



The City of Liberty
City Council
Regular Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, July 14, 2020

6:00 PM

City Hall - Liberty Center

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Driggers	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4823)

City Manager's Report - T. Warner - Projects & Activities - COVID-19 - Sales Tax - Electric System Improvements

- City Manager's Report(DOCX)

B. Information Item (ID # 4824)

Finance Report - Asst. City Mgr./CFO - N. Herrington

C. Information Item (ID # 4825)

Department Reports

- Fire Dept Report (XLS)
- Inspections and Permits Report(PDF)
- Library Condensed Report (XLSX)
- Library Narrative Report (DOCX)
- Library Volunteer Report (XLSX)
- Police Dept. Report (XLS)
- Public Works Dept. Report (DOCX)

D. Information Item (ID # 4826)

Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Information Item (ID # 4827)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, June 09, 2020
2. Tuesday, June 23, 2020

VII. REGULAR AGENDA**A. Regular Session****1. Resolution (ID # 4828)**

Consider a Resolution approving a bid for Tax Resale Property described as approximately .76 acres, Tract 31, B C Franklin Survey, Abstract 196 (434 Wallisville Road).

- Tax Resale Property Info (PDF)
- Tax Resale Property-CAD Map (PDF)
- Tax Resale Property-Photos (PDF)

2. Resolution (ID # 4829)

Consider a Resolution approving a Parking Variance for Hankins Development, LLC.

- Variance Request-Hankins Development Parking (PDF)
- Hankins Development Site and Landscaping Plan (PDF)

3. Resolution (ID # 4830)

Consider a Resolution rejecting all bids received for the Main Street Sidewalk Rehabilitation Project.

4. Ordinance (ID # 4831)

CONSIDER ADOPTION OF AN ORDINANCE AMENDING CHAPTER 3, BUILDING REGULATIONS, OF THE CITY OF LIBERTY CODE OF ORDINANCES, BY AMENDING ARTICLE 3.13 REQUIRING CERTIFICATES OF OCCUPANCY OR CERTIFICATES OF COMPLIANCE FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; REQUIRING LIFE, HEALTH AND SAFETY INSPECTIONS AND FIRE SAFETY INSPECTIONS FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; ESTABLISHING AN EFFECTIVE DATE; AND DISPENSING WITH SECTION 3.10 OF THE HOME RULE CHARTER THAT ORDINANCES BE READ ON TWO SEPARATE OCCASIONS.

5. Resolution (ID # 4835)

Take action to consider and approve contingent fee contracts with Perdue Brandon Fielder Collins and Mott, LLP for the collection of delinquent government receivables owed to the City of Liberty and notice of said contracts are posted with the agenda in accordance with Section 2254 of the Government Code, and consider a Resolution approving the same.

- Public Notice-Contingent Fee Contracts (PDF)
- Contract- Delinquent Utility and Library Collections (DOC)
- Contract- Court Fines & Fees Collections (DOC)

6. Public Hearing (ID # 4832)

Public Hearing on the 2019 Drinking Water Quality Report.

- CCR Report (DOCX)

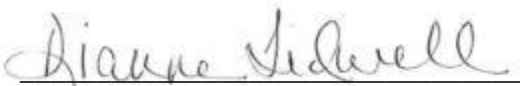
7. Work Session (ID # 4836)

Presentation, and discussion, of the Proposed Fiscal Year 2020-2021 Budget.

- Proposed Budget 2020-2021 (PDF)

VIII. ADJOURNMENT**A. Motion To: Adjourn**

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 10th day of July, 2020 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.


Dianne Tidwell, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2020.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.A

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4823)

DOC ID: 4823

Subject: City Manager Report - City Projects and Activities

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects, activities and other items related to City business.

Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: July 14, 2020

Re: City Manager Report

-
1. The County Judge, on July 1, 2020, issued an order requiring all commercial entities in the County that provides goods and services to the public to develop a health and safety policy (Policy). The Policy must require, at a minimum, all employees, customers, vendors and visitors, ten years of age and older, to wear face coverings when accessing areas of the commercial entity's premises where six feet of separation is not feasible.
 2. On July 2nd Governor Abbott issued a Proclamation amending his previous Executive Order GA-28 and issued a new Executive Order GA-29. The proclamation prohibited the gathering of ten or more people unless the mayor of which the gathering is to be held, or the county judge in the case of a gathering in an unincorporated area, approves the gathering, and such approval can be made subject to certain conditions or restriction not inconsistent with this executive order. Executive Order GA-29 requires every person in Texas to wear a face covering over the nose and mouth when inside a commercial building or space open to the public or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household. There are eleven exceptions to this face covering requirement. These orders became effective at 12:01 p.m. on July 3, 2020.
 3. As a result of these above orders, the decision was made to cancel the Fourth of July Celebration scheduled for 9:15 p.m. on July 3rd. We are continuing to work with the fireworks vendor regarding a refund.
 4. Although it was anticipated that City Council Meetings would be held in the City Council Chambers beginning with the July 14, 2020 meeting, the recent circumstances regarding COVID-19 has postponed the change in meeting locations. The July 14, 2020, meeting will be held in the Liberty Center with the public attending via Zoom.
 5. On June 30, 2020 at 12:00 Noon, all public areas within City facilities were closed to the public except the Golf Course. Additionally, where appropriate, City staff began working split shifts to maintain continuity of services to the public, in case a city worker was to become infected with COVID-19. During this period, there have been two employees with confirmed cases of COVID-19 and several employees that are currently in self quarantine. One of the confirmed cases resulted in the closure of the Golf Course and the testing of other

Attachment: City Manager's Report (4823 : City Manager's Report)

employees at this location. A potential opening of the Golf Course has not been determined at this time.

6. The Fiscal Year 2020-2021 Budget preparation is currently underway. Due to the timing of COVID-19, the impact on this and next year's budgets is currently unknown. If there is a significant impact on sales tax and property tax revenues, developing a balanced budget may be difficult. Budget Work Sessions with City Council are tentatively scheduled for the July 14th Regular Meeting and on July 15th and 16th, if necessary.
7. The July 2020 City Sales and Use Tax revenue for July (May sales tax) was up 2.05% and year to date is up 1.44% over the same periods last year. Total sales tax revenue to date is \$1,815,161.61.
8. The electrical upgrades are approximately 57% complete with approximately \$2.46 million of the \$4.3 million budget expended to date. During the upgrades it has been determined that a reallocation of funds needs to be made to each of the projects. The reallocation of these funds is to reflect changes in the field to improve reliability, balanced loads on the various laterals or adjust actual costs that were below and/or above the budgeted amount. A comparison of the existing and new budgets is provided below.

Project	Existing Budget	New Budget
Pine Place Subdivision	\$46,953	\$63,137
Featherstone Subdivision	\$105,920	\$126,186
Whittington Subdivision	\$206,725	\$242,236
Live Front Transformer	\$323,456	\$214,004
Baumont #3 Lateral	\$182,325	\$383,748
UG Primary	\$250,000	\$190,000
OH Transformer Platform	\$91,450	\$64,819
Regency Place	\$279,040	\$270,040
Travis Park	\$380,505	\$332,000
Street Lighting	\$237,500	\$331,318
Baumont #2 Laterals	\$414,254	\$724,548
Baumont #4 Laterals	\$308,344	\$416,365
Baumont #5 Laterals	\$764,156	\$358,916
Liberty #1 Laterals	\$345,881	\$59,280
Liberty #2 Laterals		\$175,000
Liberty #3 Laterals	\$371,354	\$126,266
Liberty #4 Laterals		\$230,000
Totals	\$4,307,863	\$4,307,863

One of the major changes involved a reduction in the budgeted amount for Beaumont #5 Laterals and reallocating those funds to Beaumont #2 Laterals. During an evaluation of the loading for the various laterals, it was determined Beaumont #5 was carry a disproportionate of the citywide lateral load. To balance the system, a portion of the Beaumont Lateral #5 load was transferred to Beaumont Lateral #2. A reduction in the Liberty Laterals #1 load also provided an opportunity to perform work on Beaumont #2 and #4 that was not previously budgeted.

9. The following is a status of the current Electric Projects based on the budget changes:

<u>Project</u>	<u>Complete</u>	<u>Estimated Cost</u>	<u>Spent to Date</u>
a. Pine Place Subdivision	41%	\$ 63,137	\$ 25,903
b. Featherstone Subdivision	49%	\$126,186	\$ 62,052
c. Whittington Subdivision	68%	\$242,236	\$164,507
d. Live Front Transformer	55%	\$214,004	\$116,091
e. Beaumont #3 Lateral	61%	\$383,748	\$233,114
f. UG Primary	72%	\$190,000	\$136,997
g. OH Transformer Platform	41%	\$ 64,819	\$ 26,415
h. Regency Place	60%	\$270,040	\$160,781
i. Travis Park	83%	\$332,000	\$276,939
j. Street Lighting	65%	\$331,318	\$216,896
k. Beaumont #2 Laterals	71%	\$724,548	\$511,853
l. Beaumont #4 Laterals	73%	\$416,365	\$301,893
m. Beaumont #5 Laterals	55%	\$358,916	\$198,533
n. Liberty #1 Laterals	49%	\$ 59,280	\$ 28,749
o. Liberty #2 Laterals	0%	\$175,000	\$
p. Liberty #3 Laterals	0%	\$126,266	\$
q. <u>Liberty #4 Laterals</u>	0%	\$230,000	\$
Totals		\$4,307,863	\$2,460,813

10. The Electrical Department has begun tracking each power outage by date, location, time called out, time power restored, response time, outage time and cause of outage. The June 2020 outage report is enclosed with the Public Works Monthly Report.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.B

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4824)

DOC ID: 4824

Subject: Finance Report

Background: This agenda item affords the Asst. City Mgr./CFO an opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.C

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4825)

DOC ID: 4825

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

All Departments Weekly Activity Report

Month Of: June 1 to June 30, 2020

Department: Fire Department **Report Prepared By:** Misty Dulaney

FULL: (All Authorized Filled)		YES	NO
1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24
25	26	27	28
29	30	31	32
33	34	35	36
37	38	39	40
41	42	43	44
45	46	47	48
49	50	51	52
53	54	55	56
57	58	59	60
61	62	63	64
65	66	67	68
69	70	71	72
73	74	75	76
77	78	79	80
81	82	83	84
85	86	87	88
89	90	91	92
93	94	95	96
97	98	99	100

If No, Why Not?	Sick	Vacancy	Vacation
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Explain: _____

Accomplishments For Last Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Goals For Upcoming Week:

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____
- 5.) _____
- 6.) _____

Repairs Completed: **Potholes:** _____ **Water:** _____ **Sewer:** _____

Number Of Runs: (Fire Only)	In Town	34	Mutual Aid	2
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Number Of Runs: (EMS Only)	911 Calls	122 Mutual Aid	4
Transfers-Out of Town	47 Transfers-In Town	7 Dialysis	54

Other Information: _____

Total of payments that have been received at the Fire Department for EMS is: \$42,639.07

EMS Payments received at Fire Department: Year to Date (fiscal): \$481,634.64

Year to Date (calendar): \$330,110.46

Attachment: Fire Dept Report (4825 : Department Reports)

**CITY OF LIBERTY
INSPECTIONS & PERMITS
MONTHLY REPORT**

	<u>Apr-20</u>	<u>May-20</u>	<u>Jun-20</u>
<u>PLAN REVIEW</u>			
# of Plans Reviewed	N/A	7	12
<u>BUILDING PERMITS</u>			
Commercial Building Permits - New	1	0	0
Commercial Building Permits - Renovation/Remodel	1	1	0
Commercial Building Permits - Addition/Expansion	0	0	0
Residential Building Permits - New (Single Family)	3	5	3
Residential Building Permits - New (Multi-Family)	0	0	0
All Other Permits Issued	32	24	64
<u>CERTIFICATE OF OCCUPANCY</u>			
Commercial C of O's Issued	N/A	0	0
<u>FEE REVENUE</u>			
Permit Fee Revenue	\$ 6,615.00	\$ 8,083.70	\$ 3,516.14
Tap Fee Revenue		\$ 1,550.00	\$ 400.00

May 2020 Commercial Permits

* Liberty High School-tennis court light poles replaced

Liberty Municipal Library Monthly Report January 2020 through June 2020						
Circulation	January	February	March	April	May	June
Spanish Materials Circulation	80	97	49	1	8	42
Total Adult & YA Circulation All Formats	2,039	2,084	1,431	532	786	1,453
Total Juvenile Circulation All Formats	1,163	1,311	809	89	146	818
Total Circulation All Formats	3,202	3,395	2,240	621	932	2,271
Reference Services						
In-house Reference	417	400	169	0	38	
Telephone Reference	175	178	247	117	207	
Public Computer Assistance	178	142	101	0	0	
Collection Statistics						
Total Volumes in Collection	52,412	52,678	52,738	52,170	52,187	354
Total Titles in Collection	62,452	62,724	63,083	63,528	63,652	64,071
Cataloging						
Books Cataloged	302	188	161	95	78	283
DVD/ Blu-Rays Cataloged	1	18	6	29	15	6
Audiobooks & Music CDs Cataloged	0	4	0	0	0	0
Periodical Cataloged	59	59	55	71	49	58
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	11	18	8	0	0	0
Story Time Attendance	122	100	71	2	0	0
Misc. Children's Programs/Tours Attendance	33	120	0	0	0	0
Adult Programs Attendance	42	67	31	0	0	0
Total Programs	9	17	7	2	0	0
Total Attendance All Programs	197	283	102	0	0	0
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	3,377	3,373	3,377	3,349	3,318	3,224
Total Active Accounts Out-of-City Patrons	5,189	5,141	5,144	5,099	5,067	4,988
Total Volunteers	1	7	2	0	0	0
Total Volunteer Hours	10	37	11	0	0	0
Patron Visits Count	2,653	2,636	1,306	0	0	492
Public Use Technology						
Wireless Users Estimate	20	26	10	17	8	12
Public Computers Users This Month	423	431	228	0	0	0
Hours of Patron Computer Use	341	311	168	0	0	0
Website Visits: Ploud, Online Catalog	1,740	1,492	1,453	1,419	1,397	
Social Media: Facebook, Instagram	193	955	183	155	159	

Liberty Municipal Library June 2020 Report

The Library partially opened for business on June 1 after being closed since mid-March due to the COVID-19 pandemic. We were open for patrons on Monday and Tuesday only and offered front door pickup service Wednesday through Saturday. When COVID numbers increased dramatically at the end of the month we received word from Assistant City Manager Chris Jarmon that the library would again be closed on Monday and Tuesday and would return to front door pickup service only. On June 30 the City reinstated split shifts for at least two weeks, with half of the staff working one week and half the other.

In June glass safety shields were installed around the circulation and information services desks to protect staff from potential COVID-carrying patrons in June. There were several six-inch wide gaps where there was no glass because of the angular configuration of the desks, and Trinity Glass agreed to fabricate pieces of plexiglass to fill the gaps. One of the largest glass panels did not fit the information desk, so the installation cannot be completed for now.

Children's Librarian Katie Edgell and Bilingual Library Technician Maggie Varela continued producing their great Virtual Story Time programs which can be accessed through the library's Facebook page.

Library Director Dana Abshier met with Chris Jarmon on June 18 to discuss the library's budget for FY 2020/2021. They talked about some of the library's greatest needs, which includes new computers for staff and the public. Most of the computers are five to seven years old and are being lost to hard drive failures.

The staff held a farewell luncheon for Kristin Gilley on June 12. She has accepted a position at Dayton High School teaching chemistry. We wish Kristin all the best, and we will miss her greatly.

Library Director Dana Abshier interviewed two ladies for the Information Services Technician position that opened when Kristin left. Paige Garcia was offered the job and will begin working in July.

Custodian Mike Kaiser discovered the air conditioner drain in the elevator mechanical room had clogged up and water had puddled on the floor. Mike was able to force out the clog and the line began draining properly.

Mike noticed a strong odor in the Library when he arrived for work on June 22. Mike, Administrative Assistant Amber Ursprung and Dana did some sleuthing and discovered the odor was coming from an uninterruptible power supply in our server room. The Liberty Fire Department was called out to check the building and agreed it was the UPS. Beth Takach from Liberty Systems was called, and she turned off the UPS and disconnected it from our security server. The security server itself wasn't working correctly, and it was taken with Beth for analysis.

After weeks of waiting on vendors' quotes, the Cultural Center's HVAC maintenance contract was finally awarded to Mesa Mechanical of Houston. Mesa has a long history with the Library, and we expect to receive excellent service.

A1 Tel Com repaired the backflow preventer alarm in our fire sprinkler system on June 10.

Dana visited with Tiffany York on the KSHN.com Party Line Program on June 11. She discussed new books available at the library.

						Liberty Municipal Library Volunteer Report for the Month of June 2020																																			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total									
Name of volunteer																																									
Arceneaux, Val																																0									
Cash, Terry																																0									
Davis, Beverly																																0									
Harbour, Cathy																																0									
Pickett, Sandy																																0									
Rogers, Ann																																0									
Sundgren, Gary																																0									
Sundgren, Josh																																0									
Sundgren, Stacy																																0									
																																0									
																																0									
Total for month																																0									

Attachment: Library Volunteer Report (4825 : Department Reports)

JUNE / / 2020 / /

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

**JAMES
REDDING –
STREETS
DIRECTOR**

- Notes:
- Sprayed mosquitoes
- Swept streets
- Mowed on route
- Helped Water Dept. On Main St water leak
- Patched around town
- Sprayed around rock and jogging trail at park
- Checked flood pumps every Monday
- Checked levee at the first of month
- Washed out culvert on Ohio and Minglewood
- Clean ditch out on Timber Lane, Glenn St.
- Repaired street cuts
- Cleaned inlets
- Clean Bar Screen at Main A
- Pour pad on Industrial Rd.
- Spray behind bus barn
- Cut down fence and picked up trees at Golf Course
- Repaired culvert on Beaumont Ave.
- Formed up and pour concrete sidewalk on Valley Dr. and Main St.
- Removed lights at Golf Course
- Picked up barricades on Sam Houston St

Attachment: Public Works Dept. Report (4825 : Department Reports)



STREETS REPAIRING STORM SEWER CULVERT ON BEAUMONT AVE. NEAR THE MUNICIPAL GOLF COURSE – JESSE VARA



STREETS REPAIRING STORM SEWER CULVERT ON BEAUMONT AVE. NEAR THE MUNICIPAL GOLF COURSE – JESSE VARA AND RICK UBNOSKYE

Attachment: Public Works Dept. Report (4825 : Department Reports)

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				34	Hours
	Street cut repairs:				4	Each
	Curb & Gutter Repair:				2	Feet
Drainage:						
	Ditch Cleaning:				1050	Feet
	Culvert Installation:				16	Feet
	Catch Basin/inlets cleaned:				740	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:				312	Gallons
	Mosquito:				667	Miles
Signs:						
	Installed					Each
	Repaired/ Replaced					Each

PARKS DEPARTMENT

THE QUICKER PICKER UPPERS!!!

Work completed

TOM TULLOCK – PARKS

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed five (5) times and weedeated twice.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Installed new paper towel holders and toilet paper holders in restrooms. Disinfected restrooms every other day due to Corona Virus.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day.

Splash Pad:

Work Performed: Mowed and weedeated as needed. Maintained chemicals every day. Splash pad is shut down.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed. Mowed four (4) times.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good working order. Pressure washed the white fence around playground. Re-opened all playground equipment, benches, etc.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks. Opened up all pocket parks.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park.
Picked up limbs as needed, trimmed all trees along road way in park.

Flags:

Work Performed: Checked flags every day for damage.

Notes:

1. Filled holes throughout park.
2. Sprayed walking trail and all rocks throughout park.
3. Disinfected all playground equipment at the municipal park and all pocket parks.
4. Weedeated and sprayed generator room at city hall.
5. Disinfected all restrooms every other day
6. Robert Nathan and Tom helped street department clean outlets and clean bar screens at main A levy pump.
7. Sprayed weed killer around all fence lines and complexes throughout park.

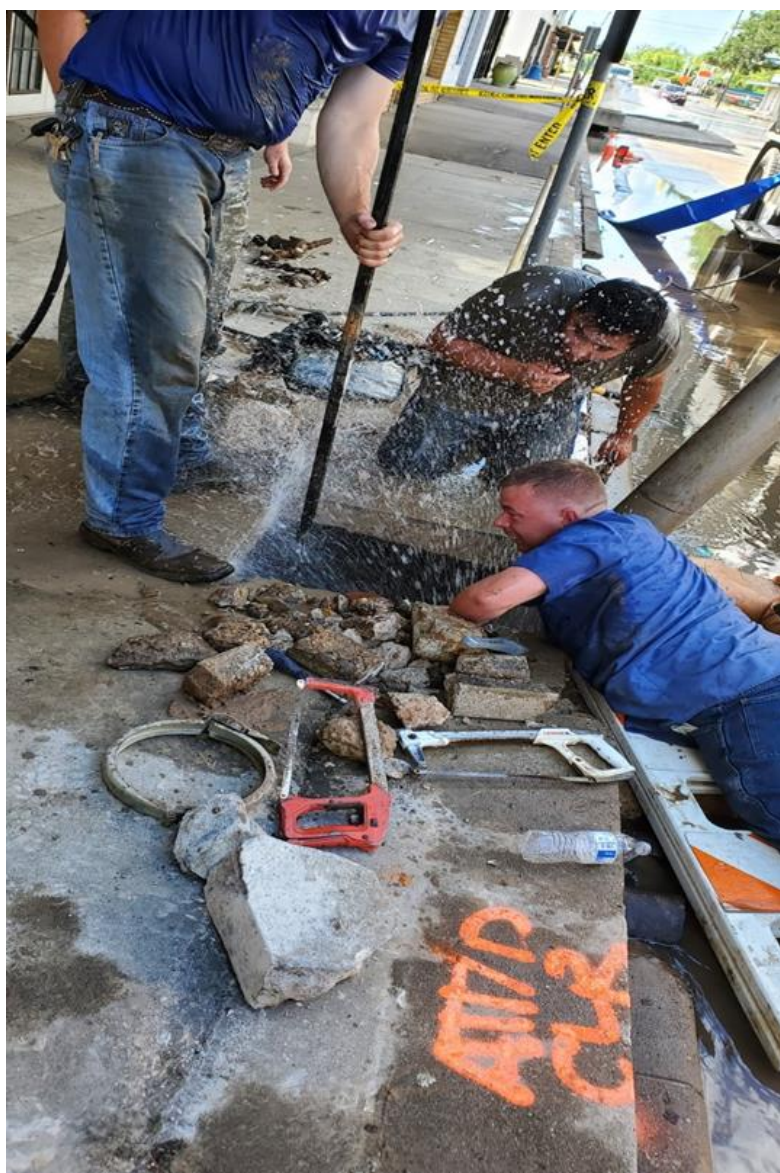


PARKS MAINTAINING THE JOGGING TRAIL

Attachment: Public Works Dept. Report (4825 : Department Reports)

LIKE A GOOD NEIGHBOR, WATER DEPARTMENT IS THERE!!!!

**MARK REED – WATER / WASTE
WATER DIRECTOR**



MAIN ST IN FRONT OF JAX– ROBERT EDMONDS, DAVID ALLISON, CHAD CALLAWAY, JAYMES YOUNG, DAVID DRISKELL AND STEPHEN DAVILA REPAIRING A WATER LEAK

Attachment: Public Works Dept. Report (4825 : Department Reports)

REPAIRS COMPLETED

18	WATER REPAIRS
16	SEWER REPAIRS

LINE MAINTENANCE (VACCON)

50 / 339	HOURS OF OPERATION / TOTAL
800	FEET OF SEWER LINE CLEARED / CLEANED
1	MANHOLES CLEANED

WORK COMPLETED

2	MANHOLE REPAIRS
5	SEWER STOPAGES
	METER REPAIRS
	RADIO REPLACEMENTS
1	WATER TAPS
2	SEWER TAPS
6	CUSTOMER PROBLEMS
86	LOCATE LINES
86	TEXAS 811 LINE LOCATES
	METER BOXES REPLACED
	METER LIDS REPLACED
1	CLEANOUTS REPLACED / INSTALLED
	PULLED METERS
2	CUSTOMER REQUESTED TURN ON
4	CUSTOMER REQUESTED TURN OFF
	CUT OFF SERVICE
	RECHECKS

MISC:

HARDIN & AMES READINGS CHECKED DAILY

METER INFORMATION NOT READILY
AVAILABLE DUE TO COVID**MONTHLY OPERATIONS**

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FREQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

ELECTRICAL DEPARTMENT

LIGHT IS ESSENTIAL

CHARLES YPMA – ELECTRICAL SUPERVISOR



**BEAUMONT ELECTRICAL
SUBSTATION**

The Electrical Department received 65 request this month and closed out 57 of them with 8 carrying overs to July 2020. The requests range from power restoration, blown fuses, sagging power lines, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC and Davey Tree.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	8
NO POWER	15
POWER LINE ISSUE	8
POLE ISSUE	2
SECURITY LIGHT	4
STREET LIGHT	18
TREES AND VINES	2
TOTAL INCIDENTS RESOLVED	57

Attachment: Public Works Dept. Report (4825 : Department Reports)

POWER OUTAGES

June 2020

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
1	4013 Hillcrest	10:03 a.m.	11:31 a.m.	5	56	Vines on transformer caused fuse to blow
6	1511 Yupon	9:00 a.m.	10:23 a.m.	35	58	Customer breaker off
8	Liberty H.S. Ag. Barn	7:25 p.m.	8:00 p.m.	15	20	Line fuse blown
9	116 East	3:35 p.m.	5:30 p.m.	10	105	Previous repair failed
	130 East	4:40 p.m.	5:50 p.m.	18	52	Previous repair failed
10	801 Sam Houston	8:45 a.m.	10:30 a.m.	15	90	Cutout was burning
18	1501 N. Travis	8:06 a.m.	9:10 a.m.	4	60	Tree limb fell on service line
23	109 Post Oak	8:17 a.m.	8:41 p.m.	13	11	Rotten tree fell on service line
Average				14	57	

14 Minutes 56 Minutes

Attachment: Public Works Dept. Report (4825 : Department Reports)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.D

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4826)

DOC ID: 4826

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

5.E

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4827)

DOC ID: 4827

Subject: Mayor, Council and Staff Comments

Background: This agenda item relates to expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary recognitions of City officials, employees or other citizens; reminders about upcoming events organized or sponsored by the City or other entity, that is scheduled to be attended by City officials or employees, inquiry of staff regarding specific factual information or existing policies.



The City of Liberty City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 9, 2020

6:00 PM

City Hall - Liberty Center

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Those individuals listed in the Call to Order were physically present in the Liberty Center. The public was not yet allowed entrance into the meeting due to COVID-19.

The meeting was called to order on June 9, 2020 at the City Hall - Liberty Center, 1829 Sam Houston Liberty, TX at 6:01 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Driggers	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Asst. City Manager	Present	
Naomi Herrington	Asst. City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. INVOCATION

An Invocation was not given.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American and Texas flags were led by Police Chief Gary Martin and Fire Chief Brian Hurst, respectively.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the

Minutes Acceptance: Minutes of Jun 9, 2020 6:00 PM (Minutes Approval)

public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed those participating in the meeting through telephone conference, and introduced other Staff members present.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4788)

City Manager's Report - T. Warner - City Projects and Activities - July 3rd Celebration - COVID 19 - Budget - Electrical Outages

COMMENTS - Current Meeting:

City Manager Tom Warner reported on current activities including moving forward with the July 3rd Fireworks Celebration (with no additional activities), facilities opening in light of COVID-19, budget work sessions with Council during the month of July, and information on recent electric outages.

ATTACHMENTS:

- City Manager's Report(DOCX)
- City Mgr Rpt-Att #1 (PDF)
- City Mgr Rpt-Att #2 (XLSX)

B. Information Item (ID # 4789)

Finance Report - Asst. City Mgr./CFO N. Herrington

COMMENTS - Current Meeting:

Asst. City Manager/CFO Naomi Herrington reported, in the General Fund, that revenues were 56% of the budgeted amount, property tax revenues were 86% and sales tax revenues were 57% of budgeted amounts, respectively. Cash on the balance sheet is \$2 million.

Ms. Herrington reviewed the various other funds and additional financial related information.

C. Information Item (ID # 4790)

Department Reports

COMMENTS - Current Meeting:

City Manager Tom Warner stated that monthly department reports are included in the Council Packet, and was prepared to answer any related questions.

ATTACHMENTS:

- Fire Dept Report (XLS)
- Golf Course Report (PDF)
- Inspection Report (PDF)
- Library Condensed Report (XLSX)
- Library Narrative Report (DOCX)
- Library Volunteer Report (XLSX)
- Police Dept. Report (XLS)

- Public Works Dept Report (DOCX)
- Public Works Construction Report (DOCX)

D. Information Item (ID # 4791)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, reported that the next Agency Meeting would be held June 16 in Livingston, two sets of Agency Minutes are included in the packet, and the last several months of Cambridge Project revenues have been profitable.

ATTACHMENTS:

- February, 2020 Minutes (PDF)
- April 2020 Minutes (PDF)

E. Information Item (ID # 4792)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

City Secretary Dianne Tidwell requested Council complete the Election on Disclosure forms, regarding consent or non-consent release of personal information.

VI. CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dennis Beasley, Council Member
SECONDER:	Diane Driggers, Mayor ProTem
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

A. Minutes Approval

1. Tuesday, May 12, 2020
2. Tuesday, May 26, 2020

VII. REGULAR AGENDA**A. Regular Session****1. Resolution 2020-17**

Consider approval of a Resolution authorizing the use of Cambridge Funds for repairs to the Pro Shop at the Liberty Municipal Golf Course.

COMMENTS - Current Meeting:

City Manager Tom Warner reported that this project was brought before Council, on May 26, to be paid with Liberty Community Development Corporation Funds. Discussion at that meeting

led to Council consensus that the Pro Shop renovations be paid with Cambridge Funds. Staff solicited quotes from local vendors, with Myron McDowell Construction submitting the lowest quote of \$24,850.

Following brief discussion, a motion was made to approve the Resolution awarding the project to Myron McDowell Construction, in the amount of \$24,850.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chipper Smith, Council Member
SECONDER:	Diane Driggers, Mayor ProTem
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

2. Resolution 2020-18

Consider a Resolution authorizing a Chapter 380 Economic Development Agreement between the City and Nutrition Supply Corporation.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on an increase to the manufacturing capabilities of local business, Nutrition Supply Corporation (NSC). NSC has requested assistance with upgrading the electrical service to their business. NSC and the City propose to fund \$12,500 and \$19,500, respectively. The City will benefit from increased utility fees and taxes.

A motion was made to approve the Resolution authorizing a Chapter 380 Economic Development Agreement with Nutrition Supply Corporation.

ATTACHMENTS:

- NSC -380 agreement (DOCX)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

3. Resolution 2020-19

Consider a Resolution authorizing the award of bid to DBT Transportation Services for installation of an Automated Weather Observing System (AWOS) at the Liberty Municipal Airport.

COMMENTS - Current Meeting:

Mr. Warner reported that the City was approved for a grant from TxDOT Aviation Division to install an Automated Weather Observing System at the Liberty Municipal Airport. Bids were let and only one bid was received, from DBT Transportation Services, in the amount of \$179,820. Only two bids were expected. The grant is a 75/25% match, and a private sector partner has agreed to fund the City's share of the project.

A motion was made to award the bid to DBT Transportation Service, in the amount of \$179,820.

RESULT: APPROVED [UNANIMOUS]
MOVER: Neal Thornton, Council Member
SECONDER: Libby Simonson, Council Member
AYES: Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

4. Resolution 2020-20

Consider a Resolution authorizing the City Manager to submit grant applications relating to the Texas General Land Office (GLO) Community Development Block Grant (CDBG-MIT) funding.

COMMENTS - Current Meeting:

Brief discussion was held regarding proposed projects to be submitted to the Texas General Land Office for mitigation funding. The grant funding requires no local match, however a 1% local match provides additional points to the competitive grant.

A motion was made to authorize the City Manager to submit grant applications for the Community Development Block Grant-Mitigation Funding.

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: Dennis Beasley, Council Member
AYES: Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

5. Work Session (ID # 4798)

City Council will conduct a Work Session to discuss issues relating to Certificates of Occupancy.

COMMENTS - Current Meeting:

Lengthy discussion was held regarding Certificates of Occupancy for certain residential and commercial structures in the City, related health, safety and fire inspections and other issues and concerns. Discussion of related topics also included change of ownership, change of use, fees vs. no fees, and other additional matters.

6. Work Session (ID # 4799)

City Council will conduct a Work Session to discuss the reinstatement of utility late fees and possible payment plans.

COMMENTS - Current Meeting:

City Council discussed resuming utility disconnects and late fees beginning on the later of June 26, 2020 or whenever Texas law allows for same. Further discussion included that customers, who are in arrears on their utility payments as a result of COVID-19, be offered a payment agreement. Also discussed were the terms of the proposed agreement.

7. Ordinance (ID # 4800)

CONSIDER ADOPTION OF AN ORDINANCE AMENDING CHAPTER 3, BUILDING REGULATIONS, OF THE CITY OF LIBERTY CODE OF ORDINANCES, BY CREATING ARTICLE 3.13 REQUIRING CERTIFICATES OF OCCUPANCY OR CERTIFICATES OF COMPLIANCE FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE

CITY; REQUIRING LIFE, HEALTH AND SAFETY INSPECTIONS AND FIRE SAFETY INSPECTIONS FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; ESTABLISHING AN EFFECTIVE DATE; AND DISPENSING WITH SECTION 3.10 OF THE HOME RULE CHARTER THAT ORDINANCES BE READ ON TWO SEPARATE OCCASIONS.

COMMENTS - Current Meeting:

Council consensus was to pass on this agenda item for further examination and future discussion.

RESULT: NO ACTION TAKEN

8. Ordinance (ID # 4801)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AMENDING THE MASTER FEE SCHEDULE CREATING FEES FOR CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Council consensus was to pass on this agenda item until a later date.

RESULT: NO ACTION TAKEN

9. Resolution 2020-21

Consider a Resolution authorizing City Staff to resume utility disconnects and charge late fees for failure to pay utilities beginning June 26, 2020.

COMMENTS - Current Meeting:

A motion was made to approve the Resolution resuming utility disconnects, late fees and authorizing utility payment agreements.

RESULT: APPROVED [UNANIMOUS]
MOVER: Libby Simonson, Council Member
SECONDER: Chipper Smith, Council Member
AYES: Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

B. Executive Session

EXECUTIVE SESSION:

Tx. Gov. Code §551.071 - Private Consultation with Attorney.

- To seek advice regarding contemplated / pending litigation.

Tx. Gov. Code §551.074 - Personnel Matters. - To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

At 7:39 p.m., Mayor Pickett closed the open meeting and opened the Executive Session, as authorized above.

C. Reconvene into Regular Session

At 8:22 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

VIII. ADJOURNMENT**A. Motion To:** Adjourn**COMMENTS - Current Meeting:**

There being no further business before the Council, Mayor Pickett adjourned the meeting at 8:23 p.m.

.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 9, 2020 6:00 PM (Minutes Approval)



The City of Liberty City Council

Special Called Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 23, 2020

6:00 PM

City Hall - Liberty Center

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Those individuals listed in the Call to Order were physically present in the Liberty Center. The public was not yet allowed entrance into the meeting due to COVID-19.

The meeting was called to order on June 23, 2020 at the City Hall - Liberty Center, 1829 Sam Houston Liberty, TX at 6:01 PM by Mayor ProTem Diane Driggers.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Absent	
Diane Driggers	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Chris Jarmon	Assistant City Manager	Present	
Dianne Tidwell	City Secretary	Present	
Brandon Davis	City Attorney	Present	

II. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

III. PRESENTATIONS / REPORTS

1. Information Item (ID # 4822)

City Manager's Report-T. Warner - Future Meeting Dates

Minutes Acceptance: Minutes of Jun 23, 2020 6:00 PM (Minutes Approval)

COMMENTS - Current Meeting:

City Manager Tom Warner presented a list of dates for future meetings, relating to the FY 2020-2021 Budget.

IV. REGULAR AGENDA**A. Regular Session****1. Resolution 2020-22**

Consider a Resolution awarding the City's credit card processing to OpenEdge.

COMMENTS - Current Meeting:

City Manager Tom Warner reported that the current credit card processing software does not integrate with the City's financial software and customer service has not be satisfactory. Execution of a contract with OpenEdge would save the City approximately \$1,980 per year and also integrates with the City's financial software providing for less errors and flexible reporting from the financial software.

A motion was made to approve the Resolution authorizing a contract with OpenEdge for credit card processing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

2. Resolution 2020-23

Consider a Resolution approving a Contingent Fee Contract with the Law Firm of Perdue Brandon Fielder Collins & Mott LLP.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the recent award of contract to Perdue, Brandon Fielder Collins and Mott, LLP on April 14, 2020, for delinquent collections related to Municipal Court, Utilities, and the Municipal Library. As a formality, this contingent fee contract must be approved by Resolution prior to commencement of any collections.

A motion was made to approve the Resolution approving a Contingent Fee Contract with the Law Firm of Perdue Brandon Fielder Collins & Mott, LLP.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neal Thornton, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

3. Resolution 2020-24

Consider a Resolution authorizing the City Manager to execute a Managed Plan Agreement with Liberty Computer Systems.

COMMENTS - Current Meeting:

City Manager Tom Warner reported that due to the IT Coordinator Position currently being vacant, Liberty Computer Systems has offered their services on a month to month basis, until the position is filled. The agreement includes operational responsibilities, non-critical and critical technical support and participation in all technology meetings to assist with the planning and budgeting of IT equipment. The cost for their services is \$5,000 upon execution of the agreement and \$10,000 per month.

A motion was made to approve the Resolution authorizing the City Manager to execute the Managed Plan Agreement with Liberty Computer Systems, Inc.

