEWER AND PAVEMENT RESTORATION

Texas and N. Travis Street Improvements

Improvements activities along Texas Street have just started to increase. The contractor is removing 6" and 8" sanitary sewer lines and replacing with a 15" sewer line. The storm sewer improvements include removing existing 15" and 24" pipe and replacing them with 18", 24" and 30" pipe from Beaumont Street to just north of Newman St. The contractor will need to restore the pavement that was removed for the underground facilities. The pavement existing sewer lines along US 90. It also includes the replacement of sanitary sewer manholes. This part of the project is near completion.

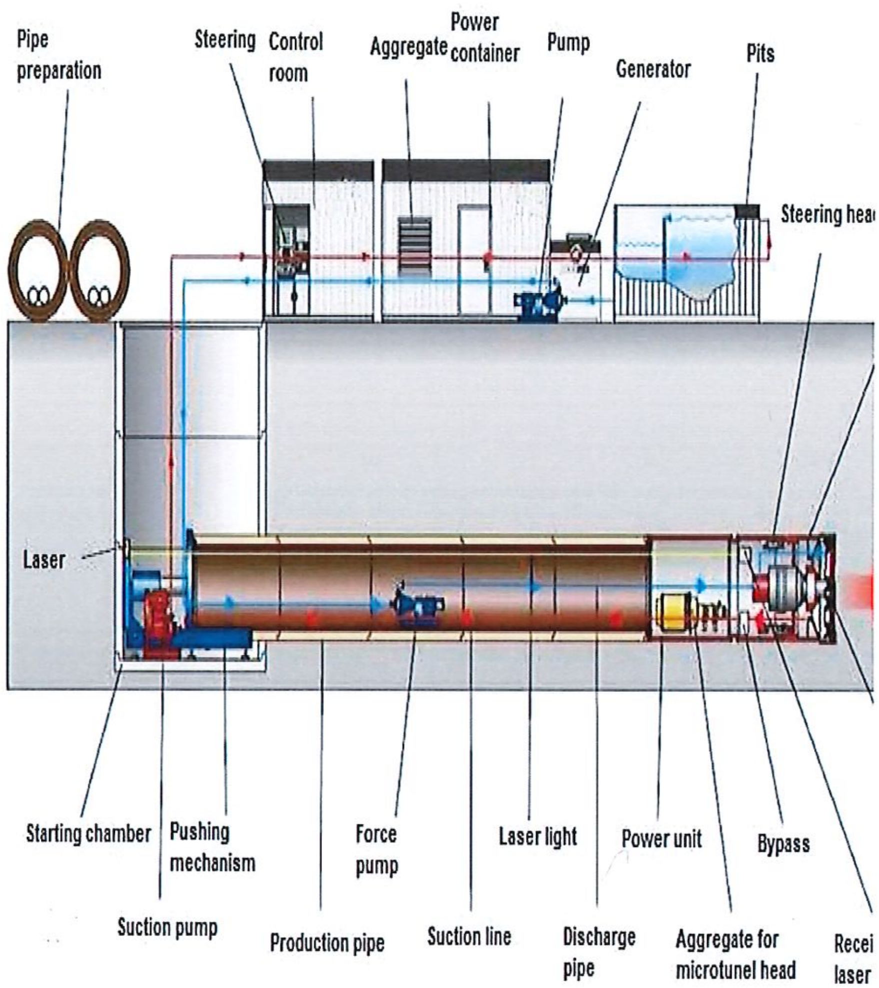
Work on US 90 at Bowie nears completion



Pipe Bursting Method

The lift station at McGuire Street is currently being wired for electricity. The Beaumont Street lift station about 75% complete. The Lift stations at Johnson and Lakeland Streets have not started construction.

restoration work has not yet begun. This phase of the project is approximately 20% complete. The contractor has replaced old 15" sanitary sewer pipe with new 15" sanitary sewer pipe by pipe bursting method. Manholes have been removed and replaced. The project is being performed by ALLCO, Inc. out of Beaumont, Texas.



Micro-tunneling Method

MONTHLY REPORT

IN THIS ISSUE

HIGHWAY 146 SANITARY SEWER

12" SANITARY SEWER EXTENSION

NORTH HWY 146

CONSTRUCTION HAS BEGUN

BY 5-T UTILITIES

On July 30, 2019, the construction of the Highway 146 sanitary sewer extension began. The project involves the installation of a 12" sewer line by open cut method. There will be a bore section under HWY 146 to serve the west side of HWY 146. Seven precast concrete sanitary sewer manholes will be installed along HWY 146 for access. The project is contracted for 45 calendar days and there has been 200 LF of sewer installed in the month of July 2019. Material is on-site and the project is under way. This project is being performed by 5-T Utilities based in Huntsville, Texas.

HOLLY STREET

MONTHLY REPORT

WATER AND STORM DRAINAGE IMPROVEMENT PROJECT

WADECON, LLC

The Construction of the Holly Street involves upgrading the existing water line and storm drainage from North Travis heading west to the end of the Holly Street right of way. Some of the water line installation will be by directional bore and the majority will be open cut. The storm sewer upgrades will increase the truck line capacity and suface drainage. The work will be open cut mostly in the middle to north side of the pavement. The pavement will be restored with curb and gutter and asphalt pavement when complete. The contractor has installed approximately 400 LF of 6" water line to date. The contractor started work on July 22nd, 2019. The work is being performed by Wadecon, LLC out of Kingwood, Texas.

HOLLY STREET PROJECT HAS BEGUN - LOOKING DOWN BOWIE STREET ROW FROM EDGEWOOD ST.

BOWIE STREET PROJECT

SANITARY SEWER IMPROVEMENTS

FROM US 90 TO GRAND ST.

TEXAS PRIDE UTILITIES

Texas Pride has completed the sanitary sewer repair under US 90. It will start the repairs from Cos St. to Grand St. the first week of August 2019. The work is performed by CIPP (Cured In Place Pipe) method on the existing compromised sewer line. When this section is complete they will move to the section from M.L.K to Cos St. The estimated. Texas Pride is based in Houston, Texas.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4522)

DOC ID: 4522

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4523)

DOC ID: 4523

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Garbage Collection & Related Issues

WORK SESSION (ID # 4534)

DOC ID: 4534

Department: Administration

Subject: Solid Waste Collection

Background: In 2018, the City instituted a pilot program with our Solid Waste provider, Frontier Waste. The pilot program involved residential collection of solid waste using the 96-gallon container and automated pickup. The pilot program included over 400 homes. A representative from Frontier Waste, Mr. Bill Killian, will be at the meeting to discuss with City Council future collection options available.

Funding Source: NA

Staff Recommendation: NA

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The City of Liberty
City Council
Regular Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 9, 2019 | **6:00 PM** | **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on July 9, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by Youth Minister David Shaw, Heights Baptist Church.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags was led by Police Chief Gary Martin and Fire Chief Brian Hurst, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4498)

City Manager's Report - City Mgr. T. Warner

COMMENTS - Current Meeting:

City Manager Tom Warner reported on various City projects and activities including;

- Success of the July 3rd Fireworks Celebration
- HVAC and Lighting contractor still working at several City facilities
- Wastewater Project status
- Proposed layout for the site of new water well, tower pump station and ground storage tank is being reviewed by the U.S. Corp of Engineers to ensure the adjacent wetlands are not impacted
- Contractor for sewer line extension on Hwy. 146 should be completed by mid-July
- Other projects and status of each.

ATTACHMENTS:

- City Manager's Report July 9 2019 (DOCX)

B. Information Item (ID # 4499)

Department Reports

COMMENTS - Current Meeting:

There were no comments regarding the Department Reports.

ATTACHMENTS:

- Department Reports (PDF)

C. Information Item (ID # 4500)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reported the next meeting of the Agency is July 16, and that the current bonded indebtedness will be paid in full in 2021, providing flexibility in setting future electrical rates due to no bond indebtedness.

D. Information Item (ID # 4501)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell reported on the upcoming Texas Municipal League Annual Conference to be held in San Antonio, October 9 - 11.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

A. Minutes Approval

1. Tuesday, June 11, 2019

2. Tuesday, June 25, 2019

VII. REGULAR AGENDA

A. Regular Session

1. Public Hearing (ID # 4502)

Public Hearing on the 2018 Drinking Water Quality Report.

COMMENTS - Current Meeting:

At 6:23 p.m., Mayor Pickett opened the Public Hearing on 2018 Drinking Water Quality Report. City Manager Tom Warner reported that this report is required to be provided to the City's water system customers on an annual basis, as a part of the Safe Drinking Water Act. The report summarizes various information regarding legal limits of contaminants in the water, compliance issues, and other information. This report reflects that the City has no violations, that the City met or exceeded all Federal drinking water requirements.

Mayor Pickett closed the Public Hearing at 6:27 p.m.

ATTACHMENTS:

- 2018 Drinking Water Quality Info (PDF)

2. Council Action 2019-52

Consider the purchase of a 2019 Pierce Ladder Truck for the Liberty Fire Department.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the proposed purchase of a Ladder Truck through the Houston-Galveston Area Council Purchasing Cooperative. Mr. Warner reported on a 2016 Rosenbauer and a 2019 Pierce, regarding mileage, size, cost, and other pertinent information. Additionally, the vendor for the Pierce vehicle will reduce the cost by $20,000, if the City pays in advance. After lengthy discussion regarding the two vehicles, a motion was made to authorize the purchase of the Pierce Ladder Truck to be paid for with Cambridge Funds.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

B. Executive Session

Gov. Code §551.071 - Private Consultation with Attorney - To seek advice regarding contemplated / pending litigation.

- Discussion of the Humphreys Cultural Center.
- Discussion of FEMA and Hurricane Ike related issues.
- Discussion with city attorney regarding contemplated litigation.

Gov. Code §551.072 - Deliberation Regarding Real Property - To discuss the purchase, exchange, lease or value of real property.

- Discussion regarding real property.

At 6:41 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 7:55 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2019-53

Consider and take action, if any, on the Humphreys Cultural Center as discussed in the Executive Session.

RESULT:	**NO ACTION TAKEN**

2. Council Action 2019-54

Consider and take action, if any, on FEMA and Hurricane Ike related issues as discussed in the Executive Session.

RESULT:	**NO ACTION TAKEN**

3. Council Action 2019-55

Consider and take action regarding litigation related to a personnel issue.

COMMENTS - Current Meeting:

A motion was made to move forward with litigation against Chase Zweck.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

4. Council Action 2019-56

Consider and take action, if any, on the deliberation regarding real property as discussed in the Executive Session.

RESULT:	**NO ACTION TAKEN**

VIII. WORK SESSION

1. Work Session (ID # 4507)

The Liberty City Council will conduct a Work Session regarding the Proposed Budget for Fiscal Year 2019-2020.

COMMENTS - Current Meeting:

City Manager Tom Warner presented a power point presentation on issues related to the proposed Fiscal Year 2019-2020 Budget. Mr. Warner addressed:

- The General Fund revenues and expenditures, and other related funds
- City's Organizational Chart
- Personnel and new Salary Schedule
- Possible health care increase and impact on various funds
- Capital, Non-Capital, and Capital Outlay requests
- Payments to Fleet Rotation Account by department
- Fleet Rotation Fund and fleet requests funded
- No increase in Property Tax
- Other related issues.

Lengthy discussion was held regarding these topics and other information related to the FY 2019-2020 Proposed Budget.

IX. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:56 p.m.

.

____
Carl Pickett, Mayor

ATTEST:

____
Dianne Tidwell, City Secretary

The City of Liberty
City Council
Work Session
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Wednesday, July 10, 2019 | **6:00 PM** | **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on July 10, 2019 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. WORK SESSION

1. Work Session (ID # 4508)

The Liberty City Council will conduct a Work Session regarding the Proposed Budget for Fiscal Year 2019-2020.

