The City of Liberty
City Council

Regular Meeting

~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, December 8, 2020 **6:00 PM** **City Hall - Liberty Center**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

Attendee Name	Present	Absent	Late	Arrived
Mayor Carl Pickett	☐	☐	☐	
Mayor ProTem Diane Driggers	☐	☐	☐	
Council Member Dennis Beasley	☐	☐	☐	
Council Member Libby Simonson	☐	☐	☐	
Council Member David Arnold	☐	☐	☐	
Council Member Chipper Smith	☐	☐	☐	
Council Member Neal Thornton	☐	☐	☐	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4975)

City Manager Report - T. Warner, City Manager - Topics include Employee Appreciation/Christmas Dinner, Christmas Holiday Closings, Christmas Lighting Contest, Council Meetings, COVID-19 Vaccine, AWOS, Unified Development Ordinance, Stormwater Design/Criteria Manual, Golf Course, Airport and Electric.

- City Manager's Report December 8 2020 (DOCX)

B. Information Item (ID # 4976)

Finance Report - Assistant City Manager / CFO - Naomi Herrington

C. Information Item (ID # 4977)

Department Reports

- Code Enforcement Monthly Report - November 2020 (PDF)
- Golf Course Monthly Report (November 2020) (PDF)
- Library Monthly Report (PDF)
- November 2020 Building Permit Report (PDF)
- Police Monthly Report (XLS)
- Monthly Report-Public WorksNov20 (DOCX)
- Fire Department - November Report (XLS)

D. Information Item (ID # 4978)

Sam Rayburn Municipal Power Agency - Mayor Pickett

E. Information Item (ID # 4979)

Mayor, Council and Staff Comments

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

A. Minutes Approval

1. Tuesday, November 10, 2020

B. Resolution (ID # 4967)

Consider a resolution authorizing the Mayor to execute an agreement between the City of Liberty and the Liberty County Precinct 1 and 2 for the maintenance of streets, roads, ditches and recreational areas.

- Interlocal Liberty County Pct. 1 and 2 (DOCX)

VII. REGULAR AGENDA

A. Regular Session

1. Information Item (ID # 4972)

Discussion regarding concerns with the No Manufactured Home Zone - Mr. Gerald Brooks

- Mr. Brooks request (PDF)
- Non-Manufactured Home Zone Map Jan 2020 (PDF)

2. Resolution (ID # 4969)

Consider a resolution appointing a Delegate and Alternate to the Houston-Galveston Area Council 2021 General Assembly.

- HGAC 2021 General Assembly Designation Form (PDF)

3. Ordinance (ID # 4974)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AMENDING THE FISCAL YEAR 2020-2021 BUDGET TO INCREASE THE FIRE DEPARTMENT FIXED ASSETS BUDGET EXPENDITURES.

- Medic 2 remount quote (PDF)

4. Resolution (ID # 4973)

Consider a Resolution authorizing the expenditure of $95,630 in Cambridge Funds for Two (2) Stryker Stretchers.

- Power load stretcher quote (PDF)

5. Ordinance (ID # 4970)

CONSIDER ADOPTION OF AN ORDINANCE REPEALING ARTICLE 3.13, DIVISION I, "RESIDENTIAL OCCUPANCY REQUIREMENTS," OF THE CITY OF LIBERTY CODE OF ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE.

- EXHIBIT A - Residential CO Ordinance (DOCX)

6. Ordinance (ID # 4971)

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS AMENDING THE MASTER FEE SCHEDULE REPEALING FEES FOR CERTIFICATES OF OCCUPANCY AND COMPLIANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

- Residential CO Fee Removal (PDF)

7. Ordinance (ID # 4968)

CONSIDER ADOPTION OF AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON OCTOBER 22, 2020; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS.

8. Resolution (ID # 4980)

Consider a Resolution Authorizing Phase II of the Golf Course Master Plan with the Jeffrey D. Blume, Limited, in an amount not to exceed $90,000 for Construction Documents and Bidding Services at the Liberty Municipal Golf Course.

- Golf Course Master Plan - Revised (Concept 2) (JPG)

VIII. ADJOURNMENT

A. Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 4th day of December, 2020 at 5:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

April Gilliland

April Gilliland, City Secretary

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2020.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4975)

DOC ID: 4975

Subject: City Manager Report

Background: This agenda item affords the City Manager the opportunity to update the Council and public on current and future City projects, activities and other items related to City business.

Memo

To: Mayor & City Council

From: Tom Warner, City Manager

Date: December 8, 2020

Re: City Manager Report

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1. This year's Employee Appreciation/Christmas Dinner is being canceled of due to the pandemic. In lieu of the dinner, each employee will be given a small gift package and an opportunity to win one, two or three days off.

2. City Offices will be closed for Christmas on Thursday, December 24th and Friday December 25th. Additionally, the Library will be closed on Saturday December 26th.

3. The Health Fix, Meadow Noyer Allstate, Bluebonnet News and the Liberty-Dayton Chamber of Commerce are sponsoring a Christmas lighting contest for businesses in Liberty. Any Liberty business that wishes to participate is required to pay a $25 entry fee. All proceeds will go to the Rainbow Room, which provides emergency supplies, such as diapers, clothing, formula, bottles, hygiene supplies and toiletries for children who are removed from their homes due to neglect or abuse. The entry deadline is December 5th with voting occurring between December 10th to December 23rd. Voting will be conducted through likes and loves on the Bluebonnet News Facebook page. Additional information regarding this event is available on the Bluebonnet News web page.

4. In order to avoid large crowds in the City Council Chambers, future City Council Meetings will be held in the Liberty Center. This change in location will occur with the December 8, 2020, meeting.

5. On November 23, 2020, Governor Abbott and the state Department of Health Services (DSHS) announced guiding principles for Texas' COVID-19 vaccine allocation process, which will serve as a foundation for the State's initial distribution for COVID-19 vaccines. The distribution is anticipated to begin in early December. The Expert Vaccine Allocation Panel (EVAP) has recommended, and the Commissioner of Health John Hellerstedt has approved, health care workers likely to provide direct care for COVID-19 patients and other vulnerable residents to be in the first group to receive the vaccine. This includes staff at hospitals and long -term care facilities, emergency medical services and home health care workers.

Attachment: City Manager's Report December 8 2020 (4975 : City Manager Report)

6. The Federal Aviation Administration (FAA) approved the location of the AWOS on November 2, 2020. The next steps involved prior to installing the equipment is to provide power to the site and obtain a license from the Federal Communications Commission (FCC). The power poles are anticipated to be installed by Entergy by years end and the FCC license will take approximately four ® to six (6) weeks to obtain.

7. On November 18, 2020, a representative from Kendig Keast, the consultant preparing the City's Unified Development Ordinance (UDO) met with four stakeholder groups to receive insight on current issues, opportunities, needs and priorities of Liberty as they relate to the regulations that govern the City's physical and economic development. The four stakeholder groups are listed below:

    - Realtor & Brokers
    - Developers, Builders and Design Professionals
    - Business Owners
    - Neighborhood Advocates

    The representative from Kendig Keast will summarize the comments and discuss them with the City Council, LCDC and the Planning and Zoning Commission during a joint meeting in January.

8. The Public Works Department has completed a draft of the proposed Stormwater Design/Criteria Manual. The purpose of this drainage criteria manual is to establish standard principles and practices for the analysis, design, review and construction of primary drainage systems in the City of Liberty. The manual is currently being reviewed by City Staff and representatives from WCID #5.

9. The Men's and Women's Golf Association at Liberty Municipal Golf Course met with the golf course architect, Jeff Blume, and City Staff to discuss the proposed improvements at the golf course. The association's prepared a PowerPoint presentation outlining their vision for the golf course and proposed improvements that would improve play at the course. Mr. Blume indicated he would take their input into consideration during the design of the improvements. One of the major concerns of those in attendance was the closure of the course during the renovations. As explained by Mr. Blume, the golf course will have to be closed to complete the renovations. He also stated that the closure would be kept to a minimum.

10. The new golf carts were delivered on November 17, 2020, and to date, the feedback from the golfers has been positive.

11. Three of the air handlers in the club house have quit working and will have to be replaced. The estimated cost to replace the three air handlers is $11,000. Staff is recommending the repairs be paid for from the LCDC fund balance. This item will be presented to LCDC during their December 15th meeting.

Attachment: City Manager's Report December 8 2020 (4975 : City Manager Report)

12. An Airport Advisory Board meeting is scheduled for Wednesday, December 9 at noon in the City Council Chambers. An agenda will be provided prior to the meeting.

13. The following is a status of the current Electric Projects:

	Project	Complete	Estimated Cost	Spent to Date
a.	Pine Place Subdivision	47%	$ 63,137	$ 29,706
b.	Featherstone Subdivision	50%	$126,186	$ 62,866
c.	Whittington Subdivision	68%	$242,236	$166,134
d.	Live Front Transformer	80%	$214,004	$171,970
e.	Beaumont #3 Lateral	75%	$383,748	$288,733
f.	UG Primary	76%	$190,000	$144,892
g.	OH Transformer Platform	56%	$ 64,819	$ 36,596
h.	Regency Place	71%	$270,040	$192,178
i.	Travis Park	92%	$332,000	$304,417
j.	Street Lighting	69%	$331,318	$227,628
k.	Beaumont #2 Laterals	81%	$724,548	$584,560
l.	Beaumont #4 Laterals	74%	$416,365	$308,803
m.	Beaumont #5 Laterals	67%	$358,916	$240,997
n.	Liberty #1 Laterals	49%	$ 59.280	$ 28,747
o.	Liberty #2 Laterals	21%	$175,000	$ 35,973
p.	Liberty #3 Laterals	0%	$126,266	$
q.	Liberty #4 Laterals	14%	$230,000	$ 32,363
	Totals		$4,307,863	$2,856,563

Attachment: City Manager's Report December 8 2020 (4975 : City Manager Report)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4976)

DOC ID: 4976

Subject: Finance Report

Background: This agenda item affords the Assistant City Manager/CFO the opportunity to report on the financial activities and position of the City, to include revenues, liabilities, assets, and other financial information.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4977)

DOC ID: 4977

Subject: Department Reports

Background: Attached are reports compiled by various City departments regarding facts about projects, situations and activities of the individual department. These reports are submitted on a monthly basis.

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CODE ENFORCEMENT MONTHLY REPORT
NOVEMBER 1 - NOVEMBER 30

1	20-003	1610 N TEXAS ST	JUNK-TRASH	ABATED BY OWNER-CLOSED 10-23-20
2	20-004	908 WOODS ST	TALL GRASS	MOWED BY OWNER-CLOSED 10-08-20
3	20-006	1207 SAM HOUSTON	JUNK-TRASH	CLEANED BY OWNER-CLOSED 10-26-20
4	20-013	1010 CONFEDERATE	JUNK-TRASH	CLEANED BY OWNER-CLOSED 10-08-20
5	20-017	1516 SAM HOUSTON	DILAPIDATED	SAME CONDITION-UPDATED ON 12-1-20 WILL RE-INSPECT ON 1/5/21
6	20-018	2651 BEAUMONT AVE	JMV	REMOVED BY OWNER ON 10-12-20
7	20-019	607 WASHINGTON	JMV	VEHICLE STILL ON SCENE-CASE UPDATED AND WILL RE-INSPECT ON 1/5/21
8	20-040	TENN/WASH	GRASS	MOWED BY OWNER 11-23-20
9	20-041	TENN/WASH	GRASS	MOWED BY OWNER 11-23-20
10	20-042	228 CARTER	DILAPIDATED	RE-INSPECT ON 12-4-20
11	20-043	1811 TRAVIS ST	GARAGE SALE	VERBAL WARNING CLOSED 11-10-20
12	20-024	1021 WASHINGTON	DILAPIDATED	SPOKE W/OWNER RE-INSPECT 12-4-20
13	20-015	2639 BEAUMONT AVE	GRASS	MOWED BY OWNER-CLOSED 11-12-20
14	20-015	2639 BEAUMONT AVE	JMV	VEH STILL ON SCENE RE-INSP 12-4-20
15	20-014	2629 BEAUMONT AVE	GRASS	PLACARD LOT ON 11-13 RE-INSP 12-7
16	20-044	1313 COS	JUNK-GRASS	NOV VIA MAIL RE-INSP ON 12-2/20
17	20-045	1400 WASHINGTON	JUNK-TRASH	NOV VIA MAIL RE-INSP ON 12-4-20
18	20-046	1901 HOLLY ST	GRASS	NOV VIA MAIL RE-INSP ON 12-2-20
19	20-047	TRAVIS/WEBSTER	GRASS	NOV VIA MAIL RE-INSP ON 12-4-20
20	20-009	910 CONFEDERATE	JUNK-TRASH	INSPECTED 11-23-20 VERY GOOD PROGRESS BEING MADE WILL RE-INSPECT ON 12/16/20
21	20-048	119 LOUISIANA	JUNK-TRASH	NOV ON DOOR RE-INSP ON 12-10-20
22	20-049	601 TENNESSEE	JUNK-DILAP HOME	NOV VIA MAIL RE-INSP ON 12-10-20
		NOV VIA MAIL 7	CASES CLOSED 10	

Attachment: Code Enforcement Monthly Report - November 2020 (4977 : Department Reports)

GOLF COURSE MONTHLY REPORT - NOVEMBER 2020

Maintenance Activities

Continue to trim limbs around the golf course

Cutting down stumps in preparation for stump grinder

Blowing and mulching leaves (A daily process)

Mowing greens on open days and changing cups twice weekly

Spraying nutrients on greens Bi-Weekly

Removed more pipe barriers around the clubhouse

Weed-eated irrigation lake

Repaired broken valve on #4 green

Marketing Activities

The golf course's new website went live on October 6. In addition to providing information about the golf course, the website allows individuals to reserve tee times. Here is the link to the new website: http://www.libertygolfcourse.com/

Sales Report (November 1 – November 30)

Items	Quantity	
	October	November
Green Fees	582	655
Golf Cart Fees	548	625
Range Fees	123	122
Merchandise/Equipment	127	216

Attachment: Golf Course Monthly Report (November 2020) (4977 : Department Reports)

Liberty Municipal Library November 2020 Report

There were two new faces in the library in November. Following the October resignation of Paige Garcia and the July retirement of Peggy Carr, there were two staff openings. Emily House is now our circulation clerk and Kaylyn Erskins is our library technician for information resources. We are very pleased to have these ladies on staff. Emily has years of experience in the office environment, and through working retail Kaylyn gained valuable customer service skills.

Training for Emily and Kaylyn was provided by Technical Services Technician Gail Williamson and former employee Jill Daniel. Gail taught Emily how to file catalog cards, check patron library cards and repair books, and Jill taught Kaylyn the skills needed to work the information desk.

The Library Board has two new members, Sandy Pickett and Gloria Stratton. The Board met on November 19 after a nine-month hiatus due to COVID-19. The meeting was held at Liberty Center where the group could properly social distance. Library Director Dana Abshier, with assistance from Administrative Assistant Amber Ursprung, presented a program on library activities that had occurred since the board's last meeting in January 2020.

Amber was inundated with book order cards in November. Purchasing had stopped in early September and there was a lot of catching up to do to keep up with best sellers and other popular new books. All this purchasing provided great experience for Kaylyn, who made the books ready to be checked out. The flood of new books gave Emily the opportunity to use her new catalog card filing skills.

Children's Librarian Katie Edgell has been working on the 2021 Summer Reading Program. We don't know if we will be able to have our normal program next year because of COVID, but Katie found out one of our favorite entertainers, Julian Franklin, will offer a digitally recorded performance that can be shown through YouTube or in the library. She is investigating other virtual options. We are determined to have a reading program next summer in whatever form is best suited to the times.

Every year the library orders free summer reading supplies from a national library consortium. Amber has ordered our book logs, bookmarks and posters, and the supplies will be heading our way in March, 2021.

Katie and Bilingual Library Technician Maggie Varela continue to produce virtual weekly Story Time programs and craft activities that are made available through YouTube. There is at least one live performance done each week. Katie has been writing publicity for the local media.

Katie inventoried and started weeding our large print collection, and also began weeding our juvenile non-fiction section.

Amber and Katie were the recipients of new computers in November. The all-in-one computers with wireless keyboards and mice were sorely needed and are very much appreciated.

Attachment: Library Monthly Report (4977 : Department Reports)

Dana participated in three webinars during the month. Bias in interviewing and hiring was the topic of one program offered by the University of Washington, another taught searching capabilities in the ProQuest Twentieth Century American Poetry database, and the third was a Texas State Library presentation on the current status and future outlook for the Texas State Library and Texas libraries.

There were 14 participants in the library's Turkey Hunt game. Paper turkeys were hidden throughout the library and participants used fall riddles to find them.

Amber and Dana were the guests of KSHN's Party Line Program on November 12.

On November 20 Amber observed an unusual bird in the east side garden area that appeared to be injured or ill. The bird was odd looking: it had very short tail feathers like a duck but otherwise didn't resemble a duck. The bird identification book was pulled out and Amber discovered it wasn't a duck, it was an American Coot. The staff contacted the best local person to call upon when it comes to wildlife, Lori Gonzales from the Trinity River National Wildlife Refuge. Lori just happened to be passing by the library as she received the call and she stopped to investigate.