ATTACHMENTS:

- Managed Service Plan Agreement (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Chipper Smith, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

4. Resolution 2020-25

Consider a Resolution transferring the deeds for five (5) properties from the Liberty Community Development Corporation (LCDC) to the City of Liberty.

COMMENTS - Current Meeting:

City Manager Tom Warner explained that deed records reflect five properties in the name of the Liberty Community Development Corporation (LCDC). The LCDC does not own assets and have traditionally transferred any purchased assets to the City of Liberty. These properties include the Liberty Fire Dept. Substation on Hwy. 90, three tracts at the Liberty Municipal Airport and the Woodsprings Lift Station.

A motion was made to approve the Resolution transferring the deeds, as discussed, from the Liberty Community Development Corporation to the City of Liberty.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

5. Resolution 2020-26

Consider a Resolution approving Change Order No. 1 and Final Payment to TLC Trucking & Contracting for the Main B Levee Project.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on the completed Main B Levee repairs, west of Bowie Street. Mr. Warner reviewed the details of Change Order No. 1, resulting in a Final Payment to the contractor, TLC Trucking and Contracting, in the amount of \$75,871.72.

A motion was made to approve the Resolution authorizing Change Order No. 1 and Final Payment to TLC Trucking, in the amount of \$75,871.72.

ATTACHMENTS:

- Main B Levee-Att #1 (PDF)
- Main B Levee-Att #2 (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

6. Resolution 2020-27

Consider a Resolution approving Change Order No. 2 and Final Payment to Wadecon, LLC for the Holly Street Improvement Project.

COMMENTS - Current Meeting:

City Manager Tom Warner reported on a developer's proposed construction of eight homes on Holly Street and necessary drainage improvements, resulting in the developer entering into a 380 Agreement with the City. Mr. Warner reviewed the details of previous Change Order No. 1 and current Change Order No. 2. Final Payment is in the amount of \$93,409.70.

A motion was made to approve the Resolution authorizing Change Order No. 2 and Final Payment to the contractor, Wadecon, LLC, in the amount of \$93,409.70.

ATTACHMENTS:

- Holly Street Imp Project (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Neal Thornton, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

7. Ordinance 2020-19

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AMENDING CHAPTER 3, BUILDING REGULATIONS, OF THE CITY OF LIBERTY CODE OF ORDINANCES, BY CREATING ARTICLE 3.13 REQUIRING CERTIFICATES OF OCCUPANCY OR CERTIFICATES OF COMPLIANCE FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; REQUIRING LIFE, HEALTH AND SAFETY INSPECTIONS AND FIRE SAFETY INSPECTIONS FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; ESTABLISHING AN EFFECTIVE DATE; AND DISPENSING WITH SECTION 3.10 OF THE HOME RULE CHARTER THAT ORDINANCES BE READ ON TWO SEPARATE OCCASIONS.

COMMENTS - Current Meeting:

Mayor Pro Tem Driggers read the caption of the Ordinance into the record as follows:

"AN ORDINANCE AMENDING CHAPTER 3, BUILDING REGULATIONS, OF THE CITY OF LIBERTY CODE OF ORDINANCES, BY CREATING ARTICLE 3.13 REQUIRING CERTIFICATES OF OCCUPANCY OR CERTIFICATES OF COMPLIANCE FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; REQUIRING LIFE, HEALTH AND SAFETY INSPECTIONS AND FIRE SAFETY INSPECTIONS FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; ESTABLISHING AN EFFECTIVE DATE; AND DISPENSING WITH SECTION 3.10 OF THE HOME RULE CHARTER THAT ORDINANCES BE READ ON TWO SEPARATE OCCASIONS."

City Manager Tom Warner explained that this Ordinance authorizes inspections of structures due to a change in ownership or occupancy of a residential or commercial structure. Inspections include Life, Health and Safety Inspections and Fire Safety Inspections. This will ensure that a structure is safe for occupancy prior to connection of utilities. Lengthy discussion ensued regarding current practice, inspections, associated fees, and other related issues.

A motion was made to adopt the Ordinance requiring Certificates of Occupancy and Certificates of Compliance for certain residential and commercial structures in the City of Liberty.

ATTACHMENTS:

- Certificate of Occupancy Fees-Other Cities (XLSX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Neal Thornton, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

8. Ordinance 2020-20

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AMENDING THE MASTER FEE SCHEDULE CREATING FEES FOR CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pro Tem Driggers read the caption of the Ordinance into the record as follows:

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AMENDING THE MASTER FEE SCHEDULE CREATING FEES FOR CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS."

This Ordinance amends the City's Master Fee Schedule to include the fees for Certificates of Occupancy and Certificates of Compliance. A motion was made to adopt the Ordinance, as presented.

ATTACHMENTS:

- Certificate of Occupancy Fees-Other Cities (XLSX)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Arnold, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Driggers, Beasley, Simonson, Arnold, Smith, Thornton
ABSENT:	Carl Pickett

V. ADJOURNMENT

Motion To: Adjourn

COMMENTS - Current Meeting:

There being no further business before the Council, Mayor Pro Tem Driggers adjourned the meeting at 7:05 p.m.

.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

Minutes Acceptance: Minutes of Jun 23, 2020 6:00 PM (Minutes Approval)

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Property Sale

RESOLUTION (ID # 4828)

DOC ID: 4828 B

Department: Administration

Subject: Sale of Tax Resale Property 434 Wallisville Road.

Background: A tax foreclosure was performed on property with account number 23442 and described as being approximately 0.76 acres located on tract 31 of the B. C. Franklin Survey, Abstract 196, or 434 Wallisville Road. Texas. Mr. Matt Harris has offered \$42,000.00 to purchase the property. Currently the CAD value of the property is \$120,910.00 and the total taxes owed to all entities is \$83,221.62.

Funding Source: NA

Staff Recommendation: Staff recommends City Council approve the bid for Tax Resale Property described as 434 Wallisville Road.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A BID FOR TAX RESALE PROPERTY DESCRIBED AS APPROXIMATELY 0.76 ACRES, TRACT 31, B C FRANKLIN SURVEY, ABSTRACT 196 (434 WALLISVILLE ROAD)

WHEREAS, a tax foreclosure was performed on property with account number 23442 and described as being approximately 0.76 acres located on tract 31 of the B. C. Franklin Survey, Abstract 196, and being more fully described in Instrument Number 2014010906 in the Real Property Records of Liberty County, Texas; and

WHEREAS, Matt Harris has offered \$42,000.00 to purchase said property; and

WHEREAS, the CAD Value of the property is \$120,910.00 and the total taxes owed to all entities is \$83,221.62.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the offer for property in the amount of \$42,000 from Matt Harris for property with PID Number 23442.

PASSED AND APPROVED this 14th day of July, 2020.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

Resolution (ID # 4828)

City Council Meeting

July 14, 2020

Page 2

ATTEST:

Dianne Tidwell, City Secretary

We have an offer on the following property:

Account numbers: 000196-000029-003 PIDN: 23442

PROPERTY DESCRIPTION

Being approximately .76 acres located on tract 31 of the B C Franklin Survey, Abstract 196, more fully described in Instrument Number 2014010906 in the Real Property Records of Liberty County, Texas.

OFFEROR: MATT HARRIS (936)391-0020

Tax Owed:	Liberty ISD	\$ 23,385.27	=	28%
	Liberty County	\$32,756.10	=	39%
	City of Liberty	\$ 27,080.25	=	33%

Total Taxes Owed \$ 83,221.62

Offer:	\$42,000.00		
Less court costs	\$ - 0 -	Suit #	<u>TX16103665</u>
Publication Fee	\$ 250.00		
Filing Fees	\$ 34.00		
Amount to be distributed:	\$41,716.00		

Amount to be received by Liberty ISD	\$11,680.48
Amount to be received by Liberty County	\$11,269.24
Amount to be received by City of Liberty	\$13,766.28

Per Cent recovered by Liberty ISD, Liberty County, and City of Liberty 50%

CAD Value : \$120,910.00

Percent of CAD Value Recovered: 35%

Liberty County Strike off Property

RESALE OFFER INFORMATION FORM**Buyer Information**

Name: Matt Harris
 Address: 2720 Beaumont Ave
 Liberty, TX 77575
 Phone number: 936-391-0020

Property Information

Suit # TX16103665
 Account # 23442
 Legal Description: 00196 BC Franklin, Tract 31, Acres .76

Proposed Bid Information

Amount of Bid \$ 42,000.

A Publication fee of \$250.00, \$34.00 for fee to file the deed and the amount of Court Costs will be deducted from this figure first and then the remaining amount is the figure to be distributed to the taxing authorities.

****The acceptance of this proposed bid sheet does not warranty nor guarantee that the proposed bid will be approved by the taxing entities****

Return completed form to:

Mike Fielder
 Attorney At Law
 108 W. Clayton
 P.O. Box 1265
 Dayton, TX 77535

Phone(936)258-5536, Fax: (936)258-5508, email: karie@texasriverslaw.com

Attachment: Tax Resale Property Info (4828 : Tax Resale Property-434 Wallisville Rd.)

TERMS OF OFFER TO PURCHASE

MHL
I understand and agree that if this offer to purchase is accepted by all involved taxing authorities, a contract for such purchase by me will have been completed and I will become fully obligated to complete such purchase.

MHL
I understand and agree that said tax lien foreclosure interest will be deeded to me on a "quit-claim" basis with no warranties, express or implied. I understand and agree that it is my responsibility to fully investigate said property as to its completeness of title, size, location, and state of the property prior to my offer to purchase the same, and that none of the involved taxing authorities has made any representations or guaranties as to such state of the title or of the property.

MHL
I understand and agree that by tendering this offer to purchase said property, I fully agree to accept the property interest "as is", with no representations or warranties whatsoever on the part of the taxing authorities, and understand that such interest may represent full title, part title, or no title to said property.

MHL
I understand and agree that for any of several reasons a title insurance agency or underwriter may decline to insure the title to the property for the purchase of a sale or a loan for an extended period of time.

MHL
Further, I understand and agree that my purchase of said property interest will be final and that the taxing authorities cannot refund the purchase price of said property because of any flaw in its title, location, size or state of the property and that neither the taxing authorities nor their attorneys can give me legal advice or opinions as to the same.

MHL
In addition, I understand and agree to accept the property subject to any existing right of redemption granted by law in the former owner(s) or occupiers of the property.

MGH

Further, I understand and agree that if improvements are made to the property during the redemption period I may not be able to recover their value.

MGH

I have read and understand the above terms and under the same do offer to purchase said property for the total purchase price stated.

Signed this the 2 day of June, 2020.

Matthew G Harris

Please print;
Name:

Matthew G Harris

Address:

2720 Beaumont Ave, Liberty, TX 77575

Phone No.:

936-391-0020

Other
contact
information:

Attachment: Tax Resale Property Info (4828 : Tax Resale Property-434 Wallisville Rd.)

June 2, 2020

To Whom it may concern:

Subject: Property ID 23442

00196 B C Franklin, Tract 31 Acres .76

I am interested in making an offer for the attached property located in the City of Liberty.

Please keep in mind the following in considering my offer.

- 1) CAD value seems to be far from market value.
- 2) The property is very dilapidated and need of major repairs just to stabilize from weather and to secure.
- 3) Property has had a problem with vagrants setting up inside.
- 4) This property is an eye sore for the City, County and School District.
- 5) Property has been presented at Sheriff's Sale and has had no Offers.
- 6) Any monies spent to stabilize and secure on the property will be are subject to loss and are speculative for a period of two years.

I believe it would be in the best interest of all entities to get this property cleaned up and put back on the tax rolls.

Thanks for your consideration on this matter

Regards,



Matthew G Harris

936-391-0020

Attachment: Tax Resale Property Info (4828 : Tax Resale Property-434 Wallisville Rd.)

 Property Details**Account**

Property ID: 23442
Legal Description: 000196 B C FRANKLIN, TRACT 31, ACRES .76
Geographic ID: 000196-000029-003

Agent:

Type: Real

Location

Address: 434 WALLISVILLE RD TX
Map ID: 40 B
Neighborhood CD: LISD01

Owner

Owner ID: 2033954
Name: STEPHENSON ANN
Mailing Address: 3801 E CREST DR
APT 6206
BRYAN, TX 77802

% Ownership: 100.0%

Exemptions: For privacy reasons not all exemptions are shown online.

Property Values

Improvement Homesite Value:	\$107,990
Improvement Non-Homesite Value:	\$0
Land Homesite Value:	\$12,920
Land Non-Homesite Value:	\$0
Agricultural Market Valuation:	\$0
Market Value:	\$120,910
Ag Use Value:	\$0
Appraised Value:	\$120,910
Homestead Cap Loss: ⓘ	\$0
Assessed Value:	\$120,910

VALUES DISPLAYED ARE 2020 PRELIMINARY VALUES AND ARE SUBJECT TO CHANGE PRIOR TO CERTIFICATION.

DISCLAIMER Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.

Property Taxing Jurisdiction

Entity	Description	Tax Rate	Market Value	Taxable Value	Estimated Tax	Freeze Ceiling
CAD	APPRAISAL DIST	0.000000	\$120,910	\$120,910	\$0.00	
CLI	CITY OF LIBERTY	0.585100	\$120,910	\$120,910	\$707.44	
GLI	LIBERTY COUNTY	0.578800	\$120,910	\$120,910	\$699.83	
HD1	HOSPITAL DISTRICT 1	0.090000	\$120,910	\$120,910	\$108.82	
NAVS	NAVIGATION-SOUTH	0.013850	\$120,910	\$120,910	\$16.75	
PR1	PRECINCT 1	0.000000	\$120,910	\$120,910	\$0.00	
SLI	LIBERTY ISD	1.312500	\$120,910	\$120,910	\$1,586.94	
WD5	WATER DISTRICT 5	0.089900	\$120,910	\$120,910	\$108.70	

Total Tax Rate: 2.670150 Estimated Taxes With Exemptions: \$3,228.48 Estimated Taxes Without Exemptions: \$3,228.48

Property Improvement - Building

Description: RESIDENTIAL Type: RESIDENTIAL State Code: A1 Living Area: 2,006.00sqft Value: \$107,260

Type	Description	Class CD	Exterior Wall	Year Built	SQFT
MA	MAIN AREA	6P	BV	1974	2,006.00
121	OPEN MA PORCH	*		1974	84.00
128	ATTACHED GARAGE	*		1974	378.00

Description: CANOPY 18X31 Type: MISC IMPROVEMENTS State Code: A1 Living Area: 0.00sqft Value: \$730

Type	Description	Class CD	Year Built	SQFT
CP2	CANOPY ON DIRT	*	1980	558.00

Property Land

Type	Description	Acreage	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
FA	FRONT ACREAGE	0.76	33,105.60	0.00	0.00	\$12,920	\$0

Property Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap Loss	Assessed
2020	\$107,990	\$12,920	\$0	\$120,910	\$0	\$120,910
2019	\$100,880	\$12,160	\$0	\$113,040	\$0	\$113,040
2018	\$96,750	\$10,320	\$0	\$107,070	\$0	\$107,070
2017	\$96,750	\$10,320	\$0	\$107,070	\$0	\$107,070
2016	\$89,500	\$7,440	\$0	\$96,940	\$0	\$96,940
2015	\$78,740	\$7,440	\$0	\$86,180	\$0	\$86,180
2014	\$75,750	\$7,440	\$0	\$83,190	\$0	\$83,190
2013	\$75,750	\$7,440	\$0	\$83,190	\$0	\$83,190
2012	\$75,750	\$7,440	\$0	\$83,190	\$0	\$83,190
2011	\$75,750	\$7,440	\$0	\$83,190	\$0	\$83,190

Property Deed History

Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Number
7/18/2014	GW	GENERAL WARRANTY DEED	STEPHENSON MICHEAL ET AL	STEPHENSON ANN	2014010906		
10/4/2013	AF	AFFIDAVIT	STEPHENSON JAMES	STEPHENSON MICHEAL ET AL	2013014787		
10/4/2013	AF	AFFIDAVIT	STEPHENSON CLAUDINE	STEPHENSON JAMES	2013014786		
2/26/1990	AF	AFFIDAVIT	STEPHENSON JIM	STEPHENSON CLAUDINE	1312	757	

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Liberty County Tax Office

Wednesday, June 10,
2020

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Property Tax Record

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Account: 23442
APD: 000196-000029-003
Location: 0000434WALLISVILLE RD
Legal: 000196 B C
FRANKLIN|TRACT 31|A
CRES .76

Acres: 0.760
Yr Built: 0
Sq Ft: 0
Def. Start: 4/24/1990
Def. End: 1/1/2016
Roll: R
UDI: 0%

2019 Values
Improvement 100880
Land 12160

2019 Exemptions

Owner: STEPHENSON ANN
3801 E CREST DR
APT 6206
BRYAN TX 77802-

Username:

Password:

Click on the e-Payment button to make a credit card or eCheck payment
Please enter Jurisdiction Code 5321

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[All years](#)

Year	Unit	Levy Amount	Amount Paid	Levy Due	Penalty	Interest	Col Penalty	Total Due	Receipt Date
2019	CLI	661.40	0.00	661.40	66.14	33.07	0.00	760.61	--
2019	GLI	654.28	0.00	654.28	65.43	32.71	0.00	752.42	--
2019	HD1	101.74	0.00	101.74	10.17	5.09	0.00	117.00	--
2019	NVS	15.66	0.00	15.66	1.57	0.78	0.00	18.01	--
2019	SLI	1,483.65	0.00	1,483.65	148.37	74.18	0.00	1,706.20	--
2019	WD5	101.62	0.00	101.62	10.16	5.08	0.00	116.86	--
2019	Totals	3,018.35	0.00	3,018.35	301.84	150.91	0.00	3,471.10	--
2018	CLI	626.47	0.00	626.47	75.18	106.50	121.22	929.37	--
2018	GLI	619.72	0.00	619.72	74.37	105.35	119.92	919.36	--
2018	HD1	96.36	0.00	96.36	11.56	16.38	18.65	142.95	--
2018	NVS	14.83	0.00	14.83	1.78	2.52	2.87	22.00	--
2018	SLI	1,492.56	0.00	1,492.56	179.11	253.74	288.81	2,214.22	--
2018	WD5	96.26	0.00	96.26	11.55	16.36	18.63	142.80	--
2018	Totals	2,946.20	0.00	2,946.20	353.55	500.85	570.10	4,370.70	--
2017	CLI	653.13	0.00	653.13	78.38	189.41	138.14	1,059.06	--
2017	GLI	619.72	0.00	619.72	74.37	179.72	131.07	1,004.88	--
2017	HD1	96.36	0.00	96.36	11.56	27.94	20.38	156.24	--
2017	NVS	16.33	0.00	16.33	1.96	4.74	3.45	26.48	--
2017	SLI	1,492.56	0.00	1,492.56	179.11	432.84	315.68	2,420.19	--
2017	WD5	64.42	0.00	64.42	7.73	18.68	13.62	104.45	--
2017	Totals	2,942.52	0.00	2,942.52	353.11	853.33	622.34	4,771.30	--
2016	CLI	591.33	0.00	591.33	70.96	242.45	135.71	1,040.45	--
2016	GLI	561.09	0.00	561.09	67.33	230.05	128.77	987.24	--
2016	HD1	87.25	0.00	87.25	10.47	35.77	20.02	153.51	--
2016	NVS	17.45	0.00	17.45	2.09	7.15	4.00	30.69	--
2016	SLI	1,361.04	0.00	1,361.04	163.32	558.03	312.36	2,394.75	--

2016	WD5	57.87	0.00	57.87	6.94	23.73	13.28	101.82	--
2016 Totals		2,676.03	0.00	2,676.03	321.11	1,097.18	614.14	4,708.46	
2015	CLI	431.82	0.00	431.82	51.82	228.86	106.88	819.38	--
2015	GLI	336.80	0.00	336.80	40.42	178.50	83.36	639.08	--
2015	HD1	55.06	0.00	55.06	6.61	29.18	13.63	104.48	--
2015	NVS	1.59	0.00	1.59	0.19	0.84	0.39	3.01	--
2015	SLI	713.60	0.00	713.60	85.63	378.21	176.62	1,354.06	--
2015	WD5	36.52	0.00	36.52	4.38	19.36	9.04	69.30	--
2015 Totals		1,575.39	0.00	1,575.39	189.05	834.95	389.92	2,989.31	
2014	CLI	431.82	0.00	431.82	51.82	280.68	114.65	878.97	--
2014	GLI	336.80	0.00	336.80	40.42	218.92	89.42	685.56	--
2014	HD1	52.37	0.00	52.37	6.28	34.04	13.90	106.59	--
2014	NVS	4.13	0.00	4.13	0.50	2.68	1.10	8.41	--
2014	SLI	855.30	0.00	855.30	102.64	555.95	227.08	1,740.97	--
2014	WD5	34.74	0.00	34.74	4.17	22.58	9.22	70.71	--
2014 Totals		1,715.16	0.00	1,715.16	205.83	1,114.85	455.37	3,491.21	
2013	CLI	490.82	490.82	0.00	0.00	0.00	0.00	0.00	1/27/2014
2013	GLI	481.50	481.50	0.00	0.00	0.00	0.00	0.00	1/27/2014
2013	HD1	74.87	74.87	0.00	0.00	0.00	0.00	0.00	1/27/2014
2013	NVS	14.79	14.79	0.00	0.00	0.00	0.00	0.00	1/27/2014
2013	SLI	972.16	972.16	0.00	0.00	0.00	0.00	0.00	1/27/2014
2013	WD5	49.66	49.66	0.00	0.00	0.00	0.00	0.00	1/27/2014
2013 Totals		2,083.80	2,083.80	0.00	0.00	0.00	0.00	0.00	
2012	CLI	490.82	516.25	0.00	0.00	0.00	0.00	0.00	1/31/2013
2012	GLI	465.86	490.00	0.00	0.00	0.00	0.00	0.00	1/31/2013
2012	HD1	74.87	78.75	0.00	0.00	0.00	0.00	0.00	1/31/2013
2012	NVS	15.02	15.80	0.00	0.00	0.00	0.00	0.00	1/31/2013
2012	SLI	974.24	1,024.71	0.00	0.00	0.00	0.00	0.00	1/31/2013
2012	WD5	46.25	48.65	0.00	0.00	0.00	0.00	0.00	1/31/2013
2012 Totals		2,067.06	2,174.16	0.00	0.00	0.00	0.00	0.00	
2011	CLI	490.82	25.46	470.32	56.44	475.02	150.27	1,152.05	1/31/2013
2011	GLI	465.86	24.16	446.41	53.57	450.87	142.63	1,093.48	1/31/2013
2011	HD1	74.87	3.88	71.75	8.61	72.47	22.92	175.75	1/31/2013
2011	NVS	15.02	0.78	14.39	1.73	14.53	4.60	35.25	1/31/2013
2011	SLI	974.85	50.57	934.14	112.10	943.48	298.46	2,288.18	1/31/2013
2011	WD5	43.34	2.25	41.53	4.98	41.95	13.27	101.73	1/31/2013
2011 Totals		2,064.76	107.10	1,978.54	237.43	1,998.32	632.15	4,846.44	
2010	CLI	490.82	0.00	490.82	58.90	554.63	165.65	1,270.00	--
2010	GLI	465.86	0.00	465.86	55.90	526.42	157.23	1,205.41	--
2010	HD1	74.87	0.00	74.87	8.98	84.60	25.27	193.72	--
2010	NVS	15.58	0.00	15.58	1.87	17.61	5.26	40.32	--
2010	SLI	994.20	0.00	994.20	119.30	1,123.45	335.54	2,572.49	--
2010	WD5	44.01	0.00	44.01	5.28	49.73	14.85	113.87	--
2010 Totals		2,085.34	0.00	2,085.34	250.23	2,356.44	703.80	5,395.81	
2009	CLI	524.92	0.00	524.92	62.99	656.15	186.61	1,430.67	--
2009	GLI	498.23	0.00	498.23	59.79	622.79	177.12	1,357.93	--
2009	HD1	80.07	0.00	80.07	9.61	100.09	28.47	218.24	--
2009	NVS	16.66	0.00	16.66	2.00	20.83	5.92	45.41	--
2009	SLI	1,063.28	0.00	1,063.28	127.59	1,329.10	378.00	2,897.97	--
2009	WD5	48.31	0.00	48.31	5.80	60.39	17.18	131.68	--
2009 Totals		2,231.47	0.00	2,231.47	267.78	2,789.35	793.30	6,081.90	
2008	CLI	524.92	0.00	524.92	62.99	719.14	196.06	1,503.11	--
2008	GLI	498.23	0.00	498.23	59.79	682.58	186.09	1,426.69	--
2008	HD1	80.07	0.00	80.07	9.61	109.70	29.91	229.29	--
2008	NVS	16.10	0.00	16.10	1.93	22.06	6.01	46.10	--

2008	SLI	1,063.28	0.00	1,063.28	127.59	1,456.69	397.13	3,044.69	--
2008	WD5	44.48	0.00	44.48	5.34	60.94	16.61	127.37	--
2008	Totals	2,227.08	0.00	2,227.08	267.25	3,051.11	831.81	6,377.25	--
2007	CLI	404.51	0.00	404.51	48.54	602.72	158.37	1,214.14	--
2007	GLI	343.79	0.00	343.79	41.25	512.25	134.59	1,031.88	--
2007	HD1	55.25	0.00	55.25	6.63	82.32	21.63	165.83	--
2007	NVS	1.76	0.00	1.76	0.21	2.62	0.69	5.28	--
2007	SLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
2007	WD5	31.62	0.00	31.62	3.79	47.11	12.38	94.90	--
2007	Totals	836.93	0.00	836.93	100.42	1,247.02	327.66	2,512.03	--
2006	CLI	404.51	0.00	404.51	48.54	651.26	165.65	1,269.96	--
2006	GLI	345.20	0.00	345.20	41.42	555.77	141.36	1,083.75	--
2006	HD1	53.35	0.00	53.35	6.40	85.89	21.85	167.49	--
2006	NVS	1.87	0.00	1.87	0.22	3.01	0.77	5.87	--
2006	SLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
2006	WD5	31.62	0.00	31.62	3.79	50.91	12.95	99.27	--
2006	Totals	836.55	0.00	836.55	100.37	1,346.84	342.58	2,626.34	--
2005	CLI	404.51	0.00	404.51	48.54	699.80	172.93	1,325.78	--
2005	GLI	348.27	0.00	348.27	41.79	602.51	148.89	1,141.46	--
2005	HD1	55.25	0.00	55.25	6.63	95.58	23.62	181.08	--
2005	NVS	2.19	0.00	2.19	0.26	3.79	0.94	7.18	--
2005	SLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
2005	WD5	32.78	0.00	32.78	3.93	56.71	14.01	107.43	--
2005	Totals	843.00	0.00	843.00	101.15	1,458.39	360.39	2,762.93	--
2004	CLI	404.51	0.00	404.51	48.54	748.34	180.21	1,381.60	--
2004	GLI	348.33	0.00	348.33	41.80	644.41	155.18	1,189.72	--
2004	NVS	2.59	0.00	2.59	0.31	4.79	1.15	8.84	--
2004	WD5	35.91	0.00	35.91	4.31	66.43	16.00	122.65	--
2004	Totals	791.34	0.00	791.34	94.96	1,463.97	352.54	2,702.81	--
2003	CLI	421.61	0.00	421.61	50.59	830.57	195.42	1,498.19	--
2003	GLI	335.99	0.00	335.99	40.32	661.90	155.73	1,193.94	--
2003	NVS	1.79	0.00	1.79	0.21	3.53	0.83	6.36	--
2003	WD5	39.73	0.00	39.73	4.77	78.27	18.42	141.19	--
2003	Totals	799.12	0.00	799.12	95.89	1,574.27	370.40	2,839.68	--
2002	CLI	378.02	0.00	378.02	45.36	790.06	182.02	1,395.46	--
2002	GLI	292.24	0.00	292.24	35.07	610.78	140.71	1,078.80	--
2002	NVS	0.07	0.00	0.07	0.01	0.15	0.03	0.26	--
2002	WD5	33.15	0.00	33.15	3.98	69.28	15.96	122.37	--
2002	Totals	703.48	0.00	703.48	84.42	1,470.27	338.72	2,596.89	--
2001	CLI	372.21	0.00	372.21	44.87	822.58	185.92	1,425.38	--
2001	GLI	292.24	0.00	292.24	35.07	645.85	145.97	1,119.13	--
2001	NVS	0.07	0.00	0.07	0.01	0.15	0.03	0.26	--
2001	WD5	31.64	0.00	31.64	3.80	69.92	15.80	121.16	--
2001	Totals	696.16	0.00	696.16	83.55	1,538.50	347.72	2,665.93	--
2000	CLI	333.78	0.00	333.78	40.05	777.71	172.73	1,324.27	--
2000	GLI	270.98	0.00	270.98	32.52	631.38	140.23	1,075.11	--
2000	WD5	34.51	0.00	34.51	4.14	80.41	17.86	136.92	--
2000	Totals	639.27	0.00	639.27	76.71	1,489.50	330.82	2,536.30	--
1999	CLI	325.01	0.00	325.01	39.00	796.27	174.04	1,334.32	--
1999	GLI	259.01	0.00	259.01	31.08	634.57	138.70	1,063.36	--
1999	WD5	33.21	0.00	33.21	3.99	81.36	17.78	136.34	--
1999	Totals	617.23	0.00	617.23	74.07	1,512.20	330.52	2,534.02	--
1998	CLI	318.84	0.00	318.84	38.26	819.42	176.48	1,353.00	--
1998	GLI	252.44	0.00	252.44	30.29	648.77	139.73	1,071.23	--

1998	WD5	34.85	0.00	34.85	4.18	89.56	19.29	147.88	--
1998									
Totals		606.13	0.00	606.13	72.73	1,557.75	335.50	2,572.11	
1997	CLI	312.63	0.00	312.63	37.52	840.97	178.67	1,369.79	--
1997	GLI	237.36	0.00	237.36	28.48	638.50	135.65	1,039.99	--
1997	WD5	34.69	0.00	34.69	4.16	93.32	19.83	152.00	--
1997									
Totals		584.68	0.00	584.68	70.16	1,572.79	334.15	2,561.78	
1996	CLI	323.74	0.00	323.74	38.85	909.71	190.85	1,463.15	--
1996	GLI	237.36	0.00	237.36	28.48	666.98	139.92	1,072.74	--
1996	SLI	70.50	0.00	70.50	8.46	198.11	41.56	318.63	--
1996	WD5	35.20	0.00	35.20	4.22	98.91	20.75	159.08	--
1996									
Totals		666.80	0.00	666.80	80.01	1,873.71	393.08	3,013.60	
1995	CLI	314.84	0.00	314.84	37.78	922.48	191.27	1,466.37	--
1995	GLI	220.30	0.00	220.30	26.44	645.48	133.83	1,026.05	--
1995	SLI	70.50	0.00	70.50	8.46	206.57	42.83	328.36	--
1995	WD5	33.24	0.00	33.24	3.99	97.39	20.19	154.81	--
1995									
Totals		638.88	0.00	638.88	76.67	1,871.92	388.12	2,975.59	
1994	CLI	293.54	225.72	218.04	26.16	665.02	136.38	1,045.60	1/30/2015
1994	GLI	220.30	169.40	163.63	19.64	499.07	102.35	784.69	1/30/2015
1994	NAV	9.27	7.13	6.88	0.83	20.98	4.30	32.99	1/30/2015
1994	SLI	70.50	54.21	52.37	6.28	159.73	32.76	251.14	1/30/2015
1994	WD5	30.93	23.78	22.97	2.76	70.06	14.37	110.16	1/30/2015
1994									
Totals		624.54	480.24	463.89	55.67	1,414.86	290.16	2,224.58	
1993	CLI	239.77	707.01	0.00	0.00	0.00	0.00	0.00	1/30/2015
1993	GLI	163.71	482.72	0.00	0.00	0.00	0.00	0.00	1/30/2015
1993	NAV	9.27	27.32	0.00	0.00	0.00	0.00	0.00	1/30/2015
1993	SLI	70.50	207.87	0.00	0.00	0.00	0.00	0.00	1/30/2015
1993	WD5	23.82	70.24	0.00	0.00	0.00	0.00	0.00	1/30/2015
1993									
Totals		507.07	1,495.16	0.00	0.00	0.00	0.00	0.00	
1992	CLI	213.66	532.25	0.00	0.00	0.00	0.00	0.00	1/10/2012
1992	GLI	160.34	399.44	0.00	0.00	0.00	0.00	0.00	1/10/2012
1992	NAV	9.27	23.10	0.00	0.00	0.00	0.00	0.00	1/10/2012
1992	WD5	23.82	59.33	0.00	0.00	0.00	0.00	0.00	1/10/2012
1992									
Totals		407.09	1,014.12	0.00	0.00	0.00	0.00	0.00	
1991	CLI	200.97	511.17	0.00	0.00	0.00	0.00	0.00	7/6/2011
1991	GLI	149.52	380.32	0.00	0.00	0.00	0.00	0.00	7/6/2011
1991	NAV	9.27	23.56	0.00	0.00	0.00	0.00	0.00	7/6/2011
1991	WD5	23.82	60.59	0.00	0.00	0.00	0.00	0.00	7/6/2011
1991									
Totals		383.58	975.64	0.00	0.00	0.00	0.00	0.00	
1990	NAV	9.71	0.00	0.00	0.00	0.00	0.00	0.00	--
1990									
Totals		9.71	0.00	0.00	0.00	0.00	0.00	0.00	
1989	CLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1989	GLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1989	NAV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1989	SLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1989	WD5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1989									
Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1988	CLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1988	GLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1988	NAV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1988	SLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1988	WD5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1988									
Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1987	CLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--

1987	GLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1987	NAV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1987	SLI	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1987	WD5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	--
1987									
Totals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Grand Totals		38,824.72	8,330.22	33,119.54	3,913.96	36,139.28	10,455.29	83,628.07	

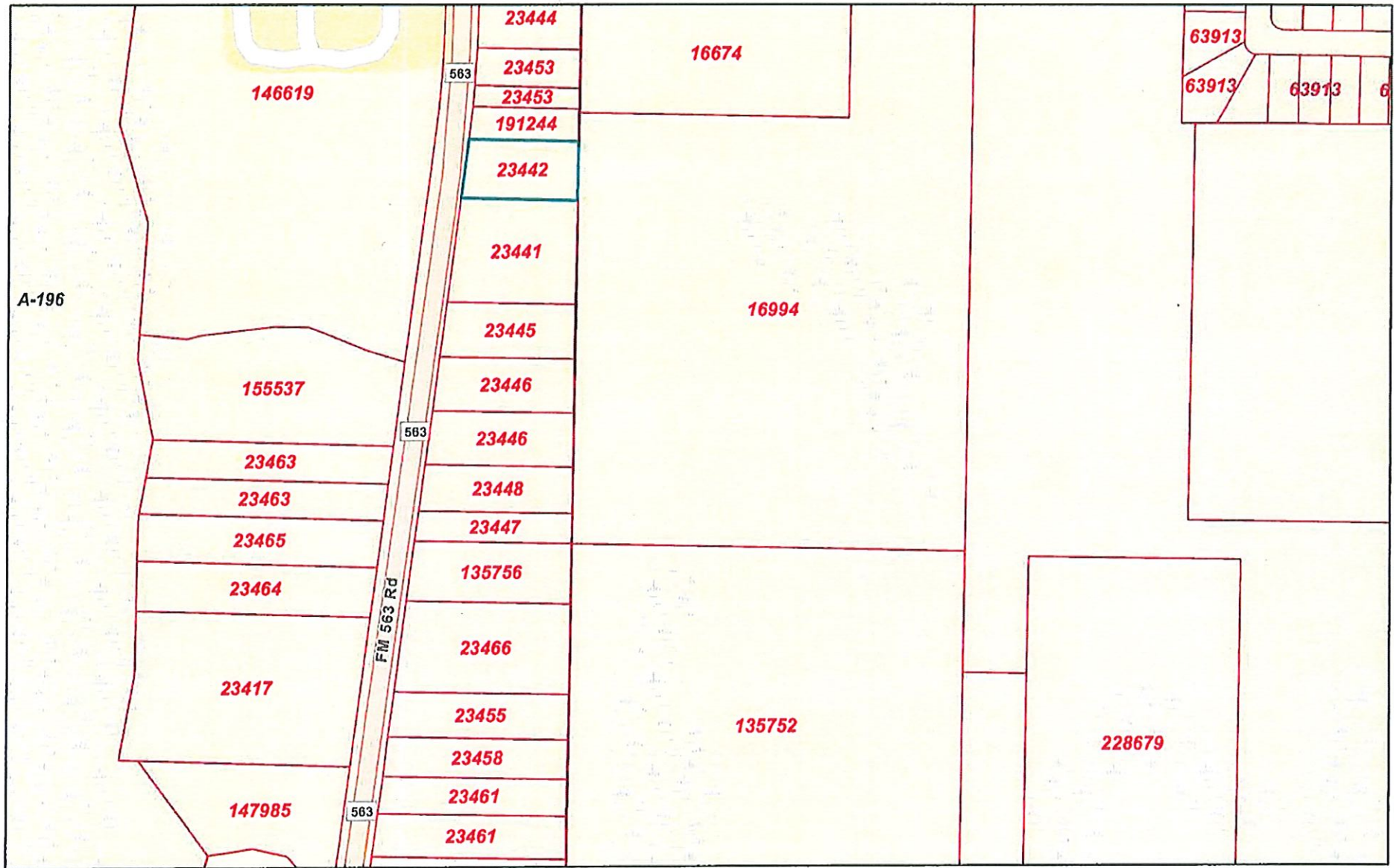
[Read our Privacy Policy](#)

Liberty County

Liberty County Tax Assessor/Collector

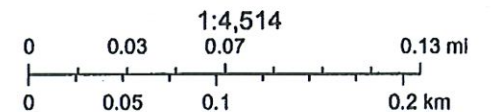
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Site Design by Spindlemedia

Liberty CAD Web Map



6/10/2020, 4:08:12 PM

- Parcels
- Abstracts



Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, OpenStreetMap contributors, and the GIS User Community

Liberty County Appraisal District, BIS Consulting - www.bisconsulting.com

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of the property.