COMMENTS - Current Meeting:

City Manager Tom Warner presented a power point presentation to further discuss the Proposed Fiscal Year Budget 2019-2020. Mr. Warner and Asst. City Manager/CFO Naomi Herrington reported on, and discussion was held, on the following:

- Possible increase in water / wastewater rates
- Electric Department open positions and current contract services
- Continue with current solid waste provider, Frontier Waste (LT's) and possible containerized waste program
- Increased costs at the Municipal Golf Course, working to find vendor for restaurant,

and need to increase transfer of funds from LCDC

- LCDC expenditures for website, marketing/advertising, Business Incentive Façade Program and others
- Requests from various departments
- Capital Improvement Program to include street rehabilitation, water/wastewater and electric projects.

At 7:11 p.m., Mayor Pickett called for a 5-minute recess. The meeting was reconvened at 7:18 p.m.

Lengthy discussion was held regarding these projects and other proposed budget related issues.

III. ADJOURNMENT

1. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the Budget Work Session at 7:40 p.m.

.

____
Carl Pickett, Mayor

ATTEST:

____
Dianne Tidwell, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Budget Info

INFORMATION ITEM (ID # 4524)

DOC ID: 4524

Department: Administration

Subject: Presentation of Proposed Budget

Background:
The City Manager between 30-60 days prior to the beginning of each fiscal year shall submit to Council a proposed budget (City Charter Section 9.02).

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Budget Items

COUNCIL ACTION (ID # 4525)

DOC ID: 4525

Department: Administration

Subject: Set Public Hearing / Budget

Background:
The governing body of a municipality is required to hold a public hearing on the proposed budget. The hearing must be at least fifteen days after the date the proposed budget is filed with the City Secretary and prior to the date that the Council passes the tax levy ordinance. The budget must be passed before the tax levy ordinance can be passed. (LGC §102.006). Any person may attend and/or participate in the hearing.

Management recommends holding the public hearing on September 10. At the conclusion of the public hearing, the governing body shall take action on the proposed budget (LGC §102.007).

.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Tax Rate

COUNCIL ACTION (ID # 4526)

DOC ID: 4526

Department: City Manager/ Finance

Subject: Proposed Tax Rate

Background: Council must vote on the proposed tax rate for Fiscal Year 2019-2020.

Effective Rate	$0.57724
Proposed Rate	$0.5851
Rollback Rate	$0.6071

Funding Source: The proposed budget for 2019-2020 has been calculated using the proposed tax rate of $0.5851.

Staff Recommendation:
The City's current tax rate is $0.5851 and staff is recommending that the rate stay the same for 2019. Truth in Taxation requires that we have 2 Public Hearings on the proposed tax rate.

.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Tax Rate

COUNCIL ACTION (ID # 4527)

DOC ID: 4527

Department: Administration

Subject: PHs on Tax Rate

Background:
Tax payers must be provided the opportunity to express their views regarding the proposed tax rate. A public hearing on a tax rate may not be held before the 7th day after the date the notice of public hearing is given. The 2nd public hearing may not be held earlier than the 3rd day after the date of the 1st hearing. Management recommends holding the public hearings on August 27th and September 10.

Adoption of the tax rate ordinance will take place on September 17, 2019.

.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Agreements

COUNCIL ACTION (ID # 4528)

DOC ID: 4528 B

Department: Administration

Subject: Brazos Transit Agreement

Background: Brazos Transit District (BTD) is a general public transportation provider, offering numerous routes and services. BTD was founded in 1974 and now serves 16 counties in Central and East Texas. BTD is a political subdivision of the State of Texas and receives funding through the Federal Transportation Administration and the Texas Department of Transportation.

Brazos Transit has been serving the City of Liberty, since 1994, at the same annual contract rate of $5,250.00. In 2020, the contract will be for a 5-year term at an increased rate of $5,512.50.

For 25 years, BTD has been offering essential services to our citizens, providing them transportation to places and appointments that they might not otherwise have access.

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Brazos
Transit
District

A Political Subdivision of the
Great State of Texas

Providing Rural & Urban Public Transportation in Central & East Texas Since 1974

July 31, 2019

Mayor Carl Pickett
City of Liberty
1829 Sam Houston
Liberty, Texas 77575

RE: Agreement for Transportation Services

Brazos Transit District

Dear Mayor Carl Pickett:

Enclosed please find two copies of the Agreement for Transportation Services between Brazos Transit District and the City of Liberty. Please sign both copies, retain one for your files and return one copy to my office located at 1759 N. Earl Rudder Freeway in Bryan, Texas 77803.

This will be the last contract at the rate of $5,250.00 per year, next year in 2020 there will be a 5% contract increase and the new yearly rate will be $5,512.50. Brazos Transit District has been providing service for the City of Liberty since 9/1/1994 and the rate has always been the same. The new contract starting in 2020 will be a 5-year term.

If you have any questions, please contact Wendy Weedon, Executive Vice President for Administration at 979-778-0607.

Kindest Regards,

Alivia Youree

Grants & Reporting Coordinator

Enclosures

1759 N Earl Rudder Freeway
Bryan, Texas 77803

www.btd.org

Office: 979-778-0607
Fax: 979-778-3606

Brazos Transit District

Agreement for Transportation Services

PARTIES AND OBJECTIVES

The objective of this Contract is for the city of Liberty to retain the services of Brazos Transit District, for the citizens of the City of Liberty, for a public transit system. This Contract is made in Brazos County, Texas on this _______ day of __________________, 2019, by and between Brazos Transit District, hereinafter referred to as "BTD" and the City of Liberty, hereinafter referred to as "City".

CONTRACT PERIOD

This Agreement shall be for a period of one (1) year, commencing on September 1, 2019 and expiring on August 31, 2020. This Agreement is contingent upon funding appropriated by the City. Likewise, continuation of service is contingent upon local share from the City.

CONSIDERATION

The City shall pay as consideration for the services of BTD as delineated in this section for its local share to BTD. Reimbursement shall be $5,250 per year.

ROUTES AND SCHEDULES

BTD shall be responsible for establishing all routes, schedules, operational hours, and operational days. In establishing such, BTD shall consider, to the most practical extent possible, the suggestions of the City. Service levels will be maintained equal to the services provided during the current calendar year, provided state and federal funds are available to BTD to provide such service and local share provided by the City.

ADMINISTRATION

BTD shall be the sole agent responsible for the administration and operation of the public transit system.

INSURANCE

BTD shall maintain general liability insurance at the rate prescribed by regulatory authorities and applicable to public transit services and shall furnish the City with proof of such coverage prior to commencement of operations and at such times as requested by the City.

HOLD HARMLESS

BTD shall indemnify and save harmless the City and its agents from harm or damages of any character, type or description brought or made for on account of any injuries or damages received or sustained by any person or persons or property, arising out of, or occasioned by, the alleged negligent acts of BTD, or its agents and employees, in the execution of performance of this Agreement.

GOVERNING LAW

This Agreement shall be governed and construed in accordance with the laws of the State of Texas. Venue shall be in Brazos County, Texas.

SERVICE OF NOTICE

Any notice required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof, or mailed by registered or certified mail, return receipt requested, postage prepaid, to the appropriate recipient thereof, in the case of the City,, at The City of Liberty, 1829 Sam Houston, Liberty, Texas 77575, and in the case of Brazos Transit District at 1759 N. Earl Rudder Freeway, Bryan, Texas 77803, or any other address which either party may subsequently designate in writing to the other party.

ENTIRE AGREEMENT
This Agreement contains the entire agreement between the parties herein described. Any oral representations or modifications concerning this Agreement shall be of no force and effect unless such are reduced in writing.

BRAZOS TRANSIT DISTRICT

Wendy Weedon
Wendy Weedon
Executive VP for Administration

7.31.19
Date

CITY OF LIBERTY

Carl Pickett
Mayor, City of Liberty

Date

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Misc.

COUNCIL ACTION (ID # 4529)

DOC ID: 4529

Department: LCDC

Subject: LCDC Bylaws Amendment

Background: On June 4, 2019, the LCDC Board of Directors held a work session to review and discuss potential changes to their bylaws. On July 16, 2019, LCDC approved an amendment to their bylaws. However, amendments to LCDC's bylaws must also be approved by the City Council.

LCDC's bylaws were last amended on June 28, 2011 by Resolution 2011-9.

The proposed amendment makes the following major changes to the bylaws:

(1) Changes the registered agent from the City Secretary to the General Manager
(2) Specifies that resignations may be delivered to the Mayor or Board President
(3) Changes the annual meeting from the 2nd to the 3rd Tuesday in June
(4) Specifies that the Board Secretary serves for a one (1) year term
(5) Removes the requirement that the board contract with the city for use of city staff
(6) Removes the requirement that the Corporation Secretary be a city employee (per section 505.053 of the Local Government Code, the Corporation Secretary must be a board member).
(7) Removes the requirement that the board make an annual report to the City Council regarding the Community Development Capital Improvement Program (CDCIP).
(8) Adds the requirement that the CDCIP be approved by the board as part of the board's Fiscal Year budget

The proposed changes to the bylaws are attached for your review.

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BYLAWS

OF THE

LIBERTY COMMUNITY DEVELOPMENT CORPORATION

ARTICLE 1
PURPOSE AND POWERS

SECTION 1. Registered Office and Registered Agent.

The LIBERTY COMMUNITY DEVELOPMENT CORPORATION (the "Corporation") shall have and continuously maintain in the State of Texas a registered office and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act and State law. The registered agent for the Corporation shall be the General Manager ~~City Secretary~~, provided that the Board of Directors (the "Board"), from time to time, may change the registered agent and/or the address of the registered office, subject to City Council approval, provided further that such change is appropriately reflected in these Bylaws and in the Articles of Incorporation (the "Articles").

SECTION 2. Purpose.

The Corporation is incorporated as a non-profit corporation for the purposes set forth in the Articles the same to be accomplished on behalf of the City of Liberty, Texas (the "City") as its duly constituted authority and instrumentality in accordance with the Texas Development Corporation Act of 1979, Article 5190.6, Section 4B Tex. Rev. Civ. Stat., Ann., as amended (the "Act"), other applicable laws, the City of Liberty Ordinance No. 864, including all permissible projects prescribed by the Act and to promote or develop expanded business enterprises, including drainage or related improvements and for maintenance and operating costs of the publicly owned and operated projects. The Corporation shall be a non-profit corporation as defined by the Internal Revenue Code of 1986, as amended, and the applicable regulations of the United States Treasury Department and Rulings of the Internal Revenue Service of the United States prescribed and promulgated thereunder.

SECTION 3. Powers.

In the fulfillment of its corporate purpose, the Corporation shall be governed by the Act, and shall have all of the powers set forth and conferred in the Act, and in other applicable laws, subject to the limitations prescribed therein and herein and to the provisions thereof and hereof.

ARTICLE II
BOARD OF DIRECTORS

SECTION 1. Number and Term of Office

A. The property and affairs of the Corporation shall be managed and controlled by a Board and, subject to the restrictions imposed by law, by the Articles and these Bylaws, the Board shall exercise all of the powers of the Corporation.

B. The Board shall consist of seven (7) directors, each of whom shall be appointed by the City Council. Each of the directors shall be a resident of the City.

C. Four (4) members of the first Board shall serve terms of one (1) year and three (3) members shall serve terms of two (2) years. The respective terms of the initial directors shall be determined by the City Council. Thereafter, each successive member of the Board shall be appointed and serve for two (2) years of until a successor is appointed as hereinafter provided. *Four (4) directors shall be persons who are not employees, officers of the City, or members of the City Council. *(*LCDC Resolution No. 2011-3 changed this number from three directors to four directors.)*

SECTION 2. Vacancies and Resignations.

