The City of Liberty
City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, April 14, 2020 **6:00 PM** **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Driggers	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4741)

City Manager's Report - T. Warner, City Mgr. - Projects & Activities - COVID-19 - Sanitary Sewer and Main B Levee Projects - City Auction Results - Board Appointments

- City Manager's Report(DOCX)
- Mayor's Executive Order-April 3 (PDF)

B. Information Item (ID # 4742)

Finance Report - Asst. City Mgr./CFO

C. Information Item (ID # 4743)

Department Reports

- Fire Dept. Report (XLS)
- Inspection Dept. Report (XLSX)
- Library Report (XLSX)
- Police Dept. Report (XLS)
- Public Works Report (DOCX)
- Public Works Construction Report (DOCX)

D. Information Item (ID # 4744)

Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Information Item (ID # 4745)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, March 10, 2020

2. Friday, March 13, 2020

3. Monday, March 23, 2020

4. Wednesday, April 08, 2020

VII. REGULAR AGENDA

A. Regular Session

1. Ordinance 2020-14

CONSIDER ADOPTION OF AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS (“CITY”) APPROVING THE SETTLEMENT OF THE PROPOSED RATE INCREASE OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO INCREASE RATES IN THE BEAUMONT/EAST TEXAS DIVISION; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; DECLARING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

2. Ordinance 2020-15

CONSIDER ADOPTION OF AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON MARCH 31, 2020; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS: AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

3. Ordinance 2020-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS REGULATING THE SPEED ON WOODSPRINGS DRIVE IN THE CITY OF LIBERTY, LIBERTY COUNTY, TEXAS PROVIDING A PENALTY FOR VIOLATION, AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

4. Resolution 2020-9

Consider a Resolution for award of proposal for Utility Billing, Municipal Court and Library Delinquent Collection Services.

- Score Sheet - Delinquent Collections (PDF)

B. Executive Session

Government Code §551.071 - Private Consultation with Attorney.

Consultation with attorney on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

C. Reconvene into Regular Session

1. Resolution 2020-10

Consider a Resolution approving action to be taken, as a result of matters discussed in the Executive Session.

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 9th day of April, 2020 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell

Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2020.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4741)

DOC ID: 4741

Subject: City Manager Report - City Projects and Activities

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects, activities and other items related to City business.

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Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: April 14, 2020

Re: City Manager Report

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1. On April 3, 2020, the Mayor issued an "Remain at Home" Executive Order for all persons unless leaving their home to provide or obtain Essential Services. A copy of the Executive Order is enclosed. Additionally, the COVID-19 Disease is having a significant impact on City operations as we are an Essential Service. All City facilities have been closed to the public, the Fire and Police Department have modified their response protocol to minimize exposure to potential COVID-19 individuals and Public Works Department is also minimizing in person interaction with citizens. Additionally, each department, except for Police & Fire, have begun working split shifts to provide for continuity of government if an employee on a shift should be exposed and have to self-quarantine or contract COVID-19 does not affect the entire department. All City Staff should be commended for the work the have and will do during this difficult time.

2. In response to the COVID-19 Disease, the City has closed all the pocket parks. The City Park remains open, but the playground equipment is closed, and the splash pad will not be turned on at this time. Also, the basketball court and gazebo are not being rented at this time.

3. The Sanitary Sewer Improvement Project is approximately 92% complete as of February 29, 2020. The contractor has completed the installation of the manholes and sanitary sewer lines on Travis Street and behind the LISD Middle and High Schools. The sanitary sewer lines on Highway 90 have been completed as well as the driveway and curb repairs. The contractor is continuing to work on the McGuire, Bypass and Beaumont Avenue Lift Stations and the Texas Avenue sanitary and storm sewer lines. The projected completion date for this project is June 2020. The total estimated construction cost for this project is $5,389,342.57.

4. The Main B Levee Repairs was approved as substantially complete on February 18, 2020. The contractor is currently awaiting the delivery of material to finish addressing issues on the punch list. FEMA is currently reviewing the City's request for the change in the scope of work. If approved, FEMA will pay 90% of the total project cost. The total estimated construction cost for this project is $754,814.20. The total cost of the project for engineering and construction is $896,875.20.

5. The City's auction of surplus vehicles and equipment was concluded on March 10, 2020. Although some of the items did not sale, the City did receive $72,971.38, net of expenses, for the vehicles and equipment that were sold.

Attachment: City Manager's Report (4741 : City Manager's Report)

6. With the cancellation of this year's Jubilee, the City has incurred approximately $13,410 in expenses. Of this amount, $10,451 was expended for tote bags, t-shirts and other promo items that can be used next year. The remaining expenses are for deposits that have not been refunded. While we are trying to obtain deposit refunds, there is no guarantee that we will receive a refund.

7. The following is a status of the current Electric Projects:

Project	Complete	Estimated Cost	Spent to Date
a. Pine Place Subdivision	55%	$ 46,953	$ 25,626
b. Featherstone Subdivision	58%	$105,920	$ 61,776
c. Whittington Subdivision	79%	$206,725	$164,230
d. Live Front Transformer	20%	$323,456	$ 65,219
e. Beaumont #3 Lateral	128%	$182,325	$233,114
f. UG Primary	4%	$250,000	$ 10,434
g. OH Transformer Platform	25%	$ 91,450	$ 22,991
h. Regency Place	42%	$279,040	$115,903
i. Travis Park	69%	$380,505	$261,289
j. UG Street Lighting	76%	$155,000	$117,484
k. Beaumont #2 Laterals	89%	$414,254	$368,090
l. Beaumont #4 Laterals	98%	$308,344	$301,460
m. Beaumont #5 Laterals	15%	$764,156	$118,353
n. Liberty #1 Laterals	0%	$345,881	$ 2,874
o. Liberty #3 Laterals	0%	$371,354	
p. Street Light Conversion	123%	$ 82,500	$101,517
Totals		$4,307,863	$1,970,362

Attachment: City Manager's Report (4741 : City Manager's Report)

CITY OF LIBERTY, TEXAS
EXECUTIVE ORDER
April 3, 2020

EXECUTIVE ORDER OF MAYOR OF LIBERTY, TEXAS
EMERGENCY MEASURES

WHEREAS, the COVID-19 virus is contagious and spreads through person-to-person contact, especially in group settings; and

WHEREAS, the COVID-19 virus poses a threat to the health of a large number of Americans, Texans and residents of the City of Liberty; and

WHEREAS, to protect the public health and safety of residents of the City of Liberty, local emergency management and healthcare leaders have recommended that the imposition of an order that residents of the City of Liberty stay at home unless traveling within the community is essential; and

WHEREAS, on March 16, 2020, Mayor Carl Pickett of the City of Liberty, Texas signed a Declaration of Disaster for the City of Liberty, Texas related to COVID-19 pursuant to Section 418.108(a) of the Texas Government Code; and

WHEREAS, by ordinance, the City Council of the City of Liberty voted to continue the Declaration of Disaster related to COVID-19 pursuant to Section 418.108(a) of the Texas Government Code; and

WHEREAS, Governor Greg Abbott issued an Executive Order on Thursday, March 19, 2020 issuing orders for Texas to adhere to certain control measures and mitigation strategies; and

WHEREAS, on March 31, 2020, Governor Greg Abbott issued Executive Order GA-14 which clarified the role of his executive orders in relationship to the county and city executive orders and expanded the definition of critical infrastructure and essential services; and

WHEREAS, Texas Government Code § 418.018(c) states the governor may control ingress and egress to and from a disaster area and the movement of persons and the occupancy of premises in the area; and

WHEREAS, Texas Government Code § 418.1015 states:

(a) The presiding officer of the governing body of an incorporated city or a county or the chief administrative officer of a joint board is designated as the emergency management director for the officer's political subdivision.
(b) An emergency management director serves as the governor's designated agent in the administration and supervision of duties under this chapter. An emergency management director may exercise the powers granted to the governor under this chapter on an appropriate local scale.

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

WHEREAS, by the terms of the Governor's Executive Order GA-14, the Governor's Executive Order

> "shall supersede any conflicting order issued by local officials in response to the COVD-19 disaster, but only to the extent that such a local order restricts essential services allowed by this executive order or allows gatherings prohibited by this executive order"; and

WHEREAS, by the terms of the Governor's Executive Order GA-14, the Governor's Executive Order

> "suspend[s] Sections 418.1015(b) and 418.108 of the Texas Government Code, Chapter 81, Subchapter E of the Texas Health and Safety Code, and any other relevant statutes, to the extent necessary to ensure that local officials do not impose restrictions inconsistent with this executive order, provided that local officials may enforce this executive order as well as local restrictions that are consistent with this executive order";

BE IT THEREFORE ORDERED BY THE MAYOR OF THE CITY OF LIBERTY, TEXAS:

1. **Effective Date.** This Order shall be effective as of 12:00 a.m., April 4, 2020, and continue until 11:59 p.m. on April 30, 2020.