Attachment: Tax Resale Property-Photos (4828 : Tax Resale Property-434 Wallisville Rd.)



Attachment: Tax Resale Property-Photos (4828 : Tax Resale Property-434 Wallisville Rd.)



Attachment: Tax Resale Property-Photos (4828 : Tax Resale Property-434 Wallisville Rd.)



Attachment: Tax Resale Property-Photos (4828 : Tax Resale Property-434 Wallisville Rd.)



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.2

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Miscellaneous Issues

RESOLUTION (ID # 4829)

DOC ID: 4829 A

Department: Community Development

Subject: Parking Variance

Background: The City's current parking regulations require retail stores to provide 1 parking space for every 200 square feet of floor area. Hankins Development is requesting a variance from the city's parking ordinance in order to provide 1 parking space for every 300 square feet of floor area for their proposed 10,000 square foot Dollar Tree Store. If approved, the variance would reduce the number of required parking spaces from 50 to 34. Hankins Development states that with reduced parking requirements, they will be able to provide additional landscaping to the site.

The Planning and Zoning Commission met on June 18, 2020 to consider this item and voted 5-0 for approval.

Funding Source: NA

Staff Recommendation: Staff recommends approval of the variance changing the minimum number of parking spaces to 1 for every 300 square foot of floor area for the Dollar Tree Store.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A PARKING VARIANCE FOR HANKINS DEVELOPMENT, LLC

WHEREAS, the City's current parking regulations require retail stores to provide one (1) parking space for every two hundred (200) square feet of floor area; and

WHEREAS, Hankins Development, LLC is requesting a variance from the City's parking ordinance in order to provide one (1) parking space for every three hundred (300) square feet of floor area for their proposed 10,000 square foot Dollar Tree store; and

WHEREAS, the variance would reduce the number of required parking spaces from fifty (50) to thirty-four (34); and

WHEREAS, Hankins Development plans to provide additional landscaping to the site with the additional land if it doesn't have to be used for parking; and

WHEREAS, the Planning and Zoning Commission met on June 18, 2020 to consider this item and voted 5 - 0 for approval.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the variance changing the minimum number of parking spaces to one (1) for every three hundred (300) square feet of floor area for the Dollar Tree store.

PASSED AND APPROVED this 14th day of July, 2020.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

VARIANCE APPLICATION

Instructions:

- 1. Please type or print with ink.
- 2. Applications must be completed, and accompanied by all required materials at the time of submittal. Incomplete submittals will be returned to the applicant. The City of Liberty cannot guarantee a deadline extension to allow for the submittal of omitted information or materials.
- 3. Application must be signed by all legal owners of the subject property or by the legally authorized agent for the property owner(s). If the request will be processed by an agent, the application must be accompanied by a notarized "Designation of Agent Form" signed by all legal owners of the property.
- 4. The Following items shall accompany the application:
 - a. A copy of the deed(s) to the subject property verifying legal ownership.
 - b. A Legible site plan or plot plan of the subject property.
 - c. A letter describing in detail the reason(s) for the request and the hardship on which the request is based.
 - d. Other materials, as appropriate (i.e. photos, slides, drawings, plats, petitions, etc.)

Owner/Agent Information:

Name of Owner(s): Michael Hankins for Hankins Development

Name of Agent, if applicable: Garrett Carter for Hankins Development

Phone Number: 337-564-6501 garrett@hankinsdev.com

Fax Number: N/A

Mailing Address: 419 Alamo St., Lake Charles, LA 70601

Property Data:

Street address: 2914 N. Main Street, Liberty, TX 77575

Legal Description:

Attachment: Variance Request-Hankins Development Parking (4829 : Parking Variance-Hankins Development LLC)

Variance Request:

I/ We, being the legal owner(s) or the agent for the legal owner(s) of the property described above, hereby request that the Planning and Zoning commission and City Council of the City of Liberty consider the following variance request to the City of Liberty Code of Ordinances:
List brief description and ordinance(s)

The ordinance for our commercial use calls for parking to be provided as 1 space per 200 sq. ft. of floor area. Our building will be 10,000 sq.ft. so that would be 50 spaces. Dollar Tree has 15,000 stores across the nation and know that 1 space per 300 sq. ft. of floor area is more than enough to handle their customer volume.

Reason/Hardship for the Variance:

In order to recommend approval of a variance, the Planning and Zoning Commission must make a finding of hardship. As noted in the instructions, **you must attach a letter** describing the reason for the request and the hardship on which the request is based, stating the grounds for the variance and all of the facts relied upon for the case.

Variance Review Criteria:

In order to make a finding of hardship, the Planning and Zoning Commission must determine that **all** of the following criteria are met. **State how your variance request meets these four criteria. Please note that the hardship cannot be based solely on financial or self-imposed conditions.** (Attach additional pages for multiple variance requests or if additional space is needed.)

- 1. The granting of the variance will not be detrimental to the public safety health, or welfare, be injurious to surrounding property, or violate the intent and purpose of the regulation:
See attached.
- 2. The granting of the variance is not based on a hardship which is self-imposed:
See attached.
- 3. The hardship is not based solely on the cost of complying with the regulation:
See attached.

Attachment: Variance Request-Hankins Development Parking (4829 : Parking Variance-Hankins Development LLC)

4. The hardship is based on circumstances which are unique to the property for which the variance sought, and not circumstances common to other properties:

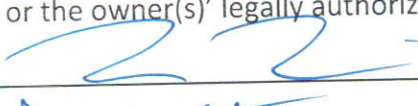
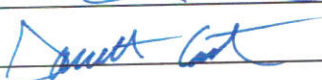
See attached.

Notice:

The City of Liberty does not enforce deed restrictions and cannot grant variances to deed restrictions. Any variance granted pursuant to this application and any building permit issued pursuant to such variance does not constitute or represent approval or authority to violate deed restrictions. A plat vacation and replat pursuant to Chapter 212, Texas Local Government Code may be required for such authority.

Signature(s) of Owner(s)/ Agent:

This is to certify that the information provided above is true and correct and that I am the owner of record of the property or the owner(s)' legally authorized agent.

Signature:  (Michael Hankins) Date: 6/12/20
Signature:  (Garrett Carter) Date: 6/12/20

For Office Use Only

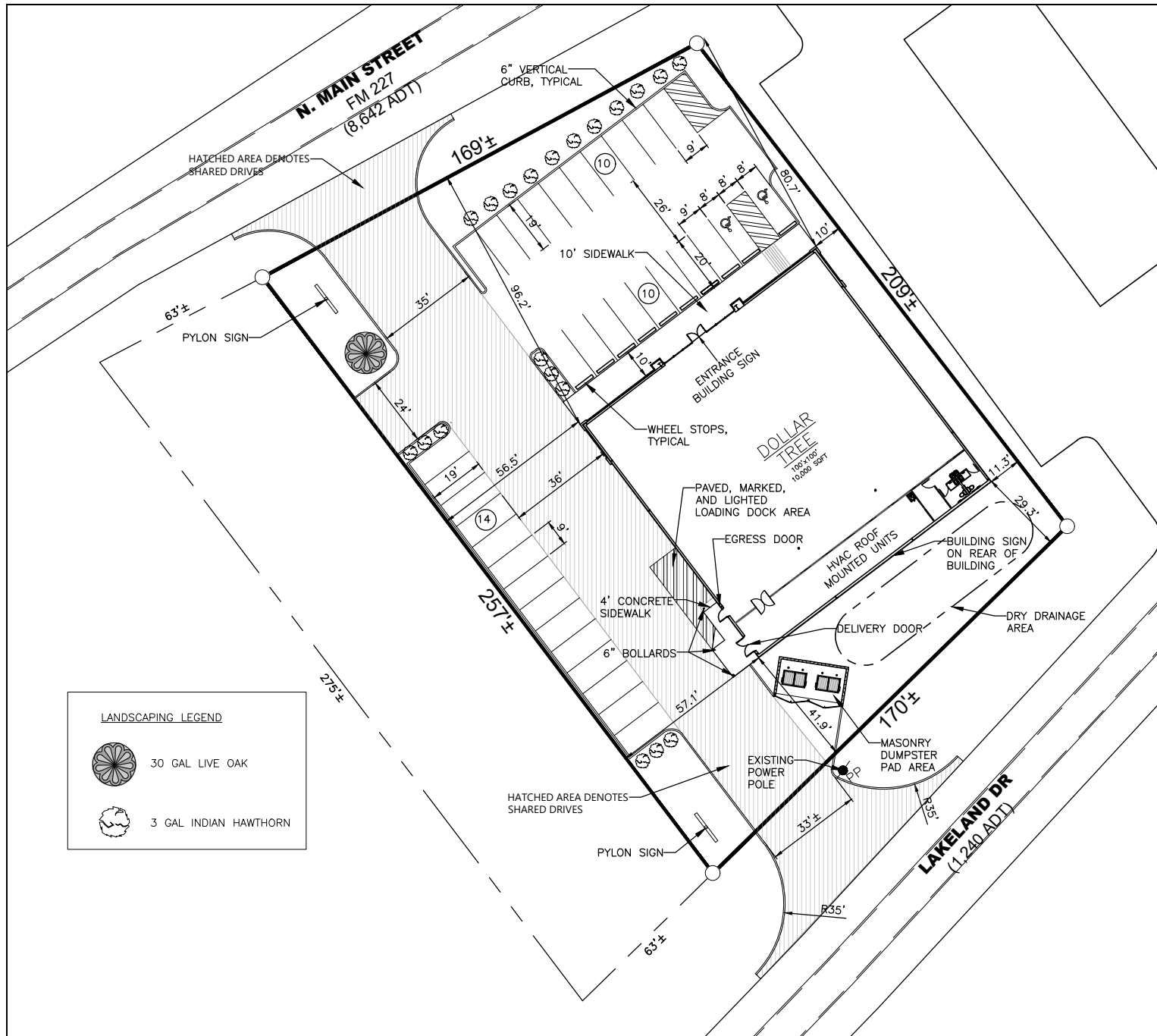
Submittal Date: _____
Planning and Zoning Meeting Date: _____
City Council Meeting Date: _____
Received By: _____

For Office Use Only

Planning & Zoning Approval/Denial: _____
City Council Approval/Denial: _____

Supporting Statements for Variance Review Criteria

1. Our request for a variance would not be detrimental to these items. The access from the roadways is designed to accommodate eighteen-wheelers as well as passenger cars and will be constructed to industry standards for safety, strength, and longevity of the concrete roadway, culverts, and curbing around the parking lot.
2. The hardship is not completely self-imposed but another new business stands to benefit from the variance being granted. Requiring us to have 50 spaces, a good majority of which will go unused by Dollar Tree, would not allow sufficient space for another new commercial development to coexist next door. The way the property is to be subdivided; we will have an extra lot adjacent to our site that will have a shared access with the Dollar Tree. The design and location of the access design has already been preliminarily approved by TxDOT as it meets their criteria for commercial access on a state highway. The additional site will share common access points on Main St. and Lakeland Drive and it is our intention to develop a commercial office space for an Urgent Care or Insurance Agency type business that could occupy a 3,000-4,000 square foot building. The additional site dimensions would provide for a building of this size, as well as the necessary space for parking and stormwater detention.
3. The hardship is not based solely on the cost of complying with the regulation. Real estate development is all about growth for the community in which we operate. The Dollar Tree stands to be a strong contributor to sales tax and property tax for the city and county. New development also creates a lot of revenues for local businesses who provide construction materials. The Dollar Tree project will also provide as many as 7-8 permanent jobs for locals. It is our desire to be able to provide an opportunity for another business to thrive in a highly-visible location. We would also prefer to spend some additional money on beautifying the Dollar Tree site with improved landscaping and shrubbery and a nice Live Oak tree near the Main St. entrance. The entire site will also be planted with grass and have an irrigation system to ensure plants stay green.
4. This site is unique and it's unfortunate that it has remained undeveloped for so many years. As I mentioned previously, this site has great visibility due to its location near the Walmart and the front and rear access points for customers to enter the parking lot. I believe that any business that operates at this location stands to have the best chance of being successful and staying open for many years because of its visibility and easy access from a state highway and a city street. The more unused parking that businesses are required to have due to stringent regulations, the less space there is for new development.



Prepared By:

FLOYD@WDCGROUP.US
228-990-3082

Scale: 1" = 50'

LIBERTY, TX
N MAIN STREET
(FM227)Sheet Title
Landscaping Plan

Site Data Summary

Zoning: None**Property Size:**

0.89 Acres ± 39,151 SF ±

Area Summary:

Building Size:	10,000± SF
Concrete Pavement:	21,673± SF
Sidewalks and Aprons:	1,228± SF
Green Space:	8,843± SF

Parking:

Proposed:

20	SPACES
14	SHARED SPACES
34	TOTAL SPACES

June 12, 2020

Developer:

**Hankins
Development, LLC**419 Alamo St.
Lake Charles, LA 70601
Office: 337.564.6501

This site layout is based on information provided by the developer, seller, existing survey or site data, etc. Plan accuracy is based on this information, no Boundary Survey has been provided. Final Site Construction Plans should be based on a certified Boundary Survey. Said Boundary survey may reflect easements, setbacks, etc., that are not shown on this plan. Final boundary line information is subject to changes that reflect this boundary survey.

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Project Updates

RESOLUTION (ID # 4830)

DOC ID: 4830 A

Department: Public Works

Subject: Main Street Sidewalk Project.

Background: On June 4, 2020, the City received three bids for the Main Street Sidewalk Rehabilitation Project. The three bids received ranged from the apparent low bid of \$97,864.80 to \$245,101.72. The engineer's estimate of probable construction costs was \$122,512.02. The apparent low bidder, Greenscapes Six, LLC, notified the City on June 26, 2020, they were withdrawing their bid after meeting with City Staff, and consultation with their bonding company. The next apparent low bidder was DVL Enterprises, LLC in the amount of \$215,267.00. Due to the \$92,700 difference between this bid and the engineer's estimate of probable construction costs, staff will reevaluate the project to determine the disparity between the bids and engineer's estimate. The project will be rebid after the evaluation is completed.

Funding Source: NA

Staff Recommendation: Staff recommends approval of the resolution rejecting all the bids for the Main Street Sidewalk Rehabilitation Project.

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY,
TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE
LAWS OF THE STATE OF TEXAS, REJECTING ALL BIDS FOR THE
MAIN STREET SIDEWALK REHABILITATION PROJECT**

WHEREAS, on June 4, 2020, the City received three (3) bids for the Main Street Sidewalk Rehabilitation Project; and

WHEREAS, the three (3) bids ranged from the apparent low bid of \$97,864.80 to \$245,101.72; and

WHEREAS, the engineer's estimate of probable construction costs was \$122,512.02; and

WHEREAS, the apparent low bidder, Greenscapes Six, LLC notified the City on June 26, 2020 that they were withdrawing their bid; and

WHEREAS, the next apparent low bidder was DVL Enterprises, LLC in the amount of \$215,267.00; and

WHEREAS, due to the \$92,700 difference between this bid and the engineer's estimate of probable construction costs, staff wishes to reevaluate the project to determine the reason for the disparity between the bids and engineer's estimate.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby rejects all the bids for construction of the Main Street Sidewalk Rehabilitation Project.

Resolution (ID # 4830)

City Council Meeting

July 14, 2020

Page 2

PASSED AND APPROVED this 14th day of July, 2020.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.4

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Miscellaneous Issues

ORDINANCE (ID # 4831)

DOC ID: 4831 B

Department: Community Development

Subject: Certificates of Occupancy and Compliance

Background: During the June 23rd City Council Meeting, Council approved an ordinance amending Chapter 3 of the Code of Ordinances by adding Article 3.13. Certificates of Occupancy and Compliance. One of the concerns expressed after the approval was the possibility of a tenants placing a deposit for a residential rental unit and the property not meet the requirements of this Article. Section 3.13.002 Application and Issuance of Certificates of Occupancy and Compliance was amended to require the owner of any residential rental unit, excluding apartment complexes, to obtain a new Certificate of Occupancy or Certificate of Occupancy prior to requiring a deposit from any new prospective tenants.

Funding Source: NA

Staff Recommendation: Staff recommends City Council approve the ordinance amending Chapter 3, Building Regulations, of the Code of Ordinances.

AN ORDINANCE AMENDING CHAPTER 3, BUILDING REGULATIONS, OF THE CITY OF LIBERTY CODE OF ORDINANCES, BY AMENDING ARTICLE 3.13 REQUIRING CERTIFICATES OF OCCUPANCY OR CERTIFICATES OF COMPLIANCE FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; REQUIRING LIFE, HEALTH AND SAFETY INSPECTIONS AND FIRE SAFETY INSPECTIONS FOR CERTAIN RESIDENTIAL AND COMMERCIAL STRUCTURES IN THE CITY; ESTABLISHING AN EFFECTIVE DATE; AND DISPENSING WITH SECTION 3.10 OF THE HOME RULE CHARTER THAT ORDINANCES BE READ ON TWO SEPARATE OCCASSIONS

WHEREAS, the City of Liberty is a Texas municipal corporation existing under the laws of the State of Texas; and

WHEREAS, the City of Liberty recognizes the need for implementation of a policy that requires the issuance of a Certificate of Occupancy or Certificate of Compliance and performance of a Life, Health and Safety Inspection and Fire Safety Inspection before utility services can be connected or reconnected to certain residential and commercial structures in the city in an effort to monitor ownership, occupancy and standards of these structures, thereby reducing the number of substandard structures within the city and reducing the number of demolitions of dilapidated and/or abandoned structures within the city; and

WHEREAS, the City of Liberty further recognizes that implementation of the Certificate

of Occupancy, Certificate of Compliance and Life, Health and Safety Inspection and Fire Safety Inspection policy is the most efficient system to monitor ownership, occupancy and standards of certain residential and commercial structures in the city and thereby ensure that orderly inspection schedules can be maintained by city officials; and

WHEREAS, the City of Liberty finds it necessary and desirable to amend its Code of Ordinances to require Certificates of Occupancy, Certificates of Compliance and Life, Health and Safety Inspections and Fire Safety Inspections for certain residential and commercial structures within the city.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Liberty, Liberty County, Texas:

SECTION 1. That Chapter 3 of the Code of Ordinances of the City of Liberty, Texas shall be amended by adding Article 3.13 to read as follows:

CHAPTER 3

BUILDING REGULATIONS

ARTICLE 3.13 CERTIFICATES OF OCCUPANCY AND COMPLIANCE

DIVISION I. RESIDENTIAL OCCUPANCY REQUIREMENTS

Sec. 3.13.001 Definitions.

As used in this division, the following terms shall have the respective meanings ascribed to them:

Apartment Complex. A building or buildings comprised of three or more consecutive rental units each.

Bedroom. A room used or intended to be used for sleeping purposes and not as a kitchen, bathroom, living room, closet, hallway, utility space, entryway, garage, patio, or breezeway.

Building Official. A properly identified building official for the City of Liberty, Texas, or his/her designee.

Certificate of Compliance. A certificate, other than an initial Certificate of Occupancy, issued by the city upon submission, review and approval of an executed Residential Occupancy Application, which lists any and all occupants of the property, as well as the owner(s) of the property.

Certificate of Occupancy. An initial certificate issued by the city upon submission, review and approval of an executed Residential Occupancy Application, which lists any and all occupants of the property, as well as the owner(s) of the property.

City. The City of Liberty, Texas.

Life, Health and Safety Inspection. An inspection completed by the building Official on all residential structures and residential rental units which must be completed and submitted to the city prior to connection of utility services to each respective residential structure and must be completed at change of occupancy or at change of ownership on all residential rental units.

Owner. The person claiming, or in whom is invested, the ownership, dominion, or title of real property, including but not limited to: holder of fee-simple title; holder of life-estate; holder of leasehold estate for an interim term of five (5) years or more; a buyer under contract for deed; a mortgagee, receiver, executor or trustee in control of real property; but not including the holder of a leasehold estate or a tenancy for initial term of less than five (5) years.

Person. An individual, corporation, business trust, estate, trust, partnership or association, two or more persons having a joint interest, or any other legal or community entity.

Premises. A lot, plot or parcel of land, including any structure thereon, and furthermore, including a dwelling unit, appurtenances thereto, grounds and facilities held out for the use of tenants generally and any other area or facility of which use is promised to the tenant.

Property Manager. A person whom, for compensation, has control of the day-to-day operations of the residential rental unit or units or the person in a partnership or corporation, or any other legal entity, who has managing control of the residential rental unit(s).

Residential Occupancy Application. An application to be completed by an owner of a residential structure that lists all occupants and owners for each residential rental unit or residential structure, with said application to be submitted to the city prior to utility services being connected by the city.

Residential Rental Unit. Any building, manufactured home, mobile home, industrial home or portion thereof which is rented, leased or let to be occupied for compensation as a residence, excluding apartments.

Residential Structure. A structure, including but not limited to site built homes, manufactured homes, mobile homes and industrial homes, in which a person or persons live; a residence; abode; habitation.

Resident Manager. A property manager or agent of a property manager who resides in the residential rental unit.

Tenant. Any person who rents, leases, or occupies a residential rental unit for living or dwelling purposes with the consent of the owner, landlord, or property manager.

Sec. 3.13.002 Application and Issuance of Certificates of Occupancy and Compliance.

- (a) Each owner of a residential structure, other than an apartment complex, within the city shall make application for occupancy for said residential structure and each residential rental unit therein, if applicable, with the Building Official by submitting to the City a Residential Occupancy Application prior to receiving utility services from the City of Liberty at such time that there is a change in occupancy of said structure or any

respective unit. The owner of any residential rental unit, excluding apartment complexes, shall obtain a new Certificate of Occupancy or Certificate of Compliance prior to requiring a deposit from any new prospective tenants.

(b) Each new owner of a residential structure, excluding apartment complexes, shall make application for occupancy with the Building Official by submitting to the City a Residential Occupancy Application, within ten (10) business days after the date of acquiring ownership. A new person may not occupy the residential structure prior to receiving a Certificate of Occupancy or Certificate of Compliance from the City.

(c) Application for occupancy shall be made upon a form provided by the City for such purpose, and shall include at least the following information:

- 1) Property owner's name, address, work and home telephone numbers;
- 2) If the owner does not live within fifty (50) miles of the City of Liberty, then in addition to the information required by (1) above, the same information shall be provided for a local contact that has the authority to represent the owner in all matters relating to the maintenance of the residential structure and all respective units therein, if applicable;
- 3) If the owner is a partnership, the name of all partners, the principal business address of the person in charge of the property, and telephone number of each partner;
- 4) If the owner is a corporation, the person registering must state whether it is organized under the laws of this state or is a foreign corporation, and must show the mailing address, business location, telephone number, name of the primary individual in charge of the property of such corporation, if any, and the names of all officers and directors or trustees of such corporation, and, if a foreign corporation, the place of incorporation and the agent for service;
- 5) Name, address, and telephone number of the property manager, if applicable;
- 6) Street address of the residential structure;
- 7) Street and mailing address of the residential rental unit, if applicable;
- 8) Total square feet of living area and number of bedrooms;
- 9) Number of persons occupying the structure or unit;
- 10) Whether there has been a change of occupancy or an additional adult person to take up residence in the structure or unit since the date of last application; and
- 11) Signature of the owner or owner's agent.

- (d) A separate Residential Occupancy Application is to be completed and submitted for each residential rental unit within a residential structure.
- (e) A fee, set by the City Council, shall be charged for each respective application.
- (f) The Building Official shall either (1) issue a Certificate of Occupancy or Certificate of Compliance or (2) notify the owner that the premises do not comply with the requirements of this ordinance.
- (g) It is an offense for an owner to fail to register or fail to renew an application of any structure or unit within the City, and each and every day that the owner continues to fail to register or renew the application of each respective structure or unit shall constitute a separate offense.
- (h) It shall be unlawful for any person to file a false Residential Occupancy Application with the City.

Sec. 3.13.003 Life, Health and Safety Inspections.

- (a) The Building Official, or his/her designee, shall inspect each residential structure and residential unit therein within five (5) business days of receiving the application to determine compliance with minimum housing standards, city ordinances, national and international codes adopted by the City, City Code, all applicable state and local laws, and other conditions as determined by the city. Inspections shall also be conducted if a change of occupancy or a change of ownership has occurred for residential structures and/or residential rental units, or at any other time deemed necessary by the Building Official to maintain compliance with minimum housing standards.
- (b) If, upon completion of the inspection, the premises are found to be in compliance with all standards and codes mentioned in Section 3.13.003(a), the City shall issue a Certificate of Occupancy or Certificate of Compliance to the owner.
- (c) Failure to give the City Building Official or his/her designee access to the residential structure or any residential rental unit(s) therein shall constitute a violation and grounds for denying a passing inspection for each said structure or unit, and the fees associated for said inspection and all additional inspections shall be assessed as if the initial inspection was completed and judged as a failure to pass inspection.

Sec. 3.13.004 Offenses and Penalties.

Any person who commits an offense, performs an act prohibited by this ordinance or fails to perform an act required by this ordinance shall be in violation of this ordinance and is subject to a fine of not more than \$500.00 for each offense, and each and every day such offense or violation shall continue could be deemed a separate offense and fined accordingly.

Sec. 3.13.005 - 3.13-030 Reserved.

DIVISION II. COMMERCIAL OCCUPANCY REQUIREMENTS

Sec. 3.13.031 Definitions.

As used in this division, the following terms shall have the respective meanings ascribed to them:

Building Official. A properly identified building official for the City of Liberty, Texas, or his/her designee.

Certificate of Compliance. A certificate, other than an initial Certificate of Occupancy, issued by the city upon submission, review and approval of an executed Commercial Occupancy Application, which lists any and all occupants of the property, as well as the owner(s) of the property.

Certificate of Occupancy. An initial certificate issued by the city upon submission, review and approval of an executed Commercial Occupancy Application, which lists any and all occupants of the property, as well as the owner(s) of the property.

City. The City of Liberty, Texas.

Commercial Leased Unit. Any building or portion thereof which is rented, leased or let to be occupied for compensation in order to conduct commercial activities.

Commercial Occupancy Application. An application to be completed by an owner of a commercial structure that lists all occupants and owners for each commercial leased unit or commercial structure, with said application to be submitted to the city prior to utility services being connected by the city.

Commercial Premises. A lot, plot or parcel of land, including any structure thereon, used for commercial purposes.

Commercial Structure. A structure which is primarily used to conduct commercial activities and is not a residential building as defined by this division.

Fire Marshal. A properly identified Fire Marshal for the City of Liberty, Texas, or his/her designee.

Fire Safety Inspection. An inspection completed by the Fire Marshal on commercial structures and commercial leased units which must be completed and submitted to the City upon change in use or ownership of such commercial structures or commercial leased units therein prior to connection of utility services to each respective commercial structure and commercial leased unit.

Life, Health and Safety Inspection. An inspection completed by the building Official on commercial structures and commercial leased units which must be completed and submitted to the city prior to connection of utility services to each respective commercial structure and commercial leased unit.

Non-residential Building. A structure which is not a residential building as defined by this

division.

Owner. The person claiming, or in whom is invested, the ownership, dominion, or title of real property, including but not limited to: holder of fee-simple title; holder of life-estate; holder of leasehold estate for an interim term of five (5) years or more; a buyer under contract for deed; a mortgagee, receiver, executor or trustee in control of real property; but not including the holder of a leasehold estate or a tenancy for initial term of less than five (5) years.

Person. An individual, corporation, business trust, estate, trust, partnership or association, two or more persons having a joint interest, or any other legal or community entity.

Property Manager. A person whom, for compensation, has control of the day-to-day operations of the commercial structure or commercial leased unit or units or the person in a partnership or corporation, or any other legal entity, who has managing control of the commercial structure or commercial leased units.

Residential Building. A structure in which a person or persons live; a residence; abode; habitation.

Tenant. Any person who rents, leases, or occupies a commercial structure or commercial leased unit for commercial purposes with the consent of the owner, landlord, or property manager.

Sec. 3.13.032 Commercial Certificates of Occupancy and Compliance.

- (a) A Certificate of Occupancy or Certificate of Compliance shall be required for any of the following:
 - 1) Occupancy and use of a new commercial premises;
 - 2) Change in use of an existing commercial premises;
 - 3) Occupancy and/or use of a commercial structure hereafter erected or structurally altered;
 - 4) Change in ownership and/or occupancy of an existing business.
- (b) No such use or change of use shall take place until a Certificate of Occupancy or Certificate of Compliance thereof shall have been issued by the Building Official. All required construction inspections must be completed before anything is allowed to be moved into the building.

Sec. 3.13.033 Application and Issuance of Certificates of Occupancy and Compliance.

- (a) Each owner of a commercial structure within the city shall make application for occupancy for said commercial structure and each commercial leased unit therein, if applicable, with the Building Official by submitting to the City a Commercial Occupancy Application prior to receiving utility services from the City of Liberty at such time that there is a change in use of said structure or any respective unit. The owner of any

commercial leased unit shall obtain a new Certificate of Occupancy or Certificate of Compliance prior to requiring a deposit from any new prospective tenants.

- (b) Each new owner of a commercial structure or commercial leased unit shall make application for occupancy with the Building Official by submitting to the City a Commercial Occupancy Application, within ten (10) business days after the date of acquiring ownership.
- (c) Application for occupancy shall be made upon a form provided by the City for such purpose, and shall include at least the following information:
 - 1) Whether the application is for a new use, a new occupant, or a new owner/business name;
 - 2) Address of the property to be inspected;
 - 3) Business/property use;
 - 4) Total square feet of the commercial structure or commercial leased unit to be inspected;
 - 5) Property owner's name, address, work and home telephone number, email address, and name of contact person;
 - 6) Tenant's name, address, work and home telephone number, email address, and name of contact person;
 - 7) Description of the business/property use;
 - 8) Whether the occupancy or business involves the storage, sale, or use of certain hazards or products;
 - 9) Chemical data sheet to the Building/Fire Department listing the maximum quantity of all hazardous materials under (8) above;
 - 10) List of all materials discharged into the drainage system, ground, water, or atmosphere;
 - 11) Owner's printed name and signature certifying that he/she has read the application, that the information is known to be true and correct, and that applicant agrees to comply with all city ordinances, state and local laws.
- (d) A separate Commercial Occupancy Application is to be completed and submitted for each commercial leased unit within a commercial structure.
- (e) A fee, set by the City Council, shall be charged for each respective application.
- (f) The Building Official shall either (1) issue a Certificate of Occupancy or Certificate of

Compliance or (2) notify the owner that the premises do not comply with the requirements of this ordinance.

- (g) A Certificate of Occupancy or Certificate of Compliance for commercial structures or commercial leased units shall be valid until there is a change in ownership or occupancy of said structure or leased units.
- (h) It shall be unlawful for any person to file a false Commercial Occupancy Application with the City.

Sec. 3.13.034 Life, Health and Safety Inspections and Fire Safety Inspections.

- (a) The Building Official, or his/her designee, shall conduct a Life, Health and Safety Inspection for each commercial structure or commercial leased unit therein within five (5) business days after receiving the application to determine compliance with minimum building standards, city ordinances, national and international codes adopted by the City, City Code, all applicable state and local laws, and other conditions as determined by the city.
- (b) Upon the change in use or ownership of a commercial structure or any commercial leased unit therein, the Fire Marshal, or his/her designee, shall conduct a Fire Safety Inspection for each commercial structure or commercial leased unit therein within five (5) business days after receiving the application to determine compliance with minimum fire safety standards, City ordinances, national and international codes adopted by the City, City Code, all applicable state and local laws, and other conditions as determined by the City.
- (c) If, upon completion of the inspection, the premises are found to be in compliance with all standards and codes mentioned in Section 3.13.034(a), the City shall issue a Certificate of Occupancy or a Certificate of Compliance to the property owner.
- (d) Failure to give the Building Official or his/her designee or the Fire Marshal or his/her designee access to the commercial structure or any commercial leased unit therein shall constitute a violation and grounds for denying a passing inspection and all additional inspections shall be assessed as if the initial inspection was completed and judged as a failure to pass inspection.

Sec. 3.13.035 Offenses and Penalties.

Any person who commits an offense, performs an act prohibited by this ordinance or fails to perform an act required by this ordinance shall be in violation of this ordinance and is subject to a fine of not more than \$500.00 for each offense, and each and every day such offense or violation shall continue could be deemed a separate offense and fined accordingly.

Sec. 3.13.036 Procedure for Occupancy of New Commercial Buildings.

A Certificate of Occupancy for a new commercial structure shall be issued when such building has been completed in conformity with the provisions of this Ordinance and all required construction inspections have been passed. A certificate shall be issued within five (5) business

days after final inspection is complete and all fees owed to City have been paid.

Sec. 3.13.037 Procedure for Change in Use of an Existing Non-residential Building.

Written application for a Certificate of Occupancy or Certificate of Compliance for a change in the use of an existing building shall be made to the Building Official. All required inspections for a Certificate of Occupancy or Certificate of Compliance are separate from any construction inspections and are required to be successfully completed before a certificate will be issued. Parking requirements must be met, as herein provided. If the proposed use is in conformity with the provisions of this Ordinance, the Certificate of Occupancy or Certificate of Compliance shall be issued within five (5) business days after the application for same has been made provided that all requirements are met.

Sec. 3.13.038 Procedure for Occupancy and/or Use of a Non-residential Building Hereafter Erected or Structurally Altered.

Written application for a Certificate of Occupancy or Certificate of Compliance and/or use of a non-residential building hereafter erected or structurally altered shall be made to the Building Official. All required inspections for a Certificate of Occupancy or Certificate of Compliance are separate from any construction inspections and are required to pass before certificate will be issued. Parking requirements must be met, as herein provided. If the proposed use is in conformity with the provisions of this Ordinance, the Certificate of Occupancy or Certificate of Compliance shall be issued within five (5) business days after the application for same has been made provided that all requirements are met.

Sec. 3.13.039 Procedure for Change in Ownership and/or Name of an Existing Building.

Written application for a Certificate of Occupancy or Certificate of Compliance for any change in ownership and/or name of an existing building shall be made to the Building Official. All required inspections for a Certificate of Occupancy or Certificate of Compliance are separate from any construction inspections, and a passing score is required before a certificate will be issued. Parking requirements must be met, as herein provided. If the proposed use is in conformity with the provisions of this Ordinance, the Certificate of Occupancy or Certificate of Compliance shall be issued within five (5) business days after the application for same has been made.

Sec. 3.13.040 Contents.

- (a) Every Certificate of Occupancy or Certificate of Compliance shall state that the building, or the proposed use of a building, complies with all provisions of the building and fire codes and Ordinances.
- (b) A record of all Certificates of Occupancy or Certificate of Compliance shall be kept in file in the office of the Building Official, or his/her designee, and copies shall be furnished upon request to any person having proprietary or tenancy interest in the building affected.

Sec. 3.13.041 Temporary Certificate.

Pending the issuance of a regular Certificate of Occupancy or Certificate of Compliance, the Building Official may issue a Temporary Certificate of Occupancy or Temporary Certificate of Compliance for a period of time not exceeding 120 days, during the completion or alterations or during partial occupancy of a building pending its completion. A temporary certificate will be issued only for incomplete concrete parking as otherwise provided by the building code. It is required that the cost of the total project completion be submitted to the City in the form of a written contract or quote good for 120 days, from the contractor prepared to complete work. This total amount will be escrowed to the City for completion of the project. All required inspections for a Certificate of Occupancy or Certificate of Compliance are separate from any construction inspections and are required to pass before a temporary certificate will be issued. Such temporary certificates shall not be construed as in any way altering the respective rights, duties or obligations of the owners or of the City relating to the use or occupancy of the premises or any other matter covered by this Ordinance.

Sec. 3.13.042 - 3.13.060 Reserved.

SECTION 2. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

SECTION 5. That this ordinance shall take effect from and after the date of its publication in the newspaper in accordance with Texas law.

SECTION 6. That the requirement that this ordinance be read on two separate occasions is waived in accordance with Section 3.10 of the home-rule charter.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this 14th day of July, 2020.

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Miscellaneous Issues

RESOLUTION (ID # 4835)

DOC ID: 4835 A

Department: Administration

Subject: Collection of Delinquent Fee Contract

Background: On April 14th and June 23rd City Council approved resolutions to hire the firm of Perdue Brandon Fielder Collins and Mott, LLP to collect delinquent fines and fees for the City. A new law was passed during the last Texas Legislative Session regarding contingent fee contracts. Although Council has approved the contracts in an open meeting, the new law requires the contract to be posted with the agenda. During the previous meetings the contract was not posted with the agenda at the normal physical locations and on the web page. Even though the contract was included in the City Council packet, this did not meet the requirements of the State statutes.

Funding Source: NA

Staff Recommendation: Staff recommends approving a contingent fee contract with Perdue Brandon Fielder Collins and Mott, LLP to collect delinquent fines and fees for the City.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING A CONTINGENT FEE CONTRACT WITH THE LAW FIRM OF PERDUE BRANDON FIELDER COLLINS & MOTT, LLP

WHEREAS, the City of Liberty currently collects municipal fines and fees related to its municipal court; and

WHEREAS, the City of Liberty also currently collects fees related to utility services and library services; and

WHEREAS, occasionally individuals fail to timely pay their fees and fines to the city when due; and

WHEREAS, the City desires to contract with a law firm that specializes in the collection of delinquent fines and fees related to municipal court, utilities, and library billing; and

WHEREAS, the City Council seeks to follow the industry standard by using a contingent fee contract for the collection of said delinquent fines and fees; and

WHEREAS, the City has posted the proper notices as required by Texas Law; and

WHEREAS, the City seeks to contract with the law firm of Perdue Brandon Fielder Collins and Mott, LLP for the collection of delinquent fines and fees; and

WHEREAS, in an open meeting, the City Council for the City of Liberty considered all matters listed in Section 2254.1036(a)(1) of the Government Code, as they relate to contingent fee contracts with Perdue Brandon Fielder Collins & Mott, LLP.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas, pursuant to Section 2254.1036, of the Government Code, hereby finds the following to be true: 1) there is a substantial need for the legal services specified in said contracts; (2) these legal services cannot be adequately performed by the attorneys and supporting personnel of the City of Liberty; and (3) these legal services cannot reasonably be obtained from attorneys in private practice under contracts providing only for the payment of hourly fees, without regard to the outcome of the matter, because of the nature of the matter for which these services will be obtained or because the City of Liberty does not have funds to pay the estimated amounts required under contracts providing only for the payment of hourly fees.