A. A vacancy in any position of director which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled as prescribed in Article II, Section ~~1~~ 2. A vacancy in the office of President or Vice President which occurs by reason of death, resignation, disqualification, removal, or otherwise, shall be filled by election by The Board, from the remaining directors for the unexpired portion of the term of that office.

B. Any director may resign at any time. Such resignation shall be made in writing, and shall be delivered ~~addressed~~ to the Mayor or ~~and~~ the Board President ~~City Secretary~~, and shall take effect at the time specified therein, or if no time is specified, the resignation shall take effect immediately upon receipt by the Mayor or Board President. ~~at the time of its receipt by the City Secretary.~~

C. All vacancies of the Liberty Community Development Corporation Board of Directors shall be filled as follows: Nominations will be made by Council members or mayor, with a second required by a council remaining member or mayor for an applicant to be voted on by the City Council to fill the vacancy. A public voice vote by each of the City Council members present and mayor will be taken by the mayor of properly nominated and seconded applicants to fill the vacant position. If no properly nominated and seconded applicant received a majority vote on the first ballot, subsequent votes may be taken until a majority vote selects an applicant. *(*This section was added by LCDC Resolution No. 2011-9).*

SECTION 3. Meetings of Directors.

For meetings of the Board or committees, notice there of shall be provided and set forth in accordance with the Texas Open Meetings Act, Chapter 551 of the Texas Local Government Code. Any member of the Board, officers of the Corporation or Mayor, may have an item placed on the agenda by delivering the same in writing to the Secretary of the Board no less than three (3) calendar days prior to the date of the Board meeting. Each agenda of a Board meeting shall contain an item, titled "Citizens Forum", to allow public comment to be made by the general public concerning Board related matters. However, no official or formal action or vote may be taken on any comment made by citizens during Citizens Forum.

The annual meeting of the Board shall be on the ~~2nd~~ 3rd Tuesday in June of each year. ~~at 5:00 p.m.~~ ~~t~~The Board shall hold regular or ~~and~~ special meetings, in the corporate limits of the

City, at such place or places as the Board may from time to time determine, and in conformance with the Texas Open Meetings Act.

SECTION 4. Quorum.

A quorum is a majority of the Board (being not less than four (4) members), and shall be present for the conduct of the official business of the Corporation. The Act of four (4) or more directors at a meeting at which a quorum is in attendance shall constitute the act of the Board and of the Corporation, unless the act of a greater number is required by these Bylaws, policies/procedures of the Board, City Council resolution/ordinance, or State law.

SECTION 5. Conduct of Business.

A. At the meetings of the Board, matters pertaining to the business of the corporation shall be considered in accordance with the rules of procedures as from time to time prescribed by the Board. Unless otherwise adopted by the Board, the rules of procedure of the City Council shall be the rules of procedures for the Board.

B. At all meetings of the Board, the President shall preside, and in the absence of the President, the Vice President shall exercise the powers of the President.

C. The Secretary of the Corporation shall act as Secretary of all meetings of the Corporation, but in the absence of the Secretary, the presiding officer may appoint any person to act as Secretary of the meeting. The Secretary shall keep minutes of the transactions of the Board and committee meetings and shall cause such official minutes to be recorded in books kept for that purpose in the principal office of the Corporation.

SECTION 6. Committees of the Board.

An official committee of the Board shall consist of two (2) or more directors. It is provided, however, that all final official actions of the Corporation may be exercised only by the Board. Each committee so designated shall keep regular minutes of the transactions of its meetings and shall cause such minutes to be recorded in books kept or that purpose in the principal office of the Corporation.

SECTION 7. Compensation of Directors.

The directors, including the President and Vice President, shall not receive any salary or compensation for their service. However, directors may be reimbursed for their actual expenses incurred in the performance of their duties hereunder, including but not limited to the cost of travel, lodging, and incidental expenses reasonably related to the corporate duties of the Board. Travel expenses incurred by directors for both regular and special meetings are not eligible for reimbursement.

ARTICLE III
OFFICERS

SECTION 1. Titles and Term of Office.

The President~~, and~~ Vice President, and Secretary shall be elected by the Board and shall serve a term of one (1) year. The respective terms of the initial President and Vice President shall be determined by the City Council. The President~~, and~~ Vice President, and Secretary shall continue to serve until their successors are appointed as provided in Article II, Section 1.

SECTION 2. Powers and Duties of the President.

The President shall be the chief executive officer of the Corporation, and shall, subject to the authority of the Board and paramount authority and approval of the City Council, preside at all meetings of the Board, and absent any different designation by a majority of the Board, shall sign and execute all contracts, conveyances, franchises, bonds, deed, assignments, mortgages, and notes in the name of the Corporation. In addition, the President shall:

A. call both regular and special meetings of the Board and establish the agenda for such;
B. have the right to vote on all matters coming before the Board;

C. have the authority to appoint standing or study committees to aid and assist the Board in its business undertaking or other matters incidental to the operation and functions of the Board;

D. perform all duties incident to the office, and such other duties as shall be prescribed from time to time by the Board, subject to approval by the City Council;

~~appear before the City Council on a periodic basis to give a report on the status of activities of the Corporation; and~~

~~appear before the City Council, or be represented by his designee, regarding any item being considered by the City Council concerning the Corporation.~~

SECTION 3. Vice President.

The Vice President shall exercise the powers of the President during that officer's absence or inability to act. The Vice President shall also perform other duties as from time to time may be assigned by the President of the Board.

SECTION 4. Attendance.

Directors must be present in order to vote at any meeting. Regular attendance at the Board meetings is required of all directors. The following number of absentees shall constitute the basis for replacement of a director. Three (3) consecutive unexcused absences from meetings of the Board shall cause the position to be considered vacant. In addition, the position of any director who has four (4) unexcused absences in a twelve (12) month period shall also be considered vacant.

SECTION 5. Conflict of Interest.

In the event that a director is aware that he has a conflict of interest or potential conflict of interest, with regard to any particular matter or vote coming before the Board, the director shall bring the same to the attention of the Board and shall abstain from discussion and voting thereof.

Any director shall bring to the attention of the Board any apparent conflict of interest or potential conflict of interest of any other director, in which case the Board shall determine whether a true conflict of interest exists before any further discussion or vote shall be conducted regarding that matter. The director about whom a conflict of interest question has been raised shall refrain from voting with regarding to the determination as to whether a true conflict exists. Failure to conform to these requirements herein and policies as may be adopted by the Board is cause for dismissal from the Board by action of the City Council.

SECTION 6. Implied Duties.

The Corporation is authorized to do that which the Board deems desirable, subject to City Council approval, to accomplish any of the purposes or duties set out or alluded to in the Articles, these Bylaws, and in accordance with State law.

SECTION 7. Board's Relationship with the City.

In accordance with State law, the Board shall be responsible for the proper discharge of its duties assigned herein. The Board shall determine its policies and directives within the limitations of the duties herein imposed by applicable laws, the Articles, these Bylaws, contracts entered into with the City, and budget and fiduciary responsibilities. Such policies and directives are subject to approval by the City Council. Any request for services made to the departments of the City shall be made by the Board or its designee in writing to the City Manager. The City Manager may approve such request for assistance from the Board when he finds such requested services are available within the City and that the Board has agreed to reimburse the City for the cost of such services so provided, as provided in Article III, Section 8 of these Bylaws.

SECTION 8. Contracts for Service.

The Corporation may, with approval of the City Council, contract with any qualified and appropriate person, association, corporation, or governmental entity to perform and discharge designated tasks which will aid or assist the Board in the performance of its duties. However, no such contract shall ever be approved or entered into which seeks or attempts to devest the Board of its discretion and policy-making functions in discharging the duties herein set forth.

Subject to the authority of the City Manager under the Charter of the City, the Corporation shall have the right to utilize the services of the staff and employees of the City, provided (i) that the City Manager approves of the utilization of such services, (ii) that the Corporation shall pay, as approved by the City Manager , reasonable compensation to the City of such services, and (iii) that the performance of such services does not materially interfere with the other duties of such personnel of the City. ~~Utilization of the aforesaid City staff shall be solely by a contract approved by the City Council.~~

ARTICLE IV
FUNCTIONAL CORPORATE DUTIES AND REQUIREMENTS

SECTION 1. General Manager.

The General Manager shall be the chief administrative officer of the Corporation and be in general charge of the properties and affairs of the Corporation, shall administer all work orders, requisitions for payment, purchase orders, contract administration/oversight, and other instruments or activities as prescribed by the Board in the name of the Corporation. The General Manager shall be an employee of the City.

The General Manager shall employ such full or part-time employees as needed to carry out the programs of the Board. These employees shall be employees of the City and perform those duties as are assigned to them. These employees shall be compensated as prescribed in Article III, Section 8 of these Bylaws. The General Manager shall have the authority, and subject to provisions of the City Charter and policies-procedures of the City, to hire, fire, direct and control the work as functionally appropriate, of such employees.

SECTION 2. Secretary.

The Secretary shall keep the minutes of all meetings of the Board and committees in books provided for that purpose, shall give and serve all notices, shall sign with the President in the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes and other instruments of the Corporation, shall have charge of the corporate books, records, documents, and securities, and such other books and papers as the Board may direct, all of which shall at all reasonable times be open to public inspection upon application at the office of the Corporation during business hours, and all in general perform all duties incident to the office of Secretary subject to the control of the Board. The Secretary shall endorse and countersign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank or banks or depositories as shall be designated by the City Council consistent with these Bylaws. ~~The Secretary shall be an employee of the City.~~

SECTION 3. Ex-Officio Members.

The City Council may appoint Ex-Officio members to the Board of Directors as it deems appropriate. These representatives shall have the right to take part in any discussion of open meetings, but shall not have the power to vote in the meetings. Ex-Officio members shall serve a term of one (1) year.

Ex-Officio members shall be required to take an Oath of Office and abide by, and be subject to, the City Code of Ethics.

SECTION 4. Participation in Board Meetings.

The General Manager, ~~Secretary~~, Mayor, ~~and~~ City Manager, and City Attorney (or their respective designees) shall have the right to take part in any discussion of the Board, or committees thereof, including attendance of executive sessions, but shall not have the power to vote in any meetings attended.

SECTION 5. Duties of the Board.

The Board shall develop a fiscal year budget and ~~combined~~ Community Development Capital Improvement Program (the "CDCIP"), including maintenance and operation costs thereof, for the City which shall include and set forth short and long term goals. ~~Such plan shall be approved by the City Council~~. The Board shall conduct a public hearing prior to the adoption of the fiscal year budget and CDCIP. The City Council shall approve the Corporation's fiscal year budget and CDCIP. ~~concerning both the adoption and required annual updates to the CDCIP. A legal notice shall be advertised as determined by the Board, at least three (3) days prior to the scheduled public hearing.~~

The Board shall review and update the CDCIP once a year to ensure the plan is up to date with current community needs and is capable of meeting the City's community development needs. The Board shall expend, in accordance with State law and subject to City Council approval, the funds received by it for community development where such expenditures will have a benefit to the citizens of the City. ~~The Board shall make an annual report to the City Council including, but not limited to, the following:~~

~~A review of the accomplishments of the Board in the area of community development; and~~

~~The activities of the Board for the budget year addressed in the annual report, together with any proposed change in the activity as it may relate to community development.~~

~~The required annual report shall be made to the City Council no later than December 1 of each year.~~

The Board shall be accountable to the City Council for all activities undertaken by it or on its behalf, and shall report on all activities of the Board, whether discharged directly by the Board or by any person, firm, corporation, agency, association, or other entity on behalf of the Board.