Lori, Amber and Custodian Mike Kaiser put their bird catching skills to work and Lori quickly caught it. She examined the bird thoroughly and couldn't find anything obviously wrong with it. She had been on her way to Champion Lake when she stopped and decided the lake would be the best place to set the coot free. The team secured it inside a makeshift container made from boxes and duct tape. Lori sent the staff a video of the release and everyone was happy to see the coot paddle off with gusto, happy to be back in the marshland habitat.

Attachment: Library Monthly Report (4977 : Department Reports)

Liberty Municipal Library Volunteer Report for the Month of November 2020

Name of volunteer	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Arceneaux, Val																																0
Cash, Terry																																0
Davis, Beverly																																0
Harbour, Cathy																																0
Pickett, Sandy																																0
Rogers, Ann																																0
Sundgren, Gary																																0
Sundgren, Josh																																0
Sundgren, Stacy																																0
																																0
Total for month																																0

Attachment: Library Monthly Report (4977 : Department Reports)

Liberty Municipal Library Monthly Report June 2020 through November 2020

Circulation	June	July	August	September	October	November
Spanish Materials Circulation	42	8	9	14	46	48
Total Adult & YA Circulation All Formats	1,453	1,025	977	1,046	1,523	1,480
Total Juvenile Circulation All Formats	818	344	260	562	1,011	1,112
Total Circulation All Formats	2,271	1,369	1,237	1,608	2,534	2,592
Reference Services						
In-house Reference	75	37	56	86	150	81
Telephone Reference	273	278	345	270	238	90
Public Computer Assistance/Facebook Ref.	17	0	6	20	78	66
Collection Statistics						
Total Volumes in Collection	52,392	52,364	52,536	52,229	52,237	52,430
Total Titles in Collection	64,071	64,192	63,195	63,571	63,667	64,024
Cataloging						
Books Cataloged	283	97	190	156	126	250
DVD/ Blu-Rays Cataloged	6	0	11	20	14	19
Audiobooks & Music CDs Cataloged	0	0	5	16	0	0
Periodical Cataloged	58	53	51	66	54	54
Building Use/ Programs/Public Relations						
Meeting Room/Pavilion Use	0	0	0	0	0	0
Story Time Attendance	0	0	0	0	0	22
Misc. Children's Programs/Tours Attendance	0	0	0	0	148	14
Adult Programs Attendance	0	0	0	0	7	0
Total Programs	0	0	0	0	5	6
Total Attendance All Programs	0	0	0	0	155	229
Patron Count/ Volunteers						
Total Active Accounts In-City Patrons	3,224	3,196	3,137	3,137	3,126	3,108
Total Active Accounts Out-of-City Patrons	4,988	4,930	4,841	4,841	4,819	4,811
Total Volunteers	0	0	0	1	0	0
Total Volunteer Hours	0	0	0	1.5	0	0
Patron Visits Count	492	0	0	0	1,405	1,355
Public Use Technology						
Wireless Users Estimate	12	10	15	15	6	6
Public Computers Users This Month	0	0	0	0	151	199
Hours of Patron Computer Use	0	0	0	0	104	103
Website Users: Ploud, Online Catalog	2,285	3,200	1,576	1,743	400	638
Social Media: Facebook, Instagram	141	192	551	1,195	4,557	6,204

Attachment: Library Monthly Report (4977 : Department Reports)

CITY OF LIBERTY
INSPECTIONS & PERMITS
MONTHLY REPORT

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20
PLAN REVIEW								
# of Plans Reviewed	N/A	7	12	10	5	3	4	8
BUILDING PERMITS								
Commercial Building Permits - New	1	0	0	1	2	2	0	0
Commercial Building Permits - Renovation/Remodel	1	1	0	1	3	1	1	3
Commercial Building Permits - Addition/Expansion	0	0	0	0	0	0	0	0
Residential Building Permits - New (Single Family)	3	5	3	2	0	0	0	2
Residential Building Permits - New (Multi-Family)	0	0	0	0	0	0	0	0
All Other Permits Issued	32	24	64	50	40	89	92	80
CERTIFICATE OF OCCUPANCY								
Commercial C of O's Issued	N/A	0	0	1	1	2	4	0
Residential C of O's Issued					2	27	27	8
FEE REVENUE								
Permit Fee Revenue	$ 6,615.00	$ 8,083.70	$ 3,516.14	$ 8,789.01	$ 10,520.77	$ 10,157.76	$ 6,119.73	$7,646.88
Tap Fee Revenue		$ 1,550.00	$ 400.00	$ 975.00	$ 400.00	$ 575.00	$ 975.00	$2,525.00

May 2020 Commercial Permits

* Liberty High School-tennis court light poles replaced

July 2020 Commercial Permits

* First Liberty National Bank-refigure drive thru lanes
*1606 Grand Ave. LISD-plumbing under bldg.
*CO "Interactive Center for Toddlers"

August 2020 Commercial Permits

*100 Country Club-AT&T-antenna & tower equipment changes
*11616 HWY 90 E-Shamrock buildout
*2121 HWY 146 Bypass-replaced Walmart walk-in coolers
*2914 N. Main-Dollar Tree
*4611 Sandune-T-Mobile cell tower equipment upgrade
* CO 1008 N Main "Smoke & Vape House"

September 2020 Commercial Permits

*124 Ohio "B"-Maggie's Notary & Income Tax
*1900 Sam Houston-First Liberty National Bank-interior remodel
*4402 N Main-American Cementing LLC
*2131 HWY 146 Bypass-Liberty Bypass LLC retail shell bldg

October 2020 Commercial Permits

*1300 S Milam-Tmobile anchor, install 6 antenna
*CO 422 Wallisville-Tall Pines Land & Cattle
*CO 2660 Beaumont-B & L Resale

Attachment: November 2020 Building Permit Report (4977 : Department Reports)

November 2020 Commercial Permits

*411 Milam-Immaculate Concepcion Church-fix gas leak

*1501 HWY 90 E-electrical to bring up to code

*650 FM 1011-replaced elec disconnects that feed small houses

Attachment: November 2020 Building Permit Report (4977 : Department Reports)

YEARLY ACTIVITY REPORT FOR 2018

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVI
CALLS FOR SERVICE	1608	1141	1560	1433	1290	1560	1679	1657	1508	1553	1521	1627	1813
OFFENSES REPORTED	74	53	62	52	50	60	72	63	68	52	69	66	741
OFFENSES CLEARED	35	9	6	9	8	11	10	11	15	11	21	15	161
OFFENSES EXCEPTIONALLY CLEARED	100	103	0	0	103	0	0	0	1	1	3	3	314
TRAFFIC CITATIONS	50	191	104	76	61	63	66	68	65	59	62	51	916
TRAFFIC ACCIDENTS	25	23	26	34	33	35	27	26	23	45	26	38	361
WARNING TICKETS	224	176	194	259	237	196	136	133	117	105	86	131	1994
ARRESTS	29	20	34	12	12	23	19	28	34	16	31	45	303
ANIMALS HANDLED	66	64	79	94	191	131	54	91	85	93	79	67	1094
ALARM CALLS	63	44	52	62	61	99	58	64	57	67	86	80	793
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	1	0	0	1

YEARLY ACTIVITY REPORT FOR 2019

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVI
CALLS FOR SERVICE	1593	1421	1566	1825	1984	1958	1985	1714	1695	1772	1530	1682	2072
OFFENSES REPORTED	75	66	76	91	95	75	77	73	63	85	83	93	952
OFFENSES CLEARED	17	12	13	15	7	12	14	14	11	18	12	14	159
OFFENSES EXCEPTIONALLY CLEARED	2	2	2	1	1	1	0	4	2	4	1	2	22
TRAFFIC CITATIONS	61	57	71	77	91	47	48	42	26	32	23	64	639
TRAFFIC ACCIDENTS	30	27	36	41	30	29	30	26	28	40	37	28	382
WARNING TICKETS	146	125	120	110	329	127	178	119	120	149	71	148	1742
ARRESTS	43	22	32	41	69	50	28	33	29	42	41	37	467
ANIMALS HANDLED	52	39	21	29	73	77	93	57	81	51	33	56	662
ALARM CALLS	54	69	16	91	97	86	68	69	89	64	53	60	816
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0	0	0

YEARLY ACTIVITY REPORT FOR 2020

ACTIVITY	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL PER ACTIVI
CALLS FOR SERVICE	1577	1344	1444	1351	1444	1384	1314	1371	1298	1491	1493		1551
OFFENSES REPORTED	76	60	63	52	70	44	57	52	45	54	46		619
OFFENSES CLEARED	13	11	19	5	12	4	3	10	14	8	3		102
OFFENSES EXCEPTIONALLY CLEARED	0	0	5	2	4	1	2	0	1	2	0		17
TRAFFIC CITATIONS	28	36	48	12	23	18	25	44	17	24	7		282
TRAFFIC ACCIDENTS	23	27	17	24	27	22	27	23	24	26	31		271
WARNING TICKETS	86	80	62	22	94	68	53	62	68	64	19		678
ARRESTS	31	37	32	19	28	19	25	34	20	29	21		295
ANIMALS HANDLED	76	64	41	20	38	67	30	43	52	43	39		513
ALARM CALLS	51	56	42	56	42	67	62	60	56	49	40		581
GARAGE/YARD SALES	0	0	0	0	0	0	0	0	0	0	0		0

Attachment: Police Monthly Report (4977 : Department Reports)

NOVEMBER/ / 2020 / /

PUBLIC WORKS MONTHLY REPORT

STREETS DEPARTMENT -THE ROAD TO SUCCESS IS ALWAYS UNDER CONSTRUCTION

This Month's Notes

JAMES REDDING – STREETS DIRECTOR

- Notes:
- Checked WCID and City flood pumps every Monday
- Sprayed mosquitos
- Swept streets
- Repaired curb on Edgewood
- Mowed on route
- Patched around town
- Repaired street cut with concrete on Sam Houston
- Sprayed ants at City Hall
- Repaired curb on Sam Houston
- Repaired storm sewer inlet on Grand and Crockett
- Repaired concrete behind bank on Main St.
- Worked on sweeper
- Repaired 2 concrete cuts on Grand
- Picked up parts for sweeper in Houston and picked up parts for slope mower in Beaumo

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

STREETS DEPARTMENT SWEEPING SAM HOUSTON ST, RUDY IZAGUIRRE.

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

FIXING THESE STREETS

Streets:						
	Graded:					Miles
	Swept:				20	Hours
	Street cut repairs:				4	Each
	Curb & Gutter Repair:				30	Feet
Drainage:						
	Ditch Cleaning:					Feet
	Culvert Installation:					Feet
	Catch Basin/inlets cleaned:				845	Each
	Levee Inspection:				Yes	
	Flap gate Debris Removal:					
Spraying:						
	Herbicide:					Gallons
	Mosquito:				344	Miles
Signs:						
	Installed					Each
	Repaired/ Replaced					Each

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

PARKS DEPARTMENT

MEASURE TWICE, CUT ONCE!!!

Work completed

TOM TULLOCK – PARKS

Work Completed:

Fields:

Work Performed: Picked up trash and maintained as needed. Mowed three times and weedeated twice.

Restrooms:

Work Performed: Washed all restrooms twice a week and cleaned and swept as needed. Replaced toilet paper and other things as needed also. Disinfected restrooms every other day due to Corona Virus.

Concession Stands:

Work Performed: Picked up trash and debris around concession stands as needed every day.

Splash Pad:

Work Performed: Mowed and weedeated as needed. Texas Elite has power off to splash pad.

Jogging Trail:

Work Performed: Picked up limbs and trash as needed also, weedeated around trees and rocks as needed. Mowed four (4) times.

Playground Equipment:

Work Performed: Checked and made sure all playground equipment was in good

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

working order. Pressure washed the white fence around playground. Picked up trash and other debris around them. Sprayed big playground with weed killer, the weeds were starting to grow through the chips.

-

Pocket Parks:

Work Performed: Picked up trash and other debris every day. Changed trash barrels as needed in all pocket parks.

Trees:

Work Performed: Cut down trees that had been twisted off or rotted throughout park. Picked up limbs as needed, trimmed all trees along road way in park.

Flags:

Work Performed: Checked flags every day for damage. Had 30'x60' flag repaired and rehung.

Notes:

1. Filled holes throughout park.
2. Sprayed walking trail and all rocks throughout park.
3. Disinfected all playground equipment at the municipal park and all pocket parks.
4. Picked up limbs throughout park.
5. Raked and filled hog ruts almost every day in the municipal park.
6. Had fence repaired by Greek fence at canfield park due to vandalism.

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

PARKS MAINTAINING THE MUNICIPAL PARK; ROBERT BIRD

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

AMERICA RUNS ON GOOD CLEAN WATER!

MARK REED – WATER / WASTE WATER DIRECTOR

GRINCH VAC TRUCK IN CHRISTMAS PARADE 2020, DAVID ALLISON AND DALE PITTS.

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

MONTHLY WATER REPORT
MONTH – NOVEMBER - 2020

REPAIRS COMPLETED

14	WATER REPAIRS
9	SEWER REPAIRS

LINE MAINTENANCE (VACCON)

47 / 550	HOURS OF OPERATION / TOTAL
3000	FEET OF SEWER LINE CLEARED / CLEANED
6	MANHOLES CLEANED

WORK COMPLETED

1	MANHOLE REPAIRS
9	SEWER STOPAGES
11	METER REPAIRS / CHANGED OUT
20	RADIO REPLACEMENTS
0	WATER TAPS
0	SEWER TAPS
2	CUSTOMER PROBLEMS
49	LOCATE LINES
49	TEXAS 811 LINE LOCATES
5	METER BOXES REPLACED
10	METER LIDS REPLACED
0	CLEANOUTS REPLACED / INSTALLED
2	PULLED METERS
19	CUSTOMER REQUESTED TURN ON
15	CUSTOMER REQUESTED TURN OFF
4	CUT OFF SERVICE
69	RECHECKS

MISC:

HARDIN & AMES READINGS CHECKED DAILY

CLOSED 32 WORK ORDERS

MONTHLY OPERATIONS

2 DAILY	FREQUENCY THAT WATER WELLS ARE CHECKED
40	DISINFECTANT WATER SAMPLES THAT ARE TAKEN
10	SAMPLES FOR MONTHLY MONITORING-CHLORINE REPORT
X2/WKLY	FRQUENCY THAT LIFT-STATIONS ARE CHECKED
MONTHLY	END LINE FLUSHING

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

BEAUMONT ELECTRICAL SUBSTATION

ELECTRICAL DEPARTMENT

WE POWER LINES THAT POWER LIVES!

CHARLES YPMA – ELECTRICAL SUPERVISOR

The Electrical Department received 85 request this month and closed out 83 of them with 2 carrying overs to December 2020. The requests range from power restoration, blown fuses, saging power lines, loose guy wires to security and street lights out. The Electrical department performed all these tasks with the aid of Texas Elite Electrical Services, LLC and Davey Tree.

COMPLETED WORK REQUESTS

MISC. MAINTENANCE	44
NO POWER	6
POWER LINE ISSUE	3
POLE ISSUE	1
SECURITY LIGHT	2
STREET LIGHT	24
TREES AND VINES	3
TOTAL INCIDENTS RESOLVED	**83**

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

POWER OUTAGES

November 2020

Date	Location	Time Called Out	Time Power Restored	Response Time (min)	Outage Time (min)	Cause of Outage
3	117Forest & 316Valley	6:19 p.m.	8:00 p.m.	26	75	Blown line fuse by limb on line
12	412 Kentucky	7:30 p.m.	9:30 p.m.	10	110	Blown Transformer
14	525 Crockett	12:30 p.m.	3:30 p.m.	10	170	Cut underground service by plumber
15	2555 N.Main & 302 Vera Ln	6:50 a.m.	7:55 a.m.	13	52	Blown line fuse and lightning arrester
16	407 Independence	4:49 p.m.	5:30 p.m.	11	30	Bad section of line service
26	403 San Jacinto	7:50 p.m.	8:30 p.m.	15	25	Blown fuse caused by animal
Average				**14**	**77**	
				14 Minutes	**77 Minutes**	

Attachment: Monthly Report-Public WorksNov20 (4977 : Department Reports)

All Departments Weekly Activity Report

Month Of: November 1 to November 30, 2020

Department: Fire Department **Report Prepared By:** Misty Dulaney

FULL: **(All Authorized Filled)** **YES** **NO**

If No, Why Not? **Sick** **Vacancy** **Vacation**

Explain:

Accomplishements For Last Week:

1.)
2.)
3.)
4.)
5.)
6.)

Goals For Upcoming Week:

1.)
2.)
3.)
4.)
5.)
6.)