Therefore, this City Council hereby approves the contracts by and between the City of Liberty and Perdue Brandon Fielder Collins & Mott, LLP for professional legal services regarding the collection of delinquent municipal court fines and fees, and delinquent utility and library accounts with services to be paid in accordance with Article 103.0031(b), Texas Code of Criminal Procedure, and City of Liberty Code of Ordinances Chapter 13 Article 13.02, Chapter 1 Article 1.09, and Ordinance Ord-2011-3.

PASSED AND APPROVED this 14th day of July, 2020.

CITY OF LIBERTY, TEXAS

Carl Pickett, Mayor

ATTEST:

Dianne Tidwell, City Secretary

NOTICE PURSUANT TO GOVERNMENT CODE SEC. 2254.1036

WHEREAS, the City of Liberty ("City"), will consider entering into contingent fee contracts with the law firm of Perdue, Brandon, Fielder, Collins & Mott, L.L.P. ("Firm") and hereby posts this notice pursuant to Sec. 2254.106 of the Government Code.

WHEREAS, this notice shall be posted before or at the time of giving the written notice required by Government Code Sec. 551.041 for a meeting described by Sec. 2254.1036(2) of the Government Code and shall announce the following:

A. The City is pursuing contracts with the Firm for the collection of delinquent fines and fees, delinquent utility accounts, and delinquent municipal library accounts owed to the City and through these contracts the City seeks to increase recovery of its delinquent debts in as expeditious a manner as possible. GOVT. CODE § 2254.1036(1)(A).

B. The City believes the Firm has the competency, qualifications, and experience necessary to fulfill these contracts. GOVT. CODE § 2254.1036(1)(B). The Firm has collected delinquent government receivables for nearly 50 years, including the collection of delinquent fines and fees, utility accounts, and municipal library accounts. The Firm currently has 12 primary offices and multiple satellite offices throughout Texas, Oklahoma, and Florida. It employs more than 400 individuals, including 52 attorneys. It uses a multi-office, fully integrated team approach allowing the City access to all its offices and resources. Its collection team consists of long-term Firm employees, including attorneys, call center associates, paralegals, law clerks, legal secretaries, collection support personnel and information technology experts. The Firm utilizes proprietary collection software that can be tailored to meet any special need the City may have. This proprietary software also automates many aspects of the collection process, such as: account/debtor research, mailings, and phone calls, return mail and address updates, payment notification and processing and workflow.

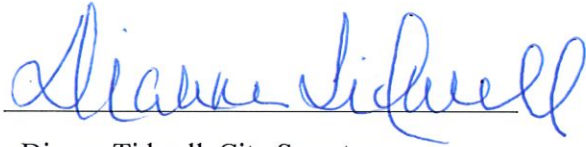
C. The nature of any relationship between the City and the Firm is as follows. GOVT. CODE § 2254.1036(1)(C): The Firm has no previous relationship with the City.

D. The City is unable to perform collection of its delinquent fines and fees, utility accounts, and municipal library accounts. GOVT. CODE § 2254.1036(1)(D). The City currently does not have adequate support staff, computer software/programming, or experience to internally conduct these collection services and acquiring these will result in substantial expense to the City.

E. These collection services cannot be provided for an hourly fee. GOVT. CODE § 2254.1036(1)(E). The Criminal Code allows the assessment of a percentage-based fee to recover the costs of collecting delinquent fines and fees. This percentage-based fee is assessed only against the debtor and not the City or taxpayers of the City. The City's Ordinances authorize that a fee may be charged when the City takes any action to collect a delinquent utility bill and authorize a fine to be charged for library violations. These fees and fines are set and approved by the City of Liberty City Council and are assessed only against the debtor and not the City or taxpayers of the City. The collection of delinquent fines and fees, utility accounts, and municipal library accounts is a high-volume practice, requiring a significant amount of research, mailing, and handling of outbound/inbound calls. An hourly fee for such work will likely exceed the amount of delinquent fines and fees, utility accounts, and municipal library accounts due. Moreover, the City will bear the cost of these hourly fees and not the debtor, because the Criminal Code and the Ordinances do not expressly authorize the City to pay for collection services based on an hourly fee.

F. The City believes these contingent fee contracts are in its best interest. GOVT. CODE § 2254.1036(1)(F). Under the contingent fee contracts, the Firm will be paid the amount of the percentage-based collection fee, regardless the number of hours the Firm spends researching, contacting, and mailing to collect the delinquent debt. Additionally, the percentage-based collection penalty, and the fines assessed through the Ordinances are pass-through expenses to the debtor and not an expense to the City or taxpayers in the City.

Executed this the 10th day of July, 2020.



Dianne Tidwell, City Secretary

On Behalf of the City of Liberty, Texas

CONTRACT FOR THE COLLECTION OF DELINQUENT ACCOUNTS

THE STATE OF TEXAS §
 §
 COUNTY OF LIBERTY §

THIS CONTRACT is made and entered into by and between the **CITY OF LIBERTY** (hereinafter the “Client”), and **PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.**, (hereinafter called the “Law Firm”). The specific terms of the contract are as follows:

1. **Nature of Services.** Client agrees to employ the Law Firm to collect past due utility accounts including but not limited to amounts due for utilities provided, services rendered, late fees and disconnect and reconnect fees and statutory interest, if any, and all past due municipal library accounts and accrued fines, all attorney fees and court costs, if applicable for the utility accounts, and municipal library accounts that Client turns over to the Law Firm.
2. **Compensation.** Client agrees to pay the Law firm as compensation for services required hereunder twenty percent (20%) of the total amount actually collected and paid to the Client on the accounts turned over to the Law Firm. It is expressly understood that the Law Firm is not entitled to receive payment on any delinquent account subsequently paid but that was not turned over to the Law Firm.
3. **Term of Contract.** The contract shall commence on _____. The contract will continue thereafter on a month to month basis unless either party gives the other party 30 days written notice of its intent to terminate the contract.
4. **Credit Reporting.** Client understands and agrees that the Law Firm will not report information on Client’s accounts to credit reporting agencies. If it is desired, the Client shall, in its sole discretion, report account information to any such agency.
5. **Interest Accrual.** Absent an express agreement to the contrary, the Law Firm will not accrue interest on Client’s accounts.
6. **Litigation.** The Law Firm will not file suit, accept any compromise settlement or incur any expenses chargeable to Client without Client’s approval. By agreeing to the filing of a lawsuit, the Client understands that it must reimburse the Law Firm for all costs and fees chargeable as court costs (e.g., filing fees, citation issuance, process service fees).
7. **Account Information.** Client agrees to submit for collection only accounts that are validly due and owing by the utility customer or guarantor, or municipal library patron or guarantor. Client will provide accurate information on each account and will promptly report any payments it receives or adjustments it makes on accounts turned over to the Law Firm.
8. **Receipt of Payments.** Client gives the Law Firm exclusive authority to collect amounts due on accounts turned over to the Law Firm. It is understood and agreed that the Law Firm will instruct debtors to make all payments payable to Client, and the Law Firm will forward the payment to Client. In the event the Law Firm is identified as the payee, the Law Firm will simply endorse the payment over to Client.

9. **Billing.** The Law Firm will submit billing invoices to the Client on a monthly basis.
10. **Reporting.** The Law Firm will provide reports to the Client setting forth the status of accounts upon request.
11. **Notices.** For purposes of sending notice under the terms of this Contract, all notices from the City shall be sent to Perdue by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue, Brandon, Fielder, Collins & Mott, LLP
 Attn: Otilia Gonzales
 1235 North Loop West, Suite 600
 Houston, Texas 77008
 Telephone Number: 713-802-6917

All notices from Perdue shall be sent to the City by certified United States mail, or delivered by hand or courier, and addressed as follows:

City of Liberty
 Attn: Naomi Herrington
 Assistant City Manager
 1829 Sam Houston
 Liberty, Texas 77575
 Telephone Number: 936-336-3684

12. **Misc.** The Firm verifies that it is in compliance with and will comply with all provisions of Texas Government Code Section 2270.002 during the term of this contract. The firm will also be compliant with all provisions of the Texas Government Code, Federal laws and all applicable laws. The Law Firm agrees in the event that a claim of any type caused by the Law Firm's negligence, the Law Firm will indemnify and defend the City from all damages and costs.

WITNESS the signature of all parties hereto this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

By: _____
 CARL PICKETT
 MAYOR

PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.

By: _____
 OTILIA GONZALES
 PARTNER

CONTRACT FOR COURT FINES AND FEES COLLECTION SERVICES

STATE OF TEXAS §
 §
 COUNTY OF LIBERTY §

SECTION I. PARTIES TO THE CONTRACT

THIS CONTRACT, hereinafter called “Contract”, is made and entered into by and between the **City of Liberty, Texas**, acting herein by and through its governing body, hereinafter called “the City” and **Perdue, Brandon, Fielder, Collins & Mott, L.L.P.**, hereinafter called “Perdue.”

THIS CONTRACT supersedes all prior oral and written agreements between the parties and can only be amended if done so in writing and signed by all parties. Furthermore, this Contract cannot be transferred or assigned by either party without the written consent of all parties.

The City agrees to employ and does hereby employ Perdue to enforce the collection of delinquent court fines, fees, and court costs pursuant to the terms and conditions described in this Contract.

NOW, THEREFORE, in consideration of the covenants, conditions and agreements hereinafter set forth, the adequacy of which is hereby acknowledged, the City and Perdue agree as follows:

SECTION II. CITY’S COLLECTION OBLIGATIONS

A. The City agrees to refer all delinquent accounts, as defined below, to Perdue for collection on or about the first (1st) or the fifteenth (15th) of each month. The City shall refer all delinquent accounts by electronic or magnetic medium, if available, or in any other way that is most favorable to the City. All delinquent accounts should be in a specified format that will allow Perdue to process the account data.

B. An account is considered delinquent when not paid within sixty (60) days of the scheduled appearance date (if the defendant failed to appear), or from any granted extension, or from the date of conviction or judgment, or other court specified due date, provided however that no case on which a jury trial has been requested, no case within a deferral period for court ordered deferred disposition, and no case awaiting successful completion of a driving safety course shall be considered delinquent until such case results in a final conviction.

C. The City will provide Perdue with copies of, or access to, the information and documentation necessary to collect the fines, fees, and court costs that are subject to this Contract.

SECTION III. PERDUE'S COLLECTION OBLIGATIONS

A. Perdue agrees to refer all payments and correspondence directly to the court that has assessed or levied the fines, fees, and court costs being collected pursuant to this Contract. Perdue reserves the right to return any accounts not collected within one (1) year of referral by the City. Neither party will have any obligation to the other with regard to returned accounts.

B. Perdue agrees to use its best efforts to collect the delinquent accounts received from the City and to comply with all provisions of state and federal law and regulations promulgated pursuant thereto in the rendition of collection services contemplated by this Contract.

C. If requested by the City, Perdue agrees to provide legal advice to the City on its delinquent accounts.

SECTION IV. COLLECTION FEE

The City agrees to pay Perdue as follows:

- (1) Zero percent (0) of the collected fines, fees and court costs referred to Perdue by city on all unadjudicated offenses committed on or before June 18, 2003;
- (2) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all adjudicated offenses committed on or before June 18, 2003; and
- (3) Thirty percent (30%) of the collected fines, fees, and court costs referred to Perdue imposed on all offenses occurring after June 18, 2003.

The thirty percent (30%) collection fee shall be added to the amount owed by a defendant that is more than 60 days past due pursuant to Article 103.001, Texas Code of Criminal Procedure.

SECTION V. EXCEPTIONS TO THE COLLECTION FEE

Pursuant to Article 103.0031(b), Texas Code of Criminal Procedure, Perdue cannot collect from a defendant the percentages referred to in Section IV. COLLECTION FEE if the defendant has been determined by the court of original jurisdiction to be indigent, or has insufficient resources or income, or is otherwise unable to pay all or part of the underlying fine or costs. The collection fee does not apply to a case that has been dismissed by a court of competent jurisdiction or to any amount that has been satisfied through time-served credit or community service.

The collection fee shall, however, be applied to any balance remaining after a partial credit for time served or community service if the balance is more than 60 days past due.

SECTION VI. METHOD OF PAYMENT

Absent an agreement otherwise, the City shall calculate and receive the amount of any collection fee due to Perdue. Said fee shall be paid to Perdue by check on a monthly basis. All compensation shall become the property of Perdue at the time of payment.

SECTION VII. COMMENCEMENT AND TERMINATION OF CONTRACT

This Contract shall commence on the _____ day of _____, 2020, and end when both parties mutually agree; provided, however, that either party to this agreement shall have the right to terminate this agreement by giving the other party thirty (30) days written notice of their desire and intention to terminate this Contract. Upon termination Perdue shall have an additional six (6) months to complete work on all delinquent accounts referred from the City prior to the notice of termination and will be entitled to compensation on such accounts if collected.

SECTION VIII. NOTICES

For purposes of sending notice under the terms of this Contract, all notices from the City shall be sent to Perdue by certified United States mail, or delivered by hand or courier, and addressed as follows:

Perdue, Brandon, Fielder, Collins & Mott, LLP
Attn: Otilia Gonzales
BY U.S. MAIL OR BY COURIER DELIVERY:
1235 North Loop West, Suite 600
Houston, Texas 77008
Telephone Number: 713-802-6917

All notices from Perdue shall be sent to the City by certified United States mail, or delivered by hand or courier, and addressed as follows:

City of Liberty
Attn: Naomi Herrington
Assistant City Manager
1829 Sam Houston
Liberty, Texas 77575
Telephone Number: 936-336-3684

SECTION IX. VENUE AND CONTROLLING LAW

This Contract is made and is to be interpreted under the laws of the State of Texas. Venue for any disputes involving this Contract shall be in the appropriate courts in Liberty County, Texas.

SECTION X. ACCEPTANCE OF EMPLOYMENT

In consideration of the terms and compensation herein stated, Perdue hereby accepts said employment and undertakes performance of said Contract as set forth above. Perdue further verifies that it is in compliance with and will comply with all provisions of Texas Government Code Section 2270.002 during the term of this contract.

SECTION XI. SEVERABILITY

Every provision of this Contract is intended to be severable. If any term or provision hereof is hereafter deemed by a court of competent jurisdiction to be illegal, invalid, void or unenforceable, for any reason or to any extent whatsoever, such illegality, invalidity, or unenforceability shall not affect the validity of the remainder of this Contract, it being intended that such remaining provisions shall be construed in a manner most closely approximating the intention of the parties with respect to the illegal, invalid, void or unenforceable provision or part thereof.

This Contract is executed on behalf of the City by the presiding officer of its governing body who is authorized to execute this instrument by Ordinance heretofore passed and recorded in its minutes. This Contract may be executed in any number of counterparts, and each counterpart shall be deemed an original for all purposes. Signed facsimiles or electronically signed Contracts executed on behalf of the City by the presiding officer of its governing body authorized to execute this instrument shall be binding and enforceable.

WITNESS the signature of all parties hereto this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

By: _____
CARL PICKETT
MAYOR

PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.

By: _____
OTILIA GONZALES
PARTNER



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.6

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Public Hearing

PUBLIC HEARING (ID # 4832)

DOC ID: 4832

Department: Public Works

Subject: 2019 Drinking Water Quality Report (CCR).

Background: The CCR is an annual water quality report that the Safe Drinking Water Act requires a community water system to provide to its customers. This report summarizes information the City's water system already collects to comply with Federal and State regulations. Included in the report is information about the source of water used, regulated contaminants found in drinking water, violations, compliance with drinking water rules and numerous other information. This year, as with preceding years, the City's water system meets or exceeds all Federal (EPA) drinking water requirements.

Funding Source: NA

Staff Recommendation: Staff recommends City Council conduct the Public Hearing.

About the Following Page

The page that follows list all of the federally regulated or monitored contaminants which have been found in your drinking water. The U.S. EPA requires water systems to test for up to 97 contaminants.

Important Drinking Water Definitions:

TT: Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

MRDLG: Maximum Residual Disinfectant Level Goal: The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contamination.

MRDL: Maximum Residual Disinfectant Level: The highest level of disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

MCLG: Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL: Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

AL: Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

ALG: The level of a contaminant in drinking water below which there is no known or expected risk to health. ALGs allow for a margin of safety.

Collection Date	Violation	Inorganic Contaminant	Highest Level Detected	Range of detected levels	MCL	MCLG	Unit of Measure	Source of Constituent
2019	N	Arsenic	3.8	3.8-3.8	10	0	ppb	Erosion of natural deposits; runoff from Orchards; runoff from glass and electronics productions waste
2019	N	Barium	0.495	0.495 -0.495	2	2	ppm	Discharge of drilling wastes; discharge from Metal Refineries; erosion of natural deposits
2018	N	Fluoride	.23	0.23-0.23	4.0	4	ppm	Erosion of natural deposits; Water additive which promotes strong teeth; discharge from fertilizer & aluminum factories
2018	N	Nitrate	0.02	0.00-0.02	10	10	ppm	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
Coliform Bacteria Maximum Containment Level 0 0 Positive monthly samples Highest Number of Positives 0 Total No. of Positive E. coli or Fecal Coliform Samples 0 Violation N								Likely Source of Contamination Naturally present in the Environment
Disinfectant Residual	Year	Avg Level	Range of Level Detected	MRDL	MRDLG	Violation	Unit of Measure	Source of Chemical
	2019	1.69	1.01-2.16	4	4	N	Mg/l	Water additive used to control microbes
Date Sampled	Violation	Contaminant	90 th Percentile	Number of Sites Over AL	Action Level	MCLG	Unit of Measure	Source of Contaminant
09/13/2016	N	Lead	0.835	0	15	0	ppb	Corrosion of household plumbing systems; erosion of natural deposit: Leaching from wood preservatives
09/13/2016	N	Copper	.0872	0	1.3	1.3	ppm	
Total Coliform								
Violation Type				Violation Begin	Violation End	Violation Explanation		

Total Coliform: Total coliform bacteria are used as indicators of microbial contamination of drinking water because testing for them is easy. While not disease-causing organisms themselves, they are often found in association with other microbes that capable of causing disease. Coliform bacteria are more hardy than many disease-causing organisms; therefore, their absence from water is a good indication that the water is microbiologically safe for human consumption

MFL: million fibers per liter (a measure of asbestos)

Disinfection Byproducts: Not reported or none detected

NTU: Nephelometric turbidity units (a measure of turbidity)

Na: not applicable

AVG: Regulatory compliance with some MCLs are based on running annual average of monthly samples.

pCi/L: Picocuries per liter (a measure of radioactivity)

Organic Contaminants: Testing waived, not reported, or none detected

Abbreviations

ppm-parts per million, or milligrams per liter (mg/L)

ppb-parts per billion, or micrograms per liter (mg/L)

ppt-parts per trillion, or nanograms per liter (ng/L)

ppq-parts per quadrillion, or pictograms per liter(pg/L)

For more information contact:

City of Liberty

Attn: Mark Reed

1829 Sam Houston Liberty, Texas 77575

936-336-2910

mreed@cityofliberty.org

City of Liberty 2019 Drinking Water Quality Report

Special Notice for the ELDERLY, INFANTS, CANCER PATIENTS, people with HIV/AIDS or other immune problems:

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. The EPA/Centers for Disease Control and Prevention (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Our Drinking Water Meets or Exceeds All Federal (EPA) Drinking Water Requirements

This report is a summary of the quality of the water we provide our customers. The analysis was made by using the data from the most recent U.S. Environmental Protection Agency (EPA) required tests and is presented in the attached pages. We hope this information helps you become more knowledgeable about what's in your drinking water. **WATER SOURCES:** The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals, and in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water before treatment include: microbes, inorganic contaminants, pesticides, herbicides, radioactive contaminants, and organic chemical contaminants. Some more knowledgeable about what's in your drinking water.

En Español Este informe incluye información importante sobre el agua potable. Si tiene preguntas o comentarios sobre éste informe en español, favor de llamar al tel. (936)336 - 3684 - para hablar con una persona bilingüe en español.

Where do we get our drinking water?

Our drinking water is obtained from GROUND water sources. It comes from the following Lake/River/Reservoir/Aquifer: Gulf Coast Aquifer. A Source Water Susceptibility Assessment for your drinking water sources(s) is currently being updated by the Texas Commission on Environmental Quality and will be provided to us this year. The report will describe the susceptibility and types of constituents that may come into contact with your drinking water source based on human activities and natural conditions. The information contained in the assessment will allow us to focus our source water protection strategies. For more information on source water assessments and protection efforts at our system, please contact us.

ALL drinking water may contain contaminants.

When drinking water meets federal standards there may not be any health based benefits to purchasing bottled water or point of use devices. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (1-800-426-4791).

Secondary Constituents

Many constituents (such as calcium, sodium, or iron) which are often found in drinking water, can cause taste, color, and odor problems. The taste and odor constituents are called secondary constituents and are regulated by the State of Texas, not the EPA. These constituents are not causes for health concern. Therefore, are not required to be reported in this document but they may greatly affect the appearance and taste of your water.

Water Loss

In the water loss audit submitted to the Texas Water Development Board for the time period of Jan-Dec 2015, our system lost an estimated 180,922,985 gallons of water. If you have any questions about the water loss audit please call PWS phone number.

Public Participation Opportunities

July 14, 2020 at 6:00pm at City Hall in the Council Chambers.

City of Liberty
1829 Sam Houston
Liberty, TX 77575



The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

7.A.7

Meeting: 07/14/20 06:00 PM

Department: Administration
Category: Budget

WORK SESSION (ID # 4836)

DOC ID: 4836 A

Subject: Budget Work Session

Background: The City Manager will present to Council the proposed budget for the new Fiscal Year 2020-2021. The Budget Work Session provide an overview of the City's expenditures, revenues and other factors that drive operational and budgetary needs. These work sessions provide Council and Staff an opportunity to analyze these issues together and contribute to any necessary changes.

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
01-301-0101 AUDITORIUM RENT	6,660	9,500	9,000	2,700	9,000	
01-301-0102 DISMISSAL FEE COURT	0	550	1,000	200	1,000	
01-301-0103 BUILDING PERMITS	29,308	36,840	35,000	72,268	40,000	
01-301-0104 CORPORATION COURT	159,122	149,372	160,000	109,508	160,000	
01-301-0105 COUNTY FIRE AID	10,833	20,167	25,000	18,333	25,000	
01-301-0106 DELINQUENT TAXES	58,949	61,050	60,000	34,428	324,000	
01-301-0107 INTEREST & PENALTY	53,880	30,374	30,000	14,452	30,000	
01-301-0108 FRANCHISE FEE	208,132	214,659	210,000	145,957	210,000	
01-301-0110 LICENSE FEES	8,288	3,595	6,000	7,473	7,500	
01-301-0111 PARKS & RECREATION	13,660	23,175	15,000	4,065	15,000	
01-301-0112 INTEREST INCOME	8,026	8,863	9,000	13,613	15,000	
01-301-0114 DOG LICENSE/FEES	898	641	1,000	50	100	
01-301-0115 MISCELLANEOUS INCOME	29,283	12,344	25,000	146,822	25,000	
01-301-0116 SALE OF ASSETS	21,097	103,712	40,000	72,990	50,000	
01-301-0117 IN LIEU OF TAXES	0	523,818	400,000	438,424	400,000	
01-301-0118 1% SALES TAX	1,982,576	2,062,461	2,150,000	1,590,028	2,150,000	
01-301-0121 TAX COLLECTION-CURRENT	2,140,209	2,364,344	2,300,000	2,020,605	2,300,000	
01-301-0122 EMERGENCY MEDICAL SERVICE	863,397	1,010,890	1,100,000	726,068	1,100,000	
01-301-0123 FIRE/EMS GRANT REV.	27,224	30,210	45,000	23,369	30,000	
01-301-0126 TRANSFER FOR UTILITY BILLIN	510,000	643,634	948,355	79,030	948,355	
01-301-0127 TRSF. FROM UTILITY FUNDS	1,851,500	1,303,166	1,951,500	162,624	1,951,500	
01-301-0131 DONATIONS-ANIMAL CONTROL	10,894	1,280	1,500	1,000	1,000	
01-301-0132 TRANSFER FROM LCDC	667,601	110,590	171,100	0	171,100	
01-301-0134 POLICE DEPT CLASSES	25	25	0	0	0	
01-301-0137 LEOSE - FIRE	678	682	700	797	800	
01-301-0141 POLICE DEPT. DONATIONS	1,200	0	0	0	0	
01-301-0144 TEL-COMM. R O W ACCESS FEES	13,733	13,644	13,000	10,402	13,000	
01-301-0145 ROW MANAGEMENT	0	0	5,000	0	0	
01-301-0146 LIBRARY GRANT REV.	1,634	537	500	513	500	
01-301-0147 FEMA REVENUE	491,491	1,086,345	0	217,311	0	
01-301-0148 INSURANCE REIMBURSEMENT	456,516	109,573	0	315,642	0	
01-301-0157 COURT REVENUE STATE FINES	70,863	53,267	75,000	38,629	75,000	
01-301-0158 OMNI BASE FTA REVENUES	559	965	700	1,451	1,000	
01-301-0177 INDIGENT DEFENSE FEE	1,940	1,471	2,000	792	2,000	
01-301-0182 DUE FROM LISD / SRO	60,000	60,000	60,000	45,000	60,000	
01-301-0183 ALARM FEES	3,450	775	4,500	450	1,000	
01-301-0188 TX FOREST SERVICE GRANT REV	19,799	1,875	2,000	8,935	0	
01-301-0191 COMCAST 1% PUBLIC INFORMATI	21,328	12,632	15,000	13,200	15,000	
01-301-0192 LIBRARY FINES & FEES	11,268	10,412	14,000	4,483	10,000	
01-301-0193 PD SILVER SANTA DONATIONS	0	100	0	202	0	
01-301-0194 DONATIONS - PARKS	0	4,799	0	327	0	
01-301-0195 SUBDIVISION PLAT FEE	0	0	250	100	100	
01-301-0204 NATIONAL NIGHT OUT DONATION	0	2,400	1,000	250	0	
01-301-0205 ANIMAL ADOPTION FEE	1,375	287	3,000	150	500	
01-301-0208 TRANSFER IN FROM OTHER FUND	776,264	1,073,915	100,000	256,783	0	
01-301-0209 DONATIONS SRO	170	0	0	0	0	
TOTAL REVENUES	10,593,828	11,158,940	9,990,105	6,599,424	10,142,455	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
REVENUES	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

401-CITY MANAGER

	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-401-001 SALARIES SUPERVISION	123,923	134,805	231,850	170,786	231,851	
01-401-002 SALARIES OPERATION	169,203	219,448	43,555	32,227	43,556	
01-401-004 SOCIAL SECURITY	20,930	26,091	21,110	14,878	21,107	
01-401-005 WORKMANS COMP	639	824	1,240	603	1,131	
01-401-006 TMRS REQUIREMENTS	55,131	63,160	49,195	37,804	45,607	
01-401-007 INSURANCE EMPLOYEES	75,451	55,693	29,570	23,749	29,837	
01-401-010 SALARIES-OVERTIME	<u>0</u>	<u>616</u>	<u>500</u>	<u>204</u>	<u>200</u>	
TOTAL 0-OPERATING SERVICES	445,276	500,637	377,020	280,251	373,289	
<u>1-OPERATING SUPPLIES</u>						
01-401-111 OFFICE SUPPLIES	3,342	2,155	2,450	1,513	2,200	
01-401-112 POSTAGE	291	357	300	58	100	
01-401-113 NON CAPITAL ASSETS	2,268	0	0	0	0	
01-401-114 FOOD EXPENSE	1,105	341	500	199	500	
01-401-129 UNIFORMS	<u>58</u>	<u>0</u>	<u>150</u>	<u>0</u>	<u>150</u>	
TOTAL 1-OPERATING SUPPLIES	7,065	2,853	3,400	1,770	2,950	
401-111 OFFICE SUPPLIES	PERMANENT NOTES: PDF CONVERSION FOR TOM,CHRIS,APRIL 3@\$180 \$540					
<u>2-MAINTENANCE / REPAIR</u>						
01-401-227 MAINT. MOTOR VEHICLES	0	18	0	0	0	
01-401-228 GAS-OIL-TIRES	<u>1,261</u>	<u>0</u>	<u>0</u>	<u>30</u>	<u>0</u>	
TOTAL 2-MAINTENANCE / REPAIR	1,261	18	0	30	0	
<u>3-CHARGES & SERVICES</u>						
01-401-308 DUES & MEMBERSHIP	2,857	1,065	1,500	1,322	1,500	
01-401-309 PUBLICATIONS	556	768	0	0	0	
01-401-310 INSURANCE EXPENSE	3,431	2,647	2,640	901	2,650	
01-401-313 PROFESSIONAL DEVELOPMENT	503	1,823	3,000	1,205	2,500	
01-401-314 TRAVEL	599	2,845	2,500	1,470	2,000	
01-401-315 TELEPHONE	5,519	4,984	5,500	3,644	5,500	
01-401-326 MAINTENANCE OFFICE EQUIP	778	1,843	500	0	0	
01-401-328 PHYSICALS / TESTING	<u>83</u>	<u>135</u>	<u>100</u>	<u>0</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	14,325	16,108	15,740	8,543	14,150	
401-308 DUES & MEMBERSHIP	PERMANENT NOTES: TCMA-ROTARY					
401-314 TRAVEL	PERMANENT NOTES: HOTEL & MEALS WHILE ATTENDING TRAINING					

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

401-CITY MANAGER

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-401-400 VEHICLE LEASE PAYMENT	<u>4,599</u>	<u>408</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 4-OTHER	4,599	408	0	0	0	
TOTAL 401-CITY MANAGER	472,525	520,025	396,160	290,593	390,389	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

402-COUNCIL

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>0-OPERATING SERVICES</u>						
01-402-005 WORKMAN'S COMPENSATION	<u>70</u>	<u>73</u>	<u>100</u>	<u>41</u>	<u>100</u>	<u></u>
TOTAL 0-OPERATING SERVICES	70	73	100	41	100	
<u>1-OPERATING SUPPLIES</u>						
01-402-114 FOOD EXPENSE - MEALS	8,350	1,987	2,000	1,064	2,000	<u></u>
01-402-125 MATERIALS & SUPPLIES	<u>172</u>	<u>1,887</u>	<u>1,000</u>	<u>39</u>	<u>500</u>	<u></u>
TOTAL 1-OPERATING SUPPLIES	8,522	3,874	3,000	1,103	2,500	
<u>3-CHARGES & SERVICES</u>						
01-402-313 PROFESSIONAL DEVELOPMENT	1,250	1,470	1,200	335	1,000	<u></u>
01-402-314 TRAVEL	<u>625</u>	<u>541</u>	<u>1,500</u>	<u>1,353</u>	<u>1,500</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	1,875	2,011	2,700	1,688	2,500	
402-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: ANNUAL TML CONFERENCE					
402-314 TRAVEL	PERMANENT NOTES: HOTEL & MEALS WHILE AT TML CONFERENCE					
<u>4-OTHER</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
TOTAL 402-COUNCIL	10,467	5,958	5,800	2,832	5,100	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
403-FIRE DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-403-001 SALARIES SUPERVISION	81,536	82,763	84,420	63,290	84,418	_____
01-403-002 SALARIES OPERATION	777,464	796,536	990,650	739,277	1,023,120	_____
01-403-004 SOCIAL SECURITY	81,543	84,776	103,140	72,183	105,535	_____
01-403-005 WORKMANS COMP	25,765	31,995	39,595	29,420	56,162	_____
01-403-006 TMRS REQUIREMENTS	177,021	181,690	213,650	155,483	203,243	_____
01-403-007 INSURANCE EMPLOYEES	247,273	181,078	206,040	162,043	202,684	_____
01-403-009 INCENTIVE PAY	(4,419)	(165)	22,000	17,800	22,000	_____
01-403-010 SALARIES-OVERTIME	68,805	82,264	50,000	44,706	50,000	_____
01-403-011 PART-TIME SALARIES	141,147	151,420	150,000	81,571	150,000	_____
01-403-012 CERTIFICATION PAY	<u>46,247</u>	<u>44,954</u>	<u>73,200</u>	<u>51,092</u>	<u>72,000</u>	<u>_____</u>
TOTAL 0-OPERATING SERVICES	1,642,381	1,637,312	1,932,695	1,416,867	1,969,162	

403-009 INCENTIVE PAY PERMANENT NOTES:
VOLUNTEER INCENTIVE PAY ONE YEAR PAY OUT IN DECEMBER
\$5 MEETING \$10 CALL

<u>1-OPERATING SUPPLIES</u>						
01-403-111 OFFICE SUPPLIES	1,110	1,999	2,000	866	2,000	_____
01-403-112 POSTAGE	1,004	1,043	1,200	313	1,200	_____
01-403-113 NON CAPITAL ASSETS	5,605	0	37,320	22,550	0	_____
01-403-115 JANITORIAL SUPPLIES	2,149	2,481	2,500	685	2,500	_____
01-403-125 MATERIAL & SUPPLIES	16,308	13,569	22,000	9,796	22,000	_____
01-403-127 BILLABLE EMS SUPPLIES	15,200	66,792	70,000	44,375	70,000	_____
01-403-129 UNIFORMS	<u>4,746</u>	<u>3,998</u>	<u>6,000</u>	<u>5,350</u>	<u>7,000</u>	<u>_____</u>
TOTAL 1-OPERATING SUPPLIES	46,122	89,883	141,020	83,936	104,700	

403-111 OFFICE SUPPLIES PERMANENT NOTES:
PAPER, PENS, FOLDERS CALENDARS...ETC

403-115 JANITORIAL SUPPLIES PERMANENT NOTES:
PAPER PRODUCTS, SOAP AND CLEANERS

403-127 BILLABLE EMS SUPPLIES PERMANENT NOTES:
DISPOSABLE MEDICAL SUPPLIES
PHARMACEUTICALS
OXYGEN

403-129 UNIFORMS PERMANENT NOTES:
PANTS, SHIRTS, JACKETS, BELTS, NAME BADGES ...ETC

<u>2-MAINTENANCE / REPAIR</u>						
01-403-226 MAINTENANCE EQUIPMENT	26,642	38,129	38,585	42,963	44,500	_____
01-403-227 MAINT MOTOR VEHICLES	25,672	12,666	30,000	19,465	32,000	_____
01-403-228 GAS-OIL-TIRES	30,534	36,640	30,000	28,948	36,000	_____
01-403-229 BUNKER GEAR MAINTENANCE	<u>3,014</u>	<u>4,446</u>	<u>5,500</u>	<u>4,962</u>	<u>5,500</u>	<u>_____</u>
TOTAL 2-MAINTENANCE / REPAIR	85,862	91,881	104,085	96,338	118,000	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

01 -GENERAL FUND

403-FIRE DEPARTMENT

		(----- 2019-2020 -----) (----- 2020-2021 -----)					
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
403-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES: HEAT SENSOR, LADDER TESTING, COMPRESSOR MAINTENANCE FIREHOUSE SOFTWARE MAINT \$2,200 LIFEPAK SERVICE CONTRACT \$4969 E-DISPATCH - \$1550 SALAMANDOR - \$1250 EMS SOFTWARE MAINT - \$8,585					
403-227	MAINT MOTOR VEHICLES	PERMANENT NOTES: ANTI FREEZE, STATE INSPECTIONS, BATTERIES, LETTERING FOR VEHICLES					
3-CHARGES & SERVICES							
01-403-306	MEDICAL CONTROL FEE	14,400	14,400	18,000	13,800	18,000	
01-403-308	DUES & MEMBERSHIPS	259	677	100	0	100	
01-403-310	INSURANCE EXPENSE	31,764	27,496	32,000	30,786	32,000	
01-403-312	MAINTENANCE BUILDING	8,805	8,757	10,000	7,210	10,000	
01-403-313	PROF. DEVELOPMENT	13,493	16,928	20,000	24,508	22,000	
01-403-314	TRAVEL	5,037	5,162	6,000	2,663	7,000	
01-403-315	TELEPHONE	13,058	20,158	16,880	13,228	16,880	
01-403-316	UTILITIES	29,191	30,343	29,000	19,444	29,000	
01-403-318	FIRE PREVENTION	493	495	500	0	500	
01-403-319	LEOSE ACCOUNT	944	750	500	797	500	
01-403-320	HAZ-MAT EXPENSE	847	2,442	2,500	760	2,500	
01-403-325	EMS COLLECTION FEE	77,975	85,621	90,000	59,837	90,000	
01-403-328	PHYSICALS / TESTING	771	1,388	2,500	855	1,400	
01-403-333	STATE FEES	3,979	2,574	6,000	3,925	6,000	
01-403-352	EQUIPMENT RENTALS	2,320	2,630	2,000	1,408	2,000	
01-403-356	NONNBUDGETED GRANT EXPENSE	26,899	0	0	0	0	
01-403-360	CAPITAL OUTLAY	<u>97,255</u>	<u>743,705</u>	<u>55,500</u>	<u>50,379</u>	<u>102,700</u>	
TOTAL 3-CHARGES & SERVICES		327,491	963,527	291,480	229,598	340,580	
403-306	MEDICAL CONTROL FEE	PERMANENT NOTES: DR ELLERBE @ \$1,500 MONTH					
403-312	MAINTENANCE BUILDING	PERMANENT NOTES: BULBS, FLOOR WAX & STRIPPER, WEED KILLER, PEST CONTROL					
403-313	PROF. DEVELOPMENT	PERMANENT NOTES: FIRE INSPECTOR, DRIVER OPERATOR, TEXAS COMMISSION RECERTS, HOMELAND SECURITY CONFERENCE CEU PROGRAM \$1440					
403-314	TRAVEL	PERMANENT NOTES: HOTEL & MEALS					
403-315	TELEPHONE	PERMANENT NOTES: INCLUDES INTERNET FOR 6 NOTEBOOKS @40 EACH FOR 1 YEAR \$2.880					