SECTION 6. Components of the CDCIP.

The Board shall submit to the City Council for its approval, the CDCIP which shall include proposed methods and expected costs of implementation, and cost of operations and maintenance of the projects. The plan shall include both short and long term goals for the community development of the City.

SECTION 7. Annual Corporate Budget.

~~At least ninety (90) days prior to October 1, t~~The Board shall prepare and adopt a proposed budget of expected revenues and proposed expenditures for the next ensuing fiscal year. The fiscal year of the Corporation shall commence on October 1 of each year and end on September 30. The budget shall contain such classifications and shall be in such form as may be prescribed from time to time by the City Council. The budget proposed for adoption shall include the projected operating expenses and such other budgetary information as shall be required by the City council for its approval and adoption. The budget shall be considered adopted upon formal approval by the City Council. The Corporation's budget shall be subject to the same public notice and public hearing requirements as the Liberty City Council budget.

SECTION 8. Financial Books, records, and Audits.

The General Manager or his designee shall keep and properly maintain, in accordance with generally accepted accounting principles, complete financial books, records, accounts, and financial statements pertaining to its corporate funds, activities, and affairs.

The City shall cause the Corporation's financial books, records, accounts, and financial statements to be audited at least once each fiscal year by an outside, independent, auditing and accounting firm selected by the City Council. Such audit shall be at the expense of the Corporation.

SECTION 9. Debt, Deposit, & Investment of Corporate Funds.

All proceeds from the issuance of bonds, notes, or other debt instruments (the "Bonds") issued by the Corporation shall be deposited and invested as provided in the resolution, order, indenture, or other documents authorizing or relating to their execution or issuance and handled in accordance with the statute governing this Corporation, but no bonds shall be issued, including refunding bonds, by the Corporation without the approval of the City Council after review and comment by the City's bond counsel and financial advisor.

All monies of the Corporation shall be deposited, secured, and/or invested in the manner provided for the deposit, security, and/or investment of the public funds of the City, as authorized by the City Investment Policy. The General Manager shall designate the accounts and depositories to be created and designated for such purposes, and the methods of withdrawal of funds therefrom for use by and for the purposes of the Corporation upon the signature of the General Manager and the Secretary. The accounts, reconciliation, and investment of such funds and accounts shall be performed by the City. The Corporation shall pay reasonable compensation for such services as prescribed in Article III, Section 7, of these Bylaws.

SECTION 10. Expenditures of Corporate Money.

The monies of the Corporation, including sales and use taxes collected pursuant to the Act, the proceeds from the investment of funds of the Corporation, the proceeds from the sale of property, monies derived from the repayment of loans, rents received from the lease or use of property, the proceeds derived from the sale of bonds and other proceeds may be expended by the Corporation for any of the purposes authorized by the Act, subject to the following limitations:

A. Expenditures from the proceeds of bonds shall be identified and described in the orders, resolution, indentures, or other agreements submitted to and approved by the City Council.

B. Expenditures that may be made from a fund created from the proceeds of bonds, and expenditures of monies derived from sources other than the proceeds of bonds may be used for the purposes of financing or otherwise providing one or more projects, as defined in the Act. The specific expenditures shall be described in a resolution or order of the Board and shall be made only after the approval thereof by the City Council.

C. All other proposed expenditures shall be made in accordance with and shall be set forth in the annual budget required by these Bylaws or in contracts meeting the requirements of the Article.

No bonds, including refunding bonds, shall be authorized or sold and delivered by the Corporation unless the City Council shall approve such bonds.

SECTION 11. Contracts.

As provided herein, the President and Secretary shall enter into any contracts or other instruments which the Board has approved and authorized in the name and on behalf of the Corporation. Such authority may be confined to specific instances or defined in general terms. When appropriate, the Board may grant a specific or general power of attorney to carry out some action on behalf of the Board, provided, however, that no such power of attorney may be granted unless an appropriate resolution of the Board authorizes the same to be done.

ARTICLE V
MISCELLANEOUS PROVISIONS

SECTION 1. Seal.

The Board may obtain a corporate seal which shall bear the words "Corporate Seal of the Liberty Community Development Corporation" and the Board may thereafter use the corporate seal and corporate name; but these Bylaws shall not be construed to require the use of the corporation seal.

SECTION 2. Approval or Advice & Consent of the City Council.

To the extent that these Bylaws refer to any action, approval, advice, or consent by the City or refer to action, approval, advice, or consent by the City Council, such action, approval, advice, or consent shall be evidenced by a motion, resolution, or ordinance duly passed by the City Council and reflected in the minutes of the City Council.

SECTION 3. Indemnification of Director, Officers & Employees.

As provided in the Act and in the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

The Corporation shall indemnify each and every member of the Board, its officers and its employees, and each member of the City Council and each employee of the City, to the fullest extent permitted by law against any and all liability or expense, including attorney fees, incurred by any of such persons by reason or any actions or omissions that may arise out of the functions and activities of the Corporation. This indemnity shall apply even if one or more of those to be indemnified was negligent or caused or contributed to cause any loss, claim, action, or suit. Specifically, it is the intent of these Bylaws and the Corporation to require the Corporation to indemnify those named for indemnification, even for the consequences of the negligence of those to be indemnified which caused or contribute to cause any liability.

The Corporation must purchase and maintain insurance on behalf of any director, officer, employee, or agent of the Corporation, or on behalf of any person serving at the request of the Corporation as a Board member, officer, employee, or agent of another corporation, partnership, joint venture, trust, or other enterprise, against any liability asserted against that person and incurred by that person in any such capacity or arising out of any such status with regard to the Corporation, whether or not the Corporation has the power to indemnify that person against liability for any of those acts.

SECTION 4. Gifts.

The Board President or Vice-President may accept on behalf of the Corporation any contribution, gift, bequest, or device for the general purpose or for any special purposes of the Corporation.

SECTION 5. Conduct.

Each director, including the President, ~~and~~ Vice President, and Secretary, its officers, employees, and agents shall abide by and be subject to all rules of conduct as required by the City Charter and applicable state and federal laws.

SECTION 6. Amendments to Bylaws.

These Bylaws may be amended or repealed and new Bylaws may be adopted by an affirmative vote of four (4) of the authorized directors serving on the Board, subject to approval by the City Council. The City Council may amend these Bylaws at any time. Such amendments by the City Council will be duly passed and adopted by motion, resolution, or ordinance duly reflected in the minutes of the City Council and, thereafter, duly noted to the Board.

SECTION 7. Dissolution of the Corporation.

Upon dissolution of the Corporation, titles to or other interest in any real or personal property owned by the Corporation at such time shall vest in the City of Liberty.

SECTION 8. Applicability of City Charter, Policies, & Procedures.

The City Charter and all duly approved City policies and procedures shall apply directly to the Corporation and the Board unless such charters, policies, or procedures are superseded by State law or not related to the functions of the Board. The Board has the prerogative, subject to approval by the city Council, to adopt other policies and procedures in addition to or in place of those of the City.

SECTION 9. Effective Date.

These Bylaws, having been approved by Ordinance No. 864 shall become effective upon the approval of such by the Board.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Property Sale

COUNCIL ACTION (ID # 4530)

DOC ID: 4530 A

Department: Administration

Subject: Tax Resale Property (Garrett Street)

Background: The Tax Resale Property is located at 522 Garrett Street. An offer has been made of $4,300.00. Liberty County CAD property value is $8,000.00. Total taxes owed are $8,987.05, $1700.70 of which is owed to the City of Liberty.

Fiscal Impact: The amount of funds to be distributed to the City of Liberty from the sale of the property is $597.62 and will also place the property back onto the tax roll.

Staff Recommendation: Staff recommends approval of the sale of the property for $4,300.00.

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We have an offer on the following property:

Account numbers 004540-000047-004 (PID #48722)

BEING 0.1837 acres described as Garrett, Block 6, Lot 3 12, and being further identified in the Tax Rolls of Liberty County as Account # 004540-000047-004.

Offeror: Betty Bernard
P.O. Box 384
Liberty, Texas 77575
281-515-8787 or 936-367-8305

Tax owed:	to Liberty ISD	$ 5,146.97	=	57.27 %
	to City of Liberty	$ 1,700.79	=	18.93 %
	to County	$ 2,139.29	=	23.80 %
Total taxes owed:		$ 8,987.05		

Offer:	$ 4,300.00
Less court costs TX13101592	$ 869.00
Publication Fee	$ 250.00
Deed Filing Fee	$ 24.00
Amount to be distributed:	$ 3,157.00
Amount to be received by Liberty ISD	$ 1,808.01
Amount to be received by the City of Liberty	$ 597.62
Amount to be received by County	$ 757.37
	$ 3,157.00
Per cent recovered by Liberty ISD, City of Liberty, and County	35.13 %
Base Tax Amount	$ 2,730.67
Per cent of base amount recovered	>100 %
CAD value (PID #48722)	$ 8,000.00
Percent of CAD value recovered	39.46 %

Liberty County Strike off Property

RESALE OFFER INFORMATION FORM

Buyer Information

Name: Betty Bernard

Address: P.O. Box 384

Liberty, Tx 77575

Phone number: 281-515-8787

Property Information

Suit # TX1310159?

Account # 4822

Legal Description: Garrett, Block 8, Lot 3 12 Acres 0.1837

Proposed Bid Information

Amount of Bid $ 4,300.00

A Publication fee of $250.00, $24.00 for fee to file the deed and the amount of Court Costs will be deducted from this figure first and then the remaining amount is the figure to be distributed to the taxing authorities.

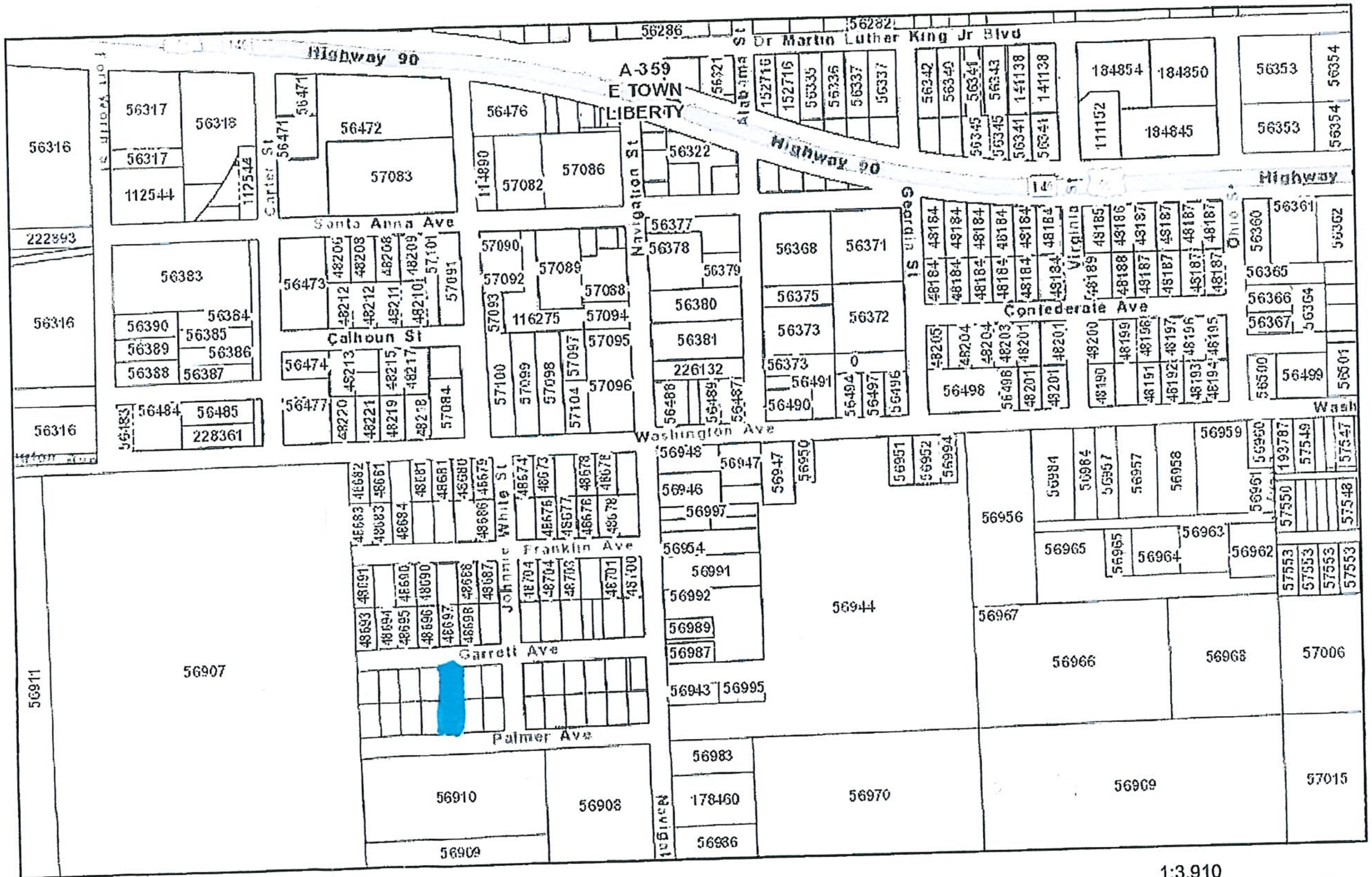
The acceptance of this proposed bid sheet does not warranty nor guarantee that the proposed bid will be approved by the taxing entities