Repairs Completed: **Potholes:** **Water:** **Sewer:**

Number Of Runs: (Fire Only) **In Town** 41 **Mutual Aid** 7

Number Of Runs: (EMS Only) **911 Calls** 134 **Mutual Aid** 14

Transfers-Out of Town 76 **Transfers-In Town** 14 **Dialysis** 4

Other Information:

Total of payments that have been received at the Fire Department for EMS is: $44,761.49

EMS Payments received at Fire Department: Year to Date (fiscal): $85,242.21

Year to Date (calendar): $537,139.43

Attachment: Fire Department - November Report (4977 : Department Reports)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM (ID # 4978)

DOC ID: 4978

Subject: SRMPA Report

Background: The Sam Rayburn Municipal Power Agency supplies the wholesale electrical energy needs of the member cities of Liberty, Jasper and Livingston. Mayor Pickett is the President of the Sam Rayburn Municipal Power Agency and desires to provide the Council and the public with updates on the Agency's projects and activities.

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Announcements

INFORMATION ITEM (ID # 4979)

DOC ID: 4979

Subject: Mayor, Council & Staff Comments

Background: This agenda item affords the Mayor, Council and Members of Staff to comment on recognition of community members, city employees, upcoming events, etc.

The City of Liberty

City Council

Regular Meeting

~ Minutes ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

April Gilliland
City Secretary
936-336-3684

Tuesday, November 10, 2020 **6:00 PM** **City Council Chambers**

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

The meeting was called to order on November 10, 2020 at the City Council Chambers, 1829 Sam Houston Liberty, TX at 6:02 PM by Mayor Carl Pickett.

Attendee Name	Title	Status	Arrived
Carl Pickett	Mayor	Present	
Diane Driggers	Mayor ProTem	Present	
Dennis Beasley	Council Member	Present	
Libby Simonson	Council Member	Present	
David Arnold	Council Member	Present	
Chipper Smith	Council Member	Present	
Neal Thornton	Council Member	Present	
Tom Warner	City Manager	Present	
Naomi Herrington	Assistant City Manager / CFO	Present	
Chris Jarmon	Assistant City Manager	Present	
Brandon Davis	City Attorney	Present	
April Gilliland	City Secretary	Present	

II. INVOCATION

There was no invocation at this meeting.

III. PLEDGE OF ALLEGIANCE

The Pledge to the American Flag was led by Fire Chief Brian Hurst and the Pledge to the Texas Flag was led by Police Chief Gary Martin.

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

Public Comment is reserved for members of the public who would like to address the City Council regarding agenda and non-agenda items. Please be aware that, under Texas Law, the Council may not deliberate or take any action during Citizen's comments for items not on the agenda. In some situations, City Staff may be able to respond to the public comment with a factual statement or clarification. The City Council may have the item placed on a future agenda for action or refer the item to Management and Staff for study or conclusion.

Mayor Pickett welcomed quest and visitors opening the floor for public comment to those individuals wishing to

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address the Council. There were no comments.

V. PRESENTATIONS / REPORTS

A. Information Item (ID # 4959)

City Manager Report - T. Warner, City Manager - Topics include Coffee with the Mayor, Bond Rating Conference Call, CDBG-MIT Application, Technology Update, Flood Protection Plan and Ames & Hardin Lawsuit.

COMMENTS - Current Meeting:

City Manager Tom Warner offered the following updates:

- First Coffee with the Mayor meeting held on October 29, 2020 since pandemic
- Bond Rating Conference was held with S&P global, Bond rating to remain as an AA-
- CDBG-MIT Application submitted to Texas General Land Office.
- Chambers County has made application (which the City of Liberty supported by letter) to the Texas Water Development Board (TWDB) for Flood Infrastructure Funds (FIF) to develop a flood protection planning study for Chambers and Liberty Counties.
- Ames and Hardin lawsuit moving forward, No scheduled court date.

ATTACHMENTS:

- City Manager's Report November 10 2020 (DOCX)

B. Information Item (ID # 4965)

Finance Report - Assistant City Manager / CFO - Naomi Herrington

COMMENTS - Current Meeting:

Asst. City Mgr./CFO Naomi Herrington reported on the City's financials, as of the end of September, 2020. Ms. Herrington addressed the revenues and expenditures of various funds, property and sales tax, and closing out the fiscal year. Ms. Herrington also stated the City's annual audit will begin in December.

C. Information Item (ID # 4961)

Department Reports

COMMENTS - Current Meeting:

City Manager Tom Warner stated that the monthly reports, submitted by the various City Departments, were presented for Council's review.

ATTACHMENTS:

- Building - October 2020 - Monthly Report (PDF)
- Certificate of Occupancy Detail Report (XLSX)
- Occupancy Inspection (PDF)
- Occupancy Inspection (PDF)
- Code Enforcement Monthly Report (October 2020) (DOCX)
- Fire Department October Report (XLS)
- Golf Course Monthly Report (October 2020) (PDF)
- Library October report (PDF)

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- Police Department 10-2020 (XLS)
- Monthly Report-Public WorksOct20 (DOCX)

D. Information Item (ID # 4962)

Sam Rayburn Municipal Power Agency - Mayor Pickett

COMMENTS - Current Meeting:

Mayor Pickett, President of the Sam Rayburn Municipal Power Agency, stated that the next meeting would be held on Tuesday, November 17, 2020 in Livingston. He also reported on a lawsuit involving Vinton Public Power Authority.

E. Information Item (ID # 4963)

Mayor, Council and Staff Comments

COMMENTS - Current Meeting:

Mayor Pickett informed Council that the next Council meeting would be the next regular called meeting on December 8, 2020.

VI. CONSENT AGENDA

All consent items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

A. Minutes Approval

1. Tuesday, October 13, 2020

2. Wednesday, October 21, 2020

3. Tuesday, October 27, 2020

VII. REGULAR AGENDA

A. Regular Session

1. Ordinance 2020-34

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020; FOR THE PURPOSE OF ELECTING A MAYOR AND THREE COUNCIL MEMBERS TO THE LIBERTY CITY COUNCIL;

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PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

City Council reviewed the returns of the November 3, 2020 General Election, canvassing the election and declaring the results as follows:

CITY OF LIBERTY
GENERAL ELECTION
November 3, 2020

MAYORAL CANDIDATES	EARLY VOTING	EARLY VOTING TOTAL	ELECTION DAY	ELECTION DAY TOTAL	GRAND TOTAL
Carl Pickett	Unopposed Candidate - Declared Elected				
COUNCILMEMBER CANDIDATES	**EARLY VOTING**	**EARLY VOTING TOTAL**	**ELECTION DAY**	**ELECTION DAY TOTAL**	**GRAND TOTAL**
David W. Arnold	1281	**1281**	137	**137**	**1418**
Neal Thornton	672	**672**	80	**80**	**752**
Ed Seymour	607	**607**	53	**53**	**660**
J.L. "Chipper" Smith	1008	**1008**	132	**132**	**1140**

A motion was made to adopt the Ordinance canvassing the election and declaring the following as elected candidates:

Mayor Carl Pickett

Council Members David W. Arnold
Neal Thornton
J.L. "Chipper" Smith

ATTACHMENTS:

- 2020 General Election Canvass Results (PDF)
- Liberty County Cumulative Result Report - General Election (PDF)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Dennis Beasley, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

2. Information Item (ID # 4966)

Oath of Office to be administered to newly elected Council Members - Judge Little

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COMMENTS - Current Meeting:

Municipal Court Judge Mike Little administered the Oath of Office to the newly elected Mayor Carl Pickett and Council Members David W. Arnold, Neal Thornton and J.L. "Chipper" Smith.

3. Ordinance 2020-35

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SPECIAL ELECTION HELD ON NOVEMBER 3, 2020; FOR THE PURPOSE OF VOTER CONSIDERATION OF PROPOSITIONS AMENDING THE HOME RULE CHARTER; PROVIDING FOR AN EFFECTIVE DATE; AND DISPENSING WITH THE REQUIREMENT OF SECTION 3.10 OF THE HOME RULE CHARTER THAT ALL ORDINANCES BE READ ON TWO SEPARATE DAYS.

COMMENTS - Current Meeting:

Mayor Pickett read the caption of the Ordinance into the record and reported on the Ordinance canvassing the returns of the City's Special Election, held on Tuesday, November 3, 2020, for voter approval or disapproval of proposed amendments to the City's Home Rule Charter. The proposed amendments on the ballot and the returns are as follows, with 41 of 42 amendments passing:

CITY OF LIBERTY
SPECIAL CHARTER AMENDMENT ELECTION

November 3, 2020

PROP. A - Shall Section 1.03 of the City Charter related to changes of boundaries and residents' rights be amended to be consistent with Texas state law?

FOR 1020 AGAINST 161

PROP. B - Shall Section 3.02 of the City Charter related to qualifications of city council members be amended adding the requirement that members of the city council shall not have due and owing any delinquent property taxes to the City of Liberty?

FOR 1080 AGAINST 147

PROP. C - Shall Section 3.05 of the City Charter related to resignations and vacancies be amended so as to remove the existing procedures for dealing with resignations and vacancies and replacing same with new procedures for handling resignations and vacancies stating that the city council may fill a vacancy of the mayor or council members by either calling for a special election to fill the vacancy or by appointing a new member to serve until the next regularly scheduled city council election?

FOR 999 AGAINST 195

PROP. D - Shall Section 3.06, subsection (a) of the City Charter related to powers of the city council be amended to clarify that the city council only has the authority to remove officers or employees who were appointed to the positions directly by the city council?

FOR 961 AGAINST 241

PROP. E - Shall Section 3.06, subsection (b) of the City Charter related to powers of the city council be amended to clarify that the city council has the authority to establish,

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consolidate or abolish any department and removing the city council's authority to distribute the work of divisions?

FOR 746 AGAINST 428

PROP. F - Shall Section 3.06, subsection (g) of the City Charter related to powers of the city council be amended to reflect that the city has multiple building codes?

FOR 900 AGAINST 276

PROP. G - Shall Section 3.06, subsection (I) of the City Charter related to powers of the city council be amended to add city staff to those who can propose plans to the city council for approval?

FOR 899 AGAINST 287

PROP. H - Shall Section 3.06, subsection (m) of the City Charter related to powers of the city council be amended to allow the city council to approve salary ranges for city officers and employees instead of specific salaries?

FOR 784 AGAINST 419

PROP. I - Shall Section 3.06, subsection (n) of the City Charter related to powers of the city council be amended clarifying that property owners are only required to connect a sanitary sewer or water system with their premises when said water system or sanitary sewer system are readily available?

FOR 923 AGAINST 239

PROP. J - Shall Section 3.06, subsection (r) of the City Charter related to powers of the city council be amended making specific notice requirements for nuisance abatement consistent with Texas state law and changing the person responsible for filing a statement of expense for said notice with the County Clerk from the city's health officer to the city's code enforcement officer?

FOR 941 AGAINST 215

PROP. K - Shall Section 3.06, subsection (s) of the City Charter related to powers of the city council be amended to remove the city council's authority to prohibit nuisances outside the city's limits?

FOR 854 AGAINST 323

PROP. L - Shall Section 3.08 of the City Charter related to meetings and agenda items of the city council be amended so as to remove the requirement that meetings of the city council be located in the council chambers at the city hall and to give the city manager the ability to call special meetings of the city council at any time?

FOR 749 AGAINST 449

PROP. M - Shall Section 3.09 of the City Charter related to rules of procedure be amended so as to change the quorum requirement for city council meetings from two-thirds to a simple majority of council members and removing the requirement that ordinances be kept in a physical book since they are now kept electronically?

FOR 746 AGAINST 458

PROP. N - Shall Section 3.10 of the City Charter relating to the procedure for passage of ordinances be amended to remove the requirement that ordinances be read on two separate days prior to passage?

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FOR 626 AGAINST 554

PROP. O - Shall Section 4.02 of the City Charter related to the department of police be amended to clarify that the city manager has the authority to remove the Chief of Police without the city council's prior approval and removing a reference to a section of the Texas Local Government Code that does not discuss the issues involved in this section of the Charter.

FOR 387 **AGAINST 815**

PROP. P - Shall Section 4.03 of the City Charter related to the city secretary be amended so as to clarify that the city manager has the authority to hire and assign duties to the city secretary and assistant city secretaries without the city council's prior approval?

FOR 631 AGAINST 567

PROP. Q - Shall Section 4.04 of the City Charter related to the municipal court be amended so as to remove the subsection providing that the city secretary or assistant secretary shall be an ex officio clerk of the municipal court and authorizing the city council to appoint an interim judge or the municipal court to serve in the absence or disability of the municipal court judge instead of having the Mayor or Mayor Pro Tem act as said interim judge?

FOR 854 AGAINST 323

PROP. R - Shall Section 4.07 of the City Charter relating to other offices and departments be removed from the City's Charter in its entirety because the information included in this section of the Charter is already discussed in other sections of the Charter.

FOR 866 AGAINST 298

PROP. S - Shall Section 5.01 of the City Charter relating to elections be amended to clarify that the City's elections must be held and ordered consistent with Texas state law and changing the term from "regular election" to "general election."

FOR 1100 AGAINST 88

PROP. T - Shall Section 5.04 of the City Charter relating to the official ballot be amended to change the procedures for drawing for a place on the election ballot to require said procedures to follow Texas state law?

FOR 1031 AGAINST 145

PROP. U - Shall Section 5.05 of the City Charter relating to elections by plurality be amended so as to change the term "regular" election to "general" election and to change the procedures related to tie votes in an election to be consistent with Texas state law?

FOR 1049 AGAINST 122

PROP. V - Shall Section 5.08 of the City Charter relating to the oath of office be amended so as to make the oath of office taken by city officers consistent with Texas state law.

FOR 1087 AGAINST 88

PROP. W - Shall Section 6.03 of the City Charter relating to the form of a recall petition be amended so as to change the year on the verified oath for petitions for recall from 19__ to 20___?

FOR 1012 AGAINST 148

PROP. X - Shall Section 6.05 of the City Charter relating to the presentation of a recall

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petition to the city council be amended so as to change the number of days for the presentation of a recall petition to city council by the city secretary from 5 days to 10 days?

FOR 959 AGAINST 217

PROP. Y - Shall Section 6.07 of the City Charter relating to the calling of a recall election be amended to change the date requirements for recall elections to ensure that they comply with Texas state law?

FOR 1101 AGAINST 79

PROP. Z - Shall Section 7.02 of the City Charter relating to initiatives be amended to change the term “regular municipal election” to “general municipal election” and change the number of days for presentation of an initiative petition to city council by the city secretary from five (5) days to ten (10) days?

FOR 984 AGAINST 185

PROP. AA - Shall Section 7.02 of the City Charter relating to initiatives be amended to change the term “regular municipal election” to “general municipal election” and change the number of days for presentation of an initiative petition to city council by the city secretary from five (5) days to ten (10) days?

FOR 960 AGAINST 207

PROP. BB - Shall Section 8.02 of the City Charter relating to the department of city planning and zoning be amended so as to provide that the department of city planning and zoning shall be under the control and direction of the city manager or his designee instead of the director of city planning due to the fact that the city does not have a director of city planning, and clarify that Texas state law applies to the appointment of members to the city planning and zoning commission?

FOR 1006 AGAINST 187

PROP. CC - Shall Section 9.02, subsection (I) of the City Charter relating to the preparation and submission of the budget be amended so as to change the itemization of positions requirement to show the “range” of pay for positions instead of the rate of pay.

FOR 831 AGAINST 353

PROP. DD - Shall Section 9.07 of the City Charter relating to the vote required for adoption of the budget be amended so as to be consistent with Texas state law?

FOR 1077 AGAINST 95

PROP. EE - Shall Section 9.08 of the City Charter relating to the timeline for adoption of the city’s budget be amended to ensure that it is consistent with Texas state law?

FOR 1096 AGAINST 83

PROP. FF - Shall Section 9.15 of the City Charter relating to the department of taxation be removed from the City’s Charter in its entirety because the city does not have a department of taxation and instead uses the Liberty County Tax Assessor/Collector for tax collection purposes?

FOR 1026 AGAINST 142

PROP. GG - Shall Section 9.18 of the City Charter relating to taxes and when such taxes are due and payable be amended to strike the word “city” before “assessor-collector” because the City uses the Liberty County Tax Assessor/Collector and clarify that Texas

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state law applies to delinquent taxes?

FOR 1029 AGAINST 148

PROP. HH - Shall Section 9.19 of the City Charter relating to the seizure and sale of personal property be amended so as to follow Texas state law?

FOR 1043 AGAINST 133

PROP. II - Shall Section 10.05 of the City Charter relating to exclusive franchises be removed from the Charter in its entirety thus removing the exclusion of exclusive franchises for the construction, maintenance and operation of public utilities?

FOR 882 AGAINST 262

PROP. JJ - Shall Section 11.04, subsection (a) of the City Charter relating to sales of water and sewer services be amended so as to change the term “profit” to “revenue” because the City is not a private business and does not have profits?

FOR 1006 AGAINST 178

PROP. KK - Shall Section 12.02 of the City Charter relating to revenue bonds be amended to fix grammatical errors clarifying that the City shall have the powers listed in this section?

FOR 1026 AGAINST 157

PROP. LL - Shall Section 13.02 of the City Charter relating to a city officer’s personal interests in city contracts be amended to make the conflict of interest laws for City officers consistent with Texas state law?

FOR 1111 AGAINST 81

PROP. MM - Shall Section 13.03 of the City Charter relating to drilling operations be amended so as to remove the city council’s explicit authority to prohibit or regulate oil, gas and sulphur wells?