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

403-FIRE DEPARTMENT

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED				
		BUDGET				
403-320	HAZ-MAT EXPENSE	PERMANENT NOTES: BROOMS, SORBENT PADS REMOVAL OF BIOHAZARD CONTAINERS				
403-325	EMS COLLECTION FEE	PERMANENT NOTES: CHARGE PAYABLE TO BILLING COMPANY 8%				
403-352	EQUIPMENT RENTALS	PERMANENT NOTES: COPIER				
403-360	CAPITAL OUTLAY	PERMANENT NOTES: BUNKER GEAR TURNOUT COATS & PANTS \$5,000 EXTRACTION TOOLS \$30,000 REPAIR FIRE TRAINER \$15,000 10 SCBA BOTTLES \$10,000 SELF LOADING STRETCHER \$30,000 2 THERMAL IMAGING CAMERAS \$12,500				
<u>4-OTHER</u>						
01-403-406	CONTRACTOR MOWING SERVICES	7,910	8,450	6,800	4,950	6,800
01-403-407	A/C CONTRACT	0	0	0	223	3,000
01-403-408	GENERATOR MAINT. CONTRACT	2,344	1,284	2,300	2,343	2,350
01-403-409	FIRE ALARM/EXTINGUISHER	630	875	400	630	650
01-403-410	PAYMENT DUE TO FIXED ASSET	<u>92,681</u>	<u>75,681</u>	<u>115,874</u>	<u>0</u>	<u>204,957</u>
TOTAL 4-OTHER		103,565	86,290	125,374	8,146	217,757
403-410	PAYMENT DUE TO FIXED ASSET	PERMANENT NOTES: 8TH ANNUAL FOR 15 YEARS FIRE TRUCK \$45,000 7TH ANNUAL FOR 6 YEARS ON REMOUNT \$17,000 5TH ANNUAL FOR 5 YEARS ON CHIEF \$8,877 4TH ANNUAL FOR 6 YEARS ON MEDIC 3 \$21,804 1ST ANNUAL FOR 6 YEARS ON MEDIC 1 \$23,193 1ST ANNUAL FOR 5 YEARS ON ASST CHIEF \$9,530 1ST ANNUAL FOR 15 YEARS LADDER \$59,258 1ST ANNUAL FOR 6 YEARS ON MED 4 TRANSPORT \$14,095 1ST ANNUAL FOR 7 YEARS ON BRUSH \$6,200				
TOTAL 403-FIRE DEPARTMENT		2,205,422	2,868,892	2,594,654	1,834,884	2,750,199

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-404-001 SALARIES SUPERVISION	61,069	61,984	63,225	46,202	63,224	
01-404-002 SALARIES OPERATION	37,676	35,442	33,200	53,099	72,696	
01-404-003 SALARIES MAINTENANCE	23,835	24,889	24,950	19,380	26,520	
01-404-004 SOCIAL SECURITY	14,327	14,599	16,570	12,360	19,713	
01-404-005 WORKMANS COMP.	3,389	2,890	2,330	1,880	2,735	
01-404-006 TMRS REQUIREMENTS	23,185	22,197	26,710	18,149	27,017	
01-404-007 INSURANCE EMPLOYEES	39,114	27,203	37,875	23,778	33,651	
01-404-010 SALARIES-OVERTIME	74	499	1,000	213	1,000	
01-404-011 SALARIES-PART TIME	<u>69,170</u>	<u>72,630</u>	<u>94,250</u>	<u>47,016</u>	<u>75,400</u>	
TOTAL 0-OPERATING SERVICES	271,838	262,332	300,110	222,077	321,956	
<u>1-OPERATING SUPPLIES</u>						
01-404-111 OFFICE SUPPLIES	2,030	1,341	2,000	471	2,000	
01-404-112 POSTAGE	614	618	1,000	266	1,000	
01-404-113 NON CAPITAL ASSETS	0	1,819	16,950	0	0	
01-404-115 JANITORIAL SUPPLIES	3,898	3,601	4,500	794	4,500	
01-404-125 MATERIAL & SUPPLIES	2,546	2,408	3,000	1,134	3,000	
01-404-129 UNIFORMS	395	452	500	219	500	
01-404-131 AUDIO VISUAL	2,465	3,292	4,000	2,492	4,000	
01-404-168 NEW BOOKS	<u>6,464</u>	<u>8,379</u>	<u>10,500</u>	<u>6,896</u>	<u>10,500</u>	
TOTAL 1-OPERATING SUPPLIES	18,412	21,909	42,450	12,273	25,500	
404-111 OFFICE SUPPLIES	PERMANENT NOTES: COPY PAPER, INDEX CARDS, TYPWRITER RIBBONS, PHOTO PRINTER PAPER, WINDOW ENVELOPES, LASER PRINTER TONER, PENS, PENCILS LEGAL PADS....ETC					
404-115 JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS, MOP, GARBAGE BAGS, HAND SOAP.					
404-125 MATERIAL & SUPPLIES	PERMANENT NOTES: BOOK REPAIR SUPPLIES, PROCESSING SUPPLIES, LAMINATE FOR POSTERS, PATRON ID CARDS, AND CD/DVD CASES					
<u>2-MAINTENANCE / REPAIR</u>						
01-404-226 MAINTENANCE EQUIPMENT	<u>2,754</u>	<u>4,369</u>	<u>4,830</u>	<u>1,652</u>	<u>4,830</u>	
TOTAL 2-MAINTENANCE / REPAIR	2,754	4,369	4,830	1,652	4,830	
404-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: ANTIVIRUS, DESTINY AUTOMATION SOFTWARE, CENTURION MAINTENANCE, BATTERIES					

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

404-LIBRARY - CULTURAL CE

(----- 2019-2020 -----) (----- 2020-2021 -----)						
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES & SERVICES</u>						
01-404-308 DUES & MEMBERSHIP	816	943	450	0	680	
01-404-310 INSURANCE EXPENSE	16,309	34,970	18,500	18,043	18,500	
01-404-312 MAINTENANCE BUILDING	43,248	33,803	25,000	9,664	25,000	
01-404-313 PROFESSIONAL DEVELOPMENT	390	(85)	200	196	1,200	
01-404-314 TRAVEL	30	0	500	235	1,000	
01-404-315 TELEPHONE	16,735	12,334	10,500	7,773	10,500	
01-404-316 UTILITIES	64,454	64,951	55,000	39,616	55,000	
01-404-322 PROFESSIONAL SERVICES	0	0	0	0	2,610	
01-404-328 PERIODICALS	752	2,787	3,200	2,190	3,200	
01-404-352 EQUIPMENT RENTALS	<u>2,792</u>	<u>2,395</u>	<u>3,500</u>	<u>1,202</u>	<u>3,500</u>	
TOTAL 3-CHARGES & SERVICES	145,526	152,098	116,850	78,918	121,190	
404-308	DUES & MEMBERSHIP	PERMANENT NOTES: TEXAS LIBRARY ASSOCIATION				
404-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: TLA CONFERENCE \$200				
404-314	TRAVEL	PERMANENT NOTES: TLA CONFERENCE HOTEL & MEALS MILEAGE FOR OTHER WORKSHOPS				
404-322	PROFESSIONAL SERVICES	PERMANENT NOTES: MAINTENANCE SOFTWARE				
404-352	EQUIPMENT RENTALS	PERMANENT NOTES: XEROX				
<u>4-OTHER</u>						
01-404-406	CONTRACTOR MOWING SERVICES	5,810	5,095	3,750	2,310	3,750
01-404-407	A/C MAINT. CONTRACT	0	0	0	0	12,650
01-404-409	FIRE ALARMS/EXTINGUISHERS	<u>1,405</u>	<u>1,385</u>	<u>1,500</u>	<u>1,085</u>	<u>1,500</u>
TOTAL 4-OTHER		7,215	6,480	5,250	3,395	17,900
404-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES: MOWING OF LIBRARY GROUNDS				

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

405-CITY SECRETARY

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-405-001 SALARIES SUPERVISION	58,406	59,280	60,465	44,186	60,467	_____
01-405-004 SOCIAL SECURITY	4,486	4,555	4,625	3,395	4,626	_____
01-405-005 WORKMANS COMP.	160	121	270	189	248	_____
01-405-006 TMRS REQUIREMENTS	11,142	10,931	10,780	7,923	9,995	_____
01-405-007 INSURANCE EMPLOYEES	<u>9,123</u>	<u>5,615</u>	<u>6,660</u>	<u>5,307</u>	<u>6,687</u>	=====
TOTAL 0-OPERATING SERVICES	83,317	80,503	82,800	61,000	82,023	
<u>1-OPERATING SUPPLIES</u>						
01-405-111 OFFICE SUPPLIES	603	283	850	702	850	_____
01-405-112 POSTAGE	<u>200</u>	<u>127</u>	<u>150</u>	<u>6</u>	<u>150</u>	=====
TOTAL 1-OPERATING SUPPLIES	803	410	1,000	707	1,000	
405-111 OFFICE SUPPLIES						
	PERMANENT NOTES: BASIC OFFICE SUPPLIES INCLUDING MINUTE BOOKS AND PAPER.					
<u>2-MAINTENANCE / REPAIR</u>						
01-405-221 MAINTENANCE - SOFTWARE	<u>3,045</u>	<u>298</u>	<u>3,050</u>	<u>6,465</u>	<u>3,050</u>	=====
TOTAL 2-MAINTENANCE / REPAIR	3,045	298	3,050	6,465	3,050	
405-221 MAINTENANCE - SOFTWARE						
	PERMANENT NOTES: ACCELA FRANKLIN CODE BOOK WEB HOSTING					
<u>3-CHARGES & SERVICES</u>						
01-405-308 DUES & MEMBERSHIPS	0	801	825	150	400	_____
01-405-309 PUBLICATIONS	248	137	400	115	300	_____
01-405-310 INSURANCE - GENERAL	707	1,172	1,200	331	750	_____
01-405-313 PROFESSIONAL DEVELOPMENT	900	925	1,200	645	1,200	_____
01-405-314 TRAVEL	906	1,033	2,000	1,476	1,500	_____
01-405-315 TELEPHONE	2,405	3,259	2,000	2,313	2,000	_____
01-405-322 PROFESSIONAL SERVICES	4,255	4,230	5,500	5,082	6,000	_____
01-405-323 LEGAL & ADVERTISING FEES	<u>6,693</u>	<u>6,851</u>	<u>5,500</u>	<u>4,745</u>	<u>5,500</u>	=====
TOTAL 3-CHARGES & SERVICES	16,115	18,409	18,625	14,857	17,650	
405-308 DUES & MEMBERSHIPS						
	PERMANENT NOTES: TMCA \$100					
405-309 PUBLICATIONS						
	PERMANENT NOTES: STEP BY STEP HANDBOOK - ELECTION \$50 ELECTION LAW HANDBOOK \$85 TEXAS LAW & PROCEDURE MANUAL EST. \$100					
405-313 PROFESSIONAL DEVELOPMENT						
	PERMANENT NOTES: TMCCP ELECTION LAW SEMINAR HGAC LAW WORKSHOP TML ANNUAL CONFERENCE					

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
 405-CITY SECRETARY

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED				
		BUDGET				
REGION XVI MEETINGS						
405-314	TRAVEL					
	PERMANENT NOTES:					
	TRANSPORTATION ELECTION LAW SEMINAR					
	HOTEL TMCCP (IRVING)					
	MEALS TMCCP					
	HOTEL TML					
405-322	PROFESSIONAL SERVICES					
	PERMANENT NOTES:					
	FRANKLIN \$4,000					
	RCI					
405-323	LEGAL & ADVERTISING FEES					
	PERMANENT NOTES:					
	NOTICES FILED IN THE PAPER FOR THE CITY					
<u>4-OTHER</u>						
01-405-401	ELECTION EXPENSE	<u>8,000</u>	<u>4,471</u>	<u>8,000</u>	<u>3,563</u>	<u>9,000</u>
TOTAL 4-OTHER		8,000	4,471	8,000	3,563	9,000
TOTAL 405-CITY SECRETARY		111,279	104,091	113,475	86,592	112,723

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
406-POLICE DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-406-001 SALARIES SUPERVISION	83,637	38,729	91,800	76,101	91,802	
01-406-002 SALARIES OPERATION	1,102,588	1,173,188	1,151,380	880,973	1,160,276	
01-406-004 SOCIAL SECURITY	92,645	95,575	100,185	74,841	101,483	
01-406-005 WORKMANS COMP.	33,167	47,492	47,245	16,379	45,473	
01-406-006 TMRS REQUIREMENTS	238,080	241,086	233,500	181,701	219,283	
01-406-007 INSURANCE EMPLOYEES	370,300	271,306	277,835	199,625	281,268	
01-406-010 SALARIES-OVERTIME	55,275	81,445	40,000	58,261	50,000	
01-406-011 SALARIES-PART TIME	2,485	0	0	0	0	
01-406-012 CERTIFICATION PAY	<u>34,569</u>	<u>32,538</u>	<u>26,400</u>	<u>25,661</u>	<u>38,400</u>	
TOTAL 0-OPERATING SERVICES	2,012,746	1,981,359	1,968,345	1,513,542	1,987,985	
<u>1-OPERATING SUPPLIES</u>						
01-406-111 OFFICE SUPPLIES	5,771	5,220	6,200	1,793	6,200	
01-406-112 POSTAGE	1,815	1,921	1,600	673	1,600	
01-406-113 NON CAPITAL ASSETS	25,860	4,954	9,200	5,664	13,850	
01-406-115 JANITORIAL SUPPLIES	992	1,689	3,000	1,404	3,000	
01-406-125 MATERIAL & SUPPLIES	5,990	4,412	5,000	4,381	5,000	
01-406-128 UNIFORM EQUIPMENT	590	2,452	2,500	911	2,500	
01-406-129 UNIFORMS	<u>7,979</u>	<u>9,764</u>	<u>12,000</u>	<u>8,158</u>	<u>12,000</u>	
TOTAL 1-OPERATING SUPPLIES	48,997	30,412	39,500	22,984	44,150	
406-113 NON CAPITAL ASSETS	PERMANENT NOTES: STINGER FLASHLIGHTS & WANDS - \$2,350 SUPPLIES FOR MOBILE COMMAND - \$4,500 RV COVER FOR MOBILE COMMAND - \$3,500 ROLL OUT AWNING FOR MOBILE COMMAND - \$3,500					
406-115 JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES FOR OFFICE					
406-125 MATERIAL & SUPPLIES	PERMANENT NOTES: FORMS, DVD'S, FINGERPRINT SUPPLIES, LATEX GLOVES					
406-128 UNIFORM EQUIPMENT	PERMANENT NOTES: BELTS, HOLSTER, FLASHLIGHTS, ETC					
406-129 UNIFORMS	PERMANENT NOTES: UNIFORM SHIRTS, PANTS, BOOTS, RAIN GEAR, HEAD GEAR, TRAFFIC VESTS, PATCHES, PINS, NAME TAGS, AND OTHER ITEMS ATTACHED TO UNIFORMS. DISPATCHER SHIRTS					

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
406-POLICE DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET

2-MAINTENANCE / REPAIR

01-406-226 MAINTENANCE EQUIPMENT	70,430	63,517	66,850	32,258	66,850	
01-406-227 MAINTENANCE VEHICLES	20,545	23,781	20,000	4,979	20,000	
01-406-228 GAS-OIL-TIRES	37,170	37,679	35,000	26,746	35,000	
01-406-229 CAR REPAIR (INSURANCE CLAIM)	<u>4,343</u>	<u>1,826</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 2-MAINTENANCE / REPAIR	132,488	126,802	121,850	63,983	121,850	

406-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
INCODE MAINTENANCE SOFTWARE \$15,000
HOUSTON 2/WAY
LIBERTY SYSTEMS
VISTA COM ANNUAL AGREEMENT \$3176
MOBILE VISION L3 \$3610
AFIS \$6,620
ANNUAL MAINT BACK -UP \$11,400
GUARDIAN TRACKING \$1300

3-CHARGES & SERVICES

01-406-308 DUES & MEMBERSHIP	6,882	15,899	12,720	12,584	12,720	
01-406-310 INSURANCE EXPENSE	40,957	32,560	35,000	30,921	35,000	
01-406-312 MAINTENANCE BLDG.	8,125	5,862	7,500	6,757	7,500	
01-406-313 PROFESSIONAL DEVELOPMENT	10,355	6,474	10,200	3,070	12,000	
01-406-314 TRAVEL	3,365	4,583	3,000	5,734	5,000	
01-406-315 TELEPHONE	17,110	11,466	14,000	12,857	14,000	
01-406-316 UTILITIES	30,585	33,704	30,000	19,887	30,000	
01-406-319 CITIZENS POLICE	0	0	500	0	0	
01-406-328 PHYSICALS / TESTING	1,950	1,659	3,000	732	3,000	
01-406-335 PRISONER EXPENSE	13,446	11,517	13,000	9,487	13,000	
01-406-336 INVESTIGATIVE EXPENSE	(676)	8,252	12,300	2,420	12,300	
01-406-352 EQUIPMENT RENTALS	2,074	2,473	2,500	1,631	2,500	
01-406-353 GRANT EXPENSE	1,002	0	0	0	0	
01-406-354 GRANT 25936-01 DJ EDWARD BYR	0	16	0	0	0	
01-406-360 CAPITAL OUTLAY	<u>40,472</u>	<u>0</u>	<u>25,700</u>	<u>24,695</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	175,646	134,466	169,420	130,776	147,020	

406-308 DUES & MEMBERSHIP PERMANENT NOTES:
BEST PRACTICE RENEWAL \$500
FBINAA \$150
FBI LEADS \$125
FBINAA LUNCHEONS \$200
POLICE ACADEMY 1 \$3,100
ROTARY DUES \$1,000
TCOLE \$1,000
DEL CARMEN \$6,500
ACP \$150

406-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
INVESTIGATIVE & SPECIALIZED TRAINING

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
406-POLICE DEPARTMENT

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED BUDGET				
		TCLEDDS \$1,200				
406-336	INVESTIGATIVE EXPENSE	PERMANENT NOTES:				
		SPECIALIZED TESTING \$10,000				
		TRANSUNION \$500				
		TCLEEDS \$1,200				
406-352	EQUIPMENT RENTALS	PERMANENT NOTES:				
		COPIER				
<u>4-OTHER</u>						
01-406-405	CONTRACT CLEANING	12,528	12,382	12,500	9,408	12,500
01-406-406	CONTRACTOR MOWING SERVICES	10,841	3,900	3,400	2,850	3,400
01-406-408	GENERATOR MAINTENANCE	2,599	1,093	1,200	2,180	2,500
01-406-409	TRAINING SUPPLIES	190	198	1,500	1,463	1,500
01-406-410	PAYMENT TO FIXED ASSET	71,782	22,296	64,188	0	76,791
01-406-411	SILVER SANTA	285	667	500	629	500
01-406-412	A/C MAINTENANCE CONTRACT	675	0	2,700	2,800	3,000
01-406-413	BRIDGEHAVEN CONTRIBUTION	3,000	0	3,000	0	3,000
01-406-414	NATIONAL NIGHT OUT EXPENSE	442	1,913	500	135	500
01-406-415	FIRE ALARM/ EXTINGUISHER	<u>1,860</u>	<u>1,550</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>
TOTAL 4-OTHER		104,202	43,999	91,488	19,465	105,691
406-405	CONTRACT CLEANING	PERMANENT NOTES:				
		CONTRACT CLEANING OF PD				
406-406	CONTRACTOR MOWING SERVICES	PERMANENT NOTES:				
		CONTRACTR MOWING OF PD				
406-409	TRAINING SUPPLIES	PERMANENT NOTES:				
		MATERIALS & SUPPLIES AND REFRESHMENTS				
406-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES:				
		2ND of 4 YEAR INSTALLMENT INTERCEPTOR \$10,858				
		2ND of 4 YEAR INSTALLMENT CID 11,438				
		2ND OF 4 YEAR INSTALLMENT DURANGO \$11,700.				
		1ST OF 4 YEAR INSTALLMENT 3/DURANGO \$42,795				
TOTAL 406-POLICE DEPARTMENT		2,474,079	2,317,037	2,390,603	1,750,750	2,406,696

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

407-CORP. COURT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-407-001 SALARIES SUPERVISION	26,364	27,572	27,700	20,239	27,695	
01-407-002 SALARIES OPERATION	31,917	42,101	63,775	46,613	63,781	
01-407-004 SOCIAL SECURITY	4,472	5,323	7,020	5,129	7,021	
01-407-005 WORKMANS COMP.	160	121	415	379	376	
01-407-006 TMRS REQUIREMENTS	6,019	7,233	11,425	8,295	10,593	
01-407-007 INSURANCE EMPLOYEES	8,924	1,310	6,695	5,316	6,700	
01-407-010 SALARIES - OVERTIME	<u>0</u>	<u>0</u>	<u>300</u>	<u>380</u>	<u>300</u>	
TOTAL 0-OPERATING SERVICES	77,856	83,661	117,330	86,351	116,466	
<u>1-OPERATING SUPPLIES</u>						
01-407-111 OFFICE SUPPLIES	693	1,601	1,000	2,095	2,100	
01-407-112 POSTAGE	802	1,002	800	120	1,000	
01-407-113 NON CAPITAL ASSETS	0	1,000	0	99	0	
01-407-129 UNIFORMS	<u>0</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>150</u>	
TOTAL 1-OPERATING SUPPLIES	1,494	3,603	1,900	2,315	3,250	
407-111 OFFICE SUPPLIES	PERMANENT NOTES: PAPER, PENS, INK FOR PRINTER					
407-129 UNIFORMS	PERMANENT NOTES: SHIRTS CLERK & JUDGE					
<u>2-MAINTENANCE / REPAIR</u>						
01-407-221 MAINTENANCE - SOFTWARE	<u>2,791</u>	<u>3,218</u>	<u>3,200</u>	<u>2,942</u>	<u>0</u>	
TOTAL 2-MAINTENANCE / REPAIR	2,791	3,218	3,200	2,942	0	
407-221 MAINTENANCE - SOFTWARE	PERMANENT NOTES: INCODE COURT SOFTWARE					
<u>3-CHARGES & SERVICES</u>						
01-407-308 DUES & MEMBERSHIP	259	907	200	0	200	
01-407-310 INSURANCE EXPENSE	397	81	400	464	500	
01-407-313 PROFESSIONAL DEVELOPMENT	730	610	1,500	435	1,500	
01-407-314 TRAVEL	953	1,099	1,000	61	1,000	
01-407-315 TELEPHONE	2,846	3,259	3,000	2,313	3,000	
01-407-319 LEGAL EXPENSE	5,272	6,895	5,000	3,338	5,000	
01-407-328 PHYSICALS / TESTING	0	180	120	0	120	
01-407-336 TEEN COURT	(20)	0	0	0	0	
01-407-337 JURY EXPENSE	0	558	400	0	400	
01-407-339 FTA PROGRAM	726	480	750	1,273	1,500	
01-407-340 FEES - STATE FINES	42,308	54,054	70,000	38,099	70,000	
01-407-341 COLLECTION FEES	<u>(10,836)</u>	<u>13,332</u>	<u>10,000</u>	<u>17,717</u>	<u>10,000</u>	
TOTAL 3-CHARGES & SERVICES	42,635	81,455	92,370	63,700	93,220	

407-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
JUDGE-TMCEC \$100

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

407-CORP. COURT

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED BUDGET				
		BUDGET				
		CITY PROSECUTOR \$350				
		CLERK @ \$100				
407-314	TRAVEL	PERMANENT NOTES:				
		HOTELS AND TRANSPORTATION FOR TRAINING				
407-315	TELEPHONE	PERMANENT NOTES:				
		PHONE LINES & LONG DISTANCE				
TOTAL 407-CORP. COURT		124,776	171,937	214,800	155,307	212,936

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

409-STREET DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-409-001 SALARIES SUPERVISION	57,054	59,747	63,945	46,729	63,945	
01-409-002 SALARIES OPERATION	252,316	274,010	293,840	209,596	290,888	
01-409-004 SOCIAL SECURITY	22,425	24,699	27,525	18,847	27,298	
01-409-005 WORKMANS COMP.	26,719	23,245	37,785	14,121	26,893	
01-409-006 TMRS REQUIREMENTS	57,623	62,402	64,150	46,887	58,984	
01-409-007 INSURANCE EMPLOYEES	145,180	92,036	94,100	72,154	103,664	
01-409-010 SALARIES-OVERTIME	<u>3,976</u>	<u>9,655</u>	<u>2,000</u>	<u>5,692</u>	<u>2,000</u>	
TOTAL 0-OPERATING SERVICES	565,294	545,794	583,345	414,026	573,672	

1-OPERATING SUPPLIES

01-409-111 OFFICE SUPPLIES	263	196	150	40	150	
01-409-112 POSTAGE	0	0	50	0	50	
01-409-113 NON CAPITAL ASSETS	2,188	1,384	9,700	3,479	15,100	
01-409-125 MATERIAL & SUPPLIES	1,371	3,383	4,000	1,272	4,000	
01-409-129 UNIFORMS	<u>4,335</u>	<u>5,275</u>	<u>4,000</u>	<u>2,628</u>	<u>4,000</u>	
TOTAL 1-OPERATING SUPPLIES	8,157	10,237	17,900	7,419	23,300	

409-113 NON CAPITAL ASSETS

PERMANENT NOTES:
2 GALVANIZED TAIL MOWER \$7,600
2 CHAIN SAW \$1,200
TYPE 3 BARRICADES \$950
VIBRATORY PLATE \$3,850
TRAFFIC CONES \$1,500

409-125 MATERIAL & SUPPLIES

PERMANENT NOTES:
CONCRETE SUPPLIES, CHAINSAW SUPPLIES, SAFETY SUPPLIES, HAND TOOLS

2-MAINTENANCE / REPAIR

01-409-226 MAINTENANCE EQUIPMENT	19,181	11,673	20,000	12,864	20,000	
01-409-227 MAINTENANCE MOTOR VEHICLE	5,526	5,319	10,000	792	10,000	
01-409-228 GAS-OIL-TIRES	22,816	26,826	20,000	14,133	20,000	
01-409-230 MAINTENANCE STREETS	80,433	97,033	110,000	44,719	110,000	
01-409-231 MAINTENANCE DRAINAGE	33,946	58,949	20,000	1,002	20,000	
01-409-232 HERBICIDES	768	1,294	4,000	0	4,000	
01-409-233 PESTICIDES	<u>1,960</u>	<u>2,072</u>	<u>5,000</u>	<u>3,093</u>	<u>5,000</u>	
TOTAL 2-MAINTENANCE / REPAIR	164,630	203,167	189,000	76,603	189,000	

409-230 MAINTENANCE STREETS

PERMANENT NOTES:
ROAD STRIPING MATERIAL
STREET REPAIR MATERIAL
STREET SIGN
CURB & GUTTER REPAIR

409-231 MAINTENANCE DRAINAGE

PERMANENT NOTES:
CULVERT CLEANING & INSPECTION

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

409-STREET DEPARTMENT

		(----- 2019-2020 -----)		(----- 2020-2021 -----)			
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		STORM DRAIN MATERIALS					
		CULVERT REPLACEMENT					
409-232	HERBICIDES	PERMANENT NOTES:					
		DITCH & RIGHT-OF-WAY SPRAYING					
		CURBS & GUTTERS					
409-233	PESTICIDES	PERMANENT NOTES:					
		MOSQUITO CONTROL					
		ANT CONTROL					
3-CHARGES & SERVICES							
01-409-308	DUES & MEMBERSHIP	250	414	250	256	375	
01-409-310	INSURANCE - GENERAL	14,004	12,883	14,000	15,217	15,250	
01-409-313	PROFESSIONAL DEVELOPMENT	0	0	1,000	40	1,000	
01-409-314	TRAVEL	0	277	500	0	500	
01-409-315	TELEPHONE	4,002	4,020	3,500	2,807	3,500	
01-409-316	UTILITIES - DRAINAGE	5,380	5,611	8,000	5,288	8,000	
01-409-325	MAINTENANCE LEVEE	0	0	10,000	3,120	10,000	
01-409-328	PHYSICALS / TESTING	166	339	250	90	250	
01-409-352	EQUIPMENT RENTALS	16,608	0	4,000	0	2,000	
01-409-360	CAPITAL OUTLAY	<u>541,296</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES		581,705	23,545	41,500	26,818	40,875	
409-308	DUES & MEMBERSHIP	PERMANENT NOTES:					
		STRUCTURAL PEST CONTROL LICENSE					
4-OTHER							
01-409-406	CONTRACTOR MOWING SERVICES	0	0	0	100	0	
01-409-409	FIRE ALARM/EXTINGUISHER	0	0	200	0	0	
01-409-410	FIXED ASSETS PAYMENT	<u>18,795</u>	<u>17,097</u>	<u>31,173</u>	<u>0</u>	<u>149,274</u>	
TOTAL 4-OTHER		18,795	17,097	31,373	100	149,274	
409-410	FIXED ASSETS PAYMENT	PERMANENT NOTES:					
		4TH OF 5 YEAR INSTALLMENT FOR 2018 DODGE TRUCK \$4,991					
		4TH OF 8 YEAR INSTALLMENT FOR F450 CHASIS AND BED \$6,787					
		2ND OF 5 YEAR INSTALLMENT FOR TRUCK DODGE #1 \$4,780					
		2ND OF 5 YEAR INSTALLMENT FOR TRUCK DODGE #2 \$4,780					
		1ST OF 6 YEAR INSTALLMENT FOR TYMCO \$72,750					
		2ND OF 8 YEAR INSTALLMENT KUBOTA \$8,324					
		1ST OF 5 YEAR INSTALLMENT 20 DODGE \$4,892					
		1ST IF 15 YEAR INSTALLMENT CAT \$12,870					
		1ST OF 13 YEAR INSTALLMENT GRADALL \$29,100					
TOTAL 409-STREET DEPARTMENT		1,338,581	799,840	863,118	524,966	976,121	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

410-PARKS & RECREATION

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-410-001 SALARIES SUPERVISION	43,827	50,868	61,145	44,682	61,145	
01-410-002 SALARIES OPERATION	42,700	39,859	68,340	48,313	66,238	
01-410-004 SOCIAL SECURITY	7,102	8,269	11,130	7,192	10,969	
01-410-005 WORKMANS COMP.	3,587	6,877	6,125	5,496	5,162	
01-410-006 TMRS REQUIREMENTS	17,375	16,933	23,800	17,257	21,717	
01-410-007 INSURANCE EMPLOYEES	39,007	14,284	33,810	27,037	26,827	
01-410-010 SALARIES-OVERTIME	5,460	6,420	4,000	4,340	4,000	
01-410-011 SALARIES - PART TIME	<u>4,550</u>	<u>14,743</u>	<u>12,000</u>	<u>0</u>	<u>12,000</u>	
TOTAL 0-OPERATING SERVICES	163,607	158,254	220,350	154,317	208,058	
<u>1-OPERATING SUPPLIES</u>						
01-410-111 OFFICE SUPPLIES	63	148	150	62	150	
01-410-113 NON CAPITAL ASSETS	4,095	8,126	3,500	3,312	6,550	
01-410-115 JANITORIAL SUPPLY	2,623	1,819	2,000	1,695	2,000	
01-410-125 MATERIAL & SUPPLIES	951	1,714	2,000	25	2,500	
01-410-129 UNIFORMS	<u>2,319</u>	<u>2,546</u>	<u>2,000</u>	<u>1,332</u>	<u>2,000</u>	
TOTAL 1-OPERATING SUPPLIES	10,051	14,353	9,650	6,425	13,200	
410-113	NON CAPITAL ASSETS	PERMANENT NOTES: PRESSURE WASHER \$1,350 CONEX \$3,000 CHAIN LINK FENCE FUEL \$2,200				
410-115	JANITORIAL SUPPLY	PERMANENT NOTES: CLEANING SUPPLIES FOR PUBLIC RESTROOMS				
<u>2-MAINTENANCE / REPAIR</u>						
01-410-224 MAINTENANCE FENCES	1,044	19,350	8,250	563	8,250	
01-410-225 MAINTENANCE BALL FIELDS	1,480	2,978	4,000	738	4,000	
01-410-226 MAINTENANCE EQUIPMENT	3,143	3,825	6,000	1,930	6,000	
01-410-227 MAINTENANCE MOTOR VEHICLE	2,459	1,594	1,500	93	1,000	
01-410-228 GAS-OIL-TIRES	6,883	6,619	5,000	3,885	5,000	
01-410-229 CHEMICALS - SPLASH PARK	2,496	88	1,000	0	1,000	
01-410-230 MAINTENANCE - SPLASH PARK	194	1,688	2,000	190	1,000	
01-410-231 MAINTENANCE PLAYGROUNDS	2,444	845	1,500	690	1,500	
01-410-232 WEED CONTROL	740	654	1,000	201	500	
01-410-233 FLAG REPAIR	2,163	2,305	2,500	120	1,500	
01-410-234 MAINTNEANCE HWY 90 TREES	0	5,540	3,500	0	3,500	
01-410-235 MAINTENANCE POND	<u>416</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>1,000</u>	
TOTAL 2-MAINTENANCE / REPAIR	23,461	45,486	38,250	8,409	34,250	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

410-PARKS & RECREATION

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES & SERVICES</u>						
01-410-310 INSURANCE - GENERAL	6,289	7,484	7,500	9,547	9,550	_____
01-410-312 MAINTENANCE BLDG.	8,273	6,168	12,500	1,877	12,500	_____
01-410-313 PROF. DEVELOPMENT	0	(108)	0	20	0	_____
01-410-314 TRAVEL	0	0	250	8	0	_____
01-410-315 TELEPHONE	1,239	911	1,200	557	1,200	_____
01-410-316 UTILITIES	28,800	29,377	25,000	17,189	25,000	_____
01-410-328 PHYSICALS / TESTING	206	270	400	0	400	_____
01-410-360 CAPITAL OUTLAY	<u>403,421</u>	<u>10,552</u>	<u>23,500</u>	<u>20,903</u>	<u>0</u>	<u>_____</u>
TOTAL 3-CHARGES & SERVICES	448,227	54,653	70,350	50,101	48,650	
<u>4-OTHER</u>						
01-410-406 CONTRACTOR MOWING SERVICES	38,530	30,930	21,000	15,915	21,000	_____
01-410-410 FIXED ASSETS PAYMENT	<u>10,550</u>	<u>0</u>	<u>15,970</u>	<u>0</u>	<u>9,420</u>	<u>_____</u>
TOTAL 4-OTHER	49,080	30,930	36,970	15,915	30,420	
410-406	CONTRACTOR MOWING SERVICESPERMANENT NOTES: MOWING CONTRACT					
410-410	FIXED ASSETS PAYMENT PERMANENT NOTES: 2ND OF 5 YEAR DODGE \$ 4,800 1ST OF 4 YEAR INSTALLMENT Z TURNS \$4,620					
TOTAL 410-PARKS & RECREATION	694,427	303,676	375,570	235,167	334,578	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
411-FLEET MAINTENANCE

	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-411-002 SALARIES OPERATION	51,096	52,764	53,610	39,186	53,622	
01-411-004 SOCIAL SECURITY	3,621	3,734	4,175	2,800	4,179	
01-411-005 WORKMANS COMP.	1,635	1,781	2,280	995	2,283	
01-411-006 TMRS REQUIREMENTS	9,746	9,686	9,740	6,969	9,029	
01-411-007 INSURANCE EMPLOYEES	17,471	12,363	11,850	9,595	11,940	
01-411-010 SALARIES-OVERTIME	<u>74</u>	<u>38</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	
TOTAL 0-OPERATING SERVICES	83,644	80,366	82,655	59,545	82,053	
<u>1-OPERATING SUPPLIES</u>						
01-411-111 OFFICE SUPPLIES	2	0	200	29	200	
01-411-113 NON-CAPITAL ASSETS	5,055	2,223	1,930	0	0	
01-411-115 JANITORIAL SUPPLIES	0	0	100	0	100	
01-411-125 MATERIAL & SUPPLIES	3,302	2,876	3,550	2,751	3,550	
01-411-129 UNIFORMS	<u>838</u>	<u>767</u>	<u>700</u>	<u>371</u>	<u>700</u>	
TOTAL 1-OPERATING SUPPLIES	9,197	5,866	6,480	3,151	4,550	
411-125 MATERIAL & SUPPLIES						
			PERMANENT NOTES:			
			WELDING SUPPLIES			
			OXYGEN & ACCETEYLENE			
			HAND TOOLS			
			TESTING EQUIPMENT SUBSCRIPTION FEES \$2,356			
<u>2-MAINTENANCE / REPAIR</u>						
01-411-226 MAINTENANCE EQUIPMENT	0	290	250	0	250	
01-411-227 MAINTENANCE MOTOR VEHICLE	380	62	300	139	300	
01-411-228 GAS-OIL-TIRES	<u>116</u>	<u>163</u>	<u>500</u>	<u>0</u>	<u>500</u>	
TOTAL 2-MAINTENANCE / REPAIR	496	515	1,050	139	1,050	
411-226 MAINTENANCE EQUIPMENT						
			PERMANENT NOTES:			
			LIFT SAFETY INSPECTION			
<u>3-CHARGES & SERVICES</u>						
01-411-310 INSURANCE - GENERAL	733	472	750	615	750	
01-411-313 PROFESSIONAL DEVELOPMENT	10	0	0	20	0	
01-411-315 TELEPHONE	1,760	2,547	980	1,785	1,650	
01-411-316 UTILITIES	1,056	1,589	1,300	1,450	1,300	
01-411-328 PHYSICALS / TESTING	0	0	150	0	150	
01-411-352 EQUIPMENT RENTALS	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	
TOTAL 3-CHARGES & SERVICES	3,559	4,608	3,380	3,870	4,050	
411-352 EQUIPMENT RENTALS						
			PERMANENT NOTES:			
			SPECIALTY ITEMS			