2. **Definitions.** "Essential Services" shall consist of everything listed by the U.S. Department of Homeland Security in its Guidance on the Essential Critical Infrastructure Workforce, Version 2.0, plus religious services conducted in churches, congregations, and houses of worship. Other essential services may be added to this list with the approval of the Texas Division of Emergency Management (TDEM). TDEM shall maintain an online list of essential services, as specified in this executive order and in any approved additions. Requests for additions should be directed to TDEM at EssentialServices@tdem.texas.gov or by visiting www.tdem.texas.gov/essentialservices.

3. **Remain at Home.** Individuals living within the City of Liberty are ordered to remain at their place of residence. For the purposes of this Order, residences include hotels, motels, shared rentals, and similar facilities. To the extent individuals are using shared or outdoor spaces, they must at all times as reasonably as possible maintain social distancing of at least six feet from any other person when they are outside of their residence. All persons may leave their residences only to provide or obtain Essential Services or as otherwise provided herein.

4. **One Shopper.** Unless an individual requires assistance due to physical or medical needs, or is a parent of a child for whom there is no alternative care, it is recommended that only one member of a household enter establishments in order to obtain Essential Services.

5. **On-Premises Consumption Prohibited.** In accordance with the Guidelines from the President and the CDC, people shall be prohibited from eating or drinking at bars, restaurants, and food courts, or visiting gyms, massage establishments, tattoo studios,

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

piercing studios, game rooms, personal care services, festivals, movie theaters, indoor or outdoor flea markets and swap meets, or cosmetology salons; provided, however, that the use of drive-thru, pickup, or delivery options for food and drinks is allowed and highly encouraged throughout the limited duration of this executive order.

6. **Maximum Occupancy of Essential Services.** Any building which provides the public access to Essential Services, excluding Childcare Services, is hereby restricted from being occupied by more than 20% of the Maximum Occupancy requirements as set forth by the International Building Code (IBC), excluding staff and employees of the Essential Service. Maximum Occupancy signs shall be prominently displayed to show this reduced number in these places. Persons must adhere to social distancing by keeping a minimum of six feet separation from each other.

7. **Protected Activities.** This executive order does not prohibit people from accessing essential services or engaging in essential daily activities, such as going to the grocery store or gas station, providing or obtaining other essential services, visiting parks, hunting or fishing, or engaging in physical activity like jogging or bicycling, so long as the necessary precautions are maintained to reduce the transmission of COVID-19 and to minimize in-person contact with people who are not in the same household. Nothing in this order should be interpreted as a limitation on an individual's right:

    a. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members or pets.
    b. To care for a family member or pet in another household.
    c. To obtain or provide childcare services that enable employees exempted in this Order to work as permitted.
    d. To obtain a firearm sold by a licensed gun dealer as otherwise allowed by state and federal law.

8. **Pharmacies and Clinics.** The safety of medical and pharmaceutical professionals and staff is of paramount importance in limiting the spread of COVID-19. As such, all pharmacies which have the capability to provide services on a drive-through basis are encouraged to do so. If a pharmacy is unable to provide drive-through services, they may continue to provide services in-person, so long as they adhere to the social distancing guidelines provided by the CDC. All healthcare providers are encouraged to conduct patient visits, where medically appropriate, through telemedicine. Each provider, pharmacist and their staffs shall have the discretion to use personal protective equipment (PPE) where appropriate.

9. **Amusement Machines.** No business located in the City of Liberty may allow continued operation of electronic amusement machines on their premises. Electronic amusement machines are to be unplugged and unavailable for use by any patron of the business. This order applies to video rental machines. This order does not prohibit the use of stamp vending machines, food vending machines, and beverage vending machines.

10. **Nursing Homes and Assisted Living.** In accordance with the Guidelines from the President and the CDC, people shall not visit nursing homes, state supported living centers, assisted

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

living facilities, or long-term care facilities unless to provide critical assistance as determined through guidance from the Texas Health and Human Services Commission.

11. **CDC Guidelines.** In providing or obtaining essential services, people and businesses should follow the Guidelines from the President and the CDC by practicing good hygiene, environmental cleanliness, and sanitation, implementing social distancing, and working from home if possible. In particular, all services should be provided through remote telework from home unless they are essential services that cannot be provided through remote telework. If religious services cannot be conducted from home or through remote services, they should be conducted consistent with the Guidelines from the President and the CDC by practicing good hygiene, environmental cleanliness, and sanitation, and by implementing social distancing to prevent the spread of COVID-19. We strongly encourage any church with the ability to do so to conduct religious services remotely.

12. **Self-Isolation.** All members of a household or living unit are ordered to isolate at home for 14 days or until otherwise directed by the Local Health Authority if:
    a. Someone in the household or living unit has tested positive for COVID-19;
    b. Someone in the household or living unit has been ordered by a healthcare provider to self-isolate; or
    c. Someone in the household or living unit has been tested for COVID-19 and is awaiting results.

13. **School Closings.** In accordance with the Guidelines from the President and the CDC, schools shall remain temporarily closed to in-person classroom attendance and shall not recommence before May 4, 2020. Parents or caregivers of children may obtain food or educational materials distributed by schools on a take-away or drive-through basis.

14. **Price Gouging.** A person shall not sell any of the following goods or services for more than the price the person charged for the goods or services on March 12, 2020 in any area within the City of Liberty:

    a. groceries, beverages, toilet articles, ice;
    b. construction and building materials and supplies, and earthmoving equipment and machinery;
    c. electrical and gas generating and transmission equipment, parts and accessories;
    d. charcoal briquettes, matches, candles, lamp illumination and heat unit carbides, dry batteries, light bulbs, flashlights, and hand lanterns;
    e. hand tools (manual and power), hardware and household supplies, and equipment rental;
    f. automotive parts, supplies, and accessories;
    g. plumbing and electrical tools and supplies;
    h. apartment, duplex, multi-family dwelling, rooming house, hotel and motel rental;
    i. gasoline, diesel oil, motor oil, kerosene, grease, and automotive lubricants;
    j. restaurant, cafeteria, and boarding-house meals;
    k. services of roofing and building contractors, plumbers, electricians, mechanics, tree surgeons, and automobile wrecker companies;

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

l. medicine, pharmaceutical, and medical equipment and supplies;
m. blankets, quilts, bedspreads, bed linens, mattresses, bedsprings, bedsteads, towels, and toilet paper; and
n. furniture and clothing.

15. **Penalties.** According to Texas Government Code § 418.173, failure to comply with the City Emergency Operations plan or with a rule, order, or ordinance adopted under the plan is an offense. Punishment for the offense is a fine up to $1,000 and confinement in jail up to 180 days.

16. **Supersedes Prior Orders.** This Order rescinds and/or supersedes any prior orders issued by the Mayor of the City of Liberty during the current or extended Declarations of Disaster.

17. **Public Posting.** The City of Liberty must promptly provide copies of this Order by posting copies for public viewing in the same manner as publicly posted City Council agendas. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy.

18. **Savings.** If any subsection, sentence, clause, phrase, or word of this of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this Order.

ORDERED THIS 3rd DAY OF April 2020, at 5:05 p.m.

Carl Pickett
Mayor, City of Liberty, Texas

Attest: Dianne Tidwell
City Secretary

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

Distancing Recommendations

1) Vulnerable Populations: Limit Outings

For vulnerable populations, don't go to gatherings unless it is essential. Stay home. Avoid people who are sick. Vulnerable populations include people who are:

- 60 years old and older.
- People with certain health conditions such as heart disease, lung disease, diabetes, kidney disease and weakened immune systems.

2) Workplace and Businesses: Minimize Exposure

Suspend nonessential employee travel. Ensure employees practice social distancing and do not work within six feet of one another. Urge essential employees to stay home when they are sick and maximize flexibility in sick leave benefits. Do not require a doctor's note for employees who are sick. Maximize telecommuting options. Persons who need to be at work to provide essential services of great benefit to the community must take steps in their workplace to minimize risk.

3) Cancel Non-essential Events

Cancel non-essential events.

Do not attend any events or gatherings if sick. For events that aren't cancelled, we recommend:

- Having hand washing capabilities, hand sanitizers and tissues available.
- Frequently cleaning high touch surface areas like counter tops and hand rails.
- Finding ways to implement social distancing.

4) Schools: Safety First

Do not have your child attend school if sick.

If you have a child with chronic health conditions, consult the child's doctor about school attendance. Schools should equip all classrooms with hand sanitizers and tissues.

Recommend rescheduling or cancelling events that are not essential. Explore remote teaching and online options to continue learning. Schools should develop a plan for citywide school closures, and families should prepare for further closures.

5) Transit: Cleaning and Protection

Increase cleaning of vehicles and high touch surface areas. Provide hand washing/hand sanitizers and tissues in stations and on vehicles.

6) Health Care Settings: Avoid as possible, protect the vulnerable

Long-term care facilities should have a COVID-19 plan in accordance with CDC or state guidelines. Long-term care facilities should restrict all visitation except for certain compassionate care situations, such as end of life situations. The general public should avoid going to medical settings such as hospitals, nursing homes and long-term care facilities, even if you are not ill. If you are ill, call your health care provider ahead of time, and you may be able to be served by phone. Do not visit emergency rooms unless it is essential. Follow guidance and directions of all facilities.