Return completed form to:

Mike Fielder
Attorney At Law
108 W. Clayton
P.O. Box 1265
Dayton, TX 77535
Phone(936)258-5536, Fax: (936)258-5508, email: mike@texasriverslaw.com

Attachment: Tax Resale Property-Garrett St (4530 : Tax Resale Property-Garrett St.)

M Title



May 30, 2019

☐ Parcels

☐ Abstracts

1:3,910

0 0.03 0.07 0.13 mi

0 0.05 0.1 0.2 km

Esri, HERE, Garmin, INCREMENT P, NGA, USGS

Liberty County Appraisal District & BIS Consulting - www.bisconsultants.com

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Attachment: Tax Resale Property-Garrett St (4530 : Tax Resale Property-Garrett St.)

Property Details

Account

Property ID:	48722
Legal Description:	GARRETT, BLOCK 6, LOT 3 12, ACRES .1837
Geographic ID:	004540-000047-004
Agent Code:	
Type:	Real

Location

Address:	522 GARRETT TX
Map ID:	807, 39-A
Neighborhood CD:	LISD01

Owner

Owner ID:	167537
Name:	LIBERTY ISD ETAL
Mailing Address:	1600 GRAND AVE LIBERTY, TX 77575-4725
% Ownership:	100.0%
Exemptions:	EX-XV - Other Exemptions (including public property, religious organizations, charitable organizations, and other property not reported elsewhere) For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	$0
Improvement Non-Homesite Value:	$0
Land Homesite Value:	$0
Land Non-Homesite Value:	$8,000
Agricultural Market Valuation:	$0
Market Value:	$8,000
Ag Use Value:	$0
Appraised Value:	$8,000
Homestead Cap Loss:	$0
Assessed Value:	$8,000

DISCLAIMER Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	APPRAISAL DIST	0.000000	$8,000	$0	$0.00	
CLI	CITY OF LIBERTY	0.611000	$8,000	$0	$0.00	
GLI	LIBERTY COUNTY	0.578800	$8,000	$0	$0.00	
HD1	HOSPITAL DISTRICT 1	0.090000	$8,000	$0	$0.00	
NAVS	NAVIGATION-SOUTH	0.015250	$8,000	$0	$0.00	
PR1	PRECINCT 1	0.000000	$8,000	$0	$0.00	
SLI	LIBERTY ISD	1.394000	$8,000	$0	$0.00	
WD5	WATER DISTRICT 5	0.060170	$8,000	$0	$0.00	

Total Tax Rate: 2.749220 **Estimated Taxes With Exemptions:** $0.00 **Estimated Taxes Without Exemptions:** $219.94

Property Improvement - Building

Property Land

Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
PRI	PRIMARY SITE	0.1837	8,000.00	0.00	0.00	$8,000	$0

Attachment: Tax Resale Property-Garrett St (4530 : Tax Resale Property-Garrett St.)

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2019	N\A	N\A	N\A	N\A	N\A	N\A
2018	$0	$8,000	$0	$8,000	$0	$8,000
2017	$0	$6,000	$0	$6,000	$0	$6,000
2016	$0	$4,800	$0	$4,800	$0	$4,800
2015	$0	$4,800	$0	$4,800	$0	$4,800
2014	$0	$4,800	$0	$4,800	$0	$4,800
2013	$0	$4,800	$0	$4,800	$0	$4,800
2012	$0	$4,800	$0	$4,800	$0	$4,800
2011	$0	$4,800	$0	$4,800	$0	$4,800

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
9/1/2015	TAX	TAX DEED	HILL BARBARA G	LIBERTY ISD ETAL	2015017011		
6/13/2014	SW	SPECIAL WARRANTY DEED	HILL JAMES H SR & BARBARA G	HILL BARBARA G	2014010355		
9/9/1999	GW	GENERAL WARRANTY DEED	RADFORD CHARLENE	HILL JAMES H SR & BARBARA G	1812	349	
3/28/1996	CS	CONTRACT FOR SALE	PALMER EDNA BOARD	RADFORD CHARLENE	1620	483	0
	OT	OTHER	PALMER EDNA BOARD	PALMER EDNA BOARD			0

DISCLAIMER

DISCLAIMER Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Attachment: Tax Resale Property-Garrett St (4530 : Tax Resale Property-Garrett St.)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Library Misc.

COUNCIL ACTION (ID # 4531)

DOC ID: 4531

Department: Library

Subject: Long-Range Plan

Background: Title 13, Part 1, Chapter 1 of the Texas Administrative Code requires a public library to have a long-range plan that is approved by the library's governing board. The plan must be reviewed and updated every five years and must include a collection development element and a technology element.

The long-range plan is attached for your review.

Funding Source: N/A

Staff Recommendation: Approval of the long-range plan.

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Liberty Municipal Library Long Range Plan 2019-2024

Our Vision

The Liberty Municipal Library is a vital part of the community it serves, providing access to reliable and current information, a wide range of materials and programs for personal enjoyment, a comfortable, inviting meeting place for organizations and individuals, and is a source of up-to-date technology for patrons and staff.

Our Mission

The mission of the Liberty Municipal Library is to promote and encourage lifelong learning and the joy of reading in a welcoming environment, giving the entire, diverse community the opportunity for personal enrichment by providing a broad range of library materials in a variety of formats that will entertain, inform, and educate. The library provides the technology needed for patrons and staff to access information electronically.

Roles of the Library

The primary role of the Liberty Municipal Library is to serve area residents of all ages as a popular materials library for reading, listening, and viewing pleasure. The secondary role is to provide materials and technology resources for independent learning to help residents obtain information to meet their personal, educational and professional needs, and to promote reading readiness for preschool children with a variety of materials, services and formats.

Goals and Objectives

Goal 1: Weed and update the collection

Objectives:

- Continuously weed the entire collection; update and fill in gaps created from weeding
- Heavily weed and update the reference section; weed and update nonfiction books for school children
- Study circulation patterns to determine areas in most demand and purchase where needed
- Increase use of Jr. Library Guild services to strengthen youth and young adult collections
- Expand selection of baby board books and weed as they become worn, damaged or dirty
- Expand bilingual and Spanish language materials according to demand

Goal 2: Purchase security system to prevent loss of materials

Objectives:

- Investigate options for the best Radio Frequency Identification (RFID) security system for our library
- Budget or apply for a grant to pay for and install the system
- Train staff to install tags on materials and troubleshoot the equipment
- Budget for additional RFID tags for new materials each year

Goal 3: Maintain the Geraldine D. Humphreys Cultural Center so that it is a safe, comfortable, inviting facility that the community takes pride in

Objectives:

- Begin repairs to skylights, roof leaks, carpets and other building maintenance necessities
- Install additional lighting for dark areas inside and outside the library
- Purchase new benches for the entrance to the Cultural Center and for shady areas of the Cultural Center lawn
- Improve signage throughout the library

Goal 4: Provide a trained and motivated staff with excellent customer service skills

Objectives:

- Reinstate full time children's librarian position
- Encourage staff to explore new library trends and provide the tools necessary to achieve goals
- Provide staff with customer service training to effectively deal with patron complaints and issues
- Continue to provide Spanish speaking staff members
- Develop a policy and procedure orientation program for new staff, volunteers, and as a refresher for existing staff
- Conduct weekly staff meetings to encourage good communication
- Seek motivated volunteers from the community to assist with programming

Goal 5: Provide up-to-date staff equipment

Objectives:

- Budget a three- to four-year replacement cycle for all computers
- Purchase new due date receipt printers to replace 15+ year old equipment
- Purchase a new computer to run patron computer security and filtering software
- Provide patron-side monitors at staff service desks to allow sharing information with patrons
- Purchase a tablet or notebook for staff to use while searching for overdue books and to use while assisting patrons
- Purchase a new staff work area fax machine to replace 2007 model
- Purchase a new digital projector for conference room presentations
- Purchase a scanner for importing driver's licenses into the Apollo automation system

Goal 6: Provide up-to-date technology for patrons

Objectives:

- Provide the public with reliable, up-to-date computers and fast Internet access
- Purchase ADA assistance equipment such as touch screen computers for patrons
- Acquire SPOT software for managing and tracking patron wireless usage
- Explore emerging technology and purchase if applicable
- Continue participation in Piney Woods Digital Library Consortium for electronic materials access
- Set up makerspaces with 3D printers and other STEM/STEAM equipment for public use

- Re-apply yearly for E-Rate funding for fast Internet access
- Purchase photo editing software for patron and staff use

Goal 7: Identify the needs of the Liberty service area and provide programs of service to meet such needs

Objectives:

- Continue to provide innovative, enjoyable programs for children
- Periodically survey patrons to discover new ways to serve the community
- Increase young adult programming and activities
- Provide more programs for adults on topics that are of interest to our community
- Develop a robust marketing plan to advertise library programs and services to increase public use of the library
- Keep the library's websites and social media presence updated and investigate new social media opportunities

Approved by the Liberty City Council on
Approved by the Liberty Municipal Library Board on

Liberty Municipal Library Comprehensive Collection Development, Material Selection and Maintenance Policy and Procedures

The librarian, in conjunction with the staff, will develop the collection to provide the best possible response to its mission statement. The primary role of the library is to serve as a popular materials library. The secondary role is to provide materials for independent learning and to promote reading readiness for preschool children. Collections for children, teens, young adults, and adults are developed and maintained.

In the adult collection, works of fiction and non-fiction are purchased according to public demand while adhering to the selection criteria noted below. Library patrons provide the greatest input on purchase and retention in this collection. A wide variety of genres are available including general fiction, science fiction, westerns, mysteries, romance, inspirational and thrillers. The reference section is maintained to provide up-to-date information for the general reader as well as high school and college students. The library does not purchase some reference books that can be accessed online through the Texas State Library and Archives Commission's TexShare Databases.

The library will work in cooperation with area school and junior college libraries to provide the best research materials for students but cannot perform the functions of school or other institutional libraries which are designed for curricular needs.