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

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01 -GENERAL FUND
 411-FLEET MAINTENANCE

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-411-410 PAYMENT TO FIXED ASSET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,726</u>	<u></u>
TOTAL 4-OTHER	0	0	0	0	5,726	
411-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES:				
		1ST OF 10 YEAR INSTALLMENT F250 \$5,726				
TOTAL 411-FLEET MAINTENANCE	96,897	91,355	93,565	66,705	97,429	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

412-FINANCE

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-412-001 SALARIES SUPERVISION	69,638	79,070	94,350	68,946	94,348	
01-412-002 SALARIES OPERATION	63,340	65,104	200,300	125,175	177,323	
01-412-004 SOCIAL SECURITY	9,303	10,135	22,620	14,269	20,859	
01-412-005 WORKMAN'S COMPENSATION	479	364	1,330	1,136	1,118	
01-412-006 TMRS REQUIREMENTS	25,216	26,039	52,715	33,426	45,072	
01-412-007 INSURANCE EMPLOYEES	43,099	35,242	63,200	39,349	61,618	
01-412-010 SALARIES/OVERTIME	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	
TOTAL 0-OPERATING SERVICES	211,076	215,954	435,515	282,302	401,338	
 <u>1-OPERATING SUPPLIES</u>						
01-412-111 OFFICE SUPPLIES	2,160	1,185	1,860	3,680	4,000	
01-412-112 POSTAGE	1,210	1,388	1,300	360	1,300	
01-412-113 NON CAPITAL ASSETS	1,650	409	1,500	1,899	0	
01-412-129 UNIFORMS	<u>81</u>	<u>24</u>	<u>300</u>	<u>0</u>	<u>300</u>	
TOTAL 1-OPERATING SUPPLIES	5,102	3,006	4,960	5,939	5,600	
 412-111 OFFICE SUPPLIES PERMANENT NOTES: NAOMI & SHREE PDF CONVERSION 20180 \$360						
 412-129 UNIFORMS PERMANENT NOTES: UNIFORM SHIRTS						
 <u>3-CHARGES & SERVICES</u>						
01-412-308 MEMBERSHIP DUES	903	1,846	700	510	700	
01-412-310 INSURANCE- GENERAL	1,068	1,220	1,250	910	1,250	
01-412-313 PROFESSIONAL DEVELOPMENT	320	355	2,000	255	2,000	
01-412-314 TRAVEL	0	499	1,500	1,207	1,500	
01-412-315 TELEPHONE	5,722	5,362	3,700	3,969	3,700	
01-412-328 PHYSICALS / TESTING	<u>0</u>	<u>0</u>	<u>100</u>	<u>180</u>	<u>100</u>	
TOTAL 3-CHARGES & SERVICES	8,013	9,281	9,250	7,031	9,250	
 412-308 MEMBERSHIP DUES PERMANENT NOTES: GFOAT - GFOA - SAMS CLUB - PURCHASING						
 412-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES: INCODE FORUM (2) TML CONFERENCE						
 412-314 TRAVEL PERMANENT NOTES: TML CONFERENCE INCODE FORUM						
TOTAL 412-FINANCE	224,190	228,241	449,725	295,272	416,188	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

413-ANIMAL CONTROL

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-413-003 SALARIES HUMANE OFFICER	57,349	54,349	65,240	48,522	65,229	
01-413-004 SOCIAL SECURITY	4,514	4,764	6,100	4,612	6,099	
01-413-005 WORKMANS COMPENSATION	2,482	3,495	4,985	(90)	4,983	
01-413-006 TMRS REQUIREMENTS	11,070	9,940	11,900	8,658	11,030	
01-413-007 INSURANCE EMPLOYEES	22,113	9,409	13,025	10,351	13,023	
01-413-010 SALARIES OVERTIME	1,674	496	1,500	988	1,500	
01-413-011 SALARIES PART TIME	<u>3,315</u>	<u>9,250</u>	<u>13,000</u>	<u>11,284</u>	<u>13,000</u>	
TOTAL 0-OPERATING SERVICES	102,517	91,702	115,750	84,324	114,864	
<u>1-OPERATING SUPPLIES</u>						
01-413-111 OFFICE SUPPLIES	355	31	200	340	200	
01-413-113 NON CAPITAL ASSETS	4,241	1,727	0	0	2,640	
01-413-114 ANIMAL FOOD	1,237	1,078	2,000	0	2,000	
01-413-115 JANITORIAL SUPPLIES	1,485	351	5,000	804	5,000	
01-413-125 MATERIALS & SUPPLIES	79	211	1,400	0	1,400	
01-413-129 UNIFORMS	<u>522</u>	<u>361</u>	<u>1,000</u>	<u>1,186</u>	<u>1,200</u>	
TOTAL 1-OPERATING SUPPLIES	7,919	3,759	9,600	2,329	12,440	
413-113 NON CAPITAL ASSETS	PERMANENT NOTES: KENNEL CAGES - \$2,640					
413-115 JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES FOR OFFICE & KENNEL					
413-129 UNIFORMS	PERMANENT NOTES: UNIFORM SHIRTS, PANTS & BOOTS					
<u>2-MAINTENANCE / REPAIR</u>						
01-413-212 MAINTENANCE BUILDING	8,165	945	2,500	1,531	2,500	
01-413-226 MAINTENANCE EQUIPMENT	307	1,137	2,000	105	2,000	
01-413-227 MAINTENANCE MOTOR VEHICLE	47	0	1,000	22	1,000	
01-413-228 GAS-OIL-TIRES	<u>3,151</u>	<u>3,235</u>	<u>3,400</u>	<u>1,228</u>	<u>3,400</u>	
TOTAL 2-MAINTENANCE / REPAIR	11,671	5,317	8,900	2,886	8,900	
413-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: SOFTWARE MAINT ANIMAL DOCUMENTATION \$400					
<u>3-CHARGES & SERVICES</u>						
01-413-310 INSURANCE EXPENSE	1,364	1,309	1,500	1,511	1,500	
01-413-313 PROFESSIONAL DEVELOPMENT	227	123	500	40	500	
01-413-315 TELEPHONE	91	667	400	445	400	
01-413-316 UTILITIES	6,637	9,464	5,700	11,111	7,000	
01-413-328 PHYSICALS / TESTING	0	180	0	0	0	
01-413-354 VETERINARY SERVICES	<u>2,782</u>	<u>1,247</u>	<u>3,000</u>	<u>441</u>	<u>3,000</u>	
TOTAL 3-CHARGES & SERVICES	11,100	12,990	11,100	13,549	12,400	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

01 -GENERAL FUND
 413-ANIMAL CONTROL

			(----- 2019-2020 -----)		(----- 2020-2021 -----)	
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
4-OTHER						
01-413-410 PAYMENT TO FIXED ASSETS	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>8,000</u>	<u></u>
TOTAL 4-OTHER	8,000	0	8,000	0	8,000	
413-410	PAYMENT TO FIXED ASSETS	PERMANENT NOTES:				
		4TH OF 5 INSTALLMENT A/C TRUCK WITH CAGE \$8,000				
TOTAL 413-ANIMAL CONTROL	141,207	113,768	153,350	103,090	156,604	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

414-CITY HALL

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-414-003 SALARIES MAINTENANCE	25,901	28,556	28,980	21,111	28,974	
01-414-004 SOCIAL SECURITY	1,624	1,852	2,255	1,393	2,255	
01-414-005 WORKMANS COMPENSATION	1,017	2,431	1,625	692	1,627	
01-414-006 TMRS REQUIREMENTS	4,938	5,278	5,255	3,857	4,872	
01-414-007 INSURANCE EMPLOYEES	21,528	11,681	11,745	9,500	11,813	
01-414-010 SALARIES OVERTIME	<u>0</u>	<u>256</u>	<u>500</u>	<u>606</u>	<u>500</u>	
TOTAL 0-OPERATING SERVICES	55,009	50,056	50,360	37,159	50,041	
<u>1-OPERATING SUPPLIES</u>						
01-414-111 OFFICE SUPPLIES	432	155	50	92	50	
01-414-113 NON CAPITAL ASSETS	5,994	0	0	999	0	
01-414-115 JANITORIAL SUPPLIES	6,880	6,196	5,000	2,778	5,000	
01-414-125 MATERIALS & SUPPLIES	14	918	750	917	1,000	
01-414-129 UNIFORMS	<u>0</u>	<u>68</u>	<u>100</u>	<u>0</u>	<u>100</u>	
TOTAL 1-OPERATING SUPPLIES	13,321	7,337	5,900	4,786	6,150	
414-115	JANITORIAL SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES PAPER GOODS				
414-125	MATERIALS & SUPPLIES	PERMANENT NOTES: COFFEE, TEA CUPS, PLATES				
<u>2-MAINTENANCE / REPAIR</u>						
01-414-212 MAINTENANCE BUILDING	18,899	5,577	10,000	3,773	10,000	
01-414-226 MAINTENANCE EQUIPMENT	<u>4,281</u>	<u>5,433</u>	<u>2,000</u>	<u>1,493</u>	<u>2,000</u>	
TOTAL 2-MAINTENANCE / REPAIR	23,180	11,010	12,000	5,266	12,000	
<u>3-CHARGES & SERVICES</u>						
01-414-310 INSURANCE-GENERAL	6,029	6,697	6,800	6,219	6,500	
01-414-315 TELEPHONE	8,929	5,668	6,000	5,553	6,000	
01-414-316 UTILITIES	27,759	26,540	34,000	14,663	30,000	
01-414-352 EQUIPMENT RENTALS	8,856	9,366	9,000	11,201	12,000	
01-414-360 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>90,490</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	51,573	48,270	55,800	128,125	54,500	
414-352	EQUIPMENT RENTALS	PERMANENT NOTES: COPIER RENTAL POSTAGE MACHINE RENTAL				

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

414-CITY HALL

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-414-401 BUILDING IMPROVEMENTS	0	3,383	100,000	119,093	0	_____
01-414-406 CONTRACTOR MOWING SERVICES	5,030	5,170	3,750	1,980	3,750	_____
01-414-407 A/C MAINTENANCE CONTRACT	0	0	1,000	360	10,000	_____
01-414-408 GENERATOR MAINTENANCE CONTRA	2,390	1,274	4,000	2,062	3,000	_____
01-414-409 FIRE ALARM/EXTINGUISHER MAIN	<u>3,041</u>	<u>2,782</u>	<u>3,000</u>	<u>880</u>	<u>3,000</u>	<u>_____</u>
TOTAL 4-OTHER	10,461	12,609	111,750	124,375	19,750	
TOTAL 414-CITY HALL	153,543	129,282	235,810	299,711	142,441	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

01 -GENERAL FUND

415-INSPECTION SERVICES

	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

01-415-001 SALARIES-SUPERVISION	62,005	71,130	66,300	47,500	66,300	
01-415-002 SALARIES-OPERATION	34,320	19,567	32,620	10,193	35,048	
01-415-004 SOCIAL SECURITY	6,849	6,572	7,605	4,229	7,791	
01-415-005 WORKMAN'S COMPENSATION	813	893	1,015	259	866	
01-415-006 TMRS REQUIREMENTS	18,279	16,547	17,725	10,307	16,835	
01-415-007 INSURANCE-EMPLOYEES	38,378	21,673	25,520	9,707	20,735	
01-415-010 SALARIES - OVERTIME	<u>149</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>	
TOTAL 0-OPERATING SERVICES	160,792	136,382	151,285	82,195	148,075	

1-OPERATING SUPPLIES

01-415-111 OFFICE SUPPLIES	685	451	1,000	819	1,000	
01-415-112 POSTAGE	1,897	329	1,400	68	1,400	
01-415-113 NON CAPITAL ASSETS	0	0	675	768	1,400	
01-415-125 MATERIALS & SUPPLIES	185	643	750	333	750	
01-415-129 UNIFORMS	<u>0</u>	<u>224</u>	<u>450</u>	<u>0</u>	<u>450</u>	
TOTAL 1-OPERATING SUPPLIES	2,768	1,648	4,275	1,987	5,000	

415-111 OFFICE SUPPLIES PERMANENT NOTES:
PLOTTER PAPER
OFFICE SUPPLIES

415-113 NON CAPITAL ASSETS PERMANENT NOTES:
PLAN REVIEW TABLE & CHAIRS

415-125 MATERIALS & SUPPLIES PERMANENT NOTES:
CAMERA AND BAG
2 FLASHLIGHTS
LASER MEASURE

2-MAINTENANCE / REPAIR

01-415-221 MAINTENANCE SOFTWARE	1,446	3,581	2,000	0	9,540	
01-415-226 MAINTENANCE-EQUIPMENT	0	82	100	0	100	
01-415-227 MAINT.-MOTOR VEHICLES	77	834	400	(4)	400	
01-415-228 GAS-OIL-TIRES	<u>2,314</u>	<u>1,094</u>	<u>1,300</u>	<u>604</u>	<u>1,300</u>	
TOTAL 2-MAINTENANCE / REPAIR	3,837	5,591	3,800	600	11,340	

415-221 MAINTENANCE SOFTWARE PERMANENT NOTES:
INCODE PERMIT SOFTWARE MAINTENANCE
UDO
ADOBE @3

415-226 MAINTENANCE-EQUIPMENT PERMANENT NOTES:
PLOTTER SERVICE MAINTENANCE AGREEMENT

415-227 MAINT.-MOTOR VEHICLES PERMANENT NOTES:
VEHICLE EXPENSES - OIL, INSPECTION, ANTI FREEZE, ETC

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

415-INSPECTION SERVICES

		(----- 2019-2020 -----) (----- 2020-2021 -----)					
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES & SERVICES</u>							
01-415-308	DUES AND MEMBERSHIPS	619	1,365	750	644	750	_____
01-415-309	PUBLICATIONS	226	203	1,000	580	1,000	_____
01-415-310	INSURANCE-GENERAL	1,477	948	1,500	1,119	1,500	_____
01-415-313	PROFESSIONAL DEVELOPMENT	598	1,228	1,000	90	1,000	_____
01-415-314	TRAVEL	0	2,847	2,000	0	2,000	_____
01-415-315	TELEPHONE	4,017	4,196	3,150	3,161	3,150	_____
01-415-319	LEGAL OR FILING FEES	0	11	500	0	500	_____
01-415-328	PHYSICALS / TESTING	0	90	200	180	200	_____
01-415-352	EQUIPMENT RENTALS	<u>2,707</u>	<u>2,722</u>	<u>2,050</u>	<u>1,417</u>	<u>2,050</u>	<u>_____</u>
TOTAL 3-CHARGES & SERVICES		9,643	13,610	12,150	7,192	12,150	
415-308	DUES AND MEMBERSHIPS	PERMANENT NOTES: STATE BOARD PLUMBING LICENSE FIRM PROGRAM FEES					
415-309	PUBLICATIONS	PERMANENT NOTES: NFPA ICC ACI					
415-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: ICC					
415-315	TELEPHONE	PERMANENT NOTES: CELL PHONE					
415-352	EQUIPMENT RENTALS	PERMANENT NOTES: RENTAL ON PLOTTER LOCATED IN INSPECTIONS					
<u>4-OTHER</u>							
01-415-401	PLANNING COMMISSION EXPENSES	0	0	50	0	50	_____
01-415-406	CONTRACTOR SERVICES	4,724	875	5,000	15,824	5,000	_____
01-415-407	DEMOLITION SERVICES	37,300	0	20,000	0	20,000	_____
01-415-410	PAYMENT TO FIXED ASSET	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,467</u>	<u>_____</u>
TOTAL 4-OTHER		42,024	875	25,050	15,824	34,517	
415-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES: 1ST OF 5 YEAR ON TRUCK \$5,170 1ST IF 6 YEAR ON JEEP \$4,297					
TOTAL 415-INSPECTION SERVICES		219,063	158,106	196,560	107,798	211,082	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

01 -GENERAL FUND

416-NON DEPARTMENTAL GF

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET

0-OPERATING SERVICES

2-MAINTENANCE / REPAIR

01-416-221 MAINTENANCE SOFTWARE	50,619	63,735	48,000	40,848	48,000	
01-416-223 MAINTENANCE TOWER	<u>29,455</u>	<u>0</u>	<u>30,000</u>	<u>29,455</u>	<u>30,000</u>	
TOTAL 2-MAINTENANCE / REPAIR	80,074	63,735	78,000	70,303	78,000	

416-221 MAINTENANCE SOFTWARE

PERMANENT NOTES:
INCODE
DATTO \$12,000

416-223 MAINTENANCE TOWER

PERMANENT NOTES:
HARRIS COUNTY RADIO BILLED BY LIBERTY COUNTY FOR MAINTENANCE

3-CHARGES & SERVICES

01-416-308 DUES & MEMBERSHIP	6,604	7,059	6,000	6,247	6,000	
01-416-309 LEGAL & ADVERTISING	36	148	0	206	250	
01-416-315 TELEPHONE	0	27	0	0	0	
01-416-318 AUDIT SERVICES	64,000	64,700	65,000	66,500	66,000	
01-416-319 LEGAL EXPENSE	64,805	77,609	60,000	74,991	70,000	
01-416-320 TAX EXPENSE CONTRACT	102,866	108,276	98,000	87,151	100,000	
01-416-322 PROFESSIONAL SERVICES	49,725	440	1,000	27,148	1,000	
01-416-323 COMMUNITY DECORATIONS	0	41	1,500	3,840	1,500	
01-416-324 CITY WIDE FIREWORKS	0	0	12,500	5,500	12,500	
01-416-329 BRAZOS TRANSIT AUTHORITY	5,250	5,250	5,250	3,938	5,250	
01-416-359 REPLACEMENT HVAC & LIGHTING	<u>0</u>	<u>217,058</u>	<u>0</u>	<u>9,008</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	293,286	480,608	249,250	284,528	262,500	

416-308 DUES & MEMBERSHIP

PERMANENT NOTES:
HGAC \$325
TML \$1620
CHAMBER OF COMMERCE \$3000
NIXLE \$1500

416-318 AUDIT SERVICES

PERMANENT NOTES:
ANNUAL AUDIT PLUS SINGLE AUDIT COMPLIANCE FOR GRANTS

416-320 TAX EXPENSE CONTRACT

PERMANENT NOTES:
LIBERTY COUNTY TAX ASSESSOR-COLLECTOR
LIBERTY COUNTY CENTRAL APPRAISAL DISTRICT

416-322 PROFESSIONAL SERVICES

PERMANENT NOTES:
PUBLIC MANAGEMENT \$1,000

416-324 CITY WIDE FIREWORKS

PERMANENT NOTES:
3RD OF JULY FIREWORKS

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

416-NON DEPARTMENTAL GF

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-416-403 TRANSFER OUT TO OTHER FUNDS	1,368	841,442	0	0	0	
01-416-404 CONTINGENCY	0	0	489,070	2,228	484,399	
01-416-415 WEB SITE DEVELOPMENT	0	7,799	1,000	0	1,000	
01-416-416 WEB SITE HOSTING	572	312	800	312	500	
01-416-418 FITNESS & SAFETY PROGRAM	3,980	3,480	3,000	1,941	3,000	
01-416-419 HURRICANE HARVEY	330,955	83,817	0	0	0	
01-416-420 TROPICAL STORM IMELDA	0	24,900	0	189,926	0	
01-416-421 COVID-19	0	0	0	26,755	0	
01-416-424 EMPLOYEE RELATED EXPENSES	<u>20,244</u>	<u>27,701</u>	<u>70,000</u>	<u>41,855</u>	<u>50,000</u>	
TOTAL 4-OTHER	357,118	989,451	563,870	263,016	538,899	
416-424 EMPLOYEE RELATED EXPENSES PERMANENT NOTES:						
TRAINING						
HEALTH FAIRS						
EMPLOYEE RELATED						
HEALTH INSURANCE HRA \$50,000						
TOTAL 416-NON DEPARTMENTAL GF	730,478	1,533,794	891,120	617,847	879,399	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

417-PUBLIC WORKS

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-417-001 SALARIES SUPERVISION	76,885	31,344	83,635	63,747	83,633	
01-417-002 SALARIES OPERATIONS	31,387	32,323	32,970	24,092	32,968	
01-417-004 SOCIAL SECURITY	8,358	4,816	8,920	6,559	8,920	
01-417-005 WORKMANS COMPENSATION	319	242	525	379	478	
01-417-006 TMRS REQUIREMENTS	19,715	10,510	20,790	15,628	19,274	
01-417-007 INSURANCE EMPLOYEES	<u>18,215</u>	<u>9,603</u>	<u>20,360</u>	<u>16,736</u>	<u>20,503</u>	
TOTAL 0-OPERATING SERVICES	154,880	88,839	167,200	127,142	165,776	
<u>1-OPERATING SUPPLIES</u>						
01-417-111 OFFICE SUPPLIES	1,071	1,458	750	791	750	
01-417-112 POSTAGE	8	171	250	0	250	
01-417-113 NON CAPITAL ASSETS	1,820	875	0	0	0	
01-417-115 JANITORIAL SUPPLIES	2,311	1,398	1,500	1,079	1,500	
01-417-125 MATERIALS & SUPPLIES	87	280	200	250	200	
01-417-129 UNIFORMS	<u>81</u>	<u>89</u>	<u>150</u>	<u>0</u>	<u>150</u>	
TOTAL 1-OPERATING SUPPLIES	5,378	4,271	2,850	2,121	2,850	
417-125 MATERIALS & SUPPLIES						
			PERMANENT NOTES:			
			LIGHT BULBS			
			COFFEE			
			SUPPLIES			
<u>2-MAINTENANCE / REPAIR</u>						
01-417-226 MAINTENANCE EQUIPMENT	<u>4,033</u>	<u>6,555</u>	<u>4,500</u>	<u>10,872</u>	<u>4,500</u>	
TOTAL 2-MAINTENANCE / REPAIR	4,033	6,555	4,500	10,872	4,500	
417-226 MAINTENANCE EQUIPMENT						
			PERMANENT NOTES:			
			A-1 TELCOM ALARM MONITORING \$520			
			IKON \$2,000			
			ICE MACHINE \$700			
<u>3-CHARGES & SERVICES</u>						
01-417-310 INSURANCE - GENERAL	4,260	4,496	4,500	6,335	6,350	
01-417-312 MAINTENANCE BUILDING	1,140	1,868	4,000	1,522	4,000	
01-417-313 PROFESSIONAL DEVELOPMENT	320	0	300	75	300	
01-417-314 TRAVEL	25	0	400	0	400	
01-417-315 TELEPHONE	5,604	3,132	3,300	2,223	3,300	
01-417-316 UTILITIES	26,146	28,878	24,500	17,121	24,500	
01-417-328 PHYSICALS/TESTING	<u>0</u>	<u>90</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	37,494	38,464	37,000	27,276	38,850	
417-313 PROFESSIONAL DEVELOPMENT						
			PERMANENT NOTES:			
			STATE LICENSE FEE \$40			
			CONTINUING EDUCATION \$40			

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

417-PUBLIC WORKS

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
01-417-405 CONTRACT CLEANING	13,028	12,382	12,500	9,408	12,500	
01-417-406 CONTRACTOR MOWING SERVICES	2,930	2,200	1,700	900	1,700	
01-417-407 A/C MAINTENANCE CONTRACT	0	0	0	212	3,000	
01-417-409 FIRE ALARM/EXTINGUISHERS	<u>275</u>	<u>640</u>	<u>500</u>	<u>275</u>	<u>500</u>	
TOTAL 4-OTHER	16,233	15,222	14,700	10,795	17,700	
TOTAL 417-PUBLIC WORKS	218,019	153,350	226,250	178,206	229,676	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

419-UTILITY BILLING

	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
01-419-002 SALARIES OPERATION	100,418	123,347	130,530	95,408	132,912	
01-419-004 SOCIAL SECURITY	7,614	9,313	10,060	7,109	10,062	
01-419-005 WORKERS COMPENSATION	479	364	2,175	758	1,919	
01-419-006 TMRS REQUIREMENTS	19,127	22,339	18,060	16,914	16,757	
01-419-007 INSURANCE EMPLOYEES	27,726	25,738	28,145	22,982	28,322	
01-419-010 SALARIES OVERTIME-	<u>206</u>	<u>271</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	
TOTAL 0-OPERATING SERVICES	155,572	181,370	189,970	143,171	190,972	
<u>1-OPERATING SUPPLIES</u>						
01-419-111 OFFICE SUPPLIES	1,647	1,488	1,500	1,953	1,800	
01-419-112 POSTAGE	247	273	250	61	250	
01-419-113 NON CAPITAL ASSETS	2,263	207	0	0	0	
01-419-129 UNIFORMS	<u>0</u>	<u>868</u>	<u>1,000</u>	<u>269</u>	<u>250</u>	
TOTAL 1-OPERATING SUPPLIES	4,156	2,836	2,750	2,282	2,300	
<u>2-MAINTENANCE / REPAIR</u>						
01-419-221 MAINTENANCE SOFTWARE	19,760	22,146	20,000	15,126	20,000	
01-419-227 MAINT. MOTOR VEHICLES	0	27	500	7	500	
01-419-228 GAS, OIL, TIRES	<u>0</u>	<u>937</u>	<u>1,000</u>	<u>1,172</u>	<u>1,000</u>	
TOTAL 2-MAINTENANCE / REPAIR	19,760	23,111	21,500	16,306	21,500	
419-221 MAINTENANCE SOFTWARE	PERMANENT NOTES: INCODE					
<u>3-CHARGES & SERVICES</u>						
01-419-310 INSURANCE EXPENSE	612	3,307	3,000	1,017	2,000	
01-419-313 PROFESSIONAL DEVELOPMENT	0	0	1,000	80	1,000	
01-419-314 TRAVEL	0	0	750	0	750	
01-419-315 TELEPHONE	3,714	4,416	4,000	3,249	4,000	
01-419-316 UTILITIES	674	1,067	1,500	868	1,500	
01-419-326 MAINTENANCE OFFICE EQUIPMENT	740	908	500	0	500	
01-419-328 PHYSICALS / TESTING	0	83	85	0	100	
01-419-360 CAPITAL OUTLAY	6,180	52,055	0	0	0	
01-419-361 CONTRACT SERVICES	33,315	33,139	30,000	24,853	30,000	
01-419-362 CREDIT CARD FEES PAYABLE	<u>79,718</u>	<u>78,072</u>	<u>65,000</u>	<u>57,968</u>	<u>70,000</u>	
TOTAL 3-CHARGES & SERVICES	124,952	173,047	105,835	88,035	109,850	

419-313 PROFESSIONAL DEVELOPMENT PERMANENT NOTES:
INCODE TRAINING

419-314 TRAVEL PERMANENT NOTES:
HOTEL, MEALS & TRANSPORTATION FOR TRAINING

419-316 UTILITIES PERMANENT NOTES:
TGB @ MONTA AND SAN JACINTO

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

01 -GENERAL FUND

419-UTILITY BILLING

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED BUDGET				
419-361	CONTRACT SERVICES	PERMANENT NOTES:				
		BILLING STATEMENTS \$27,000				
		INCODE WEB PAYMENT FEE \$3,000				
419-362	CREDIT CARD FEES PAYABLE	PERMANENT NOTES:				
		EMONEY CREDIT CARD FEES FOR PAYMENTS				
4-OTHER						
01-419-410	PAYMENT TO FIXED ASSET	0	0	0	0	4,896
TOTAL 4-OTHER		0	0	0	0	4,896
419-410	PAYMENT TO FIXED ASSET	PERMANENT NOTES:				
		1ST OF 5 INSTALLMENT FOR UNIT 18 METER READING TRUCK \$ 4,896				
TOTAL 419-UTILITY BILLING		304,440	380,364	320,055	249,794	329,518
TOTAL EXPENDITURES		9,965,140	10,326,905	9,990,105	7,117,829	10,142,455
REVENUE OVER/ (UNDER) EXPENDITURES		628,688	832,035	0	(518,405)	0

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
02-302-2001 WATER COLLECTIONS	2,016,692	1,918,513	1,875,000	1,485,741	2,015,000	
02-302-2002 WATER CONNECTIONS & TAPS	10,225	10,800	10,000	2,475	10,000	
02-302-2005 BULK WATER & FEES CHARGED	16,263	11,079	10,000	1,876	2,000	
02-302-2007 INTEREST EARNED	9,660	10,562	6,000	16,533	15,000	
02-302-2009 SALE OF ASSETS	0	4,500	0	0	0	
02-302-2010 NEW CONSTRUCTION REVENUE	16,205	16,205	0	0	0	
02-302-2012 INSURANCE REIMBURSEMENT	50,727	383	0	0	0	
02-302-5001 SEWER COLLECTIONS	1,596,463	1,586,298	1,590,000	1,257,701	1,730,000	
02-302-5002 SEWER TAP FEES	4,050	6,150	5,000	1,650	5,000	
02-302-5006 REVENUE CITY OF AMES	47,417	43,978	38,000	28,976	38,000	
02-302-5007 REVENUE CITY OF HARDIN	73,269	50,026	40,000	29,192	40,000	
02-302-5010 TRANSFER FROM OTHER FUNDS	256,538	518,793	702,282	702,282	0	
TOTAL REVENUES	4,097,509	4,177,285	4,276,282	3,526,427	3,855,000	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

420-WATER DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
02-420-001 SALARIES SUPERVISION	36,587	37,138	37,881	28,421	37,881	
02-420-002 SALARIES OPERATION	131,386	110,637	155,115	116,758	161,897	
02-420-004 SOCIAL SECURITY	13,336	11,567	15,910	11,554	16,431	
02-420-005 WORKMANS COMP.	7,016	14,909	11,835	6,100	9,901	
02-420-006 TMRS REQUIREMENTS	0	26,065	37,090	28,109	35,503	
02-420-007 INSURANCE EMPLOYEES	60,426	41,854	55,500	41,712	48,681	
02-420-010 SALARIES-OVERTIME	7,966	13,358	15,000	14,029	15,000	
02-420-050 PENSION EXPENSE	<u>26,528</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 0-OPERATING SERVICES	283,245	255,528	328,331	246,682	325,294	
<u>1-OPERATING SUPPLIES</u>						
02-420-111 OFFICE SUPPLIES	168	193	880	130	250	
02-420-112 POSTAGE	68	99	300	299	300	
02-420-113 NON-CAPITAL ASSETS	825	2,767	5,980	6,885	1,350	
02-420-125 MATERIALS & SUPPLIES	1,392	1,474	1,800	1,200	1,700	
02-420-129 UNIFORMS	4,228	3,884	5,400	2,088	4,000	
02-420-163 CHEMICALS - WATER TREATMENT	<u>32,650</u>	<u>33,551</u>	<u>31,000</u>	<u>38,478</u>	<u>35,400</u>	
TOTAL 1-OPERATING SUPPLIES	39,331	41,969	45,360	49,081	43,000	
420-111 OFFICE SUPPLIES	PERMANENT NOTES: DAMON PDF CONVERSION \$180					
420-112 POSTAGE	PERMANENT NOTES: TCEQ REPORTING SAFETY VIDEOS					
420-113 NON-CAPITAL ASSETS	PERMANENT NOTES: PRESSURE WASHER \$1,350					
420-125 MATERIALS & SUPPLIES	PERMANENT NOTES: RAKES SHOVEL BROOMS PRINTING CCR REPORTS					
420-163 CHEMICALS - WATER TREATMEN	PERMANENT NOTES: CHLORINE -150LB CYLINDER PHOSPHATE BULK UNITS					
<u>2-MAINTENANCE / REPAIR</u>						
02-420-226 MAINTENANCE EQUIPMENT	14,324	26,590	24,000	24,807	24,000	
02-420-227 MAINTENANCE MOTOR VEHICLE	1,999	2,433	4,500	1,933	4,500	
02-420-228 GAS-OIL-TIRES	10,443	12,189	15,000	7,314	12,000	
02-420-243 NEW CONSTRUCTION	17,620	0	0	0	0	
02-420-244 MAINTENANCE WATER LINES	22,911	166,970	125,000	90,928	125,000	
02-420-245 MAINTENANCE VALVE PROGRAM	1,151	7,754	7,000	0	7,000	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

420-WATER DEPARTMENT

			(----- 2019-2020 -----) (----- 2020-2021 -----)					
			2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES			ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
02-420-247	MAINTENANCE FIRE HYDRANTS		9,248	46,477	21,500	9,609	21,500	
02-420-248	MAINTENANCE WATER PLANT		64,606	65,902	86,793	60,701	86,800	
02-420-249	MAINTENANCE METERS		31,748	38,220	33,750	2,671	33,750	
02-420-250	ELEVATED STORAGE		<u>44</u>	<u>4,000</u>	<u>6,000</u>	<u>6,380</u>	<u>6,500</u>	
TOTAL 2-MAINTENANCE / REPAIR			174,094	370,535	323,543	204,343	321,050	
420-226	MAINTENANCE EQUIPMENT	PERMANENT NOTES:						
		SENSUS FLEXNET SUPPORT SERVICES \$9,600						
420-243	NEW CONSTRUCTION	PERMANENT NOTES:						
		WATER LINE EXTENSION						
		HYDRANTS						
420-244	MAINTENANCE WATER LINES	PERMANENT NOTES:						
		BRASS FITTINGS						
		WATER PIPE						
		COUPLERS						
		TAPS						
		PIPE DRESSERS						
		MARKING PAINT						
420-247	MAINTENANCE FIRE HYDRANTS	PERMANENT NOTES:						
		REPAIR OF HYDRANTS						
420-248	MAINTENANCE WATER PLANT	PERMANENT NOTES:						
		CHLORINATOR PUMP						
		WELL MOTOR						
		GRAVITY OILERS						
		PHOSPHATE PUMPS						
		BOOSTER PUMPS & MOTORS						
420-249	MAINTENANCE METERS	PERMANENT NOTES:						
		METER						
		METER BOXES						
		WASHERS & KITS						
420-250	ELEVATED STORAGE	PERMANENT NOTES:						
		ANNUAL TCEQ INSPECTION						
<u>3-CHARGES & SERVICES</u>								
02-420-308	DUES & MEMBERSHIP		280	711	500	280	300	
02-420-310	INSURANCE EXPENSES		16,086	17,616	17,000	19,107	19,000	
02-420-313	PROFESSIONAL DEVELOPMENT		3,843	1,466	3,200	171	3,200	
02-420-314	TRAVEL		698	28	750	0	700	
02-420-315	TELEPHONE		12,902	8,452	5,500	4,008	5,500	
02-420-316	UTILITIES		86,830	91,589	90,000	62,152	90,000	
02-420-320	LEGAL FEES		0	0	0	237	0	
02-420-322	ENGINEERING SERVICES		15,734	68,477	20,000	9,241	20,000	
02-420-328	PHYSICALS / TESTING		216	83	500	0	500	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

420-WATER DEPARTMENT

(----- 2019-2020 -----) (----- 2020-2021 -----)						
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
02-420-333 STATE FEES	8,484	8,484	8,500	7,779	8,500	
02-420-353 DEPRECIATION EXPENSE	216,167	0	0	0	0	
02-420-365 LAB FEES	477	1,312	3,000	0	3,000	
02-420-375 BAD DEBT	<u>14,350</u>	<u>12,708</u>	<u>14,000</u>	<u>9,965</u>	<u>14,000</u>	
TOTAL 3-CHARGES & SERVICES	376,067	210,927	162,950	112,940	164,700	
420-308 DUES & MEMBERSHIP	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION					
420-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: WATER LICENSE & RENEWAL					
420-314 TRAVEL	PERMANENT NOTES: HOTEL, MEALS & TRANSPORTATION					
420-333 STATE FEES	PERMANENT NOTES: TCEQ ANNUAL FEES					
<u>4-OTHER</u>						
02-420-402 CAPITAL OUTLAY	0	121,518	45,000	0	0	
02-420-406 CONTRACTOR MOWING SERVICES	8,855	11,045	8,850	3,615	8,850	
02-420-408 GENERATOR MAINTENANCE CONTRA	7,900	9,874	7,000	11,976	10,000	
02-420-409 FIRE ALARM/EXTINGUISHERS	0	0	50	0	50	
02-420-410 PAYMENT TO FIXED ASSEST ACCO	<u>0</u>	<u>0</u>	<u>6,805</u>	<u>0</u>	<u>60,235</u>	
TOTAL 4-OTHER	16,755	142,436	67,705	15,591	79,135	
420-410 PAYMENT TO FIXED ASSEST AC	PERMANENT NOTES: 1ST OF 8 INSTALLMENTS ON CREW TRUCK WITH BED \$6,805 1ST OF 11 INSTALLMENT BACKHOE \$ 8,787 1ST OF 9 INSTALLMENT VACUUM TRUCK \$ 44,643					
<u>6-DEBT SERVICE</u>						
02-420-622 2016B DRINKING WATER PRINCIP	0	90,000	90,000	90,000	90,000	
02-420-623 2016B DRINKING WATER INTERES	4,295	2,487	2,486	1,243	2,486	
02-420-624 BOND ISSUANCE COST B	1,500	0	0	0	0	
02-420-625 BOND ESCROW AGENT FEES	<u>0</u>	<u>1,600</u>	<u>750</u>	<u>1,600</u>	<u>1,600</u>	
TOTAL 6-DEBT SERVICE	5,795	94,087	93,236	92,843	94,086	
<u>7-TRANSFERS</u>						
02-420-702 TRANSFER TO GENERAL FUND	580,000	580,000	580,000	48,333	580,000	
02-420-705 TRANSFER TO UTILITY BILLING	<u>255,000</u>	<u>321,817</u>	<u>474,180</u>	<u>39,515</u>	<u>474,180</u>	
TOTAL 7-TRANSFERS	835,000	901,817	1,054,180	87,848	1,054,180	
420-705 TRANSFER TO UTILITY BILLIN	PERMANENT NOTES: NON DEPARTMENTAL 416 PUBLIC WORKS 417 UTILITY BILLING 419					
TOTAL 420-WATER DEPARTMENT	1,730,287	2,017,299	2,075,305	809,328	2,081,445	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