FOR 876 AGAINST 297

PROP. NN - Shall Section 13.13, subsection (a) of the City Charter relating to the charter review commission be amended to change the requirement that a charter review commission be appointed every two years to every tenth year without prohibiting City Council from choosing to convene a special charter review commission at any time?

FOR 768 AGAINST 388

PROP. OO - Shall the Charter be amended to change the term “city clerk” to “city secretary throughout the Charter?

FOR 936 AGAINST 241

PROP. PP - Shall the Charter be amended to correct all grammatical errors including spelling, punctuation, and capitalization throughout the Charter without making any substantive changes?

FOR 1092 AGAINST 103

After review by the council, a motion was made to adopt the Ordinance approving the canvass and returns of the Special Election.

ATTACHMENTS:

- 2020 Special Election Canvass results (PDF)

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- Liberty County Cumulative Result Report - Special Election (PDF)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Neal Thornton, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

4. Information Item (ID # 4952)

Laurie Lomas, Trinity River Wildlife Refuge - National Recreation Trail Designation

COMMENTS - Current Meeting:

Mr. Dean Bossert from U.S. Fish & Wildlife Services introduced himself as the new Manager of the Trinity River National Wildlife Refuge. Mr. Bossert then introduced Laurie Gonzales to present her message regarding the National Recreation Trail Designation. Ms. Gonzales gave an explanation and background of the Crosswalks to Boardwalks initiative that was formed in 2010. The Crosswalks to Boardwalks Initiative is a partnership with many organizations and volunteers through just some of the following organizations: Liberty Independent School District, Premier High School of Dayton, American Hiking Society, Green Ambassadors, Boy Scouts of America, AmeriCorps NCCC, Student Conservation Association, American Conservation Experience, religious organizations, professionals with AFL-CIO, Houston-Galveston Area Council, Houston Wilderness, Texas Parks and Wildlife Department, City of Liberty, Liberty Community Development Corporation, Friends of Trinity River Refuge, and Trinity River National Wildlife Refuge (US Fish and Wildlife Service).

This partnership has created a network of 16 miles of hiking trails which can be accessed through 3 trailheads. It was designed to be built by the people for the people. Over 800 local and urban volunteers, particularly students, through outdoor service/learning experiences joined to create this recreational experience to the public. For some volunteers, it was their first time in the woods despite being surrounded by it all their lives. We expect the volunteers and hikers of this generation will introduce the next generation, their children, to the trails when the time arrives.

The Knobby Knees Trail, a 1.0-mile loop, was built in October 2012. Since then, 8 other miles of trails have been connected directly to the Knobby Knees Trail. The Knobby Knees Trailhead was placed in Liberty Municipal Park as a way of providing equal access for those seeking a space for recreation and exercise in a natural setting. Through the gateway of the Knobby Knees Trail, visitors encounter well-marked primitive hiking trails which traverse the conditions of the forest of yesterday when Native American stalked game in the forest (1600s), early explorers forged the Atascocito Road (1757), and settlers ran for their lives through a swollen river bottom during the Runaway Scrape (1836). The Knobby Knees Trails has been given an official designation of a National Recreation Trail in 2020.

5. Information Item (ID # 4953)

Discussion regarding concerns with the Certificate of Occupancy Ordinance - Dan VanDeventer, Mary Helen Jobes, Molly Richards.

COMMENTS - Current Meeting:

Mayor Pickett opened the item regarding the certificate of occupancy and citizens concern for comments. The first Citizen to speak to Council was Dan VanDeventer. Mr. VanDeventer mentioned that he was made aware of the new ordinance regarding

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Certificate of Occupancy by buying a house. He mentioned the steps to open a utility account with the City of Liberty. When trying to open a utility account for the house he just bought he was informed of the Certificate of Occupancy process. He mentioned he was first told that it could take up to one to ten days before utilities would be turned on. He was concerned for people buying homes and talked about the steps a person goes through to buy a house. The certificate of occupancy does not allow someone buying a home to get power turned on the day of closing. Utilities are a basic need of living. Federal Pacific Breaker panels are not safe and need to be replaced, if one is found at the home you are told you cannot have power until it is replaced. This process leads to more permits. Permit fees have gone up and are through the roof. Permits are now issued on a square foot basis vs. project valuation and this has made permits more expensive. If a plumber needs to change a water heater out it cost more if the house is 2,000 square ft. vs. 1,000 square ft. The process to get utilities turned on is not right and needs to be changed.

After Mr. VanDeventer finished speaking the floor was given to Ms. Mary Helen Jobes. Ms. Jobes mentioned that she agrees with everything Mr. Van Deventer said. She owns six rent houses on the same block she lives on. She bought them to control and keep everything pretty. She has spent a lot of money on making repairs and taking care of her properties. She believes the city is discriminating against the single resident and dual resident owners, not including the apartment housing in the certificate of occupancy. She is upset that rental property owners were not notified. She had questions on the Certificate of Occupancy check list and all the codes listed and how they affect the property owner. She urges us to rethink this ordinance and how it is affecting the property owners. Ms. Molly Richards agrees with previous speakers, but also was concerned on how repairs are to be made when you cannot get utilities turned on to do the needed repairs. Ms. Deloris Moore states that the City needs to come to a middle ground on getting the ordinance to work. Ms. Brandy Wells Corral talks about living in her deceased grandmother's home since 2012 as an owner finance. She is finally able to have utilities switched over into her name, as the owner of the home, but she is having problems since the certificate of occupancy and compliance ordinance has been approved.

Council Member Libby Simonson mentioned that the ordinance did not hit paper like they thought it would. Not what Council intended, we need to start from scratch with a committee to help make our city desirable, beautify, and safe. Council Member Thornton spoke in the same regards that the intent was safety and to prevent slum lords from running extension cords to power homes unsafely. It was not the Council's intent to prevent occupancy of residential houses by no means.

City Manager Tom Warner stated that Residential Certificate of Occupancies will be stopped until further notice, but the electrical services will still be inspected to verify that the service is safe prior to connecting power to the residence.

ATTACHMENTS:

- Citizen Request (PDF)

6. Ordinance 2020-36

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AMENDING THE FISCAL YEAR 2020-2021 BUDGET TO INCREASE THE NUMBER OF FULL TIME POSITIONS.

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COMMENTS - Current Meeting:

During the October 23, 2020 City Council Work Session, staff presented a proposed plan to resume the maintenance of the ball fields on a year-round basis. Currently, during league play on the leased fields, the Liberty Youth Baseball Association (LYBA) tills and drags the fields, paints the first and third base lines, maintains the pitching mounds and chalks the batter boxes. The City mows and weed eats the fields. Under the new maintenance procedures, the City will perform all the above tasks, except chalk the batter boxes, on all fields whether leased for league or tournament play. The additional maintenance responsibilities will require an additional light equipment operator in the Parks Department. The Parks Department Budget in the General Fund will be increased this Fiscal Year by $38,350 which represents one employee for ten (10) months.

A motion was made to adopt the ordinance amending the Fiscal Year 2020-2021 Budget by increasing the number of full-time positions from 110 to 111.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	David Arnold, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

7. Ordinance 2020-37

CONSIDER ADOPTION OF AN ORDINANCE OF THE CITY OF LIBERTY, TEXAS AMENDING THE MASTER FEE SCHEDULE REGARDING THE RENTAL FEES FOR THE BALL FIELDS AND CONCESSION STANDS AT LIBERTY MUNICIPAL PARK.

COMMENTS - Current Meeting:

The changes in the operation and maintenance of the ball fields at the Municipal Park, as discussed with City Council during the October 23rd Work Session, will result in modification to the rental periods and fees. The new fee structure is dependent on whether the fields are used for practice, tournament or league play. The new fee structure is summarized below:

		Practice (4hr. Max)	Practice w/Electricity (4hr Max.)	Tournament w/Electricity (per Day)	League w/Electricity (per Month)
Complex 1	Fields A - D	$40.00	$40.00	$100.00	$140.00
	Concession	NA	NA	$100.00	$140.00
Complex 2	Baseball Fields	$40.00	$40.00	$100.00	$140.00
	Concession	NA	NA	$100.00	$140.00
Complex 3	T-Ball Lights	$40.00	$40.00	$100.00	$40.00
	T-Ball	$25.00	NA	NA	$25.00
	Concession	NA	NA	$100.00	$140.00

The fees highlighted in red are new fees with the exception of the T-Ball Concession for League play. This fee was previously $25.00 per month which did not cover the cost of utilities.

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A motion was made to adopt the ordinance amending the Master Fee Schedule as presented.

ATTACHMENTS:

- Master Fee Schedule Amended Ball Fields November 10 2020 (XLSX)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Libby Simonson, Council Member
SECONDER:	Diane Driggers, Mayor ProTem
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

8. Resolution 2020-66

Consider a Resolution approving an Interlocal Agreement between the City of Ames and the Liberty Fire Department for Fire Protection Services.

COMMENTS - Current Meeting:

The City of Liberty currently provides Fire Protection Services with the City of Ames and is reimbursed, in part for providing this service, through the Mutual Aid Agreement with Liberty County. The City of Ames is requesting the two City's enter into a formal agreement in order to reduce their ISO rating and thus the cost of fire insurance to their residents. During the last year the Fire Department responded to twenty-six (26) calls in the City of Ames. In addition to the mutual aid reimbursement from the County, the City of Ames has agreed to supplement the payment to the City of Liberty by another $5,000 per year. Chief Hurst is of the opinion the funds received from both agreements would cover the Liberty's cost of providing fire protection services to Ames.

A motion was made to approve the Interlocal Agreement with the City of Ames for Fire Protection Services.

ATTACHMENTS:

- Ames Interlocal Agreement for Fire Protection Services (DOCX)

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dennis Beasley, Council Member
SECONDER:	Libby Simonson, Council Member
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith, Thornton

9. Resolution 2020-67

Consider a resolution approving the engagement of the firm Jeffrey D. Blume, Limited, in an amount not to exceed $200,000, for design and construction observation services at the Liberty Municipal Golf Course.

COMMENTS - Current Meeting:

On October 13th, City Council held a work session to review and discuss the proposed improvements listed under Concept II of the Golf Course Master Plan. The proposed improvements generally include a new irrigation system, drainage, clearing, earthmoving, tees greens and fairway improvements and bunkers. At the conclusion of the work session, there was consensus to move forward with designing the course

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improvements.

The proposed contract with Jeff Blume is divided into three phases, each of which require written authorization from the city to move forward. The three phases include:

Phase 1 - Final Conceptual Planning and Approval ($30,000)
Phase 2 - Construction Documents and Bidding ($90,000)
Phase 3 - Construction Observation and Course Opening ($80,000)
Total - $200,000

Payment is not to be made on phase 2 or 3 until the City gives Jeff Blume written authorization to move forward. In the event the City Council chooses not to move forward with Phase 3, the City will not incur the $80,000 cost. If approved, Mr. Blume estimates that the project will be ready for bidding in January 2021. The funding for the design and construction of the project would be from Cambridge Funds.

A motion was made to approve the resolution engaging the firm of Jeffery D Blume, Limited, to design the Golf Course improvements as outlined in Concept II and provide construction inspection services not to exceed the Phase 1 expenditure of $30,000 with further approval to proceed to the next phase(s).

ATTACHMENTS:

- EXHIBIT A - Jeff Blume Contract (PDF)

RESULT:	**APPROVED [6 TO 1]**
MOVER:	David Arnold, Council Member
SECONDER:	Diane Driggers, Mayor ProTem
AYES:	Pickett, Driggers, Beasley, Simonson, Arnold, Smith
NAYS:	Neal Thornton

B. Work Session

1. Work Session (ID # 4958)

Work Session to discuss Recreational Vehicle Ordinance.

COMMENTS - Current Meeting:

Tom Warner, City Manager, mentioned to Council that the work session was to go over the current RV ordinance that needs to be rewritten and to get input from Council how to proceed with correcting issues in the current ordinance and enforcement. Mr. Warner presented Council with the background for the RV ordinance as follows:

- Original regulations established in 2009 (RV Defined IN 1998 WITH Manufactured home ordinance revision)
- Primary goal of RV ordinance
  - Promote the safety and health of residents of such communities and nearby communities
  - Encourage economical and orderly development of such communities
  - Establish locations for parks
  - Establish minimum requirements for parks
    - Size, Layout, Utilities, Amenities

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- Minor revisions made since that time
- Existing ordinance primarily focuses on new RV parks

Then the following issues with the current ordinance were discussed as follows:

1. Location at residence (rear or side yard)
   Issue: Some RV owners are not able or do not have space to place their RV on the side or rear of the home.
   Question: Should RV's be allowed to be placed in the driveway or front yard?
   Council Input: Parking is allowed in front as long as it is not blocking street, street right of way or restricting traffic or sight line. No Occupancy.

2. Allowed at commercial businesses
   Issue: Ordinance does not specifically address RVs at commercial businesses (storage or occupancy)
   Question: Should RV's be allowed at commercial businesses?
   Council Input: Parking/Storage is allowed at commercial businesses same as residential, no occupancy.

3. Variance request
   Issue: P&Z has already heard four (4) RV related appeals which will eventually be heard by City Council?
   Question: Should every notice of violation be appealable?
   Council Input: Variance appeal to be cleaned up. Planning/Zoning issues for RV parks to be taken for appeals such as RV spacing, property lines, etc.

4. RV Allowed in No RV Zone while residence being constructed
   Issue: The ordinance is silent on whether living in an RV is allowed during construction of a residential structure.
   Question: Should residents be allowed to live in an RV if they are constructing a residential structure pursuant to the issuance of a building permit?
   Council Input: not allowed unless it is a natural disaster.

5. Connection to permanent utilities
   Issue: The ordinance does not specifically prohibit connecting RVs to permanent utilities.
   Question: Outside of RV parks, should RVs be allowed to connect to permanent utilities?
   Council Input: No separate connection to permanent utilities.

6. Living in RV's outside of RV Park
   Issue: How to enforce?
   Question: Should occupancy of RVs (outside of RV Parks) be prohibited?
   Council Input: Occupancy of an RV is not allowable on a permanent basis, Temporary basis allowed.

7. Ordinance does not CLEARLY address existing (Grandfathered) RV "Parks"
   Issue: Uncertainty about which "RV Parks" are considered "Grandfathered" or a "non-conforming" use and which regulations, if any, apply
   Question:
   1. Is "change of controlling interest" the only criteria that would trigger

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compliance for grandfathered RV Parks?

2. What is grandfathered?
A. Location in non-RV Zone
B. Are licenses, size requirements (park and pad sites) utilities, fire standards, guest registration and the addition of amenities required to continue operation of a grandfathered or non-conforming use RV Park?

Council Input: Legal non-conforming use is the appropriate term. Can set terms to phase out the ones in the no zone. Every RV park owner to get a license annually. Stays with the property, not with the owner. Make grandfathered come to code in 5 years.

8. Should Certificates of Occupancy be issued for RV (RV's are not constructed to any minimum codes)
Issue: Is an RV within an RV Park need to be inspected by the Building Official pursuant to the Occupancy Inspection Ordinance (RV's are not constructed to any uniform code)?
Question: Is an RV considered a "residential structure"?
Council Input: This item was skipped, no discussion was held

9. RV may not stay in RV Park greater than six (6) consecutive months
Issue: How to enforce?
Question: Should the City continue to enforce the 6-month provision or repeal it?
Council Input: impossible to enforce. Remove from ordinance.

ATTACHMENTS:

- Recreational Vehicle (RV) Ordinance - Revised November 10 2010 (PPTX)

C. Executive Session

EXECUTIVE SESSION:
Tx. Gov. Code §551.074 - Personnel Matters.

- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

At 9:22 p.m., Mayor Pickett closed the open meeting and opened the Executive Session, as authorized above.

D. Reconvene into Regular Session

At 9:30 p.m., Mayor Pickett closed the Executive Session and reconvened the open meeting.

1. Council Action 2020-36

Consider and take action, if any, on Personnel Matters as discussed in the Executive Session.

COMMENTS - Current Meeting:

No action was taken.

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RESULT:	NO ACTION TAKEN

VIII. ADJOURNMENT

A. Motion To: Adjourn

Carl Pickett, Mayor

ATTEST:

April Gilliland, City Secretary

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The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM
Department: Administration
Category: Interlocal Agreements

RESOLUTION (ID # 4967) DOC ID: 4967

Department: Administration

Subject: Interlocal Agreement with Liberty County Precincts 1 and 2

Background: In prior years, Liberty County Precincts 1 and 2 and the City of Liberty have executed an interlocal agreement for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions. The County and the City agree to fairly compensate each other by comparable time, manpower, equipment other resources or by monetary or other consideration of equal value. Although no specific projects have been identified at this time, the interlocal agreement will provide each entity the ability to combine and share resources when and if required. Additionally, due to State Law, the county must receive approval of each project from Commissioners Court prior to the beginning of any project.

Funding Source: NA.

Staff Recommendation: Staff recommends approval of the interlocal agreement between Liberty county Precincts 1 and 2 and the City of Liberty.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH LIBERTY COUNTY PRECINCTS ONE (1) AND TWO (2) FOR THE MAINTENANCE OF STREETS, ROADS, DITCHES AND RECREATIONAL AREAS.