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

7) Everyone: Do your part

The best way for all City of Liberty residents to reduce their risk of getting sick, as with seasonal colds or the flu, still applies to prevent COVID-19:

- Wash hands with soap and water for at least 20 seconds.
- Cough or sneeze into your elbow or a tissue. Throw the tissue in the trash.
- Stay home if you are sick.
- Avoid touching your face.
- Try alternatives to shaking hands, like an elbow bump or wave.
- If you have recently returned from a country, state or region with ongoing COVID-19 infections, monitor your health and follow the instructions of public health officials and CDC guidance.

There is no recommendation to wear masks at this time to prevent yourself from getting sick. You can also prepare for the disruption caused by an outbreak. Preparedness actions include:

- Prepare to work from home if that is possible for your job, and your employer.
- Make sure you have a supply of all essential medications for your family.
- Prepare a child care plan if you or a caregiver are sick.
- Make arrangements about how your family will manage school closures.
- Plan for how you can care for a sick family member without getting sick yourself.
- Take care of each other and check in by phone with friends, family and neighbors that are vulnerable to serious illness or death if they get COVID-19.
- Keep common spaces clean to help maintain a healthy environment for you and others.
- Frequently touched surfaces should be cleaned regularly with disinfecting sprays, wipes, etc.

Further Information. For further information, please navigate to:

- https://www.whitehouse.gov/wp-content/uploads/2020/03/03.16.20_coronavirus-guidance_8.5x11_315PM.pdf
- https://www.cisa.gov/sites/default/files/publications/CISA_Guidance_on_the_Essential_Critical_Infrastructure_Workforce_Version_2.0_Updated.pdf

Attachment: Mayor's Executive Order-April 3 (4741 : City Manager's Report)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4742)

DOC ID: 4742

Subject: Finance Report

Background: This agenda item affords the Asst. City Mgr./CFO an opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4743)

DOC ID: 4743

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

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All Departments Weekly Activity Report

Month Of: March 1 to March 31, 2020

Department: Fire Department **Report Prepared By:** Misty Dulaney

FULL: **(All Authorized Filled)** **YES** **NO**

If No, Why Not? **Sick** **Vacancy** **Vacation**

Explain:

Accomplishements For Last Week:

1.)
2.)
3.)
4.)
5.)
6.)

Goals For Upcoming Week:

1.)
2.)
3.)
4.)
5.)
6.)

Repairs Completed: **Potholes:** **Water:** **Sewer:**

Number Of Runs: (Fire Only) **In Town** 25 **Mutual Aid** 2

Number Of Runs: (EMS Only) **911 Calls** 111 **Mutual Aid** 1

Transfers-Out of Town 60 **Transfers-In Town** 15 **Dialysis** 52

Other Information:

Total of payments that have been received at the Fire Department for EMS is: $61,100.80

EMS Payments received at Fire Department: Year to Date (fiscal): $348,463.20

Year to Date (calendar): $196,939.02

Attachment: Fire Dept. Report (4743 : Department Reports)

MARCH 2020

CITY OF LIBERTY
INSPECTION PERMITING
MONTHLY REPORT

	REVENUE	FOR MONTH
1	INSPECTION AND PERMIT REVENUE	$10,655.20
2	TAP FEES AND CONNECTIONS	$0.00
3	ALCOHOL LICENSE	$0.00
4	COIN OPERATED MACHINE LICENSE	$0.00
5	OCCUPATIONAL LICENSE	$0.00
6	OUTDOOR SALES	$0.00
7	SOLIICITOR'S PERMITS	$0.00
	TOTAL	$10,655.20

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

	ACTIVITIES	
1	PERMITS ISSUED	61
2	PLAN REVIEW CONDUCTED	12
3	INSPECTIONS CONDUCTED	70
4	CERTIFICATES OF OCCUPANCY ISSUED	0
5	ADDRESSES ISSUED OR CHANGED	0
6	DANGEROUS BUILDINGS VIOLATIONS	0
7	DEBRIS VIOLATIONS	0
8	JUNK VEHICLE VIOLATIONS	0
9	VEGETATION VIOLATIONS	0
10	UNSAFE/UNSANITARY CONDITIONS	1
11	RV VIOLATIONS	0
12	BANDIT SIGNS PICKED UP	0
13		
	TOTAL	144

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SPECIAL PROJECTS

Attachment: Inspection Dept. Report (4743 : Department Reports)

Liberty Municipal Library October 2019 through March 2020 Monthly Report

Circulation	October	November	December	January	February	March
Spanish Materials Circulation	51	48	59	80	97	49
Total Adult & YA Circulation All Formats	2,121	1,790	1,849	2,039	2,084	1,431
Total Juvenile Circulation All Formats	1,685	1,036	869	1,163	1,311	809
Total Circulation All Formats	3,086	2,826	2,718	3,202	3,395	2,240
Reference Services						
In-house Reference	141	121	244	417	400	169
Telephone Reference	171	125	168	175	178	247
Public Computer Assistance	118	101	185	178	142	101
Collection Statistics						
Total Volumes in Collection	51,626	51,850	52,075	52,412	52,678	52,738
Total Titles in Collection	61,532	61,743	62,049	62,452	62,724	63,083
Cataloging						
Books Cataloged	191	149	155	302	188	161
DVD/ Blu-Rays Cataloged	13	14	33	1	18	6
Audiobooks & Music CDs Cataloged	0	2	0	0	4	0
Periodical Cataloged	54	54	66	59	59	55
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	8	11	7	11	18	8
Story Time Attendance	53	42	68	122	100	71
Misc. Children's Programs/Tours Attendance	100	10	115	33	120	0
Adult Programs Attendance	44	33	24	42	67	31
Total Programs	11	10	7	9	17	7
Total Attendance All Programs	197	85	207	197	283	102
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	3,448	3,421	3,408	3,377	3,373	3,377
Total Active Accounts Out-of-City Patrons	5,219	5,205	5,209	5,189	5,141	5,144
Total Volunteers	4	1	6	1	7	2
Total Volunteer Hours	17	5	21.5	10	37	11
Patron Visits Count	3,022	2,471	2,074	2,653	2,636	1,306
Public Use Technology						
Wireless Users Estimate	10	21	17	20	26	10
Public Computers Users This Month	403	334	315	423	431	228
Hours of Patron Computer Use	282	217	241	341	311	168
Website Visits: Ploud, Online Catalog	2,994	1,683	2,246	1,740	1,492	1,453
Social Media: Facebook, Instagram	198	152	186	193	955	183

Attachment: Library Report (4743 : Department Reports)

YEARLY ACTIVITY REPORT FOR 2018

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVI
CALLS FOR SERVICE	1608	1141	1560	1433	1290	1560	1679	1657	1508	1553	1521	1627	1813
OFFENSES REPORTED	74	53	62	52	50	60	72	63	68	52	69	66	741
OFFENSES CLEARED	35	9	6	9	8	11	10	11	15	11	21	15	161
OFFENSES EXCEPTIONALLY CLEARED	100	103	0	0	103	0	0	0	1	1	3	3	314
TRAFFIC CITATIONS	50	191	104	76	61	63	66	68	65	59	62	51	916
TRAFFIC ACCIDENTS	25	23	26	34	33	35	27	26	23	45	26	38	361
WARNING TICKETS	224	176	194	259	237	196	136	133	117	105	86	131	1994
ARRESTS	29	20	34	12	12	23	19	28	34	16	31	45	303
ANIMALS HANDLED	66	64	79	94	191	131	54	91	85	93	79	67	1094
ALARM CALLS	63	44	52	62	61	99	58	64	57	67	86	80	793
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	1	0	0	1

YEARLY ACTIVITY REPORT FOR 2019

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVI
CALLS FOR SERVICE	1593	1421	1566	1825	1984	1958	1985	1714	1695	1772	1530	1682	2072
OFFENSES REPORTED	75	66	76	91	95	75	77	73	63	85	83	93	952
OFFENSES CLEARED	17	12	13	15	7	12	14	14	11	18	12	14	159
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1	1	0	4	2	4	1	2	22
TRAFFIC CITATIONS	61	57	71	77	91	47	48	42	26	32	23	64	639
TRAFFIC ACCIDENTS	30	27	36	41	30	29	30	26	28	40	37	28	382
WARNING TICKETS	146	125	120	110	329	127	178	119	120	149	71	148	1742
ARRESTS	43	22	32	41	69	50	28	33	29	42	41	37	467
ANIMALS HANDLED	52	39	21	29	73	77	93	57	81	51	33	56	662
ALARM CALLS	54	69	16	91	97	86	68	69	89	64	53	60	816
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0

YEARLY ACTIVITY REPORT FOR 2020

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVI
CALLS FOR SERVICE	1577	1344	1444										4365
OFFENSES REPORTED	76	60	63										199
OFFENSES CLEARED	13	11	19										43
OFFENSES EXCEPTIONALLY CLEARED	0	0	5										5
TRAFFIC CITATIONS	28	36	48										112
TRAFFIC ACCIDENTS	23	27	17										67
WARNING TICKETS	86	80	62										228
ARRESTS	31	37	32										100
ANIMALS HANDLED	76	64	41										181
ALARM CALLS	51	56	42										149
GARAGE/YARD SALES	0	0	0										0