450-WASTEWATER DEPARTMENT

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
02-450-001 SALARIES-SUPERVISION	36,587	37,138	37,881	28,421	37,881	
02-450-002 SALARIES-OPERATION	164,490	171,638	192,129	131,898	193,618	
02-450-004 SOCIAL SECURITY	15,845	16,581	18,361	12,437	18,475	
02-450-005 WORKMAN'S COMPENSATION	8,325	(902)	8,544	1,755	9,467	
02-450-006 TMRS REQUIREMENTS	0	38,600	42,794	29,066	39,920	
02-450-007 INSURANCE-EMPLOYEES	51,786	51,121	46,075	27,376	44,149	
02-450-010 SALARIES-OVERTIME	12,825	14,354	10,000	6,715	10,000	
02-450-050 PENSION EXPENSE	<u>32,760</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 0-OPERATING SERVICES	322,619	328,530	355,784	237,668	353,510	
<u>1-OPERATING SUPPLIES</u>						
02-450-113 NON CAPITAL ASSETS	0	2,457	0	0	0	
02-450-115 JANITORIAL SUPPLIES	279	152	250	4	250	
02-450-125 MATERIALS AND SUPPLIES	1,692	2,968	2,500	2,308	2,500	
02-450-129 UNIFORMS	5,536	5,111	3,500	1,795	3,500	
02-450-142 SLUDGE REMOVAL	21,413	35,080	35,000	11,145	35,000	
02-450-165 CHEMICALS-SEWER TREATMENT	27,751	23,701	30,000	13,388	30,000	
02-450-167 REGIMENTS TESTING TABLETS	<u>214</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>500</u>	
TOTAL 1-OPERATING SUPPLIES	56,884	69,469	71,750	28,639	71,750	
450-115	JANITORIAL SUPPLIES	PERMANENT NOTES: PAPER PRODUCTS				
450-125	MATERIALS AND SUPPLIES	PERMANENT NOTES: HAND TOOLS RAKES SHOVELS				
450-165	CHEMICALS-SEWER TREATMENT	PERMANENT NOTES: CHLORINE SULFUR DIOXIDE				
<u>2-MAINTENANCE / REPAIR</u>						
02-450-226 MAINTENANCE-EQUIPMENT	25,621	54,531	25,000	20,713	25,000	
02-450-227 MAINT.-MOTOR VEHICLES	12,317	4,691	5,000	7,375	5,000	
02-450-228 GAS-OIL-TIRES	10,069	9,549	9,000	5,856	9,000	
02-450-245 MAINTENANCE SEWER LINES	157,144	81,344	296,106	342,200	296,000	
02-450-248 MAINTENANCE-PLANT & EQUIPMEN	36,319	23,778	45,000	43,841	45,000	
02-450-251 MAINTENANCE-LIFT STATIONS	31,354	51,702	38,000	48,654	50,000	
02-450-252 EMERGENCY REPAIRS	<u>4,929</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 2-MAINTENANCE / REPAIR	277,754	225,595	418,106	468,640	430,000	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

450-WASTEWATER DEPARTMENT

			(----- 2019-2020 -----) (----- 2020-2021 -----)					
			2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES			ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
SEWER LINE EXTENSIONS								
450-245	MAINTENANCE SEWER LINES	PERMANENT NOTES: PIPE FITTINGS CONCRETE GLUE						
450-248	MAINTENANCE-PLANT & EQUIP	PERMANENT NOTES: WALKWAYS, VALVES, CONTROL PANELS, AIR LINES, ETC...						
450-251	MAINTENANCE-LIFT STATIONS	PERMANENT NOTES: PUMP REPAIR CONTROL PANEL REPAIR WIRING FENCING						
3-CHARGES & SERVICES								
02-450-308	DUES & MEMBERSHIPS		464	781	500	210	350	
02-450-310	INSURANCE-GENERAL		11,079	3,281	5,000	14,299	14,300	
02-450-312	MAINTENANCE-BUILDINGS		675	0	250	0	250	
02-450-313	PROFESSIONAL DEVELOPMENT		2,700	1,272	2,500	977	2,500	
02-450-314	TRAVEL		0	0	500	0	500	
02-450-315	TELEPHONE		21,585	2,076	2,000	1,353	2,000	
02-450-316	UTILITIES		123,688	171,309	170,000	132,577	170,000	
02-450-319	LEGAL EXPENSE HARDIN/AMES		0	58,456	50,000	16,214	50,000	
02-450-320	LEGAL FEES		0	11,605	0	0	0	
02-450-322	ADMIN. ENGINEERING PROJECTS		0	794	0	0	0	
02-450-328	PHYSICALS / TESTING		249	90	300	90	300	
02-450-333	STATE FEES		16,738	16,738	25,000	16,738	25,000	
02-450-334	TCEQ FEES/FINES		0	1,613	0	3,578	0	
02-450-352	EQUIPMENT RENTALS		185	1,974	2,500	2,255	2,500	
02-450-353	DEPRECIATION EXPENSE		452,719	0	0	0	0	
02-450-365	LAB FEES		<u>33,888</u>	<u>19,991</u>	<u>30,000</u>	<u>17,251</u>	<u>30,000</u>	
TOTAL 3-CHARGES & SERVICES			663,971	289,978	288,550	205,542	297,700	
450-308	DUES & MEMBERSHIPS	PERMANENT NOTES: TRINITY VALLEY DISTRICT ASSOCIATION						
450-313	PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: SEWER CERTIFICATIONS WASTEWATER LICENSE SCHOOL						
450-314	TRAVEL	PERMANENT NOTES: HOTELS, MEALS & TRANSPORTATION						

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

02 -WATER & WASTEWATER FUND

450-WASTEWATER DEPARTMENT

		(----- 2019-2020 -----) (----- 2020-2021 -----)					
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
450-333	STATE FEES	PERMANENT NOTES: WASTEWATER TREATMENT PERMIT					
450-352	EQUIPMENT RENTALS	PERMANENT NOTES: TRACKHOE DOZER					
450-365	LAB FEES	PERMANENT NOTES: ENVIRONMENTAL LAB					
<u>4-OTHER</u>							
02-450-402	CAPITAL OUTLAY	0	8,434	349,383	349,383	0	
02-450-406	CONTRACTOR MOWING SERVICES	11,415	11,470	9,500	5,095	9,500	
02-450-408	GENERATOR MAINTENANCE CONTRA	<u>10,685</u>	<u>1,612</u>	<u>5,000</u>	<u>5,962</u>	<u>6,000</u>	
TOTAL 4-OTHER		22,100	21,516	363,883	360,440	15,500	
<u>6-DEBT SERVICE</u>							
02-450-619	INTEREST ON TWDB BOND	111,730	103,651	94,427	49,548	84,928	
02-450-620	PRINCIPAL ON TWDB 07 BOND	0	405,000	415,000	415,000	420,000	
02-450-621	ADMIN COSTS 07 TWDB BONDS	0	750	750	0	750	
02-450-622	2016A CLEAN WATER PRINCIPAL	0	90,000	90,000	90,000	90,000	
02-450-623	2016A CLEAN WATER INTEREST	4,440	2,601	2,602	1,301	2,602	
02-450-625	BOND ESCROW AGENT FEES	<u>1,500</u>	<u>1,600</u>	<u>0</u>	<u>1,550</u>	<u>1,550</u>	
TOTAL 6-DEBT SERVICE		117,670	603,602	602,779	557,398	599,830	
<u>7-TRANSFERS</u>							
02-450-704	TRANSFER TO PROJECT FUND	20,066	470	0	0	0	
02-450-710	CONTINGENCY	<u>0</u>	<u>0</u>	<u>100,125</u>	<u>0</u>	<u>5,265</u>	
TOTAL 7-TRANSFERS		20,066	470	100,125	0	5,265	
TOTAL 450-WASTEWATER DEPARTMENT		1,481,064	1,539,161	2,200,977	1,858,327	1,773,555	
TOTAL EXPENDITURES		3,211,352	3,556,460	4,276,282	2,667,656	3,855,000	
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REVENUE OVER/ (UNDER) EXPENDITURES		886,158	620,825	0	858,771	0	
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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

03 -ELECTRIC FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
03-303-0701 TRANSFER IN FROM OTHER FUND	644,459	1,331,970	850,000	781,411	850,000	
03-303-3001 ELECT. REVENUE BILLED	11,047,103	10,534,593	10,650,000	6,869,086	10,650,000	
03-303-3004 PERMIT/INSPECTION FEES	1,257	1,759	3,000	530	3,000	
03-303-3006 FEES & FINES	85,238	53,334	60,000	31,682	60,000	
03-303-3007 INTEREST EARNED	3,256	4,580	5,000	9,781	9,000	
03-303-3010 RECYCLE	0	1,474	1,000	0	0	
03-303-3011 NEW CONSTRUCTION REVENUE	17,500	0	0	0	0	
03-303-3012 INSURANCE REIMBURSEMENT	3,826	423	0	0	0	
03-303-3017 LATE PENALTY REVENUE	195,093	206,081	200,000	103,295	200,000	
03-303-3018 ELECTRIC REVENUE BOOMERANG	5,623,680	5,701,960	5,500,000	3,336,416	4,850,000	
03-303-3019 FACILITY CHARGE / BOOMERANG	264,000	264,000	264,000	176,000	198,000	
TOTAL REVENUES	17,885,413	18,100,173	17,533,000	11,308,201	16,820,000	
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303-0701 TRANSFER IN FROM OTHER FUNPERMANENT NOTES:
BUY DOWN

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
03-430-001 SALARIES SUPERVISION	17,901	0	100,000	0	0	_____
03-430-002 SALARIES OPERATION	201,184	249,170	360,940	176,619	172,727	_____
03-430-004 SOCIAL SECURITY	17,695	20,438	36,860	14,321	13,214	_____
03-430-005 WORKMANS COMP.	8,015	9,048	13,930	266	6,408	_____
03-430-006 TMRS REQUIREMENTS	0	(1,303)	86,640	31,287	28,552	_____
03-430-007 INSURANCE EMPLOYEES	54,478	48,030	82,400	29,641	25,283	_____
03-430-010 SALARIES-OVERTIME	17,492	26,070	25,000	17,026	25,000	_____
03-430-012 CERTIFICATION PAY	0	160	0	0	0	_____
03-430-050 PENSION EXPENSE	<u>54,000</u>	<u>40,475</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL 0-OPERATING SERVICES	370,765	392,089	705,770	269,161	271,184	
<u>1-OPERATING SUPPLIES</u>						
03-430-111 OFFICE SUPPLIES	66	315	300	66	300	_____
03-430-112 POSTAGE	0	15	50	0	50	_____
03-430-129 UNIFORMS	3,995	7,830	4,500	1,561	2,500	_____
03-430-156 OPERATING SUPPLIES	<u>8,019</u>	<u>3,390</u>	<u>6,000</u>	<u>4,970</u>	<u>6,000</u>	<u>_____</u>
TOTAL 1-OPERATING SUPPLIES	12,080	11,550	10,850	6,597	8,850	
430-129 UNIFORMS	PERMANENT NOTES:					
	STANDARD UNIFORMS FOR 7 EMPLOYEES					
	BOOTS & WINTER GEAR					
<u>2-MAINTENANCE / REPAIR</u>						
03-430-226 MAINTENANCE EQUIPMENT	26,673	27,573	17,000	34,270	35,000	_____
03-430-227 MAINTENANCE MOTOR VEHICLE	11,019	19,716	10,000	12,581	15,000	_____
03-430-228 GAS-OIL-TIRES	8,903	10,760	8,500	6,271	8,500	_____
03-430-238 NEW CONSTRUCTION EXPENSE	40,911	17,483	20,000	0	20,000	_____
03-430-239 MAINTENANCE STREET LIGHTS	37,706	23,611	25,000	20,458	25,000	_____
03-430-249 MAINTENANCE METERS	0	35,726	9,000	18,042	10,000	_____
03-430-257 MAINTENANCE LINES	13,417	94,455	2,500	31,345	30,000	_____
03-430-258 MAINTENANCE TRANSFORMERS	5,785	45,350	15,000	3,222	10,000	_____
03-430-259 MAINTENANCE SUBSTATION	5,257	2,078	10,000	985	5,000	_____
03-430-261 CONTRACT SERVICES	282,511	411,576	250,000	377,783	550,000	_____
03-430-262 CONTRACT TREE TRIMMING	<u>62,470</u>	<u>78,682</u>	<u>90,000</u>	<u>11,224</u>	<u>90,000</u>	<u>_____</u>
TOTAL 2-MAINTENANCE / REPAIR	494,652	767,010	457,000	516,181	798,500	

430-226 MAINTENANCE EQUIPMENT PERMANENT NOTES:
CHAINSAWS & SPECIALTY TOOLS
ANNUAL INSPECTION & DIELECTRIC TEST

430-249 MAINTENANCE METERS PERMANENT NOTES:
METER REPLACEMENT

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
3-CHARGES & SERVICES						
03-430-308 DUES & MEMBERSHIP	4,602	7,281	4,600	175	1,500	
03-430-310 INSURANCE EXPENSE	7,137	6,362	6,500	5,674	5,700	
03-430-313 PROFESSIONAL DEVELOPEMENT	3,392	550	3,000	40	1,000	
03-430-314 TRAVEL	35	110	500	0	500	
03-430-315 TELEPHONE	3,933	4,094	5,200	2,812	3,500	
03-430-316 UTILITIES	4,445	2,853	4,000	896	2,500	
03-430-317 DRAWER ADJUSTMENT	257	276	200	33	200	
03-430-320 DECORATIONS	16	54	0	111	150	
03-430-321 ENGINEERING SERVICE	960	5,232	0	0	0	
03-430-328 PHYSICALS / TESTING	166	83	250	90	250	
03-430-352 EQUIPMENT RENTALS	(248)	0	750	0	0	
03-430-370 DEPRECIATION EXPENSE	223,356	221,082	0	0	0	
03-430-375 BAD DEBT	<u>32,228</u>	<u>58,953</u>	<u>40,000</u>	<u>27,347</u>	<u>40,000</u>	
TOTAL 3-CHARGES & SERVICES	280,279	306,929	65,000	37,179	55,300	

430-308	DUES & MEMBERSHIP	PERMANENT NOTES: ANNUAL CO-OP SAFETY CLASS TPPA \$2600
430-313	PROFESSIONAL DEVELOPEMENT	PERMANENT NOTES: APPRENTICE LINE TECH PROGRESSION PROGRAM
430-316	UTILITIES	PERMANENT NOTES: ENTERGY STREET LIGHTS MINGLEWOOD BOOMERANG SUBSTATION

4-OTHER

03-430-404 CONTINGENCY	0	0	0	0	91,786	
03-430-409 FIRE ALARMS/EXTINGUISHERS	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	
TOTAL 4-OTHER	0	0	200	0	91,986	

5-PURCHASE POWER

03-430-501 PURCHASED POWER	10,310,176	9,922,083	9,720,000	5,569,149	9,720,000	
03-430-503 PURCHASE POWER / BOOMERANG	<u>5,480,354</u>	<u>5,545,420</u>	<u>5,000,000</u>	<u>2,887,222</u>	<u>4,300,000</u>	
TOTAL 5-PURCHASE POWER	15,790,529	15,467,504	14,720,000	8,456,372	14,020,000	

7-TRANSFERS

03-430-705 TRANSFER TO UTILITY BILLING	255,000	321,817	474,180	39,515	474,180	
03-430-709 TRANSFER LATE PENALTIES TO C	621	447	0	0	0	
03-430-714 TRSF.TO GENERAL FUND	<u>1,000,000</u>	<u>451,666</u>	<u>1,100,000</u>	<u>91,666</u>	<u>1,100,000</u>	
TOTAL 7-TRANSFERS	1,255,621	773,930	1,574,180	131,181	1,574,180	

430-705	TRANSFER TO UTILITY BILLIN	PERMANENT NOTES: NON DEPARTMENTAL 416 PUBLIC WORKS 417 UTILITY BILLING 419
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CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

03 -ELECTRIC FUND

430-ELECTRIC DEPARTMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
TOTAL 430-ELECTRIC DEPARTMENT	18,203,927	17,719,011	17,533,000	9,416,670	16,820,000	
TOTAL EXPENDITURES	18,203,927	17,719,011	17,533,000	9,416,670	16,820,000	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(318,513)	381,162	0	1,891,531	0	
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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

04 -SOLID WASTE FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
04-304-4001 SOLID WASTE COLLECTIONS	752,015	755,826	740,000	572,683	740,000	_____
04-304-4007 INTEREST EARNED	1,753	1,410	1,000	1,925	1,500	_____
04-304-4013 FRANCHISE FEES	0	0	0	6	0	_____
04-304-4020 TRANSFER IN FROM FUND BALAN	0	0	42,000	0	41,500	_____
TOTAL REVENUES	753,768	757,236	783,000	574,614	783,000	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

04 -SOLID WASTE FUND
440-SANITATION DEPARTMENT

	2017-2018		2018-2019		(----- 2019-2020 -----) (----- 2020-2021 -----)	
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>1-OPERATING SUPPLIES</u>						
04-440-160 RECYCLING	1,500	625	4,000	47	4,000	
04-440-172 CONTRACT SERVICES	<u>573,654</u>	<u>567,061</u>	<u>500,000</u>	<u>371,843</u>	<u>500,000</u>	
TOTAL 1-OPERATING SUPPLIES	575,154	567,686	504,000	371,890	504,000	
440-160 RECYCLING	PERMANENT NOTES: SHRED IT PROGRAM					
<u>3-CHARGES & SERVICES</u>						
04-440-354 BAD DEBTS & CHECKS	<u>6,678</u>	<u>4,373</u>	<u>7,500</u>	<u>3,882</u>	<u>7,500</u>	
TOTAL 3-CHARGES & SERVICES	6,678	4,373	7,500	3,882	7,500	
<u>4-OTHER</u>						
<u>5-PURCHASE POWER</u>						
<u>7-TRANSFERS</u>						
04-440-710 TRANSFER TO GENERAL FUND	<u>271,500</u>	<u>271,500</u>	<u>271,500</u>	<u>22,625</u>	<u>271,500</u>	
TOTAL 7-TRANSFERS	271,500	271,500	271,500	22,625	271,500	
440-710 TRANSFER TO GENERAL FUND	PERMANENT NOTES: REGULAR TRANSFER OUT \$271,500					
TOTAL 440-SANITATION DEPARTMENT	853,331	843,559	783,000	398,398	783,000	
TOTAL EXPENDITURES	853,331	843,559	783,000	398,398	783,000	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(99,564)	(86,323)	0	176,217	0	
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CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

05 -ELECTRIC BUY DOWN FUND

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
05-305-0101 SRMPA REFUND	561,550	1,190,962	850,000	1,098,869	850,000	
05-305-0103 CAMBRIDGE FUNDS	2,666,667	7,000,000	0	1,000,000	0	
05-305-0701 TRANSFER IN FROM OTHER FUND	0	818,387	0	0	0	
05-305-5007 INTEREST EARNED	160,162	187,472	20,000	49,581	50,000	
TOTAL REVENUES	3,388,379	9,196,821	870,000	2,148,450	900,000	
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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

05 -ELECTRIC BUY DOWN FUND

425-ELECTRIC BUY DOWN

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>2-MAINTENANCE / REPAIR</u>						
05-425-250 ELECTRIC BUY DOWN	<u>632,798</u>	<u>998,476</u>	<u>870,000</u>	<u>781,411</u>	<u>900,000</u>	<u> </u>
TOTAL 2-MAINTENANCE / REPAIR	632,798	998,476	870,000	781,411	900,000	
425-250 ELECTRIC BUY DOWN						
						PERMANENT NOTES: SRMPA REBATE
<u>7-TRANSFERS</u>						
05-425-710 TRANSFER TO OTHER FUNDS	<u>771,184</u>	<u>6,401,764</u>	<u>0</u>	<u>1,179,757</u>	<u>0</u>	<u> </u>
TOTAL 7-TRANSFERS	771,184	6,401,764	0	1,179,757	0	
425-710 TRANSFER TO OTHER FUNDS						
						PERMANENT NOTES: FROM CAMBRIDGE TO FLEET FUND \$900,000 SWEEPER \$160,000
TOTAL 425-ELECTRIC BUY DOWN	1,403,981	7,400,240	870,000	1,961,168	900,000	
TOTAL EXPENDITURES	1,403,981 =====	7,400,240 =====	870,000 =====	1,961,168 =====	900,000 =====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	1,984,397 =====	1,796,581 =====	0 =====	187,282 =====	0 =====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

06 -DEBT SERVICE FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
06-306-6001 TX REVENUE-CURRENT	1,315,395	1,330,932	1,300,000	1,086,188	1,300,000	
06-306-6004 TX REVENUE-DEL.	41,313	40,311	31,000	21,089	31,000	
06-306-6005 TX. REVENUE- P&I	30,204	20,230	16,000	9,390	16,000	
06-306-6007 INTEREST EARNED	7,896	8,349	55	13,736	14,000	
TOTAL REVENUES	1,394,808	1,399,822	1,347,055	1,130,403	1,361,000	
	=====	=====	=====	=====	=====	=====

306-6008 TRANSFER FROM WATER SERIESPERMANENT NOTES:
07 TWDB BOND PAYMENT

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

06 -DEBT SERVICE FUND

460-DEBT SERVICE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>6-DEBT SERVICE</u>						
06-460-610 INTEREST REFUNDING 2012	39,575	34,425	29,176	15,913	23,826	_____
06-460-611 PRINCIPAL REFUNDING 2012	255,000	260,000	265,000	265,000	270,000	_____
06-460-612 ADMIN FEES 2012 REFUNDING	500	800	750	0	750	_____
06-460-613 INTEREST SERIES 2012	50,850	49,400	46,500	24,350	44,025	_____
06-460-614 PRINCIPAL SERIES 2012	75,000	80,000	80,000	80,000	85,000	_____
06-460-615 ADMIN FEES SERIES 2012	500	0	750	500	750	_____
06-460-627 INTEREST CO SERIES 2010A	152,600	143,100	133,100	69,100	122,700	_____
06-460-628 PRINCIPAL CO SERIES 2010 A	230,000	245,000	255,000	255,000	265,000	_____
06-460-629 ADMIN CO SERIES 2010 A	<u>750</u>	<u>750</u>	<u>750</u>	<u>750</u>	<u>750</u>	=====
TOTAL 6-DEBT SERVICE	804,775	813,475	811,026	710,613	812,801	
<u>7-TRANSFERS</u>						
06-460-701 2016 GENERAL DEBT ISSUE	171,880	165,480	154,780	400,290	145,030	_____
06-460-702 PRINCIPAL CO SERIES 2016	300,000	310,000	320,000	0	330,000	_____
06-460-703 ADMIN CO SERIES 2016	<u>500</u>	<u>750</u>	<u>750</u>	<u>0</u>	<u>750</u>	=====
TOTAL 7-TRANSFERS	472,380	476,230	475,530	400,290	475,780	
TOTAL 460-DEBT SERVICE	1,277,155	1,289,705	1,286,556	1,110,903	1,288,581	
TOTAL EXPENDITURES	1,277,155	1,289,705	1,286,556	1,110,903	1,288,581	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	117,653	110,117	60,499	19,501	72,419	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

07 -FIXED ASSET REPLACEMENT

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
07-307-7001 PAYMENT FROM FIRE	92,681	75,681	115,874	0	204,957	
07-307-7004 PAYMENT FROM POLICE DEPT	71,782	22,296	64,188	0	76,791	
07-307-7005 PAYMENT FROM STREET DEPT	18,795	17,097	31,173	0	149,274	
07-307-7007 INTEREST EARNED	917	1,591	500	4,696	0	
07-307-7009 PAYMENT FROM PARKS DEPT	10,550	0	15,970	0	9,420	
07-307-7010 PAYMENT FROM WATER	0	0	6,805	0	65,131	
07-307-7012 PAYMENT FROM ANIMAL CONTROL	8,000	0	8,000	0	8,000	
07-307-7013 TRANSFER IN FROM CAMBRIDGE	23,261	1,159,820	257,490	0	0	
07-307-7014 PAYMENT FROM MAINTENCE DEPT	0	0	0	0	5,726	
07-307-7015 PAYMENT FROM INSPECTION SER	0	0	0	0	9,467	
TOTAL REVENUES	225,985	1,276,485	500,000	4,696	528,766	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

07 -FIXED ASSET REPLACEMENT

477-FIXED ASSET REPLACEMENT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>4-OTHER</u>						
07-477-401 FIRE TRUCK PURCHASE	0	0	0	10,828	0	
07-477-403 VEHICLES/ EQUIPMENT STREET	79,247	372,620	174,000	170,895	225,850	
07-477-404 PICK-UP - PARKS	0	24,000	0	0	0	
07-477-405 TRACTOR - PARKS	0	18,482	0	0	26,850	
07-477-406 VEHICLES/EQUIPMENT WATER/WW	0	0	0	0	75,000	
07-477-408 MED UNIT - FIRE/EMS	0	140,703	0	71,407	0	
07-477-409 POLICE DEPARTMENT	89,182	46,800	156,000	25,307	165,000	
07-477-413 FIRE DEPT CHIEF TRUCK	0	0	50,000	1,567	0	
07-477-415 FIRE TRUCK INTEREST	1,846	912	0	0	0	
07-477-416 MAINTENANCE WAREHOUSE	0	0	48,000	47,716	27,700	
07-477-417 INSPECTION/CODE ENFORCEMENT	0	0	46,000	41,700	0	
07-477-418 UTILITY BILLING	0	0	26,000	22,250	0	
07-477-499 FIRE DEPT DEBT SERVICE ON TR	<u>43,087</u>	<u>44,021</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 4-OTHER	213,362	647,538	500,000	391,669	520,400	

477-403 VEHICLES/ EQUIPMENT STREET PERMANENT NOTES:
2 DUMP TRUCKS \$157,550
FLAT BED \$36,300
1 4X4 TRACTIR WITH LOADER \$32,000

477-405 TRACTOR - PARKS PERMANENT NOTES:
1 ZERO TURN \$11,300
JOHN DEERE GATOR \$15,550

477-406 VEHICLES/EQUIPMENT WATER/W PERMANENT NOTES:
1/2 TON PICK-UP \$33,000
3/4 TON PICK-UP \$42,000

477-409 POLICE DEPARTMENT PERMANENT NOTES:
3-PATROL VEHICLES \$165,000

477-416 MAINTENANCE WAREHOUSE PERMANENT NOTES:
SKID STEER PUBLIC WORKS \$27,700

5-PURCHASE POWER

7-TRANSFERS

TOTAL 477-FIXED ASSET REPLACEMENT	213,362	647,538	500,000	391,669	520,400	
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TOTAL EXPENDITURES	213,362	647,538	500,000	391,669	520,400	
	=====	=====	=====	=====	=====	=====

REVENUE OVER/ (UNDER) EXPENDITURES	12,623	628,947	0	(386,972)	8,366	
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Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

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07 -FIXED ASSET REPLACEMENT
477-FIXED ASSET REPLACEM

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
DEPARTMENTAL EXPENDITURES						
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

08 -CAPITAL PROJECTS

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
08-308-8008 TRSF IN FROM OTHER FUNDS	0	1,257,304	7,124,864	529,000	0	
TOTAL REVENUES	0	1,257,304	7,124,864	529,000	0	
	=====	=====	=====	=====	=====	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

08 -CAPITAL PROJECTS

485-CAPITAL PROJECT FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES & SERVICES</u>						
08-485-301 WATER & DRAINAGE PROJECT HOL	0	755,624	0	176,723	0	
08-485-302 MAIN B LEVEE REPAIRS	0	0	0	694,953	0	
08-485-303 STREET - TRAVIS	0	0	184,650	0	184,650	
08-485-304 STREET - BLACK OAK	0	0	28,450	0	28,450	
08-485-305 STREET - PLEASANT HILL	0	0	22,220	0	22,220	
08-485-306 STREET - MELONSON	<u>0</u>	<u>0</u>	<u>29,770</u>	<u>0</u>	<u>29,770</u>	
TOTAL 3-CHARGES & SERVICES	0	755,624	265,090	871,676	265,090	

485-303	STREET - TRAVIS	PERMANENT NOTES: TRAVIS - MAGNOLIA TO MAIN A BRIDGE
485-304	STREET - BLACK OAK	PERMANENT NOTES: BLACK OAK - MCGUIRE TO STILL MEADOW
485-305	STREET - PLEASANT HILL	PERMANENT NOTES: PLEASANT HILL - BEAUMONT TO DEAD END
485-306	STREET - MELONSON	PERMANENT NOTES: MELONSON - BEAUMONT TO END
485-307	STREET - HEIGHT	PERMANENT NOTES: 21-22 STREET -HEIGHT TEXAS TO MARSHALL \$30,780
485-308	STREET - STILL MEADOW	PERMANENT NOTES: 21-22 STREET - STILL MEADOW BLACK OAK TO RED OAK \$139,190
485-309	STREET - FORT WORTH	PERMANENT NOTES: 21-22 STREET - FORT WORTH PORT TO END \$41,310
485-310	STREET - WESTWOOD	PERMANENT NOTES: 21/22 STREET WESTWOOD FM 563 TO END \$60,520
485-311	STREET - MONTA	PERMANENT NOTES: 22/23 STREET - MONTA MAIN TO MILAM \$115,120
485-312	STREET - AVENUE D	PERMANENT NOTES:

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

08 -CAPITAL PROJECTS

485-CAPITAL PROJECT FUND

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED BUDGET				
		22/23 STREET - AVENUE D				
		LAYL TO END				
		\$15,950				
485-313	STREET - AVENUE E	PERMANENT NOTES:				
		22/23 STREET - AVENUE E				
		EAST TO WEST				
		\$34,900				
485-314	STREET - AVENUE F	PERMANENT NOTES:				
		22/23 STREET - AVENUE F				
		LAYL TO END				
		\$15,500				
485-315	STREET - AVENUE G	PERMANENT NOTES:				
		22/23 STREET - AVENUE G				
		EAST TO WEST				
		\$32,970				
485-316	STREET - AVENUE H	PERMANENT NOTES:				
		22/23 STREET - AVENUE H				
		EAST TO WEST				
		\$36,470				
485-317	STREET - AVENUE I	PERMANENT NOTES:				
		22/23 STREET - AVENUE I				
		LAYAL TO END				
		\$15,040				
485-318	STREET - AVENUE J	PERMANENT NOTES:				
		22/23 STREET - AVENUE J				
		LAYL TO END				
		\$17,830				
485-319	STREET - HOUGH	PERMANENT NOTES:				
		23/24 STREET - HOUGH				
		MAIN TO MCMANUS				
		\$16,650				
485-320	STREET - MCMANUS	PERMANENT NOTES:				
		23/24 STREET - MCMANUS				
		MAIN TO END				
		\$50,040				
485-321	STREET - BEAUMONT	PERMANENT NOTES:				
		23/24 STREET - BEAUMONT				
		BYPASS TO BRIDGE				
		\$158,310				

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

08 -CAPITAL PROJECTS

485-CAPITAL PROJECT FUND

		(----- 2019-2020 -----) (----- 2020-2021 -----)				
		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED
DEPARTMENTAL EXPENDITURES		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
		PROPOSED				
		BUDGET				
485-322	STREET - CONFEDERATE	PERMANENT NOTES: 23/24 STREET - CONFEDERATE TENNESSEE TO CARTER \$33,410				
485-323	STREET - GLENN	PERMANENT NOTES: 24/25 STREET - GLENN MINGLEWOOD TO END \$140,200				
485-324	STREET - WASHINGTON	PERMANENT NOTES: 24/25 STREET - WASHINGTON NAVIGATION TO END \$136,600				
<u>4-OTHER</u>						
08-485-403	WWTP FLOODWALL & LEVEE	0	0	4,757,459	2,400	0
08-485-404	WATER PROJECT - WATER WELLS	0	0	1,747,900	0	0
08-485-405	WATER PRROJECT - BOND EXPENS	<u>0</u>	<u>0</u>	<u>354,415</u>	<u>0</u>	<u>0</u>
TOTAL 4-OTHER		0	0	6,859,774	2,400	0
485-404	WATER PROJECT - WATER WELL	PERMANENT NOTES: WATER WELLS				
485-405	WATER PRROJECT - BOND EXPE	PERMANENT NOTES: ISSUE OF BONDS EXPENSE				
485-406	WATER PROJECT - ELEV. STOR	PERMANENT NOTES: 20-21 WATER PROJECT ELEVATED STORAGE \$1,375,000				
485-407	WATER PROJECT - GROUND STOR	PERMANENT NOTES: 20-21 WATER PROJECT GROUND STORAGE \$600,000				
485-408	WATER PROJECT - BOOSTER PU	PERMANENT NOTES: 21-22 WATER PROJECT BOOSTER PUMP STATION \$1,900,000				
485-409	WATER PROJECT - VALVING	PERMANENT NOTES: 22-23 WATER PROJECT VALVING \$75,000				
485-410	WATER PROJECT - PHASE 1	PERMANENT NOTES: 22-23 WATER PROJECT				

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

485-CAPITAL PROJECT FUND

(----- 2019-2020 -----) (----- 2020-2021 -----)

		2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL	EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		PHASE 1 WATER LINE IMPROVEMENTS					
		\$2,343,330					
485-411	WASTEWATER - MANHOLE IMPROPERMANENT NOTES:						
	22-23 WASTEWATER						
	MANHOLE IMPROVEMENTS						
		\$984,000					
485-412	WASTEWATER - LIFT STATIONS	PERMANENT NOTES:					
	22-23 WASETWATER						
	MANHOLE IMPROVEMENTS						
		\$1,188,250					
485-413	WASTEWATER - BOND EXPENSE	PERMANENT NOTES:					
	22-23 WASTEWATER BOND ISSUE						
485-414	WATER - REHAB NORTH PLANT	PERMANENT NOTES:					
	23-24 WATER PROJECT						
	REHAB NORTH PLANT GROUND STORAGE TANK						
		\$150,000					
485-415	WATER PROJECT - PHASE II	PERMANENT NOTES:					
	23-24 WATER PROJECT						
	PHASE II ENGINEERING						
		\$115,000					
485-416	WASTEWATER - COLLECTION	LIPERMANENT NOTES:					
	23-24 WASTEWATER						
	SEWER COLLECTION LINES						
		\$1,188,250					
485-417	WASTEWATER - MANHOLE IMPROPERMANENT NOTES:						
	23-24 WASTEWATER						
	MANHOLE IMPROVEMENTS						
		\$1,229,500					
TOTAL 485-CAPITAL PROJECT FUND		0	755,624	7,124,864	874,076	265,090	
TOTAL EXPENDITURES		0	755,624	7,124,864	874,076	265,090	
		=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES		0	501,680	0	(345,076)	(265,090)	
		=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

10 -ANIMAL SHELTER FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
10-380-1428 DONATIONS	188	50	0	75	0	_____
10-380-1429 INTEREST EARNED	11	12	10	19	10	_____
TOTAL REVENUES	199	62	10	94	10	_____
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

10 -ANIMAL SHELTER FUND

480-ANIMAL SHELTER

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>1-OPERATING SUPPLIES</u>	_____	_____	_____	_____	_____	_____
<u>3-CHARGES & SERVICES</u>						
10-480-326 MISCELLANEOUS	<u>0</u>	<u>0</u>	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 3-CHARGES & SERVICES	0	0	10	0	0	
<u>7-TRANSFERS</u>	_____	_____	_____	_____	_____	_____
TOTAL 480-ANIMAL SHELTER	0	0	10	0	0	
TOTAL EXPENDITURES	0	0	10	0	0	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	199	62	0	94	10	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

11 -LCDC DEBT SERVICE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
11-390-1103 INTEREST EARNED	29	266	150	1,493	1,500	_____
TOTAL REVENUES	29	266	150	1,493	1,500	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

11 -LCDC DEBT SERVICE
490-CERTIFICATES OF OBLIG

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>7-TRANSFERS</u>						
11-490-710 TRANSFER TO OTHER FUNDS	<u>11,662</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL 7-TRANSFERS	11,662	0	0	0	0	0
TOTAL 490-CERTIFICATES OF OBLIG	11,662	0	0	0	0	0
TOTAL EXPENDITURES	11,662	0	0	0	0	0
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(11,632)	266	150	1,493	1,500	0
	=====	=====	=====	=====	=====	=====

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

14 -LIBRARY EVALUATION & CONS

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
14-317-1102 SETTLEMENT PAYMENT	0	0	0	1,765,000	0	
14-317-1409 TRANSFER FROM OTHER FUNDS	0	36,500	0	0	0	
TOTAL REVENUES	0	36,500	0	1,765,000	0	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

14 -LIBRARY EVALUATION & CONS

444-LIBRARY EVALUATION &

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
14-444-321 ENGINEERING SERVICES	239,730	0	0	0	0	
14-444-322 CONSTRUCTION	0	36,500	0	0	1,500,000	
14-444-323 LEGAL	57,824	51,586	0	19,187	0	
14-444-324 CONTRACTOR SERVICES	72,600	175,823	0	0	0	
14-444-326 ADMINISTRATIVE SERVICES	<u>47</u>	<u>0</u>	<u>0</u>	<u>106</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	370,201	263,909	0	19,292	1,500,000	
<u>9-NOT USED</u>						
TOTAL 444-LIBRARY EVALUATION &	370,201	263,909	0	19,292	1,500,000	
TOTAL EXPENDITURES	370,201	263,909	0	19,292	1,500,000	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(370,201)	(227,409)	0	1,745,708	(1,500,000)	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

16 -POLICE SEIZURE FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
16-316-0102 REVENUE FROM PRE-SEIZURE	67,815	0	0	4,569	0	_____
16-316-0110 INTEREST INCOME	86	256	150	346	100	_____
TOTAL REVENUES	67,901	256	150	4,915	100	_____
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

16 -POLICE SEIZURE FUND

466-POLICE SEIZURE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>1-OPERATING SUPPLIES</u>						
16-466-127 MATERIALS & SUPPLIES	0	3,265	150	0	100	
16-466-129 UNIFORMS	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,265</u>	<u>0</u>	<u></u>
TOTAL 1-OPERATING SUPPLIES	0	3,265	150	2,265	100	
<u>2-MAINTENANCE / REPAIR</u>						
16-466-227 MAINTENANCE MOTOR VEHICLES	<u>1,592</u>	<u>3,983</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 2-MAINTENANCE / REPAIR	1,592	3,983	0	0	0	
<u>3-CHARGES & SERVICES</u>						
16-466-336 INVESTIGATIVE EXPENSE	<u>1,850</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	1,850	0	0	0	0	
<u>4-OTHER</u>						
16-466-402 CAPITAL OUTLAY	<u>0</u>	<u>12,489</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 4-OTHER	0	12,489	0	0	0	
TOTAL 466-POLICE SEIZURE	3,442	19,737	150	2,265	100	
TOTAL EXPENDITURES	3,442	19,737	150	2,265	100	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	64,459	(19,480)	0	2,650	0	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

17 -COURT TECHNOLOGY FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
17-375-0110 INTEREST INCOME	131	142	100	230	50	
17-375-1706 COURT TECHNOLOGY FEE	3,922	2,971	2,500	1,970	2,450	
TOTAL REVENUES	4,053	3,113	2,600	2,199	2,500	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

17 -COURT TECHNOLOGY FUND
475-COURT TECHNOLOGY FUN

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
17-475-317 TECHNOLOGY UPGRADE	<u>3,233</u>	<u>0</u>	<u>2,600</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	3,233	0	2,600	0	0	
TOTAL 475-COURT TECHNOLOGY FUN	3,233	0	2,600	0	0	
TOTAL EXPENDITURES	3,233	0	2,600	0	0	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	820	3,113	0	2,199	2,500	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

18 -LEOSE

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
18-318-1801 LEOSE - REVENUE PD	1,810	2,169	2,100	2,131	2,000	_____
18-318-1802 INTEREST INCOME	14	19	10	30	10	_____
TOTAL REVENUES	1,823	2,187	2,110	2,161	2,010	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

18 -LEOSE
488-LEOSE - POLICE DEPT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>1-OPERATING SUPPLIES</u>						
18-488-125 MATERIALS & SUPPLIES - PD	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,710</u>	<u>2,010</u>	<u></u>
TOTAL 1-OPERATING SUPPLIES	0	0	0	1,710	2,010	
<u>3-CHARGES & SERVICES</u>						
18-488-313 PROFESSIONAL DEVELOPMENT - P	<u>530</u>	<u>1,285</u>	<u>2,110</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	530	1,285	2,110	0	0	
TOTAL 488-LEOSE - POLICE DEPT	530	1,285	2,110	1,710	2,010	
TOTAL EXPENDITURES	530	1,285	2,110	1,710	2,010	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	1,293	902	0	451	0	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

21 -LIBERTY COMM. DEV. CORP.