WHEREAS, in prior years, Liberty County Precincts One (1) and Two (2) (the "County") and the City of Liberty (the "City") have executed an interlocal agreement for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions; and

WHEREAS, the County and the City agree to fairly compensate each other by comparable time, manpower, equipment and other resources or by monetary or other consideration of equal value; and

WHEREAS, although no specific projects have been identified at this time, the interlocal agreement will provide each entity the ability to combine and share resources when and if required; and

WHEREAS, pursuant to Texas law, the County must receive approval of each project from its Commissioners Court prior to the beginning of any project under this agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby approves the attached interlocal agreement between Liberty County Precincts One (1) and Two (2) and the City of Liberty for the maintenance of streets, roads, ditches, and recreational

areas, and authorizes the Mayor to sign said interlocal agreement.

PASSED AND APPROVED this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY AND CITY OF LIBERTY

THE STATE OF TEXAS §

COUNTY OF LIBERTY §

This agreement is between Liberty County, Precinct 1 and Precinct 2, hereinafter called "County," and the City of Liberty, hereinafter called "City."

WITNESSETH

WHEREAS, the legislative purpose and intent of the Interlocal Cooperation Act, Section 791.001, Texas Government Code, is to improve the efficiency and effectiveness of local government by authorizing the fullest possible range of inter-governmental contracting authority at the local level, including contracts between counties and other political subdivisions and agencies of the state; and

WHEREAS, the County and City are authorized to enter into contracts and agreements for the performance of governmental functions; and

WHEREAS, the City has streets, roads, ditches and recreational areas which require maintenance which at times exceed temporarily the ability of the City to promptly supply; and

WHEREAS, the County has streets, roads, ditches and recreational areas which require maintenance which at times exceed temporarily the ability of the County to promptly supply; and

WHEREAS, the County has manpower, equipment and other resources to maintain streets, roads, ditches and recreational areas; and

WHEREAS, the City has manpower, equipment and other resources to maintain streets, roads, ditches and recreational areas; and

WHEREAS, the parties recognize that cooperation between the governmental agencies will provide better service to the public at reduced expense by avoiding costly duplication of manpower, equipment and other resources;

NOW THEREFORE, the County and City in consideration of the mutual covenants and conditions contained herein and in recognition of the benefits to be gained by citizens of the County and City, promise and agree as follows if their work schedules permit:

1. The County agrees to provide manpower, equipment and other resources to the City for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions.

2. The City agrees to provide manpower, equipment and other resources to the County for the maintenance of streets, roads, ditches and recreational areas, as well as other governmental functions.

Attachment: Interlocal Liberty County Pct. 1 and 2 (4967 : Interlocal - Liberty Co. Precinct 1 & 2)

3. The City agrees to fairly compensate the County, either by comparable time, manpower, equipment and other resources or by monetary or other consideration of equal value from the city's current revenue.

4. The County agrees to fairly compensate the City, either by comparable time, manpower, equipment and other resources or by monetary or other consideration of equal value from the county's current revenue.

5. The Commissioner of Precinct 1 and the Liberty City Manager shall plan, schedule and agree in advance as to the equal value consideration to be provided for all mutual sharing projects before any such projects commence.

6. The Commissioner of Precinct 2 and the Liberty City Manager shall plan, schedule and agree in advance as to the equal value consideration to be provided for all mutual sharing projects before any such projects commence.

7. The County and City understand that agreements for mutual sharing may be limited by budgetary restrictions or the authority provided by their respective governing bodies. Notwithstanding any provisions herein, the interlocal agreement is expressly contingent upon the availability of funding for each item and obligation contained herein for the term of the government and any extension thereto. If no funds or insufficient funds are appropriated for the payment due under this contract for the period covered by such budget or appropriation, the contract shall terminate without penalty to County or City.

8. To the fullest extent permissible under Texas law, City of Liberty shall indemnify, defend, and hold harmless Liberty County, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorney's fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of City of Liberty, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

9. To the fullest extent permissible under Texas law, Liberty County shall indemnify, defend, and hold harmless the City of Liberty, their officers, agents, and employees with respect to any claims or demands, actions, damages, costs and other expenses including attorney's fees, court costs or mediation expenses resulting from any errors, omissions, torts or other negligent acts or omissions of Liberty County, its agents, servants, employees, associates, affiliates or subcontractors. Notwithstanding anything contained in this paragraph or this contract to the contrary, nothing in this contract shall be interpreted or construed as a waiver, relinquishment or abandonment of sovereign immunity granted or available to either or both parties to this contract. Accordingly, this indemnity provision shall apply, but not in such a way as to bypass, override or supersede any sovereign immunity claim by either party to this contract. Furthermore, nothing in this contract shall be deemed as waiver or relinquishment of any Texas constitutional claim pertaining to the application of any indemnity claim under this contract.

Attachment: Interlocal Liberty County Pct. 1 and 2 (4967 : Interlocal - Liberty Co. Precinct 1 & 2)

10. Neither party shall be deemed an employee or agent of the other party. This Agreement does not constitute a joint venture, either expressed or implied. The City will maintain sole discretion and control over the operations for construction and maintenance of the City's streets, roads, ditches and recreational areas. The County will maintain sole discretion and control over the operations for construction and maintenance of the County's streets, roads, ditches and recreational areas.

11. The City agrees to exercise due diligence in the routine maintenance of County equipment under its control and shall accept responsibility for a maximum of $100.00 in expenses per use for minor repairs that may be necessary as a result of the City's use of County equipment.

12. The County agrees to exercise due diligence in the routine maintenance of City equipment under its control and shall accept responsibility for a maximum of $100.00 in expenses per use for minor repairs that may be necessary as a result of the County's use of City equipment.

13. The City understands that before beginning a project under this agreement, the Commissioners Court of Liberty County must give specific written approval for the project as required by Tex. Gov. Code §791.014 which provides:

§791.014 APPROVAL REQUIREMENT FOR COUNTIES.

1. Before beginning a project to construct, improve, or repair a building, road, or other facility under an inter-local contract, the Commissioners Court of a county must give specific written approval for the project.

(b) The approval must:
- (1) be given in a document other than the interlocal contract;
- (2) describe the type of project to be undertaken; and
- (3) identify the project's location.

see Tex. Gov. Code, §791.014, et. seq.

14. The term of this Agreement is for a period beginning on the date the Agreement is executed and for a period not to exceed one year. Either party has the right to terminate this contract at any time upon fifteen (15) days written notice of the decision to the other party.

Attachment: Interlocal Liberty County Pct. 1 and 2 (4967 : Interlocal - Liberty Co. Precinct 1 & 2)

Executed on this the _____ day of _____, 2020, by Jay Knight, County Judge, on behalf of Liberty County, Texas after approval by Commissioners Court.

Executed on this the _____ day of _____, 2020, by Bruce Karbowski, Commissioner Precinct 1, on behalf of Liberty County, Texas after approval by Commissioners Court.

Executed on this the _____ day of _____, 2020, by Greg Arthur, Commissioner Precinct 2, on behalf of Liberty County, Texas after approval by Commissioners Court.

Executed on this the _____ day of _____, 2020, by Carl Pickett, Mayor, on behalf of the City of Liberty, Texas after approval by City Council.

COUNTY OF LIBERTY

_____
Jay Knight, Liberty County Judge

_____
Bruce Karbowski, Commissioner Precinct 1

_____
Greg Arthur, Commissioner Precinct 2

CITY OF LIBERTY

_____
Carl Pickett, Mayor

ATTEST:

_____
Lee H. Chambers, Liberty County Clerk

_____
April Gilliland, City Secretary

Attachment: Interlocal Liberty County Pct. 1 and 2 (4967 : Interlocal - Liberty Co. Precinct 1 & 2)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Miscellaneous Issues

INFORMATION ITEM (ID # 4972)

DOC ID: 4972

Subject: Citizen Request

Background: Mr. Brooks wish to address the Council regarding the No Manufactured Home Zone.

REQUEST FOR PLACEMENT OF AN ISSUE ON A CITY COUNCIL AGENDA

Regular called meetings of the City Council are held on the second Tuesday of each month at 6:00 p.m.

Special called meetings are normally held on the fourth Tuesday of each month at 6:00 p.m., or on other dates as time allows.

The deadline for an issue to be placed on the next council agenda is the Wednesday prior to the council meeting. This form must be turned in by 5:00 p.m. on this day.

Date of Submission of Request 11-20-2020

Date of Council Meeting 12-08-2020

****

Name Gerald Brooks

Street Address 114 Westwood Ave

City Liberty | State Tx | Zip Code 77575

Telephone No. (713) 817-4531 | Fax No.

Please list below the issue that you wish to be brought before the Council.

I'm asking City Council to allow me to move an manufactor home onto my peoperty that has been zoned into a no manufactored home zone.

This request will be reviewed by the City Manager and the requestor will be notified regarding the above-mentioned topic being placed on an agenda.

****

For City Use Only

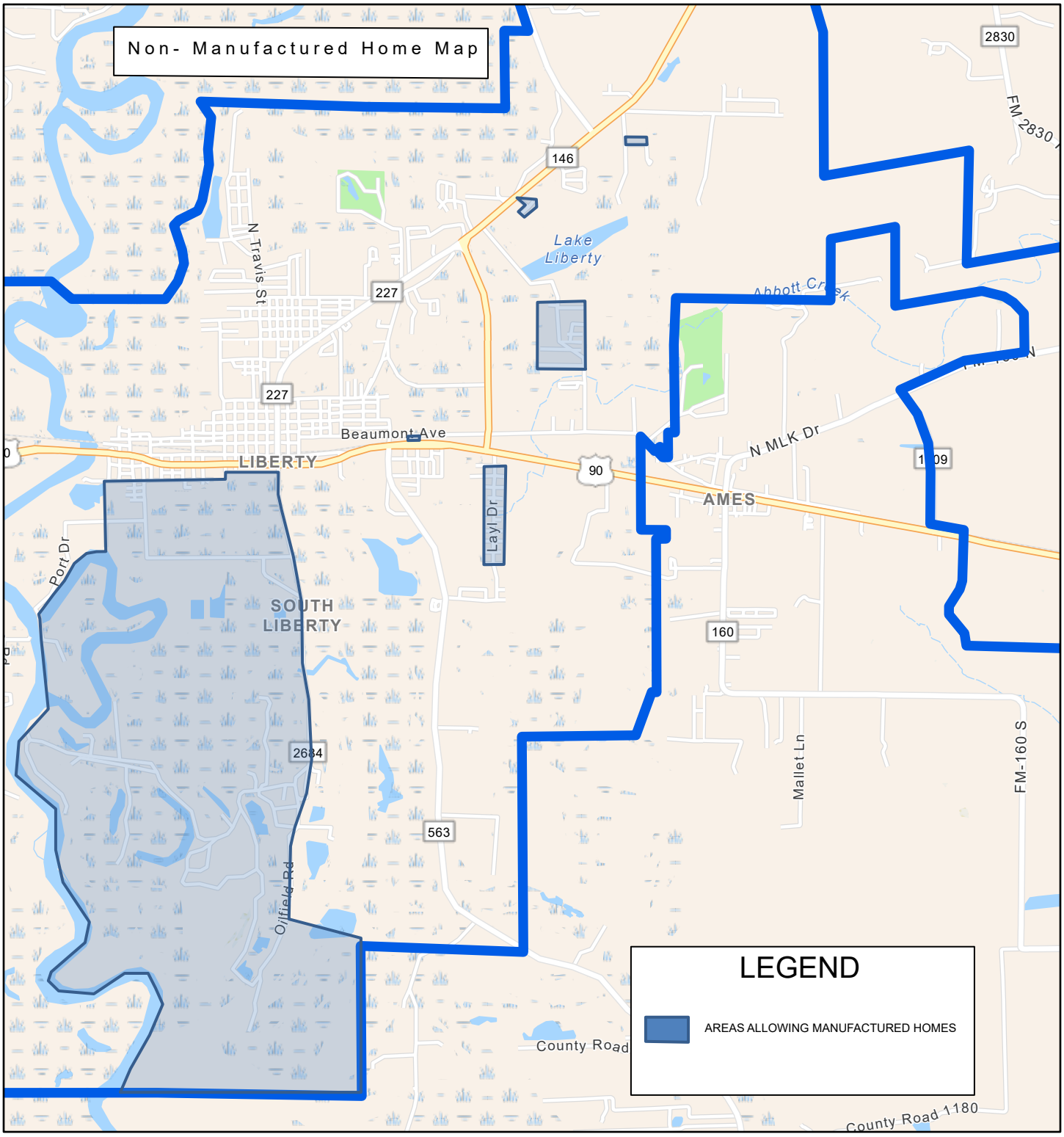
Date this form given to the City Manager_____

Date requestor was notified_____

Comments_____

Attachment: Mr. Brooks request (4972 : Citizens Request - Regarding No Manufactured Home Zone)

CITY OF LIBERTY



1/23/2020, 1:16:36 PM

EXHIBIT A

1:72,224

0 0.5 1 2 mi

0 0.75 1.5 3 km

Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community

Texas Parks & Wildlife, Esri, HERE, Garmin, INCREMENT P, METI/NASA, USGS, EPA, NPS, US

Attachment: Non-Manufactured Home Zone Map Jan 2020 (4972 : Citizens Request - Regarding No Manufactured Home Zone)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM
Department: Administration
Category: Committee Appointments

RESOLUTION (ID # 4969)

DOC ID: 4969

Department: Administration

Subject: H-GAC 2021 General Assembly Delegates

Background: The H-GAC General Assembly consists of delegates from all member governmental entities of the Council. All members of the General Assembly are elected officials of the Commissioner's Court, City Council, or Independent School District Board of Trustees which they represent. Each H-GAC member city, under 25,000 in population, is allowed one delegate and one alternate to the General Assembly. Mayor Pickett and Councilmember Beasley currently serve as the City's delegate and alternate, respectively, to the 2020 General Assembly. H-GAC is requesting the City to appoint a delegate and alternate for the 2021 General Assembly.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the resolution appointing a representative and alternate to the H-GAC 2021 General Assembly.

DESIGNATION OF REPRESENTATIVE AND ALTERNATE

HOUSTON-GALVESTON AREA COUNCIL

2021 GENERAL ASSEMBLY

****

BE IT RESOLVED, by the Mayor and City Council of _____, Texas, that _____ be, and is hereby designated as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2021.

FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named representative become ineligible, or should he/she resign, is _____.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and alternate.

PASSED AND ADOPTED, this _____ day of _____, 2020.

APPROVED:

_____
Mayor

ATTEST:

By: _____

DesForm GL and HR

Attachment: HGAC 2021 General Assembly Designation Form (4969 : H-GAC - 2021 General Assembly)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Budget Amendments

ORDINANCE (ID # 4974)

DOC ID: 4974

Subject: Fiscal Year 2020-2021 Budget Amendment - Medic 2 Remount

Background: Medic 2 was purchased in 2014 and presently has 142,637 miles. It has been in service for 6 years and needs replacement. This unit has been very reliable until recently. We have started having costly maintenance issues in the last few months and will need to replace the rear main seal soon.

Funding Source: The Fire Department Budget in the Fleet Replacement Fund will be increased this Fiscal Year by $199,350 which represents one ambulance remount and the installation of the Stryker Power Load Stretcher.

Staff Recommendation: Staff recommends approval of the ordinance amending the Fiscal Year 2020-2021 Budget.

AN ORDINANCE APPROVING AN AMENDMENT TO THE CITY OF LIBERTY'S FISCAL YEAR 2020-2021 BUDGET AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Liberty Fire Department Medic 2 ambulance was purchased in 2014 and presently has 142,637 miles; and

WHEREAS, this unit has been in service for six (6) years and needs replacement; and

WHEREAS, this unit has been very reliable until recently, and has resulted in costly maintenance issues and will soon need repairs; and

WHEREAS, the City of Liberty Fire Department Budget in the Fleet Replacement Fund will be increased for the 2020-2021 Fiscal Year by ONE HUNDRED NINETY-NINE THOUSAND THREE HUNDRED FIFTY DOLLARS ($199,350.00), which represents one ambulance remount and the installation of the Stryker Power Load Stretcher.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: The City Council approves an amendment to the City's Fiscal Year 2020-2021 budget increasing the City of Liberty Fire Department Budget in the Fleet Replacement Fund by ONE HUNDRED NINETY-NINE THOUSAND THREE HUNDRED FIFTY DOLLARS ($199,350.00), which represents one ambulance remount and the installation of the Stryker Power Load Stretcher.

Section 2: This Ordinance shall be in full force and effect immediately after its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this ____ day of December, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

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Customer Quote

Order No.: Q2001-0001
Quote Date: 7/9/2020
Expiration Date: 10/9/2020
Salesperson: Paul Brown

Invoice To:

City of Liberty Fire Department
City of Liberty
1829 Sam Houston
Liberty TX 77575
US

Attention:

Assistant Chief
Steven Grimm
sgrimm@cityofliberty.org

pbrown@frazerbilt.com

No.	Item	Quantity	U/M	Unit Price	Net Amount
1	MODULE Type I 12' Remount E-898/X-872	1.000	EA	$ 102,150.00	$ **102,150.00**
2	CHASSIS 2021 Ford F450 4x2 Reg Cab Diesel	1.000	EA	$ 52,750.00	$ **52,750.00**
3	DELIVERY Customer Pick Up - FOB Frazer	1.000	M	$ 0.00	$ **0.00**
4	HGAC-RMT HGAC Fee for a Remounted Unit	1.000	EA	$ 600.00	$ **600.00**
5	TRADE IN	1.000	EA	$ -4,000.00	$ **-4,000.00**

Attachment: Medic 2 remount quote (4974 : Budget Amendment - Ambulance Remount & Stryker)

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Customer Quote

Order No.:	Q2001-0001
Quote Date:	7/9/2020
Expiration Date:	10/9/2020

Remit To:

Per TMVCC, we are quoting this through our licensed franchise dealer, Sterling McCall Ford

Sterling McCall Ford
6445 Southwest Freeway
Houston TX 77074

Sale Amount:	151,500.00
Sales Tax:	0.00
Total Amount:	151,500.00

Payment Terms: Net 30

Special Instructions:

Email this quote along with your PO to sales@frazerbilt.com.
Graphics pricing includes two hours' design time in the base price.
More extensive graphics or multiple changes will be billed at $100/hr.

Attachment: Medic 2 remount quote (4974 : Budget Amendment - Ambulance Remount & Stryker)

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For your convenience, all module pricing has been itemized below per quote Q2001-0001 for City of Liberty Fire Department :

Base Module	$	21,900.00
Chassis Exterior	$	13,600.00
Module Exterior	$	46,225.00
Chassis Interior	$	800.00
Module Interior	$	19,625.00
Module Total	**$**	**102,150.00**

Items included in above totals:

1. Old Chassis: Make Road Ready	$	incl
2. Type I 12' Module	$	incl
Chassis Exterior:		
3. Heat Shielding for Diesel Chassis	$	1,575.00
4. Chassis : 2021 Ford F-450, Diesel, 4x2, Regular, 84" Cab to Axle, Ford Race Red (PQ)	$	incl
5. Suspension: LiquidSpring	$	11,550.00
6. Wheel type: Stainless steel covers	$	incl
7. Chassis Steps: Nerf Bars - Chrome	$	475.00
8. Grille Guard: Ranch Hand Grille Guard with Wraparounds	$	incl
9. Passenger's side Grille Light: Whelen M4 Red Light	$	incl
10. Driver's side Grille Light: Whelen M4 Clear Light	$	incl
11. Passenger's side Intersect Light: Whelen M4 Clear Light	$	incl
12. Driver's side Intersect Light: Whelen M4 Red Light	$	incl
13. *Note: Existing radio equipment to be left in the old chassis as-is	$	incl
Chassis Exterior Subtotal	**$**	**13,600.00**

Module Exterior:

14. New Power Source: Onan 5.5kW Generator	$	7,875.00
15. Locking Gas Cap	$	incl
16. New Corner Trim	$	incl
17. New Corner Caps	$	incl
18. 10 hour(s) of Body Work	$	1,250.00
19. Module Paint Layout: Two Tone - Ford Race Red (PQ) and Frazer White (Frazer White)	$	18,375.00
20. Rear Wall 3M Conspicuity Layout - Chevron : Fluorescent Yellow/Green Base Color	$	1,575.00

Attachment: Medic 2 remount quote (4974 : Budget Amendment - Ambulance Remount & Stryker)

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and Red - Translucent Overlay		
21. Frazer Provided Graphics	$	2,600.00
22. Shore Power: Single 30 Amp	$	800.00
23. Pigtail/Plug Option: Pigtail	$	incl
24. Install Ignition Kill Switch	$	275.00
25. Scene Light Option: Spectra SPA900	$	1,575.00
26. New 2 high D Cylinder Holder	$	175.00
27. New O2 Rollers for an H Cylinder	$	600.00
28. New Lambda Power Supply	$	1,575.00
29. New Battery Charger	$	425.00
30. New Dometic A/C with Exhaust Fan	$	6,300.00
31. All Cladding/Treadbrite: New	$	950.00
32. UNOC - Run new wiring for wheel well lights; furnish and install (2) M9 RED wheel well lights with chrome adapter flanges (to match the other lights) with (1) on D/S and (1) on P/S	$	800.00
33. UNOC #989 - Furnish and install new gas shock hold open on Long Lower Storage Compartment	$	50.00
34. Module Window Option: Sliding Window	$	incl
35. Lower BTTs: 2 Grote Lights on each side	$	incl
36. New Rear Bumper	$	750.00
37. New Door Grabbers	$	incl
38. New Cast License Plate Light	$	incl
39. Convert Side Entry Hold-Open From Spring to Gas (Includes New Headknocker)	$	275.00
40. *Note: Remove and discard ramp below rear entry doors.	$	incl
41. *Note: Old Onan to be shipped loose	$	incl
Module Exterior Subtotal	**$**	**46,225.00**

Chassis Interior:

42. Siren Speakers: Whelen SA 315 Speakers	$	incl
43. Tap-2 on Primary Siren	$	incl
44. Siren Option: Whelen C9 Siren in Console	$	incl
45. Mic 1 on passenger's side slot 2	$	incl
46. Slot 1: Single Slot Switch Panel	$	incl
47. Slot 2: Radio Plate: 6.7 L X 2 W opening dims	$	incl

Attachment: Medic 2 remount quote (4974 : Budget Amendment - Ambulance Remount & Stryker)

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48. Slot 3: Siren 1	$	incl
49. Slot 4: Single Blank	$	incl
50. Slot 5: Double Blank Insert	$	175.00
51. Slot 6: Joined with 5	$	incl
52. Console Switch Layout : Primary - Secondary - Blank - Blank - Side Scene (Driver's Side) - Side Scene (Passenger's Side) - Rear Load - Interior Lights - Start/Stop Genset -	$	incl
53. New Armrest	$	225.00
54. Console Layout: 6-Slot Console	$	incl
55. Floor in Front of Console: Gamber Johnson Heavy Dual Cup Holder	$	175.00
56. Chassis Rear Wall: 3 High Glove Box Holder	$	225.00
Chassis Interior Subtotal	**$**	**800.00**

Module Interior:

57. New Ceiling Lasco	$	2,100.00
58. New Wall Lasco	$	3,675.00
59. New Lexan for Front Wall and Action Wall Cabinets	$	900.00
60. New Blue Interior Trim	$	375.00
61. 8 Grote Interior Lights and Light Bar Under AW Cabinet	$	2,850.00
62. Netting at the Front Corner Area	$	325.00
63. New Powdercoated Aluminum Countertops	$	800.00
64. New Action Wall with SSCOR Suction	$	1,175.00
65. Location 1: 4 Switch w/Thermostat	$	incl
66. Location 2: Double O2 Outlet	$	325.00
67. Location 3: Blank	$	incl
68. Location 4: Blank	$	incl
69. Location 6: Suction	$	incl
70. Location 7: Quad 120 VAC	$	incl
71. Location 8: None	$	incl
72. Location 9: Blank	$	incl
73. Action Wall Switch Layout : Interior Lights; Dimmer; Ventilation Fan; Blank;	$	incl
74. Acrylic Holder at the Action Wall Cabinet	$	275.00
75. New Lap Belt at the CPR Seat	$	125.00
76. Acrylic Holder Aft CPR Seat	$	375.00

Attachment: Medic 2 remount quote (4974 : Budget Amendment - Ambulance Remount & Stryker)

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77. Genset Start/Stop Switch at Rear Doors	$	incl
78. Rear Door Switch Layout : Acknowledge; Start/Stop Genset; Dump/Bypass (Suspension); Existing Rear Load;	$	incl
79. Frazer cushions at the Squad Bench	$	incl
80. Harness Type for Seat Position 1: New Lap Belt	$	125.00
81. Harness Type for Seat Position 2: New Lap Belt	$	125.00
82. Harness Type for Seat Position 3: New Lap Belt	$	125.00
83. Replace O2 Outlet at the Squad Bench Wall	$	325.00
84. IV Hanger on Ceiling Raceway	$	incl
85. Replace Overhead Grab Rail(s)	$	incl
86. Replace Existing Squad Bench IV Hanger with New	$	incl
87. Floor Options: Ferno 175-3 Single Position Mount	$	incl
88. New Loncoin II Sapphire Floor	$	3,275.00
89. New Laydown O2	$	425.00
90. Captain's Chair Type: Standard Captain's Chair with 4pt. Harness	$	1,425.00
91. UNOC #468 - Remove and reinstall Ferno ICS charging system	$	500.00
Module Interior Subtotal	**$**	**19,625.00**

All Frazer Remounts come standard with the following features:

Replacement of applicable chassis components such as:

- Push Bar, Grill Lights, Siren, Speakers, & aluminum powder-coated console
- Backup alarm, generator fuel tank, and mud flaps

450 hour Preventative Maintenance on an Onan generator (if applicable)

Shear-plate method of attachment securing the module to the chassis

New LED Flex Strips to replace all existing compartment lights

Full electrical check

New weather-stripping, ribbed rubber & compartment bumpers

Complete detail of module

Attachment: Medic 2 remount quote (4974 : Budget Amendment - Ambulance Remount & Stryker)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Budget Items

RESOLUTION (ID # 4973) DOC ID: 4973

Subject: Cambridge Fund Expenditures - Power Load Stretchers

Background: Fire Department is asking for the replacement of the stretcher on Medic 3 & 4. The old stretchers are the manual loading style, and these are the auto loading style. These units will minimize the need for added personnel to load stretcher with heavier patients and help prevent back injuries to our employees.

Funding Source: Total expenditures of Cambridge Funds is $95,630.

Staff Recommendation: Staff recommends approval of the resolution authorizing the use of Cambridge Funds to purchase the aforementioned equipment.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING THE EXPENDITURE OF NINETY-FIVE THOUSAND, SIX HUNDRED THIRTY DOLLARS ($95,630.00) IN CAMBRIDGE FUNDS FOR THE PURCHASE OF TWO (2) STRYKER POWER LOAD STRETCHERS FOR THE CITY OF LIBERTY FIRE DEPARTMENT.

WHEREAS, the City of Liberty Fire Department is asking for the replacement of the stretchers on the Medic 3 and 4 ambulances; and

WHEREAS, the old stretchers are the manual-loading style, and the proposed Stryker Power Load Stretchers are the auto-loading style; and

WHEREAS, the new units will minimize the need for added personnel to load stretchers with heavier patients and help prevent back injuries to the City's employees; and

WHEREAS, Stryker is a sole source provider of said power load stretchers.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby authorizes the expenditure of NINETY-FIVE THOUSAND, SIX HUNDRED THIRTY DOLLARS ($95,630.00) in Cambridge Funds to be used for the purchase of two (2) Stryker Power Load Stretchers for the City of Liberty Fire Department.

PASSED AND APPROVED this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

stryker

Power Load & Power Pro

Quote Number: 10285030

Version: 1

Prepared For: CITY OF LIBERTY EMS

Attn:

Remit to: **Stryker Medical**
P.O. Box 93308
Chicago, IL 60673-3308

Rep: Matthew Hechler

Email: mathew.hechler@stryker.com

Phone Number: (832) 621-8682

Quote Date: 11/13/2020

Expiration Date: 02/14/2021

Delivery Address		**End User - Shipping - Billing**		**Bill To Account**	
Name:	CITY OF LIBERTY EMS	Name:	CITY OF LIBERTY EMS	Name:	CITY OF LIBERTY EMS
Account #:	1163329	Account #:	1163329	Account #:	1163329
Address:	1829 SAM HOUSTON ST	Address:	1829 SAM HOUSTON ST	Address:	1829 SAM HOUSTON ST
	LIBERTY		LIBERTY		LIBERTY
	Texas 77575-4742		Texas 77575-4742		Texas 77575-4742

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	3	$21,983.81	$65,951.
2.0	TR-FPCOT-PPXT	TRADE-IN-FERNO POWER COT TOWARDS PURCHASE OF POWERPRO XT	3	-$2,500.00	-$7,500.
3.0	6506000000	Power-PRO XT	3	$13,098.49	$39,295.
3.1	6085033000	PR Cot Retaining Post		$0.00	$0.
3.2	7777881669	3 Yr X-Frame Powertrain Wrnty		$0.00	$0.
3.3	7777881670	2 Yr Bumper to Bumper Warranty		$0.00	$0.
3.4	6506026000	Power Pro Standard Components		$0.00	$0.
3.5	6500001430	X-RESTRAINT PACKAGE		$0.00	$0.
3.6	0054030000	DOM SHIP (NOT HI, AK, PR, GM)		$0.00	$0.
3.7	650606160000	ONE PER ORDER, MANUAL, ENG OPT		$0.00	$0.
3.8	6085031000	Trendelenburg		$0.00	$0.
3.9	6506038000	Steer Lock Option		$631.67	$1,895.
3.10	6092036018	J Hook		$0.00	$0.
3.11	6506127000	Power-LOAD Compatible Option		$1,396.12	$4,188.
3.12	6500028000	120V AC SMRT Charging Kit		$0.00	$0.
3.13	6500003130	KNEE GATCH BOLSTER MATRSS, XPS		$0.00	$0.
3.14	6506040000	XPS Option		$1,648.19	$4,944.
3.15	6085046000	Retractable Head Section O2		$151.54	$454.
3.16	0054200994	No Runner/HE O2		$0.00	$0.
3.17	6500315000	3 Stage IV Pole PR Option		$284.33	$852.

Attachment: Power load stretcher quote (4973 : Fire Department - Cambridge expenditures)

stryker

Power Load & Power Pro

Quote Number: 10285030

Version: 1

Prepared For: CITY OF LIBERTY EMS

Attn:

Remit to: **Stryker Medical**
P.O. Box 93308
Chicago, IL 60673-3308

Rep: Matthew Hechler

Email: mathew.hechler@stryker.com

Phone Number: (832) 621-8682

Quote Date: 11/13/2020

Expiration Date: 02/14/2021

#	Product	Description	Qty	Sell Price	Total
3.18	6506012003	STANDARD FOWLER		$0.00	$0
3.19	639000010902	LABEL, WIRELESS		$0.00	$0
3.20	6500130000	Pocketed Back Rest Pouch		$213.81	$641
3.21	6500147000	Equipment Hook		$43.51	$130
			Equipment Total:		$110,85

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
4.1	76011PT	Prevent - PowerLoad - TOS for MTS POWER LOAD	3	$5,089.14	$15,26
4.2	71061PT	Prevent - Power Cot -TOS for Power-PRO XT	3	$3,874.92	$11,62
5.1	77500ST	PM Only - PowerLoad - TOS for MTS POWER LOAD	3	$398.00	$1,19
			ProCare Total:		$28,086

Price Totals:

Grand Total:	$138,94

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

Attachment: Power load stretcher quote (4973 : Fire Department - Cambridge expenditures)

stryker

Power Load & Power Pro

Quote Number: 10285030

Version: 1

Prepared For: CITY OF LIBERTY EMS

Attn:

Quote Date: 11/13/2020

Expiration Date: 02/14/2021

Remit to: **Stryker Medical**
P.O. Box 93308
Chicago, IL 60673-3308

Rep: Matthew Hechler

Email: mathew.hechler@stryker.com

Phone Number: (832) 621-8682

AUTHORIZED CUSTOMER SIGNATURE

Attachment: Power load stretcher quote (4973 : Fire Department - Cambridge expenditures)

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.

Attachment: Power load stretcher quote (4973 : Fire Department - Cambridge expenditures)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM
Department: Administration
Category: Miscellaneous Issues

ORDINANCE (ID # 4970)

DOC ID: 4970

Department: Community Development

Subject: Residential Certificates of Occupancy and Compliance

Background: During the November 10, 2020 City Council meeting, various citizens spoke regarding their concerns regarding the requirements for a residential certificate of occupancy and compliance. After receiving citizen and City Council input, staff immediately suspended the requirement for a residential certificate of occupancy and compliance. The proposed ordinance repeals the residential certificate of occupancy and compliance program. However, City Staff will continue to inspect the outside electrical service to determine if the service at a residential property is safe receive electrical power.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the ordinance repealing Section 3.13 Certificates of Occupancy and Compliance, Division 1. Residential Occupancy Requirements of the City of Liberty Code of Ordinances.

AN ORDINANCE REPEALING ARTICLE 3.13, DIVISION I, "RESIDENTIAL OCCUPANCY REQUIREMENTS," OF THE CITY OF LIBERTY CODE OF ORDINANCES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Liberty is a Texas municipal corporation existing under the laws of the State of Texas; and

WHEREAS, the City of Liberty previously implemented a policy that requires the issuance of a Certificate of Occupancy or Certificate of Compliance and performance of a Life, Health and Safety Inspection and Fire Safety Inspection before utility services can be connected or reconnected to certain residential and commercial structures in the City; and

WHEREAS, the City of Liberty finds it necessary and desirable to amend its Code of Ordinances to repeal the requirements for Certificates of Occupancy, Certificates of Compliance and Life, Health and Safety Inspections and Fire Safety Inspections for certain residential structures within the City as set forth in Chapter 3, Article 3.13, Division I, "Residential Occupancy Requirements," of the Code of Ordinances of the City of Liberty, Texas.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Liberty, Liberty County, Texas:

SECTION 1. That Chapter 3, Article 3.13, Division I, "Residential Occupancy Requirements," of the Code of Ordinances of the City of Liberty, Texas requiring Certificates of Occupancy, Certificates of Compliance and Life, Health and Safety Inspections and Fire Safety Inspections for certain residential structures within the City is hereby REPEALED.

SECTION 2. That the provisions of this ordinance are severable and the invalidity of any word, phrase or part of this ordinance shall not affect the validity or effectiveness of the remainder of this ordinance.

SECTION 3. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given as required by law.

SECTION 5. That this ordinance shall take effect from and after the date of its publication in the newspaper in accordance with Texas law.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Liberty, this _____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

_____
City Secretary

ARTICLE 3.13 CERTIFICATES OF OCCUPANCY AND COMPLIANCE

Division 1. Generally

Secs. 3.13.001–3.13.0630 Reserved

~~Division 1. Residential Occupancy Requirements~~

~~Sec. 3.13.031 Definitions~~

~~As used in this division, the following terms shall have the respective meanings ascribed to them:~~

~~*Apartment complex*. A building or buildings comprised of three or more consecutive rental units each.~~

~~*Bedroom*. A room used or intended to be used for sleeping purposes and not as a kitchen, bathroom, living room, closet, hallway, utility space, entryway, garage, patio, or breezeway.~~

~~*Building official*. A properly identified building official for the City of Liberty, Texas, or his/her designee.~~

~~*Certificate of compliance*. A certificate, other than an initial certificate of occupancy, issued by the city upon submission, review and approval of an executed residential occupancy application, which lists any and all occupants of the property, as well as the owner(s) of the property.~~

~~*Certificate of occupancy*. An initial certificate issued by the city upon submission, review and approval of an executed residential occupancy application, which lists any and all occupants of the property, as well as the owner(s) of the property.~~

~~*City*. The City of Liberty, Texas.~~

~~*Life, health and safety inspection*. An inspection completed by the building official on all residential structures a~~ ~~residential rental units which must be completed and submitted to the city prior to connection of utility services t~~ ~~each respective residential structure and must be completed at change of occupancy or at change of ownership or~~ ~~all residential rental units.~~

~~*Owner*. The person claiming, or in whom is invested, the ownership, dominion, or title of real property, including~~ ~~but not limited to: holder of fee-simple title; holder of life-estate; holder of leasehold estate for an interim term o~~ ~~five (5) years or more; a buyer under contract for deed; a mortgagee, receiver, executor or trustee in control of re~~ ~~property; but not including the holder of a leasehold estate or a tenancy for initial term of less than five (5) years.~~

~~*Person*. An individual, corporation, business trust, estate, trust, partnership or association, two or more persons having a joint interest, or any other legal or community entity.~~

~~*Premises*. A lot, plot or parcel of land, including any structure thereon, and furthermore, including a dwelling uni~~ ~~appurtenances thereto, grounds and facilities held out for the use of tenants generally and any other area or facilit~~ ~~of which use is promised to the tenant.~~

~~*Property manager*. A person whom, for compensation, has control of the day-to-day operations of the residential~~ ~~rental unit or units or the person in a partnership or corporation, or any other legal entity, who has managing~~ ~~control of the residential rental unit(s).~~

~~*Resident manager*. A property manager or agent of a property manager who resides in the residential rental unit.~~

~~*Residential occupancy application*. An application to be completed by an owner of a residential structure that list~~ ~~all occupants and owners for each residential rental unit or residential structure, with said application to be~~ ~~submitted to the city prior to utility services being connected by the city.~~

~~*Residential rental unit*. Any building, manufactured home, mobile home, industrial home or portion thereof whic~~ ~~is rented, leased or let to be occupied for compensation as a residence, excluding apartments.~~

~~*Residential structure*. A structure, including but not limited to site built homes, manufactured homes, mobile homes and industrial homes, in which a person or persons live; a residence; abode; habitation.~~

~~*Tenant*. Any person who rents, leases, or occupies a residential rental unit for living or dwelling purposes with th~~ ~~consent of the owner, landlord, or property manager.~~

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

Sec. 3.13.032 Application and issuance of certificates of occupancy and compliance

(a) Each owner of a residential structure, other than an apartment complex, within the city shall mal application for occupancy for said residential structure and each residential rental unit therein, applicable, with the building official by submitting to the city a residential occupancy application prior receiving utility services from the city at such time that there is a change in occupancy of said structu or any respective unit. The owner of any residential rental unit, excluding apartment complexes, sh obtain a new certificate of occupancy or certificate of compliance prior to requiring a deposit from a new prospective tenants.

(b) Each new owner of a residential structure, excluding apartment complexes, shall make applicatic for occupancy with the building official by submitting to the city a residential occupancy application, within ten (10) business days after the date of acquiring ownership. A new person may not occupy the residential structure prior to receiving a certificate of occupancy or certificate of compliance from the city.

(c) Application for occupancy shall be made upon a form provided by the city for such purpose, and shall include at least the following information:

(1) Property owner's name, address, work and home telephone numbers;

(2) If the owner does not live within fifty (50) miles of the city, then in addition to the information required by (1) above, the same information shall be provided for a local contact that has the authority to represent the owner in all matters relating to the maintenance of the residential structure and all respective units therein, if applicable;

(3) If the owner is a partnership, the name of all partners, the principal business address of the person in charge of the property, and telephone number of each partner;

(4) If the owner is a corporation, the person registering must state whether it is organized under the laws of this state or is a foreign corporation, and must show the mailing address, business location, telephone number, name of the primary individual in charge of the property of such corporation, if any, and the names of all officers and directors or trustees of such corporation, and, if a foreign corporation the place of incorporation and the agent for service;

(5) Name, address, and telephone number of the property manager, if applicable;

(6) Street address of the residential structure;

(7) Street and mailing address of the residential rental unit, if applicable;

(8) Total square feet of living area and number of bedrooms;

(9) Number of persons occupying the structure or unit;

(10) Whether there has been a change of occupancy or an additional adult person to take up residence in the structure or unit since the date of last application; and

(11) Signature of the owner or owner's agent.

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

~~(d) A separate residential occupancy application is to be completed and submitted for each residential rental unit within a residential structure.~~

~~(e) A fee, set by the city council, shall be charged for each respective application.~~

~~(f) The building official shall either:~~

~~(1) Issue a certificate of occupancy or certificate of compliance; or~~

~~(2) Notify the owner that the premises do not comply with the requirements of this division.~~

~~(g) It is an offense for an owner to fail to register or fail to renew an application of any structure or ur within the city, and each and every day that the owner continues to fail to register or renew the application of each respective structure or unit shall constitute a separate offense.~~

~~(h) It shall be unlawful for any person to file a false residential occupancy application with the city.~~

~~**Sec. 3.13.033 Life, health and safety inspections**~~

~~(a) The building official, or his/her designee, shall inspect each residential structure and residenti unit therein within five (5) business days of receiving the application to determine compliance wi minimum housing standards, city ordinances, national and international codes adopted by the city, ci code, all applicable state and local laws, and other conditions as determined by the city. Inspectior shall also be conducted if a change of occupancy or a change of ownership has occurred for residenti structures and/or residential rental units, or at any other time deemed necessary by the building offici to maintain compliance with minimum housing standards.~~

~~(b) If, upon completion of the inspection, the premises are found to be in compliance with all standards and codes mentioned in subsection (a), the city shall issue a certificate of occupancy or certificate of compliance to the owner.~~

~~(c) Failure to give the city building official or his/her designee access to the residential structure or any residential rental unit(s) therein shall constitute a violation and grounds for denying a passing inspection for each said structure or unit, and the fees associated for said inspection and all additional inspections shall be assessed as if the initial inspection was completed and judged as a failure to pass inspection.~~

~~**Sec. 3.13.034 Offenses and Penalties.**~~

~~Any person who commits an offense, performs an act prohibited by this division or fails to perform an act requir by this division shall be in violation of this division and is subject to a fine of not more than $500.00 for ea offense, and each and every day such offense or violation shall continue could be deemed a separate offense ar fined accordingly.~~

~~**Secs. 3.13.035–3.13.060 Reserved**~~

Division 2. Commercial Occupancy Requirements

Sec. 3.13.061 Definitions

As used in this division, the following terms shall have the respective meanings ascribed to them:

Building official. A properly identified building official for the City of Liberty, Texas, or his/her designee.

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

Certificate of compliance. A certificate, other than an initial certificate of occupancy, issued by the city u submission, review and approval of an executed commercial occupancy application, which lists any and all occupants of the property, as well as the owner(s) of the property.

Certificate of occupancy. An initial certificate issued by the city upon submission, review and approval of an executed commercial occupancy application, which lists any and all occupants of the property, as well as the owner(s) of the property.

City. The City of Liberty, Texas.

Commercial leased unit. Any building or portion thereof which is rented, leased or let to be occupied for compensation in order to conduct commercial activities.

Commercial occupancy application. An application to be completed by an owner of a commercial structure that lists all occupants and owners for each commercial leased unit or commercial structure, with said application to b submitted to the city prior to utility services being connected by the city.

Commercial premises. A lot, plot or parcel of land, including any structure thereon, used for commercial purpose

Commercial structure. A structure which is primarily used to conduct commercial activities and is not a residenti building as defined by this division.

Fire marshal. A properly identified fire marshal for the City of Liberty, Texas, or his/her designee.

Fire safety inspection. An inspection completed by the fire marshal on commercial structures and commercial leased units which must be completed and submitted to the city upon change in use or ownership of such commercial structures or commercial leased units therein prior to connection of utility services to each respective commercial structure and commercial leased unit.

Life, health and safety inspection. An inspection completed by the building official on commercial structures and commercial leased units which must be completed and submitted to the city prior to connection of utility services to each respective commercial structure and commercial leased unit.

Nonresidential building. A structure which is not a residential building as defined by this division.

Owner. The person claiming, or in whom is invested, the ownership, dominion, or title of real property, including but not limited to: holder of fee-simple title; holder of life-estate; holder of leasehold estate for an interim term of five (5) years or more; a buyer under contract for deed; a mortgagee, receiver, executor or trustee in control of re property; but not including the holder of a leasehold estate or a tenancy for initial term of less than five (5) years.

Person. An individual, corporation, business trust, estate, trust, partnership or association, two or more persons having a joint interest, or any other legal or community entity.

Property manager. A person whom, for compensation, has control of the day-to-day operations of the commercia structure or commercial leased unit or units or the person in a partnership or corporation, or any other legal entity who has managing control of the commercial structure or commercial leased units.

Residential building. A structure in which a person or persons live; a residence; abode; habitation.

Tenant. Any person who rents, leases, or occupies a commercial structure or commercial leased unit for commercial purposes with the consent of the owner, landlord, or property manager.

Sec. 3.13.062 Commercial certificates of occupancy and compliance

(a) A certificate of occupancy or certificate of compliance shall be required for any of the following:

(1) Occupancy and use of a new commercial premises;

(2) Change in use of an existing commercial premises;

(3) Occupancy and/or use of a commercial structure hereafter erected or structurally altered;

(4) Change in ownership and/or occupancy of an existing business.

(b) No such use or change of use shall take place until a certificate of occupancy or certificate of compliance thereof shall have been issued by the building official. All required construction inspections must be completed before anything is allowed to be moved into the building.

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

Sec. 3.13.063 Application and issuance of certificates of occupancy and compliance

(a) Each owner of a commercial structure within the city shall make application for occupancy for said commercial structure and each commercial leased unit therein, if applicable, with the building official by submitting to the city a commercial occupancy application prior to receiving utility services from the city at such time that there is a change in use of said structure or any respective unit. The owner of any commercial leased unit shall obtain a new certificate of occupancy or certificate of compliance prior to requiring a deposit from any new prospective tenants.

(b) Each new owner of a commercial structure or commercial leased unit shall make application for occupancy with the building official by submitting to the city a commercial occupancy application, within ten (10) business days after the date of acquiring ownership.

(c) Application for occupancy shall be made upon a form provided by the city for such purpose, and shall include at least the following information:

(1) Whether the application is for a new use, a new occupant, or a new owner/business name;

(2) Address of the property to be inspected;

(3) Business/property use;

(4) Total square feet of the commercial structure or commercial leased unit to be inspected;

(5) Property owner's name, address, work and home telephone number, email address, and name of contact person;

(6) Tenant's name, address, work and home telephone number, email address, and name of contact person;

(7) Description of the business/property use;

(8) Whether the occupancy or business involves the storage, sale, or use of certain hazards or products;

(9) Chemical data sheet to the building/fire department listing the maximum quantity of all hazardous materials under subsection (8) above;

(10) List of all materials discharged into the drainage system, ground, water, or atmosphere;

(11) Owner's printed name and signature certifying that he/she has read the application, that the information is known to be true and correct, and that applicant agrees to comply with all city ordinances, state and local laws.

(d) A separate commercial occupancy application is to be completed and submitted for each commercial leased unit within a commercial structure.

(e) A fee, set by the city council, shall be charged for each respective application.

(f) The building official shall either:

(1) Issue a certificate of occupancy or certificate of compliance; or

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

(2) Notify the owner that the premises do not comply with the requirements of this division.

(g) A certificate of occupancy or certificate of compliance for commercial structures or commercial leased units shall be valid until there is a change in ownership or occupancy of said structure or leasec units.

(h) It shall be unlawful for any person to file a false commercial occupancy application with the city.

Sec. 3.13.064 Life, health and safety inspections and fire safety inspections

(a) The building official, or his/her designee, shall conduct a life, health and safety inspection for eac commercial structure or commercial leased unit therein within five (5) business days after receiving the application to determine compliance with minimum building standards, city ordinances, national and international codes adopted by the city, city code, all applicable state and local laws, and other conditions as determined by the city.

(b) Upon the change in use or ownership of a commercial structure or any commercial leased unit therein, the fire marshal, or his/her designee, shall conduct a fire safety inspection for each commercia structure or commercial leased unit therein within five (5) business days after receiving the application to determine compliance with minimum fire safety standards, city ordinances, national and internationa codes adopted by the city, city code, all applicable state and local laws, and other conditions as determined by the city.

(c) If, upon completion of the inspection, the premises are found to be in compliance with all standards and codes mentioned in subsection (a), the city shall issue a certificate of occupancy or a certificate of compliance to the property owner.

(d) Failure to give the building official or his/her designee or the fire marshal or his/her designee access to the commercial structure or any commercial leased unit therein shall constitute a violation ar grounds for denying a passing inspection and all additional inspections shall be assessed as if the initi inspection was completed and judged as a failure to pass inspection.

Sec. 3.13.065 Offenses and penalties

Any person who commits an offense, performs an act prohibited by this division or fails to perform an act requir by this division shall be in violation of this division and is subject to a fine of not more than $500.00 for each offense, and each and every day such offense or violation shall continue could be deemed a separate offense and fined accordingly.

Sec. 3.13.066 Procedure for occupancy of new commercial buildings

A certificate of occupancy for a new commercial structure shall be issued when such building has been complete in conformity with the provisions of this division and all required construction inspections have been passed. A certificate shall be issued within five (5) business days after final inspection is complete and all fees owed to city have been paid.

Sec. 3.13.067 Procedure for change in use of an existing nonresidential building

Written application for a certificate of occupancy or certificate of compliance for a change in the use of an existi building shall be made to the building official. All required inspections for a certificate of occupancy or certificat of compliance are separate from any construction inspections and are required to be successfully completed befo a certificate will be issued. Parking requirements must be met, as herein provided. If the proposed use is in conformity with the provisions of this division, the certificate of occupancy or certificate of compliance shall be issued within five (5) business days after the application for same has been made provided that all requirements

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

are met.

Sec. 3.13.068 Procedure for occupancy and/or use of a nonresidential building hereafter erected or structurally altered

Written application for a certificate of occupancy or certificate of compliance and/or use of a nonresidential building hereafter erected or structurally altered shall be made to the building official. All required inspections fo a certificate of occupancy or certificate of compliance are separate from any construction inspections and are required to pass before certificate will be issued. Parking requirements must be met, as herein provided. If the proposed use is in conformity with the provisions of this division, the certificate of occupancy or certificate of compliance shall be issued within five (5) business days after the application for same has been made provided that all requirements are met.

Sec. 3.13.069 Procedure for change in ownership and/or name of an existing building

Written application for a certificate of occupancy or certificate of compliance for any change in ownership and/o name of an existing building shall be made to the building official. All required inspections for a certificate of occupancy or certificate of compliance are separate from any construction inspections, and a passing score is required before a certificate will be issued. Parking requirements must be met, as herein provided. If the propose use is in conformity with the provisions of this division, the certificate of occupancy or certificate of compliance shall be issued within five (5) business days after the application for same has been made.

Sec. 3.13.070 Contents

(a) Every certificate of occupancy or certificate of compliance shall state that the building, or the proposed use of a building, complies with all provisions of the building and fire codes and ordinances.