Attachment: Police Dept. Report (4743 : Department Reports)

MARCH/ / 2020 / /

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS MANAGER

- Notes:
- Swept streets
- Patched around town
- Checked flood pumps every Monday
- First of the month levee check
- Repaired curb on Grand
- Repaired street cuts
- Cleaned inlets
- Greased and cleaned Gradall
- Repaired concrete section of street on the corner of Fourth St and Jessica
- Weedeated curbs at City Hall
- Pressure washed sidewalks and gazebo at City Hall
- Dug up sink hole on Adams St (turned over to water Dept.)
- Washed and cleaned out all trucks
- Sprayed curbs on Woodsprings Dr.
- Formed up all cuts in Boot Barn parking lot
- Sprayed jogging trail at park and around all rocks
- Repaired curb on Fannin
- Sprayed around all guard rails
- Changed oil in all tractors preparing for mowing season
- Repaired stop sign at MLK and Main
- Started replacing faded stop and yield signs
- Poured slab at hospital for transformer
- Cleaned ditch on Royal
- Poured curb on Jessica and Fourth
- Formed up curb on John St
- Started mowing route

Attachment: Public Works Report (4743 : Department Reports)

STREETS CLEARING MANHOLE BLOCKAGE DURING STORM EVENT

Attachment: Public Works Report (4743 : Department Reports)

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				48	Hours
	Street cut repairs:				6	Each
	Curb & Gutter Repair:				66	Feet
Drainage:						
	Ditch Cleaning:				300	Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:				736	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:				250	Gallons
	Mosquito:					Miles
Signs:						
	Installed				30	Each
	Repaired/ Replaced					Each

Attachment: Public Works Report (4743 : Department Reports)

STREETS INSPECT MAIN B DITCHES

Attachment: Public Works Report (4743 : Department Reports)

PARKS DEPARTMENT

TOM TULLOCK -
PARKS MANAGER

THE HIGH QUALITY H2O!!!

Work completed

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed three times and weedeated twice.

Restrooms:

Work Performed: Washed all restrooms twice a day and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Installed new paper towel holders and toilet paper holders in restrooms.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day.

Splash Pad:

Work Performed: Mowed and weedeated as needed. Splash pad shut down due to COVID-19.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed. Mowed as needed

Playground Equipment:

Work Performed: Playground area and basketball court shut down due to COVID-19.

-

Pocket Parks:

Attachment: Public Works Report (4743 : Department Reports)

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed, trimmed all trees along road way in park.

Flags:

Work Performed: Checked flags every day for damage. Took down Big Flag because of wind. Will put it back up when winds calm down.

Notes:

1. Filled holes throughout park.
2. Had pad built to set fuel tanks and metal building on at the park.
3. Had trees trimmed on the back fence line where the high lines are also had two trees cut down by the shop that were rotten.

Attachment: Public Works Report (4743 : Department Reports)

PARKS TRIMMING TREES – SUMMER PART-TIME EMPLOYEES (JUNE 2019)

Attachment: Public Works Report (4743 : Department Reports)

LIKE A GOOD NEIGHBOR, WATER DEPARTMENT IS THERE!!!!

MARK REED – WATER / WASTE WATER MANAGER

WASTEWATER INSTALLING A SANITARY SEWER TAP – STEPEN DAVILLA, DALE PITTS AND CHAD CALLAWAY.

Attachment: Public Works Report (4743 : Department Reports)

SEWER PIPE FAILURE ON N. TRAVIS BETWEEN JEFFERSON ST. AND HOLLY ST. – ROBERT EDMONDS

Attachment: Public Works Report (4743 : Department Reports)

REPAIRS COMPLETED

34	WATER REPAIRS
14	SEWER REPAIRS

LINE MAINTENANCE (VACCON)

20	HOURS OF OPERATION
1000	FEET OF SEWER LINE CLEARED / CLEANED
2	MANHOLES CLEANED

WORK COMPLETED

0	MANHOLE REPAIRS
14	SEWER STOPAGES
14	METER REPAIRS
7	RADIO REPLACEMENTS
1	WATER TAPS
1	SEWER TAPS
16	CUSTOMER PROBLEMS
154	LOCATE LINES
154	TEXAS 811 LINE LOCATES
0	METER BOXES REPLACED
0	METER LIDS REPLACED
	CLEANOUTS REPLACED / INSTALLED
1	PULLED METERS
25	CUSTOMER REQUESTED TURN ON
27	CUSTOMER REQUESTED TURN OFF
2	CUT OFF SERVICE
61	RECHECKS

MISC:

HARDIN & AMES READINGS CHECKED DAILY

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

Attachment: Public Works Report (4743 : Department Reports)

ELECTRICAL RESTORING POWER – COREY FORD

ELECTRICAL DEPARTMENT

LIGHT IS ESSENTIAL

CHARLES YPMA – ELECTRICAL SUPERVISOR

The Electrical Department received 20 requests this month and closed out 13 of them with 7 carrying over to March. The requests range from power restoration, blown fuses, saging power lines, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	0
NO POWER	1
POWER LINE ISSUE	4
POLE ISSUE	0
SECURITY LIGHT	3
STREET LIGHT	5
TOTAL INCIDENTS RESOLVED	13

Attachment: Public Works Report (4743 : Department Reports)

MARCH / / 2020 / /

MONTHLY REPORT

CITY OF LIBERTY CONSTRUCTION PROJECTS REPORT

TEXAS ST. PAVEMENT REPAIRS

US 90 Sanitary Sewer Improvements-Phase I is 92% Complete

ALLCO INC.

The City of Liberty, Texas Sanitary Sewer System Improvement Project, Phase I, involves improvements to the sanitary sewer trunk line along US 90 from Bowie to just east of FM 2684. This section included the install of the sanitary sewer trunk

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH // 2020 // ISSUE NUMBER

MONTHLY REPORT

line by pipe bursting (18” pipe), micro-tunneling method (24” and 30” pipe) and abandoning the existing sewer lines along US 90. It also includes the replacement of sanitary sewer manholes. This part of the project is near completion.

BEAUMONT LIFT STATION

The Lift Station at McGuire Street is about 98% complete. The Beaumont Street Lift Station is about 97% complete. The lift stations at Johnson and Lakeland Streets are complete. There was very little work completed this month due to the weather.

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

TEXAS STREET: PAVEMENT REPAIRS

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

Texas Street Improvements

Improvements activities along Texas Street have just started to increase. The contractor is removing 6” and 8” sanitary sewer lines and replacing with a 15” sewer line. The storm sewer improvements include removing existing 15” and 24” pipe and replacing them with 18”, 24” and 30” pipe from Beaumont Street to just north of Newman St. The contractor has installed all the pavement. This phase of the project is approximately 98% complete. The contractor has replaced old 15” sanitary sewer pipe with new 15” sanitary sewer pipe by the pipe bursting method. Manholes have been removed and replaced. The project is being performed by ALLCO, Inc. out of Beaumont, Texas. The projected completion date is June 2020.

Attachment: Public Works Construction Report (4743 : Department Reports)