The library promotes reading readiness through its children's programs and offers books designed for the youngest patrons. **VE** prefix, Very Easy, is used for board books and extremely simple nonfiction and fiction concept books. The **E** prefix is for Easy, and includes picture books, wordless books, phonics and basic readers for early readers through second grade. The emphasis is on strong illustrative matter and in the case of the nonfiction, clear concept definition. For older children, early readers, picture books, beginning chapter books, and accelerated readers are purchased, as well as award winning books including Texas Bluebonnet selections, Caldecott Award and Newbery Award winners.

The juvenile collection, with the **J** prefix, focuses on third through sixth grade children. Like the adult fiction collection, reader demand for current authors and timely subject matter are prime considerations in purchasing. Read-alongs, especially award-winning books, are purchased.

The young adult collection (**YA** prefix) includes books of interest to teens in both fiction and non-fiction. The YA collection is designed for young people ages thirteen through nineteen. The YA collection is located in the library addition.

Other languages

Spanish language materials are acquired in a limited way due to financial considerations. Purchasing will be adjusted as the size of the library population using these materials changes. The same guidelines used for selecting English language materials will be used as much as possible for Spanish language selections. Bilingual books are purchased for children. Spanish language materials are shelved together for ease of location and have the **SP** prefix.

Formats
Materials are added to the collections in a variety of formats in response to the interests of the public. The library collection includes graphic novels, audiovisuals, electronic materials, large print books, and periodicals.

Graphic novels
Graphic novels are a format and can be classified in the adult, young adult, or children's collections depending on content appropriateness. The term graphic novel is generally used to describe any book in a comic format that resembles a novel in length and narrative development. There is a growing interest in graphic novels with literary classics and non-fiction now appearing in this format. Purchasing will reflect demand.

Audiobooks
There is demand for adult audiobooks and abridged titles seem to meet the needs of our patrons. Bestsellers are the main purchasing focus along with works by popular authors. We have a small collection of nonfiction titles. The prime emphasis on audio books will remain with the adult fiction collection.

Younger children's audiobooks on CD are available with most including a read-along book. Older children's CD read-alongs are acquired to develop a quality literary collection including Texas Bluebonnet Award winners, Newbery and other award-winning books. Accelerated readers on CD with an accompanying paperback book are also purchased.

Videotapes, Blu-Ray and DVDs
The video, Blu-Ray and DVD collection contains adult and children's titles. The emphasis is on acquisition of high interest and classic movies and quality entertainment programs for children. A varied selection of feature films, award winners, documentaries, and educational materials are purchased. Closed captioned materials are provided whenever possible. Public performance rights are generally not acquired. New purchases are in Blu-Ray or DVD format rather than videocassette. Deciding factors in the purchase of Blu-Ray and DVDs include expected long-term use and factors compatible with selection criteria in other areas of the library.

Compact disks
We have a small collection of music on CD format. This collection focuses on works of lasting interest. Purchasing is patron driven; new works are purchased where and when demand is noted.

E-books
The library is a member of the OverDrive Piney Woods Digital Library Consortium (PWDL) and through this affiliation provides access to electronic books (e-books), electronic audiobooks and videos for adults, young adults and juveniles. Patrons in good standing have free access to electronic media through this consortium. Patrons may connect to the PWDL via the internet to download materials to their electronic devices or computer. Best sellers and popular works are purchased through the consortium.

Periodicals
Periodicals of interest to the general reader are purchased and may be checked out for three weeks. Generally, titles are kept for the current year and four previous years. Most local newspapers are made

available. The county newspapers are offered to the Sam Houston Regional Library and Research Center after six months.

Selection aids

Standard library aids are employed in the choice of materials for the collection. These library aids include professional publications such as *Booklist*, popular publications such as reviews in the *Houston Chronicle*, materials from publishers, and reference tools such as *Public Library Catalog*. The library welcomes patron recommendations and will seriously consider each request. Every library on a limited budget must use a policy of selectivity in acquisitions. The most diverse collection possible is provided.

The following are guidelines for collection development:

A. Appropriateness to the collection
B. Timeliness
C. Quality
D. Professional judgment
E. Patron demand
F. Expense
G. Format
H. Availability

Withdrawal and weeding of materials

To remain fresh, up-to-date and useful, the library staff continuously evaluates the collection and removes materials that no longer meet the needs of patrons. Materials may be removed for the following reasons: the information is inaccurate or out-of-date; there is a newer revised edition available; poor physical condition; lack of use; and multiple copies are no longer needed. Worn materials that are still valuable to the collection will be replaced if possible. Guidelines for weeding and evaluating the collection are based on the most current CREW Method (developed by the Texas State Library and Archives Commission) and the professional judgment of the library director and staff.

Those materials that are in special demand and cannot be duplicated, including rare and fragile items, may be offered to the Sam Houston Regional Library and Research Center. Controversial materials will not be removed without a full formal review. (Please refer to Challenged Materials section.)

Challenged materials

The library does not attempt to promote beliefs or points of view but recognizes its responsibility to provide materials representing all points of view on public questions. Materials chosen by these principles will not be prohibited or removed from the shelves because of partisan or doctrinal disapproval by groups of individuals. It is not the library's role to decide which ideas are appropriate for the individual family and its members.

The library is not a judicial body. Laws governing obscenity, subversive materials, and other questionable materials are subject to interpretation by the courts. Consequently, no challenged materials will be removed from the library for complaints of obscenity, pornography, or any other category covered by law until an independent determination is made by a judicial officer in a court of competent jurisdiction. Conversely, no materials will knowingly be selected which have previously been judged to be in non-compliance with the law.

Library users who believe that certain materials are inappropriate for the public library collection may submit a Request for Reconsideration of Library Materials form in person to the library director. Upon receipt of a written request for reconsideration of material, the library director will meet with the patron submitting the request. The library director will provide copies of reviews of the item in question, information on patron usage of the material, and other pertinent details for the discussion.

If the matter cannot be settled to the satisfaction of the complainant and the library director, the complaint will be presented to the Library Board in writing, where it will be given full consideration. If the library position is upheld by the Board and the recommendation is to retain the challenged material, the patron has the right to present his or her concerns to the Liberty City Council through a public presentation.

Please refer to the Request for Reconsideration form found in the appendix of the complete library policies and procedures manual.

Gifts and donations policy

Gifts or donations of materials will be accepted by the Friends of the Liberty Municipal Library within the following guidelines:

- Materials obtained as gifts become the property of the Friends of the Liberty Municipal Library
- Materials may be added or discarded without consulting the original donor
- The library cannot accept materials which are not outright gifts
- The library staff reserves the right to add only selected items from any donation
- All items not added to the library collection become the property of the Friends of the Liberty Municipal Library, for disposition as they determine best benefits the library
- The library will provide an acknowledgement of the donated items but cannot assign a monetary value

We cannot accept books in poor condition (yellowing pages, broken bindings, musty smelling, moldy, etc.), textbooks older than three years, Reader's Digest condensed books, old encyclopedias, books that have been written in or have highlighter marks.

Memorial and honorarium donations

The library accepts monetary gifts to purchase memorials and honorariums. Donors may suggest areas of interest for their monetary gift. The librarian will consider the interests of the person being remembered or honored and if possible, will select materials accordingly. We cannot accept physical materials unless they are new, (two years or newer copyright date) unused, and meet the same standards as those stated in the Library Collection Development policy. We cannot accept VCR tapes. DVDs must be in the original packaging.

Approved by the Liberty Municipal Library Board on January 26, 2012
Revisions approved by the Liberty Municipal Library Board on July 25, 2013
Approved by the Liberty City Council on September 10, 2013; revision approved on

Liberty Municipal Library Technology Plan 2019-2022

Library Technology Vision Statement

The Liberty Municipal Library provides reliable, up-to-date technology that will enhance and expand library services to meet the needs of the staff and public. The library offers dependable computers and high-speed internet access to connect the community to the vast world of electronic resources, and trained staff to provide assistance and guidance. The library maintains a website and social media presence to inform the community about library activities and programs. The library uses technology to offer educational opportunities and to protect its resources.

Our Goals

1. Provide accessible and up-to-date technology for patrons and staff
2. Provide updated peripheral hardware and software
3. Install a Radio Frequency Identification (RFID) security system to prevent loss of materials
4. Use technology to promote the library

Goal 1: Provide accessible and up-to-date technology for patrons and staff

Objectives:

- Budget for a three- to four-year replacement cycle for all computers and keep them updated
- Create a makerspace with a 3D printer and other educational STEAM equipment
- Reapply yearly for Federal E-Rate program to pay for high speed internet access
- Purchase an ADA compliant touchscreen catalog search station
- Purchase a new computer to run security and filtering software
- Expand wireless access throughout the Cultural Center
- Upgrade routers, switches, internet access points, internet providers, etc. as needed
- Continue participation in the OverDrive Piney Woods Digital Library Consortium for electronic materials access
- Participate in online technology training to enhance the staff's ability to assist patrons with computers

Goal 2: Provide updated peripheral hardware and software

- Provide a dependable, high quality printer/scanner/copier/fax machine for public and staff use
- Purchase SPOT wireless management software to regulate and monitor public wireless access
- Purchase new receipt printers to replace 15+ year old equipment
- Install monitors at staff service desks to allow sharing information with patrons
- Purchase a tablet for staff to save time while searching for overdue books and for assisting patrons in locating materials
- Purchase a new staff work area fax machine to replace 2007 model
- Purchase a new digital projector for conference room and offsite presentations

Goal 3: Purchase security system to prevent loss of materials

Objectives:

- Investigate various options to determine the best Radio Frequency Identification (RFID) security system to uniquely identify and track library inventory and assets
- Consider the best placement of security gates to maximize effectiveness
- Budget or apply for a grant to pay for the system
- Train staff to use and troubleshoot the system and install tags on materials
- Budget cost of RFID security tags annually

Goal 4: Use technology to promote the library

Objectives:

- Promote special events through Facebook and other social media outlets, and maintain interesting, up-to-date social media presence to attract greater attendance and interest
- Participate in webinars on new social media platforms and develop skills to create a library presence
- Refresh and update the library's web sites to keep them interesting and engaging
- Take advantage of automation software applications to communicate directly with patrons
- Offer patron computer classes taught by volunteers

Current state of technology:

The library's data cabling is Cat 6, which was installed in 2010. There is no central server onsite. We are connected to the City of Liberty's network for backups and access to shared programs. Locally, computer connections to the internet and printers are through routers and switches that are located in the technology closet.

Technology closet equipment: Our equipment is rack mounted and includes: two Ciena 3916 switches; one Cisco Catalyst 3750 G switch; two 3Com switches; one Cisco 2900 series router; one AFL FL series patch panel; and one Univerge SV8100 telephone communication server. There are also two TrippLite uninterruptible power supplies.

Internet access: The library has Comcast internet service for staff and public. Our E-Rate Comcast service for patrons pays for 50 Mbps ethernet dedicated internet service, and a static address block. This was procured in 2017/18 through the FCC's E-Rate program with 80% of the cost paid through E-Rate, and our 20% obligation was funded by the Texas State Library and Archives Commission. TSLAC's contribution was for the first year only. The E-Rate contract period for services from Comcast is three years. Staff internet is provided through the City of Liberty with 20 Mbps service.

Wireless access for patrons is from Internet Management Services and is broadcast from a wireless Air Router brand access point located in the adult computer area. The receiver is located on the roof of the library. For 2019/20 we will include the cost of the wireless in our E-Rate application. We plan to expand the wireless to provide internet access for the entire Cultural Center in 2019 or 2020.

Computers: The library has seriously lagged behind in its technology. Only three computers in the entire building are less than two years old and a good number are seven or more years old. None of the productivity software on public machines is more recent than Office 2010.