(b) A record of all certificates of occupancy or certificate of compliance shall be kept in file in the office of the building official, or his/her designee, and copies shall be furnished upon request to any person having proprietary or tenancy interest in the building affected.

Sec. 3.13.071 Temporary certificate

Pending the issuance of a regular certificate of occupancy or certificate of compliance, the building official may issue a temporary certificate of occupancy or temporary certificate of compliance for a period of time not exceeding 120 days, during the completion or alterations or during partial occupancy of a building pending its completion. A temporary certificate will be issued at the discretion of the Building Official or his designee. ~~only for incomplete concrete parking as otherwise provided by the building code.~~ It is required that the cost of the tota project completion be submitted to the city in the form of a written contract or quote good for 120 days, from the contractor prepared to complete work. This total amount will be escrowed to the city for completion of the projec All required inspections for a certificate of occupancy or certificate of compliance are separate from any construction inspections and are required to pass before a temporary certificate will be issued. Such temporary certificates shall not be construed as in any way altering the respective rights, duties or obligations of the owners or of the city relating to the use or occupancy of the premises or any other matter covered by this division.

(Ordinance 2020-21 adopted 7/14/20)

Attachment: EXHIBIT A - Residential CO Ordinance (4970 : Certificates of Occupancy - Residential repeal)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM
Department: Administration
Category: Misc. Fees

ORDINANCE (ID # 4971)

DOC ID: 4971

Department: Community Development

Subject: Residential Certificates of Occupancy/Compliance Fees.

Background: During the November 10, 2020 City Council meeting, various citizens spoke regarding their concerns regarding the requirements for a residential certificate of occupancy/compliance. After receiving citizen and City Council input, staff immediately suspended the requirement for residential certificates of occupancy/compliance. The proposed ordinance amends the Master Fee Schedule by repealingthe Residential Certificates of Occupancy/Compliance fees.

Funding Source: N/A

Staff Recommendation: Staff recommends approval of the ordinance amending the Master Fee Schedule to repeal the Residential Structures and Residential Rental Units Certificate of Occupancy/Compliance inspections fees.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, AMENDING THE MASTER FEE SCHEDULE BY REPEALING FEES FOR CERTIFICATES OF OCCUPANCY AND COMPLIANCE FOR CERTAIN RESIDENTIAL STRUCTURES IN THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City previously adopted a Master Fee Schedule which sets forth all rates and fees charged by the City of Liberty; and

WHEREAS, the City Council finds it more efficient to have the City's fees set in one Ordinance, which can be amended as necessary by Ordinance; and

WHEREAS, following the November 10, 2020 City Council meeting, City staff suspended the requirement for certificates of occupancy and compliance for certain residential structures in the City; and

WHEREAS, due to the City's suspension of the requirement for certificates of occupancy and compliance for certain residential structures in the City, the fees associated with said residential certificates of occupancy and compliance are no longer necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS:

Section 1: That the City Council hereby adopts this ordinance amending the City's Master Fee Schedule.

Section 2: That all rates or schedules of rates which are in conflict herewith are, to the extent of such conflict only, expressly amended, changed and repealed.

Section 3: That the fee schedule attached hereto as Exhibit "A" amends the previous Master Fee Schedule by repealing the fees associated with certificates of occupancy and compliance for certain residential structures in the City, while expressly retaining the fees associated with certificates of occupancy and compliance for certain commercial structures and commercial leased units in the City.

Section 4: That this Ordinance shall take effect immediately from and after its passage as indicated below.

PASSED AND ADOPTED this the _____ day of _____ 2020.

_____
Carl Pickett, Mayor

ATTEST:

_____
April Gilliland, City Secretary

MASTER FEE SCHEDULE

Amended October 1, 2020

Description	Fees

Permit and Inspection Department (Cont.)

Water & Sewer Tap Fees

Water Tap	Regular Rate
¾"	$375.00
1"	$575.00
1 ½"	$875.00
2"	$950.00

Sewer Tap	Rates
4"	$400.00
6"	$450.00
8"	$500.00

All taps made outside the legal boundary of the City shall be assessed a charge of $50.00 in addition to the tap fee.

Certificates of Occupancy / Certificates of Compliance

~~Residential Structures & Residential Rental Units~~	~~$25.00~~
~~Residential Follow-up Inspection~~	~~$50.00~~
Commercial Structures & Commercial Leased Units	$100.00
Commercial Follow-up Inspection	$250.00

Beverage Permit Fees

The City may levy and collect a fee not to exceed one-half (1/2) the State Fee for each permit issued for premises located within the City.

Amusement Machine and Arcade Center Fees

Occupation Tax - 1/4 the amount levied by the State on each coin-operated machine that an owner exhibits or displays, or permits to be exhibited or displayed in this State.

Game Room Annual License Fee	$750.00
Release of Sealed Coin-Operated Machine	$5.00
Replacement Tax Tag Fee	$6.00

Vendor/Solicitor License Fees

Annual Fee for 1st person	$30.00
Each additional person	$10.00
Junk Dealer/Junkyard Permit Fees	$50.00
Recreational Vehicle Parks	
Annual License Fee	$150.00
Manufactured Home Permits	$25.00
Floodplain Development Permit	$50.00

Attachment: Residential CO Fee Removal (4971 : Certificates of Occupancy-Fees - Repealing Residential CO's)

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM

Department: Administration
Category: Utility Rates

ORDINANCE (ID # 4968)

DOC ID: 4968

Department: Administration

Subject: Entergy DCRF Rate Denial

Background: Entergy Texas filed an application, on October 22, 2020, to amend its Distribution Cost Recovery Factory with each of Entergy's service area cities and the Public Utility Commission of Texas. This is the second DCRF application the Company has filed this year. The previous application was approved on October 16, 2020. The purpose of the DCRF tariff is to allow a utility (Entergy) to recover increased distribution investment expenses it has incurred since its last base rate increase. DCRF tariff can be amended thereafter as the company continues making distribution investment between rate increase. This will be the third DCRF amendment since the Company's last base rate increase.

Entergy's current DCRF tariff was approved last month and was set to collect approximately $19.5 million annually. In the most recently filed application to amend its DCRF tariff, Entergy is requests to collect and additional $6.8 million in annual revenue for a total of $26.3 million for both amendments. Residential customers would be charged approximately $16.2 million or 62% of the total requested revenue. This amounts to approximately $2.57 per month for an average residential customer using 1000 kWh per month. This represents a $0.57 increase, or 29%, over the current DCRF charge of about $2.00 per month for the average residential customer.

The DCRF procedure differs significantly from a base rate case in that it is strictly limited in scope. Discovery is limited in DCRF cases and parties will not be allowed to explore whether the requested investment complies with PURA, or is prudent, reasonable or necessary. Instead, if approved, the DCRF will be reconciled in the next base rate increase and Entergy will be required to pay back, with carrying costs, any revenue received for investment that does not comply with Public Utilities Regulatory Authority (PURA), or is not prudent, reasonable or necessary.

Cities have 60 days to pass a Rate Ordinance accepting, modifying or rejecting this application; with the deadline being December 22, 2020. Following the 60-day period, the various cities rate decisions will be joined with Entergy's DCRF application, at which time the PUC will approve or deny Entergy's request.

Funding Source: NA

Staff Recommendation: Staff recommends adoption of the Ordinance denying Entergy's distribution cost recovery factor rate increase.

AN ORDINANCE BY THE CITY OF LIBERTY, TEXAS ("CITY") DENYING THE DISTRIBUTION COST RECOVERY FACTOR

RATE INCREASE REQUEST OF ENTERGY TEXAS, INC. FILED ON OCTOBER 22, 2020; SETTING JUST AND REASONABLE RATES FOR ENTERGY TEXAS, INC. FOR SERVICE WITHIN THE MUNICIPAL LIMITS; FINDING THAT THE MEETING COMPLIES WITH THE OPEN MEETINGS ACT; MAKING OTHER FINDINGS

WHEREAS, on or about October 22, 2020, Entergy Texas, Inc. ("Entergy") filed an Application to Amend its Distribution Cost Recovery Factor ("DCRF") with the City to increase electric rates by amending its DCRF rider pursuant to Public Utility Regulatory Act ("PURA") Section 36.210;

WHEREAS, City has exclusive original jurisdiction over the rates, operations and services of an electric utility within its municipal limits pursuant to PURA Section 33.001(a);

WHEREAS, the jurisdictional deadline for the City to act in this rate matter is December 21, 2020;

WHEREAS, Entergy's existing DCRF rider is set to collect approximately $19.5 million per year;

WHEREAS, Entergy's proposed amended Distribution Cost Recovery Factor rider would increase customer rates in the Entergy Service Area by approximately $6.8 million per year, for a total of $26.3 million per year;

WHEREAS, the City retained the Lawton Law Firm, P.C. to review the Company's rate request and make necessary rate recommendations to the City; and

WHEREAS, the Lawton Law Firm has recommended that the City deny the Company's request to amend its Distribution Cost Recovery Factor.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF _____, TEXAS, THAT:

Section 1. That the statement and findings set out in the preamble to this ordinance are hereby in all things approved and adopted.

Section 2. The City of _____ hereby denies Entergy's request to amend its Distribution Cost Recovery Factor in total.

Section 3. The meeting at which this ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

Section 4. This ordinance shall become effective from and after its passage.

PASSED AND APPROVED this _____ day of _____, 2020.

_____

Carl Pickett, Mayor

ATTEST:

_____

April Gilliland, City Secretary

The City of Liberty
City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 12/08/20 06:00 PM
Department: Administration
Category: Golf Course

RESOLUTION (ID # 4980) DOC ID: 4980

Department: Golf Course

Subject: Golf Course Master Plan

Background: On October 13th, City Council held a work session to review and discuss the proposed improvements listed under Concept II of the Golf Course Master Plan. At the conclusion of the work session, there was consensus to move forward with designing the course improvements. On November 10th, the City Council voted to enter into a contract with Jeffery D. Blume for the design of course improvements and authorized phase I of that contract. That contract consisted of three distinct phases:

Phase I - Final Conceptual Planning and Approval ($30,000)
Phase II - Construction Documents and Bidding ($90,000)
Phase III - Construction Observation and Course Opening ($80,000)

On November 19th, Mr. Blume met with members of the Men's and Ladies Golf Association to review their concerns and hear their suggestions for improvements to the course. Those suggestions have been incorporated into the revised master plan.

If City Council decides to authorize phase II of the golf course master plan, Mr. Blume will begin working on the construction and bidding documents.

Funding Source: n/a

Staff Recommendation: Staff recommends approval of the resolution authorizing Phase II of the Golf Course Master Plan with the Jeffrey D. Blume, Limited, in an amount not to exceed $90,000 for construction documents and bidding services at the Liberty Municipal Golf Course.

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LIBERTY, TEXAS, A HOME RULE MUNICIPALITY EXISTING UNDER THE LAWS OF THE STATE OF TEXAS, AUTHORIZING PHASE II OF THE GOLF COURSE MASTER PLAN WITH JEFFREY D. BLUME, LIMITED, IN AN AMOUNT NOT TO EXCEED NINETY THOUSAND DOLLARS ($90,000.00), FOR CONSTRUCTION DOCUMENTS AND BIDDING SERVICES AT THE LIBERTY MUNICIPAL GOLF COURSE.

WHEREAS, the City of Liberty owns and operates the Liberty Municipal Golf Course; and

WHEREAS, the City Council previously commissioned Jeffrey D. Blume, Limited, to develop a Golf Course Master Plan; and

WHEREAS, on November 10, 2020, the City Council approved the engagement of Jeffrey D. Blume, Limited, in an amount not to exceed TWO HUNDRED THOUSAND DOLLARS

($200,000.00), for design and construction observation services at the Liberty Municipal Golf Course, and authorized Jeffrey D. Blume, Limited, to proceed with Phase I of the Golf Course Master Plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Liberty, Texas hereby authorizes Jeffrey D. Blume, Limited, to proceed with Phase II of the Golf Course Master Plan, in an amount not to exceed NINETY THOUSAND DOLLARS ($90,000.00), for construction documents and bidding services at the Liberty Municipal Golf Course.

PASSED AND APPROVED this ____ day of _____, 2020.

CITY OF LIBERTY, TEXAS

_____
Carl Pickett, Mayor

ATTEST:

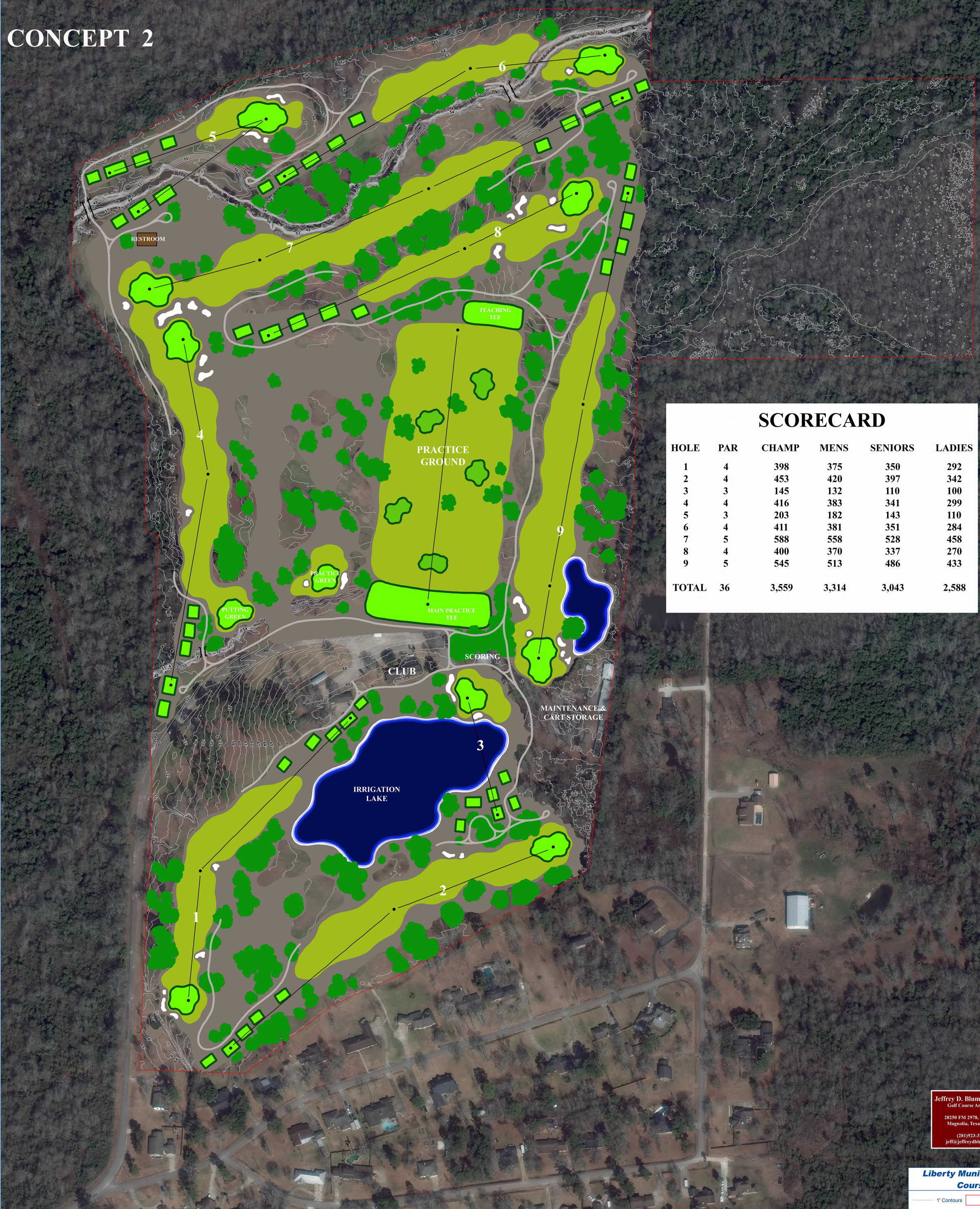
_____
City Secretary

PRELIMINARY MASTER PLAN FOR:

LIBERTY MUNICIPAL GOLF COURSE

LIBERTY, TEXAS

CONCEPT 2



SCORECARD

HOLE	PAR	CHAMP	MENS	SENIORS	LADIES
1	4	398	375	350	292
2	4	453	420	397	342
3	3	145	132	110	100
4	4	416	383	341	299
5	3	203	182	143	110
6	4	411	381	351	284
7	5	588	558	528	458
8	4	400	370	337	270
9	5	545	513	486	433
TOTAL	36	3,559	3,314	3,043	2,588

Jeffrey D. Blume, Limited
Golf Course Architects

28250 FM 2978, Suite 323
Magnolia, Texas 77354

(281)923-3730
jeff@jeffreydblume.com

Liberty Municipal Golf Course

1' Contours | Property Boundary

*Contours created from 2018 TNRIS Lidar Data

1 inch = 100 feet
Date: 12/02/20

Texas Geospatial, LLC
15174 Constellation Cir W
Willis, TX 77318
936-522-6604

Attachment: Golf Course Master Plan - Revised (Concept 2) (4980 : Phase II Golf Course Master Plan)