IN THIS ISSUE

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

MAIN B LEVEE REPAIR PROJECT

LEVEE SLOPE AND PIPE REPAIR

BOWIE STREET

CONSTRUCTION IS 98% COMPLETE

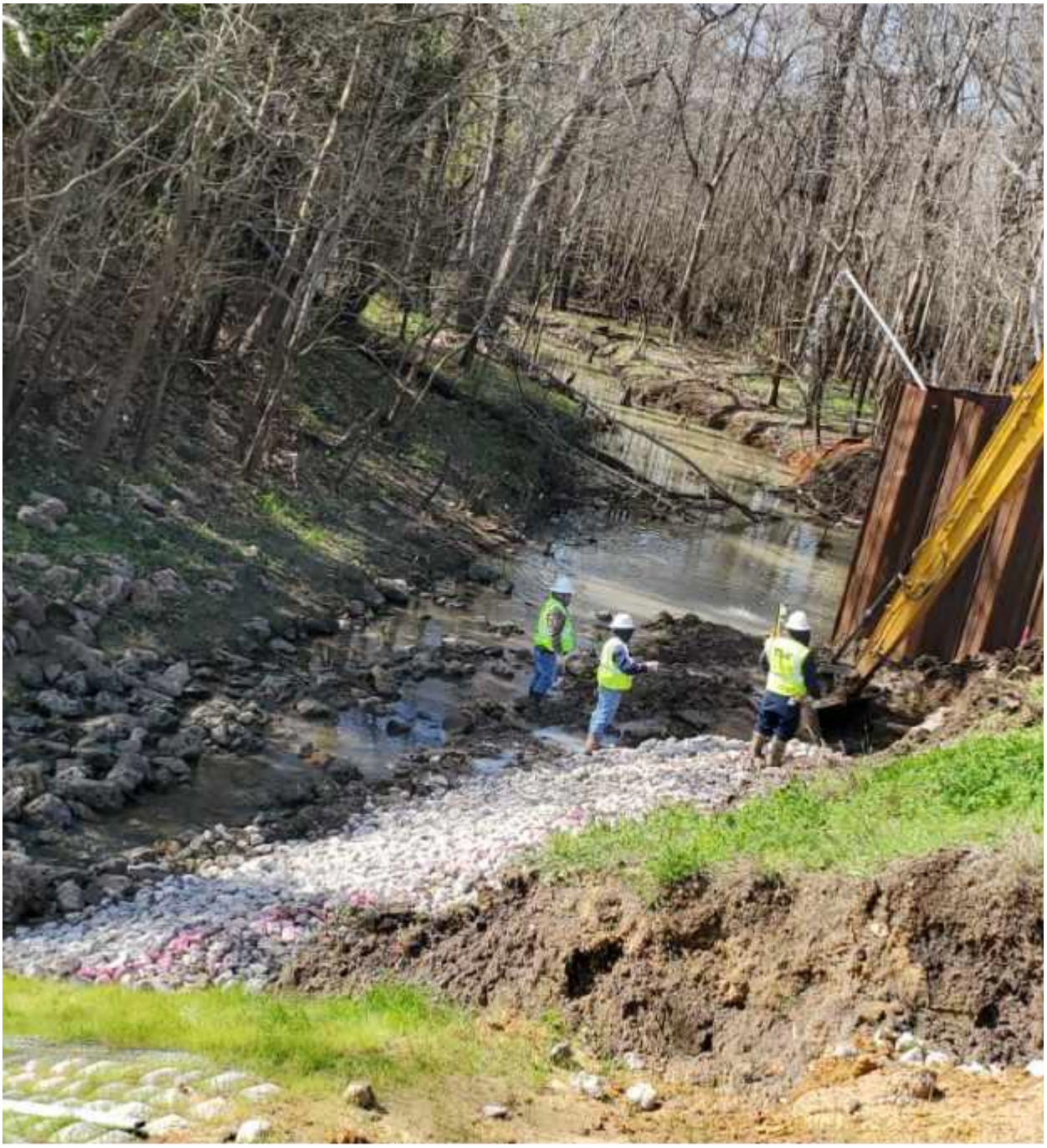
BY TLC & CONTRACTING

TLC Trucking and Contracting was awarded this contract and the start date was September 6h, 2019. The project is to perform repairs to the Main B levee which include earth levee repairs and culvert repairs. The project shall be substantially completed in 120 calendar days and all work shall be completed in 165 calendar days. The project is substantially complete as of February 18th, 2020. TLC Trucking and Contracting is out Houston, Texas. The contractor installed select fill, rockfill toe stabilization, removed the coffer dam and dewatering pumps, completed the riprap this month. The contractor is working on their punch list.

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT



MAIN B LEVEE REPAIR – REMOVAL OF COFFER DAM

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

RIVERSIDE OUTLET WITH FLAPGATE AND RIPRAP – INSPECTIONS BY JAMES REDDING

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

COMPLETED LEVEE SLOPE REPAIRS.

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

HOLLY STREET

WATER AND STORM DRAINAGE IMPROVEMENT PROJECT 98% COMPLETE

WADECON, LLC

The Construction of the Holly Street involves upgrading the existing water line and storm drainage from North Travis heading west to the end of the Holly Street right of way. The contractor has installed the drainage culverts, inlets and waterline on the project. The contractor is currently working on the pavement restoration. The contractor started work on July 22nd, 2019. The work is being performed by Wadecon, LLC out of Kingwood, Texas. The is substantially complete as of February 28th, 2020. The contractor is working on their punchlist.

Attachment: Public Works Construction Report (4743 : Department Reports)

MARCH / / 2020 / / ISSUE NUMBER

MONTHLY REPORT

HOLLY STREET FINISHED ASPHALT OVERLAY

Attachment: Public Works Construction Report (4743 : Department Reports)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4744)

DOC ID: 4744

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4745)

DOC ID: 4745 A

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.

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The City of Liberty

City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, March 10, 2020 **6:00 PM** **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on March 10, 2020 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

The Invocation was given by Rev. Josh Hale, First United Methodist Church, Liberty.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags were led by Liberty Police Deparmtment Officer Jacob Cantu and Liberty Fire Department Volunteer Martin Trahan.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

individuals wishing to address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4706)

City Manager's Report - T. Warner, City Mgr. - City Project & Activities - Jubilee - EPA Flood Resilience Workshop - City Hall Interior Repairs & Improvements, Holly Street Drainage & Water Project - Sanitary Sewer Improvement Project - Main "B" Levee Repairs - TxDOT U.S. 90 Public Meeting - Inspection Permitting Update

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the status of current infrastructure and facility projects, other city related activities, and potential cancellation of the Liberty Jubilee, in light of the recent corona virus outbreak.

ATTACHMENTS:

- City Manager's Report March 2020 (DOCX)

B. Information Item (ID # 4707)

Finance Report - N. Herrington, Asst. City Mgr./CFO

COMMENTS - Current Meeting:

Asst. City Manager/CFO Naomi Herrington reported on the City's financials as of January, 2020. Ms. Herrington reported on the $2.9 million cash in the General Fund, and property tax revenues at 61% and sales tax revenues at 33% of budgeted amounts. Ms Herrington further reviewed the revenues and expenditures of the various other funds.

C. Information Item (ID # 4722)

Department Reports - Monthly Dept. Activities

COMMENTS - Current Meeting:

Monthly reports, submitted by the various City Departments are presented, in the Council Packet, for Council's review.

ATTACHMENTS:

- Fire Dept. Report (XLS)
- Inspection Dept. Report (XLSX)
- Library Narrative Report (DOCX)
- Library Stats Report (XLSX)
- Library Volunteer Report (XLSX)
- Police Dept. Report (XLS)
- Public Works Report (DOCX)
- Public Works Construction Rpt (DOCX)

D. Information Item (ID # 4708)

Sam Rayburn Municipal Power Agency - Mayor Pickett

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reported the Agency's next meeting will be held March 17. Mayor Pickett further stated that the Agency's lawsuit involving the Cambridge Project Trust, could possibly freeze disbursement of future funds to the member cities. The Agency received, in January 2020, funds in the amount of $862,000 as a result of the sale of wholesale energy.

E. Information Item (ID # 4709)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

City Manager Tom Warner presented a slide presentation of the activities of the Liberty Fire Department in 2019, as compiled by Volunteer Fireman, Jacob Cantu.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A motion was made to approve all the items listed under the Consent Agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

A. Minutes Approval

1. Tuesday, January 28, 2020

2. Tuesday, February 11, 2020

3. Tuesday, February 18, 2020

4. Thursday, February 20, 2020

B. Council Action 2020-16

Consider approval of a Service Agreement between the City of Liberty and the Ames Water Supply Corporation.

ATTACHMENTS:

- Ames Water Supply Service Agreement - Exhibit A (PDF)

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

C. Council Action 2020-17

Consider approval of an Interlocal Cooperation Contract with the Texas Department of Public Safety for the Fail to Appear Program.

ATTACHMENTS:

- Interlocal Cooperation Contract-Failure to Appear (PDF)

D. Council Action 2020-18

Consider acceptance of the 2018-2019 Fiscal Year Audit, as presented on February 20, 2020 by Swaim, Brents & Associates.

E. Resolution 2020-1

Consider a Resolution designating authorized signatories for contractual documents and documents requesting funds relating to the Community Development Block Grant Program (CDBG).

F. Resolution 2020-2

Consider a Resolution approving the attached policies in connection with the City of Liberty, Texas participation in Federally Funded Community Development Block Grant (CDBG) Projects and adherence to the regulations described therein.

ATTACHMENTS:

- Civil Rights Resolution Info (PDF)

G. Council Action 2020-19

Consider designating various library books, no longer in circulation, as surplus property.

VII. REGULAR AGENDA

A. Regular Session

1. Ordinance 2020-9

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS DENYING THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO INCREASE RATES IN THE BEAUMONT/EAST TEXAS DIVISION; REQUIRING REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE FOR THIS ORDINANCE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

"AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS DENYING THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO INCREASE RATES IN THE BEAUMONT/EAST TEXAS DIVISION; REQUIRING REIMBURSEMENT OF MUNICIPAL RATE CASE EXPENSES; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; DECLARING AN EFFECTIVE DATE FOR THIS ORDINANCE. AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

City Manager Tom Warner reported on the recent application for a rate increase, filed by CenterPoint Energy. Following review of the increase cost to business and residential customers, and recommendation by the City's rate consultants, a motion was made to deny the proposed CenterPoint Energy rate increase.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

2. Council Action 2020-21

Consider approval of an agreement with MP Consulting Services for consulting and review of the City's Insurance Services Office (ISO) rating.

COMMENTS - Current Meeting:

Following City Manager Tom Warner's report on the City's current ISO rating of 5, the benefits of employing a consultant to review and suggest improvements in order to lower the City's rating to less than 5 (on a scale of 1-10, with 1 being the best), a motion was made to execute an agreement with MP Consulting Services, with the fee being $32,000, to be paid from the General Fund's Contingency.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, Council Member
SECONDER:	Diane Huddleston, Mayor ProTem
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

3. Resolution 2020-3

Consider a Resolution authorizing the City Manager to apply for and accept funding from the Texas Department of Transportation and to execute all documents necessary to install an Automated Weather Observing System (AWOS) at the Liberty Municipal Airport.

