



The City of Liberty
City Council
Regular Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, January 14, 2020

6:00 PM

City Council Chambers

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Absent	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

There was no Invocation at this meeting.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags were led by Police Chief Gary Martin and Fire Chief Brian Hurst, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4658)

City Manager's Report - City Mgr. T. Warner - Projects & Activities - Residential Solid Waste Automated Collection - Request for Proposals for preparation of a Unified Development Ordinance - Holly Street Drainage & Water Project - Sanitary Sewer Improvement Project - Main "B" Levee Repairs - Golf Course Update/Bridge & Restaurant

COMMENTS - Current Meeting:

City Manager Tom Warner reported on current City activities and projects, also reporting that the complete City Manager's report is included in the agenda packet.

ATTACHMENTS:

- City Manager's Report January 2020 (DOCX)
- Frontier Waste Pg 1 (PDF)
- Frontier Waste Pg 2 (PDF)

B. Information Item (ID # 4659)

Finance Report - Asst. City Mgr./CFO - N. Herrington

COMMENTS - Current Meeting:

Asst. City Manager/CFO Naomi Herrington reported on the City's financials as of November 2019. Ms. Herrington reported on revenues received from FEMA and Texas Municipal League Insurance related to Tropical Depression Imelda. Ms. Herrington reported that property tax revenues were increasing, the cash/balance sheet for the General Fund reflects \$1.8 million, and reviewed the revenues and expenditures of the various other funds.

C. Information Item (ID # 4660)

Department Reports

COMMENTS - Current Meeting:

City Manager Tom Warner stated that the monthly reports, submitted by the various City Departments, were presented for Council's review.

ATTACHMENTS:

- Inspection Dept Report (XLSX)
- Fire Dept Report (XLS)
- Library Narrative Report (DOCX)
- Library Stats Report (XLSX)
- Library Volunteer Report (XLSX)
- Police Dept Report (XLS)
- Public Works Dept Report (DOCX)
- Public Works Dept Construction Report (DOCX)

D. Information Item (ID # 4661)

Sam Rayburn Municipal Power Agency Report - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reviewed the various distributions from the Cambridge Fund, also stating the Agency's next meeting would be held the following week.

E. Information Item (ID # 4662)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Councilperson Smith spoke to a recent very positive experience with the City of Liberty EMS. Council Member Smith expressed appreciation for their thoroughness, knowledge and care.

Police Chief Gary Martin reported on the recent fundraiser for Lt. Elaine Taylor, currently battling cancer. Chief Martin reported on the attendance and huge success of the event.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

A. Minutes Approval

1. Tuesday, December 10, 2019

VII. REGULAR AGENDA**A. Regular Session****1. Information Item (ID # 4663)**

Mr. & Mrs. James DuBose will address the Council regarding the City's No Manufactured Home Zones.

COMMENTS - Current Meeting:

Mr. & Mrs. DuBose addressed the Council regarding the City's No Manufactured Home Zone. Discussed were manufactured homes on Lee Tim and Wiggins Road, which the DuBoses' understood to be in the no-manufactured home zone, and are not. After lengthy discussion of

this area, and other locations, management and Staff will prepare an amended ordinance to include this area and expand the non-manufactured home zone area.

ATTACHMENTS:

- DuBose Request (PDF)

2. Information Item (ID # 4664)

Receive the 2019 Charter Review Commission's Final Report.

COMMENTS - Current Meeting:

City Attorney Brandon Davis reviewed the 2019 Charter Review Commission's Final Report of proposed amendments to the City's Home Rule Charter. Mr. Davis reviewed the amendments and the purpose for each change, and stated that many of these issues were changed to comply with State Law. Discussion was held regarding the amendments.

ATTACHMENTS:

- Charter Review Final Report (DOCX)

3. Council Action 2020-2

Consider approval of proposed language and submission of proposed amendments to the voters of the City of Liberty.

COMMENTS - Current Meeting:

A motion was made to approve the proposed language and submission of the proposed amendments to the City's Home Rule Charter, to the voters at an election to be held May 2, 2020.

ATTACHMENTS:

- Charter Ballot Language-2020 (DOCX)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Diane Huddleston, Mayor ProTem
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Huddleston, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

4. Council Action 2020-3

Consider extending the term of the City's Airport Advisory Board.

COMMENTS - Current Meeting:

Brief discussion was held regarding the purpose and activities of the Airport Advisory Board. Following the discussion, a motion was made to extend the term of the Airport Advisory Board for an additional three (3) years, until December 31, 2022.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Arnold, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Huddleston, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

5. Council Action 2020-4

Consider extending the term of the City's Community Development Advisory Board.

COMMENTS - Current Meeting:

After brief discussion of the purpose and activities of the Community Development Advisory Board, consensus of the Council was to hold a work session, at a future meeting, to discuss the Board's extension.

RESULT: NO ACTION TAKEN

6. Council Action 2020-5

Consider award for the purchase of three (3) 2020 Dodge Durango Police SUV Patrol Vehicles.

COMMENTS - Current Meeting:

Bids were received from BJ Ford and Liberty-Dayton Chrysler for three (3) 2020 Dodge Durango SUVs for use as Police Department patrol vehicles, to be paid from the Fleet Asset Fund. Following review of the bids, a motion was made to award the bid to Liberty-Dayton Chrysler, for the three vehicles, in the amount of \$152,489.01.

ATTACHMENTS:

- PD Vehicle Info (PDF)

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: David Arnold, Council Member
AYES: Pickett, Huddleston, Simonson, Arnold, Smith, Thornton
ABSENT: Dennis Beasley

B. Executive Session

Gov. Code §551.072 - Deliberation Regarding Real Property.

- To deliberate the purchase, exchange, lease or value of real property.

Gov. Code §551.071 - Private Consultation with Attorney.

- To seek advice regarding contemplated/pending litigation.

At 7:21 p.m., Mayor Pickett closed the open meeting and opened the Executive Session, as authorized above.

C. Reconvene into Regular Session

At 8:23 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2020-1

Consider and take action, if any, on the acquisition of real property as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to authorize City Manager Tom Warner to bid on the property at the tax auction, along Trinity Street.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Huddleston, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:24 p.m.

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Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary