



The City of Liberty
City Council
Special Called Meeting
~ Agenda ~

1829 Sam Houston
Liberty, TX 77575
www.cityofliberty.org

Dianne Tidwell
City Secretary
(936) 336-3684

Tuesday, June 17, 2008

6:00 PM

City Council Chambers

The City Council of Liberty, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER

6:00 PM Meeting called to order on June 17, 2008 at City Council Chambers, 1829 Sam Houston, Liberty, TX.

Attendee Name	Present	Absent	Late	Arrival
Mayor Carl Pickett	..	..	..	
Councilperson Dennis Beasley	..	..	..	
Councilperson Diane Huddleston	..	..	..	
Councilperson Mike McCarty	..	..	..	
Councilperson Al Simonson	..	..	..	
Councilperson Louie Potetz	..	..	..	
Councilman Frank Jordan	..	..	..	

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

V. REGULAR AGENDA

A. Regular Agenda Items

1. Council Action 2008-28

Consider Approval of Entering into a Memo of Understanding with the Liberty Independent School District Regarding a School Resource Officer.

- Attachment #1 - SRO Cost Analysis 061208 (XLSX)

2. Information Item 2008-29

Annual Review and Update of the Community Development Capital Improvement Program.

3. Council Action 2008-29

Consider an Amendment to the Liberty Community Development Corporation Budget for Fiscal Year 07-08.

4. Council Action 2008-30

Consider Approval of the Liberty Community Development Corporation Budget for Fiscal Year 08-09.

VI. WORK SESSION**A. Work Session 2008-1**

Discussion and Formulation of Long-Range Plans and Goals for the City of Liberty.

VII. COUNCIL MEAL**VIII. ADJOURNMENT**

Motion To: Adjourn

I certify that the attached Notice of Meeting was posted on the bulletin board and in the Message Centers located on the east and west sides of the City Hall Administration Building, located at 1829 Sam Houston on the 13th day of June, 2008 at 1:00 p.m. This notice will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting in accordance with Chapter 551 of the Texas Government Code.

Dianne Tidwell, City Secretary

Notice given to The Vindicator, Liberty Gazette, and KSHN Radio.

NOTICE

In compliance with the Americans with Disabilities Act, the City of Liberty will provide reasonable accommodation for persons attending and/or participating in this Council Meeting. To better serve you, requests must be made at least 24 hours prior to the meeting. Contact the City at (936) 336-3684 or by Fax at (936) 336-9846. The building is wheelchair accessible, with parking available, on the west side of the building.

I certify that the attached Notice and Agenda of items to be considered by the City Council was removed by me from the bulletin board at the City Hall on the _____ day of _____, 2008.

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 06/17/08 06:00 PM

Department: Police
Category: Agreements

COUNCIL ACTION 2008-28

DOC ID: 1122

Consider Approval of Entering into a Memo of Understanding with the Liberty Independent School District Regarding a School Resource Officer.

EXPLANATION:

At the April 2008 meeting of the Liberty City Council, I presented proposed options for funding the position of School Resource Officer (please see attached cost analysis). The Liberty ISD Board had previously proposed paying the City of Liberty \$50,000.00 per year for three (3) years to offset the costs of implementing this program.

The Council directed me to negotiate with the LISD Board a three (3) year program, to be reviewed annually by each entity, with a 75/25 split of the total cost of the SRO, with the LISD paying the 75%.

This proposal was presented to the LISD Board. After some discussion, the LISD Board decided their original three (3) year \$50,000.00 per year offer was a fair one and asked that City Council reconsider its acceptance.

FINANCIAL IMPACT:

Please refer to the attached SRO Cost Analysis. Please note that the numbers reflect an assumed 3% increase in salary and benefits.

By accepting the LISD offer of \$50,000.00 for three (3) years, rather than the 75/25 split, the City's portion increases from \$17,124.40 to \$18,497.59, a difference of \$1,373.19 in year one (1) of the program. The City's costs in year two (2) go from \$17,113.13 to \$18,452.52, a difference of \$1,339.39. In year three (3) the cost to the City goes from \$17,487.77 to \$19,951.09, which represents an additional \$2,463.32.

Accepting the LISD proposal of \$50,000.00 for three (3) years, results in an increased cost to the City of \$5,175.90 over the life of the MOU, when compared to the straight 75/25 split.

Mike Cummings

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School Resource Officer

Cost Analysis

Current

YEAR 1 2008/2009

Assumes 3% increase in Salary & Benefits

	Hrly	Annual	
Salary	17.67	36,753.60	
Ins		14,600.00	
SSAN	7.65%	2,811.65	
W/Comp	5.28%	1,940.59	
TMRS	10.18%	3,741.52	
Unemp	5%	1,837.68	
Uniform		2,100.00	
Vehicle		-	
Gas/Tires/Oil		3,000.00	
Training		300.00	
Total			67,085.04

	Hrly	Annual	
Salary	18.20	37856.21	
Ins		14600.00	
SSAN	7.65%	2896.00	
W/Comp	5.28%	1998.81	
TMRS	10.18%	3853.76	
Unemp	5%	1892.81	
Uniform		2100.00	
Vehicle		0.00	
G/T/O		3000.00	
Training		300.00	
Total			68,497.59

75%/25% split of Total Cost

LISD Total	51373.19
LPD Total	17124.40

LISD Proposal

LISD Total	50000.00
LPD Total	18497.59

***Difference between two proposals

1373.19

School Resource Officer

Cost Analysis (cont)

YEAR 2
2009/2010Assumes 3% increase in Salary & Benefits

	Hrly	Annual	
Salary	18.75	38991.89	
Ins		14600.00	
SSAN	7.65%	2982.88	
W/Comp	5.28%	2058.77	
TMRS	10.18%	3969.37	
Unemp	5%	1949.59	
Uniform		600.00	
Vehicle		0.00	
G/T/O		3000.00	
Training		300.00	
Total			68,452.52

75%/25% split of Total Cost

LISD Total	51339.39
LPD Total	17113.13

LISDProposal

LISD Total	50000.00
LPD Total	18452.52

***Difference between two proposals

1339.39

YEAR 3
2010/2011Assumes 3% increase in Salary & Benefits

	Hrly	Annual	
Salary	19.31	40161.65	
Ins		14600.00	
SSAN	7.65%	3072.37	
W/Comp	5.28%	2120.54	
TMRS	10.18%	4088.46	
Unemp	5%	2008.08	
Uniform		600.00	
Vehicle		0.00	
G/T/O		3000.00	
Training		300.00	
Total			69,951.09

75%/25% split of Total Cost

LISD Total	52463.32
LPD Total	17487.77

LISDProposal

LISD Total	50000.00
LPD Total	19,951.09

***Difference between two proposals

2463.32

**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 06/17/08 06:00 PM

Department: Administration
Category: Reports

INFORMATION ITEM 2008-29

DOC ID: 1118

Annual Review and Update of the Community Development Capital Improvement Program.

EXPLANATION:

According to LCDC Bylaws, a review and update of the CDCIP will take place once a year to ensure the plan is up to date with the current community needs.

The LCDC Board is required to make an annual report to the City Council regarding the plan, no later than December 1st of each year. Typically, this review has been done at the same meeting that the LCDC budget is approved by Council. This review is presented by the City Manager, who is also the General Manager of the Corporation.

Dianne Tidwell

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The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 06/17/08 06:00 PM

Department: Finance
Category: Budget Items

COUNCIL ACTION 2008-29

DOC ID: 1119

Consider an Amendment to the Liberty Community Development Corporation Budget for Fiscal Year 07-08.

EXPLANATION:

For your approval is the budget amendment for the Liberty Community Development Corporation FYE September 30, 2008.