COMMENTS - Current Meeting:

City Manager Tom Warner spoke to the importance of an AWOS System and the necessary information and safety it provides pilots for take offs and landings. This system is also of great importance to Life Flight in determining whether or not they can land or leave our area. Projected cost is $200,00, with a 75% reimbursement from TxDOT. There is also an anonymous donor that would like to fund the remaining 25%.

A motion was made to approve the Resolution authorizing the City Manager to apply for and

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

accept funding from the Texas Department of Transportation and for execution of all relative documents for the installation of an Automated Weather Observing System at the Liberty Municipal Airport.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

4. Ordinance 2020-10

CONSIDER ADOPTION OF AN ORDINANCE AMENDING ARTICLE 3.12 OF THE CODE OF ORDINANCES, REGULATING PARKING WITHIN THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE AMENDING ARTICLE 3.12 OF THE CODE OF ORDINANCES, REGULATING PARKING WITHIN THE CITY; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

City Attorney Brandon Davis reported that the ordinance adopted in November, 2019 regarding parking spaces referenced an incorrect table and that the amended ordinance corrects this mistake and also clarifies stall information and the adds the dimensions for parallel parking spaces.

A motion was made to adopt the amended Ordinance, as presented.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Neal Thornton, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

5. Council Action 2020-22

Consider authorizing the expenditure of Cambridge Funds to repair a waterline on Main Street, under Main "B".

COMMENTS - Current Meeting:

City Manager Tom Warner reported on a cavity, in the parking lot of Boot Barn, caused by a leak in a 6" water line. Mr. Warner reported on the repair process which included boring an new water line under the box culvert. Repairs are completed and the City will replace the paving. Mr. Warner stated the total project cost is $50,000 and recommends funding from Cambridge Funds.

A motion was made to approve the expenditure of $50,000, from the Cambridge Fund, for repair of the water leak.

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

B. Executive Session

Tx. Gov. Code §551.071 - Private Consultation with Attorney.
To seek advice regarding contemplated / pending litigation.
T**x. Gov. Code §551.087 - Deliberation Regarding Economic Development Negotiations.**
To deliberate commercial or financial information received from a business prospect.

At 7:09 p.m., Mayor Pickett closed the open meeting and opened the Executive Session, as authorized above.

C. Reconvene into Regular Session

At 7:41 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2020-20

Consider approving a settlement agreement, regarding contemplated/pending litigation, as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to approve the Settlement Agreement with GTT and the subcontractors, and authorize the City's attorneys to resolve the wording of the Settlement Agreement as discussed in the Executive Session.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Arnold, Smith, Thornton

VIII. ADJOURNMENT

A. Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 7:42 p.m.

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Carl Pickett, Mayor

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

ATTEST:

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Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Mar 10, 2020 6:00 PM (Minutes Approval)

The City of Liberty
City Council
Emergency Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Friday, March 13, 2020 **12:00 PM** **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on March 13, 2020 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 12:00 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	12:28 PM
David Arnold	Council Member	Absent	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

II. REGULAR AGENDA

A. Regular Session

1. Council Action 2020-23

Minutes Acceptance: Minutes of Mar 13, 2020 12:00 PM (Minutes Approval)

Discussion and consideration of possible cancellation of the Liberty Jubilee, scheduled for March 27 & 28, 2020, for health and safety reasons.

COMMENTS - Current Meeting:

Discussion was held regarding cancellation of the annual Liberty Jubilee, due to the COVID-19 health crisis. Topics of discussion included that this respiratory illness poses a high risk of death to a large number of people, the event could draw crowds from neighboring areas where there may be confirmed cases of the virus, and the need to take necessary measures to prevent the risk of the public's exposure to COVID-19, which has already spread to Texas.

Following further examination of the issues, a motion was made to cancel the Liberty Jubilee, scheduled for March 27 & 28, 2020.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Neal Thornton, Council Member
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Huddleston, Beasley, Simonson, Smith, Thornton
ABSENT:	David Arnold

III. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 12:33 p.m.

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Carl Pickett, Mayor

ATTEST:

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Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Mar 13, 2020 12:00 PM (Minutes Approval)

The City of Liberty
City Council
Special Called Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Monday, March 23, 2020 **12:00 PM** **City Hall Conference Room**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

Minutes Acceptance: Minutes of Mar 23, 2020 12:00 PM (Minutes Approval)

I. CALL TO ORDER

THIS MEETING WAS HELD BY VIDEO CONFERENCE DUE TO THE COVID-19 DISEASE.

Present by Video Conference: Council Members Huddleston, Beasley, Simonson, Arnold, Smith and Thornton.

Present in the Conference Room: Mayor Carl Pickett, City Manager Tom Warner, City Attys. Chris Jarmon and Naomi Herrington, Dianne Tidwell, City Secretary, Public Works Director Damon Jones, City Attorney Brandon Davis, and Adm. Asst. April Gilliland.

The meeting was called to order on March 23, 2020 at the City Hall Conference Room, 1829 Sam Houston Liberty, TX at 12:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	12:50 PM
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed guests and visitors, opening the floor for public comment to those individuals wishing to address the Council. There were no comments.

III. REGULAR AGENDA

A. Regular Session

1. Ordinance 2020-11

Consider adoption of an Ordinance amending and modifying the Disaster Declaration, ordered by the Mayor on March 16, 2020.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, EXTENDING THE DECLARATION OF DISASTER ISSUED BY MAYORAL PROCLAMATION IN RESPONSE TO COVID-19."

On March 16, 2020, Mayor Pickett issued a Declaration of Disaster for the City of Liberty as a result of the Coronavirus Disease. This Declaration is good for a period of seven (7) days, but may not be continued without the consent of the governing body.

With concern regarding the continuing spread of the COVID-19 Disease, a motion was made to adopt the Ordinance extending the Disaster Declaration until rescinded by the City Council.

ATTACHMENTS:

- Liberty Co.Exec.Order-March 20 (PDF)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Diane Driggers, Mayor ProTem
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

2. Resolution 2020-4

Consider a Resolution approving a City of Liberty Pandemic Event Leave Policy, as a result of the COVID-19 Disease.

COMMENTS - Current Meeting:

With the recent outbreak of the Coronavirus Disease, this policy is implemented to reduce the spread of COVID-19 in the workplace. The policy outlines provisions for employees regarding compensation, accounting for absences, and other related issues in order to provide a safe and healthy workplace for all employees.

A motion was made to approve the Pandemic Leave Policy, as presented.

ATTACHMENTS:

- Pandemic Leave Policy (DOCX)

Minutes Acceptance: Minutes of Mar 23, 2020 12:00 PM (Minutes Approval)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

3. Resolution 2020-5

Consider a Resolution approving a City of Liberty Policy on Telecommuting, as a result of the COVID-19 Disease.

COMMENTS - Current Meeting:

This policy relates to the recent outbreak of the Coronavirus Disease and reducing the spread of COVID-19. The policy allows telecommuting as a short-term alternative work arrangement for employees, under certain circumstances. This option is available to an employee if it is deemed they are unable to work from the City's facilities and can perform the necessary functions of their job from an offsite location.

A motion was made to approve the City's Telecommuting Policy, as presented.

ATTACHMENTS:

- Telecommuting Policy (DOCX)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Diane Driggers, Mayor ProTem
SECONDER:	Chipper Smith, Council Member
AYES:	Pickett, Driggers, Simonson, Arnold, Smith, Thornton
ABSENT:	Dennis Beasley

4. Work Session (ID # 4735)

Discussion of numerous issues related to the COVID-19 Disease.

COMMENTS - Current Meeting:

A work session was held regarding the COVID-19 Disease and various related issues. Discussed were closure of those City facilities which are not currently closed (Parks and Golf Course), waiver of late fees, utility disconnections, current mutual aid agreement with the City of Dayton and possible postponement of the May 2, 2020 Elections.

ATTACHMENTS:

- County Notice-No May Election (PDF)

5. Resolution 2020-6

Consider a Resolution approving action taken, as a result of the COVID-19 Disease, as discussed in the Work Session.

COMMENTS - Current Meeting:

A motion was made to approve the Resolution waiving late fees and disconnection of City utility services for the duration of the local State of Disaster.

Minutes Acceptance: Minutes of Mar 23, 2020 12:00 PM (Minutes Approval)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Simonson, Arnold, Smith, Thornton
ABSENT:	Diane Driggers, Dennis Beasley

6. Ordinance 2020-12

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, POSTPONING THE CITY'S GENERAL ELECTION TO NOVEMBER 3, 2020, PREVIOUSLY ORDERED FOR THE 2ND DAY OF MAY, 2020, FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; AUTHORIZING A JOINT ELECTION AGREEMENT WITH THE LIBERTY INDEPENDENT SCHOOL DISTRICT AND AN ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY AND THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, POSTPONING THE CITY'S GENERAL ELECTION TO NOVEMBER 3, 2020, PREVIOUSLY ORDERED FOR THE 2ND DAY OF MAY, 2020, FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL; AUTHORIZING A JOINT ELECTION AGREEMENT WITH THE LIBERTY INDEPENDENT SCHOOL DISTRICT AND AN ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY AND THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

Due to the COVID-19 Disease, Gov. Greg Abbott authorized all political subdivisions holding general or special elections on May 2, 2020 to postpone their election(s) to the November 3, 2020 uniform election date. Postponement of the General Election preserves all candidate filings and does not have the effect of reopening candidate filings in November. The individuals who currently hold office that are scheduled to be on the May ballot will continue to exercise the duties of office until new officers take the oath of office, following the November election. The City's primary concern is for the health and safety of the voters, election workers and election officials.