Public computers: We have 21 working computers (as of July 2019) used by the public. Only two of the public computers have Adobe Acrobat. Patrons continually report they cannot open test-taking and other websites because our software is too old. In the past, our computer users represented a large percentage of library users, but numbers are dwindling because we don't have the technology the public needs to succeed.

The Office software version is Office 2010. Each computer has a Belkin SurgeArrest surge protector, APC BackUp, or TrippLite backup power supply.

- **Adult area:** Nine working Liberty Systems machines, Windows 7 (2014)
- **Teen area:** Four working Liberty Systems machines, Windows 7 (2011) (the 5th recently died)
- **Children's area:** Eight working ThinkCentre machines, Windows 7 (2013)

We have data drops that could accommodate twelve additional computers in the adult and children's areas, plus several floor data ports.

Staff Computers: In 2018 three staff members have relatively new computers including a Windows 10 ThinkCentre (2019), Windows 10 Lenovo ThinkPad laptop (2017) and W10 ThinkCentre (2016). The laptop is extremely slow if more than one program is open at a time. It frequently locks up and must be restarted, or simple tasks take minutes instead of seconds to finish. The director sometimes must depend on a Windows 2007 desktop to work with photos while the laptop is being used for Word, Outlook or Excel. The MS Office software is kept as updated as possible on all staff computers.

At the circulation desk there are four Windows 10 ThinkCentre computers from Liberty Systems and three are used for checking out patrons. One of these was purchased in the last year and the others are at least 5 or more years old. Two of these computers are also used as staff workstations.

Other staff computers in the staff work area include: three Windows 10 (2011) Liberty Systems machines, and one W 10 (2014) Liberty Systems machine. The information desk computer is a W10 (2011) Liberty Systems. All of the staff computers have CyberPower uninterruptable power supplies that were purchased in 2017. A Windows 7 machine is used as a catalog search station for the public, a Windows 7 ThinkCentre machine located at the public printer runs our Cassie software, and a Windows 7 (2013) Lenovo brand computer is located in our technology closet where it runs our security software.

Scanners: Three circulation desk computers all have Symbol LS2208 laser barcode scanners purchased in 2019 and Star TSP 100 receipt printers. The receipt printers are very old, most purchased before 2010. A Symbol LS2208 laser barcode scanner used to check in books at a staff work area computer was purchased in 2019. We also purchased a Zebra Symbol LI4278 wireless Bluetooth barcode scanner for taking inventory and for use in the stacks when searching for books on the shelves that were not properly scanned in. This was purchased in 2019.

Software: The library's automation program is **Apollo** by Biblionix. The program is hosted offsite by Biblionix. All maintenance, backups, and updates are handled by Biblionix. The program has satisfactory reporting capabilities and meets our needs. The online catalog graphics are attractive and colorful, and patrons can go online to search the catalog and reserve materials. There is also a kid's catalog webpage. We purchased additional content so that patrons and staff have access to book reviews, annotations, bibliographic information, and can view book cover art. Enhancements to the program are released several times each year. The Gabbie feature allows staff to communicate with patrons via text, and Apollo sends out texts or emails to notify patrons of upcoming due dates and membership expiration dates. The program also automatically renews books so patrons can avoid having overdue materials. Apollo's Tech support is reliable and reasonably fast.

A Windows 7 ThinkCentre machine, located at the public printer station, runs our **Cassie time and print management software**. Cassie, a Librarica product, allows staff to limit user session time on public computers, and patrons can schedule sessions ahead of time through the program. Cassie reporting capabilities are adequate for our needs. All functions of the Cassie software are not available to staff at present. Reports must be generated using a patron computer and staff cannot print to the Ricoh printer unless they use a public computer. An attempted repair for this problem revealed that a telephone installer scrambled the technology closet wired connections that link the computers to the Cassie server, and repairing the connections will take time and effort.

A Windows 7 (2013) Lenovo brand computer located in our technology closet runs our **Centurion Smart Control** security software. Centurion is installed on every public computer. Centurion wipes any changes made to patron computers when they are rebooted. Administrators can reboot, enable or disable security remotely or locally, and patron screens can be monitored from the Lenovo.

Cybersitter 2019 internet content filtering software is installed on all public computers and is managed locally on each computer. Filtering is required on all patron computers by the Children's Internet Protection Act, (CIPA) enacted by the Federal Government as part of the E-Rate program. Filtering can be turned off at the request of patrons over 18 years of age.

Staff computers are protected by **Avast antivirus software** and most have **Malware Bytes software**.

Printers and Fax: In 2017 we entered into a lease agreement for a Ricoh MP C4504 EX combination printer, copier, scanner and fax machine that is used by the public. A 2012 ACD Inc. EX 2000 print vending machine is paired with the Ricoh printer. We also have a Kyocera FS 1035 MFM combination copier/printer/scanner and fax for staff use. We have a Brother Intellifax 2820 fax machine purchased in 2007. We retained a lease/purchase Sharp MX-4111N multifunction machine that is presently not in use.

Telephones: Our telephones are NEC 07700 series phones and seven are located at staff desks. The eighth phone is located in the staff break room. The telephones are slow to connect to an outside line, and during power outages we have no telephone service. The telephone system is a voice over IP setup.

Cash register is a Casio PCR-T2300 electronic cash register purchased in FY 2018/19.

Other Equipment: Other equipment includes: one Eiki DLP projector multimedia projector and one Epson PowerLite 1222 projector for staff use; JVC and RCA televisions of indeterminate ages; a Panasonic Omnivision Doublefeature VHS/DVD player for checking on media; a Toshiba VCR/DVD combo; an Ultima 65 laminator purchased in 2000; a Spotlight opaque projector at least 30 years old; an overhead projector of indeterminate age; a Dukane microfilm reader without print capabilities; a Merlin Ultra Enhanced Vision print enlarger, two cassette player/recorders, and a Wii gaming system purchased in 2010.

Approved by Liberty City Council on
Technology Plan approved by Library Board on

Liberty Municipal Library Technology Plan Timeline 2019-2022

Rather than try to project rapidly changing technology needs four and five years out, our timeline covers three years.

FY 2019/2020

New computers/hardware/software to purchase:

- One new computer to run patron computer security software
- Five new staff computers with Adobe Acrobat software
- Acquire SPOT software to manage public wireless use, track statistics
- One new computer to scan in returned materials
- Three new public computers for the adult computer area
- One new computer for teen area
- Refurbish/upgrade two staff computers for use in children's area
- Update Office and Adobe software on public computers
- Expand wireless network to provide internet access for the entire Cultural Center
- Provide patron-side monitors at staff service desks to allow sharing information with patrons
- Purchase a tablet for staff to use while searching for overdue books and while assisting patrons
- Purchase a scanner for importing driver's licenses into the Apollo automation system
- Four new receipt printers for the circulation desk
- Evaluate staff fax machine's reliability and purchase new if needed

Other:

- Work with volunteers to offer computer training for the public
- Enhance Facebook and other social networking pages
- Keep the library's websites up-to-date and interesting
- Investigate providing e-readers for public checkout
- Investigate providing electronic games for public checkout
- Continue membership in the Piney Woods Digital Library Consortium to provide e-books and e-audiobooks.
- Reapply for E-Rate reimbursement for Internet access cost. Budget for the City's 20% cost that is ineligible for E-Rate reimbursement
- Require staff to participate in technology training webinars

FY 2020/2021

New computer/hardware/software and other peripherals to purchase:

- Replace four computers in teen area
- Five new adult computers
- Five new children's computers
- Purchase a digital multimedia projector for public checkout and a digital projector for staff use
- Evaluate the public printer, scanner, copier/fax machine and replace if necessary

- New photo editing software for patron and staff use
- Purchase with grant funding a security system to prevent loss of materials
- ADA compliant catalog search station
- Evaluate staff area fax machine and replace if not done in FY 2019/20

Other:

- Require staff to participate in technology training webinars
- Continue providing public access to electronic media through Piney Woods Digital Library Consortium
- Evaluate internet providers and change the provider if necessary
- Work with volunteers to provide public computer training
- Keep the library's websites and Facebook presence up-to-date and interesting
- Reapply for E-Rate reimbursement for Internet access cost
- Budget for the City's 20% cost that is ineligible for E-Rate reimbursement
- Add cost of wireless public internet access to E-Rate application
- Investigate music listening system such as an egg chair with access to recorded music in the adult computer area and purchase (funding is available)
- Set up makerspaces with 3D printers and other STEM/STEAM equipment for public use
- Apply for increase in E-Rate Mbps from 50 to 100

FY 2021/2022:

New computers/hardware/software and other peripherals to be purchased:

- Replace oldest staff computers
- Replace laptop for off-site presentations and as a backup staff computer
- Grant ends for full payment of Apollo automation software, budget for renewal @ $2,850 to $3,000 per year, estimated cost
- Purchase ADA assistance equipment for patrons, including wheelchair accessible touch screen catalog search stations, and several touch screens at public computer carrels
- Purchase five new children's computers

Other:

- Require staff participation in technology training webinars if available
- Continue providing electronic media through Piney Woods Digital Library Consortium
- Keep the library's websites and Facebook site up-to-date and interesting
- Reapply for E-Rate reimbursement for Internet access cost
- Budget for the City's 20% E-Rate cost

Approved by Liberty City Council on
Approved by Liberty Municipal Library Board on

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Insurance

COUNCIL ACTION (ID # 4532)

DOC ID: 4532 A

Department: Administration

Subject: Employee Health and Life Insurance

Background: On August 5, 2019, proposals were received for employee health and life insurance for the Fiscal Year 2020. Two quotes were received for health insurance and four quotes were received for life insurance. The two quotes received for life insurance were from Jim Hall Insurance and FLNB Insurance Agency. The health insurance plans submitted by Jim Hall Insurance and FLNB Insurance Agency were from United Health Care (UNC) and Blue Cross/Blue Shield (BCBS), respectively. The proposals were reviewed by Naomi Herrington, Assistant City Manager/CFO, Jody Biehunko, Personnel Specialist and Tom Warner, City Manager. Based on the review of the employee health proposals received by the City, a United Health Care Plan submitted by Jim Hall Insurance is considered the most advantageous to the employees and City. The deductible for employee only accounts will increase from $1,000 to $2,000. To offset the increase in the employee only account deductible, a Health Reimbursement Account (HRA) will be established. The HRA will reimburse employee only accounts if their deductible exceeds $1,000 up a maximum of $1,000. For all other employee accounts their deductible remains unchanged. Additionally, there will not be any benefits paid if the employee receives services from a non-network provider. An HRA will also be established to reimburse employees for out of network expenses up to $500. The increase in Child PCP co-pay will increase from $0 to $15 under this plan. There will be no increase in the employee contribution for insurance. All other benefits will remain the same as our existing insurance plan. Of the four life insurance quotes received, the quote from Mutual of Omaha and submitted by Jim Hall Insurance provides the lowest premium to the City. Both the health and life insurance plans selected will reduce the overall costs to the City. Proposals for vision and dental insurance were not solicited since this is the second year of a two-year contract

Funding Source: Funds are budgeted in the General, Water/Wastewater and Electric Funds for employee health, life, vision and dental insurance.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Repairs & Construction

COUNCIL ACTION (ID # 4533)

DOC ID: 4533 A

Department: Public Works

Subject: Award of Bid - Main “B” Levee Repair Project

Background: The Main “B” Levee, from Bowie Street to approximately four hundred and fifty feet west experienced several slop failures during Hurricane Harvey. Additionally, the outfall pipe from the detention basin to the river side of the levee also experienced a failure that resulted in the pipe from functioning as designed. The City selected the firm of Freese and Nichols, Inc. (FNI) to prepare plans and specifications to repair the levee and pipe. On August 1, 2019, two bids were received to make the necessary repairs to the levee. The two bids were submitted by TLC Trucking and Contracting, Inc. and Rebel contractors, Inc. in the amounts of $754,814.20 and $833,520.00, respectively. The engineer’s opinion of probable cost for construction was $728,350.