Naomi Herrington

LIBERTY COMMUNITY
DEVELOPMENT
CORPORATION
BUDGET FOR THE FISCAL
YEAR ENDING
September 30, 2009

REVENUES	ACTUAL 2006-2007	APPROVED BUDGET 2007-2008	AMENDED BUDGET 2007-2008	ESTIMATED ACTUAL 2007-2008	PROJECTED BUDGET 2008-2009
Sales Tax	993,338	925,000	960,000	960,000	985,000
Interest Income	56,729	50,000	52,000	52,000	52,000
TOTAL REVENUES	1,050,067	975,000	1,012,000	1,012,000	1,037,000
EXPENDITURES					
Debt Service-City of Liberty					
03 Bond Principal	280,000	285,000	285,000	285,000	295,000
03 Interest	95,178	88,110	88,110	88,110	79,850
Director's Insurance	500	500	500	500	500
Office Supplies	200	200	200	200	200
Levee Maintenance Expenses	12,000	12,000	12,000	12,000	12,000
Misc.	25,000	1,000	20,000	20,000	1,000
Workforce Contribution	0	25,000	25,000	25,000	25,000
Capital Outlay- Infrastructure Project	50,000	0	0	0	0
TOTAL EXPENDITURES	462,878	411,810	430,810	430,810	413,550

EXCESS OF REVENUES OVER EXPENDITURES	587,189	563,190	581,190	581,190	623,450
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ANTICIPATED FUND BALANCE September 30, 2008	\$1,749,024	\$2,336,213	\$2,917,403
ANTICIPATED EXCESS OF REVENUES OVER EXPENDITURES FOR FYE 9-30-09	\$587,189	\$581,190	\$623,450
ANTICIPATED FUND BALANCE September 30, 2009	\$2,336,213	\$2,917,403	\$3,540,853


The City of Liberty

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 06/17/08 06:00 PM

Department: Finance
Category: Budget Items

COUNCIL ACTION 2008-30

DOC ID: 1120

Consider Approval of the Liberty Community Development Corporation Budget for Fiscal Year 08-09.

EXPLANATION:

For your approval is the annual budget for the Liberty Community Development Corporation for the budget year 2008-2009.

Naomi Herrington

LIBERTY COMMUNITY
DEVELOPMENT
CORPORATION
BUDGET FOR THE FISCAL
YEAR ENDING
September 30, 2009

REVENUES	ACTUAL 2006-2007	APPROVED BUDGET 2007-2008	AMENDED BUDGET 2007-2008	ESTIMATED ACTUAL 2007-2008	PROJECTED BUDGET 2008-2009
Sales Tax	993,338	925,000	960,000	960,000	985,000
Interest Income	56,729	50,000	52,000	52,000	52,000
TOTAL REVENUES	1,050,067	975,000	1,012,000	1,012,000	1,037,000
EXPENDITURES					
Debt Service-City of Liberty					
03 Bond Principal	280,000	285,000	285,000	285,000	295,000
03 Interest	95,178	88,110	88,110	88,110	79,850
Director's Insurance	500	500	500	500	500
Office Supplies	200	200	200	200	200
Levee Maintenance Expenses	12,000	12,000	12,000	12,000	12,000
Misc.	25,000	1,000	20,000	20,000	1,000
Workforce Contribution	0	25,000	25,000	25,000	25,000
Capital Outlay- Infrastructure Project	50,000	0	0	0	0
TOTAL EXPENDITURES	462,878	411,810	430,810	430,810	413,550

EXCESS OF REVENUES OVER EXPENDITURES	587,189	563,190	581,190	581,190	623,450
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ANTICIPATED FUND BALANCE September 30, 2008	\$1,749,024	\$2,336,213	\$2,917,403
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**The City of Liberty**

City Council
1829 Sam Houston
Liberty, TX 77575

Meeting: 06/17/08 06:00 PM

Department: Administration
Category: Goals and Objectives

WORK SESSION 2008-1

DOC ID: 1121

Discussion and Formulation of Long-Range Plans and Goals for the City of Liberty.

EXPLANATION:

Each June the City Council conducts a workshop to discuss and develop its goals, objectives, and action plans for the upcoming year.

Dianne Tidwell

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