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
21-321-0101 SALES TAX REVENUE	1,003,526	1,022,345	1,000,000	792,077	1,000,000	
21-321-0110 INTEREST INCOME	9,880	9,258	9,000	15,079	16,000	
21-321-0111 INTEREST INCOME DEBT SERVIC	1,055	807	1,000	457	500	
21-321-0117 WASTEWATER EXTENSION REVENU	0	42,100	0	13,764	0	
21-321-2106 TRANSFER IN FROM OTHER FUND	231,382	0	0	34,634	0	
TOTAL REVENUES	1,245,842	1,074,510	1,010,000	856,011	1,016,500	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

21 -LIBERTY COMM. DEV. CORP.

421-LIBERTY COMMUNITY DEV

	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
3-CHARGES & SERVICES						
21-421-307 MAINTENANCE WEBSITE	0	3,900	2,700	9,841	7,500	
21-421-308 PROFESSIONAL DEVELOPMENT	24,421	4,359	0	0	0	
21-421-309 MARKETING & ADVERTISING	0	10,601	32,000	23,701	32,000	
21-421-310 LEVEE MAINT.	0	44,850	0	0	0	
21-421-311 OFFICE SUPPLIES	588	0	600	0	600	
21-421-313 MISCELLANEOUS	631	875	1,000	297	500	
21-421-314 TRAVEL & TRAINING	1,793	0	20,000	671	10,000	
21-421-315 DUES & MEMBERSHIPS	0	895	500	1,080	1,200	
21-421-319 LEGAL FEES	7,582	4,145	5,000	3,420	5,000	
21-421-322 PRELIMINARY ENGINEERING FEES	<u>2,065</u>	<u>10,000</u>	<u>0</u>	<u>24,563</u>	<u>180,000</u>	
TOTAL 3-CHARGES & SERVICES	37,080	79,625	61,800	63,573	236,800	

421-307 MAINTENANCE WEBSITE PERMANENT NOTES:
CIVIC PLUS & ZOOM PROSPECTOR

421-314 TRAVEL & TRAINING PERMANENT NOTES:
REGIONAL MEETINGS
NATIONAL & STATE ICSC

421-322 PRELIMINARY ENGINEERING FEES PERMANENT NOTES:
LIBERTY SQUARE ELECTRICAL IMPROVEMENTS
LIBERTY SQUARE ENGINEERING

4-OTHER

21-421-404 CONTINGENCY	3,860	3,596	0	0	0	
21-421-406 CONTRACTOR MOWING SERVICES	1,660	1,960	1,500	160	0	
21-421-410 WCID#5 NRCS GRANT MANAGEMEN	6,494	0	0	0	0	
21-421-411 WCID#5 NRCS PROJECT ENGINEER	66,785	0	0	0	0	
21-421-412 WCID#5 NRCS PROJECT CONSTRUC	139,894	0	0	0	0	
21-421-416 FIRE DEPARTMENT TANKER	0	35,848	35,850	23,899	35,850	
21-421-419 SEWER LINE EXTENSION	0	375,221	0	21,712	0	
21-421-421 SLOPE MOWER	0	74,388	0	0	0	
21-421-423 BUSINESS INCENTIVES FACADE	<u>0</u>	<u>0</u>	<u>100,000</u>	<u>27,375</u>	<u>75,000</u>	
TOTAL 4-OTHER	218,693	491,013	137,350	73,146	110,850	

6-DEBT SERVICE

21-421-619 INTEREST SERIES 2014	107,888	104,063	105,000	51,056	105,000	
21-421-620 PRINCIPAL SERIES 2014	125,000	130,000	130,000	130,000	130,000	
21-421-621 ADMIN FEES SERIES 2014	0	0	750	0	750	
21-421-624 INTEREST ON HGAC LOAN	17,206	0	0	0	0	
21-421-625 PRINCIPAL ON HGAC LOAN	<u>18,643</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 6-DEBT SERVICE	268,736	234,063	235,750	181,056	235,750	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
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21 -LIBERTY COMM. DEV. CORP.

421-LIBERTY COMMUNITY DEV

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>7-TRANSFERS</u>						
21-421-710 TRANSFER TO DEBT SERVICE	231,382	0	0	0	0	
21-421-728 TRANSFER TO AIRPORT FUND	0	4,156	0	0	84,000	
21-421-730 TRANSFER TO GENERAL FUND	454,428	110,590	171,100	0	171,100	
21-421-732 TRANSFER TO GOLF COURSE	<u>526,294</u>	<u>404,302</u>	<u>404,000</u>	<u>280,000</u>	<u>384,724</u>	
TOTAL 7-TRANSFERS	1,212,104	519,047	575,100	280,000	639,824	
421-728 TRANSFER TO AIRPORT FUND						
PERMANENT NOTES:						
LOCAL MATCH AIRPORT PROJECT						
TOTAL 421-LIBERTY COMMUNITY DEV	1,736,613	1,323,748	1,010,000	597,775	1,223,224	
TOTAL EXPENDITURES	<u>1,736,613</u>	<u>1,323,748</u>	<u>1,010,000</u>	<u>597,775</u>	<u>1,223,224</u>	
REVENUE OVER/(UNDER) EXPENDITURES	(490,771)	(249,238)	0	258,236	(206,724)	

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CITY OF LIBERTY
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AS OF: JUNE 30TH, 2020

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22 -PRE - SEIZURE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
22-322-0110 INTEREST EARNED	0	0	0	26	0	_____
TOTAL REVENUES	0	0	0	26	0	_____
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	26	0	_____

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CITY OF LIBERTY
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AS OF: JUNE 30TH, 2020

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23 -CDBG-DR HARVEY

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
23-323-1002 MATCHING CITY SHARE	0	0	0	42,091	0	_____
TOTAL REVENUES	0	0	0	42,091	0	=====

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CITY OF LIBERTY
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AS OF: JUNE 30TH, 2020

23 -CDBG-DR HARVEY

423-CDBG-DR HARVEY

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>1-OPERATING SUPPLIES</u>	_____	_____	_____	_____	_____	_____
<u>3-CHARGES & SERVICES</u>						
23-423-326 ADMINISTRATIVE SERVICES	<u>0</u>	<u>132</u>	<u>0</u>	<u>21,262</u>	<u>0</u>	<u>_____</u>
TOTAL 3-CHARGES & SERVICES	0	132	0	21,262	0	_____
<u>9-NOT USED</u>	_____	_____	_____	_____	_____	_____
TOTAL 423-CDBG-DR HARVEY	0	132	0	21,262	0	_____
TOTAL EXPENDITURES	0	132	0	21,262	0	_____
REVENUE OVER/(UNDER) EXPENDITURES	0	(132)	0	20,830	0	_____

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CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

24 -BUILDING SECURITY FUND

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
24-324-0110 INTEREST INCOME	145	159	100	252	100	
24-324-0111 BUILDING SECURITY FEE	2,937	2,228	2,000	1,655	2,000	
TOTAL REVENUES	3,082	2,387	2,100	1,906	2,100	
	=====	=====	=====	=====	=====	=====

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

24 -BUILDING SECURITY FUND

424-BUILDING SECURITY

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
24-424-317 MISC.	<u>0</u>	<u>0</u>	<u>2,100</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	0	0	2,100	0	0	
TOTAL 424-BUILDING SECURITY	0	0	2,100	0	0	
TOTAL EXPENDITURES	0	0	2,100	0	0	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	3,082	2,387	0	1,906	2,100	
	=====	=====	=====	=====	=====	=====

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

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25 -2016 CERTIFICATES OF OBLI

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
25-325-1103 INTEREST	48,965	102,725	0	5,546	0	_____
TOTAL REVENUES	48,965 =====	102,725 =====	0 =====	5,546 =====	0 =====	=====

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CITY OF LIBERTY
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25 -2016 CERTIFICATES OF OBLI

490-CERTIFICATES OF OBLIG

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>3-CHARGES & SERVICES</u>						
25-490-322 CONSTRUCTION SERVICES	157,446	206,216	0	47,594	0	
25-490-323 LEGAL ADVERTISING	106	103	0	388	0	
25-490-324 CONTRACTOR SERVICES	1,197,492	2,367,176	0	1,686,904	0	
25-490-325 PROPERTY ACQUISITION	3,600	4,350	0	0	0	
25-490-326 ADMINISTRATIVE SERVICES	0	6,800	0	0	0	
25-490-327 WATER WELL CAPPING	<u>0</u>	<u>24,985</u>	<u>0</u>	<u>36,793</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	1,358,644	2,609,629	0	1,771,678	0	
<u>6-DEBT SERVICE</u>						
<u>7-TRANSFERS</u>						
25-490-710 TRANSFER TO CAPITAL FUND	<u>0</u>	<u>0</u>	<u>0</u>	<u>529,000</u>	<u>1,486,100</u>	<u></u>
TOTAL 7-TRANSFERS	0	0	0	529,000	1,486,100	
TOTAL 490-CERTIFICATES OF OBLIG	1,358,644	2,609,629	0	2,300,678	1,486,100	
TOTAL EXPENDITURES	1,358,644	2,609,629	0	2,300,678	1,486,100	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(1,309,679)	(2,506,904)	0	(2,295,132)	(1,486,100)	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

26 -BELL TOWER CONSTRUCTION

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
26-326-0101 BELL TOWER DONATIONS	0	0	0	114	0	
26-326-6007 INTEREST INCOME	373	713	500	543	250	
TOTAL REVENUES	373	713	500	657	250	
	=====	=====	=====	=====	=====	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

26 -BELL TOWER CONSTRUCTION

426-BELL TOWER CONSTRUCT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
26-426-322 ARCHITECTURE FEES	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	0	0	500	0	0	
<u>4-OTHER</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
TOTAL 426-BELL TOWER CONSTRUCT	0	0	500	0	0	
TOTAL EXPENDITURES	0	0	500	0	0	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	373	713	0	657	250	
	=====	=====	=====	=====	=====	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

27 -W/W SYSTEM IMPROVEMENTS

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
27-327-0112 INTEREST INCOME	302	1	0	2	0	_____
27-327-0701 TRANSFER IN FROM OTHER	20,066	470	0	0	0	_____
TOTAL REVENUES	20,368	471	0	2	0	=====

CITY OF LIBERTY
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27 -W/W SYSTEM IMPROVEMENTS

427-W/W SYSTEM IMPROVEME

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
27-427-321 ENGINEERING & SURVEYING	472	0	0	0	0	
27-427-322 CONSTRUCTION	256,066	0	0	0	0	
27-427-323 PURCHASE OF EASEMENTS	<u>0</u>	<u>(404)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	256,538	(404)	0	0	0	
<u>7-TRANSFERS</u>						
27-427-702 TRANSFER TO OTHER FUNDS	<u>256,538</u>	<u>875</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 7-TRANSFERS	256,538	875	0	0	0	
<u>9-NOT USED</u>						
27-427-999 RECLASS CAPITAL ADDITIONS	<u>(256,538)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 9-NOT USED	(256,538)	0	0	0	0	
TOTAL 427-W/W SYSTEM IMPROVEME	256,538	471	0	0	0	
TOTAL EXPENDITURES	256,538 =====	471 =====	0 =====	0 =====	0 =====	 =====
REVENUE OVER/ (UNDER) EXPENDITURES	(236,170) =====	0 =====	0 =====	2 =====	0 =====	 =====

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CITY OF LIBERTY
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 AS OF: JUNE 30TH, 2020

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28 -AIRPORT FUND

		(----- 2019-2020 -----)	(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
REVENUES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
28-328-0102 HANGAR RENT	44,444	72,335	55,000	52,435	55,000	
28-328-0129 AIRPORT SALE OF FUEL	231,852	222,700	197,000	151,711	200,000	
28-328-0152 GROUND LEASE - AIRPORT	0	1,404	2,000	1,404	2,000	
28-328-0176 AIRPORT GRANT REVENUE	17,756	18,443	50,000	48,695	50,000	
28-328-0177 TRANSFER FROM OTHER FUNDS	0	4,156	0	0	84,000	
28-328-0178 T-HANGAR RENTAL	27,360	0	0	0	0	
TOTAL REVENUES	321,412	319,037	304,000	254,245	391,000	
	=====	=====	=====	=====	=====	=====

328-0176 AIRPORT GRANT REVENUE PERMANENT NOTES:
 RAMP GRANT

328-0177 TRANSFER FROM OTHER FUNDS PERMANENT NOTES:
 FROM LCDC

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

28 -AIRPORT FUND

428-AIRPORT FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
28-428-007 INSURANCE EMPLOYEES	0	(1,692)	0	0	0	
28-428-011 MANAGER'S CONTRACT	<u>18,000</u>	<u>18,000</u>	<u>18,000</u>	<u>13,500</u>	<u>18,000</u>	<u></u>
TOTAL 0-OPERATING SERVICES	18,000	16,308	18,000	13,500	18,000	
<u>1-OPERATING SUPPLIES</u>						
28-428-112 POSTAGE	75	11	100	40	100	
28-428-113 NON CAPITAL ASSETS	0	2,078	0	2,078	0	
28-428-125 MATERIALS & SUPPLIES	<u>5,208</u>	<u>2,244</u>	<u>2,500</u>	<u>393</u>	<u>2,500</u>	<u></u>
TOTAL 1-OPERATING SUPPLIES	5,283	4,333	2,600	2,511	2,600	
<u>2-MAINTENANCE / REPAIR</u>						
28-428-224 AVIATION FUEL	203,519	211,165	175,000	113,757	175,000	
28-428-226 MAINTENANCE EQUIPMENT	5,000	6,104	15,000	10,603	16,500	
28-428-227 MAINTENANCE MOTOR VEHICLE	1,122	86	500	15	500	
28-428-228 GAS-OIL-TIRES	2,387	1,005	500	730	500	
28-428-235 MAINTENANCE PROPERTY	<u>19,206</u>	<u>46,670</u>	<u>23,000</u>	<u>21,300</u>	<u>23,000</u>	<u></u>
TOTAL 2-MAINTENANCE / REPAIR	231,233	265,030	214,000	146,404	215,500	
428-226 MAINTENANCE EQUIPMENT	PERMANENT NOTES: TECHNICAL SUPPORT ON CARD READER FUEL FARM PARTS BEACON TOWER PARTS AWOS					
<u>3-CHARGES & SERVICES</u>						
28-428-308 DUES & MEMBERSHIPS	300	300	500	310	500	
28-428-310 INSURANCE GENERAL	6,291	6,978	6,500	7,171	7,500	
28-428-312 MAINTENANCE BUILDING	2,436	1,755	2,500	3,168	2,500	
28-428-313 PROFESSIONAL DEVELOPMENT	600	200	500	0	500	
28-428-314 TRAVEL	172	50	500	0	500	
28-428-315 TELEPHONE	1,926	2,950	900	1,181	1,200	
28-428-316 UTILITIES	9,751	9,289	7,500	6,598	8,100	
28-428-334 RAMP GRANT	0	0	0	0	50,000	
28-428-360 CAPITAL OUTLAY	16,245	0	50,000	80,967	84,000	
28-428-362 CREDIT CARD FEES PAYABLE	<u>2,389</u>	<u>611</u>	<u>0</u>	<u>140</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	40,110	22,133	68,900	99,535	154,800	
428-313 PROFESSIONAL DEVELOPMENT	PERMANENT NOTES: TXDOT AVIATION HOTEL & MEALS					
<u>4-OTHER</u>						
28-428-409 FIRE ALARM/EXTINGUISHERS	<u>559</u>	<u>105</u>	<u>500</u>	<u>105</u>	<u>100</u>	<u></u>
TOTAL 4-OTHER	559	105	500	105	100	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

28 -AIRPORT FUND

428-AIRPORT FUND

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>7-TRANSFERS</u>	_____	_____	_____	_____	_____	_____
TOTAL 428-AIRPORT FUND	295,185	307,909	304,000	262,055	391,000	
TOTAL EXPENDITURES	295,185 =====	307,909 =====	304,000 =====	262,055 =====	391,000 =====	=====
REVENUE OVER/(UNDER) EXPENDITURES	26,227 =====	11,128 =====	0 =====	(7,811) =====	0 =====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

29 -HOTEL/MOTEL TAXES

			(----- 2019-2020 -----)	(----- 2020-2021 -----)		
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
29-329-0112 TRANSFER IN FROM OTHER FUND	1,368	23,056	0	0	0	
29-329-0124 HOTEL/MOTEL TAXES	66,016	45,371	60,300	34,411	49,330	
29-329-0161 COMMERCIAL BOOTHS - JUBILEE	0	80	0	0	0	
29-329-0162 CHILDREN'S AREA	19,995	22,181	20,000	0	20,000	
29-329-0163 FOOD BOOTH - JUBILEE	2,260	2,540	2,500	0	2,500	
29-329-0164 CRAFT BOOTH - JUBILEE	2,080	4,320	2,500	0	2,500	
29-329-0165 BBQ COOKOFF - JUBILEE	1,895	2,210	2,000	0	2,000	
29-329-0167 SALE ITEMS - JUBILEE	1,115	1,375	1,400	0	1,400	
29-329-0171 DONATIONS - JUBILEE	9,150	14,500	9,000	7,050	9,000	
29-329-0172 PHOTO CONTEST - JUBILEE	432	100	200	0	200	
29-329-0175 MISC - JUBILEE	0	250	0	0	0	
TOTAL REVENUES	104,311	115,983	97,900	41,461	86,930	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

29 -HOTEL/MOTEL TAXES

429-HOTEL/MOTEL TAXES

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>1-OPERATING SUPPLIES</u>						
29-429-112 POSTAGE	<u>0</u>	<u>371</u>	<u>0</u>	<u>27</u>	<u>30</u>	<u></u>
TOTAL 1-OPERATING SUPPLIES	0	371	0	27	30	
<u>3-CHARGES & SERVICES</u>						
29-429-324 ADVERTISING	0	2,696	5,000	354	4,200	<u></u>
29-429-330 4TH OF JULY FIREWORKS	12,786	12,784	0	0	0	<u></u>
29-429-352 EQUIPMENT RENTAL - JUBILEE	3,285	3,545	3,500	0	3,500	<u></u>
29-429-360 CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>11,000</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	16,071	19,025	19,500	354	7,700	
429-324 ADVERTISING			PERMANENT NOTES:			
			PROMOTE CITY			
429-360 CAPITAL OUTLAY			PERMANENT NOTES:			
			WAYFINDING SIGNAGE \$11,000			
<u>4-OTHER</u>						
29-429-401 COUNTRY CHRISTMAS	1,356	1,447	1,200	1,922	2,000	<u></u>
29-429-402 HOT TAX REFUND	0	0	2,000	0	2,000	<u></u>
29-429-405 ENTERTAINMENT - JUBILEE	15,079	39,425	20,000	1,613	20,000	<u></u>
29-429-406 ADVERTISING - JUBILEE	2,613	1,931	0	1,150	0	<u></u>
29-429-408 MATERIALS & SUPPLY - JUBILEE	5,312	7,929	8,000	4,305	8,000	<u></u>
29-429-410 CHILDREN'S AREA - JUBILEE	40,319	18,240	19,000	2,300	19,000	<u></u>
29-429-411 PHOTO CONTEST - JUBILEE	175	231	500	0	500	<u></u>
29-429-412 PROMO ITEMS - JUBILEE	4,072	4,287	4,300	4,267	4,300	<u></u>
29-429-413 BBQ CONTEST - JUBILEE	2,349	2,186	2,400	2,267	2,400	<u></u>
29-429-414 PERSONNEL COSTS - JUBILEE	<u>16,965</u>	<u>20,910</u>	<u>21,000</u>	<u>0</u>	<u>21,000</u>	<u></u>
TOTAL 4-OTHER	88,240	96,587	78,400	17,823	79,200	
TOTAL 429-HOTEL/MOTEL TAXES	104,311	115,983	97,900	18,204	86,930	
TOTAL EXPENDITURES	104,311	115,983	97,900	18,204	86,930	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	23,257	0	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

31 -HMPG FLOOD WALL & LEVEE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
31-301-0102 GRANT REVENUE	0	0	0	0	5,944,400	
31-321-0110 INTEREST INCOME	12	0	0	0	0	
TOTAL REVENUES	12	0	0	0	5,944,400	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

31 -HMPG FLOOD WALL & LEVEE

431-HMPG FLOOD WALL & LEV

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
31-431-321 ENGINEERING	0	268,734	0	12,159	0	
31-431-322 CONSTRUCTION	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,411</u>	<u>1,486,100</u>	<u></u>
TOTAL 3-CHARGES & SERVICES	0	268,734	0	18,570	1,486,100	
<u>6-DEBT SERVICE</u>						
31-431-624 TRANSFER TO OTHER FUNDS	<u>5,080</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL 6-DEBT SERVICE	5,080	0	0	0	0	
TOTAL 431-HMPG FLOOD WALL & LEV	5,080	268,734	0	18,570	1,486,100	
TOTAL EXPENDITURES	<u>5,080</u>	<u>268,734</u>	<u>0</u>	<u>18,570</u>	<u>1,486,100</u>	<u></u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(5,068)</u>	<u>(268,734)</u>	<u>0</u>	<u>(18,570)</u>	<u>4,458,300</u>	<u></u>

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

7.A.7.a

32 -ELECTRIC RECONSTRUCTION

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
32-332-0101 CAMBRIDGE REVENUE	0	2,657,255	0	0	0	
TOTAL REVENUES	0	2,657,255	0	0	0	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

32 -ELECTRIC RECONSTRUCTION

432-ELECTRIC RECONSTRUCT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
3-CHARGES & SERVICES						
32-432-319 LIBERTY #1 LABOR	0	0	0	6,299	6,299	
32-432-321 LIBERTY #1 TREE TRIMMING	0	0	0	22,448	11,224	
32-432-327 TRAVIS PARK - CONTRACTOR SVC	0	0	0	15,651	0	
32-432-329 REGENCY PLACE CONTRACTOR SVC	0	0	0	29,954	7,369	
32-432-331 REGENCY PLACE CONST. MATERIA	2,760	0	0	0	0	
32-432-332 TRAVIS PARK CONST MATERIALS	2,760	396	0	0	0	
32-432-337 FEEDER 4 CONTRACT LABOR	213,463	0	0	0	0	
32-432-339 FEEDER 4 CONSTRUCTION MATERI	16,714	0	0	0	0	
32-432-341 CONTRACTOR SVCS - WHITTINGTO	0	112,066	0	276	0	
32-432-342 CONSTRUCTION MATERIAL WHITTI	0	27,124	0	0	0	
32-432-343 TREE TRIMMING WHITTINGTON	0	23,711	0	0	0	
32-432-347 FEEDER 5 CONTRACT LABOR	27,575	0	0	0	0	
32-432-349 FEEDER 5 CONSTRUCTION MATERI	15,588	0	0	0	0	
32-432-350 CONTRACTOR SVCS - PINE PLACE	0	15,665	0	276	0	
32-432-352 TREE TRIMMING -PINE PLACE	0	9,961	0	0	0	
32-432-355 CONST MATERIAL - BEAUMONT FE	5,898	0	0	0	0	
32-432-356 CONTRACTOR SVCS-LIVE FRONT T	0	63,782	0	29,049	22,080	
32-432-357 MATERIAL - LIVE FRONT TRANSF	0	0	0	17,590	15,369	
32-432-359 BEAUMONT #3 CONTRACTOR	0	158,093	0	28,538	28,538	
32-432-360 BEAUMONT # 3 CONST MATERIAL	0	25,438	0	0	0	
32-432-361 BEAUMONT #3 TREE TRIMMING	0	5,612	0	15,433	15,433	
32-432-362 STREET LIGHTING LABOR	0	85,791	0	49,200	49,200	
32-432-363 STREET LIGHTING MATERIAL	0	44,091	0	197	197	
32-432-366 UNDERGROUND PRIMARY CONTRACT	0	10,434	0	125,462	105,961	
32-432-367 UNDGRND PRIMARY CONST MATERI	0	0	0	1,396	1,396	
32-432-369 PLATFORM RACK CONTRACTOR	0	9,164	0	3,424	3,424	
32-432-370 PLATFORM RACK CONST MATERIAL	0	12,087	0	0	0	
32-432-371 BEAUMONT #2 LABOR	0	106,181	0	343,916	302,055	
32-432-372 BEAUMONT #2 MATERIALS	0	26,125	0	23,733	15,109	
32-432-373 BEAUMONT # 2 TREE TRIMMING	0	24,553	0	33,672	33,672	
32-432-377 TRANSFORMERS	0	3,218	0	0	0	
32-432-378 BEAUMONT #4 LABOR	0	109,787	0	130,394	130,394	
32-432-379 BEAUMONT #4 MATERIALS	0	21,595	0	22,108	22,108	
32-432-380 BEAUMONT #4 TREE TRIMMING	0	0	0	16,836	16,836	
32-432-381 FEATHERSTONE CONST. SUPPLIES	0	6,623	0	0	0	
32-432-382 FEATHERSTONE CONTRACTOR SVCS	0	40,198	0	276	0	
32-432-383 FEATHERSTONE TREE TRIMMING	0	14,872	0	0	0	
32-432-387 BEAUMONT #6 LABOR	277,317	83,682	0	0	0	
32-432-389 BEAUMONT # 6 CONST. MATERIAL	35,254	0	0	0	0	
32-432-391 BEAUMONT #5 LABOR	0	26,441	0	73,237	66,380	
32-432-392 BEAUMONT #5 MATERIALS	0	0	0	56,575	56,418	
32-432-393 BEAUMONT #5 TREE TRIMMING	0	23,570	0	105,225	105,225	
32-432-398 RECLASS CAPEX TO CIP	(597,328)	(987,981)	0	0	0	
TOTAL 3-CHARGES & SERVICES	0	102,279	0	1,151,164	1,014,687	

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

32 -ELECTRIC RECONSTRUCTION
432-ELECTRIC RECONSTRUCT

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>7-TRANSFERS</u>	_____	_____	_____	_____	_____	_____
TOTAL 432-ELECTRIC RECONSTRUCT	0	102,279	0	1,151,164	1,014,687	
TOTAL EXPENDITURES	0 =====	102,279 =====	0 =====	1,151,164 =====	1,014,687 =====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0 =====	2,554,976 =====	0 =====	(1,151,164) =====	(1,014,687) =====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

7.A.7.a

33 -DRINKING WATER SRF

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
33-333-0112 INTEREST INCOME	73	245	0	410	0	_____
TOTAL REVENUES	73	245	0	410	0	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

33 -DRINKING WATER SRF
433-DRINKING WATER SRF

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
33-433-319 PLANNING	0	0	0	167	0	
33-433-320 ACQUISITION	89,485	1,824	0	0	0	
33-433-321 DESIGN	<u>67,319</u>	<u>1,207</u>	<u>0</u>	<u>760</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	156,804	3,031	0	927	0	
<u>9-NOT USED</u>						
33-433-999 CAPITAL ADDITIONS	(<u>156,804</u>)	(<u>3,031</u>)	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 9-NOT USED	(156,804)	(3,031)	0	0	0	
TOTAL 433-DRINKING WATER SRF	0	0	0	927	0	
TOTAL EXPENDITURES	0	0	0	927	0	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	73	245	0	(517)	0	
	=====	=====	=====	=====	=====	=====

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

34 -CLEAN WATER SRF

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
34-334-0112 INTEREST INCOME	3	2	0	3	0	_____
TOTAL REVENUES	3	2	0	3	0	=====

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

34 -CLEAN WATER SRF
434-CLEAN WATER SRF

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
<u>3-CHARGES & SERVICES</u>						
34-434-317 PROFESSIONAL SERVICES	43,290	0	0	0	0	
34-434-320 ACQUISITION	2,250	0	0	0	0	
34-434-321 DESIGN	46,747	0	0	0	0	
34-434-322 CONSTRUCTION	<u>38</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 3-CHARGES & SERVICES	92,324	0	0	0	0	
<u>9-NOT USED</u>						
34-434-999 CAPITAL ADDITONS	(<u>92,324</u>)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL 9-NOT USED	(92,324)	0	0	0	0	
	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	3	2	0	3	0	
	=====	=====	=====	=====	=====	=====

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CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

35 -GOLF COURSE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
REVENUES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
35-335-0101 DAILY GREEN FEES	26,069	75,404	63,000	49,618	63,700	
35-335-0102 ANNUAL FEES	0	16,107	11,000	10,160	11,000	
35-335-0103 CART RENTALS	0	5,766	6,000	3,356	6,000	
35-335-0104 MERCHANDISE SALES	0	0	1,000	0	1,000	
35-335-0105 CONCESSION SALES	0	1,823	0	1	0	
35-335-0106 CART SHED RENTALS	0	4,350	7,000	0	7,000	
35-335-0107 TOURNAMENTS	0	12,878	6,000	1,524	6,000	
35-335-0108 RANGE BALL	0	8,446	3,000	7,637	3,000	
35-335-0208 TRANSFER IN FROM LCDC	526,294	404,302	404,000	280,000	384,724	
35-335-0705 TRANSFER IN FROM CAMBRIDGE	0	0	0	215,393	0	
35-335-110 TRAIL FEE ANNUAL	0	0	0	739	0	
TOTAL REVENUES	552,363	529,077	501,000	568,429	482,424	
	=====	=====	=====	=====	=====	=====

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

35 -GOLF COURSE

435-GOLF COURSE

	(----- 2019-2020 -----) (----- 2020-2021 -----)					
	2017-2018	2018-2019	CURRENT	YEAR-TO-DATE	REQUESTED	PROPOSED
DEPARTMENTAL EXPENDITURES	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
<u>0-OPERATING SERVICES</u>						
35-435-001 SALARIES SUPERVISION	15,002	60,902	62,120	31,778	60,608	
35-435-002 SALARIES OPERATION	13,252	58,956	74,576	75,920	100,027	
35-435-004 SOCIAL SECURITY	3,441	13,663	16,302	11,378	20,971	
35-435-005 WORKMAN'S COMPENSATION	0	4,320	8,936	0	9,869	
35-435-006 TMRS REQUIREMENTS	6,024	25,988	24,516	18,189	26,619	
35-435-007 INSURANCE EMPLOYEES	2,985	36,515	39,278	25,576	33,680	
35-435-010 SALARIES OVERTIME	3,464	22,043	1,000	7,274	1,000	
35-435-011 SALARIES PART-TIME	<u>12,836</u>	<u>42,373</u>	<u>75,000</u>	<u>37,431</u>	<u>56,550</u>	
TOTAL 0-OPERATING SERVICES	57,003	264,760	301,728	207,546	309,324	
<u>1-OPERATING SUPPLIES</u>						
35-435-110 SUBSCRIPTIONS	0	0	100	0	100	
35-435-111 OFFICE SUPPLIES	199	429	500	754	1,250	
35-435-112 POSTAGE	0	0	200	0	100	
35-435-113 NON CAPITAL ASSETS	3,031	7,082	0	6,338	700	
35-435-115 JANITORIAL SUPPLIES	59	503	2,500	208	1,500	
35-435-129 UNIFORMS	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>1,200</u>	
TOTAL 1-OPERATING SUPPLIES	3,290	8,014	3,500	7,300	4,850	
435-113	NON CAPITAL ASSETS	PERMANENT NOTES: ALL IN ONE PRINTER, SCANNER, COPIER				
435-129	UNIFORMS	PERMANENT NOTES: NEW UNIFORMS				
<u>2-MAINTENANCE / REPAIR</u>						
35-435-225 MAINTENANCE COURSE	12,784	17,340	20,000	2,656	13,500	
35-435-226 MAINTENANCE EQUIPMENT	3,706	15,784	23,000	9,222	17,500	
35-435-227 MAINTENANCE MOTOR VEHICLE	0	138	1,500	0	0	
35-435-228 GAS-OIL-TIRES	2,743	7,387	10,000	3,466	10,000	
35-435-229 MAINTENANCE IRRIGATION SYSTE	0	85	5,000	8,509	9,500	
35-435-230 MAINTENANCE GROUNDS	0	1,250	0	298	0	
35-435-231 MAINTENANCE WEB-SITE	0	0	0	0	6,600	
35-435-232 HERBICIDES	3,635	2,865	6,000	5,177	17,500	
35-435-234 FERTILIZER	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>12,403</u>	<u>17,500</u>	
TOTAL 2-MAINTENANCE / REPAIR	22,868	44,848	68,500	41,731	92,100	
435-231	MAINTENANCE WEB-SITE	PERMANENT NOTES: EZ LINK WEBSITE				
<u>3-CHARGES & SERVICES</u>						
35-435-301 CONCESSION STAND	637	1,425	0	0	0	
35-435-302 MERCHANDISE	0	3,008	4,650	2,751	4,650	
35-435-303 TOURNAMENTS	0	5,119	0	0	0	
35-435-308 DUES & MEMBERSHIP	0	192	1,000	765	1,000	
35-435-310 INSURANCE EXPENSE	0	2,980	4,500	4,783	4,800	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)

CITY OF LIBERTY
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

35 -GOLF COURSE

435-GOLF COURSE

	(----- 2019-2020 -----)		(----- 2020-2021 -----)			
DEPARTMENTAL EXPENDITURES	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	YEAR-TO-DATE ACTUAL	REQUESTED BUDGET	PROPOSED BUDGET
35-435-312 MAINTENANCE BUILDING	11,245	47,539	25,000	8,270	8,000	
35-435-313 PROFESSIONAL DEVELOPMENT	0	275	500	40	500	
35-435-314 TRAVEL	0	382	500	0	500	
35-435-315 TELEPHONE	1,093	6,184	5,300	1,217	3,000	
35-435-316 UTILITIES	5,884	14,837	13,800	11,259	13,800	
35-435-325 ADVERTISING	0	207	2,000	5,627	6,500	
35-435-328 PHYSICALS/TESTING	289	90	0	315	400	
35-435-360 CAPITAL OUTLAY	396,115	119,988	20,000	124,081	0	
35-435-362 CREDIT CARD FEES	<u>171</u>	<u>1,370</u>	<u>2,000</u>	<u>1,308</u>	<u>2,000</u>	
TOTAL 3-CHARGES & SERVICES	415,434	203,595	79,250	160,416	45,150	
435-325 ADVERTISING	PERMANENT NOTES: INCREASED ADVERTISING					
<u>4-OTHER</u>						
35-435-404 LEASE	<u>1,180</u>	<u>16,910</u>	<u>14,600</u>	<u>11,952</u>	<u>31,000</u>	
TOTAL 4-OTHER	1,180	16,910	14,600	11,952	31,000	
<u>7-TRANSFERS</u>						
35-435-710 CONTINGENCY	<u>0</u>	<u>0</u>	<u>48,365</u>	<u>19,355</u>	<u>0</u>	
TOTAL 7-TRANSFERS	0	0	48,365	19,355	0	
TOTAL 435-GOLF COURSE	499,774	538,128	515,943	448,300	482,424	
TOTAL EXPENDITURES	499,774	538,128	515,943	448,300	482,424	
REVENUE OVER/(UNDER) EXPENDITURES	52,589	(9,051)	(14,943)	120,129	0	

Attachment: Proposed Budget 2020-2021 (4836 : Proposed Budget)