A motion was made to adopt the Ordinance postponing the City's General Election for Officers to November 3, 2020.

Minutes Acceptance: Minutes of Mar 23, 2020 12:00 PM (Minutes Approval)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

7. Ordinance 2020-13

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, POSTPONING THE CITY'S SPECIAL ELECTION TO NOVEMBER 3, 2020, PREVIOUSLY ORDERED FOR THE 2ND DAY OF MAY, 2020, FOR THE PURPOSE OF VOTER CONSIDERATION OF PROPOSITIONS AMENDING THE HOME RULE CHARTER; AUTHORIZING A JOINT ELECTION AGREEMENT WITH THE LIBERTY INDEPENDENT SCHOOL DISTRICT AND AN ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY AND THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, POSTPONING THE CITY'S SPECIAL ELECTION TO NOVEMBER 3, 2020, PREVIOUSLY ORDERED FOR THE 2ND DAY OF MAY, 2020, FOR THE PURPOSE OF VOTER CONSIDERATION OF PROPOSITIONS AMENDING THE HOME RULE CHARTER; AUTHORIZING A JOINT ELECTION AGREEMENT WITH THE LIBERTY INDEPENDENT SCHOOL DISTRICT AND AN ELECTION SERVICES CONTRACT BY AND BETWEEN THE CITY OF LIBERTY AND THE LIBERTY COUNTY ELECTIONS ADMINISTRATOR; PROVIDING FOR EARLY VOTING; PROVIDING FOR TWO TWELVE-HOUR DAYS OF EARLY VOTING; PROVIDING FOR PUBLICATION AND NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCT OF THE ELECTION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT THIS ORDINANCE BE READ ON TWO SEPARATE DAYS."

Gov. Abbott's authorization to postpone a municipal election to the uniform election date of November 3, 2020 also applies to Special Elections. The City previously ordered a Special Election for proposed amendments to the Home Rule Charter for May 2, 2020. The primary concern for postponement is for the health and safety of the voters, election workers and election officials.

A motion was made to adopt the Ordinance postponing the City's Special Election for proposed amendments to the Home Rule Charter to November 3, 2020.

Minutes Acceptance: Minutes of Mar 23, 2020 12:00 PM (Minutes Approval)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Neal Thornton, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

IV. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the meeting at 1:06 p.m.

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Carl Pickett, Mayor

ATTEST:

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Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Mar 23, 2020 12:00 PM (Minutes Approval)

The City of Liberty
City Council
Emergency Meeting
~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Wednesday, April 8, 2020 **12:00 PM** **City Hall Conference Room**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

Minutes Acceptance: Minutes of Apr 8, 2020 12:00 PM (Minutes Approval)

I. CALL TO ORDER

THIS MEETING WAS HELD USING THE VIDEO CONFERENCE TOOL, ZOOM, DUE TO THE COVID-19 DISEASE.

Present by Video Conference: Council Members Huddleston, Beasley, Simonson, Arnold, Smith and Thornton.

Present in the Conference Room: Mayor Carl Pickett, City Manager Tom Warner, City Attys. Chris Jarmon and Naomi Herrington, Dianne Tidwell, City Secretary, Public Works Director Damon Jones, City Attorney Brandon Davis, and Adm. Asst. April Gilliland.

The meeting was called to order on April 8, 2020 at the City Hall Conference Room, 1829 Sam Houston Liberty, TX at 12:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Huddleston	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Physically present in the room was the Mayor, City Manager, Asst. City Managers, City Secretary, City Attorney and Public Works Director.

Mayor Pickett welcomed those members of the public that joined the Zoom Meeting. There were no comments from those members of the public.

II. REGULAR AGENDA

A. Regular Session

1. Resolution 2020-7

Consider approval of a Resolution authorizing the expenditure of funds related to the COVID-19 Disease.

COMMENTS - Current Meeting:

City Manager Tom Warner addressed matters relating to the COVID-19 Disease and possible quarantine issues. Mr. Warner spoke to the need for a quarantine unit for the Fire and Police Department employees to isolate them from family if exposed while on the job. Cost for rental of a unit, which could house two (2) individuals, for sixty (60) days is $24,000. Mr. Warner also requested pre-approval for COVID-19 related expenses up to one hundred thousand dollars ($100,000), from the Cambridge Fund.

A motion was made to approve the Resolution authorizing the expenditure of $24,000 for the quarantine unit and approval for additional COVID-19 related expenditures up to $100,000, to be paid from the Cambridge Fund.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

B. Executive Session

Tx. Gov. Code §551.074 - Personnel Matters.
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer of employee.

At 12:22 p.m., Mayor Pickett closed the open meeting and opened the Executive Session as authorized above.

C. Reconvene into Regular Session

At 12:51 p.m., Mayor Pickett adjourned the Executive Session and reconvened the open meeting.

1. Resolution 2020-8

Consider a Resolution approving action to be taken, on personnel matters, as discussed in the Executive Session.

COMMENTS - Current Meeting:

A motion was made to authorize the City Manager to schedule split shifts for City employees, to provide hazard pay at his discretion, and to close the Liberty Municipal Golf Course until the Disaster Declaration for COVID-19 has ended.

Minutes Acceptance: Minutes of Apr 8, 2020 12:00 PM (Minutes Approval)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

III. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pickett adjourned the video conference meeting at 12:55 p.m.

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Carl Pickett, Mayor

ATTEST:

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Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Apr 8, 2020 12:00 PM (Minutes Approval)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM

Department: Administration
Category: Utility Rates

ORDINANCE 2020-14

DOC ID: 4746

Department: Administration

Subject: CenterPoint Energy Rate Increase Settlement.

Background: The CenterPoint Energy rate increase proposed for the Beaumont and East Texas Service Area is still pending before the Texas Railroad Commission. The East Texas Coalition of Cities (ECC) attorney recommended, and the City concurred with, denial of the rate increase. The denial of ordinances the Cities passed have been appealed and joined in the Railroad Commission proceedings. The parties in the Railroad Commission proceedings have reached a settlement in principle, which the ECC attorney is recommending the Cities support. CenterPoint has agreed to settle the proposed rate increase at levels that are much more favorable to customers relative to their original rate request. Under the proposed settlement agreement, CenterPoint has agreed to a $4 million annual rate increase compared to their original request of approximately $6.816 million. CenterPoint also agreed to lower the current customer charge for residential customers to $18.00 per month from $24.01 level and the proposed $28.75 level. Additionally, CenterPoint agreed not to implement the rate increase until October 2020 instead of the current June 16, 2020 effective date.

Funding Source: NA

Staff Recommendation: Staff recommends City Council approve the settlement of proposed rate increase of CenterPoint Energy.

AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS ("CITY") APPROVING THE SETTLEMENT OF THE PROPOSED RATE INCREASE OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO INCREASE RATES IN THE BEAUMONT/EAST TEXAS DIVISION; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS AND PROVISIONS RELATED TO THE SUBJECT; DECLARING AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, on or about November 14, 2019, CenterPoint Energy Resources Corp. d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or "Company") filed a Statement of Intent with the City of Liberty ("City") to increase gas rates in the Beaumont/East Texas Division Service Area by $6.816 million per year;

WHEREAS, the City of Liberty denied the Company's rate request on March 10, 2020, and the Company appealed the City's rate denial ordinance to the Railroad Commission;

WHEREAS, CenterPoint, Railroad Commission Staff, and City groups representing similarly-situated cities in CenterPoint's service area participated in proceedings before the Railroad Commission of Texas and in a number of settlement discussions to resolve the rate case issues without litigation;

WHEREAS, CenterPoint has agreed to settle the rate request at a rate increase level of $4 million per year for the Beaumont and East Texas Service Area, setting the residential customer charge at $18.00 per month, adjusting the proposed cost allocation to minimize the residential class impact while no other customer class is moved further from cost based revenue assignment, and providing for reasonable rate case expenses to be recovered from all customers through a 36 month surcharge; and

WHEREAS, the Railroad Commission Staff, the Lawton Law Firm, and counsel for the other city groups participating in these proceedings have recommended approval of the Settlement terms as a reasonable alternative to resolve the rate case issues without litigation.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY TEXAS, THAT:

Section 1. That the statement and findings set out in the preamble to this Ordinance are hereby in all things approved and adopted.

Section 2. The City of Liberty hereby approves rates and tariffs consistent with the CenterPoint proposed Settlement.

Section 3. The meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 4. This ordinance shall become effective from and after its passage.

Section 5. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND APPROVED this 14th day of April, 2020.