Funding Source: FEMA funds in the amount of $107,980 have been obligated to this project. In April 2019, a request for additional engineering and construction funding for this project was request from FEMA through the Texas Department of Emergency Management. Although a response has not been received from FEMA or TDEM, it is our understanding that our request is continuing to be considered. If no additional funds are approved, the difference in total project costs (engineering and construction) and current FEMA funds available would be the responsibility of the City. This cost is estimated to be $767,574 and would come from Cambridge Funds.

Staff Recommendation: Staff recommends approval of the bid to TLC Trucking and Contracting Inc. in the amount of $754,814.20.

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BID TABULATION

FREESE AND NICHOLS
Innovative approaches
Practical results
Outstanding service
10497 Town and Country Way #600 • Houston, Texas 77024 • 713-600-6802 • 713-600-6801
www.freese.com

CLIENT: City of Liberty
PROJECT: City of Liberty Main B-Levee Repair
PROJECT NO: LBT1261
BID DATE: Thursday, 8/1/2019 revised 8/6/2019

	Description	Quantity	Unit	Rebel Contractors, Inc. Unit Cost	Rebel Contractors, Inc. Total Cost	TLC Trucking and Contracting, Inc. Unit Cost	TLC Trucking and Contracting, Inc. Total Cost
GENERAL CIVIL							
1	Mobilization/Demobilization (5% of Total Project)	1.00	LS	$40,000.00	$40,000.00	$47,885.00	$47,885.00
2	Stormwater Pollution Prevention Plan (SWPPP)	1.00	LS	$5,000.00	$5,000.00	$7,344.00	$7,344.00
3	Traffic Control (Access of Materials to Site)	1.00	LS	$10,000.00	$10,000.00	$34,329.00	$34,329.00
4	Utility Coordination	1.00	LS	$5,000.00	$5,000.00	$850.00	$850.00
SITE DEVELOPMENT							
1	Stabilized Construction Access	1.00	EA	$5,000.00	$5,000.00	$3,125.00	$3,125.00
2	Clearing and Grubbing	0.60	AC	$50,000.00	$30,000.00	$21,570.00	$12,942.00
3	Final Grading ,Hydromulch, Clean up	0.60	AC	$50,000.00	$30,000.00	$25,982.00	$15,589.20
Main B-Levee Repair							
1	Excavation (Offsite Disposal)	1,140.00	CY	$20.00	$22,800.00	$33.00	$37,620.00
2	Slope Treatment ("Flexamat" or Equal)	8,060.00	SF	$7.00	$56,420.00	$8.00	$64,480.00
3	Compacted Select Fill (Imported)	1,050.00	CY	$50.00	$52,500.00	$52.00	$54,600.00
4	Rockfill Toe Stabilization	810.00	TON	$100.00	$81,000.00	$60.00	$48,600.00
Culvert #7 Replacement							
1	Excavation (Offsite Disposal)	1,340.00	CY	$20.00	$26,800.00	$33.00	$44,220.00
2	Compacted Select Fill (Imported)	1,250.00	CY	$50.00	$62,500.00	$52.00	$65,000.00
3	Temporary Cofferdam (Sheet Pile)	1.00	LS	$162,500.00	$162,500.00	$130,295.00	$130,295.00
4	Care of Water (Sumps/Pumps and Wellpoint Dewatering)	1.00	LS	$63,500.00	$63,500.00	$37,151.00	$37,151.00
5	Sheet Pile (PS - 27.5)	60.00	SF	$200.00	$12,000.00	$432.00	$25,920.00
6	48" RCP and Concrete for Structures (Pipe Cradle)	75.00	LF	$500.00	$37,500.00	$219.00	$16,425.00
7	Reinforced Concrete Inlet (Landside)	1.00	EA	$37,500.00	$37,500.00	$53,833.00	$53,833.00
8	Reinforced Concrete Outlet (Riverside)	1.00	EA	$37,500.00	$37,500.00	$11,523.00	$11,523.00
9	Flap Gate ("Waterman" or Equal)	1.00	EA	$10,000.00	$10,000.00	$13,063.00	$13,063.00
10	Rock Riprap and Bedding Stone (18 Inches Thick)	60.00	TON	$500.00	$30,000.00	$186.00	$11,160.00
11	Sand Filter Diaphragm and Sand Drain	60.00	CY	$200.00	$12,000.00	$297.00	$17,820.00
12	Geotextile Fabric	80.00	SY	$50.00	$4,000.00	$13.00	$1,040.00
TOTAL AMOUNT BID *(General +Site Development + Main B-Levee Repair + Culvert #7 Replacement)*					$833,520.00		$754,814.20

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Miscellaneous Issues

ORDINANCE (ID # 4538)

DOC ID: 4538 B

Department: Administration

Subject: Automobile wrecking, salvage and storage yards

Background: The City currently has ordinances regulating junk yards and junk dealers. However, there is not an ordinance regulating automobile wrecking, salvage and storage yards within the City. The purpose of the new ordinance is to provide local standards and procedures to protect and promote the public health, safety and welfare of Liberty citizens. The proposed ordinance requires a fence or wall around the yard and specifies such items as the height, material, conformity to setback lines, minimum height, ground clearance, maximum size of opening and gates and doors.

Funding Source: NA

Staff Recommendation: Staff recommends approval of the ordinance

AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY CREATING DIVISION 3 IN CHAPTER 4.05 OF THE CODE OF ORDINANCES, REGULATING AUTOMOBILE WRECKING, SALVAGE AND STORAGE YARDS WITHIN THE CITY; PROVIDING FOR A PENALTY; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City of Liberty has an ordinance regulating junkyards and junk dealers within the city limits; and

WHEREAS, the City Council of the City of Liberty, Texas finds it to be in the public interest to amend the regulations related to junkyards and junk dealers within the city limits; and

WHEREAS, the City Council of the City of Liberty, Texas, desires to update its local standards and procedures to protect and promote the public health, safety and welfare of the citizens of Liberty, to reasonably regulate automobile wrecking, salvage and storage yards within the city limits.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: Section 4.05.001 of the Code of Ordinances of the City of Liberty is amended to add the following definition:

Automobile Wrecking, Salvage and Storage Yards. Places, including lots or tracts of land of any size or configuration, whereon any person shall engage in the buying, selling, accumulating, storing or handling of any automotive vehicles, whether wheeled or tracked, and where such automotive vehicles are being stored as a result of towing or where such automotive vehicles are utilized at any time in industry or private ownership for the purpose of disassembling, dismantling, cutting-up, stripping or otherwise wrecking such vehicles from their state as automotive vehicles for sale or resale, either at wholesale or retail, as used automotive components, parts or accessories.

Section 2: The Title of Article 4.05 of the Code of Ordinances of the City of Liberty is amended to read as follows:

ARTICLE 4.05 AUTOMOBILE WRECKING, SALVAGE AND STORAGE YARDS, JUNKYARDS AND JUNK DEALERS

Section 3: Article 4.05 of the Code of Ordinances of the City of Liberty is amended to add the following Division 3:

Division 3. AUTOMOBILE WRECKING, SALVAGE AND STORAGE YARDS

Sec. 4.05.050 - Fence or Wall Required.

Every automobile wrecking, salvage and storage yard shall be enclosed by a continuous fence or wall on all sides thereof, which fence or wall shall conform to the requirements of this division.

Sec. 4.05.051 - General construction and material requirements.

(a) The fence or wall required by this division shall be of such construction as is generally acceptable and used in the fence building trade, except as otherwise provided in this division.

(b) The fence or wall required by this division shall be of such construction as to not permit visibility of the interior therein.

(c) The fence or wall referred to herein shall be constructed in such a fashion as to be generally acceptable by those skilled in the fence building trade and may be constructed of the following materials:

(1) Metal sheets with a baked enamel finish.

(2) Masonry, concrete blocks or brick, on foundations equivalent to outside wall specifications, less live load, required by the city building code.

(3) Chain link fence with plastic or metal strips running through all links thereof, fully opaque to outside view, such strips to project neither above nor below the top or bottom of the fence proper.

(4) Wood board construction.

(5) Any combination of paragraphs (1), (2), (3) or (4) above.

Sec. 4.05.052 - Utilization of walls and doors of enclosed buildings.

One or more sides of the opaque enclosure required by section 4.05.051 may consist, in whole or in part, of any wall or door, or walls and doors, of any completely enclosed building or buildings on the premises, so long as any such wall is not less than eight (8) feet in height, measured from the bottom edge thereof, and is of such construction as is prescribed in this division.

Sec. 4.05.053 - Conformity to setback lines.

A fence or wall required by this division shall be so placed on the premises as to conform to all applicable setback lines as prescribed by this Code, insofar as the same do not conflict with this division.

Sec. 4.05.054 - Minimum height.

A fence or wall required by this division shall be not less than eight (8) feet in height.

Sec. 4.05.055 - Maximum clearance between ground and bottom edge.

The clearance between the ground and the bottom edge of any fence, wall, gate or door required by this division shall not exceed three (3) inches.

Sec. 4.05.056 - Maximum size of openings.

A fence or wall required by this division shall have not more than thirty (30) consecutive, linear feet of opening in any side thereof.

Sec. 4.05.057 - Gates and doors generally.

(a) Any opening in a fence or wall required by this division shall be fitted with a gate or gates, door or doors, equipped with at least one key lock, or a combination padlock, or sliding bar operable only from inside the enclosure, located so as to lock the same completely when not in use.

(b) There shall be no more than one gate or door in any given side of an enclosure, when such side consists of the wall of an enclosed building, as permitted in section 4.05.052. All gates hung in any such enclosed building shall, when fully closed, entirely fill the openings in which such gates are hung.

(c) All gates and doors hung on the wall or fence required by this division, except those hung in the wall of an enclosed building which do not open onto a public street, shall not be less than eight (8) feet in height, measured from the bottom edge thereof, and shall be of the same construction as all, or part, if a construction combination is used, of the side of such enclosure containing the gate or door. Such gate or doors in concrete block, brick, masonry or metal walls may be of wood board construction. One opening in a side of the fence or wall which faces a public street shall contain a gate not less than eight (8) feet in height through which the interior of the premises is clearly visible.

Sec. 4.05.058 - When gates and doors may be open.

Any gate or door installed in an opening in a fence or wall required by this division, which opening is less than thirty (30) consecutive linear feet wide, may remain open, so long as the premises are attended, between sunrise and sunset of each day, provided, not more than one such gate or door in any given side of the enclosure shall remain thus open. All other gates and doors in such a fence or wall shall remain closed at all times except when in actual use.

Sec. 4.05.059 - Penalties.

Any violation of this ordinance shall be considered a class "c" misdemeanor and citations can be issued for each day that said offense exists.

Section 4: That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two days is hereby dispensed with.

Section 5: This Ordinance shall be in full force and effect 180 days after its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of

Liberty, this 14th day of August, 2019.

____
Carl Pickett, Mayor

ATTEST:

____
Dianne Tidwell, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4535)

DOC ID: 4535

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4536)

DOC ID: 4536

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 08/13/19 06:00 PM

Department: Administration
Category: Executive Session Items

COUNCIL ACTION (ID # 4537)

DOC ID: 4537

Subject: Action Taken Following an Executive Session

Background: A vote on a matter deliberated in a closed session may only be made in an open meeting that is held in compliance with the notice provisions.

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