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Carl Pickett, Mayor

ATTEST:

_____

Dianne Tidwell, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM
Department: Administration
Category: Utility Rates

ORDINANCE 2020-15

DOC ID: 4747

Department: Administration

Subject: Entergy Rate Denial

Background: Entergy Texas filed an application, on March 31, 2020, to amend its Distribution Cost Recovery Factor (DCRF) with each of its service area cities and the Public Utility Commission of Texas. Cities have 60 days to pass a Rate Ordinance accepting, modifying or rejecting this application; with the deadline being May 30, 2020. Following the 60-day period, the various cities rate decisions will be joined with Entergy's DCRF application, at which time the PUC will approve or deny Entergy's request.

The purpose of the DCRF tariff is to allow a utility (Entergy) to recover increased distribution investment expenses incurred since its last base rate case. Entergy's recently-filed application to amend this DCRF, would increase customer rates in the Entergy Service Area by approximately $20.4 million per year, for a total of $23.6 million per year. Residential customers would be charged 62% of the requested increase, which amounts to $2.09 per month for the average residential customer using 1000 kWh per month.

Funding Source: N/A

Staff Recommendation: Staff recommends adoption of the Ordinance denying the distribution cost recovery factor rate increase.

AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON MARCH 31, 2020; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS: AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, on or about March 31, 2020, Entergy Texas, Inc. ("Entergy") filed an Application to Amend its Distribution Cost Recovery Factor ("DCRF") with the City to increase electric rates by amending its DCRF rider pursuant to Public Utility Regulatory Act ("PURA") Section 36.210;

WHEREAS, City has exclusive original jurisdiction over the rates, operations and services of an electric utility within its municipal limits pursuant to PURA Section 33.001(a);

WHEREAS, the jurisdictional deadline for the City to act in this rate matter is May 30, 2020;

WHEREAS, Entergy's existing DCRF rider is set to collect approximately $3.2 million per year;

WHEREAS, Entergy's proposed amended Distribution Cost Recovery Factor rider would increase customer rates in the Entergy Service Area by approximately $20.4 million per year, for a total of $23.6 million per year;

WHEREAS, the City retained the Lawton Law Firm, P.C. to review the Company's rate request and make necessary rate recommendations to the City; and

WHEREAS, the Lawton Law Firm has recommended that the City deny the Company's request to amend its Distribution Cost Recovery Factor.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, THAT:

Section 1. That the statement and findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. The City of Liberty hereby denies Entergy's request to amend its Distribution Cost Recovery Factor in total.

Section 3. The meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 4. This ordinance shall become effective from and after its passage.

Section 5. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND APPROVED this 14th day of April, 2020.

_____

Carl Pickett, Mayor

ATTEST:

_____

Dianne Tidwell, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM
Department: Administration
Category: Speed Zones

ORDINANCE 2020-16

DOC ID: 4758

Department: Public Works/Street Department

Subject: Woodsprings Speed Limit.

Background: Under the authority of the Texas Transportation Code, The Texas Department of Transportation Commission has adopted a manual and specifications for a uniform system of traffic-control devices. The Texas Manual on Uniform Traffic Control Devices (TMUTCD) is recognized as the Texas standard for all traffic control devices installed on any street, highway, bikeway or private road open to public travel. Although the manual does not establish a mandatory duty to install a particular traffic control device, it is the standard for design and application of traffic control devices. Included in the TMUTCD is guidance for the establishment of speed limits. The method typically used determine the basis in which speed limits are established is the 85th - percentile speed. The 85th - percentile speed is that speed in which 85 percent of the vehicles are traveling at or below. On March 31, 2020 a radar motor vehicle speed survey was conducted on Woodsprings between the Hwy 146 Bypass and Lakeland. Based on the results of the survey, the 85th - percentile speed would be established for this section of Woodsprings at 45 mph.

Funding Source: Street Department Budget

Staff Recommendation: Staff recommends increasing the posted speed limit to 45 mph for both directions of traffic on Woodsprings.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS REGULATING THE SPEED ON WOODSPRINGS DRIVE IN THE CITY OF LIBERTY, LIBERTY COUNTY, TEXAS PROVIDING A PENALTY FOR VIOLATION, AND REPEALING ALL OTHER ORDINANCES IN CONFLICT THEREWITH AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

WHEREAS, the City Council of the City of Liberty, Texas (the "City") has the authority to alter by ordinance prima fascia speed limits for city streets; and

WHEREAS, the speed limit on Woodsprings Drive is currently 30 m.p.h.; and

WHEREAS, on March 31, 2020 a radar motor vehicle speed survey was conducted on Woodsprings Drive between the Highway 146 Bypass and Lakeland Drive; and

WHEREAS, as a result of said speed survey it was determined that the 85th - percentile speed for Woodsprings Drive should be 45 m.p.h.; and

WHEREAS, the City Council believes that it would be in the best interest of the citizens of Liberty if the speed limit on Woodsprings Drive is changed to 45 m.p.h.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1. Upon the basis of a speed survey conducted by the City of Liberty, the maximum legal speed limits of all vehicles, traveling on the Woodsprings Drive between the Highway 146 Bypass and Lakeland Drive shall be 45 m.p.h. City Staff shall be authorized to post the necessary speed limit signs on said Woodsprings Drive reflecting the new speed limit.

Section 2 Any person who violates any provision of this Ordinance or who shall neglect to comply with the terms hereof shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be fined. Each time the maximum speed in each zone is violated, will constitute a separate offense.

Section 3. Any and all Ordinances of the City of Liberty in conflict with any of the provisions of this Ordinance are hereby expressly repealed.

Section 4. That this Ordinance shall be in full force and effect upon the its passage and publication.

Section 5. That the requirement contained in Section 3.10 of the Home Rule Charter of the City of Liberty, Texas that all ordinances be read on two separate days is hereby dispensed with.

PASSED AND ADOPTED at a meeting of the City Council of the City of Liberty, Texas this the _____ day of April 2020.

_____
Carl Pickett, Mayor

ATTEST:

_____
Dianne Tidwell, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM
Department: Administration
Category: LCDC Financial Issues

RESOLUTION 2020-9

DOC ID: 4756

Department: Utility, Library and Court

Subject: Collection of delinquent accounts for Utility Billing, fines at the Library and unpaid citations and other Court costs.

Background: The City of Liberty currently uses MVBA as the collection agency for our Court system. There is not a contract for collections in the other departments.

Funding Source: Delinquent funds collected will go against the bad debt funds that are currently on our books.

Court - Collections fees added to citation
Utility and Library 20% of the total collected

A RESOLUTION FOR A PROPOSAL AWARD TO PURDUE, BRANDON, FIELDER, COLLINS & MOTT, LLP FOR UTILITY BILLING, MUNICIPAL COURT AND LIBRARY DELINQUENT COLLECTION SERVICES AND AUTHORIZING EXECUTION OF A CONTRACT FOR SAME

WHEREAS, notice to proposers has been duly given as required by law for UTILITY BILLING, MUNICIPAL COURT AND LIBRARY DELINQUENT COLLECTION SERVICES for the City of Liberty, as described in the Request for Proposal documents; and

WHEREAS, there has been two (2) responses to the City of Liberty Requests for Proposal No. 2020-03,

WHERAS, the proposals were reviewed by members of management and the Court Clerk, and scored in accordance to experience, ability, price and other stipulations; and

WHEREAS, the proposal from Perdue, Brandon, Fielder, Collins & Mott, LLP scored the highest.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, that:

Section 1. The proposal is awarded to Perdue, Brandon, Fielder, Collins & Mott, LLP for Utility Billing, Municipal Court and Library Delinquent Collection Services for the City of Liberty.

Section 2. The City Manager is hereby authorized and directed to execute the contract with Purdue, Brandon, Fielder, Collins & Mott, LLP for the services described above.

Passed and approved this 14th day of April, 2020.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

RFP No. 2020-03

Delinquent Collection Services

Bidders McCreary Veselka Bragg & Allen P.C. (MVBA) Perdue Brandon Fielder Collins & Mott, LLP (Perdue)	Review 1		Review 2		Review 3	
	MVBA	Perdue	MVBA	Perdue	MVBA	Perdue
Experience	25	25	22	24	24	25
Ability	10	20	10	20	14	20
Price	35	40	45	45	45	45
History & Familiarity	5	10	10	10	10	8
	75	95	87	99	93	98

MVBA	255
Perdue	292

Attachment: Score Sheet - Delinquent Collections (RES-2020-9 : Proposal Award-Delinquent Collection

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 04/14/20 06:00 PM
Department: Administration
Category: Miscellaneous Issues

RESOLUTION 2020-10

DOC ID: 4748 A

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE HIRING OF THE LAW FIRM OF LLOYD GOSSELINK TO PROVIDE LEGAL SERVICES

WHEREAS, the City of Liberty occasionally requires the services of licensed attorneys to help with various issues; and

WHEREAS, the law firm of Lloyd Gosselink has currently provides legal services to the City of Liberty on several different issues; and

WHEREAS, the City Council finds it necessary to retain the services of the law firm of Lloyd Gosselink to provide legal services on matters that were discussed in executive session.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas authorizes the City Manager to contract with the Law Firm of Lloyd Gosselink for the provision of legal services that were discussed in executive session.

PASSED AND APPROVED this 14th day of April, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
City Secretary